

## Emergency 911 Telecommunicator

The Martinsville-Henry County 911 Communications Center is seeking to fill the full-time position of Emergency 911 Telecommunicator. This highly stressful position includes dispatching police, fire and rescue personnel in response to emergency situations. The successful candidate must be able to work under pressure, multi-task, receive and transmit information accurately and clearly, work independently, and have knowledge of the geographical area. Education equivalent to graduation from high school is required, in addition to pre-employment testing. Proficiency in data entry, general computer knowledge, and experience in the use of radio and telephone communications equipment, is preferred. A thorough background investigation of the finalist(s) is required. Applicants who are offered employment must successfully complete the entry-level Emergency Telecommunicator training course, and receive certifications as an APCO Emergency Medical Dispatcher (EMD), CPR, and the VCIN (Virginia Criminal Information Network) system. Work schedule will vary according to the needs of the 911 Communications Center. Starting salary of \$27,289, plus excellent benefits.

Applicants may apply at the Henry County Administration Building, 4<sup>th</sup> floor, or by mail to: Director, Martinsville-Henry County 911 Communications Center, P. O. Box 7, Collinsville, VA 24078. Application may be downloaded from the Henry County website: <http://www.henrycountyva.gov/Jobs.html>. Deadline is June 28, 2013 at 5:00 P.M. Resumes are encouraged and should be attached to the application. Incomplete or illegible applications will not be considered. Not all applicants will be contacted. EOE

Updated 6/3/2013