

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

June 26, 2012 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on June 26, 2012, at 3:00 pm in the Board Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, and Joe Bryant. H.G. Vaughn was absent.

Staff members present were Benny Summerlin, County Administrator; Tim Hall, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; and Susan Reynolds, Director of Human Resources.

Lt. Colonel Steve Eanes and Lt. Eric Hairston of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- May 22, 2012

Approval of Accounts Payable

(Copy included in Board's File).

Ms. Buchanan moved that the Items of Consent be adopted as presented, seconded by Mr. Slaughter. The motion carried 5 to 0.

REQUEST FOR SCHOOL BOARD TO RECONSIDER VIRGINIA RETIREMENT SYSTEM DECISION

Mr. Adams opened a discussion regarding the School Board's decision to fully fund the new state mandate requiring employees to pay 5% into the Virginia Retirement System (VRS) and localities to offset the contribution by an equal salary increase. Mr. Summerlin explained that localities have the option to phase it in 1% each year over five years and County staff determined that phasing the increase in for county employees would save \$218,000; therefore, the Board elected the phase-in option. Mr. Summerlin said that according to the School Board, to fully fund the 5% contribution vs. phasing it in, it will cost an estimated \$579,000 over the five-year period. Mr. Adams asked Dr. Cotton to explain the School Board's decision.

Dr. Cotton said recruitment and retention issues played a role in the School Board's decision as well as future uncertainty. Dr. Cotton explained that all new employees hired after July 1 will be required to pay the full 5%. In addition, Dawn Lawson said there would be additional record keeping as there are already six VRS reduction codes, depending on an employee's status and whether the person is a 10-, 11- or 12-month employee. Mr. Adams said he wished the School Board would reconsider its decision.

UPDATE ON ACTIVITIES AT NEW COLLEGE INSTITUTE- WILLIAM C. WAMPLER, JR.

Mr. William C. Wampler, Jr., Executive Director of New College Institute, was present to provide an update on activities at NCI.

Mr. Wampler said NCI will continue to offer the traditional degree programs, but in an effort to address advanced manufacturing needs for companies like RTI, Commonwealth Laminating, and future businesses, NCI has partnered with Virginia State University and will begin offering engineering courses in August. Mr. Wampler said students will be able to obtain certificates and/or degrees in engineering and NCI will guarantee an internship opportunity to those students at a Commonwealth Center for Advanced Manufacturing (CCAM) company. Mr. Wampler said NCI will work with Virginia State University, the University of Virginia, and Virginia Tech to offer world-class solutions for aerospace engineering.

Also this fall, Mr. Wampler said NCI plans to launch a new program in the health-care field through the University of Virginia's Office of Telemedicine. Mr. Wampler said the program affords patients top-notch healthcare through the University of Virginia by remotely monitoring them via the use of digital equipment in their home. Mr. Wampler said students will be trained in the use of this digital equipment.

Mr. Wampler thanked the Board and community for its support of NCI.

Mr. Adams thanked Mr. Wampler for his assistance in obtaining grant funds recently for an infrastructure project.

PRESENTATION FROM BLUE RIDGE REGIONAL LIBRARY BOARD MEMBERS

Library Board member Paula Burnette was present to address the Board concerning proposed cuts to the library budget. Ms. Burnette provided a salary/benefit cost analysis and a revised funding analysis for the library budget. Ms. Burnette requested that the Board leave \$59,558 of the \$80,310 funding that had been spent on the Bassett Historical Center. Also, Ms. Burnette said that she recently learned that localities can provide “in-kind” services in lieu of monetary funding. Ms. Burnette added that a cut in local funds also would translate into reduced state funds and would jeopardize materials for summer reading programs. Ms. Burnette said while the Bassett Historical Center will no longer operate under the library system, the money previously allocated to the historical center can be used by Blue Ridge Library to cover the costs of increased contributions to the state pension fund and associated raises.

REQUEST FROM HENRY COUNTY ELECTORAL BOARD REGARDING PRECINCT CHANGES

Mr. Summerlin said the Henry County Electoral Board is seeking to move three voting precincts which will require a public hearing and approval from the Department of Justice. Mr. Bryant asked why the Electoral Board wishes to move the Mountain View precinct from the VFW Building.

Ms. Rita Shropshire with the Electoral Board summarized their reasons for wishing to move the three precincts:

- Dyers Store voting precinct be moved from the Dyers Store Ruritan Building to the Dyers Store Fire Department – only one electrical receptacle, no heat, and mold
- Ridgeway #1 precinct be moved from the Ridgeway Ruritan Building to the Ridgeway Library – safety/traffic concerns and handicap accessibility
- Mountain View precinct be moved from the former VFW Building to Woodland Heights Free Will Baptist Church – issues between workers and the caretaker of the property

Mr. Kendall moved that the Board set a public hearing for the July 24 meeting, seconded by Mr. Bryant and carried 5 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.54% of 2011 personal property taxes have been collected; 92.72% of 2011 real estate taxes; and since the first of January, TACS has collected approximately \$279,242. In addition, Mr. Grindstaff said there are 261 in-house accounts and 75 VRW stops collected in the month of June.

Mr. Adams asked Mr. Grindstaff about the use of license plate readers by law enforcement as a possible collection tool. Mr. Grindstaff said this is an option that he wishes to look into once the Sheriff’s Office has the program in place.

Ms. Buchanan asked how collections compare to last year. Mr. Grindstaff said he will provide a year-to-date comparison at the end of the fiscal year. Ms. Buchanan also requested that Mr. Grindstaff provide a comparison on decal sales.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Ms. Lisa Lyle, Director of Recruiting and Marketing for the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Ms. Lyle reviewed a summary of activities by division (Copy included in Board's File). Ms. Lyle said the EDC is working with a total of 30 projects, including 16 active projects.

CONSIDERATION OF FY '12 AND FY '13 BUDGET ADJUSTMENTS

Mr. Summerlin said there are several adjustments to the FY 2012 Budget and the FY 2013 Budget needed to move forward. Mr. Summerlin said two issues remain within the current-year budget and involve expenditures from the Board's Contingency Fund which currently holds \$131,825. The other items regard alterations to the FY '13 Budget already approved and appropriated by the Board.

Mr. Adams first asked Mr. Summerlin to report on information received from the Library Board of Virginia. Mr. Summerlin said that he and Mr. Darrell Jones contacted the Library Board concerning reductions in local funding and its effect on state aid, specifically the operation of the Bassett Historical Center. Mr. Summerlin said the Library Board stated if local funding is reduced for reasons such as services no longer being provided, like the historical center, the library should apply for a waiver. Mr. Summerlin said in 2011, there were 33 waivers requested and all 33 were granted.

FY '12

Consideration of Additional Fuel Costs

Mr. Bryant moved that the Board appropriate \$121,965 from the Contingency Fund for additional fuel costs, second by Ms. Buchanan and unanimously carried.

Consideration of Additional Funding Request from the SPCA

Ms. Laura Bowles spoke on behalf of the SPCA requesting an additional \$45,000 from the Board. Ms. Bowles summarized services provided by the SPCA.

Ms. Buchanan moved that the Board appropriate the remaining \$9,860 from the Contingency Fund to the SPCA as one-time funding, seconded by Mr. Kendall and carried 5 to 0.

FY '13

Mr. Bryant moved that the Board approve the budget adjustments and additional appropriations as outlined below, seconded by Mr. Slaughter and unanimously carried.

- Reduction in the 9-1-1 Communications Budget due to the elimination of a position
- Addition of Code Enforcement Officer in Planning, Zoning and Inspections
- Additional costs related to part-time animal shelter attendant in the Sheriff's Office

Consideration of Library Funding Reduction

Due to discontinuation of the library system operating the Bassett Historical Center, the Board directed Mr. Summerlin to obtain the operating costs of the historical center. Ms. Drusilla Carter provided that information by branch with the County's share of operating costs for the historical center being \$80,310.

General discussion ensued with the overall consensus of the Board being that the Blue Ridge Regional Library will no longer operate the Bassett Historical Center and therefore funding to the library system should be reduced accordingly. The Board also recommended that the library system apply for a waiver from the Library Board of Virginia to help keep any funding losses from the state at a minimum.

Mr. Slaughter moved that the Board reduce funding to the Blue Ridge Regional Library in the amount of \$80,310 due to the discontinuation of operating the Bassett Historical Center, seconded by Mr. Kendall and unanimously carried.

UPDATE ON PHILPOTT MARINA AND CONSIDERATION OF ADDITIONAL APPROPRIATION

Mr. Summerlin said County Engineer Tim Pace and Parks and Recreation Director Roger Adams will provide an update on the Philpott Marina project. Also, Mr. Summerlin said an additional appropriation is needed for the project to move forward. The funding for this appropriation will come from Henry County (\$400,000), The Harvest Foundation (\$250,000), and the Martinsville-Henry County Economic Development Corporation (\$118,000). The EDC is paying the \$32,000 engineering costs directly resulting in a total contribution of \$150,000. The project totals \$768,000, but the additional appropriation sheet shows a total of \$1,168,000. Since the County is providing funding and also spending the money, the transaction must be shown as revenue and expenditure functions, thus "adding" \$400,000 to the appropriation sheet.

Mr. Pace said lease documents for the marina have been submitted to the Army Corps of Engineers and we expect to have it completed by December. Mr. Pace said the project includes two components, the marina itself, which will be built at the existing Boat Ramp 1, and improving existing campsites in a group campground. Mr. Pace said the marina will provide boat docking, a floating general store, multi-use area with picnic tables, fueling station, inland rest room facilities and 40 rental boat slips. Mr. Pace said the campground will be the only one at Philpott Lake to supply water, electricity, and

sewer to each campsite. Mr. Rockwell added that the facility will remain a group campground even after the upgrades.

Mr. Adams, who will oversee management and maintenance of the marina, said the projected opening of the marina is next spring. Mr. Adams said he currently has 38 names on a reservation list for boat slips and once the slips are ready to be occupied, he will mail application packages to the first 40 names on the list. Mr. Adams said those people will have a certain amount of time to respond and if they do not respond, he will move on to the next names on the reservation list. Mr. Adams said he will continue to maintain a waiting list even after the slips are full. Mr. Adams said they have not set a rental price for the boat slips yet, but it will be around \$1,200 annually. Mr. Adams said permanent part-time employees will manage the day-to-day operations and staff from his department will maintain the facilities.

Mr. Slaughter moved that the Board approve the additional appropriation as outlined, seconded by Ms. Buchanan and carried 5 to 0.

ADDITIONAL APPROPRIATION RE: SUMMER INTERN – PARKS AND RECREATION

Mr. Summerlin said Mr. Adams is asking the Board to approve an additional appropriation for the hiring of a summer intern in his office. Parks and Recreation is participating in the Summer Intern program through the New College Institute. NCI, through the Harvest Foundation, provides each organization with \$3,000 for a first year intern, which will cover approximately 75% of their salary for the summer. Mr. Summerlin said the Parks and Recreation budget will cover all costs over \$3,000. Mr. Adams also requests the Board authorize the carry-over of any funds unused in FY '12 to FY '13.

Ms. Buchanan moved that the Board approve the additional appropriation as requested and the carry-over of any unused FY '12 funds, seconded by Mr. Bryant and unanimously carried.

ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE FUNDS – COMMONWEALTH'S ATTORNEY'S OFFICE

Mr. Summerlin said Bob Bushnell is asking the Board to approve an additional appropriation of \$1,450 from the Asset Forfeiture line item to the Travel Expenses line item.

Mr. Bryant moved that the Board approve the additional appropriation of \$1,450 as requested, seconded by Mr. Slaughter and carried 5 to 0.

ADDITIONAL APPROPRIATION RE: INSURANCE PROCEEDS – SHERIFF'S OFFICE

Mr. Summerlin said Sheriff Perry is asking the Board to approve an additional appropriation of \$6,000 from insurance reimbursements into the office's repair vehicle line item.

Ms. Buchanan moved that the Board approve an additional appropriation of \$6,000 as outlined, seconded by Mr. Slaughter and unanimously carried.

ADDITIONAL APPROPRIATION RE: CARRY-OVER FUNDING TO MATCH GRANT – DEPARTMENT OF PUBLIC SAFETY

Mr. Summerlin said Dale Wagoner, Director of Public Safety, is requesting the Board's approval of an additional appropriation and permission to carry forward \$38,000 from soft-billing revenue from FY '12 to FY '13. Mr. Summerlin said the money would be used to match an anticipated grant from the Rescue Squad Assistance Fund to purchase a new ambulance and stretcher for the County's supplemental EMS program.

Mr. Kendall made a motion that the Board approve the additional appropriation and carry-over as requested, seconded by Mr. Slaughter and carried 5 to 0.

AWARD OF CONTRACT RE: REPLACEMENT COMPUTERS AND SOFTWARE – 911 COMMUNICATIONS CENTER

Mr. Summerlin said the Martinsville-Henry County 9-1-1 Communications Center was awarded a grant from the Virginia E-911 Services Board for \$107,439. This grant was awarded to replace the Center's computer hardware for its mapping and CAD systems, and requires no local matching funds. Mr. J.R. Powell is requesting that the Board award a contract in the amount of \$82,177.74 to Dell, Inc., for computer hardware. Dell previously was approved as a sole-source vendor.

Mr. Bryant moved that the Board award the contract to Dell, Inc. in the amount of \$82,177.74, seconded by Mr. Kendall and unanimously carried.

CONSIDERATION OF REQUEST FROM HORSEPASTURE VOLUNTEER FIRE DEPARTMENT FOR PURCHASE OF "QUICK ATTACK PUMPER"

Mr. Summerlin said the Horsepasture Volunteer Fire Department was recommended to receive \$175,000 from the Fire Equipment Capital Improvements Program for FY '13. Mr. Summerlin said the purpose of the fund is to assist the volunteer fire departments in purchasing Class A pumpers. Chief Charlie Bradshaw is asking the Board for permission to use the funding to purchase a "quick attack pumper," which does not comply with the guidelines for use of capital funds. Mr. Summerlin said Mr. Bradshaw has indicated that the fire department has an existing debt on a Class A pumper of approximately \$40,000 that they wish to pay off and use the remaining balance towards a "quick attack pumper." Mr. Summerlin said in the future, the County needs to consider the specific request for funding as part of the Fire Department CIP request during the budget process and not as an exception to the guidelines after the budget is approved.

Mr. Slaughter made a motion that the Board approve the request as outlined, seconded by Ms. Buchanan and carried 5 to 0.

CONSIDERATION OF NEW REQUIREMENTS OF THE VIRGINIA RETIREMENT SYSTEM FOR HENRY COUNTY SCHOOL SYSTEM

Mr. Summerlin said last month the Board approved a resolution regarding the Virginia Retirement System. The Board chose to pay a certified contribution rate into the VRS over the alternative rate that is lower but would require “catch-up” payments later. Mr. Summerlin said the Board is being asked to sign off on the School Board’s decision to also go with the certified rate, 11.34%, which was approved at its June 7, 2012 meeting.

Mr. Bryant recommended that the Board approve the resolution as requested, seconded by Mr. Slaughter and unanimously carried.

ADDITIONAL APPROPRIATION RE: AEP REBATE – SCHOOL BOARD

Mr. Summerlin said Dr. Jared Cotton is asking the Board to approve an additional appropriation of \$30,456 from American Electric Power to the school system. According to information from the School Board, the rebate is for energy improvements made at Laurel Park Middle School and Magna Vista High School, and will be used to complete lighting and ceiling renovations at Magna Vista. Mr. Summerlin said the School Board was set to consider this item at its June 25, 2012 meeting, so the Board’s approval should be contingent on the School Board taking similar action.

Mr. Kendall moved that the Board approve the additional appropriation contingent on the School Board’s approval, seconded by Mr. Slaughter and carried 5 to 0.

AWARD OF CONTRACT RE: TEMPORARY EMPLOYMENT SERVICES

Mr. Summerlin said Henry County has had a contract with GCA Staffing of Roanoke since 2009 to provide temporary employment services for several County departments, primarily the Parks and Recreation Department. That contract is up for renewal and the Purchasing Department issued a Request for Proposals (RFP). Mr. Summerlin said four RFP’s were received and a committee of County employees recommended that the County stay with GCA Staffing for temporary services. The committee recommends a one-year contract with an option for up to four one-year renewals.

Mr. Bryant made a motion that the Board award a one-year contract to GCA Staffing with the option for up to four one-year renewals, seconded by Mr. Slaughter and unanimously carried.

AWARD OF CONTRACT RE: SOUTH STREET REHABILITATION PROJECT

Mr. Summerlin said the South Street Housing Rehabilitation Board met June 14 to review contract bids for the substantial reconstruction of at home at 91 Pleasant Ridge Road in Bassett. The low bid on the contract was \$60,000 from Fairystone Construction.

Mr. Slaughter moved that the Board award a contract to Fairystone Construction in the amount of \$60,000 for the substantial reconstruction of a home at 91 Pleasant Ridge Road, seconded by Ms. Buchanan and carried 5 to 0.

TRANSFER APPROPRIATION RE: INSTRUCTION EXPENSES - SCHOOL BOARD

Mr. Summerlin said Dr. Cotton is asking the Board to approve a transfer appropriation of \$200,000 from the division's Facilities Operations and Maintenance category to the Instruction category. According to Dr. Cotton, the school system has saved significant money on facilities projects during recent months and wants to use those savings to pay for additional items on the instruction side. Mr. Summerlin said the School Board was scheduled to take action on this item at its June 25 meeting.

Ms. Buchanan made a motion that the Board approve the transfer appropriation contingent on School Board approval, seconded by Mr. Slaughter and unanimously carried.

AWARD OF CONTRACT RE: EMERGENCY SERVICES RADIO SYSTEM – DEPARTMENT OF PUBLIC SAFETY

Mr. Summerlin said Mr. Dale Wagoner, Director of Public Safety, is requesting that the Board award a contract in the amount of \$97,201.13 to Motorola Solutions, Inc. for the purchase of a service and warranty agreement on the County's emergency services radio system. Money for this contract was included in the FY 2013 County Budget.

Mr. Kendall moved that the Board award a contract to Motorola Solutions in the amount of \$97,201.13, seconded by Mr. Slaughter and carried 5 to 0.

AWARD OF CONTRACT RE: SEALING OF DICK AND WILLIE TRAIL – PARKS AND RECREATION

Mr. Summerlin said Mr. Adams is asking the Board to award a contract in the amount of \$29,333 to Deboard Asphalt Sealing and Striping of Sparta, NC for the sealing of the Dick and Willie Trail. Funding for this item is in the FY 2013 County Budget.

Mr. Slaughter made a motion that the Board award the contract to Deboard Asphalt Sealing and Striping in the amount of \$29,333, seconded by Mr. Bryant and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Sheriff Perry addressed the Board concerning an increase in complaints pertaining to door-to-door solicitation. Sheriff Perry said he does not want to hinder local

businesses, non-profits, etc. but asked that the Board consider rescinding the issuance of peddlers' and solicitors' permits. County Attorney George Lyle said he would need to research the matter and bring it back to the Board at a future meeting.

Mr. Summerlin reported that the County was approved for the Fire/EMS study and Mr. Wagoner is in the process of preparing the questionnaire. Also, Mr. Summerlin said the Commonwealth Transportation Board approved our request for the transportation enhancement project for Virginia Avenue and we will receive \$155,000.

CLOSED MEETING

Ms. Buchanan moved that the Board go into a closed meeting at 4:58 p.m., seconded by Mr. Bryant and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointee to the Roanoke River Basin Association.
- 2) §2.2-3711(A)7 for Consultation with the County Attorney re: Pending Legal Matters.
- 3) §2.2-3711(A)3 for Consultation with the County Attorney re: Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Consultation with the County Attorney re: Discussion of As-Yet Unannounced Industries.

OPEN MEETING:

The Board returned to an open meeting at 5:53 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Hall read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams. Mr. Vaughn was absent.

Mr. Adams recessed at 5:53 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Residency Administrator for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes said they had a groundbreaking today on an 8.2-mile section of Route 58 and it should be completed by 2015.

Mr. Kendall thanked Ms. Hughes for addressing the problem on Motley Road.

Ms. Buchanan said there were some areas on Soapstone Road that need resurfacing.

Mr. Slaughter said there was a sunken area in the road between Springs Industries and Sara Lee in the Patriot Centre.

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:05 pm, seconded by Mr. Kendall and carried 5 to 0.