

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

April 22, 2014 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on April 22, 2014, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman H.G. Vaughn, Debra Buchanan, Jim Adams, Milton Kendall, and Joe Bryant. Vice-Chairman Tommy Slaughter was absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; George Lyle, County Attorney; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources.

Lt. Troy Easter and Deputy Mike Hooper of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Adams gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Vaughn called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

Mr. Vaughn introduced Sam Louis Taylor with Senator Mark Warner's office. Mr. Taylor said he serves as Outreach Representative for the Henry County area and just wanted to take this opportunity to introduce himself to the Board and staff.

INTRODUCTION OF PUBLIC SAFETY EMPLOYEES

Public Safety Director Rodney Howell introduced new personnel recently hired as part of the SAFER grant: Mark LaPrade, Alan Nunn, Corey Haynes, Adam Martin, Scotty Cassell, Tom Beer, and Volunteer Coordinator Kenny Shumate. Mr. Howell said 13 new positions were added after the County received the grant from FEMA. Mr. Howell said the new staff members were hired on three criteria: the quality of their character, their firefighting experience and their EMS certification. Mr. Howell said he was very proud of who they hired, their ability, and especially, their motivation and commitment to the community and the people they serve.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File

- March 25, 2014
- April 2, 2014
- April 3, 2014
- April 14, 2014

Approval of Accounts Payable

Copy included in Board's File

Proclamation Declaring May 2, 2014 as "Volunteer Fire & EMS Appreciation Day" in Henry County

Copy included in Board's File

Mr. Adams moved the Items of Consent be adopted, seconded by Mr. Bryant. The motion carried 5 to 0.

ADOPTION OF THE FY 2014-15 HENRY COUNTY BUDGET

Tax Rates

On a motion by Mr. Adams and seconded by Mr. Kendall, the Board unanimously adopted the following tax rates for FY '15:

- Real Estate - \$.488 per \$100 assessed value
- Personal Property and Machinery and Tools - \$1.48 per \$100 of assessed value for personal property, including motor vehicles, and \$1.48 per \$100 of assessed value for machinery and tools/business equipment.
- Personal Property Tax Relief - The effective reimbursement rate for the Personal Property Tax Relief Act on a qualifying vehicle is 47.1 percent.

School Budget

Mr. Kendall moved that the Board adopt the proposed budget for school expenditures for FY 2015 by category as summarized in Exhibits A and B, subject to the state, federal, and local funds becoming available as estimated, seconded by Mr. Bryant and unanimously carried.

Total Budget

Mr. Bryant moved that the Board adopt the proposed FY 2015 Budget for fiscal planning purposes as summarized in Exhibits A and B, seconded by Ms. Buchanan and carried 5 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 92.97% of 2013 personal property taxes have been collected; 90.64% of 2013 real estate taxes; and since January 1, TACS collected approximately \$121,601. In addition, Mr. Grindstaff said 14 VRW stops were collected in March and three collected in April.

Ms. Buchanan requested that Mr. Grindstaff email the Board a list of restaurants that are behind on meals tax, along with a list of residents who are delinquent on personal property or real estate taxes. Mr. Grindstaff said he would provide those documents before the May meeting.

Mr. Bryant asked what could be done about unkempt properties that have been abandoned by their owners. Mr. Grindstaff said when a property is in arrears on taxes, his office notifies all lien holders. If a mortgage company owns the abandoned house, it may step in and pay the taxes or begin foreclosure proceedings. However, Mr. Grindstaff said due to the extensive legal procedures required before the county can offer an abandoned property at a tax sale, it sometimes can be several years before the county legally can attempt to sell an abandoned house.

County Attorney George Lyle added that residents who are concerned about a neighboring abandoned house can take the neighbor to court or contact the bank that owns the house to request action.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – PARKS AND RECREATION DEPARTMENT

Mr. Hall said Roger Adams is requesting that the Board award a contract for a Ford F250 truck to Colonial Ford and Truck Sales of Richmond, VA in the amount of \$26,586.81. Mr. Hall said funding for this vehicle was appropriated by the Board on April 3, 2014.

On a motion by Mr. Adams and seconded by Ms. Buchanan, the Board unanimously approved the award of contract as outlined.

ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – BUILDING INSPECTION

Mr. Hall said Lee Clark is asking the Board to award a contract for a 2014 Ford Explorer to Sheehy Ford of Richmond in the amount of \$24,993.80. Mr. Clark is also asking the Board to approve a transfer of \$994 to cover the total cost of the vehicle. Mr. Hall said primary funding for this vehicle was appropriated by the Board on April 3, 2014.

On a motion by Mr. Kendall and seconded by Mr. Bryant, the Board unanimously approved the additional appropriation and award of contract as outlined.

ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to appropriate funds in the amount of \$27,121 received from insurance proceeds to allow him to purchase a new patrol vehicle. Additionally, Sheriff Perry is asking the Board to award a contract for the new Ford Police Interceptor vehicle to Sheehy Ford of Richmond in the amount of \$27,121.

On a motion by Mr. Bryant and seconded by Ms. Buchanan, the Board unanimously approved the additional appropriation and award of contract as requested.

ADDITIONAL APPROPRIATION RE: STATE CRIMINAL ALIEN ASSISTANCE GRANT – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to appropriate a grant in the amount of \$5,832 from the State Criminal Alien Assistance Program (SCAAP). Mr. Hall said the grant will be used to improve the jail camera system and no local match is required.

On a motion by Mr. Kendall and seconded by Mr. Adams, the Board voted 5-0 to approve the additional appropriation.

ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE FUNDS – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to approve an additional appropriation of \$7,000 from the Asset Forfeiture funds for the purchase of equipment and a trailer necessary for cleanup of methamphetamine labs.

Mr. Bryant moved the Board approve the additional appropriation request, seconded by Mr. Kendall and unanimously carried.

ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE – COMMONWEALTH’S ATTORNEY’S OFFICE

Mr. Hall said Andrew Nester is asking the Board to approve an additional appropriation of \$1,200 from his asset forfeiture funds to cover travel expenses for the remainder of this fiscal year.

On a motion by Mr. Kendall and seconded by Ms. Buchanan, the Board unanimously approved the additional appropriation as outlined.

ACCEPTANCE AND ADDITIONAL APPROPRIATION RE: PLANNING GRANT – SMITH RIVER SMALL TOWNS COLLABORATIVE

Mr. Hall said the County is assisting the Smith River Small Towns Collaborative with a planning grant. In order for the Collaborative to access Community Development Planning Grant funds, the locality must apply for and administer the planning grant. The Virginia Department of Housing & Community Development (VDHCD) has agreed to provide \$35,000 to the County for this project contingent upon completion of required pre-contract activities. VDHCD is calling this the “15 Magical Miles Planning Grant” project. One of these required activities is the appropriation and adoption of the planning grant project and project budget.

On a motion by Mr. Bryant and seconded by Mr. Kendall, the Board unanimously approved the appropriation and adoption of the grant project and budget.

AWARD OF CONTRACT RE: CONSULTING SERVICES FOR THE 15 MAGICAL MILES PLANNING GRANT PROJECT - SMITH RIVER SMALL TOWNS COLLABORATIVE

Mr. Hall said as part of pre-contract activities for a planning grant award, the Smith River Small Towns Collaborative in partnership with the County would like to procure technical assistance from Hill Studio of Roanoke, VA. The contract for

services, in the amount of \$35,000 calls for the development of a master plan needed to move priorities previously identified forward into a plan of action. VDHCD has agreed to provide the County with planning grant funding for this project.

On a motion by Mr. Kendall and seconded by Ms. Buchanan, the Board voted unanimously to award a contract in the amount of \$35,000 to Hill Studio contingent upon receipt of the final planning grant funding award from VDHCD.

AWARD OF CONTRACTS RE: LINDEN ROAD HOUSING REHAB PROJECT – DEPARTMENT OF PLANNING, COMMUNITY DEVELOPMENT AND INSPECTIONS

Mr. Hall said the following low bids were received for properties in the Linden Road Housing Rehab Project and approved by the Linden Road Housing Rehab Board at its April meeting: Heritage Home Improvement of Danville, VA in the amount of \$25,750 for housing rehabilitation at 26 Highland Street; Heritage Home Improvement of Danville, VA in the amount of \$26,800 for housing rehabilitation at 38 Highland Street; Lester Mechanical Services of Martinsville, VA in the amount of \$67,220 for substantial reconstruction at 32 Elm Street; Lester Mechanical Services of Martinsville, VA in the amount of \$65,247 for substantial reconstruction at 2730 Fairystone Park Highway. Mr. Hall said funds for this project were previously appropriated from a Virginia Department Housing and Community Development grant.

On a motion by Ms. Buchanan and seconded by Mr. Adams, the Board unanimously approved the award of contracts for the Linden Road Rehab project as outlined.

AWARD OF CONTRACT RE: PERMIT COMPLIANCE SERVICES – COMMONWEALTH CROSSING BUSINESS CENTRE

Mr. Hall said Tim Pace is asking the Board to award a contract to Timmons Group of Richmond, Virginia in the amount of \$79,500 for permit compliance services at Commonwealth Crossing Business Centre (CCBC). Timmons Group is currently providing other environmental services to the County for CCBC and the Patriot Centre Industrial Park under a previously issued request for proposal. Mr. Hall said funding is included in the CCBC expenditure budget for FY '14.

On a motion by Mr. Bryant and seconded by Ms. Buchanan, the Board unanimously approved the award of contract to Timmons Group.

CHANGE ORDER RE: NATIONAL GUARD GRADING PROJECT – PATRIOT CENTRE INDUSTRIAL PARK

Mr. Hall said Tim Pace is asking the Board to approve a change order in an amount not to exceed \$35,000 to Wiley-Wilson for surveying and geotechnical services as it relates to the National Guard grading project at the Patriot Centre Industrial Park. Mr. Hall said funding for this expenditure is included in the current budget.

On a motion by Mr. Kendall and seconded by Mr. Bryant, the Board unanimously approved the change order as outlined.

AWARD OF CONTRACT RE: EROSION AND SEDIMENT CONTROL – PATRIOT CENTRE INDUSTRIAL PARK

Mr. Hall said Tim Pace is asking the Board to award a contract in the amount of \$168,807 to Blythe Development Company of Charlotte, NC for erosion and sediment control services at the Patriot Centre Industrial Park. Mr. Hall said the County is responsible for this portion of the National Guard grading project and funding is included in the current budget.

On a motion by Mr. Adams and seconded by Mr. Kendall, the Board unanimously approved an award of contract to Blythe Development.

ADDITIONAL APPROPRIATION RE: VARIOUS FUNDS – PATRIOT CENTRE INDUSTRIAL PARK

Mr. Hall said staff is asking the Board to approve an additional appropriation of \$124,000 from various revenue sources related to the Patriot Centre Industrial Park expansion project. The additional appropriation will cover expenses related to the National Guard project and place existing funds in the proper account.

On a motion by Ms. Buchanan and seconded by Mr. Adams, the Board unanimously voted to approve the additional appropriation of \$124,000.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan invited everyone to her community meeting on April 29 at 7 p.m. at the Horsepasture Ruritan Building.

Mr. Hall said marina access will be closed this week for paving. Mr. Hall also reminded the Board of the ribbon cuttings on April 29; the new Fieldale Park playground at 11 a.m. and the Philpott Marina at 2 p.m.

CLOSED MEETING

Mr. Adams moved that the Board go into a closed meeting at 3:42 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Parks and Recreation Board, Patrick Henry Community College Board, Henry-Martinsville Social Services Board, Piedmont Regional Community Services Board and Southern Area Agency on Aging Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 4:32 p.m. on a motion by Ms. Buchanan, seconded by Mr. Adams and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Vaughn.

Henry-Martinsville Social Services Board – On a motion by Ms. Buchanan and seconded by Mr. Kendall, the Board unanimously reappointed Willie Scales and Joan Blankenship to four-year terms ending May 31, 2018.

Patrick Henry Community College Board – On a motion by Mr. Kendall and seconded by Mr. Bryant, the Board unanimously appointed David Martin to fill an unexpired term ending June 30, 2016.

There being no further business, Mr. Vaughn recessed at 4:34 p.m. until the 6:00 p.m. evening meeting.

Mr. Vaughn called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

Bryan Hehl was present to address the Board concerning public access to the boat slips at the marina. Mr. Hehl requested that the Board consider keeping the gate locked at all times only allowing access to the boat slips by those who hold leases. Mr. Hehl said he had spoken with several other lessees who shared the same desire.

Mr. Hall said he has met with Mr. Hehl and has spoken with him and his mother concerning public access to the boat slips. Mr. Hall said Mr. Hehl is the only individual who has contacted him with a problem and he encouraged anyone who does have a problem to contact his office directly.

PUBLIC HEARING – SIX-YEAR SECONDARY ROAD PLAN, OPEN FORMAT, 6 P.M. TO 6:30 P.M. (MEETING ROOM #1 – RIGHT SIDE)

Mr. Vaughn said the joint public hearing by VDOT and the Board is in meeting room #1 from 6:00 p.m. to 6:30 p.m. and citizens can review and discuss the Six-Year Secondary Road Plan with VDOT officials.

Mr. Vaughn said the Board is not required to take any action at this meeting. Lisa Price Hughes will prepare minutes of the hearing, make any recommended changes to the list of projects, and submit the revised document to the Board for approval at its May 27 meeting.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes said the CTB will hold a public hearing to solicit public comments on the Secondary Roads Six-Year Plan on May 19 at 6 p.m. at Northside High School in Roanoke. Ms. Hughes said the draft plan is available online for review. Ms. Hughes said she did not see any additional funding for I73 or Route 58 but funding was still in place for the US 220 South safety project in Ridgeway. Ms. Hughes said the draft plan also shows two secondary projects, Routes 687 and 650 which were originally scheduled to

be advertised in December 2014. Ms. Hughes said the estimates have increased on both projects and while funding is still in the plan, it is spread out over a few years. Ms. Hughes said she is still hopeful to be able to move forward with at least one of the projects in December as originally planned.

Ms. Hughes discussed House Bill 2, new legislature that was signed into law this spring. Ms. Hughes said the new bill directs the CTB to develop a statewide prioritization process that ranks projects to be included in the plan. Ms. Hughes said the plan the Board adopts in June will be revised later in the year once they determine the prioritization process. Ms. Hughes said the CTB will work with the localities to set weights for key factors such as congestion mitigation, economic development, accessibility, safety and environmental quality. Ms. Hughes said the new process is set to begin in July 2016.

Mr. Vaughn asked Ms. Hughes if the new ranking process would be within each district or statewide. Ms. Hughes said she was really not sure at this point but believes it will be statewide. Mr. Vaughn requested Ms. Hughes to keep the Board informed as she receives more information.

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:12 p.m., seconded by Mr. Kendall and carried 5 to 0.