

County of Henry

P.O. BOX 7
COLLINSVILLE, VIRGINIA 24078-0007
<http://www.co.henry.va.us/>

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MEMBER OF
VAGP
NIGP

PURCHASING DEPARTMENT

JULY 23, 2014
REQUEST FOR PROPOSAL
RFP # 14-08063-A142
HENRY COUNTY PURCHASING DEPARTMENT

The Henry County Refuse Department solicits firms to submit proposals for “**ONE (1) PRE-OWNED FRONT LOADER TRASH TRUCK.**” The **original** and **three (3)** submittals (**FOR A TOTAL OF FOUR (4) PROPOSALS**), marked “**FRONT LOADER TRUCK**” RFP #14-08063-A142 will be received in a sealed envelope not later than **3:00 p.m., Local Prevailing Time, August 6, 2014, in the:**

Purchasing Department, Room 210
Attn: Carole Jones, Chief Purchasing Agent
Henry County Administration Building
P.O. Box 7 (Postal Service)
3300 Kings Mountain Road (UPS or FedEx)
Collinsville, VA 24078-0007

Facsimile and/or electronic proposals will not be accepted. Proposals received after the announced time and date of receipt, by mail or otherwise, will be returned unopened. Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition.

On the contrary, all responsible firms, local, faith-based, minority-owned and female-owned are encouraged to submit a proposal.

The County/PSA reserves the right to reject any or all of the proposals, to waive informalities and to award in part or in whole any or all proposals. Any proposal submitted **MUST** be signed by an individual authorized to bind the offeror.

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Enclosed is a ***“Proposal Requirements and Non-Collusion Statement”*** that must be signed and returned with the proposal or proposal may be rejected.

If you desire not to quote on this proposal, please forward your acknowledgement of NO PROPOSAL SUBMITTED to the above address. Otherwise, your name shall be removed from our bidders list after three (3) non-responses.

Contract Period

N/A

Piggy Back Clause

This contract shall be available for piggy backing for any other state and local agency or government agency.

ILLEGAL ALIENS

Vendor promises they will not hire illegal aliens. By signing this proposal document the vendor confirms this promise.

CONTACT FOR THIS RFP:

Please contact Mike Amos at mamos@co.henry.va.us or call at 276-340-8009 for any questions pertaining to this RFP.

SPECIAL TERMS AND CONDITIONS

During the performance of any contract awarded pursuant to this RFP, the contractor agrees as follows:

- A. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, or handicaps, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the operation of the contractor. The Contractor agrees to post in conspicuous places, available to provisions of this nondiscrimination clause.
- B. The Contractor, in all solicitations or advertisements for employees placed on behalf of the contractor, will state that such contractor is an equal opportunity employer.
- C. Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulations shall be deemed sufficient for the purpose of meeting the requirements of this section.

The Contractor shall include in provisions of the foregoing paragraph A, B, and C in every subcontract or purchase order over \$5,000 so that the provisions will be binding upon each subcontractor or vendor.

PROPOSAL REQUIREMENTS AND NON-COLLUSION STATEMENT

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth. My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Title 18.2, Chapter 12, Article 1.1 of the Code of Virginia as amended. Futhermore, I understand that fraud and unlawful collusion are crimes under the Virginia Governmental Frauds Act, the Virginia Bid Rigging Act, and Virginia Antitrust Act, and Federal Law, and can result in fines, prison sentences, and civil damage awards.

I hereby certify that I am authorized to sign as a Representative for the Firm:

NAME OF FIRM _____

ADDRESS _____

SIGNATURE _____

NAME (TYPE/PRINT) _____

TITLE _____

DATE _____

TELEPHONE() _____

FAX() _____

RFP# 14-08063-A142

THE 2007 SESSION OF THE VIRGINIA GENERAL ASSEMBLY, PASSED THE HB 1707/SB 1346 BILL, EFFECTIVE ON JULY 1, 2007. HENRY COUNTY IS REQUIRING ALL VENDORS TO ABIDE BY THE FOLLOWING NEW LEGISLATION.

HB 1707/SB 1346

PROVIDES THAT AS A CONDITION OF AWARDING A CONTRACT FOR THE PROVISION OF SERVICES THAT REQUIRE THE CONTRACTOR OR HIS EMPLOYEES TO HAVE DIRECT CONTACT WITH STUDENTS ON SCHOOL PROPERTY DURING REGULAR SCHOOL HOURS, THE SCHOOL BOARD MUST REQUIRE THE CONTRACTOR TO PROVIDE CERTIFICATION THAT ALL EMPLOYEES WHO WILL HAVE DIRECT CONTACT WITH STUDENTS HAVE NOT BEEN CONVICTED OF A FELONY OR ANY OFFENSE INVOLVING THE SEXUAL MOLESTATION OR PHYSICAL OR SEXUAL ABUSE OR RAPE OF A CHILD. THE BILL ALSO PROVIDES THAT THE REQUIREMENT BE WAIVED IN EMERGENCY SITUATIONS WHEN IT IS REASONABLY ANTICIPATED THAT THE CONTRACTOR OR HIS EMPLOYEES WILL HAVE NO DIRECT CONTACT WITH STUDENTS.

PLEASE INDICATE APPROPRIATE BOX BELOW.

_____ I AGREE TO ABIDE BY THIS LEGISLATION HB 1707/SB 1346.

_____ THIS LEGISLATION DOES NOT APPLY TO THIS SOLICITATION.

THE AWARDED VENDOR MAY BE REQUIRED TO PROVIDE ADDITIONAL PAPERWORK BUT ONLY A SIGNATURE IS NECESSARY AT THIS TIME.

AUTHORIZED VENDOR SIGNATURE

DATE

COMPANY NAME

PRINTED NAME AND TITLE

Subcontractor Information

Must fill form out completely even if no subcontractors are being used.

You must check appropriate box below and list any subcontractors that will be used for this RFP# **14-08063-A142** for **ONE (1) PRE-OWNED FRONT LOADER TRASH TRUCK FOR THE HENRY COUNTY REFUSE DEPARTMENT.**

_____ I will be using subcontractors. (See list below)

_____ I may or may not be using subcontractors. Not sure at this time. If you are the awarded vendor, you are responsible for contacting Commissioner of Revenue's Office at (276-634-4691) with subcontractor information. Payment of invoices is contingent upon receiving required information.

_____ I will not be using subcontractors.

1.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

2.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

3.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

4.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

5.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

6.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

Bidders Company Name _____

Bidders Authorized Signature _____ **Date:** _____

Bidders Telephone # _____ **Federal ID #** _____

*Note- Add a separate sheet if you need additional space for subcontractors

RFP SPECIFICATIONS AND STANDARDS

HENRY COUNTY REFUSE COLLECTION DEPARTMENT FOR ONE (1) PRE-OWNED FRONT LOADER TRASH TRUCK

Introduction:

The Henry County Refuse Department is seeking proposals from vendors for one (1) pre-owned Front Loader Trash Truck. The County's intent is to review proposals submitted by all vendors and determine if negotiations are warranted to select a vehicle per the specifications listed. If such vehicle is selected the County intends to negotiate trading in a 2007 Mack Front Loader Trash Truck with 147,000 miles with a 325 HP motor and an Allison Automatic transmission. The compactor is an E-Z Pack 40 yard container. However, if a vehicle is selected but a trade-in cannot be negotiated with the vendor, then the County reserves the right to negotiate with all vendors that respond to this RFP on the possibility of selling our truck to one of those vendors without going through any other procurement.

SPECIFICATIONS AND STANDARDS FOR A PRE-OWNED MACK FRONT LOADER TRASH TRUCK FROM YEAR 2003 AND ABOVE

1. **REQUEST FOR PROPOSALS:** Henry County requests proposals for one (1) Pre-Owned Front Loader Trash Truck.
2. **DOCUMENTS:** The successful proposer shall furnish the Vehicle Title, Vehicle Warranty Information, Vehicle Owner's Manual, Manufacturer and any other documents as necessary for delivery, warranty and titling at time of delivery. (1 copy each per vehicle).
3. **DEALER PREPARATION:** Vehicles shall be delivered clean and complete and ready for service including a current Virginia State Inspection. New vehicle service preparation shall be performed by the dealer according to the manufacturer's specifications. Each vehicle shall be delivered with a full tank of gas. Vehicles delivered without proper dealer preparation shall be picked up, serviced, and re-delivered by the dealer.
4. **DELIVERY:** RFP price to include delivery to Henry County Service Center, 2285 Fairystone Park Highway, Bassett, Virginia 24055. Delivery will be accepted between the hours of 8:00 A.M. and 3:30 P.M., Monday through Friday, excluding holidays. Vehicle delivered shall be checked for compliance with the specifications. If any deviations from the specifications, damage, or improper dealer preparation exist, the invoice will not be approved for payment until the vendor corrects all defects.
5. **OPTIONS:** Unless an option is specifically identified in the RFP as a dealer installed option, all options shall be factory installed. Further, if the factory installed option includes more features than specified in the RFP, the additional features shall be considered as required by the resulting contract.

6. **MISCELLANEOUS:** Vehicles shall conform to all applicable Federal and Motor Vehicle Safety and Emissions Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker.
7. **TAXES:** All RFPs shall be submitted exclusive of all Federal, State, and Local Taxes. State Sales and Use Tax Certificate of Exemption, Form ST-12, will be issued upon request.
8. **LICENSE:** Thirty day license tags shall be furnished with the vehicle.
9. **RFP EVALUATION:** Proposals will be evaluated based on the following criteria:
 - a. Cost
 - b. Year model
 - c. Mileage
 - d. Condition
 - e. Adherence to specifications
 - f. Any warranty provided
10. **PAYMENT:** Payment terms are net 30 days, after receipt of complete order and invoice.
11. **KEYS:** Two (2) complete sets of keys shall be furnished with each vehicle. If applicable, provide vehicle key codes.
12. **COLOR:** Manufacturer's standard color. Preferred that vehicle shall be free of prior owner business markings/identifications/advertisements.
13. **CARFAX REPORT:** Provide a current CarFax report of the vehicle's accident history with RFP.
14. **PHOTOGRAPHS:** Provide photographs showing all four sides of vehicle, inside cab and bed of truck with RFP.
15. **RELEASE FOR INSPECTION:** As a condition of signing RFP, proposer agrees to permit Henry County to thoroughly inspect, test drive and evaluate the vehicle prior to making a commitment to purchase.
16. **WARRANTY:** Include any warranty information if warranty is provided.

Detailed Vehicle Specification:

****NOTE** Dump Off Loading Container Bodies will not be considered.**

It is the intent of these specifications to describe the minimum requirements of a complete Pre-Owned Front Loader Mack Trash Truck or approved equal.

It is required that the truck, as specified herein, shall be completely assembled and adjusted and that all equipment, including standard and optional equipment, be installed with the container furnished by others described along with these specifications. The complete unit truck and container shall be made ready for continuous operation.

As it is our desire to buy American, proposer using components or parts of other than American manufacture shall state so in their RFP.

The proposer shall represent by his RFP that all equipment to be furnished is in working condition.

All proposers shall attach a statement that the unit offered meets these specifications or approved equal. List any exceptions fully and accurately.

CHASSIS

YEAR: 2005 OR 2006
MAKE: MACK
MODEL: MR688S
ENGINE: E7-325 HP or approved equal
MILES: No more than 250,000
HOURS: No more than 15,000
TRANS: 4560-6spd ALLISON AUTOMATIC or Equivalent
REAR: 46,000 LB CAPACITY MACK
FRONT: 20,000 LB CAPACITY MACK
TIRES: 385/65/R22.5 FRONT: 75%
11R22.5 REAR: 75%
WHEELS: STEEL DISC
AM/FM: YES
A/C: YES
CRUISE: YES

BODY

YEAR: 2005 OR 2006 AND ABOVE
MAKE: EZ PACK OR EQUIVALENT
MODEL: FL80SE40 HERCULES, OR EQUIVALENT
CAPACITY: 40 YARD
OPTIONS: JOY STICK CONTROL OR 2 LEVER CONTROL, AUTO CYCLE, REAR VISION CAMERA AND PREFER NEW PUSHOUT BLADE SHOES

COLOR

PREFER THE COLOR OF THE VEHICLE AND CONTAINER TO BE WHITE.

Miles on Truck: _____

Engine Type: _____

Transmission: _____

Packer Type: _____

Color: _____

Warranty: _____

Total Price: _____

COMPANY INFORMATION

Company Name: _____

Address: _____

Telephone #: _____ Fax#: _____

Signature: _____

Print Name: _____

Date: _____