PROCEDURES FOR APPOINTMENTS
BY THE
HENRY COUNTY BOARD OF SUPERVISORS

It is the policy of the Board of Supervisors to solicit qualified residents of the County to serve as its representatives on the various boards and commissions that contribute to overall government functions in Henry County.

Section I contains a list of Boards and Commissions appointed primarily by district.

Section II contains a list of Boards and Commissions appointed from the entire County.

Section III contains a list of Boards and Commissions not appointed by the Board of Supervisors.

Section IV contains a description of the Boards and Commissions and responsibilities of appointees.

At least two months prior to expiration of the term of an appointed position, the staff will notify the Board of Supervisors of the upcoming expiration. The staff will provide the Board with a copy of *Nominee Information Forms* received, expressing interest in the particular board or commission. The Board may request the staff to contact the incumbent to ascertain if that person is interested in serving another term, if he or she is eligible based upon the by-laws or operating procedure of the applicable board or commission. The Board may also request the staff to advertise vacancies.

The Board will consider all the citizens who have volunteered their services for each vacancy as it occurs. These specific discussions will take place in Closed Meeting, as provided under Section 2.2-3711(A)1 of the Virginia Freedom of Information Act.

After the Board has made a selection, the staff will notify the appointee by mail of the Board action and the length of the term for the position to which he or she has been appointed. A copy of the notification letter will be sent to the applicable board or commission, which will contact the appointee directly concerning specific responsibilities, meeting dates, etc.

The staff will also notify by letter the person whose term has expired, if that person was not re-appointed, expressing the Board's appreciation for his/her services.

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SUMMARY OF APPOINTEES
BY LENGTH OF TERM AND TERM EXPIRATION DATE

Appointed from District Within County

	Length of Term	Term Expires
Industrial Development Authority*	4 years	March 31
Parks and Recreation Board*	3 years	June 30
Planning Commission	4 years	March 31
Public Service Authority	4 years	January 5

* also has at-large member

Appointed from Entire County

	# Members	Length of Term	Term Expires
Anchor Commission	6	4 years	December 31
Blue Ridge Regional Library Board	6	4 years	June 30
Building Code Bd. of Appeals	5	4 years	January 31
Community Policy and Management Team	9	2 years	June 30
Dan River A.S.A.P. Board	2	3 years	March 31
Economic Development Corp.	1	2 years	
Fieldale Sanitary District Bd.	10	None	
Fire Code Board of Appeals	5	4 years	January 31
Henry-Martinsville Social Services Board	6	4 years	May 31
Ninth District Development		2 years	December 31
Patrick Henry Community College Board	8	4 years	June 30
Patriot Centre Advisory Bd.	5	2 years	December 31

Piedmont Criminal Justice Training Academy	2	None	
Piedmont Regional Community Services Board	5	3 years	June 30
Roanoke River Basin Assn.	1	1 year	August 31
Southern Area Agency on Aging Board	2	3 years	June 1 and November 1
Southside Community Action Board	1	2 years	June 30
West Piedmont Business Development Center	1	3 years	
West Piedmont Planning District Commission (Elected)	2	4 years	December 31
West Piedmont Planning District Commission (Citizen)	1	4 years	April 30
West Piedmont Planning District Commission Technical Advisory Committee	1	3 years	December 31

SECTION I – Members Appointed from District within County

Blue Ridge Regional Library Board

Industrial Development Authority

Parks and Recreation Board

Planning Commission

Public Service Authority

BLUE RIDGE REGIONAL LIBRARY BOARD
Length of Term: 4 Years
(May serve two terms)
Meeting Date: 3rd Wednesday at 12:00 noon
Contact: J. Drusilla Carter, Director – 632-7125

		Term Expires
Marshall Stowe 152 Burch Drive Martinsville, VA 24112 632-0104	Iriswood	June 30, 2015
Bernice Scales 19363 A.L. Philpott Hwy. Spencer, VA 24165 957-8819 - home	Horsepasture	June 30, 2015
Anita Ray 2187 Wagon Trail Road Ridgeway, VA 24148 957-3295 – home 340-0607	Reed Creek	June 30, 2013
Mary Louise Deel 1545 Morningside Drive Bassett, VA 24055 629-9712	Blackberry	June 30, 2013
Paula Burnette 611 JEB Stuart Road Martinsville, VA 24112 632-7043 - home	Collinsville	June 30, 2013
Carol Meyer 415 Devonshire Drive Ridgeway, VA 24148 956-5532 – home	Ridgeway	June 30, 2015

INDUSTRIAL DEVELOPMENT AUTHORITY

Length of Term: 4 years
(No limit on number of terms)
Meeting Date: As Called
Contact: Benny Summerlin – 634-4601

Member	District	Term Expires
Barry Helmstutler 11 Harvest Lane Bassett, VA 24055 629-7227 – home	Blackberry	March 31, 2015
Larry McDorman (Chairman) 560 Plantation Road Martinsville, VA 24112 632-2417 - home 638-3800 – work 634-6811 – cell	Iriswood	March 31, 2015
Dwight L. (Len) Dillon, Jr. 105 Firestone Drive Stanleytown, VA 24168 629-2546 - home 629-5304 - work 629-1300 - fax	Reed Creek	March 31, 2016
Wade Nelson 261 Frank Wilson Avenue Fieldale, VA 24089 673-1691 – home 732-6620 – cell	Horsepasture	March 31, 2013
Rodney Thacker 495 White House Rd. Ridgeway, VA 24148 956-2640 – home 340-5448, ext. 282 – cell	Ridgeway	March 31, 2014
Wesley Caviness 644 Ferndale Drive Collinsville, VA 24078 647-7510 – home	Collinsville	March 31, 2014
Steve Isley 90 Scenic View Drive Martinsville, VA 24112 957-3878 – home 252-3249 – cell	At-Large	March 31, 2016

PARKS AND RECREATION BOARD

Length of Term: 3 years
(No limit on number of terms)
Meeting Date: 1st Tuesday at 5:30 p.m.
Contact: Roger Adams – 634-4638

Member	District	Term Expires
Michael L. Smith 115 Farmingdale Drive Martinsville, VA 24112 956-3776 – home 632-2293 – work	Ridgeway	June 30, 2015
Sandra Adams 4201 Stones Dairy Road Bassett, VA 24055 629-7176	Blackberry	June 30, 2015
Shirley Horton 178 Forest Hill Drive Collinsville, VA 24078 647-7561 – home	Collinsville	June 30, 2013
Mervin L. Brown, Jr. 241 Laurel Park Avenue Martinsville, VA 24112 632-6058 – home (unlisted) 632-7143 – work	Iriswood	June 30, 2014
Scott Prillaman 46 Firestone Drive Stanleytown, VA 24168 629-9858	Reed Creek	June 30, 2014
Scott Gauldin 529 Stones Dairy Road Martinsville, VA 24112 673-1725	Horsepasture	June 30, 2013
DeWitt House 188 Scotchtown Drive Martinsville, VA 24112 632-8164	At-Large School Board	June 30, 2013

PLANNING COMMISSION
Length of Term: 4 years
(No limit on number of terms)
Meeting Date: 2nd Wednesday at 6:00 p.m.
Contact: Lee Clark – 634-4624

Member	District	Term Expires
Paul Setliff (Chairman) P. O. Box 98 Collinsville, VA 24078 956-2133 - home 647-5883 - work 647-7406 - fax	Ridgeway	March 31, 2016
Fred Spencer 423 Fox Chase Drive Collinsville, VA 24078 647-1801	Collinsville	March 31, 2013
Glenwood Q. Vaughn 261 Varley Lane Martinsville, VA 24112 638-1085 - home	Iriswood	March 31, 2013
Hal Dee West 322 Mrs. Turner Road Bassett, VA 24055 629-1543 - home 629-5960 - work	Blackberry	March 31, 2013
Lawrence Penn 10 Samuel Hairston School Road Martinsville, VA 24112 957-3848 - home 632-6301 - work	Horsepasture	March 31, 2016
Herman Haley P. O. Box 122 Stanleytown, VA 24168 Retired 629-5440	Reed Creek	March 31, 2016

PUBLIC SERVICE AUTHORITY
Length of Term: 4 years
(No limit on number of terms)
Meeting Date: 3rd Monday at 6:00 p.m.
Contact: Benny Summerlin – 634-4601

Member	District	Term Expires
James G. McInerney 152 Beechnut Circle Ridgeway, VA 24148 956-4260 – home 732-6707 - cell jmcinern@embarqmail.com	Ridgeway	January 5, 2014
E. Stuart Bowman 281 Eliza Reamy Ave. Collinsville, VA 24078 647-7162 – home cell: 732-0463 stuart.bowman@comcast.net	Collinsville	January 5, 2015
Mike Harris 2191 Greenhill Drive Martinsville, VA 24112 632-8438 cell: 340-6784 absolutemike@embarqmail.com	Reed Creek	January 5, 2016
David C. Stovall 2236 Stones Dairy Road Bassett, VA 24055 673-6114 bjdavis48@comcast.net	Blackberry	January 5, 2013
Katherine C. Rea (Kathy) P. O. Box 674 Spencer, VA 24165 957-3274 – home Cell: 224-3620 work: 656-1171 or 629-5881 Kcrea79@yahoo.com	Horsepasture	January 5, 2016
F. Gerald Lawicki 100 Carlisle Road Axton, VA 24054 632-2789 felawicki@centurylink.net	Iriswood	January 5, 2015

SECTION II – Members Appointed from Entire County

Anchor Commission

Building Code Board of Appeals

Community Policy and Management Team

Dan River Alcohol Safety Action Program Board

Economic Development Corporation

Fieldale Sanitary District Board

Fire Code Board of Appeals

FOCUS on Youth

Henry-Martinsville Social Services Board

Patrick Henry Community College Board

Patriot Centre Advisory Board

Piedmont Criminal Justice Training Academy

Piedmont Regional Community Services Board

Southern Area Agency on Aging Board

Southside Community Action Board

West Piedmont Business Development Center

West Piedmont Disability Services Board

West Piedmont Planning District Commission

ANCHOR COMMISSION
Length of Term: 4 Years
(No limit on number of terms)
Meeting Date: 4th Wednesday at 12:00 noon
Contact: Curtis Nolan – 634-2910

Member	Term Expires
Allan Cornett 1080 Laurel Lane Collinsville, VA 24078 647-7494	December 31, 2014
Debbie Bliss 1810 Old Mill Road Ridgeway, VA 24148 634-4751 – work	December 31, 2012
Pamela Randall 136 Reynolds Park Drive Axton, VA 24054 638-1668	December 31, 2012
Peggie Powell 105 Station Drive Martinsville, VA 24112 957-1234 (Home) 638-8000 (Work)	December 31, 2014
Bonnie Favero 1676 Plantation Drive Collinsville, VA 24078 647-8049	December 31, 2012
Christy Spencer 151 Deer Haven Drive Axton, VA 24054 650-2950	December 31, 2014

BUILDING CODE BOARD OF APPEALS

Length of Term: 4 Years
(No limit on number of terms)
Meeting Date: As Called
Contact: Cecil Stone – 634-4616

	Term Expires
Charles Bradshaw Triangle Electric Corporation 429 Bouldin Road Ridgeway, VA 24148 957-2281 – work 957-2205 - home	January 31, 2013
Tommy Haynes Haynes Construction 433 Hamilton Road Bassett, VA 24055 629-8561	January 31, 2013
Donald Draper 415 Laurel Park Avenue Martinsville, VA 24112 638-1558	January 31, 2013
Eddie Light Light Electric Co. Inc. 440 Oliver Drive Bassett, VA 24055 629-4293	January 31, 2013
Larry Wright Larry Wright Architectural 400 Homestead Trail Collinsville, VA 24078 647-5281	January 31, 2013

COMMUNITY POLICY AND MANAGEMENT TEAM

Length of Term – 2 Years
Meeting Date: 2nd Tuesday at 9:00 a.m.
Contact: Bud Sedwick – 634-2573

	Agency Represented	Term Expires
Debbie Bliss 1810 Old Mill Road Ridgeway, VA 24148 634-4751 – work	*Public Schools	None
Amy Tuttle P. O. Drawer 832 Martinsville, VA 24114 656-4301	*Social Services Dept.	None
Robert Foster P. O. Box 929 Martinsville, VA 24114 634-4876	*J & D Court Services	None
Jan Smith P. O. Box 1032 Martinsville, VA 24114 638-2311	*Health Department	None
Betty Jewell P. O. Drawer 631 Martinsville, VA 24112 634-4075	*Comm. Svcs. Bd.	None
Brad Kinkema 384 Pioneer Trail Collinsville, VA 24078 647-1992	**Other Providers	June 30, 2013
Lucy Moore 99 Sedgefield Hunt Road Martinsville, VA 24112 666-6460	**Parents	June 30, 2013
Darrell Jones County of Henry P. O. Box 7 Collinsville, VA 24078 634-4632	**Local Gov't	June 30, 2013
Tim Hall County of Henry P. O. Box 7 Collinsville, VA 24078 634-4605	County Administration	None

DAN RIVER ALCOHOL SAFETY ACTION PROGRAM BOARD

Length of Term: 3 Years
(No limit on number of terms)
Meeting Date: Once/Quarter
Contact: Tammy Goad – 632-6303; fax – 632-6304
danrasap@centurylink.net

	Term Expires
Rik Vaughn 3250 Kings Mountain Road Martinsville, VA 24112 656-4200 – (Sheriff's office)	March 31, 2014
J. R. Powell 911 Communications Center Henry County Administration Building Collinsville, VA 24078 632-7677 - work	March 31, 2013

ECONOMIC DEVELOPMENT CORPORATION
Length of Term: 3 Years
Meeting Date:
Contact: Mark Heath – 403-5940

	Term Expires
Butch Hamlet 405 Riverside Drive Bassett, VA 24055 629-2121 – home 666-3000 – work butch@southprintinc.com	June 30, 2015

FIELDALE SANITARY DISTRICT BOARD

Meeting Date: 2nd Monday at 4:00 p.m.
Contact: Betty Arnold – 673-6475 (H) or 666-8226 (W)

Joyce Z. Odell
P. O. Box 552
Fieldale, VA 24089
673-6328

Tommy Eggleston (Chairman)
P. O. Box 158
Fieldale, VA 24089
673-1151

Raeburn French (Co-Chair)
P. O. Box 703
Fieldale, VA 24089
673-6900

Jeff Joyce
111 Hill Street
Fieldale, VA 24089
656-5350 – work
673-6390 – home

Open

Betty Arnold (Secretary/Treasurer)
46 Tenth Street
Fieldale, VA 24089
673-6475

Wade Nelson
261 Frank Wilson Avenue
Fieldale, VA 24089
673-6771 (Ext. 4233) – work
673-1691 – home

Jason Collins
P. O. Box 712
Fieldale, VA 24078

Open

Bobby Rakes
P. O. Box 245
Fieldale, VA 24089

FIRE CODE BOARD OF APPEALS

Length of Term: 4 Years
Meeting Date: As Called
Contact: Rodney Howell – 634-4663

	Term Expires
Daryl Emberson 168 Bowles Road Collinsville, VA 24078 632-6245, Ext. 1026 – work 647-7054 – home	January 31, 2013
H. William Martin, Jr. 1390 Preston Road Martinsville, VA 24112 957-1635	January 31, 2013
Ken Adkins 325 Parkwood Court Collinsville, VA 24078 340-9465	January 31, 2013
Nancy Bradshaw 564 Bouldin Road Ridgeway, VA 24148 957-2281	January 31, 2013
Joel Barnes 2439 Wagon Trail Road Ridgeway, VA 24148 957-3558	January 31, 2013

HENRY-MARTINSVILLE SOCIAL SERVICES BOARD

Length of Term: 4 years
(Terms are limited to two consecutive terms)
Meeting Date: 4th Monday at 3:00 p.m.
Contact: Amy Tuttle – 656-4301

Member	Term Expires
Willie Scales, Jr. 19363 A L Philpott Hwy Spencer, VA 24165 957-8819	May 31, 2014
Joan Blankenship 3461 Lee Ford Camp Road Ridgeway, VA 24148 632-5621 - work 957-3444 - home	May 31, 2014
Ben Meador 170 Woodland Road Bassett, VA 24055 629-2354 - home	May 31, 2015
Lillian R. Geib 18 Maple Leaf Road Spencer, VA 24165 957-1143	May 31, 2015
Narda Dixon 530 Laurel Park Avenue Martinsville, VA 24112 638-8075	May 31, 2016
Carolyn Byrd 3590 Green Hill Drive Martinsville, VA 24112 638-2828 - home 656-0211 - work	May 31, 2016

LOCAL FINANCE BOARD FOR OPEB LIABILITY
Length of Term:
Meeting Date: As Called
Contact: Darrell Jones – 634-4632

Member	Term Expires
Jimmie Wright 71 Beechnut Circle Rigdeway, VA 24148 956-2095	Citizen Representative
Scott Grindstaff Treasurer County of Henry P. O. Box 218 Collinsville, VA 24078 634-4677 – work	Open
Darrell Jones Director of Finance County of Henry P. O. Box 7 Collinsville, VA 24078 634-4632 – work	Open
Dawn Lawson Director of Business Henry County Public Schools P. O. Box 8958 Collinsville, VA 24078 634-4710 – work	Open

NINTH DISTRICT DEVELOPMENT FINANCING, INC.
Length of Term: 2 Years
Meeting Date: As Called
Contact: Robert Goldsmith – (540) 619-2251

	Term Expires
Barry Jarrett 53 Pinecrest Court Collinsville, VA 24078 647-3884	December 31, 2012

PATRICK HENRY COMMUNITY COLLEGE BOARD

Length of Term: 4 years
(May serve two full terms)
Meeting Date: 3rd Monday, Every Other Month
Contact: Max Wingett – 656-0201

	Term Expires
Ben Gravely 4732 Chatham Road Martinsville, VA 24112 629-1731 – work 666-2551 - home	June 30, 2014
Dean Randall 136 Reynolds Park Drive Axton, VA 24054 734-2796	June 30, 2014
Pamela Foley 495 Dalewood Drive Bassett, VA 24055 629-4838; 734-2097	June 30, 2015
Barry Jarrett 53 Pinecrest Court Collinsville, VA 24078 647-3884	June 30, 2016
Bonnie Favero 1676 Plantation Drive Collinsville, VA 24078 647-8049 – home	June 30, 2016
Becky Lovell 65 Derbyshire Lane Martinsville, VA 24112 632-7128 – work 956-3098 – home	June 30, 2016
Elaine Ryder 1101 Old Liberty Drive Axton, VA 24054 638-8960 - home	June 30, 2014
Lillian D. Holland 2683 J. S. Holland Road Ridgeway, VA 24148 957-3885 - home 434-432-2761 - work	June 30, 2014

PATRIOT CENTRE ADVISORY BOARD

Length of Term: 2 years
Meeting Date: As Called
Contact: Benny Summerlin – 634-4601

	Term Expires
Hal Prillaman P. O. Box 1024 Martinsville, VA 24114 638-7446 – home cell: 806-7401 638-3913 - work	December 31, 2013
George W. Lester, II P. O. Box 4782 Martinsville, VA 24115 656-3258 - work	December 31, 2013
W.E. Geisler Drawer 3071 Martinsville, VA 24115 638-2394	December 31, 2013
Terry Cundiff 191 Farmingdale Drive Martinsville, VA 24112	December 31, 2013
Nubby Coleman P. O. Box 472 Martinsville, VA 24114 632-3463 - work	December 31, 2013

PIEDMONT CRIMINAL JUSTICE TRAINING ACADEMY
(Terms are coincident with the office they hold)
Meeting Date: 3rd Thursday at 10:00 a.m.
Contact: Charles Long – 632-1149

	Term Expires
Sheriff Lane Perry P. O. Box 7 Collinsville, VA 24078	None
Wes Ashley, Director Communications Center P. O. Box 7 Collinsville, VA 24078	None

PIEDMONT REGIONAL COMMUNITY SERVICES BOARD

Length of Term: 3 Years
(May serve three full terms)
Meeting Date: 4th Monday at 7:00 p.m.
Contact: Jim Tobin – 632-4669

	Term Expires
Steve Eanes 3250 Kings Mountain Road Martinsville, VA 24112 656-4210 - work	June 30, 2014
Fred Spencer 423 Fox Chase Drive Collinsville, VA 24078 647-1801	June 30, 2013
Tony Millner 109 Jones Street Martinsville, Virginia 24112	June 30, 2015
Carol Nelson 261 Frank Wilson Avenue Fieldale, VA 24089 673-1691	June 30, 2015
Dr. Paulette Simington 361 Chatmoss Court Ext. Martinsville, VA 24112	June 30, 2013

ROANOKE RIVER BASIN ASSOCIATION
Length of Term: 1 year
(No limit on number of terms)
Meeting Date: Once/Quarter
Contact: Andrew Lester – 434-250-1185

Michael Ward
1003 Corn Tassel Trail
Martinsville, VA 24112
632-2385

August 31, 2013

SOUTHERN AREA AGENCY ON AGING BOARD

Length of Term: 3 years
(May serve two full terms)
Meeting Date: Last Monday of Jan., Feb., Apr., Jun., Jul., Sep. & Nov. - 1:00 p.m.
Contact: Teresa Carter Fontaine – 632-6442

	Term Expires
Mark Ivey, Jr. 85 Woodshire Road Collinsville, VA 24078 647-7248	June 1, 2014
Myron Kelly 122 Concord Court Ridgeway, VA 24148 956-3933	November 1, 2012

SOUTHERN VIRGINIA RECREATION FACILITIES AUTHORITY

Length of Term: 4 years
(Two four-year terms)
Meeting Date: As Called
Contact: Benny Summerlin – 634-4601

	District	Term Expires
Leon Towarnicki 55 W Church Street Martinsville, VA 24112 (W) 403-5180	Martinsville	Open
Robert "Bob" M. Davis 290 Burch Drive Martinsville, VA 24112 (H) 666-9780	Henry County	October 13, 2014
Ben Gravely 4732 Chatham Road Martinsville, VA 24112 (H) 666-2551	Henry County	October 13, 2014
Mark Heath P. O. Box 631 Martinsville, VA 24114 (H) 226-6986	Henry County	October 13, 2012
Jay Wilson 1239 Sam Lions Trail Martinsville, VA 24112	Martinsville	October 31, 2014
William Kirby, IV 1315 Valley View Road Martinsville, VA 24112 336-254-1315	Henry County	October 13, 2012
Ralph Lawson 909 Barrows Mills Road Martinsville, VA 24112 638-8173 (C) 252-3183	Martinsville	October 31, 2012
James McGarry 720 Gratton Rd. Martinsville, VA 24112 (H) 632-0243 (W) 638-2367	Martinsville	October 31, 2012
Benny Summerlin P. O. Box 7 Collinsville, VA 24078 (W) 634-4601	Henry County	Open
Ron Epperly Meadowview Lane Martinsville, VA 24112 (H) 638-6402	Martinsville	October 31, 2014

SOUTHSIDE COMMUNITY ACTION BOARD
Length of Term: 2 Years
(No limit on number of terms)
Meeting Date: 4th Tuesday, Every Other Month, at 6:00 p.m.
Contact: Sherman Saunders – 804-432-8250

	Term Expires
Rev. Thurman Echols 40 Hammond Drive Axton, VA 24054 650-2337 - home 650-3907 - church	June 30, 2013

WEST PIEDMONT BUSINESS DEVELOPMENT CENTER
Length of Term: 3 years
Meeting Date: 1st Wednesday at 10:00 a.m.
Contact: Robbin Hall – 638-2523

	Term Expires
Richard Stanfield P. O. Box 7 Collinsville, VA 24078 634-2530 – work	June 30, 2014

WEST PIEDMONT PLANNING DISTRICT COMMISSION

Length of Term: 4 years
(No limit on number of terms)
Meeting Date: 4th Thursday at 7:30 p.m.
Contact: Bob Dowd – 638-3987

	Term Expires
Jim Adams	December 31, 2013
Tommy Slaughter	December 31, 2013
Wesley E. George, III 3380 Old Leaksville Road Ridgeway, VA 24148 956-2617	April 30, 2013

Technical Advisory Committee
Length of Term: 3 years
(No limit on number of terms)
Meeting Date: 3rd Friday at 11:45 a.m.
Contact: Bob Dowd - 638-3987

	Term Expires
Tim Pace	December 31, 2014
Cecil Stone, Alternate	December 31, 2014

SECTION III – Members not Appointed by BOS

Board of Zoning Appeals

Equalization Board

School Board

BOARD OF ZONING APPEALS
(Appointments made by Judge of Circuit Court)
Length of Term: 5 Years
(No limit on number of terms)
Meeting Date: 4th Wednesday at 1:00 p.m.
Contact: Lee Clark – 634-4624

	Term Expires
Robert Clark (Chairman) 1165 Hunt Country Farms Road Martinsville, VA 24112-6628 638-1038 – home 638-2506 – work	August 31, 2014
Paul Setliff P. O. Box 98 Collinsville, VA 24078 956-2133 – home 647-5883 – work	August 31, 2016
Sandra Adams 4201 Stones Dairy Road Bassett, VA 24055 629-7176 – home 647-5277 – work	August 31, 2012
Lynwood Rhudolph Turner 95 Crestmond Lane Martinsville, VA 24114 957-1208 - home	August 31, 2015
Manker Dumont Stone 1090 Robinhood Road Bassett, VA 24055 629-5449 - home 629-2312 – work	August 31, 2013

EQUALIZATION BOARD
(Appointments made by Judge of Circuit Court)
Length of Term: 1 year
Meeting Date: As Called
Contact: Linda Love – 634-4687

	Term Expires
Robert O. Petty 181 Philpott Drive Bassett, VA 24055 629-2916	December 31, 2009
Larry Roach 79 Floyd Henley Road Fieldale, VA 24089 629-5774	December 31, 2009
Marshall Stowe 152 Burch Drive Martinsville, VA 24112 632-0104	December 31, 2009

SCHOOL BOARD

Length of Term: 4 Years
(No limit on number of terms)
Meeting Date: 1st Thursday at 9:00 a.m.
Contact: Superintendent – 634-4712

Member	District	Term Expires
Francis Zehr 10 Devonshire Drive Ridgeway, VA 24148 956-4335 – home	Ridgeway	December 31, 2015
Joseph DeVault (Vice-Chairman) 425 Carlisle Road Axton, VA 24054 666-3024 – home	At-Large	December 31, 2015
Betsy Mattox 37 Old Meadow Drive Stanleytown, VA 24168 629-5636 – home	Reed Creek	December 31, 2015
Rudy J. Law 620 County Line Road Bassett, VA 24055 629-5550 – home	Blackberry	December 31, 2013
Curtis R. Millner, Sr. 299 Laurel Drive Martinsville, VA 24112 638-7503 – home 638-5236 – work	Iriswood	December 31, 2013
Terri C. Flanagan 85 Scenic View Drive Martinsville, VA 24112 957-1414 – home	Horsepasture	December 31, 2015
Kathy Rogers (Chairman) 277 Autumn Drive Collinsville, VA 24078 647-4964 – home 638-3946 – work	Collinsville	December 31, 2013

Jared Cotton, Superintendent
Henry County Public Schools
P. O. Box 8958
Collinsville, VA 24078
634-4712

SECTION IV – Description Organizations/Responsibilities

The following is a general description of the functions or responsibilities of persons who serve on the various Boards and Commissions, and a brief description of the capabilities, background, or qualifications desired in members on that Board or Commission. This information was provided by each of the organizations.

INDUSTRIAL DEVELOPMENT AUTHORITY

Duties/Responsibilities of Organization

To acquire, own, lease, and dispose of properties and to issue its Industrial Revenue Bonds to the end that it may be able to promote industry and develop trade by inducing manufacturing, industrial, governmental and commercial enterprises to locate in or remain in the Commonwealth of Virginia and to further the use of its agricultural products and natural resources, and all other purposes as are now or may hereafter be set forth in the Industrial Development and Revenue Bond Act.

Qualifications/Background/Capabilities of Appointees

1) Banking/Finance
2) Engineering
3) Human Resources
4) Education
5) Construction
6) Local Government
7) Industrial Management

PARKS AND RECREATION BOARD

Duties/Responsibilities of Organization

To provide for the leisure recreation opportunities and facilities for all residents of Henry County.

Duties/Responsibilities of Appointees

1) Advise on the maintenance, operation, and supervision of public parks and playgrounds, athletic fields, and recreation centers, and other recreation facilities owned or controlled by the Board of Supervisors.
2) Recommend an annual operating budget and budget for capital improvements to the Parks and Recreation Department and the Board of Supervisors.
3) Provide advice in preparation of a master plan for the acquisition and development of an adequate system of parks, facilities, and recreation programs for the residents of Henry County and annually update the same.
4) Provide advice on the needs and interests of County residents for recreation facilities and programs and recommend recreation programs to meet those needs.

Qualifications/Background/Capabilities of Appointees

1) At least high school graduate, preferably college
2) Experience in recreation (such as a youth coach or involved in neighborhood recreation activities)
3) Interest in the overall recreation program (not just sports), such as parks, greenways, etc.
4) Background in forestry
5) Background in education
6) Interest in youth

PLANNING COMMISSION

Duties/Responsibilities of Organization

1) Exercise general supervision of, and make regulations for, the administration of its affairs.
2) Prescribe rules pertaining to its investigations and hearings.
3) Supervise its fiscal affairs and responsibilities, under rules and regulations as prescribed by the Board of Supervisors.
4) Maintain a complete record of its proceedings and be responsible for the custody and preservation of its papers and documents.
5) Make recommendations and annual reports to the Board of Supervisors concerning the operation of the Commission and the status of planning within its jurisdiction.
6) Prepare, publish, and distribute reports, ordinances and other material relating to its activities.
7) Prepare and submit an annual budget.
8) Prepare and adopt a Comprehensive Plan.

Qualifications/Background/Capabilities of Appointees

1) Resident of the County and qualified by knowledge and experience to make decisions on questions of community growth and development.
2) At least one-half of the members must be owners of real property in the County.
3) Background in land development.
4) Background in education.
5) Attorney

PUBLIC SERVICE AUTHORITY

The Board of Directors serves as the policy and business practice governing body for a multi-million dollar public corporation. The Board employees two people, the General Manager and the General Counsel.

Duties/Responsibilities of Organization

1) Sets utility rates.
2) Adopts rules and regulations that define business policies.
3) Reviews and approves the annual business plan and operating budget.
4) Reviews and approves all capital projects.
5) Approves personnel policies and compensation programs.
6) Sets salary of the General Manager.
7) Approves general corporate policy over site.

Qualifications/Background/Capabilities of Appointees

1) Directors are required to read, understand and act based on complex scientific, financial and general business materials. A Bachelor's Degree in business, engineering, science or related field is helpful. In lieu of a college degree, extensive experience in business, construction or personnel management is beneficial.
2) Knowledge of water and sewer operations, construction, business practices, and management of multi-disciplinary organizations or labor relations is desirable. Experience with human resource management, construction, engineering, and finance or business enterprises are necessary. Previous service on corporate boards is highly useful.
3) Appointee must reside in Henry County.

ANCHOR COMMISSION

Duties/Responsibilities of Organization

1) Budgetary planning
2) Fiscal oversight
3) Budget presentation to governing bodies
4) Approve grant requests
5) Presentation to legislative study committees
6) Monitor program services
7) Monitor personnel policies and compliance
8) Monitor maintenance and upkeep of facilities
9) Foster positive relationship with business community
10) Network with boards and commissions specific to
    a) public safety
    b) human service needs
    c) delinquency prevention
11) Fundraising

Qualifications/Background/Capabilities of Appointees

1) At least an Associate's Degree, with minimum of four years professional experience in an administrative capacity, or a four-year degree with a minimum of two years experience in an administrative capacity, or experience that is equal to the combination of education and experience.
2) Work/volunteer experience in one or more of the following areas:
    a) marketing
    b) business/banking
    c) organizational development
    d) personnel
    e) legal (attorneys/paralegals)
    f) medical profession
    g) fundraising

BLUE RIDGE REGIONAL LIBRARY BOARD

Duties/Responsibilities of Organization

1) Knowledge of program and needs of library, library services, and resources available.
2) Attend Board and committee meetings, conferences of the Virginia Library Association, and other regional, state, and national meetings and workshops.
3) Plan goals and objectives, future growth and priorities of the library, policies, and community-awareness activities and programs.
4) Support library and library director.
5) Secure adequate and stable funding.

Qualifications/Background/Capabilities of Appointees

1) Interest in library and community
2) Time to devote to Board responsibilities
3) Awareness of the library's role in the community
4) Knowledge of the community and its diversity
5) Ability to think and plan creatively, to question objectively, and to carry out plans effectively
6) Skill in establishing policies
7) Sound judgment, a sense of fiscal responsibility, and political awareness
8) Business management/financial experience
9) Legal knowledge

BUILDING CODE BOARD OF APPEALS

Duties/Responsibilities of Organization

An owner of a building or structure, the owner's agent, or any other person involved in the design or construction of the building or structure may appeal a decision of the building official concerning the application of the Uniform Statewide Building Code (USBC), or his refusal to grant a modification to the provisions of the USBC covering the manner of construction or materials to be used in the erection, alteration or repair of that building or structure. The Building Code Board of Appeals conducts a public hearing on the appeal and has the power to reverse or modify the decision of the building official.

Qualifications/Background/Capabilities of Appointees

Members should be selected on the basis of their ability to render fair and competent decisions regarding application of the Uniform Statewide Building Code and shall, to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder and one member a licensed professional engineer or architect.

COMMUNITY POLICY AND MANAGEMENT TEAM

The Community Policy and Management Team to be appointed by the local governing body shall include, at a minimum, the local agency heads or their designees of the following community agencies:

Community Services Board
Juvenile Court Services Unit
Department of Health
Department of Social Services
Local School Division

The team shall also include a representative of a private organization or association of providers for children or family services if such organizations or associations are located within the locality and a parent representative who is not an employee of any public or private program which serves children and families. The local governing body may appoint other members to the team including, but not limited to, a local government official, a local law enforcement official and representatives of other public agencies.

Duties/Responsibilities of Organization

The Community Policy and Management Team oversees the operation of the Comprehensive Services Act for at-risk youth and families. CPMT is charged with managing an interagency fund that supports out-of-home services, such as foster care, educational placements, juvenile court placements, etc. They also are charged with the development of services for youth and families that will combine the goals of top quality and cost containment.

Qualifications/Background/Capabilities of Appointees

Members should desire to serve children and families and to plan a cost-effective system of services.

DAN RIVER ALCOHOL SAFETY ACTION PROGRAM BOARD

Duties/Responsibilities of Organization

1) Develop and approve all program levels and operating policy in connection with the expenditure of funds
2) Oversee and be responsible for operation of ASAP, giving consideration to the needs of the participating jurisdictions
3) Appoint/re-appoint Executive Director of the Program and set his salary, powers, and responsibilities
4) Contract for furnishing of educational, analytic or alcohol/drug treatment, or other program services
5) Develop budget
6) Provide for annual State or independent audit

Qualifications/Background/Capabilities of Appointees

1) Representative of the judiciary
2) Bar
3) Law enforcement
4) Education
5) Other interested groups

FIRE CODE BOARD OF APPEALS

Duties/Responsibilities of Organization

An owner or occupant of a building, structure or property may appeal a decision of the County Fire Marshal concerning the application of the Statewide Fire Prevention Code to that building, structure, or property. The Fire Code Board of Appeals conducts a public hearing on the appeal and has the power to reverse or modify the decision of the enforcing agency.

Qualifications/Background/Capabilities of Appointees

Members should be selected on the basis of their ability to render fair and competent decisions regarding application of the Statewide Fire Prevention Code and shall, to the extent possible, represent different occupational or professional fields relating to building construction or fire prevention.

FOCUS ON YOUTH

Duties/Responsibilities of Organization

1) To promote and advocate services to youth of all ages in the Martinsville-Henry County communities
2) To be a central provider of information on youth programs and services
3) To be a forum for the mutual exchange of concerns, issues and policies on youth and community-wide issues and problems
4) To build efforts which can contribute positively to meeting youth needs
5) To be a facilitator of groups and organizations aiding in cooperative and preventive work to meet the youth needs
6) To be a platform for positive recognition of youth and services rendered to them by the larger community

Duties/Responsibilities of Board Appointees

1) To develop and approve policy
2) To hire the Director
3) To supervise and be the administrative unit for the Office on Youth
4) To receive and administer funds
5) To develop, monitor, and assist in the development and implementation of a Comprehensive Youth Plan
6) To assist in evaluation of youth services and programs and initiate or work with the development of new program models
7) To assist with policy development which will assist in meeting youth needs

Qualifications/Background/Capabilities of Appointees

1) A citizen not employed by government or service agencies and who is a non-elected government official
2) A representative from public and private agencies serving youth, including schools, businesses, and the community in general

HENRY-MARTINSVILLE SOCIAL SERVICES BOARD

Duties/Responsibilities of Organization

1) Makes policy decisions; establishing, reviewing and revising as needed
2) Has discretionary power over local funding
3) Prepares and submits budgets and reports to State and local officials
4) Reviews program and personnel performance
5) Appoints Department Director and assures that performance standards are met

Qualifications/Background/Capabilities of Appointees

1) Interest in and concern for the community as a whole
2) Civic experience
3) Ability to place department concerns above personal or factional interests
4) Ability to effectively serve as a liaison between the department and special groups a member may represent
5) Commitment, interest, willingness, and time to work
6) Receptivity to new ideas
7) Objectivity
8) Willingness to express ideas and defend convictions
9) Ability to work cooperatively with others
10) Respect for the integrity and ability of others
11) Personal integrity
12) Ability to accept community pressures and criticisms
13) Ability to grow in knowledge and character

PATRICK HENRY COMMUNITY COLLEGE BOARD

Duties/Responsibilities of Organization

1) Serve as channels of communication between the State Board for Community Colleges and the local governing body
2) Provide recommendations to the State Board on the development of the site plan and on the design and construction of facilities
3) Participate in the selection, evaluation and removal of the president of the community college
4) Participate in the development and evaluation of a program of community college education of high quality
5) Solicit community participation in program planning and development, establish local citizens' advisory committees for specialized programs and curricula, and approve the appointment of all members of these committees
6) Review all new curricula proposals and recommend those proposals that it supports to the State Board; also review proposals for the discontinuation of programs
7) Oversee the development and evaluation of the community service program and authorize the President to grant an "award of completion" to a person successfully completing an approved non-credit program
8) Keep informed of fiscal status of the college; receive summaries of the biennial financial plan and the annual spending plans
9) Review and approve detailed local funds budget; submit proposed budget to the State Board for review; submit financial statement showing detailed expenditures of funds at the end of the fiscal year
10) Review and approve local regulations on student conduct developed by the college president
11) Review and approve budget for expenditure of revenues from vending commissions and auxiliary enterprises
12) Review audit reports and president's response to audit reports
13) Shall be informed of personnel matters by the college president

PATRIOT CENTRE ADVISORY BOARD

Duties/Responsibilities of Organization

The Patriot Centre Advisory Board oversees development and planning of Patriot Centre at Beaver Creek.

Qualifications/Background/Capabilities of Appointees

1) Knowledge of planning and land development issues
2) Basic knowledge of engineering and site planning
3) Experience in helping industry and business select site locations

PIEDMONT CRIMINAL JUSTICE TRAINING ACADEMY

Duties/Responsibilities of Organizations

1) Oversee and be responsible for the overall Academy operations, both in its administrative and educational functions
2) Approve the annual training schedule and school curriculum, in cooperation with, and subject to review by the Department of Criminal Justice Services
3) Determine policy and set fees for the admission of trainees from non-participating jurisdictions to the training programs
4) Determine policy regarding the use of facilities or equipment by agencies or persons for any purpose other than an approved Academy training program
5) Determine the number and position of staff members
6) Appoint a Director and set the compensation, powers, and responsibilities of the Director and staff
7) Approve an annual operating budget
8) Review proposals regarding goals and objectives for a three-year period

Qualifications/Background/Capabilities of Appointees

At least one member of the Academy must be the chief law enforcement officer of the locality.

PIEDMONT REGIONAL COMMUNITY SERVICES BOARD

Duties/Responsibilities of Organization

The Piedmont Regional Community Services Board is the agent of Henry County, Franklin County, Patrick County, and the City of Martinsville for the development and implementation of mental health, mental retardation, and substance abuse services.

Duties/Responsibilities of Board Appointees

1) Approves and oversees an annual operating budget of approximately $5.5 million and serves 5,000 people
2) Reviews system design issues
3) Formulates policy

Qualifications/Background/Capabilities of Appointees

A desire to provide quality, cost-effective services for mentally disabled people.

SOUTHERN AREA AGENCY ON AGING BOARD

Duties/Responsibilities of Organization

1) Develop an area plan for aging services
2) Identify the needs of the elderly in the community
3) Establish long-range goals for meeting the needs of the elderly
4) Formulate short-range objectives for programs to be conducted in the community
5) Approve overall plans for carrying out the objectives
6) Assure compliance with the conditions of financial assistance (e.g., contract with Virginia's Department for the Aging)
7) Assure adherence to legal constraints and sound financial management procedures
8) Adopt a written personnel policy, including a plan for affirmative action in providing equal employment opportunity
9) Appoint the Executive Director

Qualifications/Background/Capabilities of Appointees

1) Anyone interested in meeting the needs of older citizens and the coordination and delivery of services to seniors
2) Willingness to share talents in the responsibility of providing services

SOUTHSIDE COMMUNITY ACTION BOARD

Duties/Responsibilities of Organization

1) Enter into legally binding agreements for the purpose of running programs or providing services
2) Appoint the Executive Director
3) Approve grants, contracts, annual program budget requests, and operational policies
4) Convene public meetings to provide low-income and other persons the opportunity to comment upon public policies and programs to reduce poverty
5) Determine major personnel, organization, fiscal, and program policies within the guidelines set by SDSS and to develop local policy as required
6) Annually evaluate policies and programs and submit recommendations for improvement
7) Enforce compliance with conditions of CSBG grants

Qualifications/Background/Capabilities of Appointees

1) Elected public officials or their representative
2) Representative of the poor in the area served
3) Members of labor, industry, education, business, religious, social services, or other major group in the community

WEST PIEDMONT PLANNING DISTRICT COMMISSION

Duties/Responsibilities of Organization

The WPPDC promotes the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning, encouraging and assisting governmental subdivisions to and for the future, with emphasis on projects of greater than local interest. The WPPDC provides individual and regional planning assistance to its member localities. Through the WPPDC, neighboring local governments meet to discuss matters of mutual interest, pool their resources, and coordinate activities to maximize benefits and opportunities.

Duties/Responsibilities of Board Appointees

To carry out the responsibility as outlined above. To do this, the Board annually adopts a Work Program/Strategy Statement outlining specific projects to accomplish its mission or responsibility.

Qualifications/Background/Capabilities of Appointees

A qualified voter and resident who holds no office elected by the people.