

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

April 2, 2013 – 5:00 pm

The Henry County Board of Supervisors met on April 2, 2013, at 5:00 pm in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to present the FY 2013-'14 County Budget. The following Board members were present: Chairman Jim Adams; Vice Chairman Tommy Slaughter; Debra Buchanan, Milton Kendall, H.G. Vaughn, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Assistant Director of Finance; and Susan Reynolds, Director of Human Resources.

Debbie Hall of the Martinsville Bulletin was present. Also present were Sheriff Lane Perry, Lt. Colonel Steve Eanes, and Maj. Ricky Walker of the Sheriff's Office and Superintendent Dr. Jared Cotton of the Henry County School Board.

Chairman Adams called the meeting to order and welcomed everyone present. He stated this is a continuation of the Board's March 26 meeting.

PRESENTATION OF COUNTY ADMINISTRATOR'S PROPOSED 2013-2014 BUDGET

Mr. Hall gave an overview of the Discussion and Analysis for Fiscal Year 2013-2014 Proposed Operating Budget for the County of Henry and Capital Improvements Plan as outlined below:

The past 12 months have seen a gamut of emotions within our community and within our dedicated Henry County governmental workforce. We have worked through – and continue to work through – issues that are at times difficult, emotional, trying, satisfying, frustrating, curious and downright baffling.

Yet as staff brings to you this Proposed FY 2013-14 Henry County budget, we do so with a sense of what can be accomplished when everyone works toward a central goal – providing the most reasonable budget we can provide given the myriad of economic challenges and demands for pertinent services that we face. There will be things enumerated below that some of our citizens and elected officials may not like. There are things below that your administrative staff doesn't like.

But when we look at the big picture, instead of the one that's immediately in front of us, hopefully we can agree that sometimes tough decisions need to be made. Sometimes we have to do the right thing even when the right thing is unpopular or hard to explain.

The hardest thing our staff had to do this year was say goodbye to a friend, mentor, boss, community leader, and – for 31 years – one of the best assets Henry County could ever have. When Benny Summerlin died on August 15, 2012, he left us wanting more. We wanted more time from him, more guidance, more wisdom, more laughter, more **EVERYTHING**. What a great and simple legacy – being missed when you are gone.

We continue to work through those emotions. Just as Benny would have wanted us to do, we quickly turned back to the business of public service. But do not be deceived into thinking that our emotions are in check, even eight months after Benny's death. They are not – they just pick their spots a little better.

Coming to work was hard in those days immediately following Benny's death. But we had to do it, because that's what we do, and that's what he would have told us to do. Just because it's hard doesn't mean it can be – or should be - avoided. Anyone can do the simple stuff – always saying “no” or “yes” just because it's easy, or allocating money or resources to entities because “that's how we've always done it.”

Of course we know life doesn't work the way we want it to sometimes – we cannot simply make something happen merely because we want it to happen.

If we could, Commonwealth Crossing would be steaming right along about now. Instead, we are just steamed.

If anything defines the frustration of FY 12-13, it is the lack of action on Commonwealth Crossing Business Centre. In last year's budget we outlined the project with these prescient words:

“The CCBC project is moving forward... One barrier is the issuance of the appropriate permits from our regulatory agencies. Staff is particularly concerned about approvals from the Army Corps of Engineers, and we have reached out to our federal representatives for their assistance.”

Not much has changed in a year, huh? We continue to swing in the stranglehold of the Army Corps of Engineers (ACOE) over permitting issues. Staff and our consultants are more convinced than ever that we have provided everything necessary for the ACOE to render a permit. Yet the ACOE continues to insist that it must know the identity of an “end user” at the site before it can move forward.

This is an impasse that so far shows no signs of narrowing, despite the best efforts of County staff, our consultants, and our state and federal representatives. To say we are frustrated is an epic understatement.

Supervisor H.G. Vaughn's initiative to generate a grass-roots campaign is to be applauded and encouraged, and we hope it succeeds. We continue to run the political effort on a parallel track.

Let there be no doubt that this delay is doing significant harm to our economic development program and, therefore, to our citizens. We should have grading under way, and we should be showing prospects activity instead of brochures. Unfortunately this does not faze the ACOE.

Certainly we cannot, and will not, stop our pursuit of this permit. However, the lack of success so far has adversely affected what we can offer prospects.

We still have Lot 2 in the Patriot Centre available and we're hopeful of drawing additional interest there. It's a 20-acre site that's graded and ready to go.

We also are in the midst of planning for a new shell building on Lot 8 in the Patriot Centre. Thanks to the Board's leadership and our cooperative effort with the Economic Development Corporation and the City of Martinsville, we are in the process of solidifying plans and a path forward for that 75,000-square foot building. With fingers crossed we are hopeful that the building could be finished by the end of the calendar year.

We also made progress on the Philpott Marina project, with the Board awarding contracts on the project at its March 26 meeting. We are cautiously optimistic that the marina will be open this summer. The boat slips and the group campground will be very well received by our citizens and our visitors from neighboring localities.

Before delving into the rest of our front-burner issues and the details of the proposed FY 2014 budget, it's always a good idea to look back on our successes and challenges in the current year.

FY 2012-13 Highlights

The Board historically names economic development and job creation as points of emphasis each year. It's really what drives the bus on all other County items. Since we presented the FY 2012-13 Budget, the following economic development announcements were made:

- Tile Shop \$4 million expansion
- Northwest TrueValue \$1.5 million /12 jobs
- Drake Extrusion \$3 million/25 jobs
- Commonwealth Laminating \$5.45 million/60 jobs
- AirCare Air Methods air ambulance and staff
- RTI Production begins \$135 million/27 employees
- Taxing Authority Consulting 17 jobs

As you know, Commonwealth Laminating's expansion came after it purchased the shell building in the Patriot Centre from Henry County. As we saw on our tour of the facility in February, Commonwealth Laminating is the prototypical company that we need to pursue – advanced manufacturing, significant market-place niche, with an innovative leadership team dedicated to working and succeeding here.

A new part of our economic development effort, through the EDC and at the urging of Supervisor Debra Buchanan, is the retail component. Staff is pleased with the plan proposed by EDC President Mark Heath and we look forward to working with Mark and his staff on this initiative.

Other FY '13 highlights:

- Significant progress is being made on the new NCI building on the Baldwin Block in Uptown Martinsville. Infrastructure work has begun, and the facility has the potential to positively impact our economy and educational levels. NCI Executive Director William Wampler has been a true blessing to our community. Staff also is impressed with Dr. Angeline Godwin, the new leader at Patrick Henry Community College. Good things are happening with those institutions, and their willingness to partner with each other and other local entities bodes well for everyone.

- Our supplemental EMS program continues to pay dividends. We added a second crew during the daytime, stationed primarily at Bassett Rescue Squad. We also received the report from the Virginia Department of Fire Programs that took an all-encompassing look at our EMS and fire systems. Staff addresses some of the suggestions later in this document.
- We placed increased emphasis on our community appearance/litter issues by strengthening our litter ordinance and bumping punishment fines from \$250 to \$2,500, with the possibility of up to one year in jail. We also worked with the Sheriff's Office on installing cameras at hot spots.
- The inmate litter programs picked up 7,236 bags of garbage from roadways in 2012. It's great that they could do so; it's very sad that they have to do so.
- We partnered with the school system and the Dan River Basin Association on an anti-litter art contest in our schools. The winning project is now displayed on the side of one of our refuse trucks.
- The South Street Housing Rehabilitation Project is well into Phase I and planning has begun for Phase II. This project will significantly improve the quality of life and the community appearance in the South Bassett area.
- Our school system continued to reach remarkable heights. For instance:
 - All schools are fully accredited
 - Nearly half of our teachers have advanced degrees
 - The HCPS student/computer ratio is 2:1 - the state requirement is 5:1
 - The school division has the largest iPad initiative in the Commonwealth with over 4,000 iPads in use by students at all grade levels
 - Five schools - Drewry Mason, Mt. Olivet, Rich Acres, Sanville, and Stanleytown elementary schools - received 2012 Virginia Index of Performance Awards.
 - Rich Acres Elementary was named a 2013 Title I Distinguished School, one of only 98 schools in Virginia to receive this recognition.
- The 9-1-1 Communications Center, jointly funded by Henry County and the City of Martinsville, implemented the Emergency Medical Dispatch (EMD) program to assist EMS agencies and the public with prioritizing emergency responses. While this effort greatly increased our dispatchers' work load, they readily embraced the new initiative that is proving to save lives.
- The Board's alternative Route for Interstate 73 received a "Finding of No Significant Impact" from the U.S. Department of Transportation's Federal Highway Administration. That means the final environmental hurdle for the adjusted route was cleared. The Board also endorsed the concept of beginning construction on the portion of I-73 that would connect the Patriot Centre with the U.S. 58/220 Bypass.
- Henry County played host to the National Guard FLW College Fishing Tournament at Philpott Lake and received rave reviews for our efforts. We also played a significant role in the creation of the Textile Heritage Trail, a spur of the Fieldale Trail.
- Two departments – Parks and Recreation and Public Safety – applied for and received "Pick Up The Pace" grants from the Harvest Foundation. These \$10,000 grants will assist P&R with an access road near the Smith River

Sports Complex and will help Public Safety with a communications plan to educate the public on what to do during the first 72 hours of a natural catastrophe.

- We assisted Horsepasture Fire Department with the purchase of a Quick Attack Pumper. This will improve their response to motor vehicle crashes and small fires and is less expensive to operate.
- Matt Tatum, Deputy Director of Public Safety, was elected as President of the Virginia Association of Governmental EMS Administrators (VAGEMSA).
- Dale Wagoner, currently our Deputy County Administrator and formerly our Public Safety Director, received the Governor's Award for Excellence in EMS.
- With funding from a Department of Forestry grant, the Planning Department is collaborating with Gateway Streetscape to develop an Open-Space Master Plan that will provide for sponsor gardens at highly visible spaces along VDOT right-of-ways.
- The Board's two community service awards went to deserving recipients. W.C. Fowlkes and Herbert S. Gibbs shared the Outstanding Military Veteran Award and Bea Bullard won the Jack Dalton Community Service Award.
- Henry County can claim its first four-star general. General Dennis Via, a graduate of the former Carver High School, received that designation last year and the Board recognized that achievement during his visit to the area last fall.
- The Board agreed to change the holiday schedule for County employees to mirror that of the Commonwealth of Virginia. This move is in place and will help eliminate any confusion about which offices are open on specific holidays.
- The Piedmont Area Regional Transit (PART) bus system continues to grow. In February the system set a monthly ridership high of 2,619 riders, and averaged 110.66 riders per day for the month compared to an average daily total of 88.83 riders in February 2012. We've budgeted \$31,481 for the County's share of operations in the next fiscal year, which is up about \$1,000 over the actual budget for FY '13.
- The annual "Smith River Fest" continues to grow. We had a record crowd of more than 1,500 last August.

Reassessment Effect

The County's assessment cycle hit in 2012, with new assessments in place effective January 1, 2013. Again, we were on target in the FY 2012-13 Budget Narrative:

"Management expects the trends of other communities to continue, which means a decline in property values is likely. That means less real estate tax revenue for the locality, unless the Board adjusts the tax rates to remain revenue neutral."

Property values went down 4.86%, matching the trend we predicted in last year's budget narrative. According to the Commissioner of the Revenue's office, which is in charge of property assessment, real estate tax revenue went from \$13,843,323 to \$13,170,877 after the latest assessments. That's a decline of \$672,446 in revenue for Henry County.

Given this information, the Board has two factors to consider as it moves forward – the assessed values of the property and the rate at which that property is taxed. The assessed values have been established; now it's up to the Board to set the tax rate on those assessments.

Staff understands this is not an easy task. Staff understands that our citizens need every cent they can get for their own pocketbooks. Yet staff believes that adjusting the rate to make tax revenues virtually equal to where they've been for the past eight years is good policy and absolutely necessary.

The concept of "revenue neutral" may need some explaining. It means that the Board will set the rate at a level so that when it's applied to the assessment total, Henry County essentially receives the same tax revenue. **It also means that the average County property owner will pay the same amount he or she has paid for the past eight years.** That's because the Board reduced the tax rate from 54 cents/\$100 of value to 46 cents/\$100 of value for the 2008 reassessment, which kept the average taxpayers' bill where it had been since 2004.

Staff has spent significant time on this issue. We constantly checked and re-checked numbers to ensure that where we recommended the rate to be is where everyone needs it to be. We want to provide the level of services our citizens deserve without reaching too deeply into their pockets. Staff knows the Board wants the same thing.

Staff also was concerned, as surely the Board is, that we avoid any perception of a "tax increase." The Commonwealth of Virginia says that if a tax assessment or rate adjustment results in less than a 1% growth in revenue over the previous year, there is no tax increase. What we are recommending is short of the 1% revenue growth and therefore is not a tax increase.

Staff feels the way to proceed is as follows:

- We recommend equalizing the tax rate at 48.8 cents per \$100 of assessed value. The current rate is 46 cents per \$100.
- Setting the rate at 48.8 cents would create additional revenue over FY 2013 of approximately \$129,259. This additional revenue would allow us to do some of the things outlined in detail below.
- Once again, this action allows us to avoid a tax increase and work essentially with the same revenue we've had the past 12 months.

The proposed FY 2014 Budget as outlined below is built on these three bullet points. Any change to this budget certainly is the Board's right – once presented by staff, it becomes the Board's budget.

But please know that it would be staff's belief that any significant changes should require a "dollar in/dollar out" approach. In other words, if a dollar is added for a project, a dollar should be taken from another project and not from the fund balance.

Drawing money from your unencumbered general fund for operational expenditures is like drawing out of your savings account to pay your daily expenses – eventually you will feel the pain.

Proposed FY 2013-14 County Budget

The proposed FY 2013-2014 Henry County Budget totals \$115,656,057, which is down about 0.5% from last year's proposed budget of \$116,201,474. This includes an allocation of \$16,577,895 for the Henry County school budget, which is equal to the amount the school system received last year but \$266,343 less than requested this year.

If the Board wants to entertain setting a higher tax rate, the additional revenue could be used to close this gap.

The proposed budget includes a 1% raise for employees effective July 1 to comply with the General Assembly edict last year that they pay toward their Virginia Retirement System accounts.

The proposed budget also includes a 3% raise effective August 1 to match what the General Assembly approved for state and Constitutional Offices. As the administrative staff has repeatedly expressed to the Board, it's inherently unfair to our blended employee base that two folks doing essentially the same job could be paid differently just because of how they are classified.

We also are aware that the School Board is not recommending raises for its employees this year. However, don't forget that the School Board awarded 3%-plus-1-step raises to its employees in FY 2012 and the County did not do the same for our employees. In fact this would be County employees' first true pay raise since July 1, 2008.

Under ideal circumstances the school system's employees and our employees would be on the same cycle. Whether that happens anytime soon is purely conjecture.

By implementing these raises the Board can get our staff virtually even with their FY '12 take-home pay, which has declined since then because of the VRS changes and the payroll tax increases.

While management urges all citizens to fully read the budget, we understand that it's more than 200 pages and can be somewhat dry in spots. Therefore we will highlight some items for consideration in FY '14:

- Discussions with Sheriff Lane Perry and School Superintendent Dr. Jared Cotton have been ongoing since the Newtown, CT tragedy earlier this year. Our middle and high schools already are covered by School Resource Officers, and staff agreed with Sheriff Perry and Dr. Cotton that adding three more SROs to rotate among the County's 10 elementary schools would be prudent. These positions and their incidentals are included in the School Board and Sheriff's Office budgets as currently proposed.
- Two new positions in the 9-1-1 Communications Center are recommended. As the Board heard earlier this year, the call volume in the 9-1-1 Center is twice what a similar-sized facility should handle, and the staff also embraced the Emergency Medical Dispatch program this year and added that duty to their plates. The cost of these positions is shared roughly two-thirds/one-third with the City of Martinsville, and we recommend this item be re-evaluated if the City decides not to include funding for its share in the FY '14 City budget.
- A new position in the Clerk of Court's office also is recommended. The position would be shared with the Circuit Court office and would help alleviate

workloads that are significant in both offices but not to the level yet of needing a full-time person in both offices. The majority of funding for this position would come through reimbursements from the Commonwealth for specific work done by the new employee.

- The administrative staff also recommends converting one part-time position in the Parks and Recreation office to a full-time position. This position has essentially been a full-time position for years but has not been classified as such.
- Management is recommending an allocation of \$95,000 to the Ridgeway Rescue Squad for its building issues even though this would be outside the parameters previously used by the Board. This was the recommended course of the Rescue Squad Association. Management also is recommending the requested allocation of \$175,000 to the Patrick-Henry Volunteer Fire Department for capital needs, as requested by the Fire Association. However, management considers it essential that the committee formed as a result of the EMS and Fire Study be charged with developing a plan regarding future allocations to EMS and fire departments. If the expenditure is outside the usual parameters, or if a designated squad has no pressing need for new equipment, then the County isn't meeting its obligation by just handing the money over out of habit.
- Management recommends the Board's contingency fund remain at \$150,000. This would include \$50,000 fuel contingency for all County departments.

Projected Revenues and Expenditures Details

Other highlights of anticipated revenue and expenditure items for FY '14 include:

Revenue

- Local sales tax is up 1.8%
- Utility tax is down 2.4%
- Revenue from decal sales is down 3.2%
- Food and beverage tax is up 3%
- Transient Occupancy tax, i.e. the hotel tax, is up 2.3%
- County fines are up 35.1%
- Courthouse maintenance fees are up 11.8%
- Courthouse security fees are up 22.6%
- Bank interest is up 11.1% because we have more money in our accounts
- Rental property income is up 15.1% due primarily to Deputy County Administrator Dale Wagoner's work on securing and improving vendor contracts on using our cell tower sites
- Sales of recyclables are down 24.4% because of lagging prices
- EMS fees are expected to be level
- Mobile home title revenue is down 35.7%
- A new revenue source is being implemented with the Treasurer Administrative Fee on collections. We have budgeted \$15,000 in revenue,

which will be gained through fees placed on citizens as part of the collection effort

- State categorical aid is up 10.4% due to the elimination of the “Reduction in Aid to Localities” plus the Commonwealth’s funding of its share of the aforementioned 3% raise

Expenditures

- Outside of the school system budget, overall expenses are down 2.1%
- Health care costs are up 10%. Administration recommends that we continue to pay 100% of the employee coverage, but are increasingly concerned with how much longer we can afford to do so. As discussed in our joint meeting with the School Board on February 26, staff will meet with Dr. Cotton and his staff and move forward with consideration for changing to self-insured status next year.
- As you know, last year the Board reduced the budget for the Blue Ridge Library System after the Bassett Historical Center withdrew from the organization and went out on its own. At the time the Board said it would consider funding for the Historical Center if and when it requested funding and complied with all the requirements of outside agencies. It has done so, and staff is recommending an allocation of \$50,000 for the Historical Center.
- Spending in the Clerk of Circuit Court cost center is up 8.3% primarily because of the addition of the new shared position.
- The Other Fire and Rescue Services cost center is up 8.9% because of the increase in the County’s contribution to the designated rescue squad this year over last year.
- The Code Enforcement line item is up 23% because of the addition of a new staff member last year: the costs are fully felt in this year’s budget.
- Maintenance costs are up in many cost centers because of aging facilities and uncertain energy costs. One significant increase is in the Administration Building cost center, where repairs to our leaky roof are budgeted at \$75,000.

Amendments to the FY 2012-13 Budget

Our staff continues to do a tremendous job in managing the County’s money and should be commended. There are some unspent funds in the current year budget, and in the past we have used this money for capital and operational items to keep those items out of the next year’s budget.

Staff recommends the following items be funded from the current-year budget:

- Matching a COPS Hiring Grant which the County accepted three years ago with the understanding that the County would pay for a fourth year, \$180,000
- Replacement vehicle for the Fire Marshal’s office, \$40,000
- Replacement vehicle for Assessor’s office, \$24,362
- Replacement backhoe trailer for Parks and Recreation, \$18,000
- Two additional in-car video cameras for patrol cars, \$11,400
- Replacement refrigerator for the jail, \$5,000
- Training and travel for Planning and Zoning department for additional certification classes, \$4,500

- Items for upgraded interrogation room, \$2,800
- Replacement computer for the jail, \$1,000
- Replacement chairs in the jail's control room, \$1,000

Capital Improvement Projects

Capital expenditures recommended for inclusion in the FY 2014 Budget include:

- Replacement of 11 patrol cars, Sheriff's Office, \$374,000
- Replacement fire truck, Patrick Henry Volunteer Fire Department, \$175,000
- Funding for the Ridgeway Rescue Squad's building issues, \$95,000
- Playground equipment for the Fieldale Park, Parks and Recreation, \$45,000
- Replacement vehicle, Parks and Recreation, \$37,000
- Matching grant funds for additional EKG monitors/defibrillators, Public Safety, \$30,000
- Replacement scoreboards for Jordan Creek Park, Parks and Recreation, \$30,000
- Replacement vehicle for Social Services, \$28,000
- Replacement desktop computers, Information Systems, \$18,000

Should the Board choose to reduce the suggested equalization of the real estate rate or give additional money to the school system/outside agencies, staff recommends that any impact be addressed by cutting from this list of capital projects first, even though each is needed.

Outside Agencies

Nearly all currently funded outside agencies are recommended to receive level funding or their requested funding from Henry County. The one exception is the Blue Ridge Regional Library, which was originally budgeted to receive \$786,574 last year before its allocation was reduced to \$706,264 because of the Bassett Historical Center's separation from that cost center.

As indicated above, staff is recommending the inclusion of the Bassett Historical Center as a stand-alone outside agency this year with an allocation of \$50,000.

Gateway Streetscape is budgeted to receive Litter Grant funding from the Commonwealth of Virginia that matches what it actually received in the current year. At first glance it appears to be a bump over last year's budget, but that's based on the proposed budget instead of the actual budget.

A document listing all outside agencies and their funding levels is included later in this document.

Goals and Objectives

The Board of Supervisors annually evaluates its Goals and Objectives at its Planning Retreat in February. At this year's meeting the Board produced the following list of priorities:

- Economic Growth
 - Commonwealth Crossing
 - Development of Lot 2 at the Patriot Centre

- Construction of the shell building on Lot 8 at the Patriot Centre
 - Eco-tourism
 - Retail Development
- Raise Education Levels
 - Collinsville Primary and John Redd Smith Elementary Schools/facilities
 - Support New College Institute
 - Support Patrick Henry Community College
 - Support the “New-Tech” concept at Magna Vista
- Public Safety
 - Establish framework for fire division and additional authority for the Department of Public Safety
 - Explore possibilities for high school fire and EMS programs
 - Look for economical solutions to increased jail overcrowding
 - School security, including school resource officers and plant changes
- Community Appearance
 - Address litter issues
 - Look for ways to improve community appearance

As you know, we are already addressing several of these items. Staff will continue to monitor these issues and the other items.

Looking to the Future

We face many issues as we move forward, and several of those issues have been covered already. However, there are three others that should be on the front burner.

The possibility of reversion by the City of Martinsville continues to percolate. Staff will monitor this item and be prepared to deal with it if needed.

Staff believes we should move forward with some version of a Capital Improvement Fund infused and used by Henry County and the School Board. As we all know from our visit to John Redd Smith Elementary, our school system has many facility issues that need to be addressed sooner than later. We have deferred many of these responsibilities for many years, and ultimately we have to pay that bill.

Staff also thinks it is imperative that we somehow address spiraling health-care costs. As mentioned in the joint budget meeting with the School Board on February 26, we intend to meet with the School Board staff in the near future to delve into self-insurance and whether it could be the way to go.

Of course, “the way to go” doesn’t always turn out to be the right road unless we plan, execute, adjust, and adapt. That requires vision. This means we need a little Yogi Berra, “You’ve got to be careful if you don’t know where you’re going, because you might not get there.”

Mr. Hall said the budget will be available on the County website and also at all four branches of the Blue Ridge Regional Library. Mr. Hall reminded the Board of the budget work session scheduled on April 4, 2013 at 5:00 pm in the Fourth Floor

Conference Room. Mr. Hall requested that the Board review the budget and on Thursday, staff will go through each category and answer any questions.

Advertise FY '13-'14 Budget

Following the presentation, Mr. Vaughn moved that the Board advertise the FY 2013-'14 Budget on Sunday, April 7, 2013, for a scheduled public hearing on April 15, 2013, seconded by Ms. Slaughter and carried 6 to 0.

There being no further business to discuss Mr. Slaughter moved at 5:40 pm that the Board continue the meeting to April 4, 2013 at 5:00 pm, second by Ms. Buchanan and unanimously carried.