



County of Henry Department of Public Safety

1024 DuPont Road
Martinsville, VA 24112
Voice: 276.634.4660
Fax: 276.634.4770

Emergency Services Advisory Council (ESAC) Meeting Minutes

The ESAC meeting was held September 17, 2013 at the Henry County Emergency Services Training Center. The meeting was facilitated by Rodney Howell, Director for Henry County Department of Public Safety.

Agency attendees were as follows:

Jeff Fulcher (BRS), Clinton McCloskey (FCRS), Ann Moschler (HRS), Junior Lynch (BFD), Kenny Shumate (CFD), Tommy Martin (DSFD), Mark Jackson (FFD), William Martin (HFD), Jerry Adams (PHFD), Cotton Trent (RFD), Skip Smith (RRS).

Agencies not present:

Axton Life Saving Crew, Axton Fire Department

Public Safety attendees were as follows:

Kiah Cooper (Ass't Fire Marshal), Pam Mason (Secretary), Rodney Howell (Director).

Public attendees were as follows:

J. R. Powell (Communications)

The minutes from August 20, 2013 were approved.

Items of Discussion:

J. R. Powell, Director of Communications opened the meeting with comments as follows:

- * **CAD System:** In regards to listing all responding units on CAD report removed, the general consensus being to leave the listing for accountability purposes.
- * **Incident Number and Times:** The stations are not to request CMED/Central for incident number and times as it will be emailed to each individual station set up by Public Safety and at ER thru "squirrel email" automatically upon units arrival.
- * **Landing Zones Updates:** There have been additional landing zones to be used. A handout was passed out of predetermined new and existing landing zones. If an incident is within 10 minutes to AirCare's base, transport to the airport is recommended.
- * **False Alarms:** It was discussed as to the penalties towards homes/businesses with multiple False Alarm calls. Fees start after the sixth call at \$25, and increases by \$25 each additional call the cap being \$200. The responding department has been requested to be mindful of how they clear these calls as to how they are charged depending on the cause of the alarm.

Old Business:

All agreed to the following training requirements for fire responders

Countywide Training Guidelines for Officers and Responders: By consensus the Fire Committee of The Henry County ESAC approved the following training guidelines.

Firefighters should complete:

- Firefighter 1,
- ICS 100 and 200,
- Rural Water Supply

Fire Officers should complete (in addition to the above):

- Firefighter 2,
- Incident Command 300, 400
- Integrated Fire Ground Operations
- Fire Officer 1
- NFA Leadership

Truck Operators should complete:

- EVOC
- Basic Pumps
- Rural Water Supply

EMS agencies prefer ALS training for officer positions. Although each squad has different requirements, it is requested that each member have at least EMT and one other certification, CPR, EVOC, etc. when running calls.

Structure Fire Response SOP's: By consensus the Fire Committee of The Henry County ESAC approved the following standards for responding to structure fires.

Automatic Dual Response for structure fires the secondary department shall respond

(1) an engine with SCBA and a tanker

OR

(2) a pumper/tanker with at least 1200 gallon tank AND 1250 gpm pump with SCBA. This will eliminate wasted time waiting for members asking chiefs what apparatus to respond or waiting until someone arrives. Apparatus in route can always be disregarded if not needed.

Mutual Aid Companies: if other fire companies are responding to structure fires for manpower, they will respond apparatus with equipment to supply an engine company. Request for manpower

Uniform Officer Titles: This guideline is an effort to maintain the current high ISO rating that the fire departments received during the last ISO survey. Fire departments receive extra points

when a "Chief" officer is present on a call. ESAC strongly recommends that all fire departments have three "Chief" officers.

Realizing that all fire companies do not have or necessarily need the remaining number of line officers, ESAC recommends that the order be followed even if the fire department does not choose to staff all of the positions. This simplifies determining rank during large scale incidents.

By consensus the Fire Committee of the Henry County ESAC approved the following guideline

Chief
Assistant Chief,
Deputy Chief
1st Captain
2nd Captain
Lieutenant
Engineer
Assistant Engineer

EMS is requested to have a list of Officers by Tuesday. There needs to be a consistent list of officer titles in place by the first of the year.

Training Records: AFG Grants will be available soon.

Communications:

Carilion's medical transport helicopters operating on the wrong frequency is still a work in progress.

Fire OPS is up and working again.

Still waiting for Pittsylvania County to realign the radio channels.

Heavy Tactical Rescue Team: We are in place with the HTR with the city. There will be an Organizational/Informational meeting on October 17, 2013 at 1900 hours at Public Safety. (Memo from Matt was distributed at the meeting). Anyone interested is requested to attend this meeting. There are no training requirements at this time. The main course that will be included is a ropes class thru the VDFP as it will be useful in any aspect of this team. There will be on-line classes that can be taken also.

Exemptions for BRS, RRS, FCRS:

Letters have been received by RRS, FCRS. BRS.

Fire Chiefs were dismissed at this point for EMS to have discussion on station vehicles.

Reasonable Ambulance Fleet Inventory:

Stuart Bowman has put together an Excel Spreadsheet in hopes to assist with determining the need for the number of vehicles within each department. This was emailed to you and directed to contact him with thoughts, changes.

New Business:

In-Service for new members:

Criminal and Driving History Request Forms: There are departments that are still using the old forms. If you do not have the new, please call Matt Tatum for them. Please remember to fill the information completely and sign, or it will be returned to you.

LODA Roster: Please be prepared to update your Line of Duty information. Pam will have last years forms for you to take with you to update.

Upcoming Training:

Inaugural NFA Tennessee-Virginia Training Weekend: September 28-29, 2013

Virginia Department of Fire Programs - Instructor Symposium: October 5-6, 2013

Infectious Disease Control Basic course: November 22, 2013 from 6:00-10:00pm

Fire Officer I: TBA

Leadership I: TBA (National Fire Academy Course)

Straregy & Tactics for Initial Company Operations: TBA (National Academy Course)

There will be no October meeting. The next meeting will be November19, 2013.