

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

July 23, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on July 23, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, Joe Bryant and H.G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Lt. Eric Hairston and Deputy John Accord of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin, Ron Morris of B99, and Charles Roark of Cable 18.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Vaughn gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

RECOGNITION OF BOY SCOUT

Mr. Adams recognized Zachary Margrave of Troop 168 in Ridgeway who was attending the meeting as part of his citizenship in the community merit badge requirements.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- June 25, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

CONSIDERATION OF RESOLUTION RECOGNIZING MRS. GRACIE AGNEW AS VIRGINIA'S HIGH SCHOOL PRINCIPAL OF THE YEAR

Mr. Kendall read aloud a resolution recognizing Mrs. Gracie Agnew who was recently named the 2013 Outstanding High School Principal of Virginia by the Virginia Association of Secondary School Principals. Mrs. Agnew has served as principal of Magna Vista High School since 2006. Mr. Kendall moved the Board adopt the resolution as presented, seconded by Mr. Bryant and unanimously carried.

CONSIDERATION OF REQUEST FROM THE FIELDALE SANITARY DISTRICT

Mr. Hall stated the Fieldale Sanitary District Board is asking the Board to accept as a gift any and all of their funds currently held or any funds that they may receive in the future with the restriction that all such funds, including interest and accruals, can only be used for the benefit of the Fieldale community. Mr. Hall said in June, the Auditor of Public Accounts (APA) notified the Fieldale Sanitary District that in order to be in compliance with the Code of Virginia, the District Board would have to obtain an independent audit of their accounts annually. Subsequently, APA recommended that the Fieldale Sanitary District gift the funds to the County to avoid the requirement of an annual audit.

Mr. Hall said Henry County has served as the fiscal agent for the Fieldale Sanitary District since January 1, 2011. Mr. Tommy Eggleston, Chairman of the Fieldale Sanitary District, was present to answer any questions.

Ms. Buchanan made a motion the Board accept the funds with the restrictions as requested by the Fieldale Sanitary District, retroactive to July 1, 2013, seconded by Mr. Slaughter and carried 6 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.63% of 2012 personal property taxes have been collected; 92.90% of 2012 real estate taxes; and since January 1, TACS collected approximately \$332,367. In addition, Mr. Grindstaff said there are 255 in-house accounts and 13 VRW stops collected in July.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath said the EDC is working with a total of 12 active projects.

CONSIDERATION OF PROCLAMATION ESTABLISHING AUGUST 3 - 10, 2013 AS "SMITH RIVER WEEK" IN HENRY COUNTY

Ms. Buchanan read aloud a proclamation declaring August 3 – 10, 2013 as Smith River Week which kicks off with the annual Smith River clean up and ends with the Smith River Fest. Ms. Buchanan made a motion the Board adopt the proclamation as presented, seconded by Mr. Bryant and carried 6 to 0.

CONSIDERATION OF ORDINANCE RE: EXPENSES RELATED TO ILLICIT METHAMPHETAMINE OPERATIONS - COUNTY ATTORNEY

In response to Sheriff Perry's concern about recovering costs for the clean-up of illicit methamphetamine operations, County Attorney George Lyle reviewed the Code of Virginia and suggested appropriate language for a local ordinance. Mr. Lyle said a public hearing is required if the Board wishes to move forward with the ordinance.

Mr. Vaughn moved the Board set a public hearing for August 27, 2013 to consider the proposed ordinance, seconded by Mr. Slaughter and unanimously carried.

CONSIDERATION OF ORDINANCE RE: EXPENSES RELATED TO HOAX TERRORISM THREATS - COUNTY ATTORNEY

Mr. Lyle said while researching reimbursement for methamphetamine lab clean-up costs, it was discovered that costs for responding to hoax terrorism threats can also be recovered as part of the criminal proceeding. Mr. Lyle drafted a local ordinance for the Board's review. Mr. Lyle said a public hearing must be set and advertised should the Board desire to move forward with the ordinance.

Ms. Buchanan made a motion the Board set a public hearing for the August 27 meeting, seconded by Mr. Bryant and carried 6 to 0.

CONSIDERATION OF ORDINANCE RE: EXPENSES RELATED TO DRUNKEN DRIVING ACCIDENTS - COUNTY ATTORNEY

Mr. Lyle said the Commonwealth Attorney's Office recently requested adoption of an ordinance that will allow for some of the costs associated with responding to drunken driving accidents to be recovered from those convicted of driving under the influence or related offenses. Mr. Lyle reviewed this section of the Code of Virginia and suggested appropriate language for a local ordinance which will require a public hearing.

Mr. Bryant moved the Board set a public hearing for August 27 to consider the proposed ordinance, seconded by Mr. Slaughter and unanimously carried.

AWARD OF CONTRACT AND ADDITIONAL APPROPRIATION RE: GRANT FUNDS – DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said Public Safety has been awarded a grant from the Virginia Office of EMS, Rescue Squad Assistance Fund (RSAF) in the amount of \$147,429.89 and a grant from the United Way of Henry County and Martinsville in the amount of

\$11,787.06. Mr. Hall said the grants will be used to purchase five multi-function cardiac monitors for use by the County supplemental EMS staff and 21 mobile computers for use on ambulances by the supplemental staff and the volunteer rescue squads. The RSAF grant requires a 20% local match which was included in the FY'14 capital improvements budget.

Mr. Hall said Rodney Howell is asking the Board to appropriate both grants and award contracts to Physio-Control, Inc. in the amount of \$145,310.97 for the purchase of the cardiac monitors and to Dell, Inc. in the amount of \$38,640.00 for the purchase of mobile computers.

Mr. Kendall made a motion the Board approve the appropriation of the grants and award contracts to Physio-Control, Inc. and Dell, Inc. as outlined, seconded by Ms. Buchanan and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: FIRE PROGRAMS AID TO LOCALITIES – PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to appropriate \$23,830 from the Virginia Department of Fire Programs “Aid to Localities” Fund. Mr. Howell indicates the money must be used to pay for training, construction of training centers, firefighting equipment and protective clothing. Mr. Hall said in the past, the funds have been divided equally among the eight volunteer fire departments which would result in an allocation of \$2,978.75 to each department.

Mr. Slaughter moved the Board appropriate the fire program funds equally to each volunteer fire department, seconded by Ms. Buchanan and unanimously carried.

AWARD OF CONTRACT AND ADDITIONAL APPROPRIATION RE: COMPUTER HARDWARE/SOFTWARE – INFORMATION SERVICES DEPARTMENT

Mr. Hall said Christian Youngblood is recommending a modification to our current financial management system that will result in significant savings over the next several years. Mr. Hall said by installing a new server and software, the County will pay less for hosting and maintenance services and it will provide a higher level of reliability to the County’s financial system. Mr. Hall said the upfront cost of the project is \$51,923.00 of which \$25,967.00 will be needed from the general fund balance. However, these funds will be returned to the fund balance once the savings are realized.

Mr. Hall said Mr. Youngblood is also requesting the Board to award a contract to Dell, Inc. in the amount of \$31,141.27 for the necessary hardware and software to implement this change.

Mr. Kendall made a motion the Board approve the additional appropriation as outlined, including \$25,967.00 from the general fund balance and award the contract to Dell, Inc., seconded by Mr. Bryant and carried 6 to 0.

CHANGE ORDER APPROVAL RE: JAYCEE PARK TENNIS COURTS – PARKS AND RECREATION DEPARTMENT

Mr. Hall said Roger Adams is requesting Board approval of a change order in the amount of \$13,410.00 related to the re-surfacing of the tennis courts at Jaycee Park. Mr. Hall said additional surface cracks developed between the time of the original price quote and when the project started in June. Mr. Hall said funds were included in the FY '13 capital improvements budget and no additional appropriation is being requested, but since the change order exceeds \$10,000.00, it requires Board approval.

Mr. Bryant moved the Board approve the change order as outlined, seconded by Mr. Kendall and unanimously carried.

AWARD OF CONTRACT RE: PRINTING AND MAILING OF BILLS AND NOTICES – COUNTY TREASURER AND THE COMMISSIONER OF THE REVENUE

Mr. Hall said the Treasurer's Office and the Commissioner of the Revenue use Pro Forma Total Print Solutions of High Point, NC for the printing of the County's forms for personal property, real estate and decal bills. The total value of the contract is approximately \$45,000.00.

Mr. Vaughn made a motion the Board award a contract, not to exceed \$45,000, to Pro Forma Total Print Solutions, seconded by Mr. Slaughter and carried 6 to 0.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Vaughn provided an update on remediation repairs at the Ridgeway Rescue Squad and conveyed the squad's appreciation of the Board's support.

Mr. Slaughter extended an open invitation to the dedication ceremony for the South Street Infrastructure Improvement to be held July 31 at 9:30 am at the corner of Fairystone Park Highway and South Street.

Mr. Adams noted the new handicap accessible doors recently installed at the Administration Building.

Mr. Hall said in reference to the South Street project, staff recently received confirmation from CDBG that we would receive \$493,000 in addition to the \$500,000 already allocated to Phase 2 of the project.

Mr. Hall informed the Board that Rep. Morgan Griffith is hosting a lunch for elected officials from Henry and Patrick counties and the City of Martinsville. Mr. Hall said it is scheduled for August 9 at noon at the Dutch Inn and anyone wishing to attend needs to let him know.

Parker Gunn, NCI intern, presented a video he recently produced about the County EMS system and projects implemented over the past year. Mr. Hall said one of Parker's assignments was to make the County more "social media" friendly so Parker created a YouTube channel for the County's website. The videos will showcase our community and accomplishments. Mr. Hall commended Parker for his work this summer. Mr. Lyle added that he hoped the County would participate with the NCI intern program again.

Mr. Adams asked Mr. Wagoner to report on the recent event sponsored by Henry County employees. Mr. Wagoner said Henry County employees, headed by the

Employee Activities Committee (EAC), held a fundraising event for the Benny Summerlin Memorial Scholarship Fund. Mr. Wagoner said the event consisted of a silent auction and dunking booth and raised over \$5,000 for the scholarship fund.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:11 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Roanoke River Basin Association and Fieldale Sanitary District Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:06 p.m. on a motion by Mr. Bryant, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Vaughn, Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Roanoke River Basin Association – Ms. Buchanan moved the Board reappoint Mike Ward to a one-year term ending August 31, 2014, seconded by Mr. Slaughter and unanimously carried.

Mr. Adams recessed at 5:07 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

- Mr. Bryant requested Ms. Hughes to follow-up on Tanglewood Drive issues.
- Ms. Hughes reported that the bridge on College Drive is scheduled to be replaced next year and will be closed for approximately six weeks at that time.
- Mr. Bryant inquired about the Virginia Avenue Enhancement project. Ms. Hughes said Mr. Lee Clark is working on obtaining the easements needed from the bridge at Reed Creek to Kings Mountain Road.
- Mr. Slaughter asked about the traffic signal at Route 220 and Koehler Road. Mr. Slaughter also requested Ms. Hughes to follow-up on Route 220 and Commonwealth Blvd., in reference to closing the road apron at the vacant lot so vehicles cannot turn from Route 220.
- Ms. Hughes said the line painting Ms. Buchanan inquired about will hopefully be done in the next month or so.

ADOPTION OF 2013-2019 SIX-YEAR SECONDARY ROAD PLAN

Ms. Hughes reviewed the proposed Six-Year Secondary Road Plan for Henry County for 2013-2019. Ms. Hughes said comments from the public hearing were also included for review as well as requests from the Board for reconstruction of Route 647 Mountain Valley Road, improvements to the intersection of Routes 609 and 683 in Rangeley, and improvements to Route 687 Soapstone Road. Ms. Hughes said there were several citizen comments requesting safety improvements at the intersection of Routes 655 and 657 at Green Hill Drive.

Ms. Hughes said the only project she added to the Six-Year Plan is safety improvements for the intersection at Green Hill Drive. Ms. Hughes estimated the cost of the project at \$70,000 and said there should be enough funding remaining from Route 687 and Route 650 projects.

Mr. Kendall moved the Board adopt the 2013-2019 Six-Year Secondary Road Plan as presented, seconded by Mr. Slaughter and carried 6 to 0.

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:14 pm, seconded by Mr. Slaughter and carried 6 to 0.