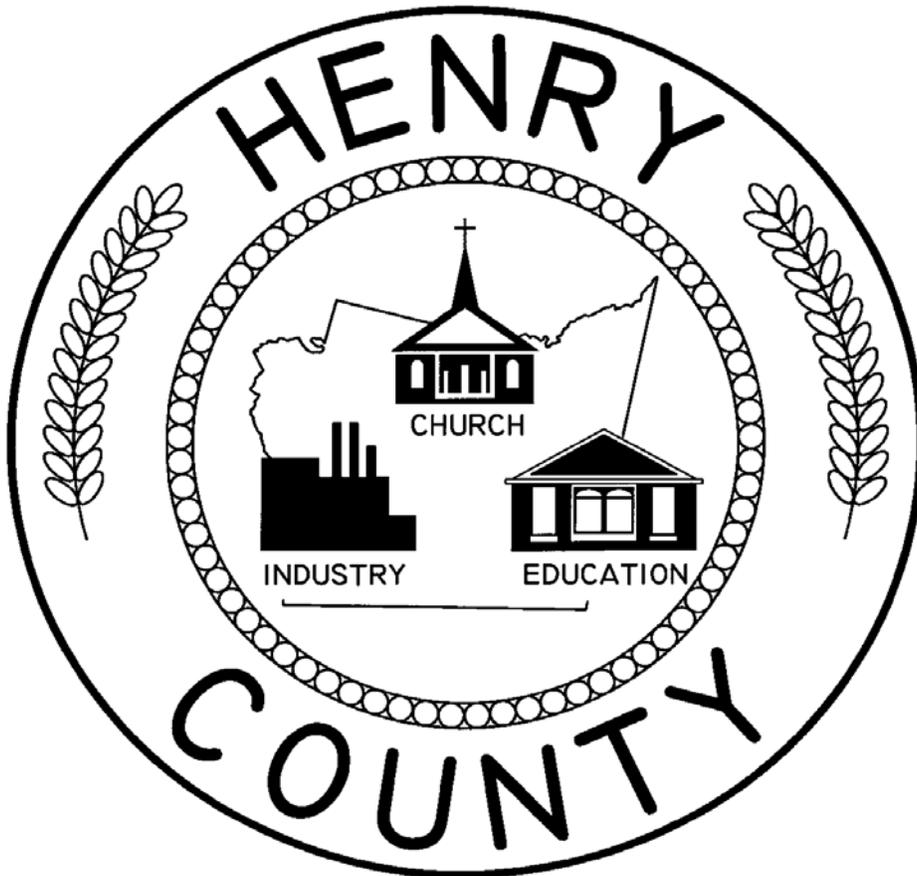


# HENRY COUNTY VIRGINIA



## SPECIFICATIONS and INVITATION for BIDS

**BID NUMBER**        15-03133-2945

**OPENING DATE:**    MARCH 13, 2015 AT 3:00 PM (LOCAL PREVAILING TIME)

**COMMODITY:**        FENCE WORK AT VARIOUS PARK LOCATIONS

CAROLE JONES  
CHIEF  
PURCHASING AGENT

COUNTY OF HENRY, VIRGINIA  
PURCHASING DEPARTMENT  
COLLINSVILLE, VIRGINIA 24078  
<http://www.henrycountyva.gov/>

INVITATION  
FOR BIDS  
#15-03133-2945

FEBRUARY 17, 2015

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SEALED BIDS, SUBJECT TO THE SPECIFICATIONS AND CONDITIONS CONTAINED HEREIN AND ATTACHED HERETO, WILL BE RECEIVED AT THE ABOVE OFFICE UNTIL, BUT NOT LATER THAN, **3:00 P.M.**, LOCAL PREVAILING TIME, **MARCH 13, 2015**, AND THEN PUBLICLY OPENED AND READ IN ROOM 210 (BID ROOM) OF THE SAME OFFICE, **FOR FENCE WORK AT VARIOUS PARK LOCATIONS.**

IF UNABLE TO BID, PLEASE SIGN AND RETURN THIS FORM, ADVISING REASON FOR NOT SUBMITTING A BID. OTHERWISE, YOUR NAME SHALL BE REMOVED FROM OUR BIDDERS LIST AFTER THREE (3) NON-RESPONSES.

**BIDDERS SHALL COMPLETE THIS FORM WITHOUT DETACHING FROM REST OF BID AND RETURN BID IN ITS ENTIRETY. BIDDERS MUST SIGN COLLUSION STATEMENT OR BID MAY BE REJECTED.**

ANY BID RECEIVED AFTER THE ANNOUNCED TIME AND DATE OF OPENING, WHETHER BY MAIL OR OTHERWISE, WILL NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED.

NOTHING HEREIN IS INTENDED TO EXCLUDE ANY RESPONSIBLE FIRM OR IN ANY WAY RESTRAIN OR RESTRICT COMPETITION. ON THE CONTRARY, ALL RESPONSIBLE FIRMS, LOCAL, FAITH-BASED, MINORITY-OWNED AND FEMALE-OWNED ARE ENCOURAGED TO SUBMIT A BID. THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS, TO WAIVE INFORMALITIES, AND ALSO, TO PLACE THE ORDER WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER WHERE IT APPEARS IT WILL BE TO THE BEST INTEREST OF THE COUNTY.

**BID #15-03133-2945**

ALL QUOTED PRICES SHALL REMAIN FIRM FOR A PERIOD OF SIXTY (60) DAYS FROM DATE OF BID OPENING. UNIT PRICE/VENDOR WORK WRITE-UP SHALL PREVAIL IN CASE OF VENDOR ERROR. IF YOU HAVE ANY QUESTIONS, PLEASE CALL ROGER ADAMS AT 276-634-4638.

RETURN BIDS TO CAROLE JONES, CHIEF PURCHASING AGENT, HENRY COUNTY ADMINISTRATION BUILDING; PO BOX 7 (for postal) or 3300 KINGS MOUNTAIN RD (for Ups or FedEx): COLLINSVILLE, VIRGINIA 24078-0007.

EACH BIDDER SHALL SUBMIT HIS BID IN A SEALED ENVELOPE AND MARK OUTSIDE OF ENVELOPE WITH COMPANY NAME, SUBJECT, BID #15-03133-2945 AND CLOSING DATE OF BID. THE COUNTY SHALL NOT ACCEPT ANY MONETARY MODIFICATIONS TO THE BID, WHICH ARE WRITTEN ON THE OUTSIDE OF BID ENVELOPE. FACSIMILE AND/OR ELECTRONIC BIDS/PROPOSALS WILL NOT BE ACCEPTED.

WITHDRAWAL OF BID DUE TO ERROR.

A BIDDER FOR A PUBLIC CONSTRUCTION CONTRACT, OTHER THAN A CONTRACT FOR CONSTRUCTION OR MAINTENANCE OF PUBLIC HIGHWAYS, MAY WITHDRAW HIS BID FROM CONSIDERATION IF THE BID PRICE WAS SUBSTANTIALLY LOWER THAN THE OTHER BIDS DUE SOLELY TO A MISTAKE THEREIN, PROVIDED THE BID WAS SUBMITTED IN GOOD FAITH, AND THE MISTAKE WAS A CLERICAL MISTAKE AS OPPOSED TO A JUDGMENT MISTAKE, AND WAS ACTUALLY DUE TO AN UNINTENTIONAL ARITHMETIC ERROR OR UNINTENTIONAL OMISSION OF A QUANTITY OF WORK, LABOR OR MATERIAL MADE DIRECTLY IN THE COMPILATION OF A BID, WHICH UNINTENTIONAL ARITHMETIC ERROR OR UNINTENTIONAL OMISSION CAN BE CLEARLY SHOWN BY OBJECTIVE EVIDENCE DRAWN FROM INSPECTION OF ORIGINAL WORK PAPERS, DOCUMENTS AND MATERIALS USED IN THE PREPARATION OF THE BID SOUGHT TO BE WITHDRAWN. THE BIDDER SHALL GIVE NOTICE IN WRITING OF HIS CLAIM OF RIGHT TO WITHDRAW HIS BID WITHIN TWO (2) BUSINESS DAYS AFTER THE CONCLUSION OF THE BID OPENING PROCEDURE, AND SHALL SUBMIT ORIGINAL WORK PAPERS WITH SUCH NOTICE.

**BID #15-03133-2945**

IN COMPLIANCE WITH INVITATION FOR **BIDS #15-03133-2945**, AND SUBJECT TO ALL CONDITIONS THEREOF, THE UNDERSIGNED OFFERS AND AGREES TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED, AT THE PRICE QUOTED FOR EACH ITEM AND DELIVERED AS SPECIFIED.

MY SIGNATURE CERTIFIES THAT THE ACCOMPANYING BID IS NOT THE RESULT OF OR AFFECTED BY, ANY ACT OF COLLUSION WITH ANOTHER PERSON OR COMPANY ENGAGED IN THE SAME LINE OF BUSINESS OR COMMERCE, OR ANY ACT OF FRAUD PUNISHABLE UNDER TITLE 18.2, CHAPTER 12, ARTICLE 1.1 of THE CODE OF VIRGINIA, 1950, AS AMENDED. FURTHERMORE, I UNDERSTAND THAT FRAUDULENT AND COLLUSIVE BIDDING IS A CRIME UNDER THE VIRGINIA GOVERNMENTAL FRAUDS ACT, THE VIRGINIA GOVERNMENT BID RIGGING ACT, THE VIRGINIA ANTITRUST ACT AND FEDERAL LAW AND CAN RESULT IN FINES, PRISON SENTENCES AND CIVIL DAMAGE AWARDS.

I AGREE TO ABIDE BY ALL CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID FOR THE BIDDER.

NAME OF BIDDER \_\_\_\_\_

ADDRESS \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAME (TYPE OR PRINT) \_\_\_\_\_

OFFICIAL TITLE \_\_\_\_\_

DATE \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

**BID #15-03133-2945**

**IMPORTANT - READ CAREFULLY BEFORE SUBMITTING BID  
COUNTY OF HENRY, VIRGINIA PURCHASING DEPARTMENT  
GENERAL TERMS, CONDITIONS, AND INSTRUCTIONS**

**1. SUBMISSION AND RECEIPT OF BIDS:**

- (a) BIDS, TO RECEIVE CONSIDERATION, MUST BE RECEIVED PRIOR TO THE SPECIFIED TIME AND DATE OF OPENING AS DESIGNATED IN THE INVITATION.
- (b) UNLESS OTHERWISE SPECIFIED, BIDDERS MUST USE THE BID FORM FURNISHED BY THE COUNTY. FAILURE TO DO SO MAY CAUSE BID TO BE REJECTED. REMOVAL OF ANY PART OF THE BID FORM MAY INVALIDATE THE BID.
- (c) ALL BIDS SHALL BE EITHER TYPEWRITEN OR FILLED IN WITH INK IN ORDER TO BE CONSIDERED. ALSO, ALL BIDS MUST BE SIGNED IN INK IN ORDER TO BE CONSIDERED. BIDS FILLED IN WITH PENCIL WILL BE REJECTED.
- (d) BIDS CONCERNING SEPARATE BID INVITATIONS, MUST NOT BE COMBINED ON THE SAME FORM OR PLACED IN THE SAME ENVELOPE. BIDS SUBMITTED IN VIOLATION OF THIS PROVISION MAY NOT BE CONSIDERED.

**2. DELIVERY POINT:**

ALL ITEMS SHALL BE DELIVERED F.O.B. DESTINATION, AND DELIVERY COSTS AND CHARGES INCLUDED IN THE BID PRICE.

**3. BRAND NAMES:**

IF AND WHEREVER IN THE SPECIFICATIONS A BRAND NAME, MAKE, NAME OF ANY MANUFACTURER, TRADE NAME, OR VENDOR CATALOG NUMBER IS MENTIONED, IT IS FOR THE SOLE PURPOSE OF ESTABLISHING A GRADE OR QUALITY AND CHARACTERISTICS OF GOODS THAT WILL BE ACCEPTED. SINCE THE COUNTY DOES NOT WISH TO RULE OUT OTHER COMPETITION AND EQUAL BRANDS OR MAKES, THE PHRASE OR APPROVED EQUAL IS ADDED.

**4. QUALITY:**

ALL MATERIALS USED FOR THE MANUFACTURE OR CONSTRUCTION OF ANY SUPPLIES, MATERIALS, OR EQUIPMENT COVERED BY THIS BID SHALL BE NEW. THE ITEMS BID MUST BE NEW, THE LATEST MODEL, THE BEST QUALITY, AND THE HIGHEST GRADE WORKMANSHIP.

- 5. § 2.2-4311: EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED; REQUIRED CONTRACT PROVISIONS. SEE VA CODE FOR DETAIL INFORMATION.**

**BID #15-03133-2945**

**GENERAL TERMS, CONDITIONS, AND INSTRUCTIONS**

6. **BASIS FOR REJECTIONS AND AWARD:**  
THE COUNTY OF HENRY RESERVES THE RIGHT TO ACCEPT OR REJECT ALL BIDS OR PARTS OF BIDS, TO WAIVE INFORMALITIES AND TECHNICALITIES, AND TO REQUEST REBIDS. THE COUNTY ALSO RESERVES THE RIGHT TO AWARD THE CONTRACT ON SUCH MATERIAL THE COUNTY DEEMS WILL BEST SERVE ITS INTEREST. THE AWARD WILL BE MADE AND POSTED BY THE COUNTY TO THE LOWEST RESPONSIBLE BIDDER WITH THE LOWEST RESPONSIVE BID WHICH IS IN ACCORDANCE WITH THE TERMS, CONDITIONS, AND SPECIFICATIONS OF THE BID AND IS IN CONFORMANCE WITH THE CODE OF THE COUNTY OF HENRY AND THE CODE OF VIRGINIA.
7. **INTERPRETATION OF BID AND ADDENDUM:**  
IF ANY PARTY CONTEMPLATING THE SUBMISSION OF A BID ON THIS INVITATION IS IN DOUBT AS THE TRUE MEANING OF ANY PART OF THE BID, HE SHOULD CONTACT **ROGER ADAMS AT 276-634-4638.** ANY RESULTING CHANGE TO THE BID INVITATION DOCUMENT WILL BE MADE ONLY BY WRITTEN ADDENDUM DULY ISSUED TO EACH PARTY RECEIVING A BID INVITATION. THE COUNTY WILL NOT BE RESPONSIBLE FOR ANY CHANGES EXCEPT AS NOTED THROUGH A WRITTEN ADDENDUM OR SO STATED BY CHIEF PURCHASING AGENT FOR HENRY COUNTY. ALL ADDENDUMS MUST BE SIGNED AND RETURNED WITH YOUR BID AND ANY ADDENDUM THAT AFFECTS PRICE, QUALITY, QUANTITY OR DELIVERY SCHEDULE, THAT IS NOT RETURNED, WILL BE REJECTED.
8. **RIGHT TO NEGOTIATION:**  
IF A BID FROM THE LOWEST RESPONSIBLE BIDDER EXCEEDS THE FUNDS AVAILABLE FOR SERVICES AND/OR MATERIALS REQUESTED, THE COUNTY OF HENRY RESERVES THE RIGHT TO NEGOTIATE. SUCH NEGOTIATIONS WITH THE LOWEST RESPONSIBLE BIDDER MAY INVOLVE DISCUSSION OF REDUCTION OF QUALITY, QUANTITY OR OTHER COST SAVING MECHANISMS.
9. **REGISTERED SEX OFFENDER:**  
THE CONTRACTOR SHALL NOT SEND ANY EMPLOYEE OR AGENT WHO IS A REGISTERED SEX OFFENDER TO ANY SCHOOL BUILDING OR SCHOOL PROPERTY. QUARTERLY, THE CONTRACTOR SHALL CHECK THE REGISTRY TO DETERMINE IF THE EMPLOYEE IS REGISTERED.
10. **PIGGY BACK CLAUSE:** ACCORDING TO THE STATE OF VA PUBLIC PROCUREMENT ACT ANY OTHER STATE, LOCAL OR GOVERNMENT AGENCY MAY USE THIS BID AS A BASIS FOR PROCURING SUCH ITEMS.
11. **ADDITIONAL PRODUCTS/SERVICES:** THE COUNTY/PSA RESERVES THE RIGHT TO BUY/HIRE FOR ADDITIONAL PRODUCTS/SERVICES OF SIMILARITY FROM AWARDED VENDOR OF THIS CONTRACT WITHOUT GOING THROUGH THE BIDDING PROCESS FOR ONE (1) CALENDAR YEAR FROM THE DATE OF THE NOTICE OF AWARD FROM THIS CONTRACT, UNLESS STATED OTHERWISE WITHIN THIS BID.

**BID #15-03133-2945**

**12. BONDS:**

**BID BOND- (BID GUARANTEE)**

THIS PROJECT **SHALL NOT** REQUIRE A BID GUARANTEE.

**\*\*NOTE\*\***

WHEN SUBMITTING A BID GUARANTEE TO THE COUNTY/PSA, VENDOR SHALL DO SO BY SUBMITTING A BOND FROM A SURETY COMPANY **OR** A CASHIERS/CERTIFIED CHECK. BOTH TYPES OF BID GUARANTEES SHALL BE WORTH 5% OF THE VENDORS OVERALL BID.

**13. LIQUIDATED DAMAGES:**

**SHALL NOT APPLY TO THIS BID. (SEE IN BID SPECIFICATIONS)**

**14. ILLEGAL ALIENS:**

**VENDOR PROMISES THEY WILL NOT HIRE ILLEGAL ALIENS. BY SIGNING THIS BID DOCUMENT THE VENDOR CONFIRMS THIS PROMISE.**

**15. PERMITS/LICENSES:**

VENDORS SHALL BE RESPONSIBLE FOR ACQUIRING ALL THE PROPER PERMITS/LICENSES REQUIRED BY LOCAL AND STATE AUTHORITIES IN CONJUNCTION WITH THIS BID. BID PRICES SHALL INCLUDE THESE FEES AND NO ADDITIONAL COST ARE TO BE ADDED TO THE COUNTY/PSA. BIDDER'S ATTENTION IS DIRECTED TO THE REQUIREMENTS OF TITLE 54, CHAPTER 11, OF THE CODE OF VIRGINIA PERTAINING TO REGISTRATION OF CONTRACTORS.



**BID #15-03133-2945**

**Subcontractor Information**

**Must fill form out completely even if no subcontractors are being used.**

You must check appropriate box below and list any subcontractors that will be used for this **BID# 15-03133-2945 for FENCE WORK AT VARIOUS PARK LOCATIONS FOR PARKS AND RECREATION.**

\_\_\_\_\_ I will be using subcontractors. (See list below)

\_\_\_\_\_ I may or may not be using subcontractors. Not sure at this time. If you are the awarded vendor, you are responsible for contacting Commissioner of Revenue's Office at (276-634-4691) with subcontractor information. Payment of invoices is contingent upon receiving required information.

\_\_\_\_\_ I will not be using subcontractors.

1.) Subcontractors Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone # \_\_\_\_\_

2.) Subcontractors Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone # \_\_\_\_\_

3.) Subcontractors Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone # \_\_\_\_\_

4.) Subcontractors Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone # \_\_\_\_\_

5.) Subcontractors Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone # \_\_\_\_\_

6.) Subcontractors Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone # \_\_\_\_\_

**Bidders Company Name** \_\_\_\_\_

**Bidders Authorized Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Bidders Telephone #** \_\_\_\_\_ **Federal ID #** \_\_\_\_\_

**\*Note- Add a separate sheet if you need additional space for subcontractors**





**BID #15-03133-2945**

**SPECIFICATIONS FOR FENCE WORK AT VARIOUS PARK LOCATIONS**

1. This project generally consists of replacing old / damaged fence fabric at various park locations. At several locations the project also consists of replacing line posts, top rails and some bottom rails.
2. All of the fence lengths and heights listed are approximate. Most of this project consists of replacing existing fence fabric and accessories and it is the intent of this project to use the existing heights and lengths of the current fence when doing the replacements. The contractor should verify the measurements for themselves at each location. If gauge of fence fabric is not specified, then #9 gauge should be used.
3. Material Specifications:
  - a. Fence Fabric: # 6 ga or # 9 ga (as specified for each location), 2" mesh, 1.2 oz zinc coating, hot dipped galvanized in various heights and lengths as specified.
  - b. Line Posts: Galvanized pipe 2" o.d. (sch. 40)
  - c. Terminal Posts: Galvanized pipe 3" o.d. (sch. 40)
  - d. Concrete Footings: Line posts – 10" dia. X 24" deep  
Terminal posts – 10" dia. X 36" deep
  - e. Concrete: Ready Mix 3000 psi, or Quickcret mixed with water prior to setting posts
  - f. Ties: Each line post shall have a number of ties equal to one less than the height of the fence in feet. Each top rail to have five ties per ten foot section.

## **PROJECT "YEAR 1"**

### **Bassett Park (Behind Bassett Library)**

1. Replace the two sections of backstop fence fabric that are about 10' wide each and 15' tall using # 6 gauge fabric.
2. Replace the two sections of fence fabric on the side wings of the backstop that are about 3' tall and 10' wide with # 6 gauge wire (4 sections is total).

### **Fieldale Park**

1. Repair the last section of fence and bottom rail down right field foul line at the outfield fence.
2. Replace fence fabric and bent post on outfield gate and make adjustments as necessary.

### **Jordan Creek Park Field 1 (on left driving into park)**

1. Replace 2<sup>nd</sup> and 3<sup>rd</sup> level of fence fabric on the seven sections of fence directly behind the backstop and the wings on each side.

### **Sanville Ruritan Field**

1. Replace the two sections of fence fabric on both levels directly behind the backstop that are about 20' wide and 12' tall using 6 gauge fabric and new bottom rails.

### **Mt. Olivet Ruritan Field**

1. Repair section of fence (top rail, post and fabric) about middle way down right field foul line where a tree fell on it.
2. Replace the fabric on the backstop fence on all 3 levels. Each level is about 20' long and 6' tall. Replace the lower section with 6 gauge fabric and the second and third level with 9 gauge fabric.

### **Fisher Farm Park (Field 1 – Field with Press Box)**

1. Replace all fence fabric on all 7 sections of fence around the backstop that is about 30' high and 50' in total length. Replace the lower section with 6 gauge fabric and the top two sections with 9 gauge fabric.
2. Replace the fence fabric on the right field section of fence between home plate and first base that is about 10' tall by 60' in length, just past the gate.
3. Replace the fence fabric on the front of the 1<sup>st</sup> base dugout.
4. Replace the fence fabric on the left field section of fence between home plate and third base that is about 10' tall by 60' in length, just past the gate.
5. Replace the fabric on the front of the left field dugout.

### **Fisher Farm Park (Field 2)**

1. Replace the lower section of fence fabric on all sections of the 30' backstop with 6 gauge fabric.
2. Replace fence fabric on sections of fence that are between home and first base and home and third base that are about 10' tall and 40' in length on each side.

### **Horsepasture Ruritan Field**

1. Replace all of the fence fabric on the two sections of fence that are directly behind home plate and about 20' wide by 18' tall. Use 6 gauge fabric on the bottom section and 9 gauge fabric on the top two sections.
2. Replace just the lower section of fence fabric that is about 6' tall on the two sections of fence on either side of home plate with 6 gauge fabric. This is a total of 4 sections.
3. Replace the fence fabric on the 3 sections of fence on the first and third base side that are past the gate and about 12' tall and 30' in length.

**Jack Dalton Field 1**

1. Replace the bottom section of fence fabric on the two sections of fence directly behind the backstop with 6 gauge fabric. Replace the 2<sup>nd</sup> and 3<sup>rd</sup> tall sections with 9 gauge fabric.
2. Replace all of the fence fabric on the three sections of fence past the gate on both the first and third base side that are about 30' in length and 12' tall.
3. Re – tie the outfield fence with appropriate number of ties and repair damaged fence fabric at bottom in left field.
4. Adjust / repair gates in left field so they function properly.
5. Repair the fence fabric and bottom rail of the 5<sup>th</sup> and 6<sup>th</sup> sections of the 4' tall left field foul line fence.

**Jack Dalton Field 2**

1. Replace the 2<sup>nd</sup> and 3<sup>rd</sup> level of fence directly behind the backstop that is about 20' in length and 12' tall.
2. Replace all of the fence fabric on the three sections of fence past the gate on both the first and third base side that are about 30' in length and 12' tall.
3. Repair and adjust gate in right field to work properly.
4. Repair the first section of outfield fence and bottom rail where it is broken in left field.

**Questions pertaining to this bid shall be directed to Roger Adams, Director of Parks and Recreation at 276-634-4638.**

**BID SECTION**

TOTAL LUMP SUM BID FOR ALL (10) LOCATIONS: \$\_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE:\_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE:\_\_\_\_\_