

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

September 23, 2014 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on September 23, 2014, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman H.G. Vaughn, Vice-Chairman Tommy Slaughter, Debra Buchanan, Jim Adams, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; and Michelle Via, Administrative Assistant. County Attorney George Lyle arrived at 4:47 p.m. and Susan Reynolds, Director of Human Resources, was present for the 6 p.m. meeting.

Lt. Troy Easter and Dep. Mike Hooper of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Adams gave the invocation and Mr. Slaughter led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Vaughn called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File

- August 26, 2014

Approval of Accounts Payable

Copy included in Board's File

Consideration of Resolution re: Citizens Awareness Week

Copy included in Board's File

Mr. Adams moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 97.24% of 2013 personal property taxes have been collected; 93.14% of 2013 real estate taxes; and since January 1, TACS collected approximately \$509,551. In addition, Mr. Grindstaff said two VRW stops have been collected in September. Mr. Grindstaff said the 2014 real estate tax bills have been mailed

Mr. Grindstaff said the judicial sale of 23 parcels was held September 22. Mr. Grindstaff said four of the parcels were redeemed prior to the sale, meaning the taxes were paid in full; two parcels received no bids; and TACS is awaiting approval from the judge on the remaining 17 parcels.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Ms. Lisa Lyle, Director of Recruiting and Marketing for the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Ms. Lyle reviewed a summary of activities by division (Copy included in Board's File).

ADDITIONAL APPROPRIATION RE: FRESH FRUIT AND VEGETABLE PROGRAM – SCHOOL BOARD

Mr. Hall said Dr. Jared Cotton is asking the Board to approve an additional appropriation of \$135,047 to the schools' nutrition budget for the fresh fruit and vegetable program at Axton, Campbell Court, Carver, Collinsville, Rich Acres, and Sanville elementary schools. The funding for the appropriation is federal money from the Department of Education.

Mr. Bryant moved the Board approve the additional appropriation as outlined, seconded by Ms. Buchanan and unanimously carried.

AWARD OF CONTRACT RE: REPLACEMENT ROOF – ADMINISTRATION BUILDING

Mr. Hall said staff is asking the Board to award a contract for replacement of the Administration building roof to Roofing Solutions, Inc. of Chatham, Virginia. Mr. Hall said the base amount of the contract is \$224,900 and staff is also asking the Board to approve a contingency of 10% or \$22,490. The contingency will be used to address any additional concerns that may be discovered once the old roof is removed. Funds are included in the FY'15 capital improvements budget.

Mr. Kendall moved that the Board award the contract to Roofing Solutions, Inc. in the amount of \$224,900 with a contingency allocation not to exceed \$22,490, seconded by Mr. Slaughter and unanimously approved.

AWARD OF CONTRACT RE: EMS EQUIPMENT – PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to award a contract in the amount of \$23,694.60 to General Devices of Ridgefield, New Jersey for CarePoint

telemedicine equipment. Last month, the Board appropriated a grant from the United Way of Henry County and Martinsville to cover the cost of this equipment.

Mr. Adams moved the Board award the contract to General Devices as outlined, seconded by Ms. Buchanan and unanimously carried.

ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: AMBULANCE – PUBLIC SAFETY

Mr. Hall said Henry County has been awarded a grant in the amount of \$86,715.50 from the Virginia Office of Emergency Medical Services Rescue Squad Assistance Fund. The funds must be used toward 50% of the costs of a new ambulance. Mr. Hall said Rodney Howell is asking the Board to approve the necessary appropriations for the grant and match, and to award a contract to Vest Sales and Services in the amount of \$174,222 for the new 2015 ambulance. Mr. Hall said the County's commitment to this purchase would be \$87,506.50.

In addition, Mr. Howell is asking the Board to appropriate \$30,000 from the contingency fund to assist with the match requirements of the grant. Mr. Hall said staff expects revenue generated from EMS soft billing will exceed the FY '15 budgeted amount and will adequately cover the remaining grant match funds.

Mr. Kendall moved the Board approve the various appropriations as outlined, including the grant of \$86,715.50 and \$30,000 from the Board's contingency fund; and award the contract to Vest Sales & Service in the amount of \$174,222 for a new ambulance, seconded by Mr. Bryant and unanimously carried.

AWARD OF CONTRACT RE: SURPLUS PROPERTY – PURCHASING DEPARTMENT

Mr. Hall said the Purchasing Department recently solicited bids for the sale and removal of surplus County property located at Public Safety on DuPont Road. Gerda, Inc. of Roanoke submitted the high bid in the amount of \$35,000.01. Mr. Hall said the Board must approve to sell the items as surplus since the revenue exceeds \$15,000.

Mr. Bryant moved the Board accept the high bid from Gerda, Inc. in the amount of \$35,000.01, seconded by Ms. Buchanan and unanimously carried.

CONSIDERATION OF EMPLOYEE PURCHASE PLAN FOR I-PADS AND LAPTOP COMPUTERS

Mr. Hall said for the past several years the Board has authorized an employee program, in cooperation with the Henry County School System, to purchase laptop computers and I-Pads through a payroll deduction plan. Employees who participate would have a monthly payment deducted from their paychecks for six months beginning in January 2015. Each participating employee would sign a contract for the transaction and would be obligated to pay the amount even if they leave employment during the six-month period.

Mr. Slaughter moved the Board approve the employee purchase plan, seconded by Mr. Kendall and unanimously carried.

ADDITIONAL APPROPRIATION RE: JUSTICE DEPARTMENT BULLETPROOF VEST PROGRAM GRANTS – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to accept and appropriate a grant from the U.S. Department of Justice Bulletproof Vests Partnership Program (BVP) in the amount of \$11,535.52. Sheriff Perry indicates that a required 50% local match would come from his current budget.

Ms. Buchanan moved the Board accept and appropriate the grant as outlined, seconded by Mr. Slaughter and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan noted her annual Coat Drive for Kids is under way and coats can be dropped off at One-Hour Martinizing on Rives Road or Hollywood Cinema.

Mr. Vaughn reminded everyone of the upcoming races at Martinsville Speedway on October 5 and October 25-26.

Mr. Hall said he and Dr. Cotton recently discussed budget meetings for the next fiscal year. Mr. Hall said Dr. Cotton is going to be out of town on the regularly scheduled Board meeting date and has requested a separate budget meeting with the School Board on Tuesday, February 17, 2015 at 5 p.m.

Mr. Hall also reported on state budget cuts. He said staff is still waiting on details as to how the reduction in funding will affect the County but staff estimates the decrease from state funding to be approximately \$170,000. Mr. Hall said cuts to K-12 education were exempted from the recent legislation and the reduction in funding will likely have the most impact on constitutional offices.

CLOSED MEETING

Ms. Buchanan moved that the Board go into a closed meeting at 3:28 p.m., seconded by Mr. Slaughter and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Anchor Commission, Roanoke River Basin Association and Southern Virginia Recreation Facilities Authority.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 4:47 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried. George Lyle, County Attorney was present.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, Mr. Slaughter and Mr. Vaughn.

Roanoke River Basin Association – Mr. Bryant moved the Board reappoint Mike Ward to a one-year term ending August 31, 2015, seconded by Mr. Kendall and unanimously carried.

Southern Virginia Recreation Facilities Authority – Ms. Buchanan moved the Board appoint DeWitt House and Kathy Rogers to four-year terms beginning November 1, 2014 and ending October 31, 2018, seconded by Mr. Adams and unanimously carried. On the same motion, the Board unanimously approved extending all County appointment terms to October 31.

Mr. Vaughn recessed at 4:49 p.m. until the 6:00 p.m. evening meeting.

Mr. Vaughn called the meeting back to order at 6:00 p.m. and welcomed everyone present.

CONSIDERATION OF PROCLAMATION ESTABLISHING OCTOBER 2014 AS “DOMESTIC VIOLENCE AWARENESS MONTH” IN HENRY COUNTY

Ms. Buchanan read aloud a proclamation declaring October 2014 as “Domestic Violence Awareness Month” in Henry County and moved the Board adopt as presented, seconded by Mr. Slaughter and unanimously approved.

Julia Scales with Citizens Against Family Violence was present to accept the proclamation.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, reported on several highway matters. Ms. Hughes said the fall transportation meeting is scheduled for October 21 at Northside High School in Salem. Ms. Hughes said the new prioritization process will be discussed at this meeting. Ms. Hughes said the citizen’s information meeting concerning Route 650 will be held October 23 from 6 to 7 p.m. at the Irisburg Ruritan Building. Also, Ms. Hughes said the notice to proceed was issued today for Routes 174/609 to construct dedicated turning lanes.

Mr. Bryant said he had received a complaint from a citizen about the condition of Rosewood Avenue. Ms. Hughes said she had spoken with the gentleman and the road is in need of repairs; paving is not in the budget but some patch work will be done.

PUBLIC HEARING – PROPOSED CHANGES TO ORDINANCE CONCERNING CONTRACT MODIFICATIONS

Mr. Hall said Henry County's code regarding contract modifications is much more restrictive than what is allowed by the Code of Virginia and the Board is being asked to consider amending the County Code to match the State Code. Mr. Hall said a letter from County Attorney George Lyle and a copy of the State Code was included in the Board's working papers. A public hearing was advertised for today's meeting. Mr. Hall added that the current policy regarding contract modifications is codified in the Appropriations Resolution approved each year as part of the budget adoption; any changes to the policy as well as reporting requirements would be reflected in a revised Appropriations Resolution for the Board's approval. Mr. Lyle noted that the county administrator already has authority to transfer money within the existing budget on matters other than contract changes. Mr. Lyle also pointed out the county administrator cannot go outside of the existing budget for funding to meet any change orders.

Mr. Vaughn opened the public hearing at 6:11 p.m. There was no one present who wished to speak; Mr. Vaughn closed the public hearing at 6:12 p.m.

Mr. Adams moved the Board adopt the proposed changes to the County code concerning contract modifications with the understanding staff will notify Board members via email within three days of any contract changes, seconded by Mr. Bryant and unanimously approved.

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:15 p.m., seconded by Mr. Bryant and carried 6 to 0.