***PROCEDURES FOR APPOINTMENTS***
***BY THE***
***HENRY COUNTY BOARD OF SUPERVISORS***

It is the policy of the Board of Supervisors to solicit qualified residents of the County to serve as its representatives on the various boards and commissions that contribute to overall government functions in Henry County.

Section I contains a list of Boards and Commissions appointed primarily by district.

Section II contains a list of Boards and Commissions appointed from the entire County.

Section III contains a list of Boards and Commissions not appointed by the Board of Supervisors.

Section IV contains a description of the Boards and Commissions and responsibilities of appointees.

At least two months prior to expiration of the term of an appointed position, the staff will notify the Board of Supervisors of the upcoming expiration. The staff will provide the Board with a copy of *Nominee Information Forms* received, expressing interest in the particular board or commission. The Board may request the staff to contact the incumbent to ascertain if that person is interested in serving another term, if he or she is eligible based upon the by-laws or operating procedure of the applicable board or commission. The Board may also request the staff to advertise vacancies.

The Board will consider all the citizens who have volunteered their services for each vacancy as it occurs. These specific discussions will take place in Closed Meeting, as provided under Section 2.2-3711(A)1 of the Virginia Freedom of Information Act.

After the Board has made a selection, the staff will notify the appointee by mail of the Board action and the length of the term for the position to which he or she has been appointed. A copy of the notification letter will be sent to the applicable board or commission, which will contact the appointee directly concerning specific responsibilities, meeting dates, etc.

The staff will also notify by letter the person whose term has expired, if that person was not re-appointed, expressing the Board's appreciation for his/her services.

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# SUMMARY OF APPOINTEES
## BY LENGTH OF TERM AND TERM EXPIRATION DATE

***Appointed from District Within County***

| | # Members | Length of Term | Term Expires |
|---|---|---|---|
| Blue Ridge Regional Library Board | 6 | 4 years | June 30 |
| Industrial Development Authority* | 7 | 4 years | March 31 |
| Parks and Recreation Board* | 7 | 3 years | June 30 |
| Planning Commission | 6 | 4 years | March 31 |
| Public Service Authority | 6 | 4 years | January 5 |

* also has at-large member

***Appointed from Entire County***

| | # Members | Length of Term | Term Expires |
|---|---|---|---|
| Anchor Commission | 6 | 4 years | December 31 |
| Building Code Bd. of Appeals | 5 | 4 years | January 31 |
| Community Policy and Management Team | 9 | 2 years | June 30 |
| Dan River A.S.A.P. Board | 2 | 3 years | March 31 |
| Economic Development Corp. | 1 | 2 years | June 30 |
| Fieldale Sanitary District Bd. | 10 | None | |
| Fire Code Board of Appeals | 5 | 4 years | January 31 |
| Henry-Martinsville Social Services Board | 6 | 4 years | May 31 |
| Ninth District Development | | 2 years | December 31 |
| Patrick Henry Community College Board | 8 | 4 years | June 30 |
| Patriot Centre Advisory Bd. | 5 | 2 years | December 31 |
| Piedmont Criminal Justice | | | |

| | | | |
|---|---|---|---|
| Training Academy | 2 | None | |
| Piedmont Regional Community Services Board | 5 | 3 years | June 30 |
| Roanoke River Basin Assn. | 1 | 1 year | August 31 |
| Southern Area Agency on Aging Board | 2 | 3 years | June 1 & November 1 |
| Southside Community Action Board | 1 | 2 years | June 30 |
| West Piedmont Planning District Commission (Elected) | 2 | 4 years | December 31 |
| West Piedmont Planning District Commission (Citizen) | 1 | 4 years | April 30 |
| West Piedmont Planning District Commission Technical Advisory Committee | 1 | 3 years | December 31 |

## SECTION I – Members Appointed from District within County

Blue Ridge Regional Library Board

Industrial Development Authority

Parks and Recreation Board

Planning Commission

Public Service Authority

## BLUE RIDGE REGIONAL LIBRARY BOARD

Length of Term: 4 Years
(May serve two terms)
Meeting Date: 3rd Wednesday at 12:00 noon
Contact: Rick Ward – 403-5430

| | | Term Expires |
|---|---|---|
| Marshall Stowe<br>152 Burch Drive<br>Martinsville, VA 24112<br>632-0104 | Iriswood | June 30, 2015 |
| Bernice Scales<br>19363 A.L. Philpott Hwy.<br>Spencer, VA 24165<br>957-8819 - home | Horsepasture | June 30, 2015 |
| Mary Stromire<br>294 Ridgewood Road<br>Bassett, VA 24055<br>629-2675 | Reed Creek | June 30, 2017 |
| Kathy Hodges<br>P. O. Box 1541<br>Bassett, VA 24055<br>732-4088 | Blackberry | June 30, 2017 |
| Christine Pegram<br>143 Beaver Ridge Road<br>Collinsville, VA 24078<br>340-6592 | Collinsville | June 30, 2017 |
| Carol Meyer<br>415 Devonshire Drive<br>Ridgeway, VA 24148<br>956-5532 – home | Ridgeway | June 30, 2015 |

## INDUSTRIAL DEVELOPMENT AUTHORITY

Length of Term: 4 years
(No limit on number of terms)
Meeting Date: As Called
Contact: Tim Hall – 634-4601

| Member | District | Term Expires |
|---|---|---|
| Barry Helmstutler<br>11 Harvest Lane<br>Bassett, VA 24055<br>629-7227 – home | Blackberry | March 31, 2015 |
| Marshall Stowe<br>152 Burch Drive<br>Martinsville, VA 24112<br>632-0104 - home | Iriswood | March 31, 2015 |
| Dwight L. (Len) Dillon, Jr.<br>105 Firestone Drive<br>Stanleytown, VA 24168<br>629-2546 - home | Reed Creek | March 31, 2016 |
| Wade Nelson<br>261 Frank Wilson Avenue<br>Fieldale, VA 24089<br>673-1691 – home | Horsepasture | March 31, 2017 |
| Rodney Thacker<br>495 White House Rd.<br>Ridgeway, VA 24148<br>956-2640 – home | Ridgeway | March 31, 2018 |
| Wesley Caviness<br>644 Ferndale Drive<br>Collinsville, VA 24078<br>647-7510 – home | Collinsville | March 31, 2018 |
| Steve Isley<br>90 Scenic View Drive<br>Martinsville, VA 24112<br>957-3878 – home | At-Large | March 31, 2016 |

## PARKS AND RECREATION BOARD

Length of Term: 3 years
(No limit on number of terms)
Meeting Date: 1st Tuesday at 5:30 p.m.
Contact: Roger Adams – 634-4638

| Member | District | Term Expires |
|---|---|---|
| Michael L. Smith<br>115 Farmingdale Drive<br>Martinsville, VA 24112<br>956-3776 – home<br>632-2293 – work | Ridgeway | June 30, 2015 |
| Sandra Adams<br>4201 Stones Dairy Road<br>Bassett, VA 24055<br>629-7176 | Blackberry | June 30, 2015 |
| Shirley Horton<br>178 Forest Hill Drive<br>Collinsville, VA 24078<br>647-7561 – home | Collinsville | June 30, 2016 |
| Mervin L. Brown, Jr.<br>656 Laurel Park Avenue<br>Martinsville, VA 24112<br>632-5914 – home | Iriswood | June 30, 2017 |
| Scott Prillaman<br>46 Firestone Drive<br>Stanleytown, VA 24168<br>629-9858 | Reed Creek | June 30, 2017 |
| Scott Gauldin<br>529 Stones Dairy Road<br>Martinsville, VA 24112<br>673-1725 | Horsepasture | June 30, 2016 |
| DeWitt House<br>188 Scotchtown Drive<br>Martinsville, VA 24112<br>632-8164 | At-Large<br>School Board | June 30, 2016 |

**PLANNING COMMISSION**
Length of Term: 4 years
(No limit on number of terms)
Meeting Date: 2nd Wednesday at 6:00 p.m.
Contact: Lee Clark – 634-4624

| Member | District | Term Expires |
|---|---|---|
| Paul Setliff (Chairman)<br>P. O. Box 98<br>Collinsville, VA 24078<br>647-5883 - work | Ridgeway | March 31, 2016 |
| Fred Spencer<br>423 Fox Chase Drive<br>Collinsville, VA 24078<br>647-1801 | Collinsville | March 31, 2017 |
| Glenwood Q. Vaughn<br>261 Varley Lane<br>Martinsville, VA 24112<br>638-1085 - home | Iriswood | March 31, 2017 |
| Hal Dee West<br>322 Mrs. Turner Road<br>Bassett, VA 24055<br>629-1543 - home<br>666-7483 - work | Blackberry | March 31, 2017 |
| Lawrence Penn<br>10 Samuel Hairston School Road<br>Martinsville, VA 24112<br>957-3848 - home | Horsepasture | March 31, 2016 |
| Herman Haley<br>P. O. Box 122<br>Stanleytown, VA 24168<br>629-5440 | Reed Creek | March 31, 2016 |

**PUBLIC SERVICE AUTHORITY**
Length of Term: 4 years
(No limit on number of terms)
Meeting Date: 3rd Monday at 6:00 p.m.
Contact: Tim Hall – 634-4601

| Member | District | Term Expires |
|---|---|---|
| James G. McInerney<br>152 Beechnut Circle<br>Ridgeway, VA 24148<br>956-4260 – home<br>jmcinern@embarqmail.com | Ridgeway | January 5, 2018 |
| E. Stuart Bowman<br>281 Eliza Reamy Ave.<br>Collinsville, VA 24078<br>647-7162 – home<br>stuart.bowman@comcast.net | Collinsville | January 5, 2015 |
| Mike Harris<br>2191 Greenhill Drive<br>Martinsville, VA 24112<br>632-8438<br>absolutemike@embarqmail.com | Reed Creek | January 5, 2016 |
| David C. Stovall<br>2236 Stones Dairy Road<br>Bassett, VA 24055<br>673-6114<br>bjdavis48@comcast.net | Blackberry | January 5, 2017 |
| Katherine C. Rea (Kathy)<br>P. O. Box 674<br>Spencer, VA 24165<br>957-3274 – home<br>Kcrea79@yahoo.com | Horsepasture | January 5, 2016 |
| F. Gerald Lawicki<br>100 Carlisle Road<br>Axton, VA 24054<br>632-2789<br>felawicki@centurylink.net | Iriswood | January 5, 2015 |

## SECTION II – Members Appointed from Entire County

Anchor Commission

Building Code Board of Appeals

Community Policy and Management Team

Dan River Alcohol Safety Action Program Board

Economic Development Corporation

Fieldale Sanitary District Board

Fire Code Board of Appeals

FOCUS on Youth

Henry-Martinsville Social Services Board

Patrick Henry Community College Board

Patriot Centre Advisory Board

Piedmont Criminal Justice Training Academy

Piedmont Regional Community Services Board

Southern Area Agency on Aging Board

Southside Community Action Board

West Piedmont Business Development Center

West Piedmont Disability Services Board

West Piedmont Planning District Commission

## ANCHOR COMMISSION

Length of Term: 4 Years
(No limit on number of terms)
Meeting Date: 4th Wednesday at 12:00 noon
Contact: Curtis Nolan – 634-2910

| Member | Term Expires |
|---|---|
| Erin Jenkins<br>134 Staffordshire Circle<br>Martinsville, VA 24112<br>638-1035 | December 31, 2014 |
| Debbie Bliss<br>1810 Old Mill Road<br>Ridgeway, VA 24148<br>634-4751 – work | December 31, 2016 |
| Pamela Randall<br>136 Reynolds Park Drive<br>Axton, VA 24054<br>403-5626 | December 31, 2016 |
| Peggie Powell<br>105 Station Drive<br>Martinsville, VA 24112<br>957-1234 (Home)<br>638-8000 (Work) | December 31, 2014 |
| Bonnie Favero<br>1676 Plantation Drive<br>Collinsville, VA 24078<br>647-8049 | December 31, 2016 |
| Christy Spencer<br>151 Deer Haven Drive<br>Axton, VA 24054<br>650-2950 | December 31, 2014 |

## BUILDING CODE BOARD OF APPEALS

Length of Term: 4 Years
(No limit on number of terms)
Meeting Date: As Called
Contact: Cecil Stone – 634-4616

| | Term Expires |
|---|---|
| Charles Bradshaw<br>Triangle Electric Corporation<br>429 Bouldin Road<br>Ridgeway, VA 24148<br>957-2281 – work<br>957-2205 - home | January 31, 2017 |
| Rodney Clark<br>Clark Construction<br>395 Hunt Woods Drive<br>Martinsville, VA 24112<br>632-7215 | January 31, 2017 |
| Bruce Adkins<br>Adkins Construction<br>806 Ferndale Drive<br>Collinsville, VA 24078<br>647-8479 | January 31, 2017 |
| Eddie Light<br>Light Electric Co. Inc.<br>440 Oliver Drive<br>Bassett, VA 24055<br>629-4293 | January 31, 2017 |
| Larry Wright<br>Larry Wright Architectural<br>400 Homestead Trail<br>Collinsville, VA 24078<br>647-5281 | January 31, 2017 |

## COMMUNITY POLICY AND MANAGEMENT TEAM

Length of Term – 2 Years
Meeting Date: 2nd Tuesday at 9:00 a.m.
Contact: Bud Sedwick – 634-2573

| | Agency Represented | Term Expires |
|---|---|---|
| Debbie Bliss<br>1810 Old Mill Road<br>Ridgeway, VA 24148<br>634-4751 – work | *Public Schools | None |
| Tanya Verlik<br>P. O. Drawer 4946<br>Martinsville, VA 24115<br>656-4301 | *Social Services Dept. | None |
| Kevin Meeks<br>3160 Kings Mountain Road<br>Martinsville, VA 24112<br>634-4876 | *J & D Court Services | None |
| Julia Adams<br>P. O. Box 1032<br>Martinsville, VA 24114<br>638-2311 | *Health Department | None |
| Bill Cook<br>P. O. Drawer 631<br>Martinsville, VA 24112<br>634-4075 | *Comm. Svcs. Bd. | None |
| Henry Daniels, Jr.<br>411 Ken Lane<br>Ridgeway, VA 24148<br>732-4383 | **Other Providers | June 30, 2015 |
| Erin Jenkins<br>134 Staffordshire Circle<br>Martinsville, VA 24112<br>638-1035 | **Parents | June 30, 2015 |
| Darrell Jones<br>County of Henry<br>P. O. Box 7<br>Collinsville, VA 24078<br>634-4632 | **Local Gov't | June 30, 2015 |
| Dale Wagoner<br>County of Henry<br>P. O. Box 7<br>Collinsville, VA 24078<br>634-4604 | County Administration | None |

**DAN RIVER ALCOHOL SAFETY ACTION PROGRAM BOARD**

Length of Term: 3 Years
(No limit on number of terms)
Meeting Date: Once/Quarter
Contact: Tammy Goad – 632-6303; fax – 632-6304
danrasap@centurylink.net

| | Term Expires |
|---|---|
| Rik Vaughn<br>3250 Kings Mountain Road<br>Martinsville, VA 24112<br>656-4200 – (Sheriff's office) | March 31, 2017 |
| J. R. Powell<br>911 Communications Center<br>Henry County Administration Building<br>Collinsville, VA 24078<br>632-7677 - work | March 31, 2016 |

**ECONOMIC DEVELOPMENT CORPORATION**
Length of Term: 3 Years
Meeting Date:
Contact: Mark Heath – 403-5940

| | Term Expires |
|---|---|
| Butch Hamlet<br>405 Riverside Drive<br>Bassett, VA 24055<br>629-2121 – home<br>666-3000 – work<br>butch@southprintinc.com | June 30, 2015 |

# FIELDALE SANITARY DISTRICT BOARD

Meeting Date: 2nd Monday at 4:00 p.m.
Contact: Betty Arnold – 673-6475 (H) or 666-8226 (W)

Joyce Z. Odell
P. O. Box 552
Fieldale, VA 24089
673-6328

Tommy Eggleston (Chairman)
P. O. Box 158
Fieldale, VA 24089
673-1151

Raeburn French (Co-Chair)
P. O. Box 703
Fieldale, VA 24089
673-6900

Jeff Joyce
111 Hill Street
Fieldale, VA 24089
656-5350 – work
673-6390 – home

R.B. Hundley
P. O. Box 600
Fieldale, VA 24089

Betty Arnold (Secretary/Treasurer)
46 Tenth Street
Fieldale, VA 24089
673-6475

Wade Nelson
261 Frank Wilson Avenue
Fieldale, VA 24089
673-6771 (Ext. 4233) – work
673-1691 – home

Open

Open

Open

## FIRE CODE BOARD OF APPEALS

Length of Term: 4 Years
Meeting Date: As Called
Contact: Rodney Howell – 634-4663

| | Term Expires |
|---|---|
| Daryl Emberson<br>168 Bowles Road<br>Collinsville, VA 24078<br>403-9421 – work<br>647-7054 – home<br>732-5302 – cell | January 31, 2017 |
| H. William Martin, Jr.<br>1390 Preston Road<br>Martinsville, VA 24112<br>957-1635 – home<br>358-1318 – cell | January 31, 2017 |
| Ken Adkins<br>66 Red Hill Drive<br>Martinsville, VA 24112<br>340-9465 | January 31, 2017 |
| Nancy Bradshaw<br>564 Bouldin Road<br>Ridgeway, VA 24148<br>957-2281 | January 31, 2017 |
| Joel Barnes<br>2439 Wagon Trail Road<br>Ridgeway, VA 24148<br>957-3558 | January 31, 2017 |

## HENRY-MARTINSVILLE SOCIAL SERVICES BOARD

Length of Term: 4 years
(Terms are limited to two consecutive terms)
Meeting Date: 4th Monday at 3:00 p.m.
Contact: Tanya Verlik – 656-4301

| Member | Term Expires |
|---|---|
| Willie Scales, Jr.<br>19363 A L Philpott Hwy<br>Spencer, VA 24165<br>957-8819 | May 31, 2018 |
| Joan Blankenship<br>3461 Lee Ford Camp Road<br>Ridgeway, VA 24148<br>632-5621 - work<br>957-3444 - home | May 31, 2018 |
| Ben Meador<br>170 Woodland Road<br>Bassett, VA 24055<br>629-2354 - home | May 31, 2015 |
| Lillian R. Geib<br>18 Maple Leaf Road<br>Spencer, VA 24165<br>957-1143 | May 31, 2015 |
| Narda Dixon<br>530 Laurel Park Avenue<br>Martinsville, VA 24112<br>638-8075 | May 31, 2016 |
| Carolyn Byrd<br>3590 Green Hill Drive<br>Martinsville, VA 24112<br>638-2828 - home<br>656-0211 - work | May 31, 2016 |

**LOCAL FINANCE BOARD FOR OPEB LIABILITY**
Length of Term:
Meeting Date: As Called
Contact: Darrell Jones – 634-4632

| Member | Term Expires |
|---|---|
| Jimmie Wright<br>71 Beechnut Circle<br>Ridgeway, VA 24148<br>956-2095 | Citizen Representative |
| Scott Grindstaff<br>Treasurer<br>County of Henry<br>P. O. Box 218<br>Collinsville, VA 24078<br>634-4677 – work | Open |
| Darrell Jones<br>Director of Finance<br>County of Henry<br>P. O. Box 7<br>Collinsville, VA 24078<br>634-4632 – work | Open |
| Dawn Lawson<br>Director of Business<br>Henry County Public Schools<br>P. O. Box 8958<br>Collinsville, VA 24078<br>634-4710 – work | Open |

**NINTH DISTRICT DEVELOPMENT FINANCING, INC.**

Length of Term: 2 Years
Meeting Date: As Called
Contact: Robert Goldsmith – (540) 619-2251

| | Term Expires |
|---|---|
| Barry Jarrett<br>53 Pinecrest Court<br>Collinsville, VA 24078<br>647-3884 | December 31, 2014 |

## PATRICK HENRY COMMUNITY COLLEGE BOARD

Length of Term: 4 years
(May serve two full terms)
Meeting Date: 3rd Monday, Every Other Month
Contact: Dr. Angeline Godwin – 638-8777

| | Term Expires |
|---|---|
| Janet Copenhaver<br>236 Beaver Ridge Road<br>Collinsville, VA 24078<br>634-4731 – work | June 30, 2018 |
| Barry Helmstutler<br>11 Harvest Lane<br>Bassett, VA 24055<br>629-7227 – home | June 30, 2018 |
| Pamela Foley<br>495 Dalewood Drive<br>Bassett, VA 24055<br>629-4838; 734-2097 | June 30, 2015 |
| Barry Jarrett<br>53 Pinecrest Court<br>Collinsville, VA 24078<br>647-3884 | June 30, 2016 |
| Becky Lovell<br>65 Derbyshire Lane<br>Martinsville, VA 24112<br>632-7128 – work<br>956-3098 – home | June 30, 2016 |
| Elaine Ryder<br>1101 Old Liberty Drive<br>Axton, VA 24054<br>638-8960 - home | June 30, 2018 |
| David Martin<br>1735 Mt. Olivet Road<br>Martinsville, VA 24112<br>638-3799 – home | June 30, 2016 |
| Paul Geib, Jr.<br>18 Maple Leaf Road<br>Spencer, VA 24165<br>957-1143 – home | June 30, 2018 |

## PATRIOT CENTRE ADVISORY BOARD

Length of Term: 2 years
Meeting Date: As Called
Contact: Tim Hall – 634-4601

| | Term Expires |
|---|---|
| Hal Prillaman<br>P. O. Box 1024<br>Martinsville, VA 24114<br>638-7446 – home cell: 806-7401<br>638-3913 - work | December 31, 2015 |
| Richard Hall | December 31, 2015 |
| Terry Cundiff<br>191 Farmingdale Drive<br>Martinsville, VA 24112 | December 31, 2015 |
| Nubby Coleman<br>P. O. Box 472<br>Martinsville, VA 24114<br>632-3463 - work | December 31, 2015 |
| Gary Gibson<br>P. O. Box 505<br>Collinsville, VA 24078<br>666-4400 - work | December 31, 2015 |

**PIEDMONT CRIMINAL JUSTICE TRAINING ACADEMY**
(Terms are coincident with the office they hold)
Meeting Date: 3rd Thursday at 10:00 a.m.
Contact: Charles Long – 632-1149

| | Term Expires |
|---|---|
| Sheriff Lane Perry<br>P. O. Box 7<br>Collinsville, VA 24078 | None |
| J.R. Powell, Director<br>Communications Center<br>P. O. Box 7<br>Collinsville, VA 24078 | None |

## PIEDMONT REGIONAL COMMUNITY SERVICES BOARD

Length of Term: 3 Years
(May serve three full terms)
Meeting Date: 4th Monday at 7:00 p.m.
Contact: Jim Tobin – 632-4669

| | Term Expires |
|---|---|
| Steve Eanes<br>3250 Kings Mountain Road<br>Martinsville, VA 24112<br>656-4210 - work | June 30, 2017 |
| Linda Drage<br>330 Mack Road<br>Martinsville, VA 24112<br>340-9105 | June 30, 2016 |
| Tony Millner<br>109 Jones Street<br>Martinsville, Virginia 24112 | June 30, 2015 |
| Carol Nelson<br>261 Frank Wilson Avenue<br>Fieldale, VA 24089<br>673-1691 | June 30, 2015 |
| Dr. Paulette Simington<br>361 Chatmoss Court Ext.<br>Martinsville, VA 24112<br>403-5856 | June 30, 2016 |

**ROANOKE RIVER BASIN ASSOCIATION**
Length of Term: 1 year
(No limit on number of terms)
Meeting Date: Once/Quarter
Contact: Andrew Lester – 434-250-1185

Michael Ward
1003 Corn Tassel Trail
Martinsville, VA 24112
632-2385

August 31, 2014

## SOUTHERN AREA AGENCY ON AGING BOARD

Length of Term: 3 years
(May serve two full terms)
Meeting Date: Last Monday of Jan., Feb., Apr., Jun., Jul., Sep. & Nov. - 1:00 p.m.
Contact: Teresa Carter Fontaine – 632-6442

| | Term Expires |
|---|---|
| Mark Ivey, Jr.<br>85 Woodshire Road<br>Collinsville, VA 24078<br>647-7248 | June 1, 2017 |
| Myron Kelly<br>122 Concord Court<br>Ridgeway, VA 24148<br>956-3933 | November 1, 2015 |

## SOUTHERN VIRGINIA RECREATION FACILITIES AUTHORITY

Length of Term: 4 years
(Two four-year terms)
Meeting Date: As Called
Contact: Tim Hall – 634-4601

| | District | Term Expires |
|---|---|---|
| **Leon Towarnicki**<br>55 W Church Street<br>Martinsville, VA 24112<br>(W) 403-5180 | Martinsville | Open |
| **Robert "Bob" M. Davis**<br>290 Burch Drive<br>Martinsville, VA 24112<br>(H) 666-9780 | Henry County | October 13, 2014 |
| **Ben Gravely**<br>4732 Chatham Road<br>Martinsville, VA 24112<br>(H) 666-2551 | Henry County | October 13, 2014 |
| **Mark Heath**<br>P. O. Box 631<br>Martinsville, VA 24114<br>(H) 226-6986 | Henry County | October 13, 2016 |
| **Jay Wilson**<br>1239 Sam Lions Trail<br>Martinsville, VA 24112 | Martinsville | October 31, 2014 |
| **William Kirby, IV**<br>1315 Valley View Road<br>Martinsville, VA 24112<br>336-254-1315 | Henry County | October 13, 2016 |
| **James Stewart Esters**<br>1007 Graves Street<br>Martinsville, VA 24112 | Martinsville | October 31, 2016 |
| **James McGarry**<br>720 Gratton Rd.<br>Martinsville, VA 24112<br>(H) 632-0243<br>(W) 638-2367 | Martinsville | October 31, 2016 |
| **Tim Hall**<br>P. O. Box 7<br>Collinsville, VA 24078<br>(W) 634-4601 | Henry County | Open |
| **Ron Epperly**<br>Meadowview Lane<br>Martinsville, VA 24112<br>(H) 638-6402 | Martinsville | October 31, 2014 |

**SOUTHSIDE COMMUNITY ACTION BOARD**
Length of Term: 2 Years
(No limit on number of terms)
Meeting Date: 4th Tuesday, Every Other Month, at 6:00 p.m.
Contact: Everlena Ross – 434-432-8250

| | Term Expires |
|---|---|
| Rev. Thurman Echols<br>40 Hammond Drive<br>Axton, VA 24054<br>650-2337 - home<br>650-3907 - church | June 30, 2015 |

## WEST PIEDMONT PLANNING DISTRICT COMMISSION

Length of Term: 4 years
(No limit on number of terms)
Meeting Date: 4th Thursday at 7:30 p.m.
Contact: 638-3987

| | Term Expires |
|---|---|
| Jim Adams | December 31, 2017 |
| Tommy Slaughter | December 31, 2017 |
| Wesley E. George, III<br>3380 Old Leaksville Road<br>Ridgeway, VA 24148<br>956-2617 | April 30, 2017 |

Technical Advisory Committee
Length of Term: 3 years
(No limit on number of terms)
Meeting Date: 3rd Friday at 11:45 a.m.
Contact: 638-3987

| | Term Expires |
|---|---|
| Tim Pace | December 31, 2014 |
| Cecil Stone, Alternate | December 31, 2014 |

## SECTION III – Members not Appointed by BOS

Board of Zoning Appeals

Equalization Board

School Board

**BOARD OF ZONING APPEALS**
(Appointments made by Judge of Circuit Court)
Length of Term: 5 Years
(No limit on number of terms)
Meeting Date: 4th Wednesday at 1:00 p.m.
Contact: Lee Clark – 634-4624

| | Term Expires |
|---|---|
| Robert Clark (Chairman)<br>1165 Hunt Country Farms Road<br>Martinsville, VA 24112-6628<br>638-1038 – home | August 31, 2014 |
| Paul Setliff<br>P. O. Box 98<br>Collinsville, VA 24078<br>647-5883 – work | August 31, 2016 |
| Sandra Adams<br>4201 Stones Dairy Road<br>Bassett, VA 24055<br>647-5277 – work | August 31, 2017 |
| Lynwood Rhudolph Turner<br>95 Crestmond Lane<br>Martinsville, VA 24114<br>957-1208 - home | August 31, 2015 |
| Manker Dumont Stone<br>1090 Robinhood Road<br>Bassett, VA 24055<br>629-5449 - home<br>629-2312 – work | August 31, 2018 |

## EQUALIZATION BOARD

(Appointments made by Judge of Circuit Court)
Length of Term: 1 year
Meeting Date: As Called
Contact: Linda Love – 634-4687

| | Term Expires |
|---|---|
| Hilda Cockram<br>167 Longview Drive<br>Bassett, VA 24055<br>629-1363 | December 31, 2013 |
| Larry Roach<br>79 Floyd Henley Road<br>Fieldale, VA 24089<br>629-5774 | December 31, 2013 |
| Gary Brown<br>390 Rockshire Drive<br>Martinsville, VA 24112<br>956-4201 | December 31, 2013 |

## SCHOOL BOARD

Length of Term: 4 Years
(No limit on number of terms)
Meeting Date: 1st Thursday at 9:00 a.m.
Contact: Superintendent – 634-4712

| Member | District | Term Expires |
|---|---|---|
| Francis Zehr<br>10 Devonshire Drive<br>Ridgeway, VA 24148<br>956-4335 – home | Ridgeway | December 31, 2015 |
| Joseph DeVault (Chairman)<br>425 Carlisle Road<br>Axton, VA 24054<br>666-3024 – home | At-Large | December 31, 2015 |
| Betsy Mattox (Vice-Chairman)<br>37 Old Meadow Drive<br>Stanleytown, VA 24168<br>629-5636 – home | Reed Creek | December 31, 2015 |
| Tom Aucker<br><br>Bassett, VA 24055 | Blackberry | December 31, 2017 |
| Curtis R. Millner, Sr.<br>299 Laurel Drive<br>Martinsville, VA 24112<br>638-7503 – home<br>638-5236 – work | Iriswood | December 31, 2017 |
| Terri C. Flanagan<br>85 Scenic View Drive<br>Martinsville, VA 24112<br>957-1414 – home | Horsepasture | December 31, 2015 |
| Dr. Merris Stambaugh<br><br>Collinsville, VA 24078 | Collinsville | December 31, 2017 |

Jared Cotton, Superintendent
Henry County Public Schools
P. O. Box 8958
Collinsville, VA 24078
634-4712

## SECTION IV – Description Organizations/Responsibilities

The following is a general description of the functions or responsibilities of persons who serve on the various Boards and Commissions, and a brief description of the capabilities, background, or qualifications desired in members on that Board or Commission. This information was provided by each of the organizations.

## INDUSTRIAL DEVELOPMENT AUTHORITY

Duties/Responsibilities of Organization

To acquire, own, lease, and dispose of properties and to issue its Industrial Revenue Bonds to the end that it may be able to promote industry and develop trade by inducing manufacturing, industrial, governmental and commercial enterprises to locate in or remain in the Commonwealth of Virginia and to further the use of its agricultural products and natural resources, and all other purposes as are now or may hereafter be set forth in the Industrial Development and Revenue Bond Act.

Qualifications/Background/Capabilities of Appointees

1) Banking/Finance
2) Engineering
3) Human Resources
4) Education
5) Construction
6) Local Government
7) Industrial Management

## PARKS AND RECREATION BOARD

Duties/Responsibilities of Organization

To provide for the leisure recreation opportunities and facilities for all residents of Henry County.

Duties/Responsibilities of Appointees

1) Advise on the maintenance, operation, and supervision of public parks and playgrounds, athletic fields, and recreation centers, and other recreation facilities owned or controlled by the Board of Supervisors.
2) Recommend an annual operating budget and budget for capital improvements to the Parks and Recreation Department and the Board of Supervisors.
3) Provide advice in preparation of a master plan for the acquisition and development of an adequate system of parks, facilities, and recreation programs for the residents of Henry County and annually update the same.
4) Provide advice on the needs and interests of County residents for recreation facilities and programs and recommend recreation programs to meet those needs.

Qualifications/Background/Capabilities of Appointees

1) At least high school graduate, preferably college
2) Experience in recreation (such as a youth coach or involved in neighborhood recreation activities)
3) Interest in the overall recreation program (not just sports), such as parks, greenways, etc.
4) Background in forestry
5) Background in education
6) Interest in youth

## PLANNING COMMISSION

Duties/Responsibilities of Organization

1) Exercise general supervision of, and make regulations for, the administration of its affairs.
2) Prescribe rules pertaining to its investigations and hearings.
3) Supervise its fiscal affairs and responsibilities, under rules and regulations as prescribed by the Board of Supervisors.
4) Maintain a complete record of its proceedings and be responsible for the custody and preservation of its papers and documents.
5) Make recommendations and annual reports to the Board of Supervisors concerning the operation of the Commission and the status of planning within its jurisdiction.
6) Prepare, publish, and distribute reports, ordinances and other material relating to its activities.
7) Prepare and submit an annual budget.
8) Prepare and adopt a Comprehensive Plan.

Qualifications/Background/Capabilities of Appointees

1) Resident of the County and qualified by knowledge and experience to make decisions on questions of community growth and development.
2) At least one-half of the members must be owners of real property in the County.
3) Background in land development.
4) Background in education.
5) Attorney

## PUBLIC SERVICE AUTHORITY

The Board of Directors serves as the policy and business practice governing body for a multi-million dollar public corporation. The Board employees two people, the General Manager and the General Counsel.

Duties/Responsibilities of Organization

1) Sets utility rates.
2) Adopts rules and regulations that define business policies.
3) Reviews and approves the annual business plan and operating budget.
4) Reviews and approves all capital projects.
5) Approves personnel policies and compensation programs.
6) Sets salary of the General Manager.
7) Approves general corporate policy over site.

Qualifications/Background/Capabilities of Appointees

1) Directors are required to read, understand and act based on complex scientific, financial and general business materials. A Bachelor's Degree in business, engineering, science or related field is helpful. In lieu of a college degree, extensive experience in business, construction or personnel management is beneficial.
2) Knowledge of water and sewer operations, construction, business practices, and management of multi-disciplinary organizations or labor relations is desirable. Experience with human resource management, construction, engineering, and finance or business enterprises are necessary. Previous service on corporate boards is highly useful.
3) Appointee must reside in Henry County.

## ANCHOR COMMISSION

Duties/Responsibilities of Organization

1) Budgetary planning
2) Fiscal oversight
3) Budget presentation to governing bodies
4) Approve grant requests
5) Presentation to legislative study committees
6) Monitor program services
7) Monitor personnel policies and compliance
8) Monitor maintenance and upkeep of facilities
9) Foster positive relationship with business community
10) Network with boards and commissions specific to
    a) public safety
    b) human service needs
    c) delinquency prevention
11) Fundraising

Qualifications/Background/Capabilities of Appointees

1) At least an Associate's Degree, with minimum of four years professional experience in an administrative capacity, or a four-year degree with a minimum of two years experience in an administrative capacity, or experience that is equal to the combination of education and experience.
2) Work/volunteer experience in one or more of the following areas:
    a) marketing
    b) business/banking
    c) organizational development
    d) personnel
    e) legal (attorneys/paralegals)
    f) medical profession
    g) fundraising

# BLUE RIDGE REGIONAL LIBRARY BOARD

Duties/Responsibilities of Organization

1) Knowledge of program and needs of library, library services, and resources available.
2) Attend Board and committee meetings, conferences of the Virginia Library Association, and other regional, state, and national meetings and workshops.
3) Plan goals and objectives, future growth and priorities of the library, policies, and community-awareness activities and programs.
4) Support library and library director.
5) Secure adequate and stable funding.

Qualifications/Background/Capabilities of Appointees

1) Interest in library and community
2) Time to devote to Board responsibilities
3) Awareness of the library's role in the community
4) Knowledge of the community and its diversity
5) Ability to think and plan creatively, to question objectively, and to carry out plans effectively
6) Skill in establishing policies
7) Sound judgment, a sense of fiscal responsibility, and political awareness
8) Business management/financial experience
9) Legal knowledge

## BUILDING CODE BOARD OF APPEALS

Duties/Responsibilities of Organization

An owner of a building or structure, the owner's agent, or any other person involved in the design or construction of the building or structure may appeal a decision of the building official concerning the application of the Uniform Statewide Building Code (USBC), or his refusal to grant a modification to the provisions of the USBC covering the manner of construction or materials to be used in the erection, alteration or repair of that building or structure. The Building Code Board of Appeals conducts a public hearing on the appeal and has the power to reverse or modify the decision of the building official.

Qualifications/Background/Capabilities of Appointees

Members should be selected on the basis of their ability to render fair and competent decisions regarding application of the Uniform Statewide Building Code and shall, to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder and one member a licensed professional engineer or architect.

## COMMUNITY POLICY AND MANAGEMENT TEAM

The Community Policy and Management Team to be appointed by the local governing body shall include, at a minimum, the local agency heads or their designees of the following community agencies:

Community Services Board
Juvenile Court Services Unit
Department of Health
Department of Social Services
Local School Division

The team shall also include a representative of a private organization or association of providers for children or family services if such organizations or associations are located within the locality and a parent representative who is not an employee of any public or private program which serves children and families. The local governing body may appoint other members to the team including, but not limited to, a local government official, a local law enforcement official and representatives of other public agencies.

### Duties/Responsibilities of Organization

The Community Policy and Management Team oversees the operation of the Comprehensive Services Act for at-risk youth and families. CPMT is charged with managing an interagency fund that supports out-of-home services, such as foster care, educational placements, juvenile court placements, etc. They also are charged with the development of services for youth and families that will combine the goals of top quality and cost containment.

### Qualifications/Background/Capabilities of Appointees

Members should desire to serve children and families and to plan a cost-effective system of services.

## DAN RIVER ALCOHOL SAFETY ACTION PROGRAM BOARD

Duties/Responsibilities of Organization

1) Develop and approve all program levels and operating policy in connection with the expenditure of funds
2) Oversee and be responsible for operation of ASAP, giving consideration to the needs of the participating jurisdictions
3) Appoint/re-appoint Executive Director of the Program and set his salary, powers, and responsibilities
4) Contract for furnishing of educational, analytic or alcohol/drug treatment, or other program services
5) Develop budget
6) Provide for annual State or independent audit

Qualifications/Background/Capabilities of Appointees

1) Representative of the judiciary
2) Bar
3) Law enforcement
4) Education
5) Other interested groups

# FIRE CODE BOARD OF APPEALS

## Duties/Responsibilities of Organization

An owner or occupant of a building, structure or property may appeal a decision of the County Fire Marshal concerning the application of the Statewide Fire Prevention Code to that building, structure, or property. The Fire Code Board of Appeals conducts a public hearing on the appeal and has the power to reverse or modify the decision of the enforcing agency.

## Qualifications/Background/Capabilities of Appointees

Members should be selected on the basis of their ability to render fair and competent decisions regarding application of the Statewide Fire Prevention Code and shall, to the extent possible, represent different occupational or professional fields relating to building construction or fire prevention.

## FOCUS ON YOUTH

Duties/Responsibilities of Organization

1) To promote and advocate services to youth of all ages in the Martinsville-Henry County communities
2) To be a central provider of information on youth programs and services
3) To be a forum for the mutual exchange of concerns, issues and policies on youth and community-wide issues and problems
4) To build efforts which can contribute positively to meeting youth needs
5) To be a facilitator of groups and organizations aiding in cooperative and preventive work to meet the youth needs
6) To be a platform for positive recognition of youth and services rendered to them by the larger community

Duties/Responsibilities of Board Appointees

1) To develop and approve policy
2) To hire the Director
3) To supervise and be the administrative unit for the Office on Youth
4) To receive and administer funds
5) To develop, monitor, and assist in the development and implementation of a Comprehensive Youth Plan
6) To assist in evaluation of youth services and programs and initiate or work with the development of new program models
7) To assist with policy development which will assist in meeting youth needs

Qualifications/Background/Capabilities of Appointees

1) A citizen not employed by government or service agencies and who is a non-elected government official
2) A representative from public and private agencies serving youth, including schools, businesses, and the community in general

## HENRY-MARTINSVILLE SOCIAL SERVICES BOARD

Duties/Responsibilities of Organization

1) Makes policy decisions; establishing, reviewing and revising as needed
2) Has discretionary power over local funding
3) Prepares and submits budgets and reports to State and local officials
4) Reviews program and personnel performance
5) Appoints Department Director and assures that performance standards are met

Qualifications/Background/Capabilities of Appointees

1) Interest in and concern for the community as a whole
2) Civic experience
3) Ability to place department concerns above personal or factional interests
4) Ability to effectively serve as a liaison between the department and special groups a member may represent
5) Commitment, interest, willingness, and time to work
6) Receptivity to new ideas
7) Objectivity
8) Willingness to express ideas and defend convictions
9) Ability to work cooperatively with others
10) Respect for the integrity and ability of others
11) Personal integrity
12) Ability to accept community pressures and criticisms
13) Ability to grow in knowledge and character

## PATRICK HENRY COMMUNITY COLLEGE BOARD

Duties/Responsibilities of Organization

1) Serve as channels of communication between the State Board for Community Colleges and the local governing body
2) Provide recommendations to the State Board on the development of the site plan and on the design and construction of facilities
3) Participate in the selection, evaluation and removal of the president of the community college
4) Participate in the development and evaluation of a program of community college education of high quality
5) Solicit community participation in program planning and development, establish local citizens' advisory committees for specialized programs and curricula, and approve the appointment of all members of these committees
6) Review all new curricula proposals and recommend those proposals that it supports to the State Board; also review proposals for the discontinuation of programs
7) Oversee the development and evaluation of the community service program and authorize the President to grant an "award of completion" to a person successfully completing an approved non-credit program
8) Keep informed of fiscal status of the college; receive summaries of the biennial financial plan and the annual spending plans
9) Review and approve detailed local funds budget; submit proposed budget to the State Board for review; submit financial statement showing detailed expenditures of funds at the end of the fiscal year
10) Review and approve local regulations on student conduct developed by the college president
11) Review and approve budget for expenditure of revenues from vending commissions and auxiliary enterprises
12) Review audit reports and president's response to audit reports
13) Shall be informed of personnel matters by the college president

# PATRIOT CENTRE ADVISORY BOARD

Duties/Responsibilities of Organization

The Patriot Centre Advisory Board oversees development and planning of Patriot Centre at Beaver Creek.

Qualifications/Background/Capabilities of Appointees

1) Knowledge of planning and land development issues
2) Basic knowledge of engineering and site planning
3) Experience in helping industry and business select site locations

## PIEDMONT CRIMINAL JUSTICE TRAINING ACADEMY

Duties/Responsibilities of Organizations

1) Oversee and be responsible for the overall Academy operations, both in its administrative and educational functions
2) Approve the annual training schedule and school curriculum, in cooperation with, and subject to review by the Department of Criminal Justice Services
3) Determine policy and set fees for the admission of trainees from non-participating jurisdictions to the training programs
4) Determine policy regarding the use of facilities or equipment by agencies or persons for any purpose other than an approved Academy training program
5) Determine the number and position of staff members
6) Appoint a Director and set the compensation, powers, and responsibilities of the Director and staff
7) Approve an annual operating budget
8) Review proposals regarding goals and objectives for a three-year period

Qualifications/Background/Capabilities of Appointees

At least one member of the Academy must be the chief law enforcement officer of the locality.

## PIEDMONT REGIONAL COMMUNITY SERVICES BOARD

Duties/Responsibilities of Organization

The Piedmont Regional Community Services Board is the agent of Henry County, Franklin County, Patrick County, and the City of Martinsville for the development and implementation of mental health, mental retardation, and substance abuse services.

Duties/Responsibilities of Board Appointees

1) Approves and oversees an annual operating budget of approximately $5.5 million and serves 5,000 people
2) Reviews system design issues
3) Formulates policy

Qualifications/Background/Capabilities of Appointees

A desire to provide quality, cost-effective services for mentally disabled people.

## SOUTHERN AREA AGENCY ON AGING BOARD

Duties/Responsibilities of Organization

1) Develop an area plan for aging services
2) Identify the needs of the elderly in the community
3) Establish long-range goals for meeting the needs of the elderly
4) Formulate short-range objectives for programs to be conducted in the community
5) Approve overall plans for carrying out the objectives
6) Assure compliance with the conditions of financial assistance (e.g., contract with Virginia's Department for the Aging)
7) Assure adherence to legal constraints and sound financial management procedures
8) Adopt a written personnel policy, including a plan for affirmative action in providing equal employment opportunity
9) Appoint the Executive Director

Qualifications/Background/Capabilities of Appointees

1) Anyone interested in meeting the needs of older citizens and the coordination and delivery of services to seniors
2) Willingness to share talents in the responsibility of providing services

## SOUTHSIDE COMMUNITY ACTION BOARD

Duties/Responsibilities of Organization

1) Enter into legally binding agreements for the purpose of running programs or providing services
2) Appoint the Executive Director
3) Approve grants, contracts, annual program budget requests, and operational policies
4) Convene public meetings to provide low-income and other persons the opportunity to comment upon public policies and programs to reduce poverty
5) Determine major personnel, organization, fiscal, and program policies within the guidelines set by SDSS and to develop local policy as required
6) Annually evaluate policies and programs and submit recommendations for improvement
7) Enforce compliance with conditions of CSBG grants

Qualifications/Background/Capabilities of Appointees

1) Elected public officials or their representative
2) Representative of the poor in the area served
3) Members of labor, industry, education, business, religious, social services, or other major group in the community

## WEST PIEDMONT PLANNING DISTRICT COMMISSION

Duties/Responsibilities of Organization

The WPPDC promotes the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning, encouraging and assisting governmental subdivisions to and for the future, with emphasis on projects of greater than local interest. The WPPDC provides individual and regional planning assistance to its member localities. Through the WPPDC, neighboring local governments meet to discuss matters of mutual interest, pool their resources, and coordinate activities to maximize benefits and opportunities.

Duties/Responsibilities of Board Appointees

To carry out the responsibility as outlined above. To do this, the Board annually adopts a Work Program/Strategy Statement outlining specific projects to accomplish its mission or responsibility.

Qualifications/Background/Capabilities of Appointees

A qualified voter and resident who holds no office elected by the people.