

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

October 26, 2010 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on October 26, 2010, at 3:00 pm in the Board Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Debra Buchanan, Vice-Chairman H.G. Vaughn, Jim Adams, Milton Kendall, Tommy Slaughter, and Joe Bryant.

Staff members present were Benny Summerlin, County Administrator; Tim Hall, Deputy County Administrator; George Lyle, County Attorney; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; Darrell Jones, Director of Finance; and Richard Stanfield, Deputy Director of Finance.

Sheriff Lane Perry, Major Steve Eanes, and Sgt. Ronnie Minter from the Sheriff's office were present. Debbie Hall and Paul Collins of the Martinsville Bulletin were present.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Mr. Vaughn led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Buchanan called the meeting to order and welcomed everyone present. She stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- September 27, 2010 – Joint BOS/IDA
- September 28, 2010 – Regular Meeting

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Adams moved that the Items of Consent be adopted as presented, seconded by Mr. Vaughn. The motion carried 6 to 0.

INTRODUCTION OF JENNIFER GREGORY

Mr. Hall introduced Ms. Jennifer Gregory as the new Administrative Assistant in County Administration. Mr. Hall stated that Ms. Gregory joined the County after 18 years with Stanley Bowles Corporation and is a long-time area resident and very active in the community. The Board welcomed Ms. Gregory.

INTRODUCTION OF DRUSILLA CARTER

Ms. Paula Burnette, a member on the Blue Ridge Regional Library Board, was present to introduce Ms. J. Drusilla Carter as the new Director. Ms. Carter previously served as Director of the five-branch Chesterfield County Library and was recently recognized by the American Library Association as an "Emerging Leader in 2009". In addition, Ms. Carter received the South Carolina Library Association Presidential Citation and the Library Journal 2009 Movers and Shakers Award. Ms. Carter envisions the library as a community hub integrating programs that reflect the needs of the area.

Ms. Carter said she looks forward to working with the Board.

CONSIDERATION OF RESOLUTION REGARDING RECOMMENDATIONS BY GOVERNOR MCDONNELL'S COMMISSION ON ECONOMIC DEVELOPMENT AND JOB CREATION

Mr. Summerlin stated that earlier this year Governor Bob McDonnell appointed his Commission on Economic Development and Job Creation. Recently that Commission released its report, and it includes two specific items that would greatly harm local governments. The Small Business Work Group of the Commission recommends converting the Business, Professional and Occupational License (BPOL) tax from gross receipts to net receipts. The work group recommends having the Virginia Department of Taxation to assess the fiscal impact of this item before implementation. The Manufacturing Work Group of the Commission recommends repealing the Machinery and Tools tax. If that doesn't occur, the group offered a secondary set of recommendations: Exempt new equipment from the tax for the first three service years; and after 10 years, establish a uniform statewide equipment assessment of one percent on the original cost. The recommendation does not include a request for a fiscal impact. These changes would have a significant negative impact on Henry County's revenue. Henry County has budgeted \$5,369,548 in the FY 2011 Budget for these two revenue streams. Mr. Summerlin said in comparison, a loss of this magnitude would require a 28% increase in property taxes. Mr. Summerlin stated if approved, you would be looking at 1) significant tax increases, 2) a drastic cut in government services, or 3) a combination of both. Staff has prepared a resolution asking the Governor and the General Assembly to leave these two items as they currently are, or to guarantee revenue streams to replace what we would lose.

Mr. Vaughn moved to adopt the resolution as presented, seconded by Mr. Slaughter and unanimously carried.

CONSIDERATION OF EMPLOYEE PURCHASE PLAN FOR I-PADS AND LAPTOP COMPUTERS

Mr. Summerlin stated that in the past the Board of Supervisors has approved plans for employees to purchase computers through a payroll deduction plan. There is an opportunity now to partner with the Henry County Public Schools for employees to purchase i-Pads or laptop computers through the school system's contracts with Apple and Hewlett Packard. Employees who participate would have a monthly payment deducted from their paychecks for six months beginning in January 2011. The size of that monthly payment would be based on the cost of the item purchased, with no interest charged on the transaction. Each employee who participates would sign a contract for the transaction and would be obligated to pay the amount even if they leave employment during the six-month period. Mr. Summerlin said the School Board and PSA Board of Directors have already approved the plan.

Mr. Bryant made a motion to approve the employee purchase plan, seconded by Mr. Kendall and carried 6 to 0.

CONSIDERATION OF UPDATES TO MUTUAL AID AGREEMENT WITH FRANKLIN COUNTY

Mr. Summerlin said Henry County has long had a mutual aid agreement with Franklin County, but the agreement hasn't been updated in several years. Public Safety Director Dale Wagoner has worked with Franklin County officials to update the current agreement.

Mr. Kendall moved to accept the agreement as presented, seconded by Mr. Adams and unanimously approved.

INTRODUCTION OF NEW HENRY COUNTY EMS EMPLOYEES

Mr. Dale Wagoner said Public Safety staff has worked diligently over the past few months to implement the EMS changes involving career staffing and commended Mr. Matt Tatum and Ms. Suzie Helbert for their efforts. Mr. Wagoner said the plan is for career staff to be ready to run calls beginning Monday morning. Mr. Wagoner requested that Mr. Tatum introduce the full-time employees. Mr. Tatum said he was very pleased to report that all five full-time employees and nine part-time employees are local Henry County volunteers. Mr. Tatum introduced the full-time employees: 1) Mr. Jimmy Foley – Intermediate, volunteer with Patrick Henry Fire Department for 10 years; 2) Ms. Susan Smith – Paramedic, volunteer with Ridgeway Rescue Squad for almost 15 years; 3) Mr. Hamp Ingram – Paramedic/Firefighter, volunteer with Fieldale-Collinsville Rescue Squad for 25+ years; 4) Mr. Jason Burton – Paramedic/Firefighter, volunteer with Fieldale-Collinsville Rescue Squad for six years; and not present 5) Travis Burnette – Paramedic/Firefighter, volunteer with Ridgeway Rescue Squad.

Mr. Slaughter thanked the Public Safety staff for their hard work and asked if there will be any conflict for the career staff employees to continue to volunteer. Mr. Wagoner said each employee will still have the opportunity to volunteer if they choose to do so. Mr. Summerlin requested that Mr. Wagoner continue the weekly email summary on the EMS progress. Mr. Bryant asked if there will be a back-up provider. Mr. Wagoner stated the contract with Stone Ambulance to provide back-up service will remain in effect until December 31. In addition, the City of Martinsville has indicated

they would provide back-up service as available and Franklin County responded to a call in the Oak Level area just yesterday. Mr. Wagoner said that between the three, he does not feel there will be a problem with back-up. The monetary value associated with running the calls should appeal to private entities to provide these services. If not, Mr. Wagoner stated other private entities have expressed an interest in providing these services.

Ms. Buchanan asked if the Good Samaritan Law still applies to squads that receive a stipend. Mr. Wagoner said in Virginia, the Good Samaritan Law has never been tested in a court of law, but our general legal counsel has determined they are covered under the Good Samaritan Law and the other principles of charitable immunity would provide some protection as well. Mr. Wagoner said as far as County staff, they have the benefit of sovereign immunity as well.

Mr. Vaughn thanked the new employees for all of their selfless years of volunteer work and stated he was glad that the County could now offer them the opportunity to do this as a profession. Mr. Kendall also thanked staff for all of their work.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff reported that to date, 752 personal property collection letters have been mailed out and staff has been inundated with calls. Mr. Grindstaff also reported that approximately 100 parcels were advertised in the Martinsville Bulletin for judicial sale and taxpayers have until December 1 to come in and pay the delinquent taxes; otherwise, the properties will be scheduled for sale.

CONSIDERATION OF RESOLUTION REGARDING APPLICATION FOR MEGASITE GRANT

Mr. Summerlin said the State recently announced a megasite grant program for the development of qualifying sites and the EDC is working on a grant application for the Commonwealth Crossing Business Centre. Mr. Summerlin stated that one of the requirements of the grant application is a resolution of the governing body authorizing submission of the application. Mr. Summerlin said he believes the application is for \$5 million. Any funds received from the grant will be used for grading at CCBC.

Mr. Vaughn moved to approve the resolution as presented, seconded by Mr. Slaughter and unanimously carried.

ACCEPTANCE AND ADDITIONAL APPROPRIATION OF COPS HIRING GRANT – SHERIFF'S OFFICE

Mr. Summerlin said Sheriff Lane Perry is asking the Board to accept and appropriate a grant in the amount of \$422,919 from the Department of Justice's COPS Hiring Grant program. The Henry County Sheriff's Office is one of just six departments in the Commonwealth to be offered this grant, and the size of the grant is the largest in the Commonwealth. According to Sheriff Perry, the money would be used over a three-year period to fund three new positions in the department. These positions would include the reinstatement of a COPS officer to serve as the primary liaison between community groups and crime prevention activities. The other positions would include a

crime analysis officer and a gang/drug intelligence officer. By accepting the three-year grant, Henry County would agree to retain the three positions for a minimum of one year after the grant ends and not reduce sworn positions in the Sheriff's Office below the level when the grant was awarded.

Mr. Adams asked about possible future budget reductions from the state and if the County would be obligated. Mr. Summerlin said that is a real possibility with the current state budget. Mr. Summerlin said it may require leaving open positions vacant for 60 days before filling or possibly cuts in non-personnel related areas. Mr. Summerlin said while state funding is a concern, the benefit of three officers fully funded for three years outweighs the risk.

Mr. Slaughter moved to accept the COPS grant and approve the additional appropriation, seconded by Mr. Bryant and carried 6 to 0. Sheriff Perry thanked the Board for their support.

ACCEPTANCE AND ADDITIONAL APPROPRIATION OF EDWARD BYRNE JAG GRANT – SHERIFF'S OFFICE

Mr. Summerlin said Sheriff Lane Perry is asking the Board to accept and appropriate a grant in the amount of \$27,987 from the Edward Byrne Memorial Justice Association Grant (JAG). According to Sheriff Perry, the grant would be used to support the Neighborhood Watch programs and the Citizen/Teen Academy and to pay overtime for high-impact law enforcement activities in certain areas of the County.

Mr. Bryant made a motion to accept the grant and approve the additional appropriation, seconded by Mr. Slaughter and unanimously carried.

AWARD OF CONTRACT – SOUTH STREET HOUSING REHABILITATION PROJECT

Mr. Summerlin said the South Street Housing Rehab Board reviewed and approved the following contract award for the first house in the project area:

- Lawson Brothers Contractors, \$38,875 – rehabilitation of Dorothy Dillon's home at 62 South Street, Bassett.

Mr. Summerlin stated the project is being paid for with grant funds. Mr. Kendall moved to award the contract to Lawson Brothers as outlined, seconded by Mr. Slaughter and approved 6 to 0.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLES – SHERIFF'S OFFICE

Mr. Summerlin said this item was on the September agenda and removed to allow staff time to meet with Rural Development to see if grant funding may be available in the future to assist with the purchase of additional vehicles beyond those included in the budget. Mr. Summerlin said staff made the application earlier in the year and did not want to jeopardize the award of grant funds. Mr. Summerlin said staff has met with Rural Development and while it may be some time before we know if grant funds will be available, we reviewed our procurement process and Rural Development assured us we could make the award based on what is included in the County budget and if the grant funds become available, additional purchases can be

made. Money was included in the FY 2011 County Budget to purchase eight replacement vehicles for the Sheriff's Office. Bids were solicited and two vendors responded. The successful low bid of \$23,929 for each vehicle, a total of \$191,432, was received from Crossroads Motors, Inc. of Prince George.

Mr. Kendall made a motion to award the contract to Crossroads Motors, seconded by Mr. Slaughter and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan reminded the Board of the upcoming Veterans Award ceremony on November 14 at Bassett High School at 3:00 p.m. and invited everyone to attend.

Mr. Summerlin stated that last month, the Board authorized him to request an equipment review for fire/EMS apparatus from the Virginia Department of Fire Programs. Mr. Summerlin said the request was made; however, they will only do the review as part of a comprehensive analysis of fire and rescue systems in a locality. Mr. Summerlin said we do not currently have the time and resources available to devote to this, so we will need to look at alternative methods to conduct the analysis. Mr. Summerlin said County staff continues to work with the schools on the Qualified School Construction Bond application with the primary project still being replacement of the A/C unit at Magna Vista High School. Mr. Summerlin said school staff is continuing with the research and analysis to prepare the application that will eventually come before the Board for approval. Mr. Summerlin said the applications were just distributed in the past week, so we are still in the very early stages.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath distributed a summary of activities by division. (Copy included in Board's File).

TOURISM

- Attended ribbon cutting for Great Road Canoe Access on Smith River
- Facilitated Fall "Find your Pace Tour"
- Nine participants visited 16 businesses
- Gave a presentation and Visitor Center tour to approximately 30 members of the Martinsville-Henry County Realtor's Association
- Attended practice for the Virginia is for Racing Lovers 300 to take photos of six drivers applying the MHC decals to their race cars
- Shot and produced in-house promotional videos for Preston Ridge Winery and the Bassett Community Market. Films may be seen at www.visitmartinsville.com
- Shot video footage for FAHI
- Co-hosted Martinsville Cruise-In with MURA and MPR

- Gave presentation on Virginia Green to 38 area businesses for Small, Minority, and Entrepreneurial Division focus group
- Hosted Tourism Appreciation Night at TGIF with more than 560 in attendance
- Conducted 15 client meetings
- Student intern, Courtney Cockram, assisted in collection of photos and data entry for Reel-Scout database
- Worked with HD Web Studio on continued development of a Film Office page on the visit website
- Staffed booth at Kings Grant Fall Festival
- Web traffic was down by 2% for the month of September
 - Top five states were Virginia, North Carolina, New York, Pennsylvania, and Ohio
- 42 new fans joined the Tourism Division Facebook page bringing our total to 1,277
- 536 visitors came to the center in September and 241 visitors signed the guestbook
 - 35 Virginia Communities
 - 22 American States
 - 5 Foreign Countries
- 177 information packets were prepared for individuals requesting information
- 1,754 brochures were distributed

RESEARCH

- Prepared a report entitled “The Case for the EDC” which outlines data and statistics which gives an overview of the structure and history of the EDC
- Created new brochures for the Shell Building and Lot 4 in the Patriot Centre Industrial Park
- Assisted with data for the Southern Virginia regional presentation
- Created a marketing sign for the Commonwealth Crossing Business Centre
- Prepared presentations and packet of information for Project Firebird, Project Rocky, Project Trusgen, Project Yellow, and Project Maple
- Updated a report entitled, “The Case for Commonwealth Crossing”
- Assisted with a \$2.5M grant request for grading at the Commonwealth Crossing Business Centre
- Handled seven third party requests for information
- Updated the M-HC Community Profile to reflect new 2010 demographic data

SMALL, MINORITY & ENTREPRENEURIAL BUSINESS

- Provided one-on-one assistance to 16 total clients
- Provided business assistance to eight new clients
- Participated in four mentor meetings
- Site visits with two existing businesses

- Annual State Procurement Conference will be held October 20 from 8:30 a.m. to 1:00 p.m. at the Virginia Museum of Natural History
 - 53 currently registered
- Health Care Reform Workshop for Small Businesses will be held November 10 from 12:00 noon to 1:30 p.m. at the Virginia Museum of Natural History
- E-Commerce Workshop will be held November 18 from 12:00-1:00 p.m. at the Virginia Museum of Natural History
- Enterprise Zone Workshop will be held December 7 from 9:00 a.m. to 1:30 p.m. at the New college Institute
- Promoted program through Comcast cable, billboards, press releases, social media and print ads

MARKETING/RECRUITING

- Co-hosted two site visits (Project Firebird and Trusgen)
- Organized Project Stone announcement on September 14 and Project Sleep announcement on September 27
- Attended CoreNet Global Fall Conference and assisted with working the VEDP booth (Phoenix, Arizona)
- Attended the Data Center World Conference and assisted with working the GigaPark booth with Mid Atlantic Broadband (Las Vegas, Nevada)
- Met with SOVA team on Primland event
- Working on regional Tobacco Application for SOVA marketing initiative
- Purchased a mailing list of more than 4,000 site selection consultants and developers for our newsletters and direct mail campaigns
- Conducted four existing industry visits
- Working on consultant trips and lead generation projects for remainder of 2010
- Working on new direct mail piece and new print ads
- Currently working with 24 Total Projects, comprised of 15 Inquiry Projects and 9 Active Projects
 - An Inquiry Project is defined as a prospect that has not yet visited M-HC but has expressed interest in our area
 - An Active Project is defined as a prospect that has actually visited the M-HC area

Mr. Bryant asked what efforts are being made in the retail sector. Mr. Heath said the EDC does not really work in the retail area; it is referred to local commercial brokers. Mr. Heath said the Small Business Division does work with existing retail businesses. Mr. Heath said the population base must be at least 100,000 before most large retailers will consider an area. Ms. Buchanan asked if surrounding demographics are included in with Martinsville-Henry County when doing the analysis. Mr. Heath replied yes, you are looking at Eden, Danville, and Patrick County. Mr. Heath said commercial brokers are just better suited to handle retail inquiries.

Mr. Vaughn commented on the welcome billboards at Colonial Downs on race weekend. Mr. Heath said the billboards are part of a series to promote tourism. Mr.

Heath said they really try to market the speedway and specifically market to the race fans. Ms. Doss and Ms. Rupert actually go to the campgrounds and pass out flyers about attractions/events in the area.

Mr. Heath said Ms. Doss had just informed him that Martinsville-Henry County was selected as one of the communities that the military is going to recommend for mandatory R & R for service men/women returning from long deployments.

CLOSED MEETING:

Mr. Adams moved that the Board go into a closed meeting at 3:59 pm, seconded by Mr. Slaughter and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Anchor Commission and Ninth District Development Financing, Inc.
- 2) §2.2-3711(A)7 for Consultation with the County Attorney re: Pending Legal Matters.
- 3) §2.2-3711(A)3 for Consultation with the County Attorney re: Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Consultation with the County Attorney re: Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)1 for Discussion of Personnel Matters.

OPEN MEETING:

The Board returned to an open meeting at 5:09 pm on a motion by Mr. Adams, second by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Hall read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Slaughter, Mr. Bryant, Mr. Kendall, Mr. Vaughn, Mr. Adams, and Ms. Buchanan.

The Board recessed its meeting at 5:10 pm until the 6:00 evening session.

Ms. Buchanan called the meeting back to order at 6:00 pm and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to address the Board.

PUBLIC HEARING – REZONING APPLICATIONS

R-10-05 – Buford D. Pace

Mr. Lee Clark said the property is located at 2601 Old Sand Road in the Ridgeway District and shown on Tax Map 62.8(30)/10,11. The applicant is requesting the rezoning of approximately 1.2-acres from Government and Special Use District G-S to Mixed Residential District M-R. The site was the previous location of a Public Service Authority water storage tank and booster pump station. The rezoning of this property to Mixed Residential will be more in-keeping with the surrounding development in the area. Following a public hearing, both the Planning Commission and staff recommend approval of this request.

Ms. Buchanan opened the public hearing at 6:01 p.m. There being no one present who wished to speak, the public hearing was closed at 6:01 p.m. Mr. Vaughn moved that the Board follow the recommendation of the Planning Commission and staff and approve the rezoning request, seconded by Mr. Adams and carried 6 to 0.

R-10-06 – Shelia Martin Cooke

Mr. Clark stated the property is located on the south side of A.L. Philpott Highway approximately 0.3-mile west of Horsepasture Price Road in the Horsepasture District and shown on Tax Map 49.9(22)/10A. The applicant is requesting the rezoning of approximately 0.64-acre from Suburban Residential District to Mixed Residential District M-R. The applicant wishes to place a double wide manufactured home on the property. Following a public hearing, both the Planning Commission and staff recommend approval of this request.

Ms. Buchanan opened the public hearing at 6:02 p.m. There being no one present who wished to speak, the public hearing was closed at 6:02 p.m. Mr. Adams moved that the Board follow the recommendation of the Planning Commission and staff and approve the rezoning request, seconded by Mr. Bryant and carried 6 to 0.

DISCUSSION OF POLICIES REGARDING THE ANNUAL COUNTY AUCTION

Mr. Vaughn requested that this item be placed on the agenda after a request from a citizen in his district at last month's meeting. Henry County annually hosts an auction for the community to purchase items no longer needed by County agencies and departments. The auction is a "cash only" auction and personal checks are not accepted.

Mr. Summerlin said the policy of not accepting personal checks has been in place for about 10 years. Mr. Summerlin said the issue at the surplus auction is that all of the items are personal property and portable. It is very difficult to track someone down if they write a bad check as opposed to real estate where you can place a lien on

the property. Therefore, it has been the policy to not accept personal checks. Mr. Summerlin said the most expensive items at the auction are vehicles, in which case a \$50 deposit is required with the balance to be paid within five days; so the individual would not have to carry a large amount of money. In addition, most of the auctions are held at the old DuPont complex which is centrally located near several banks, credit unions and ATMs. Mr. Summerlin said staff is onsite for some time after the auction ends should an individual need to go get additional money. Mr. Summerlin said it has also been suggested that the County accept checks from County taxpayers which is not so simple. First, the list of parcels is extremely long and the property may be listed in an LLC or a business name, so you really do not know who the owner is. Mr. Summerlin said if the Board wishes to change the policy, he would not suggest that it be from County taxpayers only because it would be very difficult to regulate. Mr. Summerlin said he would also not recommend accepting out of state checks. Mr. Summerlin said the safest position of course is to not accept checks; however, certified checks are accepted.

Mr. Vaughn requested that a copy of this excerpt be sent to Mr. John Staples.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Residency Administrator for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

- Completed new access road for Martinsville Speedway; race traffic cleared 45 minutes earlier than before
- Expect to receive authorization to begin design work on the crosswalk at the Bassett Historical Center
- Preston Road Project – starting phase 1 survey work November 8; public hearing scheduled for spring next year
- Carver Road Safety Project – looks like design will begin next spring
- Rangeley Safety Project – submitted for further review; takes about 30-45 days to receive data
- Mr. Slaughter asked about the turn lanes on Kings Mountain Road. Ms. Hughes said it is a potential project but would require more money than they currently have in the maintenance budget.
- Mr. Vaughn asked when the center line on Morgan Ford Road would be done. Ms. Hughes said she would look into it.
- Mr. Vaughn asked if repairs had been scheduled on the culvert collapse on Cox Road. Ms. Hughes said she was sure it had been scheduled but would have to get back with him as to when.
- Mr. Vaughn asked if there was any back-up on Route 220 S on race day. Ms. Hughes said yes, but only to Drewry Mason.
- Mr. Vaughn asked about the white pines growing up in the state right-of-way that they had discussed. Ms. Hughes said she has looked into it but it does not appear to be causing trouble to traffic on Hanover Place. Ms. Hughes said it would probably be best to call Appalachian Power.

- Ms. Buchanan asked about width requirements for a center line. Ms. Hughes said the road must be a minimum of 18' and 500 vehicles per day. Mr. Vaughn asked if Morgan Ford met those requirements. Ms. Hughes said it did not meet the vehicle requirement and it was narrower in some areas.
- Mr. Summerlin asked Ms. Hughes if she received his email and she said she had and was taking care of it.
- Ms. Buchanan asked how wide the Horsepasture-Price Road is. Ms. Hughes said it was 18-20' but already has a center line. Ms. Buchanan said she would discuss it later.
- Mr. Vaughn asked if there were many flooding issues with the past rain. Ms. Hughes said there were some culverts but no road closures.
- Mr. Slaughter asked if they were painting any new lines. Ms. Hughes said they will have to wait until they are done but may be able to do the main road into the industrial park. Ms. Hughes said they have not looked at any side roads.

There being no further business to discuss, Mr. Adams moved at 6:16 pm to adjourn, seconded by Mr. Slaughter and unanimously carried.