

**COUNTY OF HENRY, VIRGINIA
PO BOX 7
COLLINSVILLE, VIRGINIA 24078**

REQUEST FOR TAXPAYER IDENTIFICATION NUMBER(S) AND CERTIFICATION

Each person or organization doing business with the County of Henry must provide the following information. Please return this form in the enclosed envelope or fax to (276) 634-2513.

Below, please place an 'X' beside the class of your business organization. Enter your Taxpayer Identification Number (TIN) at the right. For further instructions, **see the reverse side of this form.**

Class	9-Digit TIN	Type of TIN Required
<input type="checkbox"/> Individual	____ - ____ - ____	Individual's SSN
<input type="checkbox"/> Sole Proprietorship	____ - ____ - ____	Owner's SSN AND Owner's FEIN, if applicable
<input type="checkbox"/> Partnership	____ - ____ - ____	Partnership's FEIN
<input type="checkbox"/> Corporation	____ - ____ - ____	Corporation's FEIN
<input type="checkbox"/> Governmental	____ - ____ - ____	Government Entity's FEIN
<input type="checkbox"/> Non-Profit	____ - ____ - ____	Organization's FEIN
<input type="checkbox"/> Estate/Trust	____ - ____ - ____	Legal Entity's FEIN
<input type="checkbox"/> Other _____	____ - ____ - ____	_____

Enter the following. Please type or print clearly.

Legal Name** _____
(must match the Social Security Number or Federal Identification Number, if applicable)

Trade Name (dba) _____
(must match the Federal Employer Identification Number, if applicable)

Address _____

City _____ State _____ Zip _____

Phone Number (____) _____ Fax Number (____) _____

Payments to my company are for (please check as many as applicable):

Services _____ Products _____ Rents _____ Repair Work _____ Other _____

YES NO Is your business a minority owned business? (See reverse)

YES NO Is your organization (association, club, religious, charitable, educational, or other group) tax exempt under IRS Code Section 501(a)?

YES NO Are you a real estate agent?

CERTIFICATION

Under penalties of perjury, I certify that:

YES NO The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a Number to be issued to me).

YES NO I am not subject to backup withholding because:

a) I am exempt from backup withholding OR

b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest and dividends OR

c) the IRS has notified me that I am no longer subject to backup withholding.

YES NO I have been notified by the IRS that I am currently subject to backup withholding because of underreporting interest or dividends on my tax return.

(Signature) (Print Name) _____ / ____ / ____
(Date)

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

** IF INDIVIDUAL OR SOLE PROPRIETOR, ENTER OWNER'S OR INDIVIDUAL NAME.