

Henry County Board of Supervisors

Meeting Agenda

April 27, 2010

3:00 p.m.

- 1) Invocation
- 2) Pledge of Allegiance
- 3) Call to Order
- 4) Welcome of Visitors and Advise Role of County Administrator as Contact Person for the Board
- 5) Items of Consent
 - A) Confirmation of Minutes of Meetings
 - March 23, 2010
 - April 6, 2010
 - April 8, 2010
 - April 19, 2010
 - B) Approval of Accounts Payable
 - C) Consideration of Resolution Establishing May 7, 2010 as “Fire and Rescue Volunteer Appreciation Day” in Henry County
- 6) Approval of FY 2010-2011 Henry County Budget
- 7) Consideration of Updated Personnel Policies
- 8) Consideration of Issues Regarding the South Street Neighborhood Improvement Project
- 9) Consideration of Flexible Spending Accounts for County Employees
- 10) Quarterly Update from the Martinsville-Henry County Economic Development Corporation
- 11) Financial Matters
 - A) Transfer Appropriation re: Bond Issuance for ARRA Projects – School Board

- 12) Informational Items
 - A) Comments from the Board

- 13) Closed Meeting
 - A) §2.2-3711(A)1 for Discussion of Appointees to the Park and Recreation Board, Henry-Martinsville Social Services Board, West Piedmont Disability Services Board, Patrick Henry Community College Board, and Piedmont Regional Community Services Board.
 - B) §2.2-3711(A)7 for Consultation with the County Attorney re: Pending Legal Matters.
 - C) §2.2-3711(A)3 for Consultation with the County Attorney re: Acquisition/Disposal of Real Estate.
 - D) §2.2-3711(A)5 for Consultation with the County Attorney re: Discussion of As-Yet Unannounced Industries.

- 6:00 pm
- 14) Matters Presented by the Public

 - 15) Public Hearing – Consideration of Relocating Iriswood District Voting Precinct

 - 16) Public Hearing – Rezoning Application R-10-02 – Robert W. Triplett

 - 17) General Highway Matters
 - A) Consideration of Priority List for Commonwealth Transportation Board and Selection of Representative to Attend June 3, 2010 Meeting
 - B) Adoption of 2010-2016 Six-Year Secondary Road Plan and 2010-2011 Construction Budget
 - C) Request for “Watch for Children” Sign on Mulberry Road in the Ridgeway District
 - D) Consideration of Request to Remove “No U-Turn” Sign at Intersection of Industrial Drive, Fisher Farm Road, and Greensboro Road in Ridgeway District

 - 18) Adjournment

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

March 23, 2010 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on March 23, 2010, at 3:00 pm in the Board Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Debra Buchanan; Vice Chairman H. G. Vaughn, Jim Adams, Milton Kendall, Joe Bryant and Tommy Slaughter.

Staff members present were Benny Summerlin, County Administrator; Tim Hall, Deputy County Administrator; George Lyle, County Attorney; Susan Biege, Administrative Assistant; Susan Reynolds, Director of Human Resources; Darrell Jones, Director of Finance; and Richard Stanfield, Assistant Director of Finance.

Major Steve Eanes was present from the Sheriff's Office. Also present were Debbie Hall of the Martinsville Bulletin and Ron Morris of B-99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Joe Bryant gave the invocation and Milton Kendall led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Buchanan called the meeting to order and welcomed everyone present. She stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- February 16, 2010 – Special Meeting 4pm
- February 23, 2010 – 3pm

Approval of Accounts Payable

(Copy included in Board's File).

Consideration of Resolution Establishing April 2010 to be "Fair Housing Month" in Henry County

The County's grant contract with the Virginia Department of Housing & Community Development (VDHCD) requires that for each grant year that a CDBG project is active, the County must conduct one activity that promotes fair housing. Staff recommends adopting a resolution declaring April as "Fair Housing Month." (Copy of Proposed Resolution is Included in Board's File.)

Consideration of Resolution Establishing April 2010 to be "Child Abuse Prevention Month" in Henry County

The Exchange Club of Martinsville and Henry County is requesting the Board to adopt a resolution establishing April 2010 as "Child Abuse Prevention Month" in Henry County. (Copy of Proposed Resolution is Included in Board's File).

Mr. Adams moved that the Board approve Items of Consent as presented, second by Mr. Bryant and unanimously carried.

RECOGNITION OF LOIS CHRISTENSEN, OUTGOING EXECUTIVE DIRECTOR OF GATEWAY STREETScape FOUNDATION:

Mrs. Buchanan stated Ms. Lois Christensen, Executive Director of Gateway Streetscape Foundation, is retiring March 31 after 12 years of service. Ms. Christensen and Gateway Streetscape have been great partners with Henry County on a variety of projects over the years. On behalf of the Board Ms. Buchanan presented Ms. Christensen with a plaque in appreciation of her years of service to Henry County and the community. Ms. Christensen thanked the Board and stated she had enjoyed working with the County over the years.

CONSIDERATION OF RESOLUTION REGARDING APPALACHIAN POWER COMPANY ELECTRIC BILLS:

Mr. Kendall read a proposed resolution regarding recent electric bills from Appalachian Power Company to its residential and commercial customers. The resolution urges Appalachian Power to do all it can to curtail rising electrical bills; work with citizens on ways to save energy and lessen their fiscal burdens; and be responsive and considerate as citizens deal with the crushing economic times. (Copy of Proposed Resolution is Included in Board's File).

Mr. Kendall moved to approve the Resolution as presented, second by Mr. Slaughter and unanimously carried.

Mr. Larry Jackson, a representative of Appalachian Power, thanked the Board for the wording of the Resolution. He briefly discussed the flat rate tariff imposed by Appalachian which has been in effect for approximately 5 years.

Several members of the Board discussed a few of the many calls they had been receiving from citizens regarding their high electric bills. It was noted by Mr.

Kendall that the high electric rates are also a major issue in attracting new businesses to the area in a time when jobs are badly needed.

Mr. Jackson thanked the Board for their comments and explained that APCo has tried to help ease the burden on its users by implementing a moratorium on electric terminations and is currently working with the Department of Social Services to help those who need assistance with their electric bills. He stated APCo has implemented extended payment plans and suspended its interim rates.

Ms. Buchanan thanked Mr. Jackson for coming and addressing the issue.

FINANCIAL MATTERS:

Acceptance and Additional Appropriation of Energy Efficiency and Conservation Block Grant

Mr. Summerlin stated as part of the American Recovery and Reinvestment Act (ARRA), funding is available for energy projects at the state and local level. He stated the County has applied for four grants and one has been allocated with the other three pending. Henry County submitted an application for funding to be used for an energy education program, and \$44,000 was funded. The funds would come through the Virginia Department of Mines, Minerals, and Energy as grant from the Virginia Energy Efficiency and Conservation Block Grant Program. The grant requires a local match of \$5,000, which would come from money already included in the FY '10 County Budget. (Copy of Proposed Resolution is Included in Board's File).

Mr. Kendall moved that the Board approve acceptance of the grant and the additional appropriation, second by Mr. Slaughter and unanimously carried.

Transfer Appropriation re: Flood Damage Repairs – Parks and Recreation

Mr. Summerlin stated that flooding earlier this year caused extensive damage to Jordan Creek Park, Fieldale Park, and the Fieldale Walking Trail. Insurance claims on these damages were denied because the sites are located within flood zones. Parks and Recreation Director Roger Adams indicates that the fence repairs at Jordan Creek will cost \$32,000, and material lost at Jordan Creek, Fieldale Park and the Fieldale Walking Trail will cost a total of \$18,000. He is asking the Board to approve the expenditures. The funding will come from the FY '10 Budget.

Mr. Bryant moved that the Board approve a \$50,000 transfer appropriation from funds within the Industrial Development Authority budget, second by Mr. Kendall and unanimously carried.

Award of Contract re: Emergency and Hazardous Tree Removal Services

Mr. Summerlin stated that Gateway Streetscape Foundation has secured funding through the American Recovery and Reinvestment Act (ARRA) for various projects throughout its service area. Henry County is serving as the fiscal agent for these funds for Gateway. A Request for Proposals (RFP) was issued for a vendor to provide emergency and hazardous tree removal services for Gateway, and three vendors responded. The committee that evaluated the responses have requested that the Board award a contract in the amount of \$20,000 to Skyline Tree Service of Collinsville to serve on an as-needed basis for emergency and hazardous tree removal.

Mr. Adams moved that the Board approve the award of contract in the amount of \$20,000 to Skyline Tree Services, second by Mr. Vaughn and unanimously carried.

Award of Contracts – Riverside Drive Housing Rehabilitation Project

Mr. Summerlin stated that on March 11, 2010, the Riverside Drive Housing Rehabilitation Board reviewed and approved the following contract awards for 3132 Riverside Drive, Bassett, owned by Esther Lynch:

- N & G Construction - \$ 19,200.00 – For housing rehabilitation.
- Pittsylvania County Community Action (PCCA) - \$ 4,800.00 – For new heat pump contingent upon approval of the PCCA to pay as weatherization item.

Mr. Adams, after noting he serves as a member on the Housing Rehab Board, moved that the Board award the contracts as recommended by the Riverside Drive Housing Rehabilitation Board, second by Mr. Bryant and unanimously carried.

Additional Appropriation re: Asset Forfeiture Funds – Commonwealth’s Attorney’s Office

Mr. Summerlin stated Commonwealth’s Attorney Bob Bushnell is requesting the Board to make an additional appropriation in the amount of \$3,000 from the Asset Forfeiture line item to his Travel Expenses line item.

Mr. Bryant moved that the Board approve the additional appropriation of \$3,000, second by Mr. Slaughter and unanimously carried.

INFORMATIONAL ITEMS:

Comments from the Board

Mr. Slaughter stated after hearing complaints from local residents and observing roadways throughout the County trash has become a big problem and discussed the need for some type of enforcement. Other Board members concurred with Mr. Slaughter and stated they have also received calls regarding littering and people with messy homes. Mr. Vaughn noted that one problem with littering along

the roadways is trucks carrying trash to convenience centers that are not covered and it blowing off.

Mr. Lyle stated State law requires large trucks to cover loads to keep items secure.

The Board also discussed the COPs Unit which used to enforce litter violations. However, Major Steve Eanes noted that program was eliminated back in September 2009 as part of State funding cuts to the budget.

Ms. Buchanan asked Mr. Lyle to determine whether the County could pass an ordinance that would require smaller trucks to be covered and to what extent and bring that information back to the Board.

Mr. Adams stated that perhaps the Board should address litter enforcement as a priority during the upcoming budget process.

Mr. Vaughn stated he would like to thank APCo during the recent storms in getting power restored to the community. He also addressed the issue of APCo taking preventative measures in trying to keep the trees trimmed back from power lines on a regular basis.

Mr. Larry Jackson of APCo stated that APCo has a lot of resources devoted in keeping trees trimmed especially along the main lines and beyond the front zones. He stated keeping the trees trimmed back is an ongoing situation.

Mr. Lyle followed up with the Board on a request at the February meeting by Todd Woodall of the Horsepasture District requesting the Board's assistance in finding a solution to help residents in the area on and surrounding Carver Road that are subjected to excessive heavy industrial truck traffic. Mr. Lyle stated that the County has no authority in regulating truck traffic or highway traffic. He stated the County has never had an ordinance that addresses noise from manufacturing and would suggest that they not get into that type of ordinance.

The Board briefly discussed the use of drivers using jake brakes, which the County does not have any authority in regulating. It was noted that the manufacturer could ask the drivers not to use them in specific areas.

Mr. Summerlin stated the groundbreaking for the Dick and Willie Trail has been scheduled for March 31 at 2pm and will meet behind the old Martinsville-Henry County Rescue Squad. The Virginia Association of Counties meeting has also been scheduled on the same day from 3pm to 5pm. The Employee Award Service Banquet is scheduled on March 25 starting at 6pm at Bassett Country Club. He stated he also received a request from the Electoral Board regarding moving the Irisburg Voting Precinct to Freedom Baptist Church, which requires a public hearing.

Mr. Kendall moved that the Board set a public hearing at the April meeting, second by Mr. Vaughn and unanimously carried.

CLOSED MEETING:

Mr. Vaughn moved that the Board enter into a closed meeting at 3:46 pm to discuss the following, second by Mr. Slaughter and unanimously carried.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Community Policy & Management Team, Henry-Martinsville Social Services Board, and West Piedmont Disability Services Board.
- 2) §2.2-3711(A)7 for Consultation with the County Attorney re: Pending Legal Matters.
- 3) §2.2-3711(A)3 for Consultation with the County Attorney re: Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Consultation with the County Attorney re: Discussion of As-Yet Unannounced Industries.

OPEN MEETING:

The Board returned to an open meeting at 5:41 pm on a motion by Mr. Vaughn, second by Mr. Bryant and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Hall read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Slaughter, Mr. Bryant, Mr. Kendall, Mr. Adams and Mr. Vaughn. Ms. Buchanan was absent.

APPOINTMENTS:

Community Policy and Management Team

Mr. Bryant moved that the Board appoint Mr. Brad Kinkema to the Community Policy and Management Team for a term to expire June 2011, second by Mr. Kendall and unanimously carried.

The Board recessed its meeting at 5:25 pm until its afternoon session at 6:00 pm.

Chairman Buchanan called the meeting back to order at 6:00 pm and welcomed everyone present.

Chairman Buchanan announced that for those who are present to speak at the public hearing regarding the Six-Year Secondary Road Plan, it is being held from 6:00 pm until 6:30 pm in the right side meeting room by VDOT representatives.

MATTERS PRESENTED BY THE PUBLIC:

There was no one present who wished to address the Board.

PUBLIC HEARING – AMENDMENT TO COUNTY CODE §13-1200 REGARDING STORAGE OF MOBILE HOMES AND MANUFACTURED HOMES:

Mr. Lee Clark, Director of Planning, Zoning and Inspections, reviewed a proposed amendment to the County Code §13-1200 regarding the Storage of Mobile Homes and Manufactured Homes. Mr. Clark stated in January, the Board adopted changes to County Code §13-1200, to address issues that were identified through earlier prosecutions. Since then, staff has received additional feedback from the Commonwealth’s Attorney’s office. The amendment addresses these concerns and clarifies the language within the ordinance. (A Copy of Proposed Amendments Included in Board’s File).

The public hearing was open at 6:02 pm for public comments. There being no one present who wished to address the issue the public hearing was closed at 6:02 pm.

Mr. Kendall moved that the Board approve the amendment to County Code §13-1200 regarding the Storage of Mobile Homes and Manufactured Homes, second by Mr. Vaughn and unanimously carried.

GENERAL HIGHWAY MATTERS:

Consideration of Revenue-Sharing Program, FY 2011

Mr. Summerlin stated the Virginia Department of Transportation (VDOT) annually funds a Revenue Sharing Program for the construction, maintenance, or improvement of primary and secondary roads in counties. The Commonwealth provides funds to match local funds. Henry County participated in the program for many years, but the County discontinued participation in FY 2001-02 due to fiscal constraints. He stated the Board received a copy of a letter from Michael Estes, Director of VDOT’s Local Assistance Division outlining changes to the program and how localities can participate.

Mr. Bryant moved that Henry County not participate in the Revenue Sharing program, second by Mr. Vaughn and unanimously carried.

RECOMMENDATION BY THE FIRE ASSOCIATION FOR FY ’10-’11 FUNDING:

The Board received background information stating in FY '90 the Board of Supervisors established a Fire Equipment Capital Improvements Program funded by a \$100,000 contribution from the Board of Supervisors. In FY '96 the contribution was increased to \$150,000 per year. In FY '05-'06 the contribution was increased to \$175,000. The purpose of the fund is to assist the eight volunteer fire departments in purchasing pumpers. The Board agreed to appropriate these funds each year based on the recommendation of the Henry County Firefighters Association.

Mr. Randy Smith of the Martinsville-Henry County Fire Association reviewed information regarding current fire truck standards and operating costs for the Henry County Volunteer Fire Departments. Mr. Smith also discussed the high school Firefighter Class and the importance of keeping this program intact as well as cross-training its firefighters. (Copy of Presentation is Included in Board's File). Following Mr. Smith's presentation he requested level funding across the Board for the fire departments and requested that the \$175,000 in the FY 2011 Fire Equipment Capital Improvements funding be allocated to the Collinsville Fire Department.

Mr. Adams moved that the Board consider the request in the upcoming FY '10-'11 Budget, second by Mr. Slaughter and unanimously carried.

Members of the Board thanked all the volunteers in attendance for their many hours of service to Henry County.

Chairman Buchanan welcomed Austin Turner a member of Boy Scout Troop #167 who was in attendance.

GENERAL HIGHWAY MATTERS CONTINUED:

Public Hearing – Six-Year Secondary Road Plan, Open Format, 6pm to 6:30 pm (Meeting Room #1-Right Side)

Mr. Summerlin noted that the Board is not required to take any action at this meeting; however Lisa Price Hughes will prepare minutes of the hearing, make any recommended changes to the list of projects, and submit the revised document to the Board for approval at its April 27 meeting.

Ms. Lisa Price-Hughes then discussed the following general highway matters.

- Construction is scheduled to begin after the race on Route 220 Safety Project in the area of Dodge's Store, Bojangles and Food Lion.
- Route 220 and Route 58 paving projects are being done with stimulus funds.
- Old Quarry Road will be awhile before reopening and the Fieldale Bridge is scheduled to reopen at the end of November.

- Discussion regarding State funding for the Six-Year Secondary Road Plan, which is approximately \$191,000. VDOT's first priority will be a section of Preston Road from Route 58 to Preston.
- Route 684 and Carver Road Safety Study – VDOT is looking at options to improve the sight distance at intersection.
- Rangeley (Routes 609, 102, and 683) heading towards Bassett, site distance is not good and VDOT does not have funding for this project at this time.
- Discussion of fallen trees on State right-of-ways during recent storms (Joseph Martin Highway and on Callaway Drive off Route 609). VDOT is still in the process of removing the trees and advised anyone to call VDOT if there are reports of other fallen trees.

CONTINUATION OF MEETING TO APRIL 6, 2010:

There being no further business to discuss Mr. Adams moved at 6:30 pm to continue the meeting to April 6, 2010 at 5:00 pm for the presentation of the Total County Budget, second by Mr. Slaughter and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

April 6, 2010 – 5:00 pm

The Henry County Board of Supervisors held a meeting on April 6, 2010, at 5:00 pm in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to present the FY '10-'11 County Budget. The following Board members were present: Chairman Debra Buchanan, Vice Chairman H. G. Vaughn; Jim Adams, Milton Kendall, Joe Bryant and Tommy Slaughter.

Staff members present were Benny Summerlin, County Administrator; Tim Hall, Deputy County Administrator; George Lyle, County Attorney; Susan Biege, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Assistant Director of Finance; and Mrs. Susan Reynolds, Director of Human Resources.

Debbie Hall of the Martinsville Bulletin was present. Also present were Sheriff Lane Perry, Major Steve Eanes and Lieutenant Nelson Thomas.

Chairman Buchanan called the meeting to order and welcomed everyone present. She stated this is a continuation from the Board's March 23, 2010 meeting. The meeting was then turned over to Mr. Summerlin for presentation of the FY '10-'11 Proposed County Budget.

Mr. Summerlin then gave an overview of the Discussion and Analysis for Fiscal Year -2010-2011 Proposed Operating Budget for the County of Henry and Capital Improvements Plan as outlined below:

In budgets past, when circumstances were different and the world seemed a better place, the cover and the narrative of the County Administrator's Budget Discussion and Analysis featured dazzling comments and pretty pictures.

As you saw on the front of this folder, there is no such approach this year. No movie quotes or tidbits of philosophy. No characters or theme-driven snapshots.

This year you will be asked to approve a budget that does nothing to move Henry County forward. It could be argued – convincingly – that this budget puts us in reverse.

Our public school system's funding is cut. Our law enforcement budget is cut. Our economic development budget is cut. Our public safety budget is cut. Our unemployment rate continues its double-digit presence, thanks to an economy that sputters like a car missing a cylinder.

How do we go forward when all it seems we do is go backward? Progress is difficult when we struggle to provide the basics of education, public safety, and economic development. When we can't fully provide for those areas, what chance do we have to prosper?

In FY 2010-11 needs will go unmet and services will be reduced. Outside agencies will suffer. Our employees will be asked, again, to do more with less.

That is the hand which we have been dealt, and we will manage it as best we can. We will hope that next year will be better, but we say that every year, don't we?

FY 2009-2010 Highlights

Even with the problems that FY 2009 brought us, we still accomplished many goals. Some of the highlights:

- Monogram Foods – previously known as Knauss Snack Foods – announced a \$3 million expansion and hired 120 additional workers. Monogram/Knauss has been a community giant since coming to Henry County in 2002, and it continues to quietly sink its roots deeper into Henry County.
- CPFilms brought a new production line onboard and plans to hire more than 20 additional personnel to run it. This is an indication of CPFilms' commitment to Henry County, and we are pleased that this market leader chose to expand here.
- Drake Extrusion announced plans to spend \$1.25 million and hire 25 additional employees for its Henry County site. Drake, under the leadership of John Parkinson, is another “quiet giant” in Henry County and we are thrilled to have the company with us.
- Master Plans were completed on the Bryant property adjacent to the Patriot Centre and on the ROMA property near the North Carolina line. The ROMA property was renamed Commonwealth Crossing Business Centre and is being actively marketed to prospects. The Board of Supervisors and County staff worked to secure \$800,000 in congressional earmarks and \$1.7 million in Tobacco Commission grants toward the extension of public utilities to the site. We are awaiting word from the Economic Development Administration on whether our request for \$1.7 million will be approved. That money is needed to match and secure the Tobacco Commission grant.
- The Board of Supervisors welcomed two new members in Milton Kendall from the Iriswood District and Joe Bryant from the Collinsville District. These two newcomers quickly assimilated themselves into the Board's work and they have been gracious and open to staff. We look forward to working with them and the entire Board over the next year.
- The School Board hired Anthony Jackson to be the new School Superintendent, and County staff has been extremely impressed with Mr. Jackson's management approach and accessibility. The working relationship between the School Board staff and the County staff is as good as it's ever been, and we look forward to working together on many issues this year.
- The Board of Supervisors and the School Board both endorsed a resolution in favor of school merger and/or consolidation talks with the City of Martinsville school division. County staff stands ready to work with both school divisions in any way needed during this process.

- The School Board declared the former Ridgeway Elementary School to be surplus property and returned it to the Board of Supervisors. The Board took public input on what to do with the facility.
- The School Board and the Board of Supervisors worked together to secure Recovery Zone bonds to pay for \$2 million in repairs and upgrades at Magna Vista High School and Laurel Park Middle School.
- The new Henry County Service Center opened, and it has proven to be a great facility for many County and PSA departments. FY '11 will bring the School Board's maintenance department into the facility as well, allowing us to be even more efficient.
- The long, crazy path to move Henry-Martinsville Social Services into an adequate facility ended successfully with the move to the former Athena building. The employees and clients of the department are thrilled with the new office, and the community has embraced it too. The arduous journey ended successfully, just as we felt it would. In addition, the renovations were done on time and under budget.
- Our next dilemma will be the Henry-Martinsville Health Department facility. Henry County and Martinsville spent \$96,598 to replace the building's roof. The Health Department will repay that money to the localities over FY '10 and FY '11 through an adjustment to its operational agreement with the City and County.
- The Smith River Sports Complex opened with a huge event last August, and since then has hosted several large tournaments. Staff wants to see the Complex used more frequently, but so does the entire community. The Board of Supervisors has some scratch in this game, through its original donation of the land and through its four appointees to the Southern Virginia Recreation Facilities Authority Board of Directors. The Board of Supervisors should expect greater return from its investment.
- The Sports Complex is the site of one of our two newest river access points. Another one at Mitchell Bridge also was opened this year. Creating access to the Smith River, and using the residual revenue that comes from our visitors, is essential to the future of Henry County.
- One such event that staff hopes will grow was the Smith River Fest, hosted by our Parks and Recreation department in conjunction with Franklin County and the Dan River Basin Association. This event was quickly put together last fall, yet drew hundreds of visitors and their kayaks and canoes. Such a response shows the potential of the Smith River and eco-tourism in our community.
- Staff worked diligently on the Dick and Willie Trail through Henry County and the City of Martinsville. Our partners on this project included the City, Congressman Rick Boucher, Congressman Tom Perriello, DRBA, Martinsville-Henry County Rivers and Trails, the Virginia Department of Transportation, Norfolk Southern Railroad, and the Commonwealth Transportation Board. The 4.5-mile trail will be completed by the fall, and we anticipate it will immediately be very popular with locals and tourists alike. More than \$1.3 million in grant money was received for this project, and no local money was used.

- The County worked in partnership with the City of Martinsville to improve access to the City of Martinsville reservoir, which lies in Henry County. Our Parks and Recreation Department has forged a great working relationship with the City of Martinsville's Parks and Recreation Department.
- The Board and the Public Service Authority are working with the Corps of Engineers to implement public sewer service at Philpott Lake. The Corps has promised to facilitate the construction of a marina at Philpott Lake after the sewer service is in place. This project should positively impact another of our recreational areas and bring more tourism dollars our way.
- The Commonwealth of Virginia purchased land adjacent to the Mayo River in Henry County for the future creation of a linear state park. This park would complement a similar venture by the state of North Carolina.
- The Commonwealth Transportation Board listened to the Board of Supervisors and authorized a study to consider shifting the planned route of Interstate 73.
- An Interoperability Project was begun with our neighbors in Patrick and Franklin counties and the City of Martinsville. We received \$1,040,000 in grant funds for this project, which will ensure that our public safety and law enforcement officials in each locality can more easily communicate with each other during emergencies.
- The Piedmont Area Regional Transit, or PART, was allowed time to grow, and it has done just that. Ridership increased from a low of 56 riders in May 2009 to 1,020 riders in March 2010. The Board showed its vision in allowing PART to continue even though the early numbers weren't good. Staff thinks the growth will continue.
- The Board of Supervisors created the "Outstanding Military Veteran" award for 2009, and the list of candidates was so impressive we were forced to give it to two recipients – James Rogers and David Kipfinger.
- The Board continued its record of choosing exceptionally deserving recipients of the "Jack Dalton Community Service" award. This year's winner was Mary Jordan, the driving force behind the creation of the Spencer-Penn Centre. Mary is the type of citizen that makes Henry County great, and the Board could not have chosen a more deserving recipient.
- Our own Tim Pace, Director of Engineering, was the 2009 recipient of the "Ambassador of the Year" award from the EDC. Tim is a terrific employee, and he represents this community and all County employees with dignity and professionalism.
- The County launched a new recycling effort to capture used oil and old batteries at our Jack Dalton, Red Oak, and Axton Road Convenience Center sites. This began as a pilot project at Jack Dalton, but it was so successful that it was expanded. The used oil is used to help heat our County Service Center, which allows us to save money from the recycling and to save on fuel costs on the back end.
- The County participated in an energy audit of our facilities, and we assigned Energy Manager responsibilities to Tim Byrd, who was already on staff as the PSA's Safety Manager. We sought and are receiving grant funds totaling more than \$800,000 for energy education and retrofitting of our buildings with

upgraded light fixtures, water efficiency upgrades, and solar hot water heaters.

- We received a \$19,775 grant from the Department of Homeland Security to purchase an emergency pet sheltering trailer and equipment for regional responses.
- The County worked extensively on the ongoing 5B's issues. We were able to pay off the Tax Revenue Anticipation Note (TRAN) of \$4 million in December, and we gained a deed of trust on the company's facility in Zanesville, Ohio. In 2009 the company repaid Henry County \$266,816 in principal (\$180,000) and interest (\$86,816).
- Our Department of Planning, Zoning and Inspections secured a rehabilitation grant for the South Street area of Bassett, which includes street improvements, storm drainage work, and water and sewer line construction. Funding came from a federal Community Development Block Grant (CDBG) administered by Department of Housing and Community Development in the amount of \$1,400,000; Rural Development funds of \$324,664; County Rural Addition funds of \$103,107; and various other donated easements, donations & in-kind contributions of \$28,450. The total project cost is \$2,169,843. We are pursuing federal funds through the Virginia Department of Emergency Management of \$313,632.
- The County received a second grant award of \$179,000 from the Virginia Department of Transportation (VDOT) Enhancement funding for the Virginia Avenue Transportation Enhancement project. A total of \$371,000 in grant funds have been received with another application pending. If approved for additional funding, Phase I could begin in FY '11.
- We are working with the Martinsville-Henry County Historical Society to transition ownership of the old Henry County Courthouse in uptown Martinsville. Upgrades to the facility are ongoing, paid for by grant funds, and ownership will be transferred to the Historical Society by June 30.
- Through the 9-1-1 Communications office, the County implemented the Citizens Alert system. It allows the Communications Center to make outbound calls to citizens to warn them of dangerous conditions or emergencies. Shortly after the implementation of this system in February, the County was hit with severe storms that led to flooding and a need to evacuate some areas of the County. This system worked extremely well during that period.
- The February rain, along with an extraordinary winter that brought us more snow than we'd seen in decades, strained our County staff and resources. But our employees responded incredibly well, as we knew they would.
- Henry County teamed once again with the City of Martinsville to implement a "Complete Count Committee" to bring attention to the 2010 Census. The more people counted in our locality, the more federal money we could receive. It's in everyone's best interest to encourage participation in this process.
- Henry County received support from the American Recovery and Reinvestment Act, otherwise known as stimulus funds. According to Congressman Tom Perriello's office, entities within Henry County received the following stimulus funding:

- **School Funding**
 - \$10,306,411 for saving teacher jobs at K-12 schools, educational technology, school construction, and special education
 - \$16,000,000 (shared among multiple localities) for connecting K-12 schools to high-speed internet service
- **Energy Efficiency**
 - \$1,194,637 (shared among multiple localities) for home weatherization upgrades to help residents save on energy costs and train workers in clean energy
- **Law enforcement**
 - \$126,329 for supporting crime prevention
- **Water Resources**
 - \$705,000 for upgrading Henry County Public Service Authority sewer pump station generators
 - \$3,750,000 for Philpott Reservoir to restore shorelines, rehabilitate recreation and campground facilities, and hire additional staff to provide visitor assistance during the peak season
- **Youth Employment**
 - \$1,374,000 (shared among multiple localities) to employ 450 youth for summer
- **Emergency Programs**
 - \$24,233 for emergency food and shelter programs
- Our constitutional offices dealt with significant mid-year budget cuts that totaled \$450,000. These departments laid off a combined eight employees and severely cut their operations. At the time we hoped that this would be the end of it. As we know now, things only got worse.
- According to our FY 2009 audit, our Fund Balance increased \$359,000 during the year. That is a reflection of our conservative budgeting approach. We have included separate pages showing our reserve accounts later in this document.

Which leads us to ...

Proposed FY 2010-11 County Budget

In crafting this budget proposal, staff initially worked on the premise that a deficit of more than \$2 million had to be absorbed for FY 2011. While that number improved during the budget process, we still used it as a benchmark so we could provide some cushion should the downturn worsen. That approach served us well in FY 2010, when mid-year cuts had to be made. Staff would not be surprised to see another round of mid-year budget cuts in FY '2011.

Staff is presenting a budget for FY '11 that totals \$109,444,497. When compared to the FY 2010 Proposed Budget of \$117,516,572, this year's budget represents a reduction of \$8,072,075 or 6.9% from the FY 2010 budget. Staff recommends no tax increase for FY '11; staff doesn't sense that the Board or the public has any interest in going down that path this year.

Once again we have not included pay raises for employees. Staff recommends that the County continue to cover the single-subscriber health insurance costs, which will rise 6.1% in FY '11. As with last year, management again recommends that County employees be given a one-time gift of an additional vacation day, to be taken with the approval of their supervisor, to thank them for their hard work in such trying times.

Staff recommends a local contribution to the school system of \$17,077,895 for FY '11, which is level with FY '10 local funding and the amount requested by the School Board. Management is impressed with Superintendent Jackson and feels he is doing all he can to manage his budget and his funding expectations. With the Commonwealth's steep funding cuts for FY '11, staff felt the County should do all it could not to add to that burden this year.

Unfortunately, this budget is not big enough to cover the number of employees in the current County workforce. Staff tried extremely hard to avoid cutting positions, yet some reduction is necessary to provide the balanced budget that by law we are required to present.

The proposed reductions are:

- The Firefighter and Emergency Medical Technician teaching positions in the school system. The school system discontinued funding for these programs due to low enrollment, and the County is not in the position to pick up those costs.
- One School Resource Officer position in the school system, which lost grant funding for the position. Again, the County is not in the position to absorb this cost. This reduction will leave two School Resource Officer positions in the budget, and the lost position will be covered by eliminating a vacancy elsewhere in the Sheriff's budget.
- One refuse collection position was eliminated. It currently is vacant. Additional money for overtime was added to the refuse collection budget to assist with the additional work.
- The part-time Assign-A-Highway position was eliminated and the program was terminated. Staff was influenced by the low number of probationers being assigned to the program by the court system. Staff has included funding in the refuse collection cost center for part-time staff to supervise inmate work crews to pick up litter and clean the County Service Center.

This budget reflects 12 fewer employees than the FY 2010 County Budget. These 12 are the eight positions lost last September from the Constitutional Offices; the EMT and Firefighter instructors; the School Resource Officer; and the Assign-A-Highway director.

This is not a new problem; from 2002 to 2010, the County has lost 28 positions.

However, the biggest change for FY 2011 is our proposed supplemental professional staffing for our volunteer-based emergency medical services system.

In January the Board directed the Department of Public Safety to develop a comprehensive EMS plan to include, but not limited to, the following:

- Preserves volunteer rescue squads as an essential part of the EMS system
- Utilizes paid personnel or contracted services to cover service gaps
- Operates in a way that does not spend or expect new revenue, but redirects current revenue and utilizes revenue recovery options

Since then, Public Safety staff has worked collaboratively with the five volunteer rescue squads to develop essential elements of a new approach. This proposed plan includes:

- A county-wide standard of equipment, procedures, policies, and response
- A fleet standardization and reduction plan to reduce overall costs
- The establishment of consistency in billing/revenue recovery practices to ensure that every citizen is treated equally
- The establishment of an EMS Advisory Committee to make recommendations and review future actions for effectiveness
- Strengthening mutual aid and advanced life support sharing between agencies
- Collaboration on purchases to enhance cost-saving measures
- Adding career staff or expand contracted private services to cover service gaps

Additionally, Public Safety staff interacted with volunteers concerning questions, suggestions, and concerns. An open forum was scheduled in March to gain additional input from the volunteers.

The key component of any EMS improvement plan is covering service gaps to ensure that service is available 24/7/365. Service gaps are not limited to any particular time of the day, or to any section of the County. The Director of Public Safety is recommending supplemental staffing of two advanced life support providers 24/7/365 to cover service gaps. These recommendations are consistent with the suggestions from the representatives of three counties – Pulaski County, Franklin County and Amherst County – who met with the Board of Supervisors on this issue.

Two options are available: add career staff consisting of a mix of part- and full-time employees, or contract with a third party for services. Both options have advantages and disadvantages. If this budget is approved, a Request for Proposals (RFP) will be issued to receive proposals for a detailed cost-benefit analysis.

Both supplemental staffing options assume that soft billing for services will be part of the equation. It would take approximately five months to establish this procedure for either supplemental option, so it would be September before this part of the equation could be enacted.

The volunteer agencies currently billing for services desire to retain all their billing revenue, so the only option to fund supplemental staffing is to redirect the annual contributions to the rescue squads from the Board of Supervisors and include soft billing from the supplemental staff-answered calls. This is the only way enough revenue can be generated to pay for the supplemental staffing. Staff feels that the squads should be able to fill in that gap through their own soft-billing revenue.

If the Board of Supervisors does not seek to improve the current EMS system, then that system will continue to deteriorate. Last year rescue squads missed a cumulative 18% of calls, and the backup service currently under contract answered 997 calls.

An essential part of any new EMS plan is improving the backup services through career staffing or contracting for services. However, even with these significant changes, staff believes that the community still will face some challenges as we move forward because of our limited fiscal resources.

Projected Revenues

Line-by-line details of revenues are included later in this budget book, but staff wanted to call your attention to several items that may need additional explanation. Those items are:

- General Fund revenue is down .9% or \$402,974. However, when compared on an apples-to-apples basis, the General Fund actually is down \$1,360,503. New revenue from the proposed EMS soft-billing process (\$215,000), the change in placement of the Communications Tax completely to the General Fund (\$692,398) and the Four-For-Life budget pass-through (\$50,131) skew the bottom line compared to current year.
- A collection rate on property taxes of 94.5% was used for budgeting purposes. This is consistent with actual rates in recent years.
- Property tax collections are down 0.9%, or \$195,089
- Transient occupancy tax, or the lodging tax, is down 17.3%, or \$19,000
- Interest on deposits are up 46%, or \$92,000, due to the increased fund balance and the shifting of funds to garner higher returns
- Jail reimbursement is down 32.5% or \$163,397, due to the Commonwealth's cutting of the jail reimbursements in half
- School reimbursement for the positions eliminated (Resource Officer, EMT and Firefighter instructors) is down 52.7% or \$121,178
- EMS soft billing fee is \$215,000 annually
- Communications Tax is up 41.1% or \$692,398 since it now is all budgeted in the General Fund and not split between the General Fund and the 9-1-1 Fund. Overall the amount is actually down from current year. Procedurally, we now will transfer the operational funding for 9-1-1 out of the General Fund.
- Commonwealth's Attorney's office is down 13.3% or \$76,176, from FY '10 base funding
- Sheriff's Office is down 11.4% or \$481,403, from FY '10 base funding
- Commissioner of the Revenue's office is down 21.8%, or \$42,505, from FY '10 base funding
- Treasurer's Office is down 25.8%, or \$50,755, from FY '10 base funding
- The Clerk of Circuit Court is down 18.7%, or \$88,784, from FY '10 base funding

Projected Expenditures

As with the revenues, all line-by-line expenditures are included later in this budget book. But staff wanted to draw your attention to several specific items. Those items are:

- As indicated above, this budget includes 12 fewer positions than the FY 2010 Budget.
- The EMS supplemental services outlined above are budgeted at \$329,200. This is based on redirecting \$110,220 in General Fund support; \$215,000 budgeted revenue from the County's portion of soft billing; and \$3,980 in Four-For-Life funds to support the supplemental EMS.
- The removal of the Assign-A-Highway program eliminates \$45,055 in that cost center and re-establishes the inmate workforce program in the Refuse Collection cost center. The inmate workforce would be used to pick up litter throughout the County and provide custodial services at the County Service Center
- \$104,950 in electrical increases for all County buildings. Other major increases for FY '11 are in the Virginia Retirement System rate, health insurance rate, and the carrying costs for the shell building
- Maintenance and insurance for the new shell building for 11 months, as required in the agreement with the City of Martinsville and the EDC. The EDC will cover \$11,630 of the overall cost of \$129,500, and the City will reimburse the County one-third of the remainder
- A 6.1% increase in health insurance
- No funding for maintenance of the Historic Henry County Courthouse based on building ownership being transferred to the Historical Society by June 30, 2010
- Funding of Other Post-Employment Benefits (OPEB) of \$35,000, as required by GASB 45
- No issuance or interest costs associated with the Tax Revenue Anticipation Note (TRAN), since it was paid off in December 2009
- Continued work on the Broadband plan with the City of Martinsville and the EDC
- Continued pursuit of delinquent taxes utilizing an outside law firm
- Moody's reaffirmed the County's bond rating of A2 during its review of County operations as required by the Recovery Zone bond process
- More than \$1.5 million was cut from adopted budgets (mid-year adjustments) the past two years
 - FY '09 - \$986,767
 - FY '10 - \$450,000
- When considering the County's General Fund, it should be noted that 61.7% of it comes from property tax, sales tax, and utility taxes, and 77% of that amount is derived solely from property tax

Capital Improvement Projects

A very meager capital improvements plan is recommended for FY 2011. As you know, continually deferring capital expenditures has negative long-term consequences.

The following Capital Improvement Projects are recommended for funding:

- \$18,000 for computer infrastructure upgrades
- \$243,200 for replacement of eight patrol cars for Sheriff's Office
- \$17,000 for replacement of one vehicle for Social Services
- \$175,000 contribution toward purchase of a fire truck as requested by the Firefighters Association
- \$95,000 contribution toward purchase of an ambulance as requested by the Rescue Squad Association
- \$26,000 for replacement of one vehicle in the Parks and Recreation Department

Because of the shortage of economic development projects this year, the Industrial Development Authority budget has some unspent money. Staff is proposing to use some of that money to purchase some capital items from the current year's budget. Those amounts and items are:

- \$12,000 for a replacement mower for Parks and Recreation
- \$14,500 for an additional gas blower for the former landfill
- \$30,000 to replace the hot water heater in the jail
- \$100,000 to match the energy efficiency grant
- \$1,500 to purchase a laptop computer for Animal Control
- \$50,000 to purchase a grinder for the jail's sewer line
- \$10,000 contribution toward a skateboard park at Frank Wilson Park in Martinsville, contingent upon a match by the City
- \$25,000 to complete the purchase of the former Martinsville-Henry County Rescue Squad facility

Outside Agencies

Funding to outside agencies generally was reduced by 5%. Funding for the Department of Social Services was not cut from FY '10; the number of clients continues to climb, and the department can lose \$3 to \$4 in state funding for every \$1 the locality cuts.

Funding for the EDC was cut \$60,000, to \$415,000. Management understands that this amount is significant, but we think it is manageable in light of the various other funding sources available for the EDC. There are no good answers during a budget crisis of this magnitude. Staff knows that these cuts will deeply impact each outside agency and will lessen the services they provide to our citizens.

In addition, several community agencies asked to be added to the County budget for funding in FY 2011. Staff has no doubt as to their good work, but budget constraints do not provide opportunity for new partners. The agencies not proposed for funding include:

- STEP
- Virginia Legal Aid Society
- Roanoke River Basin Association
- Smith Mountain Lake 4-H Center
- Western Virginia Land Trust

With the recent retirement of Gateway Streetscape's executive director, the Gateway Board of Directors voted to ask the County to become the agency's fiscal agent. This would allow the new executive director to concentrate more on field work and less on office work. Gateway is jointly funded by Henry County and the City of Martinsville, and receives grant funds as well.

Staff sees no issues with this request and is happy to assist Gateway with these duties. Gateway's budget is included in this document.

Goals and Objectives

Listed below are the Goals and Objectives the Board created at its 2010 Planning Session. It should be noted that this proposed FY '11 Budget does little to implement many of these items, compensate employees fairly, or deliver the level of services desired by the public.

Short-Term Goals

- Get through FY '11 budget cycle
- Provide essential services with reduced resources
- Maintain fund balance
- Develop and implement plan for EMS and Rescue under Public Safety
- Develop economic development infrastructure
 - Water and sewer for Commonwealth Crossing Business Centre
 - Dick and Willie Trail
 - Broadband implementation
- Develop and implement energy efficiency process
- Job Creation
- Sheriff's Office Accreditation
- 58 West water project

Long-Term/Continuing Goals

- Push for NCI to become a 4-year university
- Continue to support infrastructure needs for school system
- Emphasize energy efficiency/green initiatives
- Promote community health care resources
- Address jail needs
- Work with the Corps of Engineers to improve the flow of water through the Smith River
- Initiate a Comprehensive Plan update
- Work to improve "County pride"
- Work to improve our educational facilities
- Support the Martinsville-Henry County EDC and continue to fund its efforts, and support its tourism initiatives
- Continue to pursue delinquent taxes
- Endorse and participate in regional cooperation
- Endorse and participate in cooperative efforts with City of Martinsville
- Continue to support the New College Institute and Patrick Henry Community College

- Continue to support Blue Ridge Airport

Looking to the Future

When staff began work on the FY 2011 Budget in January, we anticipated it being so catastrophic that we would need 10 years to recover. The final proposed budget that you hold is not quite that bad, thanks in part to better numbers from the General Assembly and outstanding work by our employees to contain their costs. However, it is sad that we find ourselves giddy over a budget that merely cuts off a hand instead an arm.

But make no mistake – the outlook for FY 2011 is bad, and we don't think FY 2012 looks much better from this angle. That's the same song we've been singing for years, and the verses just keep piling up. The County Administrator will keep the hiring freeze in place for FY '11, allowing only essential positions to be filled, with a plan to further reduce the size of the County workforce through attrition before the FY '12 budget.

When will this storm pass so we can crawl out of the basement? We don't know, and we don't think anyone else does either. When this recession took hold, most economists thought we'd begin our recovery in late 2009. We have not done so.

While the stock market shows some signs of resurgence, and national economists are cautiously optimistic that a recovery is on its way, we won't buy into it until we see a positive impact on Henry County.

When that happens, there are some long-range issues that we need to address. First on the list should be our jail needs. We continue to put more inmates in the same jail space, which is a recipe for disaster. It's probably nothing short of miraculous that we haven't had greater issues with our inmates. The Commonwealth's changing of the definition of a state-responsible inmate will significantly increase the local inmate population.

We need more economic development activity, which we hope will come as the economy rebounds. We still eagerly anticipate the opening of the RTI facility, but we know that will be tied to market conditions. The company is still coming, and it is still working to get its facility finished. This is a matter of **when** RTI arrives, not **if** RTI arrives.

We have seen an upswing in activity from local companies such as Drake, CPFilms, and Monogram. Staff believes that any real chance for growth over the next 12 months will come from companies we already have, not the ones we are chasing. This has always been the case – it's just that chases often get more attention.

Henry County has been bludgeoned by the recession that won't end, and our citizens are tired of being told to "just hold on." They continue to "just hold on," but it's getting more and more difficult. There are things that this community can do that would help, even while we wait for these new job opportunities.

It is the belief of the County Administrator that this community cannot continue to support at least two of everything. This applies to programs between divisions of the County, the school systems, the Public Service Authority, etc., as well as the City of Martinsville and various non-profits. There needs to be a concentrated effort to reduce redundancy and increase efficiency.

The County Administrator also understands that this is easier said than done.

Let's hope that Fiscal Year 2011 provides all that this community wants and deserves. If any community deserves a break, it's this one.

Advertise FY '10-'11 Budget

Following the presentation Mr. Adams moved that the Board advertise the FY '10-'11 Budget on Sunday, April 11, 2010, for a scheduled public hearing on April 19, 2010, second by Mr. Bryant and unanimously carried.

Mr. Summerlin stated that if the Board has any changes to the budget the Board can discuss them following the public hearing on April 19, 2010. Mr. Summerlin also reminded the Board of its upcoming work session on the School Budget and Total County Budget on April 8, 2010, at 5:00 pm in the Fourth Floor Conference Room.

There being no further business to discuss Mr. Adams moved at 5:40 pm that the Board continue the meeting to April 8, 2010 at 5:00 pm, second by Mr. Slaughter and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

April 8, 2010 – 5:00 pm

The Henry County Board of Supervisors held a meeting on April 8, 2010, at 5:00 pm in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to hold a work session on the FY '10-'11 School Budget and Total County Budget. The following Board members were present: Chairman Debra Buchanan; Vice Chairman H. G. Vaughn; Jim Adams; Milton Kendall, Tommy Slaughter and Joe Bryant.

Staff members present were Benny Summerlin, County Administrator; Tim Hall, Deputy County Administrator; George Lyle, County Attorney; Susan Biege, Administrative Assistant; Darrell Jones, Director of Finance; and Richard Stanfield, Deputy Director of Finance.

Debbie Hall of the Martinsville Bulletin was present. Sheriff Lane Perry and Major Steve Eanes were also present.

Ms. Dawn Lawson of the School Board was present.

Chairman Buchanan called the meeting to order and welcomed everyone present. She stated the meeting is a continuation of its April 6, 2010 meeting. Mrs. Buchanan then turned the meeting over to Mr. Summerlin.

Mr. Summerlin stated the Board would proceed reviewing the budget by category and if the Board has any questions he would respond. The following categories of the FY '10-'11 Budget were reviewed and discussed:

REVENUE

EXPENDITURE

- **General Government Administration**
- **Judicial Administration**
- **Public Safety**
- **Public Works**
- **Health and Welfare**
- **Education**
- **Recreation/Culture**
- **Community Development**
- **Non-Departmental**
- **Special Funds**
- **Capital Improvements**

Mr. Summerlin stated he and Chairman Buchanan and Vice Chairman Vaughn met with Sheriff Perry and Major Eanes this week and discussed a position within the Sheriff's Office to enforce the County's local ordinances. Mr. Summerlin stated the position salary and benefits is approximately \$42,000 and he proposes to take \$35,000 allocated to the line item of Other Post Employment Benefits (OPEB) in the current years' budget and move to the Sheriff's budget and work with the Sheriff to find funds of approximately \$7,000 to finish funding the position. He stated he proposes to fund the OPEB of \$35,000 out of the upcoming FY '11 budget.

The Board briefly discussed the possibility of using inmates to help curb the littering problems and the County having more flexibility in increasing the meals tax. Mr. Summerlin noted that the County's meals tax can only be 4% and during the past year VACo and VML worked towards the issue of localities having more control over the meals tax; however, it was defeated.

Chairman Buchanan then polled the Board regarding the position within the Sheriff's Office to enforce local ordinances. The Board concurred to proceed with that position.

Following was some discussion regarding the various grants funded to Henry County through the American Recovery and Reinvestment Act (stimulus funds), which is included in the County's Management Discussion and Analysis for FY '11. Some of the projects funded through stimulus funds included the school division, energy efficiency, law enforcement, water resources, youth employment, and emergency programs. The Board also discussed shared employees between Henry County and the Public Service Authority and its cost effectiveness. The Service Center in Bassett was briefly discussed regarding its efficiency in housing both County and PSA maintenance facilities and the future plans to house the School System's maintenance division. Mr. Summerlin noted that any time where you have multiple functions it is more cost efficient.

There being no further discussion Mr. Summerlin stated that the Board will hold its public hearing on the School and County Budgets on April 19, 2010, at 7:00 pm. He stated if the Board has any changes they would like to see in the proposed budget, they can be addressed following the public hearing.

Mr. Adams moved at 5:25 pm to continue the meeting to April 19, 2010, at 7:00 pm, second by Mr. Slaughter and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

April 19, 2010 – 7:00 pm

The Henry County Board of Supervisors held a meeting on April 19, 2010, at 7:00 pm in the Board Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to hold public hearings on the FY '10-'11 School Budget and Total County Budget. The following Board members were present: Chairman Debra Buchanan, Vice Chairman H. G. Vaughn, Jim Adams, Milton Kendall, Joe Bryant and Tommy Slaughter.

Staff members present were Benny Summerlin, County Administrator; Tim Hall, Deputy County Administrator; George Lyle, County Attorney; Susan Biege, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; and Susan Reynolds, Director of Human Resources.

School Board members present were Kathy Rogers, Chairman; Terri Flanagan, Betsy Mattox, and Charles Speakman. Also present were School Superintendent Anthony Jackson and Dawn Lawson, Director of Business.

Debbie Hall of the Martinsville Bulletin and Major Steve Eanes of the Sheriff's Office were present.

H. G. Vaughn gave the invocation.

Chairman Buchanan called the meeting to order and stated this is a continuation from the Board's April 8 meeting. She welcomed everyone present and stated there are two public hearings scheduled. The first public hearing is on the FY '10-'11 School Budget and following is the public hearing on the FY '10-'11 Total County Budget. She stated if anyone wishes to address the Board to come to the podium, state your name and the district in which you live. She stated those who wish to speak will agree to exhibit respect to the Board and they would receive the same level of respect.

PUBLIC HEARING ON PROPOSED FY '11 SCHOOL BUDGET:

Mrs. Buchanan opened the public hearing at 7:02 pm. The following persons spoke:

- Kathy Rogers, Chairman of the School Board, expressed the School Board's appreciation for level funding and for the support during a very difficult budget year.
- Dorothy Carter of the Reed Creek District and a member of the Henry County Education Association also thanked the Board for level funding.

There being no one else who wished to speak the public hearing was closed at 7:04 pm.

PUBLIC HEARING ON PROPOSED FY '10-'11 TOTAL COUNTY BUDGET:

The public hearing was opened at 7:05 pm.

The following persons spoke:

- Stuart Bowman, Chief of the Fieldale-Collinsville Volunteer Rescue Squad, spoke regarding the recent funding cuts from United Way, the proposed redistribution of funds from the County, and issues regarding soft billing. He briefly discussed proposed supplemental staffing and finding a different way to fund the proposed staffing. Mr. Bowman requested the Board to maintain its funding to the squads. He stated the funds they receive from the County go towards paying insurance, which includes vehicles, medical malpractice, and building insurance.
- Kiah Cooper, President of the Martinsville-Henry County Fire Association, discussed the importance of retaining the Firefighter Program in the local high schools which began in fall of 2004. He stated 138 students have become Firefighter I certified, 81 have enrolled in local fire departments and 20 have become volunteers with local rescue squads. He stated a number of those students have gone on to receive degrees in related fields. Mr. Cooper stated the County could fund the teaching positions using one full-time teacher and some part-timers to continue the program for approximately \$75,000 with no additional equipment needed. He stated the two main objectives in this County should be education and providing our citizens with safety and the high school program did both.
- Samantha Pendleton of the Iriswood District also discussed the Firefighter Program, and encouraged the Board to continue the program in the local high schools. She stated she also was a student in this program and became certified and has gone on to use her experience in college.
- Chris Cousins on behalf of Southside Business Technology Center thanked the Board for its continued funding to the agency.
- Mike Hylton, Captain of the Axton Life Saving Crew, stated Axton Life Saving Crew does not soft bill at this time and until they start the soft billing process the only funding they have is through donations, funding by Henry County and United Way.

There being no further comments the public hearing was closed at 7:17 pm.

Mr. Bryant stated he serves on the Board at Fieldale-Collinsville Rescue Squad. He stated he personally would hate to see the squad lose the funds since they have lost money from United Way and from soft billing due to people not having insurance, which is a large amount of funds to lose. He stated he also was concerned with losing more volunteers due to the cuts.

Mr. Kendall agreed with Mr. Bryant and stated they should look at this issue again.

Following further comments by the Board Mr. Vaughn stated to go back and add more funds to the rescue squads you would have to take it from somewhere else and the Board does not want to have to raise taxes.

Mr. Summerlin noted that the Firefighter I and Firefighter II classes are still provided in the community. He also stated to design a supplemental system that is not going to be primary will not support itself as a backup system strictly on revenue recovery money.

CONSIDERATION OF ANY PROPOSED BUDGET CHANGES BEFORE EXHIBITS ARE FINALIZED FOR BUDGET ADOPTION:

Mr. Summerlin stated if there are no changes to the proposed FY '11 budget, staff will prepare the Board package this week in preparation to adopt the School Budget and Total County Budget at its meeting on April 27.

There being no further business to discuss Mr. Slaughter moved at 7:41 pm to adjourn its meeting, second by Mr. Bryant and unanimously carried.



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 5B

Issue

Approval of Accounts Payable

Background

See attached details.

Attachments

[Summary of Accounts Payable](#)

Staff Recommendation

Staff recommends that the Board approve the Summary of Accounts Payable for March 2010.

**SUMMARY OF ACCOUNTS PAYABLE
APRIL 27, 2010**

| | <u>APRIL 2010</u> | <u>MARCH 2010</u> |
|----------------------------------|--------------------------------------------------|-------------------|
| ALL FUNDS PAYABLES: | | |
| REGULAR PAYABLES: | | |
| MARCH 31, 2010 | CHECK # 20073376 THROUGH 20073683 | |
| APRIL 15 & 20, 2010 | CHECK # 20073684 THROUGH 20073847 | |
| GENERAL FUND | \$ 610,189.00 | \$ 629,857.72 |
| LAW LIBRARY FUND | - | 228.50 |
| ECON DEV OPPORTUNITY FUND | - | - |
| INDUSTRIAL PARK FUND | - | - |
| CENTRAL DISPATCH FUND | 3,127.65 | 22,923.68 |
| REGIONAL INDUSTRIAL SITE PROJECT | - | - |
| SPECIAL CONSTRUCTION GRANT | 78,215.00 | 165.63 |
| HCO/MTSV INDUSTRIAL SITE | - | - |
| GATEWAY STREETSCAPE FOUNDATION | - | - |
| COMPREHENSIVE SERVICE ACT FUND | 63,796.89 | 917.05 |
| PAYROLL: | | |
| MARCH 31, 2010 | DIRECT DEPOSIT ADVICES # 0283950 THROUGH 0284293 | |
| APRIL 15, 2010 | DIRECT DEPOSIT ADVICES # 0285595 THROUGH 0285755 | |
| GENERAL FUND | 160,671.85 | 409,741.07 |
| E911 CENTRAL DISPATCH FUND | 113,015.75 | 47,766.27 |
| GATEWAY STREETSCAPE FOUNDATION | 699.58 | - |
| COMPREHENSIVE SERVICE ACT FUND | 158.33 | 2,220.39 |
| | \$ 1,029,874.05 | \$ 1,113,820.31 |
| TOTAL ALL FUND PAYABLES | \$ 1,029,874.05 | \$ 1,113,820.31 |

I HEREBY CERTIFY THAT THE ABOVE ACCOUNTS PAYABLE SUMMARY, A RECAP OF THE BILL LIST AS PRESENTED, HAS BEEN DRAWN IN PAYMENT OF LEGAL OBLIGATIONS OF HENRY COUNTY.

RALPH B. SUMMERLIN, JR
COUNTY ADMINISTRATOR

I HEREBY CERTIFY THAT THE LISTED ITEMS, AS REPRESENTED BY THE ABOVE ACCOUNTS PAYABLE SUMMARY, WERE APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR REGULAR MONTHLY MEETING ON APRIL 27, 2010.

DEBRA P. BUCHANAN, CHAIRMAN
HENRY COUNTY BOARD OF SUPERVISORS



Henry County Board of Supervisors

Meeting Date April 27, 2010

Item Number 5C

Issue

Consideration of Resolution Establishing May 7, 2010 as “Fire and Rescue Volunteer Appreciation Day” in Henry County

Background

The Board is being asked to consider adopting the attached resolution which establishes May 7, 2010 as “Fire and Rescue Volunteer Appreciation Day” in Henry County.

Attachments

[Proposed Resolution](#)

Staff Recommendation

Staff recommends approval of the resolution.

PROCLAMATION
OF THE
HENRY COUNTY BOARD OF SUPERVISORS

WHEREAS, the citizens of Henry County receive professional fire and rescue services each day from the volunteer fire and EMS agencies of the county; and

WHEREAS, approximately 500 citizens unselfishly risk their lives and donate many hours of personal time to meet the needs of our community by membership in rescue squads and fire departments serving the County; and

WHEREAS, there are approximately 1,500 calls for service for a fire department response and approximately 6,300 calls for service for an EMS response; and

WHEREAS, these members of the Axton, Bassett, Collinsville, Dyers Store, Fieldale, Horsepasture, Patrick Henry and Ridgeway volunteer fire departments and the Axton, Bassett, Fieldale-Collinsville, Horsepasture, and Ridgeway rescue squads continue to set the example of community spirit, pride, interest in their community and love for their fellow man.

WHEREAS, the Henry County Board of Supervisors is cognizant of the tremendous value of the services performed by these volunteers, not only in terms of human needs met, but also in consideration of the financial asset which their volunteer services provide to the County during our economic revival; and

WHEREAS, the Henry County Board of Supervisors desire to recognize these dedicated public servants who contribute so much to the health and safety of their community;

NOW, THEREFORE, BE IT RESOLVED by the Henry County Board of Supervisors that, on the 27th day of April, 2010, it does hereby proclaim May 7, 2010, as **FIRE/RESCUE VOLUNTEER APPRECIATION DAY** in Henry County, and does express its gratitude to the men and women who serve as members of the Volunteer Fire Departments and Rescue Squads serving Henry County and encourage all other organizations and media to express appreciation to our volunteers.

Debra Buchanan, Chairman



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 6

Issue

Adoption of the FY 2010-2011 County Budget

Background

The County Administrator has projected this meeting for adoption of the FY '11 Budget. Numerous actions are necessary to complete the budget process: setting of tax rates, adoption of budget, and appropriation of budget. The Board of Supervisors is scheduled to set the tax rates and adopt the budget today; appropriation of the budget is scheduled for May 25, 2010.

Pursuant to section 58.2-3001 of the Code, the Board must fix the total amount of tax levies for the coming year. The rates projected in the proposed budget are reflected in the following motion:

***"I move that the Board adopt the following tax rates for FY '11:
Real Estate: \$.46 per \$100 assessed value***

***Personal Property and Machinery and Tools: \$1.48 per
\$100 of assessed value for personal property, including motor
vehicles, and \$1.19 per \$100 of assessed value for machinery
and tools/business equipment."***

***Personal Property Tax Relief: The effective reimbursement rate
for the Personal Property Tax Relief Act on a qualifying vehicle
is 49 percent."***

As you know, the above rate on machinery and tools/business equipment is the nominal rate. The effective rate is the nominal rate times the assessment ratio, which results in the following effective rates:

| | |
|------------------------------------|------------------|
| Personal Property (motor vehicles) | \$1.48 per \$100 |
| Machinery and Tools | \$0.84 per \$100 |
| Business Equipment | \$0.84 per \$100 |

Also, mobile homes are considered personal property but are taxed at the real estate rate; therefore, their rate would be \$0.46 per \$100.

The **School Budget** and **Total Budget** are listed separately for approval.

School Budget: The “*Summary of Revenues and Expenditures*” is listed as Exhibits A and B. The staff is unaware of any pending issues that may alter the proposed budget; therefore, the following motion is in order for this purpose:

“I move that the Board adopt the proposed budget for school expenditures for FY ’11 by category as summarized in Exhibits A and B, subject to the state, federal, and local funds becoming available as estimated.”

Total Budget: The “*Summary of Revenues and Expenditures*” is listed as Exhibits A and B.

Adoption of Budget for Fiscal Planning Purposes: Pursuant to section 15.2-2503 of the Code, the Board must approve the total budget, including Interfund transfers, for fiscal planning purposes, prior to June 30. The appropriate motion would be:

“I move that the Board adopt the proposed FY ’11 Budget for fiscal planning purposes as summarized in Exhibits A and B.”

No County funds can be expended or obligated until an appropriation of the budget is made. The Board of Supervisors is scheduled to appropriate the budget May 25, 2010.

The Board also must approve a series of transfers in the current County budget from the IDA cost center to various other cost centers to fund items out of the current year instead of next year. The appropriate motion would be:

“I move to approve the additional appropriations in the current County Budget as outlined in the appropriation sheet, with unexpended items carried over to the FY 2011 budget.”

Attachments

1. [Exhibit A, Expenditures by Cost Centers](#)

2. [Exhibit B, Revenues by Funds](#)
3. [Additional Appropriation Sheet](#)

Staff Recommendation

Staff recommends adoption of the items as indicated by the motions above.

APPROPRIATIONS RESOLUTION EXHIBIT A

EXPENDITURES BY COSTS CENTERS

FOR FY 2010-2011

| | <u>COSTS CENTERS</u> | |
|--------------------------------------------------|---------------------------|-------------------------------------|
| | <u>ADOPTED BUDGET</u> | <u>TOTAL ADOPTED BUDGET</u> |
| <u>GENERAL FUND:</u> | | |
| <u>GENERAL GOVERNMENT ADMINISTRATION:</u> | | |
| BOARD OF SUPERVISORS | \$ 121,562 | \$ |
| COUNTY ADMINISTRATOR | 329,539 | |
| INDEPENDENT AUDITOR | 64,000 | |
| HUMAN RESOURCES / TRAINING | 50,268 | |
| COUNTY ATTORNEY | 148,159 | |
| COMMISSIONER OF REVENUE | 511,512 | |
| ASSESSORS | 124,229 | |
| COUNTY TREASURER'S OFFICE | 542,512 | |
| FINANCE | 329,184 | |
| COUNTY INFORMATION SERVICES | 354,718 | |
| CENTRAL PURCHASING | 187,434 | |
| REGISTRAR | <u>214,726</u> | |
| TOTAL GENERAL GOVERNMENT ADMINISTRATION | | 2,977,843 |
| <u>JUDICIAL ADMINISTRATION:</u> | | |
| CIRCUIT COURT | 84,810 | |
| GENERAL DISTRICT COURT | 18,886 | |
| SPECIAL MAGISTRATES | 3,210 | |
| JUVENILE & DOMESTIC RELATIONS | 9,795 | |
| CLERK OF THE CIRCUIT COURT | 588,454 | |
| SHERIFF CIVIL & COURT SECURITY | 931,804 | |
| VICTIM / WITNESS ASSIST | 131,832 | |
| COMMONWEALTH ATTORNEY | <u>702,984</u> | |
| TOTAL JUDICIAL ADMINISTRATION | | 2,471,775 |
| <u>PUBLIC SAFETY:</u> | | |
| CRIME PREVENTION SPEC POLICE | 4,691 | |
| SHERIFF LAW ENFORCEMENT | 4,976,814 | |
| RADIO COMMUNICATION SYSTEM | 711,518 | |
| SCHOOL RESOURCE OFFICER PRG #SCH | 108,691 | |
| OTHER FIRE AND RESCUE SERVICES | 1,069,504 | |
| EMERGENCY MEDICAL SERVICES | 171,016 | |
| EMS SUPPLEMENTAL SERVICES | 329,200 | |
| SHERIFF CORRECTION & DETENTION | 2,182,584 | |
| SHERIFF ELECTRONIC MONITORING | 1,785 | |
| JUVENILE PROBATION OFFICE | 386,817 | |
| CODE ENFORCEMENT | 331,185 | |
| FIRE MARSHAL | 268,225 | |
| ANIMAL CONTROL | 140,184 | |
| PUBLIC SAFETY | 116,391 | |
| MTSV- HENRY COUNTY SPCA | <u>7,267</u> | |
| TOTAL PUBLIC SAFETY | | 10,805,872 |
| <u>PUBLIC WORKS:</u> | | |
| RURAL ADDITIONS / STREET SIGNS | 8,000 | |
| REFUSE COLLECTION | 1,448,806 | |

APPROPRIATIONS RESOLUTION EXHIBIT A

EXPENDITURES BY COSTS CENTERS

FOR FY 2010-2011

| | COSTS CENTERS | |
|-----------------------------------------------------|---------------------------|-------------------------------------|
| | ADOPTED BUDGET | TOTAL ADOPTED BUDGET |
| REFUSE MAN COLLECTION SITES | 152,814 | |
| REFUSE DISPOSAL- CLOSURE MAINT | 34,000 | |
| GENERAL ENGINEERING / ADMINISTRATION | 248,703 | |
| COMMUNICATION EQUIP MAINTENANCE | 57,287 | |
| MAINT ADMINISTRATION BUILDING | 383,834 | |
| MAINT COURT HOUSE | 322,449 | |
| MAINT SHERIFF'S OFFICE | 52,750 | |
| MAINTENANCE JAIL | 257,750 | |
| MAINT DOG POUND | 14,450 | |
| MAINT SHERIFF'S FIRING RANGE | 1,842 | |
| MAINT COMMUNICATIONS SITES | 27,200 | |
| MAINT STORAGE BUILDING | 5,875 | |
| MAINT OTHER CO BUILDINGS | 40,900 | |
| MAINT SHARE HEALTH DEPT/JSS BUILD | 56,412 | |
| MAINT PATRIOT CTE F/R BUILDING | 9,635 | |
| MAINT CERT BUILDING | 42,960 | |
| MAINT BURN BUILDING | 6,920 | |
| MAINT DUPONT PROPERTY | 150,788 | |
| | <hr/> | |
| TOTAL PUBLIC WORKS | | 3,323,375 |
| <u>HEALTH AND WELFARE:</u> | | |
| LOCAL HEALTH DEPARTMENT | 293,429 | |
| MENTAL HEALTH AND RETARDATION | 117,567 | |
| AREA AGENCY ON AGING | 13,036 | |
| TRANSPOR GRANT TPORT VAR ELEM OYE | 149,729 | |
| GROUP HOME SERVICES | 66,192 | |
| OTHER SOCIAL SERVICES | 57,129 | |
| PROPERTY TAX RELIEF | 90,000 | |
| | <hr/> | |
| TOTAL HEALTH AND WELFARE | | 787,082 |
| <u>EDUCATION:</u> | | |
| COMMUNITY COLLEGES | 52,467 | |
| | <hr/> | |
| TOTAL EDUCATION | | 52,467 |
| <u>PARKS, RECREATION & CULTURAL:</u> | | |
| PARKS AND RECREATION | 867,810 | |
| MUSEUMS | 27,075 | |
| ART GALLERIES | 8,123 | |
| OTHER CULTURAL ENRICHMENT | 17,148 | |
| LIBRARY | 786,574 | |
| | <hr/> | |
| TOTAL PARKS, RECREATION & CULTURAL | | 1,706,730 |
| <u>COMMUNITY DEVELOPMENT:</u> | | |
| PLANNING, COMMUNITY DEV & BZA | 264,180 | |
| ENGINEERING & MAPPING | 248,325 | |
| OFFICE OF COMMERCE | 766,332 | |
| ECONOMIC DEVELOPMENT AGENCIES | 424,026 | |
| ENTERPRISE ZONE INCENTIVES | 25,000 | |

APPROPRIATIONS RESOLUTION EXHIBIT A

EXPENDITURES BY COSTS CENTERS

FOR FY 2010-2011

| | <u>COSTS CENTERS</u> | |
|--------------------------------------|---------------------------|-------------------------------------|
| | <u>ADOPTED BUDGET</u> | <u>TOTAL ADOPTED BUDGET</u> |
| OTH PLANNING / COMM DEV AGENCY | 64,856 | |
| SOIL & WATER CONSERVATION DISTRICT | 1,354 | |
| LITTER GRANT | 23,559 | |
| VPI COOPERATIVE EXTENSION PROG | <u>52,514</u> | |
| TOTAL COMMUNITY DEVELOPMENT | | 1,870,146 |
| <u>NONDEPARTMENTAL:</u> | | |
| EMPLOYEE BENEFITS | 66,376 | |
| CENTRAL STORES | 0 | |
| POOL VEHICLES | 3,900 | |
| MOBILE COMMAND VEHICLE | 7,650 | |
| CONTINGENCY RESERVE | 100,000 | |
| TRANSFERS TO OTHER FUNDS | 19,857,837 | |
| CIP CAPITAL OUTLAYS | 44,000 | |
| DEBT SERVICE COURTHOUSE | 779,950 | |
| DEBT SERVICE OTHER DEBTS | <u>0</u> | |
| TOTAL NONDEPARTMENTAL | | <u>20,859,713</u> |
| TOTAL GENERAL FUND | | 44,855,003 |
| <u>SPECIAL FUNDS:</u> | | |
| LAW LIBRARY | | 28,000 |
| CENTRAL DISPATCH FUND | | 1,413,163 |
| SPECIAL CONSTRUCTION GRANTS | | 0 |
| GATEWAY STREETScape FOUNDATION | | 108,177 |
| INDUSTRIAL DEVELOPMENT AUTHORITY | | 2,098,691 |
| COMPREHENSIVE SERVICE ACT FUND | | 1,023,008 |
| HENRY - MARTINSVILLE SOCIAL SERVICES | | 7,157,177 |
| SCHOOL FUND: | | |
| INSTRUCTION | 39,950,258 | |
| ADMINISTRATION/ATTENDANCE & HEALTH | 2,441,580 | |
| TRANSPORTATION | 4,937,766 | |
| OPERATION & MAINTENANCE | 6,575,651 | |
| FACILITIES | 414,235 | |
| DEBT SERVICE / TRANSFERS | 2,180,249 | |
| FEDERAL / STATE GRANT PROGRAMS | 9,800,000 | |
| TECHNOLOGY | 1,948,477 | |
| CONTINGENCY RESERVE | <u>125,000</u> | |
| TOTAL SCHOOL FUND | | 68,373,216 |
| SCHOOL TEXTBOOK FUND | | 405,405 |
| SCHOOL CAFETERIA FUND | | <u>4,246,479</u> |
| TOTAL ALL EXPENDITURES | | 129,708,319 |
| DEDUCT INTERFUND TRANSFERS | | <u>20,263,822</u> |
| NET TOTAL ALL EXPENDITURES | \$ | \$ <u><u>109,444,497</u></u> |

APPROPRIATIONS RESOLUTION EXHIBIT B

REVENUES BY FUND

FOR FY 2010-2011

| | | TOTAL ADOPTED BUDGET |
|--------------------------------------|-----------|-------------------------------------|
| | | <hr/> |
| <u>GENERAL FUND:</u> | | |
| GENERAL PROPERTY TAXES | \$ | 21,429,029 |
| OTHER LOCAL TAXES | | 10,948,910 |
| PERMITS, FEES & LICENSES | | 89,500 |
| FINES AND FORFEITURES | | 196,350 |
| REVENUE FROM USE OF PROPERTY | | 488,200 |
| CHARGES FOR SERVICES | | 239,022 |
| MISCELLANEOUS REVENUE | | 40,000 |
| RECOVERED COST | | 1,739,927 |
| NON-CATEGORICAL AID STATE | | 4,403,734 |
| SHARED EXPENSES (CATEGORICAL) | | 4,968,028 |
| CATEGORICAL AID STATE | | 130,878 |
| FED PAYMENTS IN LIEU OF TAXES | | 1,143 |
| CATEGORICAL AID FEDERAL | | 160,282 |
| NON-REVENUE RECEIPTS | | 20,000 |
| RESERVE FUNDS | | 0 |
| | | <hr/> |
| TOTAL GENERAL FUND | | 44,855,003 |
| <u>SPECIAL FUNDS:</u> | | |
| LAW LIBRARY FUND | | 28,000 |
| CENTRAL DISPATCH FUND | | 1,413,163 |
| SPECIAL CONSTRUCTION GRANTS | | 0 |
| GATEWAY STREETScape FOUNDATION | | 108,177 |
| INDUSTRIAL DEVELOPMENT AUTHORITY | | 2,098,691 |
| COMPREHENSIVE SERVICE ACT FUND | | 1,023,008 |
| HENRY - MARTINSVILLE SOCIAL SERVICES | | 7,157,177 |
| SCHOOL FUND | | |
| STATE | \$ | 40,974,071.00 |
| FEDERAL/STATE GRANT PROGRAMS | | 9,500,000.00 |
| AMERICAN RECOVERY AND REINVESTMENT | | |
| ACT STIMULUS FUNDS | | 0.00 |
| OTHER FUNDS | | 821,250.00 |
| COUNTY | | 17,077,895.00 |
| TOTAL SCHOOL FUND | | <hr/> 68,373,216 |
| SCHOOL TEXTBOOK FUND | | 405,405 |
| SCHOOL CAFETERIA FUND | | <hr/> 4,246,479 |
| TOTAL ALL REVENUES | | 129,708,319 |
| DEDUCT INTERFUND TRANSFERS | | <hr/> 20,263,822 |
| NET TOTAL ALL REVENUES | \$ | 109,444,497 <hr/> <hr/> |

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund and IDA Fund
 DEPARTMENT Various Departments as Indicated
 DEPARTMENT Henry County IDA Fund
 YEAR ENDING June 30, 2010

| COMPLETE ACCOUNT NUMBER | ACCOUNT NAME | AMOUNT (WHOLE DOLLARS) |
|----------------------------------------------|-------------------------------|---------------------------|
| ADDITIONAL APPROPRIATION SECTION | | |
| Refuse Disposal - Closure Maintenance | | |
| 31342610 558000 | Miscellaneous | 1 \$ 14,500 |
| Maint Jail | | |
| 31343620 580010 | Machinery & Equipment | 2 30,000 |
| 31343620 580010 | Machinery & Equipment | 3 50,000 |
| Employee Benefits | | |
| 31391400 528900 | OPEB Required Funding | 4 35,000 |
| CIP Capital Outlays | | |
| 31394300 580400 | Purchase Land / Buildings | 5 25,000 |
| 31394300 584079 | P&R Machinery & Equipment | 6 12,000 |
| 31394300 584096 | Grant Match Capital Projects | 7 100,000 |
| 31394300 584097 | Special Capital Contributions | 8 10,000 |
| Animal Control | | |
| 31335100 580070 | ADP Equipment | 9 1,500 |
| Henry County IDA Fund | | |
| 45304105 441531 | Transfers From General Fund | 278,000 R |
| Total Additional Appropriation | | \$ 556,000 |

| REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION | AMOUNT |
|----------------------------------------------------|-------------------------------------------------------|
| Transfers to Other Funds | |
| 31393100 592450 | Transfers Industrial Development Authority \$ 278,000 |
| Henry County IDA Fund | |
| 45381810 558460 | Construction Incentives Costs 139,000 |
| 45381945 558460 | Construction Incentives Costs 139,000 |
| Total Revenue Source or Account Transferred | |
| | \$ 556,000 |

| | |
|------------------------------------|-------------|
| Difference (Should be Zero) | \$ 0 |
|------------------------------------|-------------|

REASON FOR APPROPRIATION:

To transfer funds to: 1. Landfill Gas Blowers, 2. Jail Hot Water Heater, 3. Jail Sewer Line Grinder, 4. Other Post Employ Benefits (GASB #45), 5. M/HC Rescue Squad Facility Purchase Completion, 6. Parks & Rec Mower, 7. Energy Efficiency Grant Match, 8. Skateboard Park Frank Wilson Park Martinsville (Contingent on City Match), 9. Animal Control Laptop Computer. Total of all transactions net of interfund transfers is \$278,000. Funds to C/O to FY 11.

APPROVED BY:

DEPARTMENT HEAD DATE

CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 10,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

April 27, 2010



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 7

Issue

Consideration of Updated County/PSA Personnel Policies

Background

The County and the PSA adopted identical personnel policies in 2002, since many employees provide services for both entities. Some revisions have been made to reflect changes in state and federal laws and regulations. Other proposed changes clarify current practices. The Virginia Municipal League provided a complimentary review of the updated policies. The Board of Supervisors was emailed proposed revisions earlier, and you were requested to review the policies and to be prepared to discuss them at the April meeting. Human Resources Director Susan Reynolds will be in attendance to address your questions.

Attachments

None

Staff Recommendation

Staff recommends adoption of the updated County/PSA Personnel Policies.



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 8

Issue

Consideration of Issues Regarding the South Street Neighborhood Improvement Project

Background

As part of the South Street Neighborhood Improvement Project, the Department of Housing & Community Development (DHCD) requires the formal adoption of the above-mentioned documents.

The Environmental Review Record (ERR) is a record showing that the Grantee will act to comply with all of the appropriate provisions of applicable environmental regulations and legislation relative to project activities. The ERR is a public document that is compiled and maintained as part of the official grant files.

The Virginia Department of Housing & Community Development (DHCD) require the formation of a Housing Rehab Board (formed August 25, 2009) as well as the approval of several documents needed to administer the project. The Housing Rehab Board held its first meeting on April 8, 2010 and at that meeting reviewed and approved: the Housing Rehab Board by-laws, the Housing Rehab Program Design (program guidelines), and the Housing Rehab Program Income Plan (specifies the uses of any program income earned).

These same documents (copies attached) have been approved by DHCD and now require approval and adoption by the Board of Supervisors.

Attachments

1. [Environmental Review Record](#)
2. [Program Design Plan for South Street](#)
3. [Program Income Plan for South Street](#)
4. [Housing Rehab Board By-Laws for South Street](#)

Staff Recommendation

Staff recommends adoption of the South Street Neighborhood Improvement Project Environmental Review Record, Program Design, Program Income Plan, and the Housing Rehab Board By-Laws.

ENVIRONMENTAL REVIEW RECORD

GRANT NUMBER: 09-PG-05

PROJECT NAME: South Street Neighborhood Improvement Project

ENVIRONMENTAL REVIEW RECORD CHECKLIST

| COMPONENTS | YES | NO | N/A | COMMENTS |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|-----|-----------------------------------------------------------------------------------|
| 1. Brief Project Description | X | | | |
| 2. Explanation of Exemption or Categorical Exclusion Determinations (as relevant) | | | X | |
| 3. Statutory Checklist*: Environmental Requirements Other Than NEPA. (For all Cat. Excl. Projects, including Cat. Excl. Projects determined to be exempt pursuant to 58.34(a)12, and projects requiring EA or EIS)/Other Requirements Checklist** | X | | | |
| 4. Environmental Assessment Document (Depending on level of clearance req.) | X | | | |
| 5. Environmental Assessment Checklist (Optional) | X | | | |
| 6. Notice of Finding of No Significant Impact as posted/published (as relevant) | | | X | Combined Notice. |
| 7. Notice of Intent to Request a Release of Funds as posted/published (as relevant) | | | X | Combined Notice. |
| 8. Combined FONSI/RROF as posted/published (as relevant) | X | | | |
| 9. a. Distribution List of FONSI (as relevant) b. Distribution List of RROF (as relevant) c. Distribution List of FONSI/RROF (as relevant) | X | | | Distribution list attached |
| 10. Any comments received and recipient responses | X | | | Ltr dated 4-1-09 from DHR recommends no historic properties located in proj area. |
| 11. Certification of Environmental Review, Request for Release of Funds submitted (as relevant) | | X | | |
| 12. Notice of Removal of Grant Condition/Release of Funds (as relevant) | | X | | |
| 13. Post-Review Revisions and Changes, Written Decisions, Amendments, and Supplements (as relevant) | | X | | |
| 14. Continuing Project (58.47) Determination (as relevant) | | X | | |
| 15. EIS documentation required by 58.55-60 (as relevant) | | X | | |

*Section 58.5 Requirements

**Section 58.6 Other Requirements

PART 1

PROJECT ABSTRACT

Name of Grantee

County of Henry, Virginia

Application/Grant Number

09-PG-05

From: TBD To:

Original: June 22, 2009

Revisions:

Amendments:

**Name and Title of Certifying Officer: Benny Summerlin, County Administrator
Henry County**

Project Name: South Street Neighborhood Improvement Project

Location of Physical Development(s): South Street Neighborhood, Henry County

**Lead Agency (Grantee): Henry County
3300 Kings Mountain Road
P O Box 7
Collinsville VA 24078
276-634-4601**

**Project Representative: Benny Summerlin, County Administrator
3300 Kings Mountain Road
P O Box 7
Collinsville VA 24078
276-634-4601**

**Project Information: Mary Ann Mason, Grant Administrator
3300 Kings Mountain Road
P O Box 7
Collinsville VA 24078
276-634-4620**

Project Summary Description:**CDBG Funds Projected \$1,400,000 Other \$769,853**

The South Street Neighborhood is located within the Town of Bassett in Henry County. The project area consists of all of South Street, a portion of Pleasant Ridge, and a portion of Fairystone Park Highway. The South Street neighborhood is largely residential with need for rehabilitation of aging housing stock as well as the need for major infrastructure improvements. Twenty-six (26) housing units are in the project area. Twenty-one (21) houses are LMI households interested and eligible, one household (1) refused a survey, while the remaining four (4) houses are vacant. One (1) of the vacant houses is dilapidated and will be targeted for demolition, while two (2) are actively for sale, and the remaining vacant unit is on the market for rent. Of the twenty-one houses to be rehabilitated, seven are owner occupied (four to be rehabilitated and three to be substantially reconstructed), ten units are investor owned single family, and one home is investor owned multi-family containing 4 units – all of which are to be rehabilitated. A dilapidated garage will be demolished to make room for necessary ROW for South Street to become a VDOT maintained road. Infrastructure improvements include 5,500 cubic yards of excavation, 1,340 linear feet of storm drainage installation, 13 drop inlets, a retaining wall, 11 utility pole relocations, 1,140 linear feet of grass ditches, 3,554 sq. yards of new road construction, 1,570 lateral feet of water line replacement, and 2,125 lateral feet of sewer line replacement.

PURPOSE OF THE PROJECT:

The South Street Neighborhood Improvement Project seeks to benefit the neighborhood through housing rehabilitation, demolition and clearance of blighted structures, and through infrastructure improvements.

STATUS OF THE PROJECT:

The Virginia Department of Housing and Community Development (VDHCD) awarded Henry County CDBG planning grant funds in the amount of \$25,000 on February 11, 2009. The planning grant was utilized to study and prepare a CIG application of which was submitted on April 8, 2009. Pending award of the CIG, grant work is proposed to start in late fall of 2009.

PROJECT AREA DESCRIPTION:

The South Street project area includes: four parcels on Fairystone Park Highway beginning at Tax Map Number 15.8(000)000/363B and ending at Tax Map Number 15.8(000)000/363E, all parcels on South Street beginning with Tax Map Number 15.8(023)000/013,14 and ending with 15.8(038)000/001, and parcels 43 through 125 on Pleasant Ridge beginning with Tax Map Number 15.8(023)000/045 and ending at 15.8(023)000/036,37-39,39X, and Highland Street beginning at Tax Map Number 15.8(024)000/001 and ending at 15.8(021)000/006,7.

The project area is bordered to the West by Linden Road, to the North by heavily forested slopes, to the east by Tabernacle Baptist Church and to the South by commercial properties fronting on US Rt 57, Fairystone Park Highway.

EXISTING CONDITIONS AND TRENDS:

There are currently twenty-six (26) housing units located in the project area. Twenty-one (21) houses are LMI households, one (1) refused a survey, while the remaining four (4) houses are vacant. One (1) of the vacant houses is dilapidated and will be targeted for demolition, while two (2) are actively for sale, and the remaining vacant unit is on the market for rent. A Housing Needs Assessment identified preliminary rehabilitation needs: from the twenty-two (22) households, twenty-one(21) LMI households responded that they were interested in housing rehabilitation. Three (3) homes were identified as needing substantial reconstruction with the remaining eighteen (18) homes having significant housing deficiencies.

A Preliminary Engineering Report (PER) was completed in March 2009. The PER identified the creation of storm water infrastructure as a necessary improvement to permanently address the poor road conditions on South Street and Pleasant Ridge and to protect houses from further damage to their foundations. Additional infrastructure activities involve replacing 1,570 linear feet of water and 2,125 linear feet of sewer lines due to road construction on South Street and Pleasant Ridge. South Street and a portion of Pleasant Ridge (2,622 square yards) will be improved to VDOT standards and accepted into the state system for maintenance. Small portions of South Street and Pleasant Ridge will be repaved (632 square yards).

PROJECT AND AREA MAPS AND PLANS:

A Project Area Map and a USGS Map with the project area identified are attached. A Needs Assessment Map, dated February 2009, is also attached.

STATUTORY CHECKLIST

A. Are all activities of this project 58.34(a)(1)-(11) Exempt and/or 58.35(b) Categorically Excluded (CE) from NEPA procedures?

Yes No. If “Yes” attach supporting documentation including citations to applicable subsection of 58.34(a)(1)-(11) and/or 58.35(b) and complete Other Requirements Checklist (58.6). Sign and date below and keep this form in the project ERR. Remaining portions of the checklist need not be filled out. Do not initiate RROF procedures. Funds may be obligated for this Exempt project, If “No”, proceed to question B.

B. 1. Is this a 58.35(a) CE Project? Yes No. If “Yes”, then document by specific reference(s) to Section 58.35(a) why this project qualifies as a 58.35(a) CE project and respond to question B2. If “No” then go to question C.

2. Does the project trigger a 58.5 Compliance Threshold? Yes No. If “Yes” perform all actions as per relevant compliance requirements, complete columns B & C, sign and date form; complete, sign and date Other Requirements Checklist; then initiate RROF procedures, beginning with publication/posting of RROF Notice. If “No”; complete columns A & C; project is exempt under 58.34(a)(12), do not initiate RROF procedures, and funds may be obligated after signing and dating this form and completing Other Requirements Checklist.

C. Does this project require an Environmental Assessment (EA)? Yes No. If “Yes” fill out the Checklist, documenting all determinations and compliance with any 58.5 laws and authorities as necessary, then sign and date it; complete, sign and date Other Requirements Checklist.; make both checklists part of the project ERR; and complete Part II of the ERR format. Even if an EA has already been completed, 24 CFR Part 58, Subpart H procedures, beginning with publication/posting of FONSI/RROF Notice, cannot be initiated until all 58.5 and 58.6 determinations and compliance processes have been completed. Some theoretically CE projects may be deemed by the grantee, because of their environmental effect, to warrant either an EA or Environmental Impact Statement.

Project Name and Identification No. South Street Neighborhood Improvement Project

| AREA OF STATUTORY OR REGULATORY COMPLIANCE | A NO CIRCUMSTANCE REQUIRING COMPLIANCE | B DATE COMPLIANCE ACHIEVED | C REFERENCES TO NOTES PROVIDING DOCUMENTATION, SOURCES, AND EXPLANATION OF CHECKED BOXES |
|--------------------------------------------|-------------------------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Air Quality | X | | Some temporary dust pollution will result from construction and the project in Henry County is in an attainment area. |
| Historic Properties | X | | DHR notified Henry County on 4-1-09 that no historic properties will be affected. |
| Floodplain Management | X | | Site not located within 100 year Floodplain. Observations from FEMA Firm Map # 51089C0040C. |

| | | | |
|------------------------------------------------------------------------------------|----------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wetlands Protection | X | | Site not located within wetlands. Observations made from National Wetlands Inventory Map at coordinates 36°45' 23" N, 79°58' 27"W |
| Coastal Zone | X | | The project area in the Bassett community of Henry County is not in a coastal zone based upon research through DEQ's Coastal Zone Program. |
| Sole Source Aquifers | X | | Project activities are not located in a sole source aquifer as observed on EPA Region 3 Virtual Aquifers map. |
| Endangered Species | X | | Per search of VA National Heritage Resource database and consultation w/ DCR & VDGIF, an endangered fish is found in the County. Project activities will occur in already urbanized area and create little disturbance to adjacent river. |
| Wild & Scenic Rivers | X | | None present on the site per consultation with National Wild and Scenic Rivers designation through National Park Service/DOI. |
| Farmland Protection | X | | Land is not farmed and is an urbanized area. |
| Noise (24 CFR Part 51B) | X | | Some temporary noise pollution will result from construction activities. |
| Hazardous Facilities (24 CFR Part 51C) | X | | None previously on the site, none existing or proposed per EPA EnviroMapper. |
| Airport (except for Clear Zone Notification of (24 CFR Part 51D 303 (a)(3)) | X | | Project area located in a no impact area to nearest airport (Blue Ridge Airport, KMTV). |
| Site Contamination | X | | No hazards are present per EPA EnviroMapper. Map attached. |
| Environmental Justice (Executive Order 12898) | X | | Citizen participation was significant during project planning and during public hearings and stakeholder meetings. No disproportionately high impact on minority or low-income populations was discerned. |

STATUTORY CHECKLIST

page 1 of 2

COMPLIANCE THRESHOLD

Historic Properties (includes archeology): The “circumstances requiring compliance” threshold is considered to be a determination by the RE, made in consultation with the SHPO/THPO (and ACHP if it has decided to participate in 36 CFR Part 800 required consultations), that the undertaking will have either No Adverse Effect or an Adverse Effect on properties/archaeological resources on or eligible for listing on the National Register of Historic Properties (NR) in the Area of Potential Effect for the proposed undertaking. Compliance is achieved by documenting implementation or procedures set forth at 36 CFR 800 et. seq. The phrase “no circumstances which require compliance” (as used in 58.34(a)(12)) shall apply only when the RE has: reached an adequately documented finding of “No Historic Properties Affected,” in accordance with 36 CFR 800.4(d)(1); AND received no objections within thirty (30) days from the SHPO’s/THPO’s (and the ACHP’s if it has decided to participate in Part 800 required consultations) date of receipt of a formal consultation letter from the Responsible Entity transmitting that finding. For the definition of an “adequately documented finding,” see 36 CFR 800.11(b) & (d). Determinations are based on a review of the NR, field observation, a check with other individuals or groups having the requisite expertise, and consultations with the SHPO required by 36 CFR Part 800.

Floodplain Management: The project is within or will impact on the 100-year floodplain identified by the FEMA Flood Hazard Boundary or Flood Insurance Rate Map. If no such maps have been published, the same finding is necessary by the grantee’s Engineer or local Flood Control Agency. If the Project involves a critical action (e.g. a fire station, a hospital, etc), the 500-year flood plain applies. Initiate and complete reviews required by the HUD Procedures for the Implementation of Executive Order 11988”, as set forth in 24 CFR Part 55 (Project may be approved if there is no practicable alternative outside the floodplain).

Wetlands Protection: The project is within, or will affect a wetland. This finding is based on review of Federal National Wetlands Inventory Maps unless more current information is available. Initiate and complete the Water Resources Council 8-step procedure (Project may be approved if there is no practicable alternative outside the wetland area).

Coastal Zone Management (CZM): The project is within the area covered by a Federally-approved CZM Program. A consistency determination/permit from the State CZM agency or other relevant jurisdictional authority is required to document consistency.

Sole Source Aquifers and Safe Drinking Water: The project will occur in an area designated by EPA as a sole source aquifer. Contact US EPA Regional Office to confirm whether project meets the threshold for a formal EPA review. If it does, then a circumstance requiring compliance exists. Compliance is achieved by obtaining EPA’s formal review and approval of the project.

Farmland Protection Policy Act of 1981: The project involves the conversion of farmland to non-agricultural use. Recipients can obtain assistance from the USDA Soil Conservation Service, in determining whether a proposed location or site meets the Act’s definition of farmland. If the site meets the Act’s definition, then the recipient must complete the review process as set forth in 7 CFR Part 658, “Farmland Protection Policy: Final Rule.”

Endangered Species: The project will affect an endangered species of plants or animals, or an critical habitat. This finding is based on a review of the “Federally-Listed Endangered and Threatened Species” for the area in which the project is situated. Indicate and complete consultation with the U.S. Fish and Wildlife (FWS) as required under Section 7 of the Endangered Species Act.

Wild and Scenic Rivers: The project will have an effect on a river which is a component of the National Wild and Scenic Rivers System or is under consideration for inclusion in the System. This finding is based on information from and consultation with the Department of the Interior (DOI). Consult DOI Park Service for resolution assistance.

STATUTORY CHECKLIST

page 2 of 2

COMPLIANCE THRESHOLD

Air Quality: The project is within a non-attainment area for which EPA has approved the State Implementation Plan (SIP), and there are SIP controls for such a project. Consider compliance issues in the project decision. If issues are transportation-related, priority must be given to implementing those portions of the SIP to achieve and maintain national primary air quality standards. The Department of Environmental Protection responsible for SIP Implementation should be consulted. Permits should be obtained as relevant.

Noise Abatement and Control (24 CFR Part 51B): The project involves noise sensitive uses (24 CFR Part 51.101(a)(3)), and the ambient noise level at the Project site is above 65 dB. This finding is based on the HUD Noise Assessment Guidelines (NAG) or other acoustical data. Require appropriate mitigation measures or justify deviation from the HUD standards.

Hazardous Operations Explosive or Flammable in Nature (24 CFR Part 51C): The project is in the vicinity of hazardous operation involving explosive or flammable fuels or chemicals which exceed the standards and application of HUD Guidebook, "Siting of HUD-Assisted Projects Near Hazardous Facilities". Require appropriate mitigation measures as per the above-cited regulations. NOTE: 24 CFR Part 51C does not apply to projects involving the renovations only of existing commercial, industrial, institutional, or open space-recreational facilities.

Runway Clear Zones at Designated Commercial Service Airports and Clear Zones and Accident Potential Zones at Military Airfields (24 CFR Part 51D): The project is located in such zones and consists of activities as cited in 24 CFR Part 51D, Section 51.302. Comply with appropriate procedures and policies set forth in the above cited regulations.

Site Contamination* (24 CFR part 58.5(i)(2)): Based upon an evaluation of previous uses of the project site/structures involved and area in proximity**to the site, a site inspection, and other current techniques by qualified professionals determined necessary by the RE, site contamination issues have been identified. Particular attention should be given to any proposed site on or in the general proximity to such areas as dumps, landfills, industrial sites or other locations that are creating problems, or are suspected of creating problems related to hazardous materials, contamination, toxic chemicals and gases, and radioactive substances. Since it is HUD policy that properties being proposed for use in HUD programs be free of contamination problems that could affect the health and safety of occupants, or conflict with the intended utilization of a project property, the RE must either require appropriate mitigation measures to assure a safe site, or require evidence from the project sponsor that appropriate mitigation measures have been implemented by qualified professionals, consistent with relevant Federal, State, and local laws and regulations, ensuring that the occupants of proposed sites will not be adversely affected by the type of hazards listed above.

Environmental Justice (Executive Order 12898): The project has been determined to have adverse health or environmental effects, which disproportionately impact a minority or low-income population relative to the community at large. The potential for new or continued adverse effects must then be evaluated. If susceptible populations are impacted: mitigation or avoidance must be considered to the extent practicable; and public participation processes must involve the affected population in the decision making process. Steps taken to identify, and as appropriate, to avoid or mitigate such impacts, and to involve the affected population, should be documented in the ERR.***

*Excerpted from point III, page 56120, in the Supplementary Information section of amendment to 24 CFR Part 58, as published in the Federal Register, 9/29/03 (Volume 68, Number 188): "The policy set forth in Sec. 58.5(i)(2) requires due diligence in accordance with the language in that section, but is not intended to suggest any liability for damages caused by unknown or undiscovered hazards where an appropriate review has been performed. In

addition, the policy that sites be free from hazardous materials, etc., does not require a complete absence of such materials, but only that the property be free of hazards where the hazard could affect the health and safety of occupants or conflict with the intended use of the property. The policy also does not prescribe any specific form of remediation, which may vary depending upon the nature of the hazard.”

**** HUD has left the definition of the term “proximity” as used in Sec. 58.5(i)(2), up to the Responsible Entity. As concerns certain Programs under which HUD is to perform environmental reviews (I.e. the HOPWA, SHOP, and Youthbuild Programs), proximity is discussed as the area within 3,000 feet of the project site.**

*****The Executive Order calls on Federal agencies, and in the case of HUD, units of general purpose government acting under an assumption of HUD’s environmental review responsibility, to identify and address, to the extent practicable, disproportionately high adverse human health or environmental effects of their programs, policies and activities on minority and low income populations**

Docname: stat.checklist3.25.04

Revised 3/04

Statutory Checklist
List of Applicable Statutes and Regulations
24 CFR Part 58.5 Federal Laws and Authorities.

- (a) *Historic properties.*** 1) The National Historic Preservation Act of 1966 (16 U.S.C. 470f et seq.): as amended particularly section 106 (16 U.S.C. 470F): except as provided in '58.17 of this part for section 17 projects.
(2) Executive Order 11593. Protection and Enhancement of the Cultural Environment, May 13, 1971 (36 FR 8921 et seq.): particularly section 2(c).
(3) The Reservoir Salvage Act of 1960 (16 U.S.C. 469 et seq.) particularly section 3 (16 U.S.C. 469a-1): as amended b) the Archeological Historic Preservation Act of 1974.
- (b) *Floodplain management and wetland protection.*** (1) Flood Disaster Protection Act of 1973 (42 U.S.C. 4001 et seq.) as amended: particularly sections 102(a) (42 U.S.C. 4012a(a) and 4106(a).
(2) Executive Order 11988. Floodplain Management, May 24, 1977 (42 FR 28931 et seq.): particularly section 2(a).
(3) Executive Order 11990. Protection of Wetlands. May 24, 1977 (42 FR 28951 et seq.): particularly section 2 and 5.
- (c) *Coastal areas protection and management.*** (1) The Coastal zone Management Act of 1972 (16 U.S.C. 1451 et seq.) as amended: particularly section 307 (c) and (d) (16 U.S.C. 1456 (c) and (d)).
(2) The Coastal Barrier Resources Act of 1982 (16 U.S.C. 3501 et seq. particularly sections 5 and 6 (16 U.S.C. 3504 and 3505).
- (d) *Sole source aquifers.*** The Safe Drinking Water Act of 1974 (42 U.S.C. 201.300 (f) et seq. and 21 U.S.C. 349) as amended; particularly section 1424(e) (42 U.S.C. 300b-303(e)).
- (e) *Endangered species.*** The Endangered Species Act of 1973 (16 U.S.C. 1531 et seq. as amended: particularly Section 7 (b) and (c) (16 U.S.C. 1278 (b) and (c)).
- (f) *Wild and scenic rivers.*** The Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) as amended; particularly section 7 (b) and (c) (16 U.S.C. 1278 (c) and (d)).
- (g) *Air quality.*** The Clean Air Act (42 U.S.C. 7401 et seq.) as amended: particularly section 176 (c) and (d) (42 U.S.C. 7308 (c) and (d)).
- (h) *Farmlands protection.*** Farmland Protection Policy Act of 1961 (7 U.S.C. 4201 et seq.) particularly section 1540 (b) and 1541 (7 U.S.C. 4201 ad 4242).
- (i) *HUD environmental standards.*** Environmental Criteria and Standards (24 CFR Part 51) and Site Contamination.
- (j) *Environmental justice:*** Executive Order 12898 Federal Actions to address environmental justice in minority populations and low-income populations.

Statutory Checklist

Additional Studies Performed
(Attach Study or Summary)

A Community Needs Assessment was conducted including an evaluation of building and infrastructure conditions by K W Poore & Associates, Inc. A Needs Assessment Map, dated February, 2009 is attached. A Preliminary Engineering Report (PER) was completed in March, 2009 identifying infrastructure deficiencies and resolutions.

Mitigation Measures Needed:

Summary of Findings & Conclusions:

The only environmental condition that will occur from the South Street project will be the temporary conditions directly associated with construction activities. Construction activities will result in some noise pollution and dust formation but will not last for a long period of time and will not reach levels warranting potential health hazards. Proposed activities within the project area will also result in both short and long term benefits for the neighborhood and its residents.

Other Requirements (Section 58.6) Checklist

PROJECT NAME: South Street Neighborhood Improvement Project

GRANT NUMBER: 09-PG-05

In addition to the duties under the laws and authorities specified in 58.5 for assumption by Responsible Entities (RE) under the laws cited in 58.1(b), RE must comply with the following requirements. Applicability of the following requirements does not trigger the certification and release of funds procedure under this Part or preclude exemption of an activity under 58.34 (a) (12) and/or the applicability of 58.35(b). However, the RE remains responsible for addressing the following requirements in its ERR and meeting these requirements, where applicable, regardless of whether the activity is exempt under 58.34 or Categorically Excluded under 58.35 (a) or (b).

(a) Federal Flood Insurance Purchase Requirements (do not apply to funds from Federal formula grants made to a State).

- (1) Does the project involve acquisition or construction (including rehabilitation) in a community identified by the Federal Emergency Management Agency (FEMA) as having special flood hazard areas (100 year and 500 year floodplain)? Yes___ No X If “Yes,” go to (a)(2). If “No”, go to Question (b).
- (2) Is the project located in 100 year flood plain (500 year floodplain for “critical” actions*)? Yes ___ No__ If “Yes”, go to (a) (3). If “No”, go to Question (b).
- (3) Is the community in which the project is located () participating in the National Flood Insurance Program or, () has less than a year passed since FEMA notified the community concerning such hazards. (Please check one of the above depending on the situation) Yes ___ No __. If “Yes”, attach a statement concerning how you will assure that flood insurance will be maintained in accordance with the “Flood Insurance Protection” guidance sheet attached to this Checklist and go to Question (b). The implementation of this project consistent with your statement must be made a condition on the environmental findings and recommendations for the project. If “No”, project cannot be funded.

*As defined in the U.S. Water Resource Council’s Floodplain Management Guidelines for Implementing Executive Order 11988. *Go to <http://www.fema.gov/businss/nfip/manual.shtm> for an updated Flood Insurance Manual for more guidance on insurance requirements.

(b) Coastal Barriers Resources

Is the project to be undertaken located in the coastal Barrier Resources System, as amended by the Coastal Barrier Improvement Act of 1990 (16 U.S.C. 3501)?

Yes ___ No X. If “Yes”, Federal financial assistance may not be provided. If “No”, then go to Question (c).

(c) Projects located in Close Proximity to Airports Contained on the HUD list of 24 CFR Part 51D Covered Airports.

Does the project involve assistance, subsidy, or insurance for the purchase or sale of an existing property in a Runway Clear Zone or Clear Zone as defined in 24 CFR Part 51D? Yes ___ No X If “Yes”, the buyer must be advised that the property is in a runway Clear Zone or Clear Zone, what the implications of such a location are, and then there is a possibility that the property may, at a later date, be acquired by the airport operator. The buyer must sign a statement acknowledging receipt of this information. The implementation of this requirement must be made a condition in the environmental review findings and recommendations for this project.

Flood Insurance Protection

Duration of Flood Insurance Coverage. The statutory period for flood insurance coverage may extend beyond project completion. For loans, loan insurance or guaranty, flood insurance coverage must be continued for the term of the loan. For grants and other non-loan forms of assistance, coverage must be continued for the life of the property, regardless of transfer of ownership of such property. Section 582(c) of the Community Development and Regulatory Improvement Act of 1994 mandates that "...The requirement of maintaining flood insurance shall apply during the life of the property, regardless of transfer of ownership of such property." (42 U.S.C. 5154a)

Dollar Amount of Flood Insurance Coverage. For loans, loan insurance or guaranty, the amount of flood insurance coverage need not exceed the outstanding principal balance of the loan. For grants and other forms of financial assistance, the amount of flood insurance coverage must be at least equal to the development or project cost (less estimated land cost) or to the maximum limit of coverage made available by the Act with respect to the particular type of building involved (SF-Single Family, OR-Other Residential, NR-Non Residential, or SB-Small Business), whichever is less. The development or project cost is the total cost for acquiring, constructing, reconstructing, repairing or improving the building. This cost covers both the Federally assisted and the non-Federally assisted portion of the cost, including any machinery, equipment, fixtures, and furnishings. If the Federal assistance includes any portion of the cost of any machinery, equipment, fixtures or furnishings, the total cost of such items must also be covered by flood insurance.

Proof of Purchase. The standard documentation for compliance with Section 102(a) is the Policy Declarations form issued by the National Flood Insurance Program or issued by any property insurance company offering coverage under the National Flood Insurance Program. The insured has its insurer automatically forward to the grantee in the same manner as to the insured, information copies of the Policy Declarations form for verification of compliance with the Act. Any financially assisted SFHA building lacking a current Policy Declarations form is in Noncompliance.

Grantee's Evidence of Compliance under the Certification. The grantee must maintain a complete and up-to-date listing of its on-file and current Policy Declarations for all financially assisted SFHA buildings. As a part of the listing, the grantee should identify any such assisted building for which a current Policy Declarations form is lacking and attach a copy of the written request made by the grantee to the owner to obtain a current Policy Declarations form.

**NOTICE TO PROSPECTIVE BUYERS OF PROPERTIES LOCATED IN
RUNWAY CLEAR ZONES AND CLEAR ZONES/ACCIDENT POTENTIAL ZONES**

(In accordance with 24 CFR Part 51, Section 51.303(a)(3), this notice must be given to anyone interested either in buying an existing HUD property, or using HUD assistance to buy an existing property, which is located in either a Runway Clear Zone at a civil airport or a Clear Zone/Accident Potential Zone at a military installation.)

The property which you are interested in purchasing at _____ is located in the Runway Clear Zone/Clear Zone/Accident Potential Zone for _____.

Studies have shown that if an accident were to occur it is more likely to occur within the Runway Clear Zone/Clear Zone/Accident Potential Zone than in other areas around the airport/airfield. Please note that we are not discussing the chances that an accident will occur, only where one is most likely to occur.

You should also be aware that the airport/airfield operator may wish to purchase the property at some point in the future as part of a Runway Clear Zone/Clear Zone/Accident Potential Zone acquisition program. Such programs have been underway for many years at airports and airfields across the country. We cannot predict if or when this might happen since it is a function of many factors, particularly the availability of funds, but it is a possibility.

We wanted to bring this information to your attention. Your signature on the space below indicates that you are now aware that the property you are interested in is located in a Runway Clear Zone/Clear Zone/Accident Potential Zone.

Signature of prospective buyer

Date

Type or print name of prospective buyer

(This notice must be maintained as part of the file on this action.)

PART 2

**ENVIRONMENTAL
ASSESSMENT**

Environmental Assessment Checklist

Project Name and Identification No. South Street Neighborhood Improvement Project

| Impact Categories | IMPACT ANTICIPATED | | | REQUIRES MITIGATION OR MODIFICATION | NOTE CONDITIONS AND/OR SOURCE DOCUMENTATION THAT SUPPORTS FINDING REFERENCE NOTES |
|--------------------------------------------------------------------------------|--------------------|-------|-------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| | NONE | MINOR | MAJOR | | |
| Land Development | | | | | |
| Conformance with Comprehensive Plans and Zoning | | B | | | Project activities will be done in accordance with current zoning. |
| Compatibility and Urban Impact | | B | | | Project area will retain its current light residential urban landscape and remain compatible with surrounding land uses. |
| Slope | X | | | | Proposed activities will have no effect on project area slope. |
| Erosion | | | B | | Proposed activities will eliminate erosion in the project area. |
| Soil Suitability | X | | | | Proposed activities will not be affected by soil suitability. |
| Hazards and Nuisances Including Site Safety | | A | | | Temporary noise pollution generated by construction activities. No significant nuisances or hazards are anticipated. |
| Energy Consumption | X | | | | There is notable effect on energy consumption anticipated by project activities. |
| Noise | | | | | |
| Effects of Ambient Noise on Project and Contribution to Community Noise Levels | | A | | | Some temporary noise pollution will result from the construction activities. |

A = Adverse

B = Beneficial

**Environmental
Assessment Checklist**

| Impact Categories | IMPACT ANTICIPATED | | | REQUIRES MITIGATION OR MODIFICATION | NOTE CONDITIONS AND/OR SOURCE DOCUMENTATION THAT SUPPORTS FINDING REFERENCE NOTES |
|------------------------------------------------------------------------------------------|--------------------|-------|-------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| | NONE | MINOR | MAJOR | | |
| Air Quality | | | | | |
| Effects of Ambient Air Quality on Project and Contribution to Community Pollution Levels | | A | | | Some temporary light dust pollution will be generated associated with the construction process. |
| Environmental Design and Historic Values Urban Impact | | | | | |
| Visual Quality Coherence, Diversity, Compatible Use and Scale | | | B | | Proposed activities will greatly enhance the visual quality of the current housing through rehabilitation and infrastructure improvements. |
| Historic, Cultural and Archaeological Resources | X | | | | |
| Socioeconomic | | | | | |
| Demographic Character Changes | X | | | | |
| Displacement | X | | | | |
| Employment and Income Patterns | X | | | | |
| Community Facilities and Services | | | | | |
| Educational Facilities | X | | | | |
| Commercial Facilities | X | | | | |
| Health Care | X | | | | |
| Social Services | X | | | | |

A = Adverse B = Beneficial

**Environmental
Assessment Checklist**

| Impact Categories | IMPACT ANTICIPATED | | | REQUIRES MITIGATION OR MODIFICATION | NOTE CONDITIONS AND/OR SOURCE DOCUMENTATION THAT SUPPORTS FINDING REFERENCE NOTES |
|----------------------------------------------------|--------------------|-------|-------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | NONE | MINOR | MAJOR | | |
| Community Facilities and Services Continued | | | | | |
| Solid Waste | | | B | | Replacement of laterals |
| Waste Water | | | B | | Replacement of laterals |
| Storm Water | | | B | | Installation of storm water management system |
| Water Supply | | | B | | Replacement of laterals |
| Public Safety – Police | | | B | | Repairs to road system will allow the removal of the safety hazards currently posed for EMS. These repairs will also allow for safe access for all residents. |
| Fire | | | B | | |
| Emergency | | | B | | |
| Medical | | | B | | |
| Open Space and Recreation – Open Space | X | | | | |
| Recreation | X | | | | |
| Cultural Facilities | X | | | | |
| Transportation | | | B | | Correction of road deficiencies will allow for the inclusion of the road into the state road maintenance system. It will allow for safe passageway for motorists. It will provide access for EMS vehicles. |

A = Adverse B = Beneficial

**Environmental
Assessment Checklist**

| Impact Categories | IMPACT ANTICIPATED | | | REQUIRES MITIGATION OR MODIFICATION | NOTE CONDITIONS AND/OR SOURCE DOCUMENTATION THAT SUPPORTS FINDING REFERENCE NOTES |
|------------------------------------------------|--------------------|-------|-------|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | NONE | MINOR | MAJOR | | |
| Natural Features | | | | | |
| Water Resources | X | | | | No water resource is present in the project area. |
| Surface Water | | | | | No surface water present in proj area |
| Floodplains | X | | | | Project Area is not within 100-Year Floodplain or Special Flood Hazard Area per National Flood Insurance Program Flood Insurance Rate Map. Map attached. |
| Wetlands | X | | | | Project Area does not include any wetlands per National Wetlands Survey Map (attached). |
| Coastal Zone | X | | | | Project is not within Virginia's coastal zone. |
| Unique Natural Features and Agricultural Lands | X | | | | No unique natural feature, prime or unique farmland, or other farmland of statewide or local importance is present. |
| Vegetation and Wildlife | X | | | | Per search of the VA National Heritage Resource database and consultation w/ DCR and VDGIF, an endangered fish, the Roanoke Logperch, is found in the County. Project activities will occur in already urbanized area and create little disturbance to adjacent river. |

A= Adverse

B = Beneficial

Environmental Assessment Checklist

ALTERNATIVES

Determine and describe possible alternatives to the proposed project, including the alternative of No Project. The feasibility of each alternative and the reasons why each should be adopted or rejected should be discussed sufficient to indicate an adequate consideration thereof.

The No Project alternative is considered to be not approving the project, or any modification of this project, on this site, or any alternative site.

ALTERNATIVE 1

The No Project alternative would leave current building conditions, urban blight, and infrastructure deficiencies in their current trend of deterioration. This would work against the health, safety and welfare of the neighborhood and would not provide the catalyst to reverse the trend of deteriorating housing stock and blight.

ALTERNATIVE 2

The second project alternative would be to limit the scope of activities to lessen any environmental impact. As each activity works toward a comprehensive whole with very minimal environmental impact, retaining the entire scope of project activities will go a long way towards the overall success of the project without creating a substantial negative environmental impact.

COMPARATIVE ANALYSIS: The success of similar comprehensive community development projects (Martinsville, Big Stone Gap, etc.) throughout the state demonstrate that a comprehensive approach to neighborhood revitalization is very important. Both alternatives listed above would have a minimally small positive environmental impact and would damage the overall effectiveness of the project's goals of neighborhood stabilization and improvement through housing rehabilitation, blight removal and infrastructure improvements.

Environmental Assessment Checklist

Additional Studies Performed
(Attach Study or Summary)

A Community Needs Assessment was conducted, including an evaluation of building and infrastructure conditions, by K W Poore & Associates, in March, 2009. A Needs Assessment Map is attached. A Preliminary Engineering Report was completed in March, 2009, by Adams-Heath Engineering, identifying deficiencies and proposing improvements.

Mitigation Measures Needed, including any required MOA or PA:

None

Environmental Assessment Checklist

Summary of Findings and Conclusions

Environmental conditions that will occur from temporary construction activities will be minimal. Construction activities will result in some noise pollution and dust formation but will not last for a long period of time and will not reach levels warranting potential health hazards. Proposed activities within the project area will also result in both short and long term benefits for the neighborhood and its residents.

Environmental Assessment

PROJECT NAME: South Street Neighborhood Improvement Project

GRANT NUMBER: 09-PG-05

1. Is project in compliance with applicable laws and regulations? Yes No
2. Is an EIS required? Yes No
3. Finding of No Significant Impact (FONSI) can be made. Project will not significantly affect the quality of the human environment. Yes No

Prepared by: Mary Ann Mason

Title: Grant Administrator

Date: 6-22-09

Reviewed by:

Title:

Date:

docname:ERR.FORMAT.PART58.4c
as revised 6/05



South Street Neighborhood Improvement Project

SECTION 1: PROGRAM ADMINISTRATION

PROGRAM PURPOSE AND OBJECTIVE

The purpose and objective for the South Street Neighborhood Improvement Project is to provide safe, sanitary, and affordable housing for the present and future low-to-moderate income households located in the South Street Neighborhood community, within Bassett, Virginia, Henry County.

The improvements will include rehabilitation of four (4) LMI owner-occupied single family units, substantial reconstruction of three (3) LMI owner-occupied single family units, rehabilitation of ten (10) LMI tenant occupied single family units, and rehabilitation of one (1) multi-family unit with four (4) LMI apartments. One (1) dilapidated vacant house will be demolished. One (1) dilapidated shed will be demolished to allow for necessary ROW for South Street to be a VDOT maintained road. Infrastructure improvements include 5,500 cubic yards of excavation, 1,340 linear feet of storm drainage installation, 13 drop inlets, a retaining wall, 11 utility pole relocations, 1,140 linear feet of grass ditches, 3,554 square yards of new road construction, 1,570 lateral feet of water line replacement, and 2,125 lateral feet of sewer line replacement.

The Housing Rehabilitation Program for the South Street Neighborhood Improvement Project will operate according to these written guidelines which have been established as procedures for the implementation of the housing rehabilitation effort and adopted by the Henry County Housing Rehabilitation Board and the Henry County Board of Supervisors.

Every applicant will be treated with fairness and consistency. The adopted program standards will apply equally to each program applicant. The duration of the program for each applicant participating in the South Street Neighborhood Improvement Project will be ten (10) years.

OVERSIGHT AND STAFFING

The housing assistance program for the South Street Neighborhood Improvement Project will be implemented by County staff and other individuals assigned to the project as described below.

Housing Rehab Board

The Housing Rehabilitation Board has the authority to make critical decisions for the project such as approving which units, and in what order, the work will be performed. They will oversee the implementation of the program and monitor staff or consultant progress and performance, approve contractors qualified as eligible to bid on the work, approve applicants for assistance and assure that benefits are being provided in accordance with the Housing Program Design, approve bids and contracts for work performed, and ensure the DHCD-approved Program Income Plan is observed, and resolve complaints and disputes in accordance with the written complaint and appeals process. The Housing Board has developed and adopted a set of operating rules/by-laws. The Board will consist of the following persons: one (1) elected official, the chief administrative official; the county building official; the county Director of Planning, Zoning and Inspections; and one (1) neighborhood representative.

Program Administrator, Mary Ann Mason

Ms. Mason, Grant Administrator for Henry County, will serve as the Program Administrator and primary point of contact between the county, consultant, neighborhood residents and property owners. She will oversee all day-to-day program activities to assure they are carried out fairly and in conformance with the adopted Program Design. Additionally, the Program Administrator is expected to: conduct an initial DHCD HQS inspection; oversee the work of the Rehabilitation Specialist; review all complaints and investigate, and make recommendations to solve; and, to oversee the application process, the loan packaging process, and the financial management.

Housing Rehabilitation Specialist, Howerton Inspection Services

The Housing Rehabilitation Specialist will be responsible for the supervision, quality, cost control and DHCD/HUD Housing Quality Standards (HQS) requirements of the housing project. Duties will include oversight of contractors, initial and final HQS inspections and lead paint property inspections, asbestos testing, completion of blower door testing, lead-based paint notifications/approvals, work write-ups, and cost estimates, intermittent and final inspections to monitor rehabilitation work, lead paint clearance testing, pay request approvals, and closeout of individual projects including certification that housing quality standard violations have been alleviated. The Housing Rehabilitation Specialist shall review the completed work write-ups and the regulatory requirements with the property owner and tenant in the case of rental property, securing a signature from the property owner indicating approval of the proposed improvements. The Housing Rehabilitation Specialist will inspect properties targeted as relocation housing to ensure that they are decent, safe and sanitary.

Intake Surveyor/Loan Officer, Patricia Foley

Patricia Foley, Community Development Specialist for Henry County, duties will include: screening applicants; explaining program requirements to applicants; completion

of applications; determining and verifying eligibility; loan packaging and servicing. Additionally she will serve as support for the Program Administrator and other duties as assigned.

Neighborhood Representative, Pastor Isaac McDuffie

Pastor McDuffie of Tabernacle Baptist Church located at the project neighborhood, who is not a direct beneficiary of the project, will be asked to serve as the community representative for the project area. Pastor McDuffie will understand the intent and requirements of the Housing Rehabilitation Program and ensure citizen input and participation in the decision making process. He will serve as a liaison between the residents and investor-owners to assist the County in communicating information on the project to the neighborhood stakeholders.

SECTION 2: ELIGIBILITY CRITERIA

PROJECT AREA BOUNDARIES

The South Street Neighborhood Improvement Project area is a medium density neighborhood located along Fairystone Park Highway (State Route 57) in the Bassett area of Henry County approximately 10 miles northwest of the City of Martinsville. The neighborhood's housing stock is primarily circa 1930. The project area is located on steep topography consisting of South Street, Pleasant Ridge Road and South Street Extension. The neighborhood is distinct because of its relatively isolated location along Route 57/Fairystone Park Highway. Historically this neighborhood served as workforce housing associated with the large furniture manufacturing plant located across the street. While Henry County has high homeownership rates, the South Street neighborhood has become one of the few concentrations of rental housing in the County with a 32% homeownership rate.

The South Street Neighborhood Project boundaries were developed so that the highest number of deficient structures with willing participating property owners would be addressed. The level of participation was determined through door-to-door surveys, public meetings, and phone interviews with absentee property owners. The level of need was determined through the surveys of need assessment and the housing inspection process. The resulting project boundary reflects these determinations.

(See attached map of the project area on Page 4)

South Street Neighborhood Project Area Map



APPLICANT ELIGIBILITY

The eligibility of an applicant shall be determined on the basis of the household's income, as well as the property's location in the project area, and ability of the property to be rehabilitated. The program will not benefit moderate income persons to the exclusion of low income persons. It will not prioritize beneficiaries as to discriminate against large families or female-headed households.

The program will apply all procedures in a uniform manner. No applicant or tenant will be asked for additional information based on race, color, religion, sex, national origin, age, familiar status, or disability.

A. Income Eligibility

An applicant must meet the following HUD Low Income limits set at 80 percent of the area median income. Documentation must be submitted and verified at the time of application.

(a). The adjusted gross family income for the previous year cannot exceed 80 percent (80%) of the area median income by family size as issued annually by the U.S. Department of Housing, as listed below. The maximum income limits are revised annually as income levels are released by HUD. (Updated March 10, 2009)

| Number of Persons in Household | Maximum Income |
|--------------------------------|----------------|
| 1 | \$29,750 |
| 2 | \$34,000 |
| 3 | \$38,250 |
| 4 | \$42,500 |
| 5 | \$45,900 |
| 6 | \$49,300 |
| 7 | \$52,700 |
| 8 | \$56,100 |

For the purpose of this project, annual income is defined as all income from any source during the 12- month period prior to the application date or annual re-examination effective date to any person residing in the applicant property.

Income inclusions are: wages and salaries overtime pay, commissions, fees, tips, and bonuses; self-employment income; alimony, child support and regular contributions or gifts received from persons not residing in the dwelling; interest and dividends; periodic payments from social security, SSI benefits, disability income, annuities, insurance policies, retirement funds, pensions, lotteries, unemployment, workers compensation and severance pay, food stamps, Aid to Families with Dependent Children (AFDC), and other sources of public assistance.

Income exclusions are: income from employment of children under the age of 18 years, foster care payments, medical reimbursements, and income of live in aid, student financial assistance paid directly to the student or educational institution, hostile fire pay, qualified training payments, temporary, nonrecurring or sporadic income, disabled PASS, temporary, non-recurring gifts, and housing assistance payments.

(b). Both checking and savings bank accounts and liquid asset accounts will be verified to determine if applicant exceeds maximum cash assets of \$35,000. Applicants whose income is at 80 percent of the median income established for Henry County by HUD Income Guidelines for Low-Income Limits, will be ineligible for rehabilitation assistance if they have excess of \$35,000 in net cash assets, thereby permitting the structure to be rehabilitated without CDBG assistance.

(c). Ten percent (10%) of net assets or actual interest earned, whichever is greater, shall be added to the annual gross income of household in determining eligibility.

B. Property Eligibility

Property eligibility includes those structures suitable for rehabilitation that are not substandard or deteriorated beyond the point that they cannot be brought up to DHCD/HUD Housing Quality Standards (HQS) within the maximum allowable of \$25,000 in CDBG financial assistance available under this program.

Properties defined as “Unsuitable for Rehabilitation” are defined as substandard units in such poor condition that it is not structurally or financially feasible to rehabilitate to HQS within the CDBG allowable per unit \$25,000 maximum limit; housing units “Unsuitable for Rehabilitation” also include units to be razed within the Project Area to remove blight. It is further defined as a residential structure which has major structural conditions due to inadequate original construction or has failing foundation, floor, wall, ceiling, roof and exterior systems. The Housing Rehabilitation Specialist will document specific conditions and make a determination that more than 50 percent (50%) of the structure must be demolished in order to comply with HQS.

If identified as bid alternates, exceptions to the \$25,000 limit may be granted by DHCD for the following items listed below. The total cost of these exceptions, however, must be documented and cannot cumulatively exceed \$20,000 over the basic rehabilitation cost or basic substantial reconstruction cost. All exceptions must be listed as alternates on the bid form, but they must be contracted out separately from the base costs. Demolition costs are a separate, stand alone budget item, are allowable for substantial rehabilitation projects only, and must be reasonable in cost as determined by the Housing Rehabilitation Specialist and DHCD.

1. Bathrooms;
2. Wells, septic, water and/or sewer connections;
3. Accessibility improvements for disabled persons;
4. Provisions of one or more additional bedrooms to relieve overcrowding; and

5. Actual lab costs for evaluation of lead dust test.
6. Asbestos Expenses. (Revised Feb. 2010)
7. Rehab Flood-proofing Solutions. (Revised Feb. 2010)

In order to receive assistance the dwelling must be a year-round residential unit.

Debris removal is a pre-construction requirement to participate in the housing rehabilitation program. Property owners will be required to clear the exterior and interior rehabilitation site of all identified trash, debris, and inoperable vehicles prior to receiving rehabilitation assistance. If the owner is elderly or handicapped and cannot physically clear the property, or arrange for the removal of the debris, the work will be added to the rehabilitation work write-up and included as part of the contractors' bid package and the subsequent lien on the property.

C. Ownership Eligibility of Owner-Occupied Structures

The housing rehabilitation program is available to LMI single-family, owner-occupied structures within the target area. The applicant must legally own the property and maintain it as his/her primary residence. A primary/principal residence is defined for purposes of this program as the housing unit in which the individual lives twelve (12) months out of the year. Owner-occupants are required to maintain sufficient insurance coverage to replace or repair the rehabilitated unit should there be a fire or other disaster.

Eligibility will be verified by the Housing Rehab Board upon submission of the application and prior to property inspection and the completion of a work write-up. Owner income eligibility will not be re-verified during the loan period unless the Housing Rehab Board has sufficient cause such as missed loan payments.

The owner-occupant will be required to sign an agreement with Henry County specifying he/she will abide by the terms of the program during the loan period. During the term of the loan it is the responsibility of the owner-occupant, his/her heirs, or the executor of the estate, to notify Henry County and the Housing Rehab Board immediately if ownership of the property changes or if the structure is no longer the primary/principal residence of the applicant.

D. Ownership Eligibility of Investor-Owner Structures

The rehabilitation program is available to investor-owned single-family and multi-family rental structures within the target area. Multi-family structures participating in the rehabilitation program must be occupied by LMI households. Investor-owners of properties in need of rehabilitation will qualify regardless of the investor-owner's income. The applicant must legally own the property and is required to maintain sufficient insurance coverage to replace or repair the rehabilitated unit should there be a fire or other disaster.

The rehabilitated properties must be rented to low- and moderate income occupants, as defined by current HUD 2009 Maximum Income Guidelines for Low Income Limits, within three (3) months of completed rehabilitation. Extensions may be granted if the Housing Rehab Board is furnished sufficient evidence documenting good faith efforts to rent the property were initiated. During the term of the loan it is the responsibility of the investor-owner to notify the Housing Rehab Board when the unit becomes vacant and to submit an application and required documentation to verify income eligibility for the potential tenant. Displacement of an existing tenant not meeting the income standards by the investor-owner will not be allowed to make his property eligible for participation in the Rehabilitation program. A landlord is prohibited from charging a tenant more than 35 percent (35%) of his adjusted annual income for rent and utilities for a structure assisted under this program. Investor-owners will be prohibited from unduly raising tenant rents. An annual percentage increase may be reviewed by the Housing Rehab Board and allowed for documented increased costs related to taxes and insurance as long as the rent plus utilities does not exceed more than 35 percent (35%) of the LMI tenant's adjusted gross annual income.

- Houses that receive CDBG investment must include execution of a legally-recorded Landlord Rental Commitment to provide the improved housing units to LMI households for no less than ten (10) years at affordable rates.
- Rent charged to tenants of properties that have been rehabilitated with CDBG funds may not be raised for ten (10) years or for the term of the loan, unless the costs to the owner have increased and these costs are directly attributable to increased insurance costs or increased property taxes.

As part of the Landlord Rental Commitment, it is required landlords inspect and insure maintenance of their improved property. If a tenant is found to have vandalized the structure, the landlord should be required to warn the tenant and then evict, if necessary. The landlord will be required to replace the tenant with another LMI resident.

E. Contract Purchase Properties

Contract Purchases allow the occupant of the house to purchase the property directly from the owner at a moderate interest rate with little or no down payment. The owner of the property finances the purchase. Terms and conditions for each sales contract may differ. The increase in value of the house after it is rehabilitated may encourage the financing owner to enforce the terms of the contract, thereby forcing a default by the occupant. To protect the homeowner, the County will review the legally recorded agreement between the two parties and ensure that the terms mirror those required of investor-owned properties with the exception of the reduction of the lien term due to investor contribution towards the costs of rehabilitation.

F. Heir Properties

Heirs of subject property are eligible to receive assistance provided they prove he/she is one of the heirs and has control over the property.

In cases where ownership is clouded by questions of inheritance (heir properties), the following requirements are in effect:

1. A reasonable effort will be made to identify heirs and this effort will be documented. An effort will be made to contact each heir in writing to request transfer of their interest to the beneficiary. The title will be recorded with the County of Henry in the intended beneficiary's name or the landlord's name.
2. Where heirs are unknown or unable to be contacted, proof of control of the property for the previous three (3) years by the resident must be documented. Proof must include continued residence, payment of property taxes, payment of homeowner's insurance, and house payment by the resident.
3. Where heirs or co-owners are known but unwilling to convey the property or it is undesirable to convey interest in the property to the intended beneficiary, a legally recorded Life Estate will be acceptable provided that the grantor(s) will execute an agreement to either (a) repay the outstanding balance upon death or removal of the resident, or (b) agree to reside in the property and take over the obligation of the resident if the grantor(s) meet the program qualifications.
4. Properties held by occupants who have "life rights" to the property are eligible for program assistance if both the owner(s) of the property and the occupant who has the life rights sign the Deed of Trust. Should the individual who has the life rights cease to live in the property during the mandatory term of the loan, the owner(s) of the property must either buy-out the loan at full value, less what has been paid and/or forgiven, or, find an eligible LMI occupant for the property.

G. Vacant Properties

No vacant unit shall be rehabilitated with CDBG funding unless the house has a history of being consistently occupied over the last five (5) years and was rented for at least six (6) months of the preceding year, or unless the rehabilitated properties are sold or leased to low- and moderate-income occupants, as defined by current HUD 2009 Maximum Income Guidelines for Low Income Limits, within three (3) months of completed rehabilitation and the eligible LMI tenant has agreed to maintain it as his/her principal residence. Extensions may be granted if the Housing Rehab Board is furnished sufficient evidence documenting good faith efforts to rent the property were initiated upon property availability and are on going. During the term of the loan it is the responsibility of the investor-owner to notify the Housing Rehab Board when the unit becomes vacant and to submit an application and required documentation to verify income eligibility for the potential tenant. A primary/principal residence is defined for the purposes of this program as the housing unit in which the individual lives twelve (12) months out of the year.

H. Manufactured/Mobile Home Properties

Manufactured/Mobile Homes that exist in the project area are eligible for financial assistance under this program up to \$10,000, plus \$10,000 for well and septic system installation. No other exceptions apply including connections to public water or sewer systems. Mobile homes do exist in the South Street project area. Renters occupying mobile homes that will exceed the \$10,000 limit may be relocated. During the term of the loan it is the responsibility of the investor-owner to notify the Housing Rehab Board when the unit becomes vacant and to submit an application and required documentation to verify income eligibility for the potential tenant.

FINANCIAL ASSISTANCE AVAILABLE

A. Owner-Occupied Housing Rehabilitation Assistance

If an eligible owner-occupant wishes to participate, the program will improve the property to HQS expending no more than \$25,000, exclusive of DHCD allowable exceptions.

Eligible owner-occupants of the South Street Neighborhood interested in CDBG assistance will be provided a loan for a ten (10) year term at zero percent (0%) interest. A Deed of Trust must be recorded and tied to a promissory note requiring that the beneficiary make 120 monthly payments over ten (10) years. The amount the beneficiary pays is determined by the ability-to-pay calculation. Every owner-occupied household with the ability to pay above zero will pay at least the amount calculated as its ability-to-pay. The program will not require first lien position. There is no penalty for early payment of the lien.

Ability to Pay Determination

The amount the beneficiary pays will be determined by the ability-to-pay calculation. Homeowner beneficiaries will pay no more than 25% of their monthly income towards housing costs including current mortgage payments, insurance, real estate taxes, utilities, and any costs for the rehabilitation of the property.

The difference between what the beneficiary pays as determined by the ability-to-pay calculation and the actual amount of the amortized loan is forgiven each month. The forgivable term must run concurrent with the repayment period. The beneficiaries' ability-to-pay may be reviewed on an annual basis, or more frequently if requested by the beneficiary, and the monthly payment toward the loan payment adjusted accordingly.

1. Income of an occupant who is 18 years old and under, or is a full time student will not be included in the income to determine adjusted gross income.
2. Lump sum payments will be deducted from gross income to determine adjusted gross income. Examples of lump sum payments are inheritances,

3. Additions and deletions from household income will be determined in accordance with Housing Choice Program Guidelines.
 - a. \$480 for each dependent (under the age of 18 years or a fulltime student). A household head, spouse, foster child or live-in aid is not a dependent. A fulltime student is one carrying a full time subject load (defined by the institution) at an institution with a degree or certificate program.
 - b. \$400 for any disabled or elderly household (age 62 years of age or older, or a person with disabilities). Each household receives only one allowance even if both head and spouse are elderly.
 - c. Medical expenses in excess of three percent (3%) of gross annual income for disabled or elderly households.

A. Loan Servicing

The County of Henry, which services loans under this program, will be under no liability for loss of funds due to lack of repayment or default by program beneficiaries.

The responsibility of the County of Henry is to collect, forgive and otherwise manage payments monthly. The County will maintain records of loan balances, final payment due dates, and to make a good faith effort to collect delinquent loans.

Collection of delinquent loans may be conducted according to local policy, up to and including foreclosure, but will adhere to all requirements under State and Federal law related to the collection of delinquent or bad debts. Any missed payments (ATP and forgiven amounts) will be added to the lien period.

The County of Henry may charge a maximum of \$5.00 per loan per month service fee to offset the cost of loan collection. This fee is to be taken from inactive program income. The loan service assessment is in addition to the up to ten percent (10%) of annual inactive program income that may be used for actual administration costs, at the time the program income is expended.

The County of Henry will issue an annual payment history statement to each beneficiary regardless of the ability-to-pay.

B. Investor-Owner Housing Rehabilitation Assistance

If an investor-owner wishes to participate in the CDBG assistance, the program will improve the property to HQS expending no more that a maximum of \$25,000, exclusive

of DHCD allowable exceptions with the property owner providing the funds required to make up the deficit between the \$25,000 maximum CDBG assistance level and the amount required to accept the lowest responsible bid or complete the rehabilitation. The property owner will be required to provide such funds to the county for escrow prior to contract execution with the construction contractor. The amount of funds in escrow would reflect additional funds which exceed the \$25,000 maximum CDBG assistance amount and which are required to meet the lowest responsible bid or complete the rehabilitation, applicable County Codes, and additional funds required for change orders as deemed appropriate by the Housing Rehabilitation Specialist. If cost savings are incurred during the rehabilitation work, the program and the property owner would realize these savings proportionately. The landlord will contractually agree to rent the units to LMI tenants for a ten (10) year period.

Investor-owners of housing in the South Street Neighborhood Project interested in CDBG assistance will be provided a loan for a ten (10) year term at 0% interest. A lien will be placed on the property securing the 10-year loan at 0% interest with 100% of the cost forgiven over the term of the loan. The rent plus utility costs cannot exceed 35% of the low- and moderate-income household's income. The lien cannot be subordinated. The program will not require first lien position. There is no penalty for early payment of the lien.

Landlords must have an eligible tenant in the residence within three (3) months of the property being rehabilitated or be required to repay the loan in full immediately minus any forgiven portion of the monthly payments paid to date. Extensions may be granted if the Housing Rehab Board is furnished sufficient evidence documenting good faith efforts to rent the property were initiated immediately upon property availability and are on going.

C. Permanent Relocation Assistance

In instances where a property in the project area is documented as "Unsuitable for Rehabilitation" based on the inability to physically stabilize and bring it into compliance with HQS, Henry County has the option to voluntarily relocate the family from the dilapidated housing unit. The relocation would be to a comparable housing unit which currently has no HQS violations, or to a housing unit in the South Street Neighborhood project area which can be rehabilitated to HQS. Relocation payments/down payment assistance plus rehabilitation costs cannot exceed \$25,000. This does not include reasonable moving expenses.

If the relocation involves a rental unit, the tenant can be relocated to a comparable available rental unit, in the project area. Homeownership is an option as well, and financing will be available for down payment and moving costs. However, the renter must obtain mortgage financing.

There are two options for units which are owner-occupied and are documented "Unsuitable for Rehabilitation". The owner-occupant can be relocated to a comparable

owner-occupied unit or his/her substandard property can be substantially reconstructed in accordance with local building codes.

Henry County's permanent relocation procedure will be applied to all program participants in a fair and consistent manner and in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Acts of 1970.

D. Temporary Relocation Assistance

Temporary relocation may be provided in a limited number of rehabilitations for either of the following two reasons:

1. Inconvenience to the occupant. In cases where the occupant will be severely inconvenienced by the rehabilitation activities, Henry County should make allowances for temporary relocation. Inconvenience shall be defined as the inability of the household occupant(s) to use the bathroom and/or kitchen for daily use due to rehabilitation efforts occurring within the structure.
2. Possible Lead-based Paint. In cases where it has been assumed that a house has lead-based paint (houses constructed prior to 1978), and there are deteriorated paint surfaces, paint dust/clips or painted surfaces which will be disturbed during the rehabilitation process, the occupants must be temporarily relocated. In such cases, temporary relocation is required for all properties receiving rehabilitation assistance.

The exceptions to Lead-based Paint temporary relocations are:

- a. All household members are 62 years or older;
- b. All interior work will be completed in an eight-hour period;
- c. All interior work will be completed in five (5) consecutive days, and the bedroom(s), bathroom, and kitchen can be isolated from the rehabilitation work; or
- d. Only exterior work will be done.

The need for temporary relocation assistance will be determined by the Project Manager. Temporary relocation assistance of up to \$1,000 per household will be provided to the occupant(s) in finding and paying for a temporary relocation resource, such as a motel, and/or for reasonable moving expenses, or for an on-site storage trailer used to store occupant's personal property. When an on-site trailer is used the head of the household is required to work with the contractor in transferring household contents by preparing or approving an itemized content list.

Owner-occupant recipients of financial assistance for housing rehabilitation will be required to relocate to the home of a relative or friend. If this is not feasible, financial assistance will be made available to pay for a motel or other reasonable relocation resource. At no time will a payment using grant funds be made to a beneficiary's family member or friend.

Investor-owner recipients of financial assistance for housing rehabilitation will be required to relocate tenants to a vacant unit which meets HQS or request that the tenant relocate to the home of a relative or friend. If this is not feasible, financial assistance will be made available to pay for a motel or other reasonable relocation resource. At no time will a payment using grant funds be made to a tenant's family member, friend or for the use of a vacant unit.

E. Substantial Reconstruction Assistance

If during the implementation of the housing rehabilitation program Henry County qualifies a family in a dilapidated dwelling which is determined "Unsuitable for Rehabilitation", Henry County will seek DHCD approval to substantially reconstruct the house on the same site at a cost not to exceed \$40,000 after all other options, including relocation, have been fully explored and documented as infeasible. Substantial reconstruction will be pursued only upon written approval from DHCD. The established policy of DHCD for substantial reconstruction noted below will be followed:

1. The occupants of the house must be the owner of the property.
2. There will be a \$40,000 limit of CDBG funds for reconstruction, excluding exceptions for water, sewer and additional bedrooms for large families.
3. Strategies such as rehabilitation and relocation must be explored and documented as infeasible before using the option.
4. The dwelling must meet the definition of "Unsuitable for Rehabilitation" per the Program Design.
5. In the case where the contractor has physically begun rehabilitation and it is discovered that conditions are worse than expected making the property "unsuitable for rehabilitation" by definition of the Program Design, Henry County may terminate the contract and proceed with "substantial reconstruction" after submitting and having approved a written request to DHCD which explains the situation, and all work must be completed within DHCD cost limits.
6. For properties which are determined to be "unsuitable for rehabilitation" following the submission of the application to DHCD or during the course of the project, but prior to actual construction, the following process must be followed:

- a. The Housing Rehabilitation Specialist must prepare a written itemized cost estimate of the repairs needed to bring the house to Housing Quality Standards (HQS), and the cost must clearly exceed the limitations in the Program Design, or the Housing Rehabilitation Specialist must document that a structural condition exists which clearly causes the property to meet the definition of “unsuitable for rehabilitation” as set forth in the Program Design.
 - b. The Housing Rehabilitation Specialist must prepare plans and specifications for the proposed substantially reconstructed house. The plans and specifications must meet local building codes.
 - c. The cost of the proposed substantially reconstructed house must be less than the estimated cost of rehabilitating the existing house.
 - d. A worksheet must be submitted to DHCD which provides the cost comparisons. Attached to the worksheet must be: 1) the rehabilitation cost estimate or description of the structural defect making the property unsuitable for rehabilitation; 2) the comparable newly constructed house information; 3) the basis for the cost estimate of construction of the reconstructed house; and 4) a copy of the statement of the projected appraised value of the reconstructed house.
7. The substantial reconstructed home must meet local ordinances and may be either stick built or a modular home. The owner must be allowed to select which option will be provided.

SECURITY AND RESALE REQUIREMENTS

All properties rehabilitated with funds from the CDBG program will be secured with a Deed of Trust granted to the County of Henry. The period of the lien cannot be less than ten (10) years. The lien cannot be subordinated. If the property is sold, transferred, or otherwise conveyed to a non-LMI household the property owner must repay any unforgiven portion of the loan. If the property is sold, transferred, or otherwise conveyed to an LMI household, the outstanding balance of the lien shall be transferred to the LMI owners for time remaining in the original loan term.

In the case of death or institutionalization of the owner, the outstanding balance of the loan becomes due as of the date of the death or institutionalization. In such cases, the following three options apply.

1. The balance of the remaining indebtedness must be paid in full and the lien will be removed by the County.

2. Secondly, a family member who qualifies as a low- to moderate income (LMI) household may assume the outstanding balance of the loan, enter into an agreement with Henry County, and reside in the property as an owner.
3. The third option allows the heirs or their authorized agent to rent the property to a qualified LMI family. New loan documents must be executed to include the unpaid balance of the loan. The loan will be structured as an investor-owner loan and will include the unpaid balance to date and rental requirements.

ESTABLISHING PROGRAM GUIDELINES

Basic decisions regarding the South Street Neighborhood Improvement Project and administration will be approved by the Housing Rehab Board and the County Board of Supervisors. The Board of Supervisors will appoint three to five (3-5) members of the Housing Rehab Board to assist the Project Manager in overseeing all program activities and to assure that they are carried out fairly and in conformance with this program design. The Housing Rehab Board will consist of the Chief Administrative Official for Henry County, locally elected Official from the Board of Supervisors, the Director of Planning, Zoning and Inspection for Henry County, the County Building Official, and a South Street Neighborhood representative. The Board will review the program design and advise the Board of Supervisors for Henry County on major program revisions during the course of implementation, serve in an advisory and approval capacity in reviewing applications and work write-ups for bidding and contract award, review and approve the current list of eligible contractors for bidding on the project, monitor staff or consultant work progress in accordance with the Housing Rehabilitation Program Design, assist the County in securing additional participation from potential applicants and qualified contractors, and address and take action on written complaints or disputes that may arise in the course of the grant implementation.

A. Basic Guidelines

1. Project related non-construction cost (e.g. application intake and processing, inspections, blower door tests, etc.) will be limited to ten percent (10%) of construction cost. Inspection and specification writing are considered non-construction cost. Loan closing and servicing costs are considered construction costs.
2. The program will not benefit moderate-income persons to the exclusion of low-income persons.
3. The program will not prioritize beneficiaries in such a manner as to discriminate against minority, elderly, large families and female-headed households.

4. The program will not require payment of taxes or fees as a precondition of assistance.
5. The program will not subordinate the lien.
6. The program will not require first lien position.
7. The program will not require contractors to be bonded if adequate credit is established.
8. The program will execute a rehabilitation contract for all units, which include work or materials, specifications, as applicable, dollar amount of contract, lead-based paint certification and federal contract inserts concerning Equal Opportunity.
9. The mortgage documents securing the ten- year (10) lien on the rehabilitated property will require the occupants of the property to participate in a housing maintenance education program training session.

B. Solicitation of Applications

Access to submit applications will be afforded to all persons regardless of age, disability, or income. Materials describing the program will be distributed to property owners and residents, and appointments will be made in order to complete applications. Households with literacy problems, upon notification to the Project Manager, will be assisted individually to explain the program. A statement regarding the Provision of the Privacy Protection Act of 1976 will be provided each applicant with the assurance that their rights under the Act will be abided by.

Each applicant will be required to provide a statement indicating the names and ages of all household occupants who will reside in the assisted property.

C. Application Period

Applications for housing assistance will be accepted on an on-going basis. Eligible applications will be scored according to the system shown below. Applications will be ranked based on the number of accumulated points.

| <u>Family Characteristics</u> | <u>Points</u> |
|----------------------------------------------|----------------------|
| Female-Headed Household (1 or more children) | 1 |
| Each Dependent Child | 1 |
| Elderly (62 years) | 2 |
| Disabled (other than elderly) | 2 |
| Very Low Income (below 50% of median) | 2 |

| Structure Characteristics | Points |
|----------------------------------------|---------------|
| Occupied | 2 |
| Vacant but eligible applicant provided | 1 |
| Moderate Repairs Required | 1 |
| Significant Repairs Required | 2 |
| Lacking Indoor Plumbing | 5 |

Following determination of income eligibility and Housing Rehab Board application approval, the Project Manager will provide the Housing Rehabilitation Specialist with a list of homes for inspection including blower door testing. The Rehabilitation Specialist will prepare the work write-up with the owner’s signature and a cost estimate. The Rehabilitation Specialist will also prepare the bid packages. The Housing Rehab Board will be provided with a summary of each applicant and rehabilitation job for its approval prior to notifying contractors for bidding, or prior to notifying owners that the lowest responsible bid has been approved. The Board of Supervisors must approve all bids/jobs over \$15,000.

The applicant must establish clear title to the property. The owner will have to provide a copy of the deed or mortgage. Life estate rights are an acceptable form of ownership, but shall be recorded whenever feasible prior to execution of the loan documents. If title issues arise after the household has been ranked, or if the beneficiary is otherwise not ready to proceed, the Housing Rehab Board may proceed to the next “rehabilitation ready” property owner on the list and return to the higher ranked beneficiary when he or she is ready.

The Project Manager will determine and document whether an applicant has an emergency situation and will be given priority. Properties found to be lacking complete indoor plumbing will also receive priority ranking.

Applications will be taken on an on-going basis as long as funds are available. All applicants will be notified by letter as to their application status. Persons whose applications are denied will have 60 days from receipt of the letter to appeal the decision and will be notified of this in the letter.

Contractual agreements specifying the responsibilities of all parties will be executed prior to the issuance of a Notice to Proceed. Documents, which will be executed, include the deed of trust, deed of trust note, and a three-party construction contract.

PROPERTY REHABILITATION STANDARDS

All units receiving rehabilitation improvements are restricted to the correction of deficiencies as determined by the DHCD/HUD Housing Quality Standards and in accordance with the DHCD requirements for termite control, chimney safety, debris and trash removal, electrical components function, safety and weatherization, etc.

All properties receiving assistance will be inspected by the Housing Rehabilitation Specialist in adherence to the Property Rehabilitation Standards of this program. This inspection report will be compared to the inspection report developed by the Program Administrator to ensure all substandard conditions are identified. All properties rehabilitated will be brought into compliance with HQS. The housing standards will be comprehensive in covering all housing equipment and construction elements. Cosmetic improvements will be minimized and related to correcting substandard conditions. Items such as dens, garages, pools, greenhouses, decks, or extraneous landscaping will not be provided with funds from this program.

SECTION 3: CONTRACTING PROCEDURES

General contractors will be solicited by the County of Henry and the Housing Rehabilitation Specialist to participate in the program for the South Street Neighborhood Improvement Project via newspaper advertisement and direct correspondence to contractors who are working in the area. Public notices and outreach efforts will be made to solicit participation of local, female-owner and minority businesses.

CONTRACTOR'S QUALIFICATIONS

Contractors will be required to complete a pre-qualification form requesting information regarding experience and references to determine their qualifications and eligibility to perform rehabilitation work. Contractors must be licensed, Class A or B or C in the Commonwealth of Virginia. Minimum liability insurance requirements are at least \$100,000 property damage, and \$300,000 personal injury. Contractors will also be required to demonstrate creditworthiness. The program will not require contractors to be bonded if adequate credit is established. A list of approved contractors will be established and approved by the Housing Rehab Board. Additional pre-qualified contractors may be added to the list with Board approval during the course of the project. No contract will be awarded to a contractor until he/she has met all qualification criteria.

Failure to perform under and comply with the terms of the construction contract will be documented by the Housing Rehabilitation Specialist. The Housing Rehab Board can vote to bar a contractor from future bidding based on staff recommendation and/or public complaint. A correspondence to the contractor from the Housing Rehabilitation Specialist and Project Manager will be sent by certified mail detailing the problems and the specific reasons for this action. The Complaint and Appeals Procedure as adopted by the Housing Rehab Board will be given to all applicants, beneficiaries and contractors.

PRE-BID ACTIVITIES

An informational meeting will be held by the Housing Rehabilitation Specialist for interested contractors, both prime and sub. All Federal, State and local guidelines and requirements will be discussed. HUD Housing Quality Standards, master specifications, bidding procedures, work process and payment schedules will be reviewed. The

Rehabilitation projects may be grouped together in phases for bidding purposes in the most effective manner to ensure timely implementation of the program.

BIDDING

All work and materials will be procured through competitive bidding. Bid packages will be provided to all contractors which will include detailed bidding procedures for contractors to follow in preparing and submitting their bids, and rehabilitation specifications with cost estimates. No one prime contractor may have more than two (2) jobs under construction at one time, although, the Housing Rehab Board may waive this limitation at its discretion based on the size of the company, the contractor's work experience, and ability to complete the jobs in a timely fashion. The Housing Rehabilitation Specialist will conduct a mandatory walk-through of the structure under consideration for bid.

In the event no acceptable bid is received for a particular house, the County of Henry may request authority from DHCD to negotiate a noncompetitive contract with the lowest responsible bidder. The Housing Rehab Board will review and approve the bids prior to the award of the contracts.

CONSTRUCTION CONTRACT

The property owners participating in the program, the contractor and the County of Henry will enter into a three-party construction contract, which includes an agreement, general conditions, and Federal contract conditions. All local and state licenses and permits will be required for each job. All work must be completed with sixty (60) days of the contract date, or within ninety (90) days for a substantial reconstruction project. Extensions of this time period are subject to the Housing Rehabilitation Specialist's approval and shall be for causes beyond the contractor's control such as inclement weather or material availability.

Change orders are deletions or additions to the specifications made through an addendum to the rehabilitation contract. Change orders will be initiated only by the Housing Rehabilitation Specialist for work that was not foreseen prior to construction (conditions obscured by walls, floors, etc). Change orders will not be executed without signed authorization and agreement of the specified work and cost by the property owner, contractor and the Housing Rehabilitation Specialist. Any and all change orders that involve CDBG funds must be approved by DHCD prior to their execution.

SECTION 4: CONSTRUCTION PROCESS

PRECONSTRUCTION CONFERENCE

For those property owners participating in the program, after bids have been received and a contract has been awarded to the lowest responsible bidder, the Housing Rehabilitation Specialist will arrange a walk-through of the property with the owner and/or tenant and

the contractor to ensure that all work to be done is understood between the parties, that pertinent questions are answered, that the owner/tenant and the contractor are acceptable to each other, that the schedule of work is acceptable to all parties, and to discuss any disruption of utilities, removal of debris by the property owner or tenant, and clean-up responsibilities. Property owner preference in colors and styles shall be clarified and documented. Disagreements about the work to be performed shall be resolved by the Housing Rehabilitation Specialist.

INSPECTIONS

The Housing Rehabilitation Specialist will make periodic inspections, at a minimum of once a week, on the property owners participating in the program. An inspection will be made at approximately fifty percent (50%) completion in order to authorize partial payment to the contractor for work completed and approved.

At the conclusion of the rehabilitation, the Housing Rehabilitation Specialist shall perform a final inspection to make sure that construction activities are completed to his satisfaction and in compliance with the construction contract. Any work items not completed to the Housing Rehabilitation Specialist's satisfaction shall be enumerated on a punch list and delivered to the contractor.

Once the contractor has completed the items on the punch list, another inspection shall be performed to assure completion.

A. Progress Payments

Payment will be made when the work specified in the contract is fifty percent (50%) completed and approved by the Housing Rehabilitation Specialist, County of Henry and the property owner. A final payment will be made at the completion of the job and final inspection approval. All work must be completed to the satisfaction of the Housing Rehabilitation Specialist. A five percent (5%) retainer will be held from final payment until the punch list items are satisfactorily completed and accepted.

Payments to contractors will be made within thirty (30) days of inspections for work performed and in accordance with the County of Henry's accounts payable schedule of which will be provided to the contractors and the Housing Rehabilitation Specialist.

Release of the final payment will not be made until the Housing Rehabilitation Specialist has received all of DHCD's required contractor paperwork, as stipulated below:

1. Electrical inspection report by a certified electrical inspector;
2. Exterminator Inspection/Treatment Report;
3. Chimney Inspection Report (if applicable);
4. Initial and Final Blower Door Test Reports;
5. Initial and Final HQS Inspection Reports, signed and dated;
6. Progress Inspection Reports;

7. Payment Approval Inspection Reports;
8. Punch List Inspection Report;
9. Electrical Inspection Report;
10. Lead Paint Clearance Test (if applicable);
11. Building Permit;
12. Certificate of Occupancy;
13. Affidavit or Release of Liens;
14. Affidavit of Payment of Debts and Claims; and
15. Register of Assigned Employees, Contractors, Subcontractors and Suppliers.

COMPLAINT AND APPEAL PROCEDURES

The complaint and appeals procedure will be reviewed and adopted by the Housing Rehab Board, which reviews the program and all complaints. A copy of the written procedure will be given to all approved applicants, beneficiaries and contractors. The policy will list the TDD number for the hearing impaired.

Verbal complaints of any nature and by any party shall be documented and resolved by the Project Manager as informally and quickly as possible.

The Project Manager will investigate any written complaint and respond to it. Appeals of the Project Manager's decision should be addressed, in writing, to the Housing Rehab Board. Appeals of that decision should be addressed to the County of Henry. Barring a resolution of the complaint, the complaint may be taken to DHCD where a non-legal resolution is final. If the Complainant is not satisfied, he/she may seek a legal remedy in the local court of the jurisdiction. Legal costs in pursuit of remedy in the court system are the responsibility of the Complainant/Petitioner.

Contractor complaints, disputes or appeals may involve use of Henry County's Board of Appeals.

All complaints and appeals should be addressed within thirty (30) days of receipt. All complaints and appeals are to be responded to in writing. The response must include an explanation of the reason(s) for the decision reached, information on the next step in the appeals process and how many days from the receipt of notice the complainant has to appeal any decision.

Final appeals should be addressed in writing to DHCD. The appeal should include a copy of all correspondence that has taken place to date. The appeal should identify the problem and the desired solution. DHCD will investigate the complaint and respond in writing in a timely manner. All involved parties will be copied.

If the complainant requires assistance in putting his or her complaint in writing, staff will make such assistance available. The same is true for appeals.

Once a job is officially closed out and the one-year warranty period is in effect, the property owner should address complaints in writing, directly to the responsible contractor.

LEAD-BASED PAINT

Lead-based paint may be found in properties constructed prior to 1978 and any owner/tenant of such properties will be appropriately notified of this potential health hazard, especially for children under the age of six (6) and pregnant women. All properties receiving rehabilitation assistance will be required to comply with the federal lead-based paint regulation found in 24 CFR Part 35.

All properties constructed prior to 1978 are assumed to have the presence of lead paint and are required to have a visual inspection, conducted in conjunction with initial HQS inspection by the Housing Rehabilitation Specialist, to determine the presence of deteriorated paint surfaces, paint dust, chips or residue, or rehab activity which will disturb a paint surface and which exceeds the allowable 'de minimus' levels permitted by HUD regulations.

If a visual inspection reveals such conditions, the property must undertake "interim measures" or "standard treatments" to protect occupants and workers during rehabilitation.

1. All contractors, subcontractors and crew, including volunteer workers, must attend the "Lead Safe Work Practices" training class conducted by a licensed trainer or provide documentation of valid certification. This class will be offered at least one time during the project;
2. Occupants must be protected during the course of the work;
3. Clearance testing must be performed at the conclusion of the work;
4. All houses must successfully pass the lead paint clearance test.

In the event of temporary relocation, the Housing Rehabilitation Specialist will complete a "LBP Clearance Report", which shall precede the date of the household's return to the home. In addition, the temporary relocation resource will be documented for the Rehabilitation case file by the Project Manager.

SECTION 5: HOME MAINTENANCE EDUCATION

It is mandatory that the occupants of each household receiving housing assistance, participate in a County-sponsored home maintenance education and training course in order to receive instruction and direction in the day-to-day use and routine maintenance of the newly provided facilities and improvements, housekeeping matters, and household budgeting. The program will include two (2) booklets, which provide information

covering the three (3) areas listed above. The educational program will include formal classes to disseminate information.

All beneficiaries will be required to participate in the educational program following participation in the assistance program under the following guidelines:

1. All households must have one (1) adult present for the entire training session. Each training session shall be “hands on” in nature and take at least four (4) hours, including one hour on budgeting. It will explain how to establish and use checking and savings accounts, how to select and purchase insurance coverage, and how to establish and follow a household budget.
2. There is no exemption for elderly households or households receiving less than \$10,000 in assistance. If the homeowner is physically unable to attend the home maintenance education class, then the training shall be offered at the homeowner’s residence.
3. Sign-in sheets must be used to document attendance by beneficiaries.
4. When submitting the associated drawdown request to DHCD, the County shall submit an agenda that outlines the topics covered during the training class, the names of the individual(s) who taught each topic and length of time allocated to each topic, the sign-in sheet and a list of all tools, cleaning supplies and handouts, including warranties, given to the attendees.

SECTION 6: PROGRAM DESIGN AMENDMENTS

During the implementation of the housing assistance program, Henry County staff responsible for the project may find it necessary to make minor changes and refinements as the program proceeds. Examples of these administrative decisions would be annual updates of the HUD Low Income Guidelines, and interpretation of eligible income adjustments.

If a major alteration to the program design is deemed necessary to better achieve the intent of the program, the staff will provide the proposed changes to the Housing Rehab Board and the County of Henry for consideration and adoption. Items constituting a major change in the program would include modification of the types of assistance to be provided or the eligibility criteria for assistance. Any major change will be submitted to DHCD for review and approval. The housing assistance program will be implemented to assure that consistent and equitable assistance is provided to all program participants.

CONFLICT OF INTEREST

The County of Henry and the Department of Housing and Community Development (DHCD) observe a very strict conflict of interest position. No work can be done on the property of any person, or his/her immediate family, who has or had decision-making

power in the CDBG program from the time the application was planned, developed and submitted to DHCD to the grant's execution and implementation without DHCD's prior written approval regardless of any prior approval of a Program Design. This includes any elected and appointed officials, employees of the County of Henry, and Rehab Board members, in accordance with Virginia and federal conflict of interest requirements.

Reviewed and approved by the Housing Rehab Board.

Chairman (Please print name) _____
Date

Signature

Reviewed and approved by the Henry County Board of Supervisors

Chairman (Please print name) _____
Date

Signature

Reviewed and Approved by the Virginia Department of Housing and Community Development

Brad Belo, Community Representative _____
Date

Virginia Community Improvement Grant
Program Income Plan

Grantee: County of Henry

Date:

Project Name: South Street Neighborhood Improvement Project

Contract #:

Objective: The expenditure of active and inactive program income generated from the CIG for the above referenced project in a manner that will directly benefit low-to-moderate income residents of the County of Henry.

1. ACTIVITIES: Describe the ACTIVITIES that will be carried out with program income funds e.g. housing rehabilitation, microenterprise business loans, construction of industrial buildings, approximately 5,000 sq. ft. of sewer lines, etc. All activities must be eligible expenditures as described in the Grant Management Manual.

Program income realized from the South Street Neighborhood Improvement Project will allow the County of Henry to accomplish housing and related infrastructure improvements in designated areas throughout Henry County. The funds will be used to provide financial assistance to eligible property owners to improve housing conditions. Housing rehabilitation assistance offered with program income will be provided under VDHCD guidelines effective at the time of implementation. All program income realized (active and inactive) will be used according to the following priorities:

1. Within the South Street Project Area and used to continue the activity from which it is derived until all identified needs have been met.
2. Within the South Street Project Area and used on other eligible CDBG activities until all identified needs have been met.
3. Within the jurisdictional boundaries of Henry County and used for eligible CDBG activities, as permitted under the Housing and Community Development Act of 1974, as amended, until all identified needs have been met.

Active Program Income: Active income is income received as a result of program activities prior to administrative closeout of the CDBG Grant Agreement. If the total exceeds \$25,000 in any of the successive 12-month period of the CDBG Grant Agreement, the funds shall be used to reduce drawdowns for eligible project expenses. If the amount does not reach \$25,000, it will be accumulated and used for eligible project costs in excess of the Project Budget with the permission of DHCD. Active income on hand at the end of the project will be used to reduce drawdowns or returned to DHCD. Active income will be used for the same CDBG activities as approved in the CDBG Grant Agreement.

Inactive Program Income: Inactive income is all revenue received as a result of CIG activities after Administrative Closeout. Income shall be used to continue the same eligible CIG activities as long as LMI households in the project area have unmet needs.

After all needs are met in the project area, inactive income will be used for the following purposes:

- a) Inactive program income may be used for actual administrative costs. At the time the program income is expended, 10 percent of the expended program income may be allocated for administrative purposes;
- b) Up to \$5 per loan per month as a service fee to offset the cost of loan collection;
- c) Activities as described above

Program income will be used only for applicants whose household incomes are at or below 80% of the County’s median income.

Wells must be drilled, tested and approved. “Pump and haul” systems will not be installed. Revolving loan fund proceeds will be paid to contractors and suppliers only and made upon completion of work for paid labor and at the start of a project for materials.

2. **TIME FRAME:** Briefly outline the TIME FRAME during which the project will be carried out and completed.

Program income covered by this plan will be derived from direct 0% interest loan repayment over estimated average of ten (10) year period for all rehabilitation and substantial reconstruction projects.

3. **PROJECT AREA:** Identify the project area in which activities will be carried out. Indicate where inactive program income will be spent after all of the needs in the project area are met.

All projects funded with program income generated from the South Street Neighborhood Improvement Project will be located within the project area until there is no more need. Thereafter, the projects will be located within the jurisdictional boundaries of the County of Henry.

4. **FUNDS TO BE AVAILABLE:**

- 1. Total Projected Program Income for next 20 years: \$ unknown (including interest)
- 2. # of years Until Payback Complete for each Loan: Ten (10) years
- 3. If revolving loan program, # of years until payback complete: N/A
- 4. Payback schedule total principle and interest:

| | |
|-----------|------------|
| Year 1 \$ | Year 11 \$ |
| Year 2 \$ | Year 12 \$ |
| Year 3 \$ | Year 13 \$ |
| Year 4 \$ | Year 14 \$ |
| Year 5 \$ | Year 15 \$ |
| Year 6 \$ | Year 16 \$ |

| | |
|------------|------------|
| Year 7 \$ | Year 17 \$ |
| Year 8 \$ | Year 18 \$ |
| Year 9 \$ | Year 19 \$ |
| Year 10 \$ | Year 20 \$ |

5. **DECISION MAKING:** Briefly state who will decide on the use of the Program Income, how that decision will be made, and what oversight will be used to assure that this plan is followed.

The Henry County Housing Rehab Board will decide on the use of program income, based upon the Program Design guidelines. The Board will receive regular financial reports showing all income earned and expended. The Board will approve and track all applications and contracts and ensure proper documentation of the usage of funds. Requests will be submitted to and reviewed by the Board at its monthly meetings. Majority vote will be required to approve the use of the funds. A list of the current Board members is attached.

6. **ADMINISTRATION:** Briefly state who will manage the Program Income funds, who will implement the activities and how the activities will be carried out.

The County of Henry will be responsible for receiving direct loan payments. The funds will be deposited in an interest-bearing escrow account and identified as revenue or expenditure. Funds will be accounted for separately on the County of Henry's balance sheet. Program Income exceeding \$25,000 in one year will be reported to DHCD's Financial Analyst regarding receipt and expenditure.

The Housing Rehab Board will implement the activities in accordance with the Project Management Program, the Program Design and the Grant Management Manuel. The Virginia Procurement Act will be followed. The Housing Rehab Board will ensure compliance.

I certify that this is the plan of this locality for use of income derived from the Community Improvement Grant Program after the current contract ex. I further certify that the governing board fully intends to carry out this plan, to oversee its implementation and assures that no other use of these funds will be allowed. I certify that this locality will budget program income funds in a separate, distinct account and will maintain records documenting the use of those under the Home Investment Partnerships Act, as amended and Title I of the Housing and Community Development Act of 1974, as amended. I understand that the Virginia Department of Housing and Community Development may review the receipt and expenditure of program income funds.

Signature of Authorized Official

Date

HOUSING REHAB BOARD BYLAWS

South Street Neighborhood Improvement Multi-Year Project

The purpose and function of the Housing Rehab Board (HRB) for Henry County, Virginia is to implement the South Street Neighborhood Improvement Multi-Year Project under the guidelines of the Virginia Department of Housing and Community Development.

Board Membership: The Housing Rehab Board (RHB) shall consist of the following:

1. Benny Summerlin, County Administrator
2. Tommy Slaughter, Reed Creek District Supervisor
3. Lee Clark, Director of Planning, Zoning and Inspections
4. Randolph Lester, Director of Building Inspections
5. Pastor Isaac McDuffie, Neighborhood Representative, Tabernacle Baptist Church

Additional members may be added, at the discretion of the Board. The Program Administrator will provide the agenda, keep minutes and serve as facilitator to the Housing Rehab Board. The Housing Rehab Specialist retained by the County shall prepare/submit information to the Program Administrator for consideration by the Housing Rehab Board, and may be expected to attend meetings as needed upon request.

Duration of Appointment: All members shall serve for the duration of the Project.

Meetings: The Housing Rehab Board shall meet as required at the time and place which is mutually agreeable to the majority. Meetings may be called as needed, at the initiation of the Project Manager, Housing Rehab Specialist, or by any member of the Housing Rehab Board. Quorum – a minimum of three (3) members in attendance at any meeting shall constitute a quorum, which is required to transact business.

Officers: The HRB shall elect a Chair to conduct all meetings.

Duties and Responsibilities: The duties of HRB shall include, at a minimum, the following:

1. Review and approve housing applications based on family size, income, and need.
2. Approve contractors for bid list.
3. Review contractor's bids.
4. Make recommendations regarding contract awards to the County Administrator or Board of Supervisors, as appropriate. Awards shall be made by the County Administrator except in the case if contracts in excess of fifteen thousand dollars (\$15,000) which shall be awarded by the Board of Supervisors.
5. Serve to resolve complaints and problems.



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 9

Issue

Consideration of Flexible Spending Accounts for County Employees

Background

Finance Director Darrell Jones and Human Resources Director Susan Reynolds have studied Flexible Spending Accounts (FSA) as a potential benefit for County employees. A Flexible Spending Account allows the employee to pay for medical expenses and dependent care expenses with pre-tax dollars. As a result, the employee saves money through reduced federal, state and FICA taxes. The County also saves money through reduced FICA expenses. Mr. Jones and Mrs. Reynolds were part of a committee of County and School Board employees who solicited proposals from companies for this service. They recommend the County begin to offer this benefit and contract with First Financial Group of America to provide it. This would be done at no cost to the employees (other than money spent in the plan) or to the County; however, First Financial Group would have exclusive rights to offer additional voluntary insurance benefits to County employees.

Attachments

[Memo from Mr. Jones and Mrs. Reynolds](#)

Staff Recommendation

Staff recommends the addition of Flexible Spending Benefits for County employees and, effective July 1, offering this benefit through First Financial Group of America.

TO: Benny Summerlin

FROM: Susan Reynolds
Darrell Jones

DATE: April 19, 2010

SUBJECT: FLEXIBLE SPENDING ACCOUNTS

We would like to offer Flexible Spending Accounts (FSA) under IRS Section 125 as a benefit to our employees effective July 1, 2010. This will allow our employees to pay for medical expenses and dependent care expenses with pre-taxed dollars. As a result, they will save money through reduced federal, state, and FICA taxes. The County and the PSA will also profit from this arrangement because we will also have reduced FICA expenses.

We have gone through the Request for Proposal process and received six proposals. A committee of two school board managers, three County/PSA managers and the Purchasing Director reviewed all proposals and interviewed the top three. The Committee recommends that First Financial Group of America be chosen to offer this benefit. First Financial agrees to provide this service and benefit to our employees at no cost to the County or the PSA. In return for providing this benefit at no cost, they will provide negotiated voluntary products on an exclusive basis during our open enrollment process. We will have final say in all voluntary benefit products and will use only insurance companies that have an A.M. Best rating of A or better.

We are requesting approval to proceed with the implementation of this new employee benefit for this year's open enrollment process to be effective July 1st.



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 10

Issue

Quarterly Update from the Martinsville-Henry County Economic Development Corporation

Background

Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, will make his quarterly update to the Board of Supervisors.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date April 27, 2010

Item Number 11

Issue

Monthly Financial Reports

Background

See attached.

Attachments

- 1) [Fund Summary of Revenue](#)
- 2) [Fund Summary of Expenditures](#)
- 3) [Summary of Revenue by Cost Centers](#)
- 4) [Summary of Expenditures by Cost Center](#)
- 5) [Treasurer's Cash Report](#)
- 6) [Contingency Reserve Report](#)

Staff Recommendation

Information only; no action needed.



County of Henry

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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF REVENUE
THROUGH MARCH 31, 2010

PG 1
glytdbud

FOR 2010 09

| | ORIGINAL ESTIM REV | REVISED EST REV | ACTUAL YTD REVENUE | ACTUAL MTD REVENUE | REMAINING REVENUE | PCT COLL |
|--------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|-------------|
| 31 GENERAL FUND | 45,257,977 | 53,623,704 | 39,268,239.37 | 2,802,473.24 | 14,355,464.50 | 73.2% |
| 33 LAW LIBRARY FUND | 28,000 | 28,000 | 14,204.23 | 713.60 | 13,795.77 | 50.7% |
| 36 CENTRAL DISPATCH FUND | 1,727,791 | 2,103,899 | 1,637,800.55 | 142,305.48 | 466,098.13 | 77.8% |
| 39 SPECIAL CONSTRUCTION GRANTS | 0 | 4,819,288 | 169,561.50 | 93,587.40 | 4,649,726.21 | 3.5% |
| 42 SO VA RECREATION FACILITY | 0 | 0 | 172.01 | .00 | -172.01 | 100.0% |
| 45 INDUSTRIAL DEVELOPMENT AUTH | 2,260,191 | 2,947,258 | 1,346,081.91 | 12,661.66 | 1,601,176.09 | 45.7% |
| 46 COMPREHENSIVE SERV ACT FUND | 1,023,008 | 1,023,008 | 472,783.40 | 36,696.50 | 550,224.60 | 46.2% |
| 65 HENRY-MTSV SOCIAL SERVICES | 7,008,079 | 7,076,399 | 4,470,601.86 | 508,528.31 | 2,605,797.51 | 63.2% |
| 70 SCHOOL FUND | 75,568,996 | 86,229,903 | 51,082,548.36 | 7,741,798.26 | 35,147,354.64 | 59.2% |
| 71 SCHOOL TEXTBOOK FUND | 645,934 | 716,404 | 324,280.99 | .00 | 392,123.01 | 45.3% |
| 81 SCHOOL CAFETERIA FUND | 3,895,846 | 4,173,470 | 2,774,557.15 | 201,259.73 | 1,398,912.85 | 66.5% |
| GRAND TOTAL | 137,415,822 | 162,741,333 | 101,560,831.33 | 11,540,024.18 | 61,180,501.30 | 62.4% |

** END OF REPORT - Generated by PAULINE PILSON **



County of Henry



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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF REVENUE
THROUGH MARCH 31, 2010

PG 2
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REPORT OPTIONS

| Sequence | Field # | Total | Page Break | |
|------------|---------|-------|------------|----------------------------|
| Sequence 1 | 1 | Y | N | Year/Period: 2010/ 9 |
| Sequence 2 | 0 | N | N | Print revenue as credit: N |
| Sequence 3 | 0 | N | N | Print totals only: Y |
| Sequence 4 | 0 | N | N | Suppress zero bal accts: Y |

Report title:
 FUND SUMMARY OF REVENUE
 THROUGH MARCH 31, 2010

| | |
|------------------------------------|----------------------------|
| Print Full or Short description: F | Print journal detail: N |
| Print MTD Version: Y | From Yr/Per: 2010/ 7 |
| Print Revenues-Version headings: Y | To Yr/Per: 2010/ 9 |
| Format type: 1 | Include budget entries: Y |
| Print revenue budgets as zero: N | Incl encumb/liq entries: N |
| Include Fund Balance: N | Sort by JE # or PO #: J |
| Include requisition amount: N | Detail format option: 1 |



County of Henry

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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF EXPENDITURES
THROUGH MARCH 31, 2010

PG 1
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FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------|--------------------|-------------------|---------------|---------------|--------------|---------------------|-------------|
| 31 GENERAL FUND | 45,257,977 | 53,623,704 | 34,968,541.94 | 3,556,553.64 | 1,408,640.31 | 17,246,521.62 | 67.8% |
| 33 LAW LIBRARY FUND | 28,000 | 28,000 | 10,596.18 | 2,108.00 | 3,820.00 | 13,583.82 | 51.5% |
| 36 CENTRAL DISPATCH FUND | 1,727,791 | 2,103,899 | 1,070,550.04 | 100,821.28 | 17,261.87 | 1,016,086.77 | 51.7% |
| 39 SPECIAL CONSTRUCTION GRANTS | 0 | 4,819,288 | 156,051.82 | 4,436.75 | 1,372,360.96 | 3,290,874.93 | 31.7% |
| 42 SO VA RECREATION FACILITY | 0 | 0 | 172.01 | .00 | .00 | -172.01 | 100.0% |
| 45 INDUSTRIAL DEVELOPMENT AUTH | 2,260,191 | 2,947,258 | 1,762,107.12 | 272,288.34 | 62,900.00 | 1,122,250.88 | 61.9% |
| 46 COMPREHENSIVE SERV ACT FUND | 1,023,008 | 1,023,008 | 383,207.51 | -6,381.55 | 328,370.97 | 311,429.52 | 69.6% |
| 65 HENRY-MTSV SOCIAL SERVICES | 7,008,079 | 7,076,399 | 4,832,662.28 | 605,092.01 | 32,283.14 | 2,211,453.95 | 68.7% |
| 70 SCHOOL FUND | 75,568,996 | 86,229,903 | 49,312,739.83 | 5,776,009.84 | 4,507,749.20 | 32,409,413.97 | 62.4% |
| 71 SCHOOL TEXTBOOK FUND | 645,934 | 716,404 | 240,677.23 | .00 | .00 | 475,726.77 | 33.6% |
| 81 SCHOOL CAFETERIA FUND | 3,895,846 | 4,173,470 | 3,070,699.35 | 398,880.46 | 616,797.23 | 485,973.42 | 88.4% |
| GRAND TOTAL | 137,415,822 | 162,741,333 | 95,808,005.31 | 10,709,808.77 | 8,350,183.68 | 58,583,143.64 | 64.0% |

** END OF REPORT - Generated by PAULINE PILSON **



County of Henry



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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF EXPENDITURES
THROUGH MARCH 31, 2010

PG 2
glytdbud

REPORT OPTIONS

| Sequence | Field # | Total | Page Break | |
|------------|---------|-------|------------|----------------------------|
| Sequence 1 | 1 | Y | N | Year/Period: 2010/ 9 |
| Sequence 2 | 0 | N | N | Print revenue as credit: Y |
| Sequence 3 | 0 | N | N | Print totals only: Y |
| Sequence 4 | 0 | N | N | Suppress zero bal accts: Y |

Print full GL account: N
 Double space: N
 Roll projects to object: N
 Incl inception to soy: N
 Carry forward code: 1
 Print journal detail: N
 From Yr/Per: 2010/ 7
 To Yr/Per: 2010/ 9
 Include budget entries: Y
 Incl encumb/liq entries: N
 Sort by JE # or PO #: J
 Detail format option: 1

Report title:
 FUND SUMMARY OF EXPENDITURES
 THROUGH MARCH 31, 2010

Print Full or Short description: F
 Print MTD Version: Y
 Print Revenues-Version headings: N
 Format type: 1
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Include requisition amount: N



County of Henry

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH MARCH 31, 2010

PG 1
glytdbud

FOR 2010 09

| | ORIGINAL ESTIM REV | REVISED EST REV | ACTUAL YTD REVENUE | ACTUAL MTD REVENUE | REMAINING REVENUE | PCT COLL |
|----------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|-------------|
| 31 GENERAL FUND | | | | | | |
| 31301100 GENERAL PROPERTY TAXES | 21,624,118 | 21,624,118 | 20,563,333.97 | 406,836.37 | 1,060,784.03 | 95.1% |
| 31301200 OTHER LOCAL TAXES | 10,936,018 | 10,936,018 | 8,009,045.62 | 1,492,766.57 | 2,926,972.38 | 73.2% |
| 31301300 PERMITS, FEES & LICENSES | 85,045 | 85,045 | 50,611.91 | 7,016.68 | 34,433.09 | 59.5% |
| 31301400 FINES AND FORFEITURES | 193,286 | 193,286 | 150,384.32 | 16,035.37 | 42,901.68 | 77.8% |
| 31301500 REVENUE FROM USE OF PROPERTY | 400,150 | 400,150 | 340,463.85 | 11,890.23 | 59,686.15 | 85.1% |
| 31301600 CHARGES FOR SERVICES | 242,254 | 242,254 | 195,865.12 | 32,803.64 | 46,388.88 | 80.9% |
| 31301800 MISCELLANEOUS REVENUE | 40,000 | 40,000 | 26,681.65 | -44.96 | 13,318.35 | 66.7% |
| 31301900 RECOVERED COST | 1,791,970 | 2,186,825 | 1,206,701.14 | 71,135.04 | 980,123.95 | 55.2% |
| 31302200 NON-CATEGORICAL AID STATE | 3,709,774 | 3,709,774 | 3,085,762.18 | 158,007.21 | 624,011.82 | 83.2% |
| 31302300 SHARED EXPENSES (CATEGORICAL) | 5,707,922 | 5,270,548 | 4,272,021.00 | 441,962.25 | 998,527.00 | 81.1% |
| 31302400 CATEGORICAL AID STATE | 79,778 | 479,701 | 373,449.67 | 162,123.60 | 106,250.97 | 77.9% |
| 31303100 FED PAYMENTS IN LIEU OF TAXES | 1,143 | 1,143 | .00 | .00 | 1,143.00 | .0% |
| 31303300 CATEGORICAL AID FEDERAL | 151,652 | 1,189,032 | 408,627.86 | 1,941.24 | 780,404.56 | 34.4% |
| 31304100 NON-REVENUE RECEIPTS | 20,000 | 482,000 | 585,291.08 | .00 | -103,291.08 | 121.4% |
| 31304109 RESERVE FUNDS | 274,867 | 6,783,810 | .00 | .00 | 6,783,809.72 | .0% |
| TOTAL GENERAL FUND | 45,257,977 | 53,623,704 | 39,268,239.37 | 2,802,473.24 | 14,355,464.50 | 73.2% |
| 33 LAW LIBRARY FUND | | | | | | |
| 33301600 CHARGES FOR SERVICES | 16,250 | 16,250 | 9,239.04 | 713.60 | 7,010.96 | 56.9% |
| 33301900 RECOVERED COST | 8,500 | 8,500 | 4,965.19 | .00 | 3,534.81 | 58.4% |
| 33304109 RESERVE FUNDS | 3,250 | 3,250 | .00 | .00 | 3,250.00 | .0% |
| TOTAL LAW LIBRARY FUND | 28,000 | 28,000 | 14,204.23 | 713.60 | 13,795.77 | 50.7% |
| 36 CENTRAL DISPATCH FUND | | | | | | |
| 36301200 OTHER LOCAL TAXES | 0 | 0 | 303.15 | .00 | -303.15 | 100.0% |
| 36301900 RECOVERED COST | 309,740 | 321,693 | 288,081.51 | .00 | 33,611.89 | 89.6% |
| 36302200 NON-CATEGORICAL AID STATE | 765,300 | 765,300 | 548,355.47 | 63,456.41 | 216,944.53 | 71.7% |
| 36302300 SHARED EXPENSES (CATEGORICAL) | 199,073 | 185,336 | 150,983.23 | 12,091.88 | 34,352.77 | 81.5% |
| 36302400 CATEGORICAL AID STATE | 453,678 | 753,678 | 606,577.35 | 23,257.35 | 147,100.65 | 80.5% |
| 36303300 CATEGORICAL AID FEDERAL | 0 | 50,000 | 43,499.84 | 43,499.84 | 6,500.16 | 87.0% |
| 36304109 RESERVE FUNDS | 0 | 27,891 | .00 | .00 | 27,891.28 | .0% |
| TOTAL CENTRAL DISPATCH FUND | 1,727,791 | 2,103,899 | 1,637,800.55 | 142,305.48 | 466,098.13 | 77.8% |



County of Henry

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH MARCH 31, 2010

PG 2
glytddbud

FOR 2010 09

| | ORIGINAL ESTIM REV | REVISED EST REV | ACTUAL YTD REVENUE | ACTUAL MTD REVENUE | REMAINING REVENUE | PCT COLL |
|---------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|-------------|
| <u>39 SPECIAL CONSTRUCTION GRANTS</u> | | | | | | |
| 39301900 RECOVERED COST | 0 | 308,144 | 55,760.00 | 1,616.78 | 252,383.62 | 18.1% |
| 39302400 CATEGORICAL AID STATE | 0 | 360,012 | 1,731.64 | .00 | 358,280.36 | .5% |
| 39303300 CATEGORICAL AID FEDERAL | 0 | 4,104,557 | 94,141.17 | 89,829.50 | 4,010,415.92 | 2.3% |
| 39304105 FUND TRANSFERS | 0 | 46,575 | 17,928.69 | 2,141.12 | 28,646.31 | 38.5% |
| TOTAL SPECIAL CONSTRUCTION GRANTS | 0 | 4,819,288 | 169,561.50 | 93,587.40 | 4,649,726.21 | 3.5% |
| <u>42 SO VA RECREATION FACILITY</u> | | | | | | |
| 42301900 RECOVERED COST | 0 | 0 | 172.01 | .00 | -172.01 | 100.0% |
| TOTAL SO VA RECREATION FACILITY | 0 | 0 | 172.01 | .00 | -172.01 | 100.0% |
| <u>45 INDUSTRIAL DEVELOPMENT AUTH</u> | | | | | | |
| 45301500 REVENUE FROM USE OF PROPERTY | 711,518 | 711,518 | 784,552.17 | 12,661.66 | -73,034.17 | 110.3% |
| 45301900 RECOVERED COST | 319,000 | 319,000 | 161,529.74 | .00 | 157,470.26 | 50.6% |
| 45302400 CATEGORICAL AID STATE | 0 | 0 | 400,000.00 | .00 | -400,000.00 | 100.0% |
| 45304104 PROCEEDS FROM INDEBTEDNESS | 0 | 691,382 | .00 | .00 | 691,382.00 | .0% |
| 45304105 FUND TRANSFERS | 1,229,673 | 1,225,358 | .00 | .00 | 1,225,358.00 | .0% |
| TOTAL INDUSTRIAL DEVELOPMENT AUTH | 2,260,191 | 2,947,258 | 1,346,081.91 | 12,661.66 | 1,601,176.09 | 45.7% |
| <u>46 COMPREHENSIVE SERV ACT FUND</u> | | | | | | |
| 46301900 RECOVERED COST | 38,571 | 38,571 | 38,571.00 | .00 | .00 | 100.0% |
| 46302400 CATEGORICAL AID STATE | 652,295 | 652,295 | 185,105.90 | 9,018.00 | 467,189.10 | 28.4% |
| 46304105 FUND TRANSFERS | 332,142 | 332,142 | 249,106.50 | 27,678.50 | 83,035.50 | 75.0% |
| TOTAL COMPREHENSIVE SERV ACT FUND | 1,023,008 | 1,023,008 | 472,783.40 | 36,696.50 | 550,224.60 | 46.2% |
| <u>65 HENRY-MTSV SOCIAL SERVICES</u> | | | | | | |



County of Henry

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH MARCH 31, 2010

PG 3
glytdbud

FOR 2010 09

| | ORIGINAL ESTIM REV | REVISED EST REV | ACTUAL YTD REVENUE | ACTUAL MTD REVENUE | REMAINING REVENUE | PCT COLL |
|---------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|-------------|
| 65401900 RECOVERED COSTS | 316,848 | 319,794 | 296,087.54 | .00 | 23,706.25 | 92.6% |
| 65402400 CATEGORICAL AID STATE | 2,477,963 | 2,512,619 | 1,542,531.25 | 192,017.43 | 970,088.05 | 61.4% |
| 65403300 CATEGORICAL AID FEDERAL | 3,599,662 | 3,599,662 | 2,170,642.45 | 265,377.05 | 1,429,019.55 | 60.3% |
| 65404105 FUND TRANSFERS | 613,606 | 644,324 | 461,340.62 | 51,133.83 | 182,983.66 | 71.6% |
| TOTAL HENRY-MTSV SOCIAL SERVICES | 7,008,079 | 7,076,399 | 4,470,601.86 | 508,528.31 | 2,605,797.51 | 63.2% |
| <hr/> 70 SCHOOL FUND <hr/> | | | | | | |
| 70702401 STATE RETAIL SALES & USE TAX | 7,128,615 | 7,128,615 | 3,954,908.38 | 504,138.60 | 3,173,706.62 | 55.5% |
| 70702402 STATE SOQ FUNDS | 30,651,203 | 30,651,203 | 21,483,884.38 | 2,097,219.74 | 9,167,318.62 | 70.1% |
| 70702403 STATE SOQ FRINGE BENEFITS | 3,389,900 | 3,389,900 | 2,304,843.96 | 203,298.00 | 1,085,056.04 | 68.0% |
| 70702404 STATE OTHER SOQ FUNDS | 3,950,722 | 3,950,722 | 1,951,525.92 | 650,508.64 | 1,999,196.08 | 49.4% |
| 70702405 STATE CATEGORICAL FUNDS | 136,523 | 136,523 | 58,903.53 | .00 | 77,619.47 | 43.1% |
| 70702406 OTHER STATE FUNDS | 910,643 | 910,643 | 136,099.88 | 43,018.34 | 774,543.12 | 14.9% |
| 70702407 FEDERAL FUNDS / GRANTS | 11,422,495 | 16,081,560 | 5,753,013.92 | 760,523.23 | 10,328,546.34 | 35.8% |
| 70702408 FROM OTHER FUNDS | 901,000 | 901,000 | 621,857.96 | 51,302.95 | 279,142.04 | 69.0% |
| 70702409 FROM COUNTY FUNDS | 17,077,895 | 21,071,106 | 12,808,879.58 | 1,423,157.91 | 8,262,226.16 | 60.8% |
| 70702411 FROM LOANS, BONDS AND INVEST | 0 | 2,008,631 | 2,008,630.85 | 2,008,630.85 | .15 | 100.0% |
| TOTAL SCHOOL FUND | 75,568,996 | 86,229,903 | 51,082,548.36 | 7,741,798.26 | 35,147,354.64 | 59.2% |
| <hr/> 71 SCHOOL TEXTBOOK FUND <hr/> | | | | | | |
| 71701500 REVENUE FROM USE OF PROPERTY | 0 | 0 | 1,314.01 | .00 | -1,314.01 | 100.0% |
| 71704105 FUND TRANSFERS | 645,934 | 645,934 | 322,966.98 | .00 | 322,967.02 | 50.0% |
| 71704109 RESERVE FUNDS | 0 | 70,470 | .00 | .00 | 70,470.00 | .0% |
| TOTAL SCHOOL TEXTBOOK FUND | 645,934 | 716,404 | 324,280.99 | .00 | 392,123.01 | 45.3% |
| <hr/> 81 SCHOOL CAFETERIA FUND <hr/> | | | | | | |
| 80100160 CAFETERIA OPERATING REVENUES | 268,480 | 268,480 | 184,151.67 | 19,150.29 | 84,328.33 | 68.6% |
| 80200160 CAFETERIA OPERATING REVENUES | 182,555 | 182,555 | 107,797.91 | 9,786.00 | 74,757.09 | 59.0% |
| 80500160 CAFETERIA OPERATING REVENUES | 161,875 | 161,875 | 118,329.45 | 7,874.95 | 43,545.55 | 73.1% |
| 80600160 CAFETERIA OPERATING REVENUES | 144,206 | 144,206 | 90,563.06 | 7,515.93 | 53,642.94 | 62.8% |
| 80800160 CAFETERIA OPERATING REVENUES | 147,061 | 147,061 | 98,518.83 | 8,690.02 | 48,542.17 | 67.0% |
| 80900160 CAFETERIA OPERATING REVENUES | 178,273 | 178,273 | 133,294.03 | 13,583.14 | 44,978.97 | 74.8% |



County of Henry

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH MARCH 31, 2010

PG 4
glytdbud

FOR 2010 09

| | ORIGINAL ESTIM REV | REVISED EST REV | ACTUAL YTD REVENUE | ACTUAL MTD REVENUE | REMAINING REVENUE | PCT COLL |
|---------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|-------------|
| 81000160 CAFETERIA OPERATING REVENUES | 205,082 | 205,082 | 130,881.52 | 11,296.98 | 74,200.48 | 63.8% |
| 81100160 CAFETERIA OPERATING REVENUES | 208,270 | 208,270 | 149,217.02 | 10,704.50 | 59,052.98 | 71.6% |
| 81300160 CAFETERIA OPERATING REVENUES | 253,020 | 253,020 | 161,001.37 | 10,696.04 | 92,018.63 | 63.6% |
| 81400160 CAFETERIA OPERATING REVENUES | 491,620 | 491,620 | 280,391.12 | 19,832.70 | 211,228.88 | 57.0% |
| 81900160 CAFETERIA OPERATING REVENUES | 342,920 | 342,920 | 225,342.95 | 17,548.97 | 117,577.05 | 65.7% |
| 82000160 CAFETERIA OPERATING REVENUES | 442,084 | 442,084 | 294,310.90 | 18,446.44 | 147,773.10 | 66.6% |
| 82300160 CAFETERIA OPERATING REVENUES | 399,821 | 399,821 | 242,185.39 | 14,479.08 | 157,635.61 | 60.6% |
| 83000160 CAFETERIA OPERATING REVENUES | 0 | 0 | .00 | .00 | .00 | .0% |
| 83002407 FEDERAL FUNDS / GRANTS | 0 | 277,624 | 236,158.85 | .00 | 41,465.15 | 85.1% |
| 83200160 CAFETERIA OPERATING REVENUES | 161,599 | 161,599 | 107,360.90 | 10,953.08 | 54,238.10 | 66.4% |
| 83300160 CAFETERIA OPERATING REVENUES | 308,980 | 308,980 | 215,052.18 | 20,701.61 | 93,927.82 | 69.6% |
| TOTAL SCHOOL CAFETERIA FUND | 3,895,846 | 4,173,470 | 2,774,557.15 | 201,259.73 | 1,398,912.85 | 66.5% |
| GRAND TOTAL | 137,415,822 | 162,741,333 | 101,560,831.33 | 11,540,024.18 | 61,180,501.30 | 62.4% |

** END OF REPORT - Generated by PAULINE PILSON **



County of Henry



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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH MARCH 31, 2010

PG 5
glytdbud

REPORT OPTIONS

| Sequence | Field # | Total | Page Break | |
|------------|---------|-------|------------|----------------------------|
| Sequence 1 | 1 | Y | N | Year/Period: 2010/ 9 |
| Sequence 2 | 9 | Y | N | Print revenue as credit: N |
| Sequence 3 | 0 | N | N | Print totals only: Y |
| Sequence 4 | 0 | N | N | Suppress zero bal accts: Y |

Print full GL account: N
 Double space: N
 Roll projects to object: N
 Incl inception to soy: N
 Carry forward code: 1
 Print journal detail: N
 From Yr/Per: 2010/ 7
 To Yr/Per: 2010/ 9
 Include budget entries: Y
 Incl encumb/liq entries: N
 Sort by JE # or PO #: J
 Detail format option: 1

Report title:
 SUMMARY OF REVENUE BY COST CENTERS
 THROUGH MARCH 31, 2010

Print Full or Short description: F
 Print MTD Version: Y
 Print Revenues-Version headings: Y
 Format type: 1
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Include requisition amount: N



County of Henry

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH MARCH 31, 2010

PG 1
glytdbud

FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 31 GENERAL FUND | | | | | | | |
| 31311010 BOARD OF SUPERVISORS | 134,870 | 180,115 | 109,839.50 | 10,909.25 | 27,990.49 | 42,284.81 | 76.5% |
| 31312110 COUNTY ADMINISTRATOR | 326,734 | 326,734 | 241,816.23 | 25,057.75 | 411.32 | 84,506.45 | 74.1% |
| 31312240 INDEPENDENT AUDITOR | 61,000 | 61,000 | 39,040.00 | -18,605.00 | .00 | 21,960.00 | 64.0% |
| 31312250 HUMAN RESOURCES / TRAINING | 48,559 | 48,559 | 32,656.66 | 3,400.74 | 743.04 | 15,159.30 | 68.8% |
| 31312260 COUNTY ATTORNEY | 146,766 | 146,766 | 100,092.71 | 10,786.40 | 267.37 | 46,405.92 | 68.4% |
| 31312310 COMMISSIONER OF REVENUE | 535,987 | 515,022 | 375,112.16 | 43,083.12 | 11,217.54 | 128,692.30 | 75.0% |
| 31312320 ASSESSORS | 123,199 | 123,199 | 70,347.81 | 7,243.77 | .00 | 52,851.19 | 57.1% |
| 31312410 COUNTY TREASURER'S OFFICE | 577,553 | 585,591 | 418,281.75 | 60,209.58 | 19,104.00 | 148,205.51 | 74.7% |
| 31312430 FINANCE 0809 | 332,461 | 363,754 | 264,613.21 | 25,821.96 | 205.65 | 98,934.67 | 72.8% |
| 31312510 COUNTY INFORMATION SERVICES | 320,877 | 322,113 | 255,197.07 | 29,598.14 | 1,012.11 | 65,903.66 | 79.5% |
| 31312520 CENTRAL PURCHASING | 185,573 | 186,032 | 138,244.94 | 15,141.70 | .00 | 47,787.20 | 74.3% |
| 31313200 REGISTRAR | 212,582 | 212,582 | 142,623.13 | 12,036.50 | 1,910.00 | 68,048.87 | 68.0% |
| 31321100 CIRCUIT COURT | 84,306 | 84,306 | 54,608.03 | 5,387.70 | .00 | 29,697.97 | 64.8% |
| 31321200 GENERAL DISTRICT COURT | 16,686 | 16,686 | 10,868.88 | 829.00 | .00 | 5,817.12 | 65.1% |
| 31321300 SPECIAL MAGISTRATES | 4,100 | 4,100 | 147.81 | 19.79 | 2,942.95 | 1,009.24 | 75.4% |
| 31321500 JUVENILE & DOMESTIC RELATIONS | 10,790 | 15,110 | 5,012.76 | .00 | 4,320.00 | 5,777.24 | 61.8% |
| 31321600 CLERK OF THE CIRCUIT COURT | 645,769 | 611,628 | 453,750.03 | 50,777.33 | 7,268.53 | 150,609.12 | 75.4% |
| 31321620 CLERK E LIBRARY OF VA GRANTS | 0 | 24,737 | 7,016.00 | .00 | .00 | 17,721.00 | 28.4% |
| 31321700 SHERIFF CIVIL & COURT SECURIT | 946,781 | 910,702 | 687,325.01 | 72,540.21 | 3,105.50 | 220,271.35 | 75.8% |
| 31321900 VICTIM / WITNESS ASSIST | 130,673 | 130,673 | 96,114.94 | 10,647.76 | .00 | 34,558.06 | 73.6% |
| 31322100 COMMONWEALTH ATTORNEY | 753,768 | 714,407 | 542,306.34 | 57,610.84 | .00 | 172,100.66 | 75.9% |
| 31331110 CRIME PREVENTION SPEC POLICE | 4,938 | 4,938 | 2,598.00 | .00 | .00 | 2,340.00 | 52.6% |
| 31331200 SHERIFF LAW ENFORCEMENT | 4,968,116 | 4,855,397 | 3,741,373.25 | 360,294.90 | 18,335.46 | 1,095,688.04 | 77.4% |
| 31331340 ENFORCEMENT DUI AND SEATBELT | 0 | 29,736 | 1,691.36 | 1,274.23 | 5,449.00 | 22,595.64 | 24.0% |
| 31331341 ENFORCE DUI AND SEATBELT #2 | 0 | 11,835 | 11,251.45 | .00 | .00 | 583.82 | 95.1% |
| 31331350 ENFORCE SAFETY EQUIPMENT #2 | 0 | 21,929 | .00 | .00 | .00 | 21,929.00 | .0% |
| 31331382 COPS TECHNOLOGY GR-INCAR COMP | 0 | 78,160 | 78,160.00 | .00 | .00 | .00 | 100.0% |
| 31331450 JAG GRANT - RECOVERY ACT | 0 | 126,329 | 74,707.91 | 59,313.56 | 30,660.50 | 20,960.59 | 83.4% |
| 31331452 JAG GRANT | 0 | 30,716 | .00 | .00 | .00 | 30,716.00 | .0% |
| 31331700 RADIO COMMUNICATION SYSTEM | 711,518 | 711,518 | 711,517.62 | .00 | .00 | .38 | 100.0% |
| 31331751 SCH RESOURCE OFFICER PRG #SCH | 165,316 | 165,316 | 119,290.98 | 9,447.77 | .00 | 46,025.02 | 72.2% |
| 31331753 TRIAD SENIOR CITIZENS PROGRAM | 0 | 2,475 | .00 | .00 | 1,795.20 | 679.80 | 72.5% |
| 31331770 DCJS JAG GRANT | 0 | 2,537 | 2,537.00 | .00 | .00 | .00 | 100.0% |
| 31331827 JAG O-T/NATL NIGHT OUT #2 | 0 | 12,909 | 12,799.99 | .00 | .00 | 109.35 | 99.2% |
| 31331828 JAG O-T/NATL NIGHT OUT #3 | 0 | 33,387 | 23,276.72 | 1,543.84 | .00 | 10,110.28 | 69.7% |
| 31331911 ATTY ST FORFEITED ASSET SHARI | 0 | 9,585 | 6,541.00 | 150.00 | .00 | 3,044.00 | 68.2% |
| 31331912 SHER FED FORFEITED ASSET SHAR | 0 | 14,684 | 8,495.00 | .00 | .00 | 6,189.45 | 57.9% |
| 31332400 OTHER FIRE AND RESCUE SERVICE | 1,132,469 | 1,520,419 | 1,196,733.58 | 57,402.77 | 7,792.31 | 315,893.57 | 79.2% |
| 31332500 EMERGENCY MEDICAL SERVICES | 176,775 | 186,057 | 128,695.23 | 18,872.12 | 4,903.49 | 52,458.28 | 71.8% |
| 31332610 SCHOOLS RESCUE TRAIN/EQ | 36,366 | 62,638 | 42,573.07 | 4,595.12 | 536.47 | 19,528.46 | 68.8% |



County of Henry

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH MARCH 31, 2010

PG 2
glytdbud

FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 31332615 SCHOOLS FIREFIGHTER TRAIN | 49,847 | 76,555 | 51,506.29 | 4,712.10 | 395.00 | 24,653.64 | 67.8% |
| 31332710 EMS ONE-TIME GRANT EYE | 0 | 4,320 | 4,312.00 | .00 | .00 | 8.00 | 99.8% |
| 31332713 EMS 1-TIME GRANT OYE 2 | 0 | 204 | 204.00 | .00 | .00 | .00 | 100.0% |
| 31332810 VDFP MINI GRANT EYE | 0 | 2,063 | .00 | .00 | .00 | 2,063.00 | .0% |
| 31332901 PS 1-TIME GRANT #01 | 0 | 6,060 | 3,045.99 | .00 | .00 | 3,013.61 | 50.3% |
| 31333100 SHERIFF CORRECTION & DETENTIO | 2,384,792 | 2,318,795 | 1,555,133.74 | 179,051.99 | 96,025.71 | 667,635.79 | 71.2% |
| 31333110 SHERIFF ELECTRONIC MONITORING | 7,880 | 1,780 | 1,625.67 | .00 | .00 | 154.33 | 91.3% |
| 31333310 JUVENILE PROBATION OFFICE | 347,083 | 347,083 | 288,453.80 | 56,613.27 | .00 | 58,629.20 | 83.1% |
| 31333410 SCAAP GRANT AWARD EYE | 0 | 24,356 | .00 | .00 | 840.00 | 23,515.90 | 3.4% |
| 31334410 CODE ENFORCEMENT | 330,956 | 345,410 | 245,562.00 | 26,155.31 | .00 | 99,847.91 | 71.1% |
| 31334420 FIRE MARSHAL | 271,534 | 273,070 | 193,720.55 | 17,399.31 | 1,477.94 | 77,871.73 | 71.5% |
| 31335100 ANIMAL CONTROL | 133,333 | 133,333 | 94,316.67 | 10,063.19 | 343.94 | 38,672.39 | 71.0% |
| 31335510 PUBLIC SAFETY | 118,281 | 118,431 | 84,758.00 | 9,710.10 | 344.94 | 33,327.56 | 71.9% |
| 31335610 MTSV- HENRY COUNTY SPCA | 7,649 | 7,649 | 7,649.00 | .00 | .00 | .00 | 100.0% |
| 31335690 EMS SINGLE PURPOSE GRANTS OYE | 0 | 481,647 | 341,401.30 | 87,585.56 | 94,305.60 | 45,940.44 | 90.5% |
| 31335700 FED HOMELAND SEC GR 01 | 0 | 20,000 | .00 | .00 | 19,770.00 | 230.00 | 98.9% |
| 31335701 FED HOMELAND SEC GR 02 | 0 | 70,290 | 70,290.00 | .00 | .00 | .00 | 100.0% |
| 31341210 RURAL ADDITIONS / STREET SIGN | 10,500 | 10,500 | 4,422.89 | .00 | .00 | 6,077.11 | 42.1% |
| 31342300 REFUSE COLLECTION | 1,547,015 | 1,548,660 | 891,840.55 | 98,494.09 | 412,268.67 | 244,550.78 | 84.2% |
| 31342301 REFUSE MAN COLLECTION SITES | 153,723 | 153,723 | 106,245.52 | 11,740.77 | .00 | 47,477.48 | 69.1% |
| 31342310 ASSIGN-A-HIGHWAY CLEANUP | 45,055 | 45,055 | 29,876.67 | 3,022.33 | .00 | 15,178.33 | 66.3% |
| 31342610 REFUSE DISPOSAL- CLOSURE MAIN | 39,500 | 40,500 | 10,509.67 | 1,698.36 | 17,371.68 | 12,618.65 | 68.8% |
| 31343100 GENERAL ENGINEERING / ADM | 245,597 | 245,597 | 187,311.20 | 19,914.71 | .00 | 58,285.80 | 76.3% |
| 31343101 COMMUNICATION EQUIP MAINTENAN | 61,293 | 61,293 | 39,262.41 | 4,902.35 | .00 | 22,030.59 | 64.1% |
| 31343400 MAINT ADMINISTRATION BUILDING | 353,914 | 351,414 | 259,163.01 | 26,265.11 | 7,022.90 | 85,228.09 | 75.7% |
| 31343500 MAINT COURT HOUSE | 306,247 | 306,247 | 189,973.11 | 20,868.65 | 5,369.25 | 110,904.80 | 63.8% |
| 31343610 MAINT SHERIFF'S OFFICE | 45,550 | 46,350 | 31,451.81 | 3,143.88 | 749.58 | 14,148.61 | 69.5% |
| 31343620 MAINTENANCE JAIL | 229,050 | 229,050 | 152,061.17 | 18,977.59 | 2,555.13 | 74,433.70 | 67.5% |
| 31343630 MAINT DOG POUND | 17,375 | 17,375 | 6,466.48 | 1,022.59 | 60.00 | 10,848.52 | 37.6% |
| 31343640 MAINT SHERIFF'S FIRING RANGE | 2,142 | 2,142 | 661.46 | 252.34 | .00 | 1,480.54 | 30.9% |
| 31343690 MAINT COMMUNICATIONS SITE | 35,550 | 35,550 | 14,236.09 | 1,534.36 | 1,532.00 | 19,781.91 | 44.4% |
| 31343710 MAINT STORAGE BUILDING | 5,875 | 5,875 | 2,491.01 | 455.22 | .00 | 3,383.99 | 42.4% |
| 31343720 MAINT OTHER CO BUILDINGS | 61,800 | 61,800 | 22,369.63 | 4,325.13 | .00 | 39,430.37 | 36.2% |
| 31343730 MAINT SHARE HLTH DEPT/JSS BLD | 50,300 | 50,300 | 30,378.80 | 5,959.88 | 500.00 | 19,421.20 | 61.4% |
| 31343740 MAINT OLD COURT HOUSE | 1,180 | 1,180 | 1,079.00 | .00 | .00 | 101.00 | 91.4% |
| 31343750 MAINT PATRIOT CTE F/R BUILDIN | 9,635 | 9,635 | 4,773.17 | 917.06 | 400.00 | 4,461.83 | 53.7% |
| 31343760 MAINT OF PATRIOT CTE PROPERTY | 40,000 | 41,530 | 3,010.00 | .00 | 765.00 | 37,755.00 | 9.1% |
| 31343770 MAINT CERT BUILDING | 46,760 | 60,126 | 42,709.84 | 3,445.90 | 2,841.16 | 14,575.00 | 75.8% |
| 31343771 MAINT BURN BUILDING | 7,020 | 7,395 | 3,274.93 | 826.77 | .00 | 4,120.07 | 44.3% |
| 31343780 MAINT DUPONT PROPERTY | 149,035 | 149,035 | 82,932.65 | 9,383.07 | 6,710.25 | 59,392.10 | 60.1% |
| 31351100 LOCAL HEALTH DEPARTMENT | 308,873 | 274,666 | 154,436.50 | .00 | .00 | 120,229.50 | 56.2% |
| 31352500 MENTAL HEALTH AND RETARDATION | 123,755 | 123,755 | 123,755.00 | 30,938.75 | .00 | .00 | 100.0% |
| 31353230 AREA AGENCY ON AGING | 12,248 | 12,248 | 8,821.00 | .00 | .00 | 3,427.00 | 72.0% |
| 31353241 TRANSPOR GRANT TPORT FED OYE | 0 | 28,870 | 26,043.75 | .00 | .00 | 2,826.14 | 90.2% |



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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
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FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------|-------------------------------|-------------------|--------------|--------------|--------------|---------------------|------------------|
| 31353242 | TRANSPOR GRANT TPORT INC OYE | 0 | -26 | 297.52 | .00 | .00 | -323.90-1127.8% |
| 31353243 | TRANSPOR GRANT TPORT PUB OYE | 0 | 4,079 | 3,735.12 | .00 | .00 | 343.91 91.6% |
| 31353244 | TRANSPOR GRANT TPORT IN-K OYE | 0 | 42 | 41.49 | .00 | .00 | .04 99.9% |
| 31353251 | TRANSPOR GRANT RECRE FED OYE | 0 | 3,699 | 3,671.41 | .00 | .00 | 27.94 99.2% |
| 31353252 | TRANSPOR GRANT RECRE INC OYE | 0 | 23 | 278.20 | .00 | .00 | -254.93 1195.5% |
| 31353253 | TRANSPOR GRANT RECRE PUB OYE | 0 | 6,579 | 3,735.12 | .00 | .00 | 2,843.91 56.8% |
| 31353254 | TRANSPOR GRANT RECRE IN-K OYE | 0 | 42 | 395.50 | .00 | .00 | -353.78 948.0% |
| 31353267 | TRANSPOR GRANT HEALTH PUB OY | 0 | 4,083 | 3,733.74 | .00 | .00 | 349.43 91.4% |
| 31353268 | TRANSPOR GRANT HEALTH IN-K OY | 0 | 42 | 112.50 | .00 | .00 | -70.78 269.7% |
| 31353321 | TRANSPOR GRANT TPORT FED EYE | 40,114 | 41,899 | 1,864.06 | 321.90 | .00 | 40,034.94 4.4% |
| 31353322 | TRANSPOR GRANT TPORT INC EYE | 5,000 | 5,000 | 2,428.69 | .00 | .00 | 2,571.31 48.6% |
| 31353323 | TRANSPOR GRANT TPORT PUB EYE | 15,245 | 15,245 | 7,508.63 | 1,250.53 | .00 | 7,736.37 49.3% |
| 31353324 | TRANSPOR GRANT TPORT IN-K EYE | 166 | 166 | 82.98 | 13.83 | .00 | 83.02 50.0% |
| 31353331 | TRANSPOR GRANT RECRE FED EYE | 10,029 | 10,475 | 4,739.87 | 786.40 | .00 | 5,735.13 45.2% |
| 31353332 | TRANSPOR GRANT RECRE INC EYE | 250 | 250 | 43.81 | .00 | .00 | 206.19 17.5% |
| 31353333 | TRANSPOR GRANT RECRE PUB EYE | 17,745 | 17,745 | 7,508.63 | 1,250.53 | .00 | 10,236.37 42.3% |
| 31353334 | TRANSPOR GRANT RECRE IN-K EYE | 167 | 167 | 633.76 | 138.79 | .00 | -466.76 379.5% |
| 31353345 | TRANSPOR GRANT HEALT FED EYE | 4,635 | 4,748 | 2,345.97 | 193.42 | .00 | 2,402.03 49.4% |
| 31353347 | TRANSPOR GRANT HEALTH PUB EY | 15,245 | 15,245 | 7,505.87 | 1,250.07 | .00 | 7,739.13 49.2% |
| 31353348 | TRANSPOR GRANT HEALTH IN-K EY | 167 | 167 | 518.71 | 66.99 | .00 | -351.71 310.6% |
| 31353350 | TRANSPOR GRANT SUPP TPORT EYE | 20,084 | 26,833 | 20,878.70 | 4,224.90 | .00 | 5,954.30 77.8% |
| 31353370 | TRANSPOR GRANT MATC TPORT EYE | 10,751 | 10,751 | 2,385.79 | .00 | .00 | 8,365.21 22.2% |
| 31353420 | GROUP HOME SERVICES | 69,676 | 69,676 | 52,257.00 | .00 | .00 | 17,419.00 75.0% |
| 31353600 | OTHER SOCIAL SERVICES | 60,135 | 65,535 | 65,535.00 | 2,968.75 | .00 | .00 100.0% |
| 31353900 | PROPERTY TAX RELIEF | 100,000 | 100,000 | .00 | .00 | .00 | 100,000.00 .0% |
| 31368100 | COMMUNITY COLLEGES | 55,229 | 55,229 | .00 | .00 | .00 | 55,229.00 .0% |
| 31371110 | PARKS AND RECREATION | 869,213 | 869,213 | 607,962.60 | 57,704.42 | 33,592.47 | 227,657.93 73.8% |
| 31371115 | PARKS & RECR - SPECIAL EVENTS | 0 | 5,795 | 2,404.00 | .00 | .00 | 3,391.00 41.5% |
| 31372200 | MUSEUMS | 28,500 | 28,500 | 28,500.00 | .00 | .00 | .00 100.0% |
| 31372300 | ART GALLERIES | 8,550 | 8,550 | 8,550.00 | .00 | .00 | .00 100.0% |
| 31372610 | OTHER CULTURAL ENRICHMENT | 18,050 | 18,050 | 13,300.00 | .00 | .00 | 4,750.00 73.7% |
| 31373200 | LIBRARY | 827,973 | 827,973 | 620,979.75 | .00 | .00 | 206,993.25 75.0% |
| 31381100 | PLANNING, COMMUNITY DEV & BZA | 261,929 | 261,929 | 191,784.63 | 21,318.39 | .00 | 70,144.37 73.2% |
| 31381220 | ENGINEERING & MAPPING | 251,812 | 253,703 | 178,962.38 | 18,776.23 | 1,890.58 | 72,849.62 71.3% |
| 31381500 | OFFICE OF COMMERCE | 748,533 | 748,533 | 536,049.97 | 58,638.93 | .00 | 212,483.03 71.6% |
| 31381510 | ECONOMIC DEVELOPMENT AGENCIES | 484,500 | 484,500 | 365,749.97 | 39,583.33 | .00 | 118,750.03 75.5% |
| 31381520 | ENTERPRISE ZONE INCENTIVES | 35,293 | 35,293 | .00 | .00 | .00 | 35,293.00 .0% |
| 31381600 | OTH PLANNING / COMM DEV AGENC | 68,269 | 68,269 | 68,269.00 | .00 | .00 | .00 100.0% |
| 31381930 | SPECIAL PLANNING GRANTS | 0 | 27,307 | 3,159.00 | 231.00 | .00 | 24,148.00 11.6% |
| 31381935 | COMMUNITY GRANT #1 | 0 | 23,300 | .00 | .00 | .00 | 23,300.00 .0% |
| 31381936 | COMMUNITY GRANT #2 | 0 | 20,000 | .00 | .00 | 20,000.00 | .00 100.0% |
| 31381937 | COMMUNITY GRANT #3 | 0 | 31,000 | .00 | .00 | .00 | 31,000.00 .0% |
| 31381938 | COMMUNITY GRANT #4 | 0 | 12,364 | .00 | .00 | 7,519.00 | 4,845.00 60.8% |
| 31381939 | COMMUNITY GRANT #5 | 0 | 14,600 | .00 | .00 | 4,437.90 | 10,162.10 30.4% |



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FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| 31382400 SOIL & WATER CONSERVATION DIS | 1,425 | 1,425 | 1,425.00 | 1,425.00 | .00 | .00 | 100.0% |
| 31382710 LITTER GRANT | 37,435 | 43,435 | 23,559.00 | .00 | 6,000.00 | 13,876.00 | 68.1% |
| 31383500 VPI COOPERATIVE EXTENSION PRO | 52,942 | 52,942 | 24,729.13 | 32.54 | .00 | 28,212.87 | 46.7% |
| 31391400 EMPLOYEE BENEFITS | 95,674 | 76,145 | 18,473.95 | 3,978.07 | .00 | 57,671.05 | 24.3% |
| 31391510 CENTRAL STORES | 0 | 0 | 51,711.45 | 61,450.96 | 1,333.34 | -53,044.79 | 100.0% |
| 31391520 POOL VEHICLES | 6,600 | 6,600 | 2,018.64 | .00 | .00 | 4,581.36 | 30.6% |
| 31391521 MOBILE COMMAND VEHICLE | 10,150 | 10,150 | 3,402.70 | 131.07 | 449.85 | 6,297.45 | 38.0% |
| 31391610 CONTINGENCY RESERVE | 117,000 | 124,000 | .00 | .00 | .00 | 124,000.00 | .0% |
| 31393100 TRANSFERS TO OTHER FUNDS | 19,253,316 | 23,319,505 | 13,543,190.55 | 1,501,970.24 | .00 | 9,776,314.47 | 58.1% |
| 31394105 SPECIAL ENERGY GRANT | 0 | 49,000 | .00 | .00 | .00 | 49,000.00 | .0% |
| 31394300 CIP CAPITAL OUTLAYS | 158,583 | 2,985,919 | 2,034,879.20 | 186,771.50 | 511,797.49 | 439,242.07 | 85.3% |
| 31395310 DEBT SERVICE COURTHOUSE | 777,713 | 777,713 | 777,712.50 | .00 | .00 | .50 | 100.0% |
| 31395350 DEBT SERVICE OTHER DEBTS | 365,000 | 365,000 | 90,736.99 | -2,694.74 | .00 | 274,263.01 | 24.9% |
| TOTAL GENERAL FUND | 45,257,977 | 53,623,704 | 34,968,541.94 | 3,556,553.64 | 1,408,640.31 | 17,246,521.62 | 67.8% |
| 33 LAW LIBRARY FUND | | | | | | | |
| 33321800 LAW LIBRARY | 28,000 | 28,000 | 10,596.18 | 2,108.00 | 3,820.00 | 13,583.82 | 51.5% |
| TOTAL LAW LIBRARY FUND | 28,000 | 28,000 | 10,596.18 | 2,108.00 | 3,820.00 | 13,583.82 | 51.5% |
| 36 CENTRAL DISPATCH FUND | | | | | | | |
| 36331400 JOINT DISPATCH CENTER | 1,321,018 | 1,347,126 | 983,969.63 | 100,821.28 | 17,261.87 | 345,894.18 | 74.3% |
| 36331402 SPECIAL GRANT EYE | 324,200 | 324,200 | 43,080.57 | .00 | .00 | 281,119.43 | 13.3% |
| 36331403 SPECIAL GRANT OYE | 0 | 300,000 | .00 | .00 | .00 | 300,000.00 | .0% |
| 36331815 HOMELAND SECURITY GRANT #1 | 0 | 50,000 | 43,499.84 | .00 | .00 | 6,500.16 | 87.0% |
| 36395350 DEBT SERVICE OTHER DEBTS | 82,573 | 82,573 | .00 | .00 | .00 | 82,573.00 | .0% |
| TOTAL CENTRAL DISPATCH FUND | 1,727,791 | 2,103,899 | 1,070,550.04 | 100,821.28 | 17,261.87 | 1,016,086.77 | 51.7% |
| 39 SPECIAL CONSTRUCTION GRANTS | | | | | | | |
| 39394380 SMITH RIVER MULTI-USE TRAIL | 0 | 1,150,092 | 19,693.22 | 2,130.00 | 960,997.80 | 169,400.98 | 85.3% |
| 39394484 PH I VA AVE ENHANCEMENTS | 0 | 239,925 | 29,142.60 | .00 | 76,883.78 | 133,898.62 | 44.2% |
| 39394502 SPC GR OYE OLD COURT HOUSE | 0 | 185,301 | 2,802.94 | 366.62 | 66,879.37 | 115,618.31 | 37.6% |
| 39394510 BASSCI - ADMINISTRATIVE COST | 0 | 77,085 | 16,631.09 | 1,940.13 | .00 | 60,454.00 | 21.6% |



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FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 39394511 BASSCI - OWNER HOUSING & REHA | 0 | 463,637 | 86,545.00 | .00 | 59,723.00 | 317,369.00 | 31.5% |
| 39394512 BASSCI - INVESTOR REHAB | 0 | 248,096 | 485.00 | .00 | 22,063.00 | 225,548.00 | 9.1% |
| 39394513 BASSCI - SUBSTAN RECONSTRUCTN | 0 | 198,157 | .00 | .00 | 6,304.00 | 191,853.00 | 3.2% |
| 39394514 BASSCI - PROP ACQ-REHAB | 0 | 10,000 | .00 | .00 | 5,460.00 | 4,540.00 | 54.6% |
| 39394515 BASSCI - PERMANENT RELOCATION | 0 | 13,860 | .00 | .00 | .00 | 13,860.00 | .0% |
| 39394516 BASSCI - DEMOLITION-CLEARANCE | 0 | 28,000 | .00 | .00 | .00 | 28,000.00 | .0% |
| 39394517 BASSCI - INFRASTRUCTURE | 0 | 35,282 | .00 | .00 | .00 | 35,282.00 | .0% |
| 39394520 SOUTH STR - ADMIN COST | 0 | 84,713 | 751.97 | .00 | .00 | 83,961.03 | .9% |
| 39394521 SOUTH STR - DEMOLITION/CLEAR | 0 | 18,313 | .00 | .00 | 1,313.00 | 17,000.00 | 7.2% |
| 39394522 SOUTH STR-OWNER HOUSING/REHA | 0 | 153,277 | .00 | .00 | 9,325.00 | 143,952.00 | 6.1% |
| 39394523 SOUTH STR - INVESTOR REHAB | 0 | 567,451 | .00 | .00 | 33,812.01 | 533,638.99 | 6.0% |
| 39394524 SOUTH STR-SUBST RECONSTRUCTN | 0 | 244,500 | .00 | .00 | 22,200.00 | 222,300.00 | 9.1% |
| 39394525 SOUTH STR - SEWER | 0 | 331,326 | .00 | .00 | 32,030.00 | 299,296.00 | 9.7% |
| 39394526 SOUTH STR - WATER | 0 | 175,261 | .00 | .00 | 22,140.00 | 153,121.00 | 12.6% |
| 39394527 SOUTH STR-STORM DRAIN/SITE GR | 0 | 487,647 | .00 | .00 | 48,285.00 | 439,362.00 | 9.9% |
| 39394528 SOUTH STR - STREETS | 0 | 107,365 | .00 | .00 | 4,945.00 | 102,420.00 | 4.6% |
| TOTAL SPECIAL CONSTRUCTION GRANTS | 0 | 4,819,288 | 156,051.82 | 4,436.75 | 1,372,360.96 | 3,290,874.93 | 31.7% |
| <u>42 SO VA RECREATION FACILITY</u> | | | | | | | |
| 42371360 MAINT SOCCER COMPLEX | 0 | 0 | 172.01 | .00 | .00 | -172.01 | 100.0% |
| TOTAL SO VA RECREATION FACILITY | 0 | 0 | 172.01 | .00 | .00 | -172.01 | 100.0% |
| <u>45 INDUSTRIAL DEVELOPMENT AUTH</u> | | | | | | | |
| 45381520 ENTERPRISE ZONE INCENTIVES | 396,689 | 396,689 | 222,272.76 | 222,272.76 | .00 | 174,416.24 | 56.0% |
| 45381530 OTHER ECONOMIC DEV INCENTIVES | 0 | 0 | 400,000.00 | .00 | .00 | -400,000.00 | 100.0% |
| 45381810 INDUSTRIAL PARK OPERATING EXP | 295,443 | 291,128 | .00 | .00 | 32,000.00 | 259,128.00 | 11.0% |
| 45381945 REG IND PARK OPER EXP | 259,443 | 259,443 | .00 | .00 | .00 | 259,443.00 | .0% |
| 45381950 REG PATRIOT CTE ORG PARK | 0 | 0 | 16,161.07 | 2,495.82 | 4,500.00 | -20,661.07 | 100.0% |
| 45381960 REG PATRIOT CTE EXP PARK | 0 | 0 | 4,703.50 | .00 | 10,200.00 | -14,903.50 | 100.0% |
| 45381970 REG COMWEALTH CROSSN PK | 0 | 0 | 24,254.04 | 9.72 | 16,200.00 | -40,454.04 | 100.0% |
| 45394310 REG IND PARK SHELL BUILDING | 119,000 | 810,382 | 582,562.64 | 16,106.04 | .00 | 227,819.36 | 71.9% |
| 45394315 REG IND PARK 07 BONDS | 478,098 | 478,098 | 446,692.53 | 31,404.00 | .00 | 31,405.47 | 93.4% |
| 45395340 DEBT SERVICE OTHER / ECON DEV | 711,518 | 711,518 | 65,460.58 | .00 | .00 | 646,057.42 | 9.2% |
| TOTAL INDUSTRIAL DEVELOPMENT AUTH | 2,260,191 | 2,947,258 | 1,762,107.12 | 272,288.34 | 62,900.00 | 1,122,250.88 | 61.9% |
| <u>46 COMPREHENSIVE SERV ACT FUND</u> | | | | | | | |



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| 46 | COMPREHENSIVE SERV ACT FUND | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------------------------|-----------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 46353180 | COMPRHENSIVE SERVICE ACT ADMI | 61,301 | 61,301 | 44,527.15 | 4,992.42 | .00 | 16,773.85 | 72.6% |
| 46353500 | COMPREHENSIVE SERVICE ACT PRO | 961,707 | 961,707 | 338,680.36 | -11,373.97 | 328,370.97 | 294,655.67 | 69.4% |
| | TOTAL COMPREHENSIVE SERV ACT FUND | 1,023,008 | 1,023,008 | 383,207.51 | -6,381.55 | 328,370.97 | 311,429.52 | 69.6% |
| 65 HENRY-MTSV SOCIAL SERVICES | | | | | | | | |
| 65480400 | AUXILIARY GRANTS S/L | 348,000 | 348,000 | 242,175.00 | 29,020.00 | .00 | 105,825.00 | 69.6% |
| 65480800 | AFDC- MANUAL CHECKS F/S | 2,000 | 2,000 | -277.20 | -17.00 | .00 | 2,277.20 | -13.9% |
| 65481000 | AFDC EMERGENCY ASSISTANCE F/S | 0 | 0 | 500.00 | .00 | .00 | -500.00 | 100.0% |
| 65481100 | AFDC- FC F/S | 335,000 | 335,000 | 233,941.38 | 98,644.56 | .00 | 101,058.62 | 69.8% |
| 65481200 | ADOPTION SUBSIDY F/S | 370,000 | 370,000 | 258,439.69 | 28,504.16 | .00 | 111,560.31 | 69.8% |
| 65481300 | GENERAL RELIEF S/L | 16,000 | 16,000 | 9,670.57 | 826.76 | .00 | 6,329.43 | 60.4% |
| 65481700 | SPECIAL NEEDS ADOPTION S | 90,000 | 90,000 | 86,787.45 | 9,188.00 | .00 | 3,212.55 | 96.4% |
| 65481900 | REFUGEE CASH ASSISTANCE | 0 | 0 | 173.00 | .00 | .00 | -173.00 | 100.0% |
| 65482000 | ADOPTION INCENTIVE | 3,000 | 3,000 | 2,764.87 | .00 | .00 | 235.13 | 92.2% |
| 65482400 | OTHER PURCHASED SERVICES | 2,000 | 2,000 | .00 | .00 | .00 | 2,000.00 | .0% |
| 65482900 | FAMILY PRESERVATION | 14,648 | 14,648 | 10,395.54 | 444.07 | .00 | 4,252.46 | 71.0% |
| 65483200 | SERVICES ADM EXPENSES | 0 | 0 | -20.00 | -20.00 | .00 | 20.00 | 100.0% |
| 65483300 | ADULT SERVICES | 115,945 | 115,945 | 44,090.55 | 4,533.07 | .00 | 71,854.45 | 38.0% |
| 65484400 | FSET PURCHASED SERVICES F/ | 18,000 | 18,000 | 8,485.99 | 3,593.00 | .00 | 9,514.01 | 47.1% |
| 65484800 | AFDC- UP F/S | 2,000 | 2,000 | .00 | .00 | .00 | 2,000.00 | .0% |
| 65485101 | TANF/CFA EARLY INTERV TRST FN | 85,257 | 85,257 | 36,489.02 | .00 | .00 | 48,767.98 | 42.8% |
| 65485300 | ELIGIBILITY DETERMINATION SER | 2,264,431 | 2,264,431 | 1,684,071.98 | 136,660.23 | .00 | 580,359.02 | 74.4% |
| 65485400 | DIRECT SERVICES STAFF | 2,140,009 | 2,140,009 | 1,353,517.96 | 117,716.68 | 17,088.73 | 769,402.31 | 64.0% |
| 65486100 | INDEPENDENT LIVIN EDUC/TRAIN | 4,000 | 4,000 | 5,671.00 | 90.00 | .00 | -1,671.00 | 141.8% |
| 65486200 | INDEPENDENT LIVING- PURCH SER | 6,217 | 6,217 | 3,211.76 | 189.36 | .00 | 3,005.24 | 51.7% |
| 65486300 | INDEPENDENT LIVING ADMIN | 0 | 0 | .00 | .00 | .00 | .00 | .0% |
| 65486400 | RESPITE CARE FOSTER PARENT | 1,568 | 1,568 | 250.00 | .00 | .00 | 1,318.00 | 15.9% |
| 65486600 | SAFE & STABLE FAMILIES | 57,937 | 57,937 | 27,809.31 | 10,763.28 | .00 | 30,127.69 | 48.0% |
| 65487100 | VIEW-AFDC WORK/TRANS DC | 350,000 | 350,000 | 325,916.20 | 34,852.00 | .00 | 24,083.80 | 93.1% |
| 65487200 | VIEW - AFDC (15) | 220,000 | 220,000 | 139,347.46 | 11,745.28 | .00 | 80,652.54 | 63.3% |
| 65487300 | FOSTER PARENT TRAINING | 2,400 | 2,400 | 760.38 | 483.11 | .00 | 1,639.62 | 31.7% |
| 65488100 | NON-VIEW DAY CARE | 1,700 | 1,700 | .00 | .00 | .00 | 1,700.00 | .0% |
| 65488300 | NON-VIEW DAY CARE 100 F | 490,000 | 490,000 | 280,506.40 | 28,849.40 | .00 | 209,493.60 | 57.2% |
| 65488500 | OTHER- LOCAL ONLY | 27,174 | 52,174 | -22,703.77 | 6,559.26 | .00 | 74,877.77 | -43.5% |
| 65489000 | CHILD DC QUALITY INITIATIVE | 0 | 0 | 7,330.00 | .00 | .00 | -7,330.00 | 100.0% |
| 65489500 | ADULT PROTECTIVE SERVICES | 5,000 | 5,000 | 3,408.83 | -15.00 | .00 | 1,591.17 | 68.2% |
| 65489600 | FUEL ASSISTANCE LOCAL ONLY | 0 | 0 | 373.77 | .00 | .00 | -373.77 | 100.0% |
| 65498000 | RESPITE CARE FOSTER PARENT | 0 | 0 | 250.00 | .00 | .00 | -250.00 | 100.0% |
| 65498600 | STATE & LOCAL HOSPITALIZATION | 22,200 | 22,200 | .00 | .00 | .00 | 22,200.00 | .0% |
| 65499600 | JOINT ADMINISTRATIVE EXPENSES | 3,450 | 46,770 | 82,041.77 | 81,559.20 | 15,194.41 | -50,465.81 | 207.9% |



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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH MARCH 31, 2010

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FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 65499700 COMPENSATION BOARD MEMBERS | 10,143 | 10,143 | 7,283.37 | 922.59 | .00 | 2,859.63 | 71.8% |
| TOTAL HENRY-MTSV SOCIAL SERVICES | 7,008,079 | 7,076,399 | 4,832,662.28 | 605,092.01 | 32,283.14 | 2,211,453.95 | 68.7% |
| 70 SCHOOL FUND | | | | | | | |
| 70104200 OPER BUILDING SERVICES | 185,424 | 188,674 | 141,986.94 | 16,144.24 | 792.47 | 45,894.59 | 75.7% |
| 70104300 OPER GROUNDS SERVICES | 3,700 | 3,200 | 538.70 | .00 | .00 | 2,661.30 | 16.8% |
| 70104400 OPER EQUIPMENT SERVICES | 11,500 | 7,900 | 3,561.72 | 998.89 | 2,078.72 | 2,259.56 | 71.4% |
| 70111102 CLASSROOM INSTRUCTION REG | 1,320,436 | 1,310,436 | 813,827.48 | 110,864.69 | -266.20 | 496,874.72 | 62.1% |
| 70111212 INSTR SUP GUIDANCE SERV REG | 0 | 51,746 | 32,573.32 | 4,145.76 | .00 | 19,172.68 | 62.9% |
| 70111322 INSTR SUP MEDIA SERVICE REG | 58,664 | 53,064 | 32,749.29 | 4,286.38 | .00 | 20,314.71 | 61.7% |
| 70111412 INSTR SUP OFF PRINCIPAL REG | 223,572 | 199,172 | 139,032.15 | 15,847.84 | .00 | 60,139.85 | 69.8% |
| 70121102 CLASSROOM INSTRUCTION SP ED | 482,047 | 481,747 | 335,618.35 | 47,131.60 | .00 | 146,128.65 | 69.7% |
| 70204200 OPER BUILDING SERVICES | 115,648 | 118,189 | 88,516.88 | 10,716.87 | 334.56 | 29,337.82 | 75.2% |
| 70204300 OPER GROUNDS SERVICES | 3,100 | 3,100 | 1,928.55 | 19.95 | .00 | 1,171.45 | 62.2% |
| 70204400 OPER EQUIPMENT SERVICES | 10,600 | 8,200 | 3,080.88 | 322.29 | 1,579.96 | 3,539.16 | 56.8% |
| 70211102 CLASSROOM INSTRUCTION REG | 1,130,537 | 1,122,537 | 663,221.73 | 88,555.76 | .00 | 459,315.27 | 59.1% |
| 70211212 INSTR SUP GUIDANCE SERV REG | 52,976 | 52,976 | 32,450.57 | 4,521.77 | .00 | 20,525.43 | 61.3% |
| 70211322 INSTR SUP MEDIA SERVICE REG | 65,083 | 61,983 | 39,316.24 | 4,945.99 | .00 | 22,666.76 | 63.4% |
| 70211412 INSTR SUP OFF PRINCIPAL REG | 141,290 | 141,290 | 90,256.09 | 8,099.78 | .00 | 51,033.91 | 63.9% |
| 70221102 CLASSROOM INSTRUCTION SP ED | 179,206 | 178,206 | 72,621.94 | 8,781.24 | .00 | 105,584.06 | 40.8% |
| 70504200 OPER BUILDING SERVICES | 148,292 | 142,992 | 109,920.92 | 18,573.22 | .00 | 33,071.08 | 76.9% |
| 70504300 OPER GROUNDS SERVICES | 3,200 | 6,000 | 3,276.98 | .00 | .00 | 2,723.02 | 54.6% |
| 70504400 OPER EQUIPMENT SERVICES | 9,100 | 7,500 | 2,199.15 | 847.64 | 2,350.45 | 2,950.40 | 60.7% |
| 70511102 CLASSROOM INSTRUCTION REG | 816,207 | 811,407 | 474,391.50 | 63,349.91 | .00 | 337,015.50 | 58.5% |
| 70511212 INSTR SUP GUIDANCE SERV REG | 0 | 51,746 | 32,705.61 | 4,112.41 | .00 | 19,040.39 | 63.2% |
| 70511322 INSTR SUP MEDIA SERVICE REG | 56,837 | 55,037 | 39,797.09 | 4,594.72 | .00 | 15,239.91 | 72.3% |
| 70511412 INSTR SUP OFF PRINCIPAL REG | 135,609 | 135,609 | 96,616.76 | 11,226.86 | .00 | 38,992.24 | 71.2% |
| 70521102 CLASSROOM INSTRUCTION SP ED | 168,090 | 167,690 | 90,195.32 | 12,353.22 | .00 | 77,494.68 | 53.8% |
| 70604200 OPER BUILDING SERVICES | 157,898 | 186,923 | 145,526.90 | 15,811.93 | .00 | 41,396.10 | 77.9% |
| 70604300 OPER GROUNDS SERVICES | 2,800 | 10,100 | 8,099.89 | .00 | .00 | 2,000.11 | 80.2% |
| 70604400 OPER EQUIPMENT SERVICES | 10,000 | 12,725 | 9,645.44 | 757.53 | 1,370.18 | 1,709.38 | 86.6% |
| 70611102 CLASSROOM INSTRUCTION REG | 961,364 | 959,364 | 558,122.65 | 75,627.60 | .00 | 401,241.35 | 58.2% |
| 70611212 INSTR SUP GUIDANCE SERV REG | 49,624 | 49,624 | 27,893.49 | 4,004.45 | .00 | 21,730.51 | 56.2% |
| 70611322 INSTR SUP MEDIA SERVICE REG | 57,857 | 54,657 | 35,072.07 | 4,406.32 | .00 | 19,584.93 | 64.2% |
| 70611412 INSTR SUP OFF PRINCIPAL REG | 135,383 | 135,383 | 95,290.83 | 11,023.14 | .00 | 40,092.17 | 70.4% |
| 70621102 CLASSROOM INSTRUCTION SP ED | 106,395 | 147,595 | 120,071.26 | 17,415.84 | .00 | 27,523.74 | 81.4% |
| 70708209 INSTRUCTIONAL SUPPORT | 1,055,904 | 1,015,197 | 395,681.51 | 61,006.42 | 169,406.73 | 450,109.25 | 55.7% |
| 70708309 ADMINISTRATION | 287,453 | 290,453 | 257,398.41 | 8,267.96 | .00 | 33,054.59 | 88.6% |
| 70708609 OPERATIONS AND MAINTENANCE | 691,377 | 774,746 | 518,207.36 | 34,576.91 | 19,637.84 | 236,900.52 | 69.4% |
| 70721100 ADM BOARD SERVICES | 55,462 | 65,462 | 44,010.17 | 3,354.22 | 967.40 | 20,484.43 | 68.7% |



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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH MARCH 31, 2010

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FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED | |
|----------|-------------------------------|-------------------|--------------|--------------|--------------|---------------------|--------------|-------|
| 70721200 | ADM EXECUTIVE ADMIN SERV | 395,172 | 557,913 | 384,662.82 | 29,770.49 | 20,166.46 | 153,083.59 | 72.6% |
| 70721400 | ADM PERSONNEL SERVICES | 254,112 | 261,112 | 201,532.61 | 24,380.27 | .00 | 59,579.39 | 77.2% |
| 70721600 | ADM FISCAL SERVICES | 377,103 | 438,103 | 299,250.24 | 35,905.29 | .00 | 138,852.76 | 68.3% |
| 70722100 | ADM ATTENDANCE SERVICE | 83,069 | 90,569 | 61,556.51 | 6,778.58 | .00 | 29,012.49 | 68.0% |
| 70722200 | ADM HEALTH SERVICES | 819,684 | 792,237 | 408,169.10 | 47,415.00 | 11,547.00 | 372,520.40 | 53.0% |
| 70722300 | ADM PSYCHOLOGICAL SERVICES | 335,749 | 339,913 | 195,050.82 | 26,342.66 | .00 | 144,861.68 | 57.4% |
| 70731000 | TRANSP MANAGEMENT & DIRECTION | 310,890 | 320,390 | 171,418.26 | 17,791.06 | .00 | 148,971.74 | 53.5% |
| 70732000 | TRANSP VEHICLE OPERATION SERV | 4,726,613 | 5,065,089 | 2,889,680.50 | 538,286.51 | 539,793.53 | 1,635,614.55 | 67.7% |
| 70734000 | TRANSP VEHICLE MAINT SERVICE | 346,432 | 349,432 | 262,433.93 | 27,657.09 | .00 | 86,998.07 | 75.1% |
| 70760000 | FACILITIES | 825,000 | 2,064,317 | 1,473,725.80 | 86,469.95 | 563,258.19 | 27,332.51 | 98.7% |
| 70766001 | FAC CAMPBELL COURT ELEMENTARY | 0 | 694,624 | .00 | .00 | .00 | 694,624.00 | .0% |
| 70766019 | FAC LAUREL PARK MIDDLE SCHOOL | 0 | 1,094,033 | .00 | .00 | 970,600.00 | 123,433.00 | 88.7% |
| 70766023 | FAC MAGNA VISTA HIGH SCHOOL | 0 | 870,860 | .00 | .00 | 831,580.00 | 39,280.00 | 95.5% |
| 70771000 | DEBT SERVICE | 1,844,590 | 1,888,328 | 1,525,666.98 | 183,765.86 | .00 | 362,661.02 | 80.8% |
| 70772000 | FUND TRANSFERS | 645,934 | 645,934 | 322,966.98 | .00 | .00 | 322,967.02 | 50.0% |
| 70790000 | CONTINGENCY RESERVE | 150,224 | 150,224 | .00 | .00 | .00 | 150,224.00 | .0% |
| 70804200 | OPER BUILDING SERVICES | 147,543 | 166,543 | 114,548.17 | 14,064.91 | .00 | 51,994.83 | 68.8% |
| 70804300 | OPER GROUNDS SERVICES | 3,200 | 2,700 | 314.44 | .00 | .00 | 2,385.56 | 11.6% |
| 70804400 | OPER EQUIPMENT SERVICES | 9,000 | 7,400 | 3,845.40 | 292.30 | 1,169.20 | 2,385.40 | 67.8% |
| 70811102 | CLASSROOM INSTRUCTION REG | 876,329 | 874,929 | 549,503.37 | 74,246.26 | .00 | 325,425.63 | 62.8% |
| 70811212 | INSTR SUP GUIDANCE SERV REG | 54,501 | 54,501 | 33,104.16 | 4,652.35 | .00 | 21,396.84 | 60.7% |
| 70811322 | INSTR SUP MEDIA SERVICE REG | 64,437 | 64,437 | 40,342.51 | 5,110.47 | .00 | 24,094.49 | 62.6% |
| 70811412 | INSTR SUP OFF PRINCIPAL REG | 138,388 | 138,388 | 101,432.31 | 11,780.10 | .00 | 36,955.69 | 73.3% |
| 70821102 | CLASSROOM INSTRUCTION SP ED | 134,313 | 134,313 | 85,596.46 | 11,827.12 | .00 | 48,716.54 | 63.7% |
| 70904200 | OPER BUILDING SERVICES | 160,756 | 148,956 | 109,692.14 | 10,506.59 | .00 | 39,263.86 | 73.6% |
| 70904300 | OPER GROUNDS SERVICES | 3,450 | 2,950 | 460.46 | .00 | .00 | 2,489.54 | 15.6% |
| 70904400 | OPER EQUIPMENT SERVICES | 9,900 | 8,700 | 2,801.89 | 263.97 | 2,881.19 | 3,016.92 | 65.3% |
| 70911102 | CLASSROOM INSTRUCTION REG | 825,349 | 818,849 | 485,638.76 | 65,921.04 | .00 | 333,210.24 | 59.3% |
| 70911212 | INSTR SUP GUIDANCE SERV REG | 70,401 | 70,401 | 42,873.99 | 6,010.83 | .00 | 27,527.01 | 60.9% |
| 70911322 | INSTR SUP MEDIA SERVICE REG | 64,540 | 61,240 | 38,636.47 | 4,988.18 | .00 | 22,603.53 | 63.1% |
| 70911412 | INSTR SUP OFF PRINCIPAL REG | 139,583 | 139,583 | 95,676.40 | 9,031.10 | .00 | 43,906.60 | 68.5% |
| 70921102 | CLASSROOM INSTRUCTION SP ED | 265,319 | 264,819 | 148,911.90 | 20,072.40 | .00 | 115,907.10 | 56.2% |
| 71004200 | OPER BUILDING SERVICES | 181,296 | 175,716 | 140,845.52 | 23,634.11 | .00 | 34,870.48 | 80.2% |
| 71004300 | OPER GROUNDS SERVICES | 4,400 | 6,125 | 3,037.47 | 74.88 | .00 | 3,087.53 | 49.6% |
| 71004400 | OPER EQUIPMENT SERVICES | 11,200 | 7,300 | 2,926.25 | 374.50 | 1,366.20 | 3,007.55 | 58.8% |
| 71011102 | CLASSROOM INSTRUCTION REG | 1,322,808 | 1,314,808 | 784,812.31 | 101,461.46 | -563.30 | 530,558.99 | 59.6% |
| 71011212 | INSTR SUP GUIDANCE SERV REG | 70,401 | 70,401 | 42,747.10 | 6,017.27 | .00 | 27,653.90 | 60.7% |
| 71011322 | INSTR SUP MEDIA SERVICE REG | 65,931 | 62,931 | 39,975.93 | 4,947.80 | .00 | 22,955.07 | 63.5% |
| 71011412 | INSTR SUP OFF PRINCIPAL REG | 139,261 | 139,261 | 98,770.94 | 11,524.32 | .00 | 40,490.06 | 70.9% |
| 71021102 | CLASSROOM INSTRUCTION SP ED | 332,503 | 331,303 | 169,941.33 | 22,802.99 | .00 | 161,361.67 | 51.3% |
| 71104200 | OPER BUILDING SERVICES | 173,238 | 174,480 | 117,837.55 | 13,855.74 | .00 | 56,642.03 | 67.5% |
| 71104300 | OPER GROUNDS SERVICES | 3,700 | 3,200 | 581.50 | .00 | .00 | 2,618.50 | 18.2% |
| 71104400 | OPER EQUIPMENT SERVICES | 10,200 | 5,600 | 3,270.42 | 905.88 | .00 | 2,329.58 | 58.4% |
| 71111102 | CLASSROOM INSTRUCTION REG | 1,053,614 | 1,051,614 | 675,867.83 | 89,814.29 | .00 | 375,746.17 | 64.3% |



County of Henry

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FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 71111212 INSTR SUP GUIDANCE SERV REG | 70,401 | 70,401 | 42,483.37 | 6,012.04 | .00 | 27,917.63 | 60.3% |
| 71111322 INSTR SUP MEDIA SERVICE REG | 61,228 | 61,228 | 39,443.06 | 4,665.45 | .00 | 21,784.94 | 64.4% |
| 71111412 INSTR SUP OFF PRINCIPAL REG | 151,250 | 151,250 | 108,344.10 | 12,532.01 | .00 | 42,905.90 | 71.6% |
| 71121102 CLASSROOM INSTRUCTION SP ED | 158,464 | 193,664 | 133,210.19 | 17,703.38 | .00 | 60,453.81 | 68.8% |
| 71302220 HEALTH SERVICES | 201,241 | 166,241 | 91,082.39 | 12,859.50 | .00 | 75,158.61 | 54.8% |
| 71304200 OPER BUILDING SERVICES | 176,183 | 217,614 | 170,001.90 | 14,817.88 | 690.50 | 46,921.60 | 78.4% |
| 71304300 OPER GROUNDS SERVICES | 3,400 | 2,900 | 851.04 | 487.82 | .00 | 2,048.96 | 29.3% |
| 71304400 OPER EQUIPMENT SERVICES | 11,200 | 8,693 | 3,189.60 | 571.57 | 2,389.80 | 3,113.80 | 64.2% |
| 71311102 CLASSROOM INSTRUCTION REG | 1,402,386 | 1,356,386 | 747,159.06 | 102,623.34 | .00 | 609,226.94 | 55.1% |
| 71311212 INSTR SUP GUIDANCE SERV REG | 54,247 | 54,247 | 32,448.76 | 4,130.19 | .00 | 21,798.24 | 59.8% |
| 71311322 INSTR SUP MEDIA SERVICE REG | 69,498 | 67,598 | 43,506.68 | 5,093.86 | .00 | 24,091.32 | 64.4% |
| 71311412 INSTR SUP OFF PRINCIPAL REG | 206,246 | 205,746 | 131,819.87 | 15,119.79 | .00 | 73,926.13 | 64.1% |
| 71321102 CLASSROOM INSTRUCTION SP ED | 635,752 | 568,952 | 361,765.38 | 50,231.64 | .00 | 207,186.62 | 63.6% |
| 71404200 BUILDING SERVICES | 401,969 | 473,739 | 362,269.76 | 39,237.32 | 848.76 | 110,620.48 | 76.6% |
| 71404300 GROUNDS SERVICES | 44,439 | 28,479 | 4,792.89 | .00 | .00 | 23,686.11 | 16.8% |
| 71404400 EQUIPMENT SERVICES | 23,800 | 18,211 | 8,717.81 | 1,831.36 | 4,699.86 | 4,793.33 | 73.7% |
| 71411102 CLASSROOM INSTRUCTION | 1,590,502 | 1,579,502 | 900,917.45 | 121,969.40 | .00 | 678,584.55 | 57.0% |
| 71411103 CLASSROOM INSTRUCTION | 1,299,486 | 1,292,786 | 906,203.15 | 121,033.48 | .00 | 386,582.85 | 70.1% |
| 71411212 INSTR SUP GUIDANCE SERV | 113,466 | 113,466 | 69,766.64 | 9,405.16 | .00 | 43,699.36 | 61.5% |
| 71411213 INSTR SUP GUIDANCE SERV | 86,157 | 86,157 | 54,454.02 | 7,118.68 | .00 | 31,702.98 | 63.2% |
| 71411322 INSTR SUP MEDIA SERVICE | 50,178 | 50,178 | 34,235.84 | 3,390.98 | .00 | 15,942.16 | 68.2% |
| 71411323 INSTR SUP MEDIA SERVICE | 50,178 | 47,078 | 31,269.03 | 3,391.08 | .00 | 15,808.97 | 66.4% |
| 71411412 INSTR SUP OFF PRINCIPAL | 155,124 | 155,124 | 110,197.51 | 12,484.24 | .00 | 44,926.49 | 71.0% |
| 71411413 INSTR SUP OFF PRINCIPAL | 155,124 | 155,124 | 111,396.39 | 12,484.41 | .00 | 43,727.61 | 71.8% |
| 71421102 CLASSROOM INSTRUCTION | 298,748 | 297,748 | 143,792.70 | 18,522.88 | .00 | 153,955.30 | 48.3% |
| 71421103 CLASSROOM INSTRUCTION | 201,435 | 200,535 | 79,654.56 | 10,101.43 | .00 | 120,880.44 | 39.7% |
| 71431102 CLASSROOM INSTRUCTION | 90,914 | 90,914 | 54,287.03 | 7,755.29 | .00 | 36,626.97 | 59.7% |
| 71431103 CLASSROOM INSTRUCTION | 290,640 | 290,140 | 183,289.64 | 23,561.07 | .00 | 106,850.36 | 63.2% |
| 71904200 BUILDING SERVICES | 390,062 | 409,212 | 298,469.56 | 34,030.93 | .00 | 110,742.44 | 72.9% |
| 71904300 GROUNDS SERVICES | 44,366 | 44,256 | 30,965.46 | 3,119.61 | .00 | 13,290.54 | 70.0% |
| 71904400 EQUIPMENT SERVICES | 20,000 | 12,700 | 9,137.53 | 866.36 | 861.26 | 2,701.21 | 78.7% |
| 71911102 CLASSROOM INSTRUCTION | 1,264,040 | 1,254,040 | 752,368.01 | 103,473.99 | .00 | 501,671.99 | 60.0% |
| 71911103 CLASSROOM INSTRUCTION | 1,160,377 | 1,153,377 | 597,844.40 | 83,247.60 | .00 | 555,532.60 | 51.8% |
| 71911212 INSTR SUP GUIDANCE SERV | 84,947 | 112,976 | 72,331.88 | 10,027.19 | .00 | 40,644.12 | 64.0% |
| 71911213 INSTR SUP GUIDANCE SERV | 84,947 | 112,976 | 74,328.92 | 10,027.43 | .00 | 38,647.08 | 65.8% |
| 71911322 INSTR SUP MEDIA SERVICE | 53,922 | 52,122 | 33,871.64 | 3,951.36 | .00 | 18,250.36 | 65.0% |
| 71911323 INSTR SUP MEDIA SERVICE | 72,782 | 71,182 | 33,985.40 | 3,951.44 | .00 | 37,196.60 | 47.7% |
| 71911412 INSTR SUP OFF PRINCIPAL | 107,985 | 114,985 | 106,111.17 | 12,247.57 | .00 | 8,873.83 | 92.3% |
| 71911413 INSTR SUP OFF PRINCIPAL | 107,985 | 114,985 | 106,113.19 | 12,247.80 | .00 | 8,871.81 | 92.3% |
| 71921102 CLASSROOM INSTRUCTION | 88,817 | 111,617 | 87,614.96 | 12,508.73 | .00 | 24,002.04 | 78.5% |
| 71921103 CLASSROOM INSTRUCTION | 88,817 | 88,817 | 64,988.20 | 8,699.21 | .00 | 23,828.80 | 73.2% |
| 71931102 CLASSROOM INSTRUCTION | 84,413 | 84,413 | 57,659.22 | 8,092.61 | .00 | 26,753.78 | 68.3% |
| 71931103 CLASSROOM INSTRUCTION | 270,141 | 270,141 | 191,351.09 | 24,278.02 | .00 | 78,789.91 | 70.8% |
| 72004200 OPER BUILDING SERVICES | 457,728 | 579,709 | 439,692.06 | 27,570.89 | 4,861.25 | 135,155.59 | 76.7% |



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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
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| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 72004300 OPER GROUNDS SERVICES | 42,875 | 51,135 | 35,873.74 | 3,042.92 | .00 | 15,261.26 | 70.2% |
| 72004400 OPER EQUIPMENT SERVICES | 31,900 | 27,900 | 21,425.75 | 4,763.99 | 5,066.21 | 1,408.04 | 95.0% |
| 72011103 CLASSROOM INSTRUCTION REG | 3,260,817 | 3,240,817 | 2,130,688.89 | 284,895.83 | 410.00 | 1,109,718.11 | 65.8% |
| 72011110 CLASSROOM INSTRUCTION | 0 | 26,400 | .00 | .00 | .00 | 26,400.00 | .0% |
| 72011213 INSTR SUP GUIDANCE SERV REG | 306,657 | 300,157 | 208,980.53 | 27,241.27 | .00 | 91,176.47 | 69.6% |
| 72011323 INSTR SUP MEDIA SERVICE REG | 183,561 | 142,461 | 85,272.59 | 9,432.29 | 509.84 | 56,678.57 | 60.2% |
| 72011413 INSTR SUP OFF PRINCIPAL REG | 469,428 | 468,728 | 313,838.63 | 30,631.29 | .00 | 154,889.37 | 67.0% |
| 72021103 CLASSROOM INSTRUCTION SP ED | 565,288 | 564,288 | 315,148.49 | 43,447.82 | .00 | 249,139.51 | 55.8% |
| 72031103 CLASSROOM INSTRUCTION VOC | 853,481 | 845,581 | 529,317.93 | 67,184.29 | 1,443.71 | 314,819.36 | 62.8% |
| 72304200 OPER BUILDING SERVICES | 472,228 | 610,927 | 479,380.75 | 58,062.39 | 1,007.05 | 130,539.20 | 78.6% |
| 72304300 OPER GROUNDS SERVICES | 45,075 | 50,975 | 35,435.03 | 2,868.19 | 972.00 | 14,567.97 | 71.4% |
| 72304400 OPER EQUIPMENT SERVICES | 29,700 | 44,901 | 31,871.46 | 2,647.46 | 10,560.39 | 2,469.45 | 94.5% |
| 72311103 CLASSROOM INSTRUCTION REG | 2,523,225 | 2,509,225 | 1,739,642.96 | 230,863.18 | 187.50 | 769,394.54 | 69.3% |
| 72311213 INSTR SUP GUIDANCE SERV REG | 372,806 | 364,206 | 250,748.19 | 32,417.40 | .00 | 113,457.81 | 68.8% |
| 72311323 INSTR SUP MEDIA SERVICE REG | 176,547 | 170,547 | 112,796.73 | 12,520.93 | .00 | 57,750.27 | 66.1% |
| 72311413 INSTR SUP OFF PRINCIPAL REG | 451,017 | 451,017 | 337,297.97 | 37,450.48 | .00 | 113,719.03 | 74.8% |
| 72321103 CLASSROOM INSTRUCTION SP ED | 255,913 | 255,213 | 135,038.53 | 18,598.95 | .00 | 120,174.47 | 52.9% |
| 72331103 CLASSROOM INSTRUCTION VOC | 769,095 | 751,395 | 492,246.87 | 64,175.44 | .00 | 259,148.13 | 65.5% |
| 72404200 OPER BUILDING SERVICES | 100,863 | 107,259 | 80,433.62 | 5,775.93 | .00 | 26,825.38 | 75.0% |
| 72404300 OPER GROUNDS SERVICES | 2,000 | 4,200 | .00 | .00 | 3,200.00 | 1,000.00 | 76.2% |
| 72404400 OPER EQUIPMENT SERVICES | 6,750 | 9,525 | 9,581.62 | 215.59 | 1,306.46 | -1,363.39 | 114.3% |
| 72411103 CLASSROOM INSTRUCTION REG | 521,313 | 509,563 | 297,589.44 | 35,816.69 | .00 | 211,973.56 | 58.4% |
| 72411213 INSTR SUP GUIDANCE SERV REG | 367,154 | 127,604 | 44,352.52 | 6,003.78 | .00 | 83,251.48 | 34.8% |
| 72411323 INSTR SUP MEDIA SERVICE REG | 1,000 | 1,000 | 897.64 | .00 | .00 | 102.36 | 89.8% |
| 72411413 INSTR SUP OFF PRINCIPAL REG | 125,559 | 125,559 | 91,490.42 | 10,362.70 | .00 | 34,068.58 | 72.9% |
| 72421103 CLASSROOM INSTRUCTION SP ED | 0 | 33,000 | 31,976.69 | 4,568.10 | .00 | 1,023.31 | 96.9% |
| 72704200 OPER BUILDING SERVICES | 29,000 | 27,500 | 18,931.43 | 3,729.66 | .00 | 8,568.57 | 68.8% |
| 72704300 OPER GROUNDS SERVICES | 0 | 0 | 516.16 | 145.54 | .00 | -516.16 | 100.0% |
| 72704400 OPER EQUIPMENT SERVICES | 2,600 | 0 | 199.00 | .00 | .00 | -199.00 | 100.0% |
| 72804200 OPER BUILDING SERVICES | 863,765 | 883,765 | 688,146.73 | 81,939.49 | .00 | 195,618.27 | 77.9% |
| 72804300 OPER GROUNDS SERVICES | 1,800 | 1,300 | .00 | .00 | .00 | 1,300.00 | .0% |
| 72804400 OPER EQUIPMENT SERVICES | 8,500 | 7,250 | 788.85 | 42.50 | 125.14 | 6,336.01 | 12.6% |
| 73004100 OPER MANAGEMENT AND DIRECTION | 224,849 | 215,874 | 116,540.56 | 13,201.74 | .00 | 99,333.44 | 54.0% |
| 73004200 OPER BUILDING SERVICES | 1,056,169 | 959,846 | 397,766.85 | 32,504.54 | 188,616.64 | 373,462.98 | 61.1% |
| 73004300 OPER GROUNDS SERVICES | 578,361 | 444,192 | 234,226.41 | 13,244.65 | 154,354.00 | 55,611.47 | 87.5% |
| 73004400 OPER EQUIPMENT SERVICES | 111,000 | 299,356 | 108,128.19 | 3,256.30 | 10,800.07 | 180,427.43 | 39.7% |
| 73011102 CLASSROOM INSTRUCTION REG | 1,347,624 | 1,762,097 | 886,848.59 | 47,629.21 | 131,413.89 | 743,834.26 | 57.8% |
| 73011103 CLASSROOM INSTRUCTION REG | 1,787,657 | 2,780,046 | 1,979,754.92 | 39,860.38 | 91,806.59 | 708,484.92 | 74.5% |
| 73011222 INSTR SUP SOCIAL WORKER REG | 126,059 | 126,059 | 74,007.01 | 10,572.43 | .00 | 52,051.99 | 58.7% |
| 73011223 INSTR SUP SOCIAL WORKER REG | 126,059 | 126,059 | 77,201.06 | 10,572.62 | .00 | 48,857.94 | 61.2% |
| 73011232 INSTR SUP HOMEBOUND REG | 21,530 | 11,530 | 5,586.98 | 361.67 | .00 | 5,943.02 | 48.5% |
| 73011233 INSTR SUP HOMEBOUND REG | 107,650 | 77,650 | 44,290.60 | 8,928.28 | .00 | 33,359.40 | 57.0% |
| 73011312 INSTR SUP IMPROV INSTR REG | 472,823 | 462,823 | 337,633.57 | 36,796.88 | .00 | 125,189.43 | 73.0% |
| 73011313 INSTR SUP IMPROV INSTR REG | 336,034 | 328,634 | 241,094.87 | 27,066.33 | .00 | 87,539.13 | 73.4% |



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| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 73011322 INSTR SUP MEDIA SERVICE REG | 10,000 | 6,500 | 6,034.76 | .00 | .00 | 465.24 | 92.8% |
| 73011323 INSTR SUP MEDIA SERVICE REG | 10,000 | 2,000 | 1,379.36 | 104.00 | .00 | 620.64 | 69.0% |
| 73011413 INSTR SUP OFF PRINCIPAL REG | 0 | 0 | 7,843.27 | .00 | .00 | -7,843.27 | 100.0% |
| 73021102 CLASSROOM INSTRUCTION SP ED | 20,000 | 20,000 | 15,719.94 | 1,933.56 | .00 | 4,280.06 | 78.6% |
| 73021103 CLASSROOM INSTRUCTION SP ED | 147,838 | 147,838 | 104,138.26 | 14,584.24 | .00 | 43,699.74 | 70.4% |
| 73021312 INSTR SUP IMPROV INSTR SP ED | 128,756 | 128,756 | 106,222.31 | 12,071.38 | .00 | 22,533.69 | 82.5% |
| 73021313 INSTR SUP IMPROV INSTR SP ED | 128,857 | 128,857 | 106,223.03 | 12,071.45 | .00 | 22,633.97 | 82.4% |
| 73031102 CLASSROOM INSTRUCTION VOC | 1,000 | 1,000 | .00 | .00 | .00 | 1,000.00 | .0% |
| 73031103 CLASSROOM INSTRUCTION VOC | 1,000 | 1,000 | .00 | .00 | .00 | 1,000.00 | .0% |
| 73031313 INSTR SUP IMPROV INSTR VOC | 74,092 | 55,092 | 39,486.32 | 2,988.15 | .00 | 15,605.68 | 71.7% |
| 73041102 CLASSROOM INSTRUCTION G&T | 12,000 | 9,873 | 4,000.85 | .00 | .00 | 5,872.05 | 40.5% |
| 73041103 CLASSROOM INSTRUCTION G&T | 5,700 | 5,949 | 249.96 | .00 | .00 | 5,699.44 | 4.2% |
| 73061102 CLASSROOM INSTRUCTION SUMMER | 0 | 127,000 | 136,327.74 | .00 | .00 | -9,327.74 | 107.3% |
| 73061103 CLASSROOM INSTRUCTION SUMMER | 207,581 | 78,981 | 62,724.90 | .00 | .00 | 16,256.10 | 79.4% |
| 73081102 CLASSROOM INSTRUCTION NR DAY | 1,269,512 | 1,269,512 | 934,198.19 | 129,951.01 | .00 | 335,313.81 | 73.6% |
| 73202220 HEALTH SERVICES | 85,030 | 85,030 | 51,574.15 | 7,163.53 | .00 | 33,455.85 | 60.7% |
| 73204200 BUILDING SERVICES | 196,311 | 195,938 | 177,809.29 | 25,315.92 | 1,000.00 | 17,128.71 | 91.3% |
| 73204300 GROUNDS SERVICES | 3,100 | 5,600 | 3,420.76 | .00 | .00 | 2,179.24 | 61.1% |
| 73204400 EQUIPMENT SERVICES | 9,100 | 9,980 | 16,936.18 | 507.88 | 3,047.28 | -10,003.32 | 200.2% |
| 73211102 CLASSROOM INSTRUCTION | 748,652 | 747,052 | 438,911.36 | 56,604.85 | -2,579.81 | 310,720.45 | 58.4% |
| 73211212 INSTR SUP GUIDANCE SERV | 53,611 | 53,611 | 32,579.35 | 4,576.71 | .00 | 21,031.65 | 60.8% |
| 73211322 INSTR SUP MEDIA SERVICE | 66,544 | 65,344 | 41,067.09 | 5,226.69 | .00 | 24,276.91 | 62.8% |
| 73211412 INSTR SUP OFF PRINCIPAL | 147,719 | 147,719 | 105,555.36 | 12,246.56 | .00 | 42,163.64 | 71.5% |
| 73221102 CLASSROOM INSTRUCTION | 213,829 | 230,029 | 134,386.28 | 18,455.63 | .00 | 95,642.72 | 58.4% |
| 73302220 HEALTH SERVICES | 102,764 | 87,764 | 37,714.43 | 5,273.75 | .00 | 50,049.57 | 43.0% |
| 73304200 BUILDING SERVICES | 131,215 | 227,035 | 168,820.94 | 19,802.46 | .00 | 58,214.06 | 74.4% |
| 73304300 GROUNDS SERVICES | 37,685 | 37,185 | 26,481.42 | 2,896.42 | .00 | 10,703.58 | 71.2% |
| 73304400 EQUIPMENT SERVICES | 12,200 | 10,450 | 6,270.50 | 2,310.27 | 1,250.03 | 2,929.47 | 72.0% |
| 73311102 CLASSROOM INSTRUCTION | 1,429,622 | 1,426,622 | 846,456.77 | 120,079.56 | .00 | 580,165.23 | 59.3% |
| 73311212 INSTR SUP GUIDANCE SERV | 70,401 | 70,401 | 42,591.26 | 5,970.44 | .00 | 27,809.74 | 60.5% |
| 73311322 INSTR SUP MEDIA SERVICE | 96,108 | 93,708 | 59,901.18 | 7,336.70 | .00 | 33,806.82 | 63.9% |
| 73311412 INSTR SUP OFF PRINCIPAL | 229,983 | 229,983 | 166,314.05 | 19,072.12 | .00 | 63,668.95 | 72.3% |
| 73321102 CLASSROOM INSTRUCTION | 282,806 | 282,606 | 217,348.65 | 29,619.04 | .00 | 65,257.35 | 76.9% |
| 73411102 CLASSROOM INSTRUCTION | 8,800,000 | 10,064 | .00 | .00 | .00 | 10,064.00 | .0% |
| 73600440 EQUIPMENT SERVICES | 0 | 3,000 | 1,479.00 | .00 | .00 | 1,521.00 | 49.3% |
| 73604110 CLASSROOM INSTRUCTION | 0 | 706,464 | 422,745.79 | 51,650.14 | 800.00 | 282,918.21 | 60.0% |
| 73604131 INSTR SUP IMPROV INSTR | 0 | 195,711 | 126,374.98 | 12,057.50 | 2,387.00 | 66,949.02 | 65.8% |
| 73604200 BUILDING SERVICES | 0 | 7,737 | 2,466.60 | 169.92 | 173.50 | 5,096.90 | 34.1% |
| 73604400 EQUIPMENT SERVICES | 0 | 2,600 | 1,973.77 | 163.22 | 489.66 | 136.57 | 94.7% |
| 73671104 ADULT BAS ED CURR YR CLASSROO | 0 | 234,300 | 188,060.66 | 18,790.81 | .00 | 46,239.34 | 80.3% |
| 73871104 ADULT HS (GAE) CUR YR CLASSRM | 0 | 14,010 | 4,987.74 | 842.08 | .00 | 9,022.26 | 35.6% |
| 74231103 CARL PERKINS CY SEC CLASSROOM | 0 | 194,341 | 123,232.94 | 27,663.41 | 38,831.00 | 32,277.06 | 83.4% |
| 74811110 CLASSROOM INSTRUCTION | 0 | 21,311 | 14,401.48 | 14,401.48 | .00 | 6,909.52 | 67.6% |
| 75202110 CLASSROOM INSTRUCTION | 0 | 832,038 | 415,768.09 | 56,648.21 | 14,432.50 | 401,837.41 | 51.7% |



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| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 75202131 INSTR SUP IMPROV INSTR | 0 | 14,075 | 6,937.47 | 786.70 | .00 | 7,137.53 | 49.3% |
| 75212110 CLASSROOM INSTRUCTION | 0 | 434,709 | 207,081.08 | 26,773.22 | .00 | 227,627.92 | 47.6% |
| 75212131 INSTR SUP IMPROV INSTR | 0 | 18,425 | 11,342.42 | 1,270.22 | .00 | 7,082.58 | 61.6% |
| 75904200 BUILDING SERVICES | 0 | 17,400 | 17,100.00 | .00 | .00 | 300.00 | 98.3% |
| 75904400 EQUIPMENT SERVICES | 0 | 400 | 60.42 | 19.68 | 242.68 | 96.90 | 75.8% |
| 75911103 REGIONAL ALT PROG CY CLASSROO | 0 | 77,230 | 35,202.47 | 2,900.63 | .00 | 42,027.53 | 45.6% |
| 75911413 REGIONAL ALT PROG CY INSTR OF | 0 | 48,758 | 25,164.00 | 3,648.30 | .00 | 23,594.00 | 51.6% |
| 76021131 INSTR SUP IMPROV INSTR | 0 | 200,000 | 15,915.82 | 2,173.77 | 137,129.87 | 46,954.31 | 76.5% |
| 76051131 INSTR SUP IMPROV INSTR | 0 | 0 | .00 | .00 | .00 | .00 | .0% |
| 76061111 CLASSROOM INSTRUCTION | 0 | 89,272 | 86,954.59 | 682.92 | 500.00 | 1,817.41 | 98.0% |
| 76061131 INSTR SUP IMPROV INSTR | 0 | 0 | 135.32 | 135.32 | .00 | -135.32 | 100.0% |
| 76071131 INSTR SUP IMPROV INSTR | 0 | 510,000 | 325,364.77 | 27,982.64 | 60,444.32 | 124,190.91 | 75.6% |
| 76108110 CLASSROOM INSTRUCTION | 0 | 13,318 | 13,139.87 | .00 | .00 | 178.13 | 98.7% |
| 76111213 INSTR SUP GUIDANCE SERV | 0 | 31,434 | 19,491.16 | .00 | .00 | 11,942.84 | 62.0% |
| 76113200 VEHICLE OPERATION SERVICES | 0 | 3,368 | 3,331.14 | .00 | .00 | 36.86 | 98.9% |
| 76118110 CLASSROOM INSTRUCTION | 0 | 25,953 | 3,302.33 | .00 | .00 | 22,650.67 | 12.7% |
| 76123200 VEHICLE OPERATION SERVICES | 0 | 3,277 | .00 | .00 | .00 | 3,277.00 | .0% |
| 76128110 CLASSROOM INSTRUCTION | 0 | 79,601 | 35,037.94 | 4,568.32 | .00 | 44,563.06 | 44.0% |
| 76211100 CLASSROOM INSTRUCTION | 0 | 1,945 | 1,943.28 | .00 | .00 | 1.72 | 99.9% |
| 76211131 INSTR SUP IMPROV INSTR | 0 | 12,202 | 12,156.39 | .00 | .00 | 45.61 | 99.6% |
| 76261110 INSTR SUP IMPROV INSTR | 0 | 114,592 | 114,508.26 | .00 | .00 | 83.74 | 99.9% |
| 76281131 INSTR SUP IMPROV INSTR | 0 | 53,051 | 53,051.00 | .00 | .00 | .00 | 100.0% |
| 76351110 CLASSROOM INSTRUCTION | 0 | 11,663 | 11,662.00 | .00 | .00 | 1.00 | 100.0% |
| 76360440 EQUIPMENT SERVICES | 0 | 0 | .00 | .00 | .00 | .00 | .0% |
| 76361110 CLASSROOM INSTRUCTION | 0 | 158,009 | 154,711.07 | 477.86 | 2,096.11 | 1,201.82 | 99.2% |
| 76361131 INSTR SUP IMPROV INSTR | 0 | 11,821 | 11,814.15 | .00 | .00 | 6.85 | 99.9% |
| 76370420 BUILDING SERVICES | 0 | 8,100 | 8,055.00 | .00 | .00 | 45.00 | 99.4% |
| 76370440 EQUIPMENT SERVICES | 0 | 3,000 | 92.89 | 38.18 | 44.91 | 2,862.20 | 4.6% |
| 76371110 CLASSROOM INSTRUCTION | 0 | 2,488,252 | 1,257,577.64 | 185,766.04 | 11,732.61 | 1,218,941.75 | 51.0% |
| 76371131 INSTR SUP IMPROV INSTR | 0 | 197,593 | 125,187.56 | 15,609.18 | .00 | 72,405.44 | 63.4% |
| 76421110 CLASSROOM INSTRUCTION | 0 | 4,989 | 4,988.54 | .00 | .00 | .46 | 100.0% |
| 76431110 CLASSROOM INSTRUCTION | 0 | 474,082 | 272,011.35 | 33,733.24 | .00 | 202,070.65 | 57.4% |
| 76491110 CLASSROOM INSTRUCTION | 0 | 3,457 | 3,360.05 | .00 | .00 | 96.95 | 97.2% |
| 76501110 CLASSROOM INSTRUCTION | 0 | 51,974 | 31,192.24 | 4,189.06 | .00 | 20,781.76 | 60.0% |
| 76521110 CLASSROOM INSTRUCTION | 0 | 34,591 | 3,133.00 | 3,133.00 | 7,000.00 | 24,458.00 | 29.3% |
| 76632110 CLASSROOM INSTRUCTION | 0 | 39,108 | 39,079.52 | .00 | .00 | 28.48 | 99.9% |
| 76642110 CLASSROOM INSTRUCTION | 0 | 11,432 | 2,379.68 | .00 | .00 | 9,052.32 | 20.8% |
| 76643200 VEHICLE OPERATION SERVICES | 0 | 5,350 | 4,996.67 | .00 | .00 | 353.33 | 93.4% |
| 76650224 SPEECH/AUDIOLOGY SERVICES | 0 | 1,000 | .00 | .00 | .00 | 1,000.00 | .0% |
| 76652110 CLASSROOM INSTRUCTION | 0 | 2,042,537 | 1,186,365.17 | 177,845.21 | 12,577.78 | 843,594.05 | 58.7% |
| 76653200 VEHICLE OPERATION SERVICES | 0 | 4,365 | .00 | .00 | .00 | 4,365.00 | .0% |
| 76671131 INSTR SUP IMPROV INSTR | 0 | 38,515 | 11,528.44 | 1,086.94 | 18,246.56 | 8,740.00 | 77.3% |
| 76812110 CLASSROOM INSTRUCTION | 0 | 10,700 | 3,334.62 | 339.10 | .00 | 7,365.38 | 31.2% |
| 76851110 CLASSROOM INSTRUCTION | 0 | 1,767,510 | 502,039.39 | 13,895.00 | 92,950.00 | 1,172,520.87 | 33.7% |



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| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------------|--------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| 76860222 HEALTH SERVICES | 0 | 123,890 | .00 | .00 | .00 | 123,890.00 | .0% |
| 76862110 CLASSROOM INSTRUCTION | 0 | 1,051,544 | 118,667.85 | 18,016.87 | 17,791.58 | 915,084.57 | 13.0% |
| 76863200 VEHICLE OPERATION SERVICES | 0 | 500,000 | .00 | .00 | .00 | 500,000.00 | .0% |
| 76866000 FACILITIES | 0 | 243,051 | .00 | .00 | .00 | 243,051.00 | .0% |
| 76878110 CLASSROOM INSTRUCTION | 0 | 64,603 | 15,933.70 | .00 | .00 | 48,669.30 | 24.7% |
| 76881110 CLASSROOM INSTRUCTION | 0 | 65,043 | .00 | .00 | .00 | 65,043.00 | .0% |
| 76900420 BUILDING SERVICES | 0 | 8,265 | 3,141.87 | 661.60 | 249.43 | 4,873.70 | 41.0% |
| 76903110 CLASSROOM INSTRUCTION | 0 | 37,635 | 7,903.56 | 2,482.59 | 1,956.80 | 27,774.64 | 26.2% |
| 79104200 BUILDING SERVICES | 200,000 | 0 | .00 | .00 | .00 | .00 | .0% |
| 79108209 INSTRUCTIONAL SUPPORT | 600,000 | 120,000 | 109,766.28 | 904.01 | 220.00 | 10,013.72 | 91.7% |
| 79108309 ADMINISTRATION | 0 | 0 | .00 | .00 | .00 | .00 | .0% |
| 79108609 OPERATIONS AND MAINTENANCE | 0 | 480,000 | 309,184.17 | 3,569.40 | 1,875.00 | 168,940.83 | 64.8% |
| 79111102 CLASSROOM INSTRUCTION | 750,000 | 0 | .00 | .00 | .00 | .00 | .0% |
| 79111312 INSTR SUP IMPROV INSTR | 0 | 340,388 | .00 | .00 | .00 | 340,388.00 | .0% |
| 79111313 INSTR SUP IMPROV INSTR | 0 | 209,612 | 91,106.04 | 7,874.10 | .00 | 118,505.96 | 43.5% |
| 79121200 EXECUTIVE ADMINISTRATION SERV | 300,000 | 200,000 | 35,813.40 | 1,996.00 | 15,246.19 | 148,940.41 | 25.5% |
| 79132000 VEHICLE OPERATION SERVICES | 600,000 | 40,000 | .00 | .00 | .00 | 40,000.00 | .0% |
| 79160000 FACILITIES | 472,495 | 1,532,495 | .00 | .00 | 311,432.70 | 1,221,062.30 | 20.3% |
| 79939143 EMPLOYEE BENEFITS | 0 | 0 | -25,567.66 | -850.44 | .00 | 25,567.66 | 100.0% |
| TOTAL SCHOOL FUND | 75,568,996 | 86,229,903 | 49,312,739.83 | 5,776,009.84 | 4,507,749.20 | 32,409,413.97 | 62.4% |
| 71 SCHOOL TEXTBOOK FUND | | | | | | | |
| 73111102 CLASSROOM INSTRUCTION ELE TXB | 322,967 | 358,202 | 123,124.13 | .00 | .00 | 235,077.87 | 34.4% |
| 73111103 CLASSROOM INSTRUCTION SEC TXB | 322,967 | 358,202 | 117,553.10 | .00 | .00 | 240,648.90 | 32.8% |
| TOTAL SCHOOL TEXTBOOK FUND | 645,934 | 716,404 | 240,677.23 | .00 | .00 | 475,726.77 | 33.6% |
| 81 SCHOOL CAFETERIA FUND | | | | | | | |
| 80105100 CAFETERIA OPERATING EXPENSES | 254,972 | 254,722 | 190,543.78 | 28,027.97 | 37,294.72 | 26,883.50 | 89.4% |
| 80205100 CAFETERIA OPERATING EXPENSES | 168,664 | 166,634 | 109,338.62 | 15,943.52 | 28,575.53 | 28,719.85 | 82.8% |
| 80505100 CAFETERIA OPERATING EXPENSES | 144,561 | 145,119 | 110,729.79 | 12,898.15 | 23,994.47 | 10,394.74 | 92.8% |
| 80605100 CAFETERIA OPERATING EXPENSES | 133,238 | 134,285 | 94,641.09 | 12,413.41 | 30,129.43 | 9,514.48 | 92.9% |
| 80605200 SCHOOL CATERING SERVICES | 0 | 0 | 187.35 | .00 | .00 | -187.35 | 100.0% |
| 80805100 CAFETERIA OPERATING EXPENSES | 150,615 | 150,248 | 108,753.58 | 15,833.21 | 27,748.45 | 13,745.97 | 90.9% |
| 80905100 CAFETERIA OPERATING EXPENSES | 180,203 | 182,227 | 138,876.39 | 20,735.86 | 29,116.68 | 14,233.93 | 92.2% |
| 81005100 CAFETERIA OPERATING EXPENSES | 198,595 | 193,658 | 131,727.86 | 20,076.44 | 26,611.75 | 35,318.39 | 81.8% |
| 81105100 CAFETERIA OPERATING EXPENSES | 186,638 | 184,913 | 144,324.55 | 17,355.38 | 25,657.02 | 14,931.43 | 91.9% |



County of Henry

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH MARCH 31, 2010

PG 14
glytbdud

FOR 2010 09

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------------|--------------------|-------------------|---------------|---------------|--------------|---------------------|-------------|
| 81305100 CAFETERIA OPERATING EXPENSES | 200,815 | 200,908 | 162,081.91 | 20,191.57 | 32,482.98 | 6,343.11 | 96.8% |
| 81405100 CAFETERIA OPERATING EXPENSES | 443,961 | 448,949 | 302,147.30 | 42,212.65 | 77,879.55 | 68,922.15 | 84.6% |
| 81405200 SCHOOL CATERING SERVICES | 0 | 0 | 775.89 | .00 | .00 | -775.89 | 100.0% |
| 81905100 CAFETERIA OPERATING EXPENSES | 317,872 | 318,289 | 223,445.29 | 33,342.01 | 59,650.63 | 35,193.08 | 88.9% |
| 81905200 SCHOOL CATERING SERVICES | 0 | 0 | 1,341.71 | .00 | .00 | -1,341.71 | 100.0% |
| 82005100 CAFETERIA OPERATING EXPENSES | 415,698 | 417,744 | 304,387.38 | 45,120.15 | 75,362.23 | 37,994.39 | 90.9% |
| 82005200 SCHOOL CATERING SERVICES | 0 | 0 | 1,871.29 | 1,826.73 | .00 | -1,871.29 | 100.0% |
| 82305100 CAFETERIA OPERATING EXPENSES | 370,809 | 375,535 | 261,310.53 | 35,835.26 | 76,260.18 | 37,964.29 | 89.9% |
| 82305200 SCHOOL CATERING SERVICES | 0 | 0 | 6,973.94 | .00 | .00 | -6,973.94 | 100.0% |
| 83005100 CAFETERIA OPERATING EXPENSES | 296,404 | 291,288 | 223,577.02 | 32,883.11 | 2,276.85 | 65,434.13 | 77.5% |
| 83005400 EQUIPMENT SERVICES GRANT | 0 | 277,624 | 236,158.85 | .00 | .00 | 41,465.15 | 85.1% |
| 83205100 CAFETERIA OPERATING EXPENSES | 144,191 | 145,197 | 113,280.86 | 14,455.14 | 27,286.64 | 4,629.50 | 96.8% |
| 83305100 CAFETERIA OPERATING EXPENSES | 288,610 | 286,130 | 204,226.00 | 29,730.18 | 36,470.12 | 45,433.88 | 84.1% |
| 89909140 EMPLOYEE BENEFITS | 0 | 0 | -1.63 | -.28 | .00 | 1.63 | 100.0% |
| TOTAL SCHOOL CAFETERIA FUND | 3,895,846 | 4,173,470 | 3,070,699.35 | 398,880.46 | 616,797.23 | 485,973.42 | 88.4% |
| GRAND TOTAL | 137,415,822 | 162,741,333 | 95,808,005.31 | 10,709,808.77 | 8,350,183.68 | 58,583,143.64 | 64.0% |

** END OF REPORT - Generated by PAULINE PILSON **



County of Henry



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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH MARCH 31, 2010

PG 15
glytdbud

REPORT OPTIONS

| Sequence | Field # | Total | Page Break | |
|------------|---------|-------|------------|----------------------------|
| Sequence 1 | 1 | Y | N | Year/Period: 2010/ 9 |
| Sequence 2 | 9 | Y | N | Print revenue as credit: Y |
| Sequence 3 | 0 | N | N | Print totals only: Y |
| Sequence 4 | 0 | N | N | Suppress zero bal accts: Y |

Print full GL account: N
 Double space: N
 Roll projects to object: N
 Incl inception to soy: N
 Carry forward code: 1
 Print journal detail: N
 From Yr/Per: 2010/ 7
 To Yr/Per: 2010/ 9
 Include budget entries: Y
 Incl encumb/liq entries: N
 Sort by JE # or PO #: J
 Detail format option: 1

Report title:
 SUMMARY OF EXPENDITURES BY COST CENTERS
 THROUGH MARCH 31, 2010

Print Full or Short description: F
 Print MTD Version: Y
 Print Revenues-Version headings: N
 Format type: 1
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Include requisition amount: N

| | FEBRUARY | | MARCH |
|------------------------------------------------|------------------------|----|------------------------|
| | <u>26, 2010</u> | | <u>31, 2010</u> |
| GENERAL FUND | | | |
| Branch Banking & Trust - Public Special MRC-MM | \$ 2,212,637.92 | \$ | 1,664,938.77 |
| Carter Bank & Trust - MMA | 8,103,818.61 | | 8,115,002.99 |
| Carter Bank & Trust - CD - matures - 11/02/10 | 5,147,709.54 | | 5,158,426.53 |
| Carter Bank & Trust - CD - matures - 2/2/11 | <u>5,178,657.90</u> | | <u>5,190,766.94</u> |
| Total | \$ 20,642,823.97 | \$ | 20,129,135.23 |
| HENRY COUNTY SCHOOL CAFETERIA FUND | | | |
| Branch Banking & Trust - Public Fund MRS | <u>115,794.57</u> | | <u>125,399.12</u> |
| Total | \$ 115,794.57 | \$ | 125,399.12 |
| HENRY COUNTY SCHOOL TEXTBOOK FUND | | | |
| Branch Banking & Trust - Public Fund MRS | <u>1,869,404.96</u> | | <u>1,869,583.59</u> |
| Total | \$ 1,869,404.96 | \$ | 1,869,583.59 |

**HENRY COUNTY, VIRGINIA
CONTINGENCY RESERVE BALANCE F/Y 2009-2010
APRIL 27, 2010**

G/L Account No. 31391610 599010

CONTINGENCY RESERVE BEGINNING OF FISCAL YEAR **\$ 117,000**

Sheriff's Criminal Apprehension Fund Carried Forward from Previous Fiscal Year 50,000

167,000

APPROPRIATIONS PREVIOUSLY APPROVED:

| | |
|------------------------------------------------------|-----------------|
| Reserve for Sheriff's Criminal Apprehension Fund | (50,000) |
| Transfer to Social Services for their Emergency Fund | (25,000) |
| Reserve for I73 Consultant | <u>(18,000)</u> |

**CONTINGENCY RESERVE PRIOR TO
MARCH 23, 2010 BOARD MEETING** **\$ 74,000**

Appropriations Previously Approved and Finalized Since Last Meeting:

| Board Meeting | Department | Purpose | Amount |
|----------------------|------------|---------|----------|
| None | | None | |
| | | | <u>0</u> |
| Total Appropriations | | | <u>0</u> |

CONTINGENCY RESERVE AVAILABLE - APRIL 27, 2010 **74,000**

Request Pending at April 27, 2010 Meeting:

| | | |
|---------------|------|----------|
| None | None | 0 |
| | | <u>0</u> |
| Total Pending | | <u>0</u> |

PROJECTED CONTINGENCY RESERVE AVAILABLE **\$ 74,000**



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 11A

Issue

Transfer Appropriation re: Bond Issuance for ARRA Projects –
School Board

Background

In its collection of funding through the American Recovery and Reinvestment Act (ARRA), the School Board encountered bond issuance costs of \$17,263. Superintendent Jackson is asking the Board's permission to transfer \$6,500 from the Facility category into the Debt Service category to help meet those bond issuance costs.

Attachments

1. [Background Information from School Board](#)
2. [Transfer Appropriation Sheet](#)

Staff Recommendation

Staff recommends approval of the request.

Agenda Item

A. Approval of FY 2010 Budget Transfer Appropriation Request

Meeting: 04/01/2010 Regular Monthly Meeting and Public Hearing - 10:00 a.m.
Category: 11. NEW BUSINESS
Agenda Action
Type:

Agenda Item Content

Subject

Approval of FY 2010 Budget Transfer Appropriation Request

Background

The American Recovery and Reinvestment Act dictates that only 2% of the bond proceeds may be used to offset cost issuance of the bonds. Due to this fact, we were required to contribute equity in the amount of \$17,262.38. This amount was not budgeted for in our current FY2010 Debt Services category. It is necessary to transfer funds from the Facility category to the Debt Service category.

Administrative Recommendation

It is recommended that the School Board approve transfer appropriations of \$6,500 and forward a transfer appropriation request to the Board of Supervisors.

Fiscal Impact

Overall, none. Funds would be shifted among budget categories.

Reference

School Board Policy DB

Submitted By

Dawn W. Lawson, Chief Financial Officer

Recommended By

Dawn W. Lawson, Chief Financial Officer

Administratively Approved By

Anthony D. Jackson, Superintendent

Action Agenda Details

Motion:

To approve the FY 2010 budget transfer appropriation request.

Motion By:

Terri Flanagan

Second:

Joseph A DeVault

Action:

Unanimous

Voting Record

| | |
|-----------------------|-----|
| Terri Flanagan | Yea |
| Curtis Millner | Yea |
| Rudy Law | Yea |
| Kathy Rogers | Yea |
| Betsy S Mattox | Yea |
| Charles B Speakman Jr | Yea |
| Joseph A DeVault | Yea |



Henry County Board of Supervisors

Meeting Date April 27, 2010

Item Number 12

Issue

Informational Items

Background

Routine reports from:

- 1) [Building Inspection](#)
- 2) [Parks and Recreation](#)
- 3) [Public Safety](#)
- 4) [EMS](#)
- 5) [Sheriff's Office](#)
- 6) [Assign-A-Highway](#)
- 7) Planning/Zoning – N/A
- 8) [Refuse](#)

The County Administrator's Report will be given at the meeting.

Attachments

Enumerated Above

Staff Recommendation

Information only; no action needed.



Senior Services Programs

- ▶ Offered 32 programs/activities that had 835 seniors participating.
- ▶ Programs offered included:
 - ✓ Leprechaun Lunch
 - ✓ Movie Day
 - ✓ Knitting Class
 - ✓ Book Bingo Program
 - ✓ Tuesday Morning Stroll
 - ✓ Walking Club
 - ✓ Line Dance
 - ✓ Blood Pressure Screening
 - ✓ Blood Sugar Screening
 - ✓ Bingo
 - ✓ Breakfast Club
 - ✓ Bowling League
 - ✓ Rook, Canasta and Bridge Clubs
 - ✓ Transportation Program
 - ✓ Nutrition Sites
 - ✓ Out-to-Lunch Bunch

Athletics

- ▶ Offered 6 programs that had 2,494 participants and spectators.
- ▶ Programs offered included:
 - ✓ Boy's Basketball Junior League
 - ✓ Boy's Basketball Senior League
 - ✓ Boy's Basketball Junior League Tournament
 - ✓ Boy's Basketball Senior League Tournament
 - ✓ Adult Men's Basketball League
 - ✓ Baseball / Softball Registrations

Recreation Programs & Special Events

- ▶ Offered 21 programs/activities that had 1,607 participants.
- ▶ Programs offered included:
 - ✓ Cheerfest
 - ✓ Arbor Day Poster Contest
 - ✓ Family Kite Festival

- ✓ Beginning Guitar Lessons
- ✓ Voice Lessons
- ✓ Cheer America Program
- ✓ A Night Under the Stars Program
- ✓ What's Been There? Program
- ✓ Family Nutrition Class
- ✓ Start Smart Basketball
- ✓ Wonderful Winds Program
- ✓ After School Martial Arts
- ✓ Aerobics
- ✓ Music Series with Woodall's
- ✓ Canoe Club
- ✓ Bike Club
- ✓ Chess Club
- ✓ Henry County Photography Club
- ✓ Basketball Spirit Squads
- ✓ Patrick Henry Patriots Remote Control Airplane Club
- ✓ Scrapbooking Crops

Parks Maintenance & Development

- ✓ Cleaned up Jordan Creek Park from flood.
- ✓ Repaired electric boxes at Jaycee Park.
- ✓ Repaired split rail fencing in parks.
- ✓ Set up ballfields for upcoming season.
- ✓ Taped up Jordan Creek Park restrooms for painting.
- ✓ Cleaned all parks as needed.
- ✓ Continued renovations on Fisher Farm Park Shop and dugouts.
- ✓ Assisted with athletic equipment.
- ✓ Opened all parks restrooms for season.
- ✓ Cleaned up a section of the Smith River Rail Trail.
- ✓ Installed split rail fence at the Fieldale Walking Trail parking lot.
- ✓ Set up activity rooms several times a week for programs.
- ✓ Did litter patrol in all parks.
- ✓ Performed preventive maintenance on equipment.

- ✓ Performed miscellaneous maintenance on park maintenance vehicles.
- ✓ Completed monthly inspection of playgrounds.



COUNTY OF HENRY DEPARTMENT OF PUBLIC SAFETY

1024 DuPont Road ♦ Martinsville, VA 24112-4600

Business: 276.634.4660 ♦ Fax: 276.634.4770 ♦ web: hcdps.com



Date: April 6, 2010
To: Benny Summerlin, County Administrator
From: Dale Wagoner, Director
Subject: Monthly Information Report – March 2010

| | <u>Monthly</u> | <u>2010 Y-T-D</u> |
|-------------------------------------------|----------------|-------------------|
| Fire Department Incidents | | |
| Axton Fire Department | 14 | 33 |
| Bassett Fire Department | 19 | 67 |
| Collinsville Fire Department | 32 | 85 |
| Dyers Store Fire Department | 11 | 35 |
| Fieldale Fire Department | 18 | 50 |
| Horsepasture Fire Department | 14 | 54 |
| Patrick-Henry Fire Department | 16 | 36 |
| Ridgeway Fire Department | 30 | 96 |
| TOTAL | 154 | 156 |
| Rescue Squad Incidents | | |
| Axton Life Saving Crew | 42 | 110 |
| Bassett Rescue Squad | 142 | 471 |
| Fieldale-Collinsville Rescue Squad | 141 | 428 |
| Horsepasture Rescue Squad | 52 | 169 |
| Ridgeway Rescue Squad | 59 | 213 |
| Stone Ambulance as Primary | 48 | 115 |
| TOTAL | 484 | 1506 |
| First Responder Units | | |
| Patrick Henry First Responder | 33 | 104 |
| Dyers Store First Responder | 24 | 61 |
| Public Safety | | |
| On-Scene Assistance/Response | 47 | 78 |
| Investigations | 2 | 14 |
| Inspections | 12 | 37 |
| Public Education | 1 | 6 |
| Permits | 2 | 2 |
| Smoke Detector Installation / homes | 0 | 3 |
| CO Detector Installation / homes | 0 | 3 |
| Public Safety Coordinated Training | | |
| Total Training Sessions per Month | 99 | 268 |
| Total Student Training Hours per Month | 2081 | 6723 |

HENRY COUNTY SHERIFF'S OFFICE

Activity Report

MARCH 2010

| <u>Incident</u> | <u>Incidents Reported</u> | <u>Unfounded Incidents</u> | <u>Actual Incidents</u> | <u>Cleared Incidents</u> |
|--------------------|---------------------------|----------------------------|-------------------------|--------------------------|
| Homicide | 0 | 0 | 0 | 2 |
| Rape | 0 | 0 | 0 | 0 |
| Other Sex Offenses | 3 | 1 | 2 | 3 |
| Robbery | 2 | 1 | 1 | 1 |
| Aggravated Assault | 7 | 1 | 6 | 5 |
| Simple Assault | 41 | 1 | 40 | 33 |
| Burglary | 28 | 0 | 28 | 5 |
| Larceny* | 81 | 6 | 75 | 38 |
| Vehicle Theft | 6 | 0 | 6 | 2 |
| Arson | 0 | 0 | 0 | 0 |
| TOTALS | 168 | 10 | 158 | 89 |

| | | | | |
|-----------------------------|----------------------------|--------------|---|------------------------------------------|
| Percent Cleared | (Henry Co - Mar 10) | 56% | } | Includes only above listed offense types |
| <i>Percent Cleared</i> | <i>(Virginia - Feb 10)</i> | 35% | | |
| Property Stolen | (Henry Co - Mar 10) | \$133,987.00 | | |
| Property Recovered | (Henry Co - Mar 10) | \$20,223.00 | | |
| % Property Recovered | (Henry Co - Mar 10) | 15% | | |
| <i>% Property Recovered</i> | <i>(Virginia - Feb10)</i> | 16% | | |

| | |
|-----------------------------------------|--------------|
| Average Daily Jail Populatioir | 189 |
| IBR Reportable Incidents Investigated** | 239 |
| Criminal Warrants Served | 448 |
| VIRGINIA UNIFORM SUMMONS | |
| -- Littering / Green Box Violations | 0 |
| -- County Decals | 22 |
| -- Other | 189 |
| Drive Under the Influence--Arrests | 4 |
| Assist Funerals | 47 |
| Assist Motorists | 72 |
| Alarms Answered | 147 |
| Prisoners Transported | 60 |
| Total Civil Process Papers Served | 3,027 |
| Total Dispatched Calls | 3,827 |
| Animal Control Report: | |
| Animals Picked Up:Dogs(60)Cats(18) | 78 |
| Number of Calls: | 283 |
| Number of Violations: | 49 |

*Larceny (includes larceny/theft, fraud, blackmail, bribery and embezzlement offenses)

**Each incident may include one or more offenses.

Note: The totals for "Cleared Incidents" on this report include 30 incidents reported on previous reports which were cleared in Mar. Also included under "Unfounded" are 3 incidents reported on previous reports and unfounded in Mar.

County of Henry

P. O. Box 7
Collinsville, VA 24078
G. W. Williams
Assign-A-Highway Coordinator
(276) 634-2546
Fax: (276) 634-4781
Cell: (276) 340-4044



To: Henry County Board of Supervisors

Date: April 2, 2010

Subject: Assign-A-Highway Statistics for March, 2010

Number of Probationers Assigned: 7

Bags of Trash Collected: 69

Miles Assigned to Probationers: 17.5

Hours Worked by Probationers: 35.75

Tons of Trash Collected: .69 Tons (1380 lbs)

*Based on average bag weight of 20 pounds

Percentage of Roads Assigned: 2.1%

*Based on 825 miles roads in Henry County

Locality Cost Savings: \$259.19 (based on current rate \$7.25)

Effective July 24, 2009, Minimum Wage increased to \$7.25

G. W. Williams
Assign-A-Highway Coordinator

Refuse Department Recycling Report
Manned Sites opened September 2007
For Year 09/10

Note: Bold is the year compared to, Recycling cost is based on \$51.90 Ton!

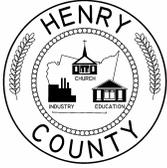
| Month | Month/Year 07/08 First Piedmont Cost | Month/Year 08/09 First Piedmont Cost | Month/Year 09/10 First Piedmont Cost | Savings | Month | 2008/2009 (Tons) First Piedmont site | 2009/2010 (Tons) First Piedmont site | 2009/2010 Tires Cost |
|-----------|-----------------------------------------|-----------------------------------------|-----------------------------------------|----------------|-----------|-----------------------------------------|-----------------------------------------|-------------------------|
| July | \$ 94,542.68 | \$ 74,308.86 | \$ 76,925.73 | \$ (2,616.87) | July | 1979.21 | 1808.36 | \$ 534.00 |
| August | \$ 84,971.06 | \$ 71,525.07 | \$ 73,505.36 | \$ (1,980.29) | August | 1969.69 | 1542.88 | \$ - |
| September | \$ 71,953.11 | \$ 72,035.59 | \$ 71,176.56 | \$ 859.03 | September | 1853.51 | 1625.96 | \$ 411.00 |
| October | \$ 75,283.07 | \$ 70,683.77 | \$ 70,932.51 | \$ (248.74) | October | 1578.13 | 1686.11 | \$ 208.00 |
| November | \$ 73,883.26 | \$ 66,201.23 | \$ 75,128.72 | \$ (8,927.49) | November | 1510.04 | 1687.7 | \$ 163.00 |
| December | \$ 73,919.11 | \$ 77,414.05 | \$ 73,662.44 | \$ 3,751.61 | December | 1549.78 | 1549.78 | |
| January | \$ 72,263.97 | \$ 70,726.73 | \$ 69,358.57 | \$ 1,368.16 | January | 1470.69 | 1827.08 | \$ 1,134.00 |
| February | \$ 68,638.48 | \$ 65,492.40 | \$ 59,165.27 | \$ 6,327.13 | February | 1693.84 | 1248.09 | |
| March | \$ 81,943.33 | \$ 72,735.50 | \$ 81,604.24 | \$ (8,868.74) | March | 2470.96 | 1876.28 | \$ 608.64 |
| April | \$ 78,396.42 | \$ 79,220.51 | | | April | 1658.89 | | |
| May | \$ 84,783.20 | \$ 77,105.75 | | | May | 1726.03 | | |
| June | \$ 74,198.58 | \$ 80,661.06 | | | June | 1902.12 | | |
| | \$ 934,776.27 | \$ 878,110.52 | \$ 651,459.40 | \$ (10,336.20) | | 17413.99 | 14852.24 | \$ 3,058.64 |

Note: (2007 Rate \$47.67) (2008 Rate \$49.15) (July 1, 08 Rate \$51.90) (Jan. 1, 09 Rate & present \$52.40 Danville & \$54.40 Roxboro) (Jan. 1, 2010 unknown no greater than 5%)

| 2009/2010 Month | Cycle Systems Metal/Cans Recycling (Weight/Lbs.) | Cycle Systems Metal/Cans Recycling (Check) | First Piedmont Landfill Cost (Savings) | EMI Recycling Electronics/white paper Cardboard/Newspaper Recycling (Weight/Lbs.) | EMI Recycling Cardboard/Newspaper Recycling (Check) | First Piedmont Landfill Cost (Savings) |
|--------------------|--------------------------------------------------------|--------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------|
| July | 58,880 | \$ 3,957.60 | \$ 1,527.94 | 72382 | \$ 420.72 | \$ 1,878.31 |
| August | 58,540 | \$ 3,805.10 | \$ 1,519.11 | 40390 | \$ 332.50 | \$ 1,048.13 |
| September | 61,000 | \$ 4,270.00 | \$ 1,582.95 | 62004 | \$ 476.59 | \$ 1,609.00 |
| October | 49,160 | \$ 2,826.70 | \$ 1,275.70 | 102394 | \$ 809.09 | \$ 2,657.12 |
| November | 53100 | \$ 2,655.00 | \$ 1,377.95 | 72892 | \$ 571.17 | \$ 1,891.55 |
| December | 29720 | \$ 1,931.80 | \$ 768.10 | 50506 | \$ 360.26 | \$ 1,311.00 |
| January | 46940 | \$ 3,520.50 | \$ 1,214.40 | 55262 | \$ 1,212.78 | \$ 1,432.40 |
| February | 20640 | \$ 1,548.00 | \$ 534.50 | 53434 | \$ 1,642.36 | \$ 1,385.70 |
| March | 63580 | \$ 5,404.30 | \$ 1,645.20 | | | |
| April | | | \$ - | | | |
| May | | | \$ - | | | |
| June | | | \$ - | | | |
| | 441560 | \$ 29,919.00 | \$ 11,445.85 | 509264 | \$ 5,825.47 | \$ 13,213.21 |

| | |
|---------------------|--------------|
| Total Metal Savings | \$ 41,364.85 |
| Total N/C Savings | \$ 19,038.68 |
| Combine Savings | \$ 60,403.53 |

| | |
|-----------------------|------------------------------|
| Total Combine Savings | Trash/Recycling \$ 50,067.33 |
|-----------------------|------------------------------|



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 13

Issue

Closed Meeting

Background

If the Board would like one motion to go into a Closed Meeting to cover the items listed on the agenda, the following motion would be in order:

“That the Board convene in a Closed Meeting as permitted under the following Sections of the Virginia Freedom of Information Act:

§2.2-3711(A)1 for Discussion of Appointees to the Parks and Recreation Board, Henry-Martinsville Social Services Board, West Piedmont Disability Services Board, Patrick Henry Community College Board, and Piedmont Regional Community Services Board;

§2.2-3711(A)7 for Consultation with the County Attorney Re: Pending Legal Matters;

§2.2-3711(A)3 for Consultation with the County Attorney Re: Acquisition/Disposal of Real Estate;

§2.2-3711(A)5 for Consultation with the County Attorney Re: Discussion of As-Yet Unannounced Industries.

Attachments

Provided Under Separate Cover

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date April 27, 2010

Item Number 14

Issue

Matters Presented by the Public

Background

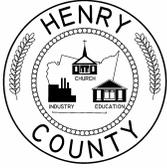
No one has contacted the County Administrator's Office and requested time on the Board's agenda.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 15

Issue

Public Hearing – Consideration of Relocating Iriswood District Voting Precinct

Background

Last month the Board set a public hearing for tonight to hear input on the relocation of an Iriswood District voting precinct from Irisburg Elementary School to Freedom Baptist Church. A public hearing and approval from the United States Department of Justice are required before moving forward with the change.

Attachments

1. [Public Hearing Notice](#)
2. [Updated Ordinance](#)

Staff Recommendation

Staff recommends moving forward with the precinct change.



PUBLIC HEARING NOTICE

The Henry County Board of Supervisors will hold a public hearing on Tuesday, April 27, 2010, at 6:00 p.m., or as soon thereafter as can be heard, in the Board Meeting Room on the first floor of the Henry County Administration Building on Kings Mountain Road in Collinsville, Virginia.

The purpose of the public hearing is to receive citizen input on a proposed amendment to the Henry County Code of Ordinances regarding a change in polling place for the Iriswood Election District, Irisburg Precinct, from Irisburg Elementary School to Freedom Baptist Church in Axton.

A copy of the full text of the ordinance may be viewed in the County Administrator's Office in the Henry County Administration Building, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Benny Summerlin
County Administrator

Sec. 2-104. Establishment of polling places for election precincts.

A. There are hereby established the following polling places for the precincts identified in section 2-102:

Blackberry Election District:

Bassett # 2 Precinct: Bassett Rescue Squad
Gunville Precinct: Bassett Ruritan Building
Scott's Tanyard Precinct: Sanville Elementary School

Horsepasture Election District:

Fieldale Precinct: Rangeley Ruritan Building
Horsepasture # 1 Precinct: Horsepasture Fire Station
Spencer Precinct: Spencer Ruritan Building
Horsepasture # 2 Precinct: Horsepasture Ruritan Building

Iriswood Election District:

Axton Precinct: Axton Elementary School
Irisburg Precinct: ~~Freedom Baptist Church~~
Mount Olivet Precinct: Mount Olivet Ruritan Building
Mountain Valley Precinct: Mountain Valley-Leatherwood Club

Deleted: Irisburg Elementary School

Collinsville Election District:

Collinsville # 1 Precinct: Fieldale-Collinsville Middle School
Daniels Creek Precinct: Fieldale-Collinsville Middle School
Collinsville # 2 Precinct: Collinsville Primary School
Mountain View Precinct: Public Safety Training Center

Reed Creek Election District:

Bassett # 1 Precinct: Bassett Fire Station
Figsboro Precinct: Figsboro School
Stanleytown Precinct: Stanleytown Elementary School
Oak Level Precinct: Oak Level Ruritan Building
Dyers Store Precinct: Dyers Store Ruritan Building

Ridgeway Election District:

Fontaine Precinct: Rich Acres Elementary School
Hillcrest Precinct: Rich Acres Fire Station
Ridgeway # 1 Precinct: Ridgeway Ruritan Building
Ridgeway # 2 Precinct: First Baptist Church of Ridgeway

B. There is hereby established the following central absentee voter precinct as authorized by Virginia Code § 24.2-712.

Absentee Voting District (County wide):

Central Absentee Voter Precinct: Henry County Administration Building

(Ord. of 2-28-94; Ord. of 7-16-96; Ord. of 1-26-99; Ord. of 4-25-00; Ord. of 4-24-01; Ord. of 9-24-02; Ord. of 5-25-04)

Editor's note: An ordinance adopted on Sept. 24, 2002, eliminated voting precincts split between the 5th and 9th United States Congressional Districts and is on file in the office of the county clerk.



Henry County Board of Supervisors

Meeting Date April 27, 2010

Item Number 16

Issue

Public Hearing – Rezoning Application R-10-02 – Robert W. Triplett

Background

The property is located at 8750 Fairystone Park Highway in the Blackberry District and shown as part of Tax Map 13.7/11. The applicant is requesting the rezoning of approximately 1-acre from Suburban Residential District S-R to Commercial District B-1. The applicant intends to make this property available for retail use.

Attachments

1. [Application for Rezoning](#)
2. [Letter from the Applicant](#)
3. [Aerial Photo](#)
4. [Excerpt from Tax Map Showing the Location of the Property](#)

Staff Recommendation

Following a public hearing, the Planning Commission recommended that the rezoning request be approved. Staff also recommends approval of the request.

COUNTY OF HENRY
APPLICATION FOR REZONING

R-10-02

Part 1 - To be completed by Applicant
Please type or print in ink the following information

Applicant's Name Robert W. Triplett Telephone: 276-629-1976

Applicant's Address: 78 Corn Tassel Drive Bassett, VA 24055

Location of Property: 8750 Fairystone Park Hwy. Bassett, VA 24055 (Blackberry district)

Real Estate Map and Parcel Number part of 13.7/11 Size of Property: ≈ 1 (acres) sq. ft

Existing Land Use: None

Proposed Land Use: Wayside Stand

Existing Zoning: Residential (SR) Proposed Zoning: Commercial (B1)

To be completed by County:
The Henry County Planning Department will list below the name and complete address (including the zip code) of the owner of all property adjacent to or directly across a road from the property for which the rezoning is requested.

Name: Robert W. Triplett
Address: 78 Corn Tassel Dr., Bassett, VA 24055
Real Estate Map and Parcel Number 13.7/11 Zoning: SR

Name: Claude A. + Beatrice A. Cobler
Address: 8714 Fairystone Park Hwy., Bassett, VA 24055
Real Estate Map and Parcel Number 13.7/21 Zoning: SR

Name: Robert W. + Lucy Triplett
Address: 78 Corn Tassel Dr., Bassett, VA 24055
Real Estate Map and Parcel Number: 13.7/11E Zoning: B1

ADDITIONAL SHEET

LISTING OF ADJACENT PROPERTY OWNERS

Attach to Application # _____ for _____ submitted by _____
_____ on _____

Name: Dirvie T. Hall

Address: 7144 Stones Dairy Rd., Bassett, VA 24055

Real Estate Map and Parcel Number: 13.7/11D Zoning: SR

Name: Amos + Bernice Helms

Address: 1094 Fairmont Dr., Bassett, VA 24055

Real Estate Map and Parcel Number: 13.7/11I, 11H Zoning: SR

Name: Roy Ralph + Irene Philpott

Address: 7199 Stones Dairy Rd., Bassett, VA 24055

Real Estate Map and Parcel Number: 13.7(8)/4 Zoning: _____

Name: Wallace E. Turner

Address: 8 Fairmont Dr., Bassett, VA 24055

Real Estate Map and Parcel Number: 13.7/20 Zoning: SR

Name: Curtis Eugene Turner

Address: 12 Fairmont Dr., Bassett, VA 24055

Real Estate Map and Parcel Number: 13.7/20C Zoning: SR

Name: _____

Address: _____

Real Estate Map and Parcel Number: _____ Zoning: _____

Application for Rezoning

Page 2

I hereby apply for a change in the zoning classification of the property described herein subject to all County and State laws, ordinances, rules and regulations. I authorize appropriate County officials to enter upon the above-described property during normal business hours to conduct required inspections and post signs. I hereby certify, under penalties of perjury, that the above information is true, complete, and correct. I also understand that I or a representative must attend both the Planning Commission and Board of Supervisors public hearings.

X Robert J. Jupp
Signature of Applicant

Owner's consent if different from applicant:

Signature of Owner

Part 2 - To be completed by County

Rezoning Number: R-10-02 Date Completed Application Received 3-11-10

Date Planning Commission Public Hearing: 4-14-10 Dates of Advertisements 3-31-10, 4-7-10

Date Board of Supervisors Public Hearing: 4-27-10 Dates of Advertisements _____

I certify that, on 4-2-10, each of the property owners adjacent to and across the road from applicant's property were sent by first class mail a notification of the public hearings.

Priscilla Spencer
Signature of Staff

Recommendation by Planning Commission: _____

Action by Henry County Board of Supervisors

Date: _____ Approved Denied

Clerk, Board of Supervisors

DEPARTMENT OF PLANNING, ZONING & INSPECTION

County Administration Bldg., King's Mountain Rd.

P.O. Box 7, Collinsville, VA 24078

CONCEPT PLAN FOR PROPERTY TO BE RE-ZONED.

Property = Real Estate Map and Parcel Number:

13.7 (000) 000 /011

Owner:

Robert W. Triplett

Date: March 10, 2010

Location = 5 miles west of Bassett on Highway #57 (Fairystone Park Hwy) at the intersection of Fairmont Drive (to the right) or State Road #831. State Road #687 (Stones Dairy Rd) intersection is across the road from the east corner of this lot.

Lot size = 1 acre (app)

Lot Description = Semi-level lot with grass and trees on the backside, a block building size 24 x 28 feet with tin roof and a front door and two windows on the front with gravel driveway accessing to highway #57 on East side and Fairmont Drive on the West side. It is joined on the North side to property belonging to Amos Helms (fenced garden) and on the South side by the yard of property belonging to Claude Cobler. There is no water or sewage connection to the building.

Future Projections: No intended use of this property for anything other than to be used as a produce stand, open-air market or wayside stand. Water and sewage hookups may have to be installed in the future in order to continue to lease this property to a business.

- Layers
- Addresses
 - Points of Interest
 - Contours (City Only)
 - Parcels - Henry County
 - Parcels - City
 - Magisterial/City
 - Aerials (Select Only One)
 - 2008 County Aerials
 - 2007 State VBMP
 - Roads
 - Minor Roads
 - Edge of Pavement
 - Railroads
 - Planimetrics
 - Hydrants



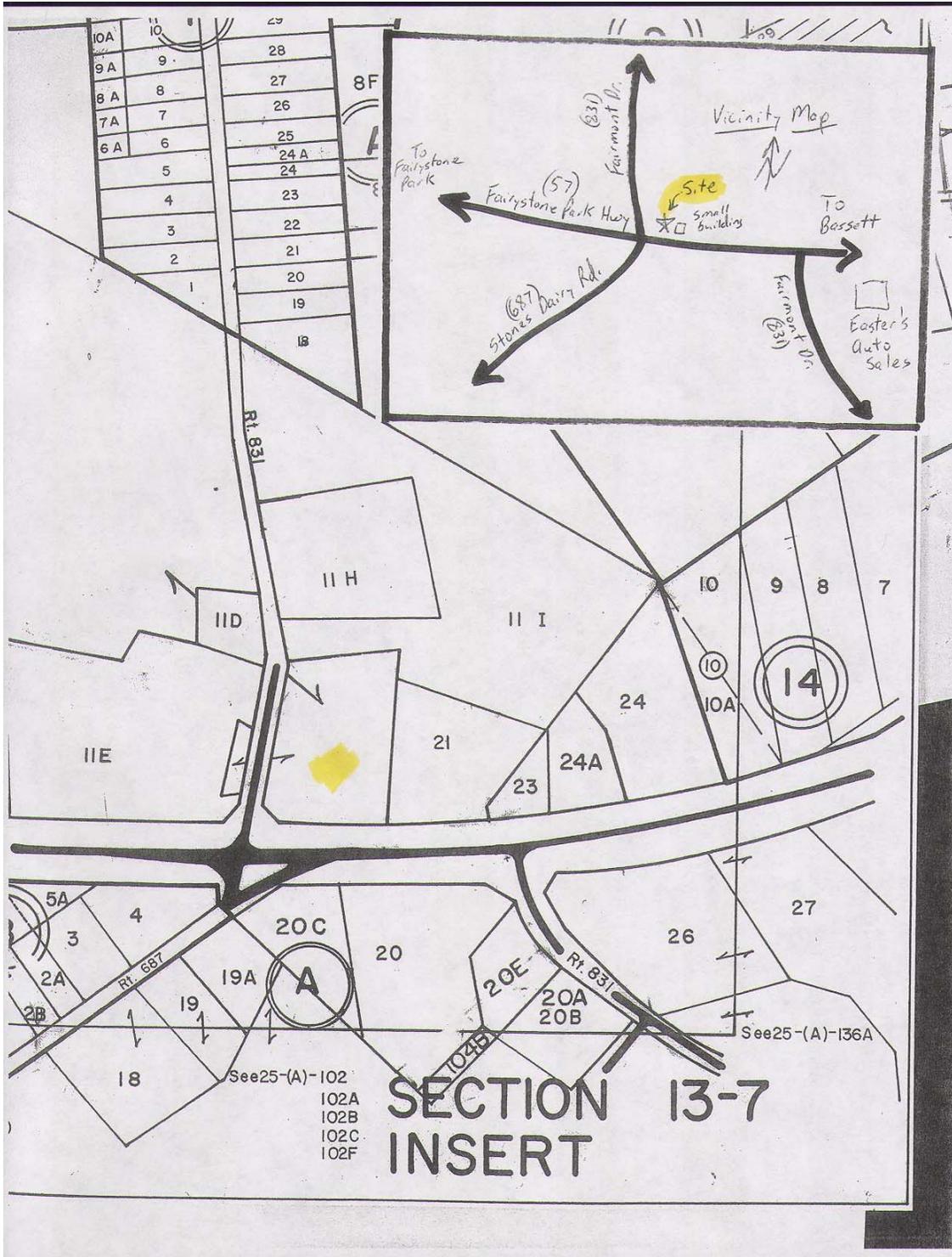
Henry County GIS Help

- Search Tools**
- 911 Address**
This search will locate 911 addresses on the map. % can be used as a wildcard. To obtain parcel information you must use the Select Tool.
 - Landbook County/City**
This allows you to find a parcel by searching for it's billing address.
 - Owner County/City**
This allows you to find a parcel by searching for it's owner.
 - Parcel ID County/City**

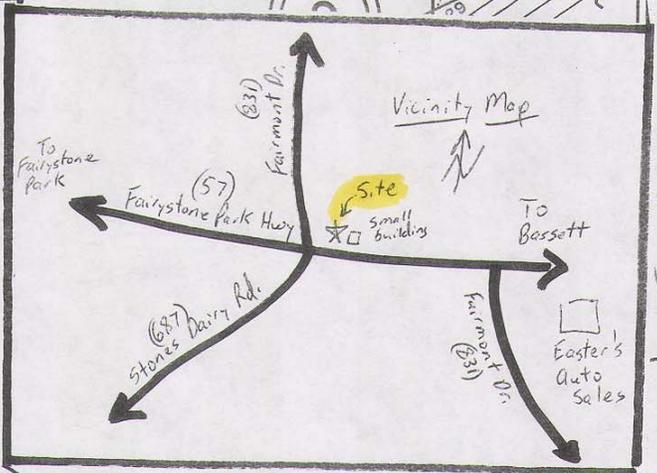
Properties

None Selected

X: 11022310.796117, Y: 3436 0 feature selected 1: 1795.77 470.77 x 701.47 (ft) Powered by MapGuide



| | | |
|-----|----|-----|
| 10A | 10 | 28 |
| 9A | 9 | 27 |
| 8A | 8 | 26 |
| 7A | 7 | 25 |
| 6A | 6 | 24A |
| | 5 | 24 |
| | 4 | 23 |
| | 3 | 22 |
| | 2 | 21 |
| | 1 | 20 |
| | | 19 |
| | | 18 |



See 25-(A)-102
 102A
 102B
 102C
 102F

**SECTION 13-7
 INSERT**

See 25-(A)-136A



Henry County Board of Supervisors

Meeting Date April 27, 2010

Item Number 17

Issue

General Highway Matters

Background

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, will address the Board on General Highway Matters.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 17A

Issue

Consideration of Priority List for Commonwealth Transportation Board and Selection of Representative to Attend June 3, 2010 Meeting

Background

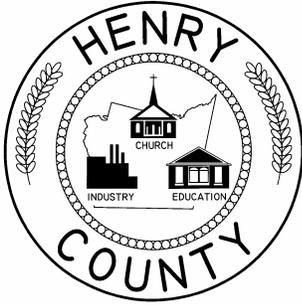
The Commonwealth Transportation Board will hold several meetings statewide to receive input on the Fiscal Years 2011-2016 Six-Year Improvement Plan for primary and interstate roads. The Salem District meeting is scheduled for June 3 at New River Community College in Dublin. The public event will begin at 6 p.m., but it will be preceded by a 5 p.m. meeting between local elected officials and Secretary of Transportation Sean Connaughton. Staff has prepared a suggested list of items for inclusion from Henry County. The Board is asked to appoint a member to attend the meeting and present the list, or the list can be electronically transmitted to VDOT's Richmond office.

Attachments

- 1) [Proposed Priority List](#)
- 2) [Letter from Virginia Department of Transportation](#)

Staff Recommendation

Staff recommends adoption of a priority list to be delivered to the Commonwealth Transportation Board.



Henry County Board of Supervisors Priority List Six-Year Improvement Plan FY 2010 through FY 2015

This is the list of priorities as approved by the Henry County Board of Supervisors beginning with FY 2010. The first five items are listed in order of priority:

1. Support for the funding and construction of the U.S. Route 58 Improvement Program between Stuart and Hillsville.
2. Support for a connection from Route 58 to the Patriot Centre, a business and industrial park which houses nearly 4,000 of the County's workforce.
3. Support for the design, engineering, funding, and construction of Interstate 73 through Henry County that follows a corridor east of the City of Martinsville and west of the Henry-Pittsylvania County border in an alignment that avoids large subdivisions.
4. Improvements to the Lee Ford Camp Road/Greensboro Road (US Route 220)/Church Street intersection in Ridgeway, near Mountain View Cemetery, to include signals.
5. Support for the City of Martinsville's request for Phase II of the Liberty Street improvement plan.

The Board of Supervisors also requests attention for the following items:

- Realignment and improvements on U.S. Route 220 from the intersection of Route 87/Route 220 South to the North Carolina line, including the alleviation of hazardous curves on southbound Route 220. This project is essential to tie into the four-laning of U.S. Route 220 in North Carolina.
- Support for the four-laning of Route 87 from Route 220 to the Virginia/North Carolina line to connect with planned improvements of the road in North Carolina. The road becomes Highway 14 in North Carolina.
- Support for the inclusion of an extension of Commonwealth Boulevard to the west to connect with Route 220 Bypass in the current Long-Range Plan studies.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

731 Harrison Ave., PO Box 3071
SALEM, VIRGINIA 24153-0560

Gregory A. Whirley
Acting Commissioner

April 5, 2010

Dear State and Local Officials:

The Commonwealth Transportation Board will conduct a public hearing in your area to give citizens the opportunity to review and provide comments on projects and programs to be included in the Fiscal Year 2011-2016 Six-Year Improvement Program (FY11-16 SYIP), including highway, rail and public transportation initiatives.

These projects and programs represent important improvements to address safety, congestion and preservation of Virginia's transportation network. It is important that we hear from you and your constituents about those projects you feel are the highest priority for the state's limited transportation funds.

The public hearing for citizens in our region will be held on **Thursday, June 3, 2010** at the New River Community College, 5251 College Drive, Dublin, VA 24084. The hearing will begin at 6:00 p.m. Written comments may also be submitted during the hearing, or they may be mailed or e-mailed afterwards.

I invite you to attend a special public officials' open house with Secretary of Transportation Sean Connaughton from 5:00 p.m. to 6:00 p.m. before the formal public hearing. This will be an opportunity for you to discuss funding issues and specific local or regional priorities for the SYIP.

I encourage you to attend the public hearing in our region, or one of the other hearings listed on the attachment if it is more convenient for you. If you cannot attend the briefing or hearing, you may send your comments to Programming Director at 1401 E. Broad Street, Richmond, VA 23219 or e-mail them to Six-YearProgram@vdot.virginia.gov. I truly appreciate your attendance at this session. If you have any questions prior to the meeting, please contact me at (540) 387-5348 or Richard.Caywood@VDOT.Virginia.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Richard L. Caywood".

Richard L. Caywood, P.E.

PUBLIC HEARING NOTICE

HELP SHAPE VIRGINIA'S TRANSPORTATION FUTURE FY2011-2016 Six-Year Improvement Program Working Draft Public Hearings*

The Commonwealth Transportation Board (CTB) invites your comments about essential rail, transit, transportation demand management, bicycle, pedestrian and highway projects in the Working Draft Fiscal Year 2011-2016 Six-Year Improvement Program (SYIP) to be approved by the CTB in June 2010.

*(Public hearings for local/secondary/municipality-maintained roads are held in other forums.)

All projects in the SYIP that are eligible for federal funding will be included in the Statewide Transportation Improvement Program, which documents how Virginia will obligate its share of federal funds.

Lists of specific projects and changes from the current program will be available at each public hearing, at VirginiaDOT.org, drpt.virginia.gov, and at VDOT District and Residency Offices prior to the hearing.

| Districts | Location | Date |
|-------------------------------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Richmond, Culpeper, Fredericksburg | VDOT Central Office Auditorium 1401 East Broad St. Richmond, VA 23219 | May 19, 2010 Elected officials' open house, 5 p.m. Public hearing, 6 p.m. |
| Northern Virginia | Fairfax City Hall 10455 Armstrong St. Fairfax, VA 22030 | May 26, 2010 Elected officials' open house, 6 p.m. Public hearing, 7 p.m. |
| Hampton Roads | Chesapeake Conference Center 900 Greenbrier Circle Chesapeake, VA 23320 | June 2, 2010 Elected officials' open house, 5 p.m. Public hearing, 6 p.m. |
| Salem, Bristol, Lynchburg, Staunton | New River Community College 5251 College Drive Dublin, VA 24084 | June 3, 2010, Elected officials' open house, 5 p.m. Public hearing, 6 p.m. |

*If you can not attend a hearing, you may send your comments to: Public Information Office, VA Dept. of Rail and Public Transportation, 600 East Main Street, Suite 2102, Richmond, VA 23219, drptpr@drpt.virginia.gov or to Programming Director, VA Dept of Transportation, 1401 East Broad St., Richmond, VA 23219, Six-YearProgram@VDOT.Virginia.gov. Comments must be received by June 11, 2010.

The Secretary of Transportation's Office ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you need more information or special assistance for persons with disabilities or limited English proficiency, call 1-888-508-3737 (TTY users, call 711).



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 17B

Issue

Adoption of 2010-2016 Six-Year Secondary Road Plan and 2010-2011 Construction Budget

Background

Attached is the proposed Six-Year Secondary Road Plan for Henry County for 2010-2016 and the 2010-2011 Construction Budget. The Board previously held a public input session with the Virginia Department of Transportation on these items, and heard input from VDOT Residency Engineer Lisa Hughes regarding the funding challenges VDOT is facing.

Attachments

1. [Comments From Public Hearing](#)
2. [Proposed 2010-2011 Six-Year Secondary Road Plan and 2010-2011 Construction Budget](#)

Staff Recommendation

Staff recommends approval of these items.

**PROPOSED 2010-16 SECONDARY ROADS 6-YEAR PLAN AND
2010-11 CONSTRUCTION BUDGET
HENRY COUNTY
PROPOSED PLAN**

ADT = AVERAGE DAILY TRAFFIC COUNT

| ROUTE PRIORITY | DESCRIPTION LENGTH | ESTIMATED COST | PREVIOUS FUNDING | PROPOSED 2010-11 | REMARKS |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------|---------------------|---------------------|----------------------------------------------------------------|
| ROUTE 698 (AIRPORT RD) 0 | 0698-044-421,C501 FR: 0.9 MI W RTE 695 TO: RTE 695 LENGTH: 0.90 MILES RELOCATION | \$52,000 | \$52,000 | | ADT 480 VDOT FUNDING - \$ 52,000 OTHER FUNDING-\$598,000 |
| ROUTE 687 (PRESTON ROAD) 1 | 0687-044-436,P101, P, R201, R FR: 0.12 MI N RTE 58 TO: 0.27 MI S RTE 787 LENGTH: 2.3 MILES RECONSTRUCTION | \$6,262,004 | \$3,727,660 | \$147,228 | ADT 2800 |
| ROUTE 701 (FIELD AVE) 2 | 0701-044-297,P101, R201, C501, B636 AT RTE 57 AND RTE 682 LENGTH: 0.1 MILES ADD THIRD LANE | \$1,875,307 | \$494,705 | | ADT 7900 |
| ROUTE 688 (LEE FORD CAMP RD) 3 | 0688-044-315,P101, R201, M501 FR: RTE 220 TO: RTE 1060 LENGTH: 2.6 MILES RECONSTRUCTION | \$5,757,858 | \$198,500 | | ADT 540 |
| ROUTE 650 (IRISBURG ROAD) 4 | 0650-044-933,C501, D644 FR: 0.06 MI W RTE 1063 TO: 0.08 MI W RTE 697 LENGTH: 1.4 MILES RECONSTRUCTION | \$3,796,508 | | | ADT 1800 R/W ACQUISITION COMPLETE |

**PROPOSED 2010-16 SECONDARY ROADS 6-YEAR PLAN AND
 2010-11 CONSTRUCTION BUDGET
 HENRY COUNTY
 PROPOSED PLAN**

| ROUTE PRIORITY | DESCRIPTION LENGTH | ESTIMATED COST | PROPOSED 2010-11 |
|------------------------------|-----------------------|-------------------|---------------------|
| TRAFFIC SERVICES | COUNTY WIDE | \$96,000 | \$16,000 |
| FERTILIZATION AND SEEDING | COUNTY WIDE | \$96,000 | \$16,000 |
| ENGINEERING AND SURVEY | COUNTY WIDE | \$84,000 | \$14,000 |

Secondary System
Henry County
Construction Program
Estimated Allocations

| Fund | FY2011 | FY2012 | FY2013 | FY2014 | FY2015 | FY2016 | Total |
|--------------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|
| Secondary Unpaved Roads | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TeleFee | \$193,228 | \$191,717 | \$191,717 | \$191,717 | \$191,717 | \$191,717 | \$1,151,813 |
| STP Converted from IM | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal STP - Bond Match | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Formula STP | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| MG Formula | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| BR Formula. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Formula STP - Match | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal STP | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total | \$193,228 | \$191,717 | \$191,717 | \$191,717 | \$191,717 | \$191,717 | \$1,151,813 |

Board Approval Date:

Residency Administrator

Date

County Administrator

Date



Henry County
Board of Supervisors

Meeting Date April 27, 2010

Item Number 17C

Issue

Request for “Watch for Children” Sign on Mulberry Road, Ridgeway District

Background

Supervisor Vaughn is requesting a “Watch for Children” sign on Mulberry Road in the Ridgeway District.

Attachments

None

Staff Recommendation

Staff recommends approval of the request.



Henry County Board of Supervisors

Meeting Date April 27, 2010

Item Number 17D

Issue

Consideration of Request to Remove “No U-Turn” Sign at Intersection of Industrial Drive, Fisher Farm Road, and Greensboro Road in Ridgeway District

Background

Supervisor Vaughn asked that his be placed on agenda. He would like VDOT to remove a “No U-Turn” sign at the intersection of Industrial Drive, Fisher Farm Road, and Greensboro Road near the State Police Headquarters in the Ridgeway District.

Attachments

None

Staff Recommendation

Staff recommends approval of the request.