

Henry County Board of Supervisors
Meeting Agenda
May 26, 2015
3:00 p.m.

- 1) Invocation
- 2) Pledge of Allegiance
- 3) Call to Order
- 4) Welcome of Visitors and Advise Role of County Administrator as Contact Person for the Board
- 5) Items of Consent
 - A) Confirmation of Minutes of Meeting
 - April 23, 2015
 - April 28, 2015
 - B) Approval of Accounts Payable
- 6) Proclamation Establishing “Paint the Town Purple Week” in Henry County
- 7) Update by the Chamber’s Partnership for Economic Growth (C-PEG)
- 8) Consideration of Resolutions re: Virginia Retirement System Requirements
- 9) Report on Delinquent Tax Collection Efforts
- 10) Monthly Update from the Martinsville-Henry County Economic Development Corporation
- 11) Approval of Pre-Contract Documents re: Smith River Small Towns Collaborative Business District Revitalization Project

- 12) Financial Matters
 - A) Additional Appropriation re: Asset Forfeiture – Commonwealth’s Attorney’s Office
 - B) Additional Appropriation re: Summer Intern – Commonwealth’s Attorney’s Office
 - C) Award of Contract re: Commercial Mower – Parks and Recreation
 - D) Additional Appropriation re: Donated Funds – Department of Public Safety
 - E) Additional Appropriation and Award of Contract re: Voting Machines – General Registrar
 - F) Additional Appropriation re: Dual Enrollment Funds – School Board
 - G) Consideration of Required Comment Period for 2015 JAG Grant – Sheriff’s Office

- 13) Informational Items
 - A) Comments from the Board

- 14) Closed Meeting
 - A) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Parks and Recreation Board, Community Policy and Management Team, Patrick Henry Community College Board, Piedmont Regional Community Services Board, and Southside Community Action Board.
 - B) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
 - C) §2.2-3711(A)3 for Discussion of Acquisition/Disposal of Real Estate.
 - D) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

6:00 pm 15) Public Hearing – Proposed Changes to County Procurement Ordinance

16) Appropriation of the FY 2015-2016 Henry County Budget

17) Matters by the Public

- 18) Public Hearing – Six-Year Secondary Road Plan, Open Format,
6 p.m. to 6:30 p.m. (Meeting Room #1 – Right Side)
- 19) General Highway Matters
- 20) Adjournment

**JOINT
HENRY COUNTY BOARD OF SUPERVISORS
AND INDUSTRIAL DEVELOPMENT AUTHORITY
MINUTES**

April 23, 2015 – 9:30 a.m.

The Henry County Board of Supervisors and the Henry County Industrial Development Authority held a joint meeting on April 23, 2015 at 9:30 a.m. in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia.

The following Board members were present: Chairman H. G. Vaughn, Vice Chairman Jim Adams, Tommy Slaughter, Milton Kendall, and Joe Bryant. Debra Buchanan was absent.

The following Industrial Development Authority members were present: Chairman Len Dillon, Vice Chairman Barry Helmstutler, Wesley Caviness, Rodney Thacker, Wade Nelson, and Marshall Stowe. Steve Isley was absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; and Michelle Via, Administrative Assistant.

Tim Cox of the Martinsville Bulletin was present.

CALL TO ORDER

Board of Supervisors

Chairman Vaughn called the Board of Supervisors meeting to order at 9:30 a.m.

Industrial Development Authority

Chairman Dillon called the IDA meeting to order at 9:30 a.m.

CONSIDERATION OF PERFORMANCE AGREEMENT WITH EBAY ENTERPRISE, LLC

Mr. Hall presented a performance agreement for consideration by the Board of Supervisors and Industrial Development Authority (Copy included in Board's File). The agreement is between the County of Henry, the Virginia Tobacco Indemnification and Community Revitalization Commission, and eBay Enterprise, Inc. for grant funds in the amount of \$710,000. The agreement includes a capital investment of approximately

\$5,800,000; creation of at least 191 new jobs; and meet both capital and employment obligations within 36 months after the end of the base period.

Board of Supervisors

Mr. Adams moved that the Board of Supervisors approve the performance agreement as outlined, seconded by Mr. Slaughter and carried 5 to 0.

Industrial Development Authority

Mr. Helmstutler moved that the Industrial Development Authority approve both performance agreements, seconded by Mr. Caviness and carried 6 to 0.

There being no further business, Mr. Bryant moved that the Board of Supervisors adjourn at 9:40 am, seconded by Mr. Slaughter and unanimously carried.

Mr. Caviness moved that the Industrial Development Authority adjourn at 9:40 a.m., seconded by Mr. Stowe and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

April 28, 2015 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on April 28, 2015, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman H.G. Vaughn, Vice-Chairman Jim Adams, Debra Buchanan, Tommy Slaughter, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; and Michelle Via, Administrative Assistant.

Lt. Troy Easter and Deputy Mike Hooper of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Adams gave the invocation and Mr. Kendall led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Vaughn called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File

- February 24, 2015
- March 24, 2015
- April 7, 2015
- April 9, 2015
- April 20, 2015

Approval of Accounts Payable

Copy included in Board's File

Proclamation Declaring May 1, 2015 as "Volunteer Fire & EMS Appreciation Day" in Henry County

Copy included in Board's File

Proclamation Establishing May 15, 2015 as “National Police Officers Memorial Day” in Henry County

Copy included in Board's File

Proclamation Declaring April 30, 2015 as “National Window Film Day” in Henry County

Copy included in Board's File

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

UPDATE ON WEST PIEDMONT PLANNING DISTRICT COMMISSION

Mr. David Hoback, Executive Director of the West Piedmont Planning District Commission, was present to update the Board on activities at WPPDC and to introduce himself as the new executive director. Mr. Hoback briefly outlined the history of planning districts in Virginia and the many functions of the commissions, including facilitating cooperation at the state and local level, hazard mitigation planning and various advocacy functions.

MATTERS PRESENTED BY THE PUBLIC – SKIP RESSEL

Mr. Skip Ressel was present to discuss Interstate 73. Mr. Ressel requested that the Board craft a new resolution noting planned upgrades to Barrows Mill Road and donate county-owned right-of-way land in the Patriot Centre as an incentive to the Commonwealth Transportation Board (CTB) and to prove that the County is committed to the I-73 project. Additionally, Mr. Ressel asked the Board to submit a request to the CTB for the \$8.5 million earmarked to be spent near Martinsville on surveying and purchasing the right-of-way from Patriot Centre to the proposed Route 57 interchange and continuing toward the proposed Laurel Park interchange for as far as the funds would allow.

ADOPTION OF THE FY 2015-16 HENRY COUNTY BUDGET

Tax Rates

On a motion by Mr. Adams and seconded by Ms. Buchanan, the Board unanimously adopted the following tax rates for FY '16:

- Real Estate - \$.488 per \$100 assessed value
- Personal Property and Machinery and Tools - \$1.48 per \$100 of assessed value for personal property, including motor vehicles, and \$1.48 per \$100 of assessed value for machinery and tools/business equipment.
- Personal Property Tax Relief - The effective reimbursement rate for the Personal Property Tax Relief Act on a qualifying vehicle is 46.8 percent.

School Budget

Mr. Kendall moved that the Board adopt the proposed budget for school expenditures for FY 2016 by category as summarized in Exhibits A and B,

subject to the state, federal, and local funds becoming available as estimated, seconded by Mr. Bryant and unanimously carried.

Total Budget

Mr. Kendall moved that the Board adopt the proposed FY 2016 Budget for fiscal planning purposes as summarized in Exhibits A and B, seconded by Mr. Slaughter and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 93.33% of 2014 personal property taxes have been collected; 91.14% of 2014 real estate taxes; and since January 1, TACS collected approximately \$239,245. In addition, Mr. Grindstaff said 302 new DMV stops have been placed.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

TRANSFER OF FUNDS RE: CAPITAL IMPROVEMENT ITEMS

Mr. Hall said as part of the budget presentation, staff recommended using current year budget funds of \$348,500 to purchase several needed capital items, including replacement vehicles for building inspection, EMS, parks and recreation, maintenance and an employee pool vehicle; replacement carpet for the public safety building; renovations to the sheriff's office; replacement mowers for parks and recreation and maintenance; and resurfacing of the parking lot at the administration building.

On a motion by Mr. Adams and second by Ms. Buchanan, the Board unanimously approved the transfer of current year funds of \$348,500 for the purchase of capital items as outlined in the Board's working papers.

AWARD OF CONTRACT RE: VARIOUS FY 2015 CAPITAL ITEMS

Mr. Hall said staff recommends the Board award contracts related to the previous transfer request for the following FY 2015 capital items: 2016 Ford F-250 truck for parks and recreation in the amount of \$27,851.95 to Colonial Ford of Richmond; 2016 Ford F-250 truck with snowplow package for building and grounds in the amount of \$34,941.15 to Colonial Ford of Richmond; and a 2016 Chevrolet Impala LS to be used as an employee pool vehicle in the amount of \$17,915.40 of Capital GMC in Richmond.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the award of contracts as requested.

AWARD OF CONTRACT RE: FINANCIAL ADVISORY SERVICES

Mr. Hall said staff is asking the Board to award a contract to Davenport and Company, LLC for financial advisory services regarding the potential construction of a new Collinsville school district facility. A contract amount is based on the number of hours worked and therefore cannot be identified at this point; however, staff feels that it could exceed the \$15,000 threshold that requires Board approval.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the award of contract to Davenport and Company, LLC, as outlined.

AWARD OF CONTRACT RE: ENGINEERING SERVICES – PATRIOT CENTRE INDUSTRIAL PARK NATIONAL GUARD PROJECT

Mr. Hall said Tim Pace is asking the Board to award a contract in the amount of \$23,590 to Wiley-Wilson, Inc. for geotechnical services, construction administration, and creation of record drawings as it relates to the National Guard grading project at the Patriot Centre Industrial Park. Mr. Hall said this is a continuation of the project started in June 2014. Funding for this expenditure is included in the current budget.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved an award of contract to Wiley-Wilson in the amount of \$23,590.

AWARD OF CONTRACT RE: GENERATORS – PUBLIC SERVICE AUTHORITY

Mr. Hall said staff is asking the Board to award a contract in the amount of \$269,730 to Light Electric, Inc. for the purchase and installation of generators and transfer switches at three Public Service Authority (PSA) booster pump stations. Funding for this project was provided by a Virginia Department of Emergency Management, Hazard Mitigation Grant Program and the Public Service Authority.

On a motion by Mr. Adams and second by Mr. Kendall, the Board unanimously approved the award of contract as outlined.

ADDITIONAL APPROPRIATION RE: BODY CAMERAS – SHERIFF'S OFFICE

Mr. Hall said staff has been working with Sheriff Perry on the possibility of purchasing body cameras for the Sheriff's Office. Mr. Hall said Sheriff Perry, his staff, and Christian Youngblood and his staff, have worked diligently to find the proper equipment and the proper data storage capabilities for a reasonable price. After an interview process and field testing of the equipment, Sheriff Perry is requesting that the Board award a contract to Digital Ally, Inc. in the amount of \$50,594.94 for 58 body cameras and three docking/download stations. Additionally, the Sheriff's Office requests that the Board award a contract to Dell Computers, Inc. in the amount of \$16,880 for four desktop computers and two server systems to hold the data recorded.

Mr. Hall said since there is no dedicated funding in the current budget for this project, staff requests that the Board use its contingency fund for the purchase.

Mr. Adams asked if the body camera would be tied into the in-car camera system in any way. Sheriff Perry said he believes the two technologies will merge at some point, but at this time, the in-car camera system and the body-worn cameras will be two separate systems. Sheriff Perry said there will be a learning curve with the cameras,

particularly regarding how long the data will be stored; the current plan is to store the data for six months, but that could change depending on legislative decisions.

Mr. Adams asked George Lyle if there are any civil liberties issues regarding the use of law enforcement body-worn cameras. Mr. Lyle said he recently attended a seminar on the laws governing the use of body-worn cameras. Mr. Lyle said one thing they stressed is you must have a really good policy about using the cameras, i.e. will the cameras be on all the time or activated at certain times; how much discretion will the deputies have, when can they turn it off, etc. Mr. Lyle said although the presenters at the seminar mostly were from jurisdictions much larger than Henry County, one of the issues that came up was the enormous amount of requests for law enforcement video from attorneys and the public. Mr. Lyle said it is a complicated and emerging area of law with a lot of things you don't think about.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved award of contracts to Digital Ally in the amount of \$50,594.94 and to Dell Computer in the amount of \$16,880 for the body camera project, with funding coming from the Board's Contingency Fund.

ADDITIONAL APPROPRIATION RE: STATE REFUND – REGISTRAR'S OFFICE

Mr. Hall said Elizabeth Stone is asking the Board to approve an additional appropriation of \$878 received from the Commonwealth of Virginia for reimbursement of expenses related to purchasing voter identification equipment.

On a motion by Ms. Buchanan and second by Mr. Kendall, the Board unanimously approved the additional appropriation as requested.

CONSIDERATION OF CHANGES TO THE HENRY COUNTY PURCHASING PROCEDURES

Mr. Hall said Carole Jones is requesting the Board to consider several changes to the County's purchasing procedures which have been in place since 1999 and no longer come close to matching procedures in place in the state's Virginia Public Procurement Act. Ms. Jones is requesting the Board to change thresholds for several different items, including field procurements, purchase orders, verbal and written quotes, bids and Requests for Proposals (RFP), and contract approval thresholds. Mr. Hall said any changes would require a public hearing.

Mr. Adams moved the Board set a public hearing for the May 26 meeting at 6 p.m., second by Mr. Bryant and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan said she will be having a community meeting on May 5 at the Horsepasture Ruritan building. Also, Ms. Buchanan reminded everyone of the upcoming Fieldale Heritage Festival on May 16.

Mr. Hall reminded the Board of the Volunteer Fire and Rescue Appreciation dinner on May 1 at 6:30 p.m. at Freedom Baptist Church. In addition, there will be a ceremony commemorating National Police Officers Memorial Day on May 14 at 11 a.m. at Martinsville City Council chambers. Lastly, Mr. Hall presented the 911 door hangers

that were created in response to the need for residents to clearly mark their home addresses to ensure prompt assistance in the event of an emergency.

CLOSED MEETING

Mr. Adams moved that the Board go into a closed meeting at 3:50 p.m., seconded by Mr. Slaughter and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Henry-Martinsville Social Services Board, Blue Ridge Regional Library Board, Parks and Recreation Board, Community Policy and Management Team, Patrick Henry Community College Board, Piedmont Regional Community Services Board, Southside Community Action Board, and Southern Virginia Recreation Facilities Authority.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:18 p.m. on a motion by Mr. Adams, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, Mr. Slaughter and Mr. Vaughn.

Henry-Martinsville Social Services Board – On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously reappointed Lillian Geib and Ronald Mateer to four-year terms ending May 31, 2019.

There being no further action, Mr. Vaughn recessed at 5:19 p.m. until the 6:00 p.m. evening meeting.

Mr. Vaughn called the meeting back to order at 6:00 p.m. and welcomed everyone present.

PUBLIC HEARING – PROPOSED CHANGE IN VOTING PRECINCTS

Mr. Hall said the Electoral Board requested the Board consider two changes to voting precincts. First, the Electoral Board would like to move the polling area of the Spencer precinct from the upper level to the lower level of Spencer Ruritan building. Secondly, the Electoral Board would like to move the polling place for the Dyers Store precinct from the Dyers Store Ruritan building to the Dyers Store Fire Department. Mr. Hall said the changes do not require approval of the U.S. Department of Justice and a public hearing on this matter has been advertised for today's meeting.

Mr. Vaughn opened the public hearing at 6:01 p.m.

Alex Clifton, chief officer for the Dyers Store precinct, spoke in favor of moving the Dyers Store precinct polling place to the Dyers Store Fire Department. Mr. Clifton cited several reasons including lack of receptacles needed for the voting machines, health concerns such as mold, heating and air conditioning and handicap accessibility. Mr. Bryant added that the Dyers Store Ruritan club has recently dissolved.

Mr. Vaughn closed the public hearing at 6:06 p.m. On a motion by Mr. Kendall and second by Ms. Buchanan, the Board unanimously approved both requests to move polling places for the Spencer and Dyers Store precincts.

PUBLIC HEARING – REZONING APPLICATION R-15-01 – KEVIN W. AND PAULA P. HANKINS

Lee Clark said the property is located on the east side of Irisburg Road, directly across from its intersection with Beckham Church Road in the Iriswood District. The Tax Map ID is 53.6/45A. The applicant is requesting the rezoning of approximately 7.8-acres from Rural Residential District R-R to Commercial District B-1. The applicant intends to fence a portion of the property to park repossessed/impound vehicles. Mr. Clark said following a public hearing, the Planning Commission recommended that the rezoning request be approved and staff also recommends approval of the request.

Mr. Vaughn opened the public hearing at 6:08 p.m. There being no one present who wished to speak, Mr. Vaughn closed the public hearing at 6:08 p.m. On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the rezoning request.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters: the Carver Road intersection project; paving of Carver Road beginning Monday; Preston and Irisburg roads projects set to be under construction by mid-May; RTE 650 bridge project will have one lane closed for about 90 days; and paving on Colonial Drive scheduled for June. In addition, Ms. Hughes said the Commonwealth Transportation Board will hold its annual public hearing on the draft six-year plan on April 29 at 6 p.m. at Northside High School. Lastly, Ms. Hughes said she would like to schedule the public hearing for the six-year secondary road plan for the May 26 meeting.

CONSIDERATION OF APPLICATION TO THE COMMONWEALTH TRANSPORTATION BOARD FOR ECONOMIC DEVELOPMENT FUNDS

Mr. Hall said staff is requesting that the Board authorize an application to the Commonwealth Transportation Board for funding from the Economic Development Access Program. The money would be used toward road construction within the Patriot Centre. A maximum of \$650,000 could be received from the EDA program, provided the locality commits up to \$150,000 in additional funding.

On a motion by Mr. Adams and second by Mr. Slaughter, the Board unanimously adopted the resolution authorizing an application to the CTB for funding as outlined.

Mr. Kendall moved that the Board direct Mr. Hall to follow-up on Mr. Ressel's request concerning I-73, second by Mr. Bryant and unanimously carried.

There being no further business to discuss, Mr. Bryant moved to adjourn the meeting at 6:19 p.m., seconded by Ms. Buchanan and carried 6 to 0.



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 5B

Issue

Approval of Accounts Payable

Background

See attached details.

Attachments

Summary of Accounts Payable

Staff Recommendation

Staff recommends approval of the Summary of Accounts Payable for April 2015.

**SUMMARY OF ACCOUNTS PAYABLE
MAY 26, 2015**

	<u>MAY 2015</u>	<u>APRIL 2015</u>
ALL FUNDS PAYABLES:		
REGULAR PAYABLES:		
APRIL 30, 2015	CHECK # 20106053 THROUGH 20106402	
MAY 15, 2015	CHECK # 20106403 THROUGH 20106646	
GENERAL FUND	\$ 464,752.03	\$ 522,319.52
LAW LIBRARY FUND	892.00	892.00
ECON DEV OPPORTUNITY FUND	-	-
INDUSTRIAL PARK FUND	-	-
CENTRAL DISPATCH FUND	30,746.38	22,532.32
REGIONAL INDUSTRIAL SITE PROJECT	10,523.29	681,001.20
SPECIAL CONSTRUCTION GRANT	-	5,976.50
HCO/MTSV INDUSTRIAL SITE	-	-
GATEWAY STREETSCAPE FOUNDATION	4,902.28	1,413.17
COMPREHENSIVE SERVICE ACT FUND	89,828.19	865.81
FIELDALE SANITARY DISTRICT	1,524.47	-
PHILPOTT MARINA FUND	720.47	9,344.11
PAYROLL:		
APRIL 30, 2015	DIRECT DEPOSIT ADVICES # 0419827 THROUGH 0420203	
MAY 15, 2015	DIRECT DEPOSIT ADVICES # 0420204 THROUGH 0420409	
GENERAL FUND	574,097.72	145,518.02
E911 CENTRAL DISPATCH FUND	47,875.16	165.40
COMPREHENSIVE SERVICE ACT FUND	1,229.71	1,229.71
PHILPOTT MARINA FUND	1,416.35	1,487.45
	\$ 1,228,508.05	\$ 1,392,745.21
TOTAL ALL FUND PAYABLES		

I HEREBY CERTIFY THAT THE ABOVE ACCOUNTS PAYABLE SUMMARY, A RECAP OF THE BILL LIST AS PRESENTED, HAS BEEN DRAWN IN PAYMENT OF LEGAL OBLIGATIONS OF HENRY COUNTY.

TIM HALL
COUNTY ADMINISTRATOR

I HEREBY CERTIFY THAT THE LISTED ITEMS, AS REPRESENTED BY THE ABOVE ACCOUNTS PAYABLE SUMMARY, WERE APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR REGULAR MONTHLY MEETING ON MAY 26, 2015.

H G VAUGHN, CHAIRMAN
HENRY COUNTY BOARD OF SUPERVISORS



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 6

Issue

Proclamation Establishing “Paint the Town Purple Week” in Henry County

Background

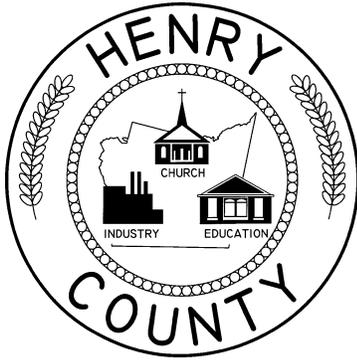
Cindy Cox, Community Manager with the American Cancer Society, is asking the Board of Supervisors to consider a proclamation establishing June 6 – 13, 2015 as “Paint the Town Purple” Week in Henry County. There are numerous activities planned for this week to increase cancer awareness and to raise funds for the American Cancer Society. The week culminates with the Relay for Life event at Martinsville Speedway on June 12, 2015 at 6:00 p.m.

Attachments

1. Proposed Proclamation
2. Letter from Cindy Cox

Staff Recommendation

Staff recommends approval of the proclamation.



PROCLAMATION

OF THE
HENRY COUNTY BOARD OF SUPERVISORS

Whereas, cancer is widely recognized as a disease that touches the lives, both directly and indirectly, of a vast number of people in Henry County and the surrounding community; and

Whereas, cancer's prevalence is too profound to ignore; that it may strike anyone at any time, regardless of age, race, ethnicity, religion, and/or socio-economic status; and that too many new diagnosed cases and deaths are estimated for 2015; and

Whereas, all members of the community should be knowledgeable of the existence of a local American Cancer Society office in the Martinsville-Henry County area that is available to assist cancer patients and their families or caregivers by alleviating the emotional and/or financial burdens associated with treatment; and

Whereas, all citizens should become involved with Relay For Life of Martinsville and Henry County as a way to celebrate, remember, and fight back against cancer; so that, together, we can spread the message of hope and raise money to help find a cure for this dreaded disease; and

Whereas, all local restaurants, businesses, and other area organizations are encouraged to participate in the "Paint the Town Purple" initiative by displaying event flyers and purple ribbons or by displaying the color purple in any way possible in or around their places of business to show their support for those people in our community currently battling cancer, for those who won their fight, and for those who were taken from us too soon:

NOW, THEREFORE, BE IT PROCLAIMED, on this 26th day of May 2015 that the Henry County Board of Supervisors declares June 6 – 13, 2015 as "Paint the Town Purple Week" and calls upon all residents, community agencies, faith groups, medical facilities, restaurants, and businesses to participate in this initiative to show their support for cancer patients and their families.

H.G. Vaughn, Chairman
Henry County Board of Supervisors

April 22, 2015



Board of Supervisors
Re: Proposed Proclamation

To whom it may concern:

Cancer, by definition, is a group of diseases characterized by the uncontrolled growth and spread of abnormal cells in the body that, if left uncontrolled, can result in death. However, when you ask people in our community who have been affected by cancer to define this term, you will learn that their definitions are not necessarily “textbook.” Rather, many of them define the disease by the associations attached to it: devastation, confusion, fear, anger, worry, pain, sick, baldness, death. Still others define the term with phrases like “tears shed,” “prayers prayed,” and “loved ones lost.” Cancer is defined in so many ways because it has touched so many lives right here in Martinsville and Henry County.

Did you know that it is projected that 1 in every 2 men, and 1 in every 3 women, will develop an invasive cancer in their lifetime? Unfortunately, cancer doesn’t discriminate! It affects men and women of all ages, races, religions, and socio-economic statuses. There is no exception for this disease! It can strike anyone at any time. According to the American Cancer Society (ACS), it is estimated that 41,170 new cancer cases will be diagnosed in Virginia this year. In addition, it is estimated that 14,830 deaths that will be caused by cancer in Virginia this year. When you break that down a little, that means that approximately 1,715 new people will hear “You have cancer,” and 618 people will lose their battle, per day, in Virginia in 2015. These statistics are absolutely overwhelming! Luckily, the ACS is making huge strides to be part of the solution.

For over 100 years, ACS has worked relentlessly to save lives and create a world with less cancer. This incredible organization has supporters worldwide to help people get well and stay well, find cures, and fight back against cancer. The ACS provides various programs and services for cancer patients, such as making available free lodging and/or transportation for patients and their families who may have to travel for necessary treatments; providing products like wigs and specialty items, such as mastectomy bras, to patients who may need them; and offering 24/7 online and over-the-phone support. In addition to trying to alleviate the emotional and financial burden often placed on cancer patients and their caregivers and families, the ACS Cancer Action Network also helps to pass laws to eliminate cancer as a major health problem by encouraging elected officials and candidates to make cancer a top national priority. Still more, ACS hosts numerous fundraising events, like its signature fundraiser Relay For Life, to raise money to support cancer research so that one day there may be a cure.

Today, I would like to ask the Board of Supervisors to also be part of the solution in this community by supporting the American Cancer Society in our “Paint the Town Purple” initiative to engage local restaurants, businesses, and other area organizations in our Relay For Life spirit. We would love for them to display Relay For Life event flyers and purple ribbons in or around their places of business. We would like to encourage them to display the color purple in any way possible to show their support for those in our community currently battling cancer, for those who won their fight, and for those who were taken from us too soon. This public display of comradery could be the catalyst that helps bring our community closer together. To accomplish this, however, we need your support.

We ask you to please consider proclaiming the week of June 6th – June 13th as “Paint the Town Purple Week” in Martinsville and Henry County. It is likely that more area businesses will participate if they have the encouragement and support of the Board of Supervisors.

As the culmination of our “Paint the Town Purple Week,” we invite you to come, as well as encourage others to come, to the Relay For Life at Martinsville & Henry County at the Martinsville Speedway on June 12, 2015. A cruise-in will kick us off at 4PM, with Relay festivities beginning at 6PM. You can look forward to great food, live entertainment, and lots of family-friendly fun activities! We hope to see everyone there!

For more information about our “Paint the Town Purple” initiative and how to become involved, feel free to contact me at 276-632-8951, or email me at cindy.cox@cancer.org. We very much appreciate your consideration and support.

Sincerely,
Cindy Cox
Community Manager, Relay For Life



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 7

Issue

Update by the Chamber's Partnership for Economic Growth (C-PEG)

Background

Mr. Clay Campbell, President of the Chamber's Partnership for Economic Growth (C-PEG), requested time on the agenda to discuss C-PEG's possible partnership with small business development. C-PEG is an independent, yet closely aligned, charitable affiliate of the Martinsville-Henry County Chamber of Commerce.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 8

Issue

Consideration of Resolution re: Virginia Retirement System Requirement

Background

The 2012 General Assembly mandated localities to require employees to contribute five percent toward their retirement. The mandate also requires localities to provide an offsetting salary increase to the employees. As permitted by the legislation, Henry County and the Public Service Authority chose to phase in the five percent over several years. For FY 2013, FY 2014 and FY 2015 the Board elected a one percent member contribution each year for employees. For FY 2016, employees will be required to contribute an additional 2% of their salary to VRS and they will receive a corresponding 2% salary increase. The Board must certify compliance with this legislation by adopting the attached resolution.

Attachments

Proposed Resolution

Staff Recommendation

Staff recommends adoption of the VRS resolution as proposed.

Member Contributions by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions

(In accordance with Chapter 822 of the 2012 Acts of Assembly (SB497))

Resolution

WHEREAS, **Henry County**, Employer Code #55144, employees who are Virginia Retirement System members who commence or recommence employment on or after July 1, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis upon commencing or recommencing employment; and

WHEREAS, **Henry County** employees who are Virginia Retirement System members and in service on June 30, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis no later than July 1, 2016; and

WHEREAS, such employees in service on June 30, 2012, shall contribute a minimum of an additional one percent of their creditable compensation beginning on each July 1 of 2012, 2013, 2014, 2015, and 2016, or until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the may elect to require such employees in service on June 30, 2012, to contribute more than an additional one percent each year, in whole percentages, until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB497) requires an increase in total creditable compensation, effective July 1, 2015, to each such employee in service on June 30, 2015, to offset the cost of the member contributions, such increase in total creditable compensation to be equal to the percentage increase of the member contribution paid by such pursuant to this resolution (For example, if the member contribution paid by the employee increases from two to three percent pursuant to this resolution, the employee must receive a one percent increase in creditable compensation.)

BE IT THEREFORE RESOLVED, that the **Henry County Board of Supervisors** does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB497) according to the following schedule for the fiscal year beginning July 1, 2015:

PLAN 1	Percent
Employer Paid Member Contribution	0%
Employee Paid Member Contribution	5%
Total	5%

PLAN 2	Percent
Employer Paid Member Contribution	0%
Employee Paid Member Contribution	5%
Total	5%

(Note: Each column must add up to 5 percent.); and

BE IT FURTHER RESOLVED, that such contributions, although designated as member contributions, are to be made by **Henry County** in lieu of member contributions; and

BE IT FURTHER RESOLVED, that pick up member contributions shall be paid from the same source of funds as used in paying the wages to affected employees; and

BE IT FURTHER RESOLVED, that member contributions made by **Henry County** under the pick up arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pick up arrangement; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the pick up contributions made by **Henry County** directly instead of having them paid to VRS; and

BE IT FURTHER RESOLVED, that notwithstanding any contractual or other provisions, the wages of each member of VRS who is an employee of **Henry County** shall be reduced by the amount of member contributions picked up by **Henry County** on behalf of such employee pursuant to the foregoing resolutions; and

BE IT FURTHER RESOLVED, that no salary increases provided solely to offset the cost of required member contributions to the Virginia Retirement System under § 51.1-144 of the Code of Virginia will be used to certify that any salary increases required by the Appropriation Act have been provided.

NOW, THEREFORE, the officers are hereby authorized and directed in the name of the **Henry County** to carry out the provisions of this resolution, and said officers are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by **Henry County** for this purpose.

H.G. Vaughn, Chairman
Henry County Board of Supervisors

CERTIFICATE

I, Tim Hall, Clerk of the **Henry County Board of Supervisors**, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the **Henry County Board of Supervisors** held at Collinsville, Virginia at six o'clock on May 26, 2015. Given under my hand and seal of **Henry County** this 26th day of May, 2015.

Tim Hall

This resolution must be passed prior to July 1, 2015 and received by VRS no later than July 10, 2015.



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 9

Issue

Monthly Report on Delinquent Tax Collection Efforts

Background

County Treasurer Scott Grindstaff will provide an update on delinquent tax collection efforts. Also attached is the report from Taxing Authority Consulting Services (TACS) concerning collection of delinquent taxes.

Attachments

1. Report from County Treasurer
2. Report from TACS

Staff Recommendation

None

County of Henry



OFFICE OF THE TREASURER

COUNTY ADMINISTRATION BUILDING
3300 KINGS MOUNTAIN ROAD
COLLINSVILLE, VIRGINIA

SCOTT B. GRINDSTAFF
MGT

P.O. BOX 218
COLLINSVILLE, VIRGINIA 24078-0218

TELEPHONE (276) 634-4675
FAX (276) 634-4774
EMAIL: sgrindstaff@co.henry.va.us

To: Tim Hall
Board of Supervisors

From: Scott Grindstaff

CC: George Lyle

Date: May 18, 2015

Re: Delinquent Taxes

1. **PP Collection** – As of April 30, 2015, we have collected **96.01% of 2014 PP taxes**. We collected \$286,933.18 in April.
2. **RE Collection** – As of April 30, 2015, we have collected **92.08% of 2014 RE taxes**. We collected \$205,768.19 in April.
3. Since the first of January 2015, TACS has collected \$ 312,757.35.
4. VRW STOPS:

We added 302 stops on DMV Registration Withholding.

April 15 – 22 stops collected

May 15 – 19 stops collected

2012 – 845

2013 - 249

2014 - 103

PERSONAL PROPRERTY TAX OUTSTANDING	<u>Jan-15</u>	<u>Feb-15</u>	<u>Mar-15</u>	<u>Apr-15</u>
2014	987,980.15	878,713.98	686,932.06	410,467.79
2013	202,772.16	194,748.00	185,135.08	178,394.25
2012	114,181.36	111,537.55	108,569.91	106,019.21
2011	75,168.02	74,756.54	73,355.60	72,626.60
2010	<u>114,244.89</u>	<u>113,836.95</u>	<u>112,608.58</u>	<u>112,160.20</u>
TOTAL	1,494,346.58	1,373,593.02	1,166,601.23	879,668.05
COLLECTED		120,753.56	206,991.79	286,933.18
2014 PP TAX <u>BILLED</u>	PERCENT OF 2014 PP TAXES COLLECTED			
10,291,446.50	90.40%	91.46%	93.33%	96.01%

**REAL
ESTATE
TAX
OUTSTANDING**

	<u>Jan-15</u>	<u>Feb-15</u>	<u>Mar-15</u>	<u>Apr-15</u>
2014	1,544,609.05	1,404,151.84	1,247,279.31	1,114,741.10
2013	729,192.61	700,526.52	669,263.31	642,097.46
2012	398,880.62	373,988.19	348,984.96	326,215.80
2011	225,552.13	211,179.59	200,599.22	191,438.52
2010	138,452.66	131,732.58	124,686.89	119,174.74
2009	97,205.65	94,946.96	89,423.93	86,803.12
2008	75,434.44	73,400.13	69,617.84	66,857.59
2007	51,866.35	50,880.06	46,441.66	47,555.05
2006	42,121.58	41,286.84	40,229.13	38,860.40
2005	32,146.83	31,813.23	31,691.35	30,393.67
2004	27,870.30	27,831.72	27,447.87	26,536.97
2003	20,292.47	18,705.23	18,339.16	18,019.27
2002	13,473.44	13,473.46	13,341.21	13,224.21
2001	10,151.89	10,108.10	10,062.32	9,979.16
2000	11,758.24	11,553.73	11,329.12	11,108.41
1999	6,203.55	6,129.86	6,110.94	6,056.47
1998	5,336.37	5,304.36	5,304.36	5,304.36
1997	8,040.34	8,008.32	8,008.32	8,008.32
1996	4,650.54	4,648.35	4,648.35	4,468.35
1995	<u>4,129.54</u>	<u>4,127.13</u>	<u>4,127.13</u>	<u>4,127.13</u>

TOTAL 3,447,368.60 3,223,796.20 2,976,936.38 2,770,970.10

COLLECTED 223,572.40 246,859.82 205,966.28

2014 RE BILLED	PERCENT OF 2014 RE TAXES COLLECTED			
14,071,102.81	89.02%	90.02%	91.14%	92.08%



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 10

Issue

Monthly Update from the Martinsville-Henry County Economic Development Corporation

Background

Jennifer Doss, Tourism Director at the Martinsville-Henry County Economic Development Corporation, will provide an update on tourism efforts in our community and distribute the monthly EDC report.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 11

Issue

Approval of Pre-Contract Documents re: Smith River Small Towns Collaborative Business District Revitalization Project

Background

As part of the pre-contract activities required to satisfy the special conditions of the Department of Housing and Community Development planning grant awarded to the County, the Board is asked to approve the following:

1. **Section 3 Business and Employment Plan:** Both the locality and its contractors will encourage working with businesses located in Henry County and Martinsville.
2. **Non-Discrimination Policy:** Neither the County nor its employees will discriminate against an employee or applicant for employment because of race, age, handicap, creed, religion, color, sex or national origin.
3. **Residential Anti-Displacement and Relocation Assistance Plan Certification:** Henry County commits to minimizing project-related displacement and hardships. Such assistance shall be provided under Section 104(d) of the Housing and Community Development Act of 1974, as amended, or the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.
4. **Fair Housing Certification:** Henry County will take at least one action each year during the course of the grant to further fair housing. The action taken will be selected from a list provided by DHCD.
5. **Section 504 Grievance Procedure:** Henry County will adopt an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action

prohibited by the Department of Housing and Urban Development (HUD), implementing Section 504 of the Rehabilitation Act of 1973, as amended.

Attachments

1. Section 3 Business and Employment Plan
2. Non-Discrimination Policy
3. Residential Anti-Displacement and Relocation Assistance Plan
4. Fair Housing Certification
5. Section 504 Grievance Procedure

Staff Recommendation

Staff recommends approval of the attached documents as required by the Virginia Department of Housing and Community Development (DHCD) for the Smith River Small Towns Business District Revitalization Project.



SECTION 3 BUSINESS AND EMPLOYMENT PLAN

1. The County of Henry designates as its Section 3 Local Business and Employment Project Area the County of Henry.
2. The County of Henry, its contractors, and designated third parties shall in utilizing Community Development Block Grant (CDBG) funds utilize businesses and lower income residents of the County in carrying out all activities, to the greatest extent feasible.
3. In awarding contracts for Construction, non-construction, materials, and supplies the County of Henry, its contractors, and designated third parties shall take the following steps to utilize businesses which are located in or owned in substantial part by persons residing in the County:
 - (a) The County of Henry shall identify the contracts required to conduct the CDBG activities.
 - (b) The County of Henry shall identify through various and appropriate sources including: The Martinsville Bulletin the business concerns within the County which are likely to provide construction contracts, non-construction contracts, materials, and services which will be utilized in the activities funded through the CDBG.
 - (c) The identified contractors and suppliers shall be included on bid lists used to obtain bids, quotes or proposals for work or procurement contracts which utilize CDBG funds.
 - (d) To the greatest extent feasible the identified business and any other project area business concerns shall be utilized in activities which are funded with CDBG funds.
4. The County of Henry and its contractors and subcontractors shall take the following steps to encourage the hiring of lower income persons residing in the County:
 - (a) The County of Henry in consultation with its contractors (including design professionals) shall ascertain the types and number of positions for both trainees and employees which are likely to be used to conduct CDBG activities.
 - (b) The County of Henry shall advertise through the following sources

The Martinsville Bulletin the availability of such positions with the information on how to apply.

- (c) The County of Henry, its contractors, and subcontractors shall be required to maintain a record of inquiries and applications by project area residents who respond to advertisements, and shall maintain a record of the status of such inquiries and applications.
- (d) To the greatest extent feasible, the County of Henry, its contractors, and subcontractors shall hire lower income project area residents in filling training and employment positions necessary for implementing activities funded by the Community Development Block Grant (CDBG).

5. In order to document compliance with the above affirmative actions, and Section 3 of the *Housing and Community Development Act of 1974, as amended*, the County of Henry shall keep, and obtain from its contractors and subcontractors, *Registers of Contractors, Subcontractors and Suppliers* and listings shall be completed and shall be verified by site visits and employee interviews, crosschecking of payroll reports and invoices, and through audits if necessary.

Duly adopted at the regular meeting of the Board of Supervisors on May 26, 2015.

H.G. Vaughn, Chairman
Board of Supervisors
Chief Elected Official



NON-DISCRIMINATION POLICY

The County of Henry, or any employee thereof will not discriminate against an employee or applicant for employment because of race, age, handicap, creed, religion, color, sex, or national origin. Administrative and Personnel officials will take affirmative action to insure that this policy shall include, but not be limited, to the following: employment, upgrading, demotion or transfer, rates of pay or other forms of compensation; and selection for training.

Duly adopted at the regular meeting of the Henry County Board of Supervisors, on May 26, 2015.

H.G. Vaughn, Chairman,
Board of Supervisors
Chief Elected Official



RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN CERTIFICATION

The County of Henry will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate income dwelling unit as a direct result of activities assisted with funds provided under the *Housing and Community development Act of 1974*, as amended. All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the County of Henry will make public and advise the State that it is undertaking such an activity and will submit to the state, in writing, information that identifies:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low- and moderate-income households in the jurisdiction.

The County of Henry will provide relocation assistance to each low/moderate-income household displaced by the demolition of housing, or by the direct result of assisted activities. Such assistance shall be that provided under Section 104(d) of the *Housing and Community Development Act of 1974*, as amended, or the *Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, as amended.

The County of Henry FY 2016 - 2018 proposed project includes the following activities:

Plans to implement an economic development revitalization project known as the Smith River Small Towns Collaborative Business District Revitalization Project located within the Bassett and Fieldale communities of Henry County.

Improvements will include the demolition/clearance of one (1) vacant, blighted and burned structure, physical improvements to the central town squares in Bassett and Fieldale, streetscape improvements in both communities, improvements to the farmers markets in Bassett and community grounds in Fieldale, and façade improvements to potentially sixteen (16) structures in both communities.

The activities as planned will not cause any displacement from or conversion of occupiable structures. The County of Henry will work with the grant management staff, engineers, project area residents, and the Department of Housing and Community Development to insure that any changes in project activities do not cause any displacement from or conversion of occupiable structures.

In all cases, an occupiable structure will be defined as a dwelling that meets local building codes or a dwelling that can be rehabilitated to meet code for \$25,000 or less.

H.G. Vaughn, Chairman
Board of Supervisors
Chief Elected Officer

May 26, 2015
Date



FAIR HOUSING CERTIFICATION

Compliance with Title VIII of the Civil Rights Act of 1968

Whereas, the County of Henry has been offered and intends to accept federal funds authorized under the Housing and Community Development Act of 1974, as amended, and

Whereas, recipients of funding under the Act are required to take action to affirmatively further fair housing;

Therefore, the County of Henry agrees to take at least one action to affirmatively further fair housing each grant year, during the life of its project funded with Community Development Block Grant funds. The action taken will be selected from a list provided by the Virginia Department of Housing and Community Development.

H.G. Vaughn, Chairman
Board of Supervisors
Chief Elected Official

Date



SECTION 504 GRIEVANCE PROCEDURE

Henry County Board of Supervisors has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Department of Housing and Urban Development's (HUD) (24 CFR 8.53(b) implementing Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794). Section 504 states, in part, that "no otherwise qualified handicapped individual ... shall solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance ...".

Complaints should be addressed to: the Director of Planning, Zoning and Inspection, P.O. Box 7, Collinsville, VA 24078, (276) 634-4620, who has been designated to coordinate Section 504 compliance efforts.

1. A complaint should be filed in writing or verbally contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
2. A complaint should be filed within **21** days after the complainant becomes aware of the alleged violation. (Processing of allegations of discrimination occurring before this grievance procedure was in place will be considered on a case-by-case basis.)
3. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Director of Planning, Zoning and Inspection. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint. Under 24 CFR 8.53(b), the County of Henry need not process complaints from applicants for employment or from applicants for admission to housing.
4. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the Director of Planning, Zoning and Inspection and a copy forwarded to the complainant no later than **5** days after its filing.
5. The section 504 coordinator shall maintain the files and records of the Henry County Board of Supervisors relating to the complaints filed.
6. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within **5** days to the Director of Planning, Zoning and Inspection.
7. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the Department of Housing and Urban

Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

8. These rules shall be construed to protect the substantive right of interested persons, to meet appropriate due process standards and to assure that the Henry County Board of Supervisors complies with Section 504 and the HUD regulations.

Duly adopted at the regular meeting of the Board of Supervisors on May 26, 2015.

H.G. Vaughn, Chairman,
Board of Supervisors
Chief Elected Official



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 12

Issue

Monthly Financial Reports

Background

See attached.

Attachments

1. Fund Summary of Revenue
2. Fund Summary of Expenditures
3. Summary of Revenue by Cost Centers
4. Summary of Expenditures by Cost Center
5. Treasurer's Cash Report
6. Contingency Reserve Report

Staff Recommendation

Information only; no action needed.

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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF REVENUE
THROUGH APRIL 30, 2015

P 1
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FOR 2015 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
31 GENERAL FUND	47,769,505	61,557,670	45,865,030.13	2,738,532.16	15,692,640.20	74.5%
33 LAW LIBRARY FUND	31,500	31,500	13,448.90	1,967.40	18,051.10	42.7%
36 CENTRAL DISPATCH FUND	1,488,551	1,504,865	1,129,291.11	23,908.29	375,573.89	75.0%
37 HCO/MTSV INDUSTRIAL SITE PROJ	0	20,910,760	7,463,495.72	.00	13,447,264.49	35.7%
39 SPECIAL CONSTRUCTION GRANTS	0	1,620,439	311,765.89	470.79	1,308,672.68	19.2%
43 GATEWAY STREETScape FOUND	95,155	95,155	78,992.09	70.00	16,162.91	83.0%
45 INDUSTRIAL DEVELOPMENT AUTH	2,336,912	3,526,720	2,601,571.26	260,958.41	925,148.41	73.8%
46 COMPREHENSIVE SERV ACT FUND	1,028,857	1,028,857	624,423.22	.00	404,433.78	60.7%
50 FIELDDALE SANITARY DISTRICT	19,500	19,500	621.74	.00	18,878.26	3.2%
51 PHILPOTT MARINA FUND	311,522	343,895	151,519.06	6,673.02	192,375.94	44.1%
58 SELF-INSURANCE FUND	0	0	9,802,602.25	1,160,486.59	-9,802,602.25	100.0%
65 HENRY-MTSV SOCIAL SERVICES	6,446,425	6,469,759	5,147,256.48	457,650.72	1,322,502.78	79.6%
70 SCHOOL FUND	73,119,097	76,643,698	54,040,609.84	5,096,182.45	22,603,087.89	70.5%
71 SCHOOL TEXTBOOK FUND	506,012	692,288	391,340.57	42,167.67	300,947.46	56.5%
81 SCHOOL CAFETERIA FUND	4,321,838	4,542,619	3,126,130.80	382,861.38	1,416,488.46	68.8%
GRAND TOTAL	137,474,874	178,987,725	130,748,099.06	10,171,928.88	48,239,626.00	73.0%

** END OF REPORT - Generated by Pauline Pilson **

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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF EXPENDITURES
THROUGH APRIL 30, 2015

P 1
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FOR 2015 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 GENERAL FUND	47,769,505	61,557,670	38,019,584.93	2,295,839.98	932,964.31	22,605,121.09	63.3%
33 LAW LIBRARY FUND	31,500	31,500	12,404.66	914.50	2,676.00	16,419.34	47.9%
36 CENTRAL DISPATCH FUND	1,488,551	1,504,865	1,228,719.90	113,984.89	22,396.14	253,748.96	83.1%
37 HCO/MTSV INDUSTRIAL SITE PROJ	0	20,910,760	7,803,726.45	1,101,206.95	9,362,730.12	3,744,303.64	82.1%
39 SPECIAL CONSTRUCTION GRANTS	0	1,620,439	344,248.72	5,976.50	191,753.45	1,084,436.40	33.1%
43 GATEWAY STREETSCAPE FOUND	95,155	95,155	49,192.16	4,851.23	.00	45,962.84	51.7%
45 INDUSTRIAL DEVELOPMENT AUTH	2,336,912	3,526,720	2,875,670.91	778,799.05	221,020.54	430,028.22	87.8%
46 COMPREHENSIVE SERV ACT FUND	1,028,857	1,028,857	627,140.01	94,298.61	547,529.76	-145,812.77	114.2%
50 FIELDDALE SANITARY DISTRICT	19,500	19,500	13,119.29	1,353.84	.00	6,380.71	67.3%
51 PHILPOTT MARINA FUND	311,522	343,895	165,691.73	30,677.66	3,239.40	174,963.87	49.1%
58 SELF-INSURANCE FUND	0	0	7,455,572.29	955,933.99	.00	-7,455,572.29	100.0%
65 HENRY-MTSV SOCIAL SERVICES	6,446,425	6,469,759	5,139,851.21	502,103.72	41,118.65	1,288,789.40	80.1%
70 SCHOOL FUND	73,119,097	76,643,698	55,987,662.70	5,522,540.79	1,694,103.37	18,961,931.66	75.3%
71 SCHOOL TEXTBOOK FUND	506,012	692,288	459,869.38	.00	.00	232,418.65	66.4%
81 SCHOOL CAFETERIA FUND	4,321,838	4,542,619	3,713,107.98	409,252.43	138,969.47	690,541.81	84.8%
GRAND TOTAL	137,474,874	178,987,725	123,895,562.32	11,817,734.14	13,158,501.21	41,933,661.53	76.6%

** END OF REPORT - Generated by Pauline Pilson **

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH APRIL 30, 2015

P 1
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FOR 2015 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
31 GENERAL FUND						
31301100 GENERAL PROPERTY TAXES	22,956,023	22,956,023	23,370,382.83	505,482.77	-414,359.83	101.8%
31301200 OTHER LOCAL TAXES	11,265,000	11,265,000	9,757,864.49	1,083,000.51	1,507,135.51	86.6%
31301300 PERMITS, FEES & LICENSES	70,500	70,500	41,354.48	3,831.58	29,145.52	58.7%
31301400 FINES AND FORFEITURES	178,650	178,650	163,633.50	12,742.39	15,016.50	91.6%
31301500 REVENUE FROM USE OF PROPERTY	575,206	575,206	531,674.60	28,123.66	43,531.40	92.4%
31301600 CHARGES FOR SERVICES	266,954	270,406	281,652.05	34,742.87	-11,246.05	104.2%
31301800 MISCELLANEOUS REVENUE	70,000	70,000	79,522.70	6,515.62	-9,522.70	113.6%
31301900 RECOVERED COST	2,249,509	2,646,023	1,951,612.01	202,022.32	694,410.99	73.8%
31302200 NON-CATEGORICAL AID STATE	4,295,828	4,295,828	3,790,952.69	223,253.56	504,875.31	88.2%
31302300 SHARED EXPENSES (CATEGORICAL)	5,569,112	5,571,818	4,717,713.04	482,900.75	854,104.96	84.7%
31302400 CATEGORICAL AID STATE	109,731	2,782,112	373,326.96	65,403.98	2,408,785.27	13.4%
31303100 FED PAYMENTS IN LIEU OF TAXES	3,000	3,000	.00	.00	3,000.00	.0%
31303300 CATEGORICAL AID FEDERAL	139,992	1,909,488	758,983.36	90,318.64	1,150,504.92	39.7%
31304100 NON-REVENUE RECEIPTS	20,000	43,000	46,357.42	193.51	-3,357.42	107.8%
31304109 RESERVE FUNDS	0	8,920,616	.00	.00	8,920,615.82	.0%
TOTAL GENERAL FUND	47,769,505	61,557,670	45,865,030.13	2,738,532.16	15,692,640.20	74.5%
33 LAW LIBRARY FUND						
33301600 CHARGES FOR SERVICES	7,000	7,000	7,384.90	716.10	-384.90	105.5%
33301900 RECOVERED COST	6,000	6,000	6,064.00	1,251.30	-64.00	101.1%
33304109 RESERVE FUNDS	18,500	18,500	.00	.00	18,500.00	.0%
TOTAL LAW LIBRARY FUND	31,500	31,500	13,448.90	1,967.40	18,051.10	42.7%
36 CENTRAL DISPATCH FUND						
36301900 RECOVERED COST	361,219	363,737	338,859.24	.00	24,877.96	93.2%
36302300 SHARED EXPENSES (CATEGORICAL)	190,071	190,071	129,629.68	12,733.47	60,441.32	68.2%
36302400 CATEGORICAL AID STATE	132,000	132,000	119,002.91	11,174.82	12,997.09	90.2%
36304105 FUND TRANSFERS	722,399	730,319	541,799.28	.00	188,519.72	74.2%
36304109 RESERVE FUNDS	82,862	88,738	.00	.00	88,737.80	.0%
TOTAL CENTRAL DISPATCH FUND	1,488,551	1,504,865	1,129,291.11	23,908.29	375,573.89	75.0%
37 HCO/MTSV INDUSTRIAL SITE PROJ						

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
37301900 RECOVERED COST	0	6,666,332	1,000,000.00	.00	5,666,332.02	15.0%
37302400 CATEGORICAL AID STATE	0	10,911,864	6,463,495.72	.00	4,448,368.40	59.2%
37304105 FUND TRANSFERS	0	3,332,564	.00	.00	3,332,564.07	.0%
TOTAL HCO/MTSV INDUSTRIAL SITE PR	0	20,910,760	7,463,495.72	.00	13,447,264.49	35.7%
39 SPECIAL CONSTRUCTION GRANTS						
39301900 RECOVERED COST	0	76,375	38,018.51	470.79	38,356.70	49.8%
39303300 CATEGORICAL AID FEDERAL	0	1,516,461	273,747.38	.00	1,242,713.22	18.1%
39304105 FUND TRANSFERS	0	22,379	.00	.00	22,378.72	.0%
39304109 RESERVE FUNDS	0	5,224	.00	.00	5,224.04	.0%
TOTAL SPECIAL CONSTRUCTION GRANTS	0	1,620,439	311,765.89	470.79	1,308,672.68	19.2%
43 GATEWAY STREETSCAPE FOUND						
43301500 REVENUE FROM USE OF PROPERTY	120	120	42.71	.00	77.29	35.6%
43301900 RECOVERED COST	70,960	70,960	66,927.88	70.00	4,032.12	94.3%
43303300 CATEGORICAL AID FEDERAL	12,000	12,000	12,021.50	.00	-21.50	100.2%
43304109 RESERVE FUNDS	12,075	12,075	.00	.00	12,075.00	.0%
TOTAL GATEWAY STREETSCAPE FOUND	95,155	95,155	78,992.09	70.00	16,162.91	83.0%
45 INDUSTRIAL DEVELOPMENT AUTH						
45301500 REVENUE FROM USE OF PROPERTY	711,518	765,018	771,318.72	5,705.87	-6,300.72	100.8%
45301900 RECOVERED COST	275,450	275,450	275,252.54	255,252.54	197.46	99.9%
45302400 CATEGORICAL AID STATE	0	650,000	1,555,000.00	.00	-905,000.00	239.2%
45304104 PROCEEDS FROM INDEBTEDNESS	0	170,925	.00	.00	170,925.00	.0%
45304105 FUND TRANSFERS	1,349,944	1,665,327	.00	.00	1,665,326.67	.0%
TOTAL INDUSTRIAL DEVELOPMENT AUTH	2,336,912	3,526,720	2,601,571.26	260,958.41	925,148.41	73.8%
46 COMPREHENSIVE SERV ACT FUND						

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
46301900 RECOVERED COST	42,251	42,251	42,251.00	.00	.00	100.0%
46302400 CATEGORICAL AID STATE	652,295	652,295	331,438.97	.00	320,856.03	50.8%
46304105 FUND TRANSFERS	334,311	334,311	250,733.25	.00	83,577.75	75.0%
TOTAL COMPREHENSIVE SERV ACT FUND	1,028,857	1,028,857	624,423.22	.00	404,433.78	60.7%
50 FIELDALE SANITARY DISTRICT						
50301500 REVENUE FROM USE OF PROPERTY	750	750	621.74	.00	128.26	82.9%
50304109 RESERVE FUNDS	18,750	18,750	.00	.00	18,750.00	.0%
TOTAL FIELDALE SANITARY DISTRICT	19,500	19,500	621.74	.00	18,878.26	3.2%
51 PHILPOTT MARINA FUND						
51301500 REVENUE FROM USE OF PROPERTY	58,000	58,000	98,440.03	3,806.66	-40,440.03	169.7%
51301800 MISCELLANEOUS REVENUE	171,000	171,000	48,641.23	2,866.36	122,358.77	28.4%
51301900 RECOVERED COST	0	0	4,437.80	.00	-4,437.80	100.0%
51303300 CATEGORICAL AID FEDERAL	0	22,500	.00	.00	22,500.00	.0%
51304105 FUND TRANSFERS	80,000	89,873	.00	.00	89,873.00	.0%
51304109 RESERVE FUNDS	2,522	2,522	.00	.00	2,522.00	.0%
TOTAL PHILPOTT MARINA FUND	311,522	343,895	151,519.06	6,673.02	192,375.94	44.1%
58 SELF-INSURANCE FUND						
58301500 REVENUE FROM USE OF PROPERTY	0	0	5,201.40	.00	-5,201.40	100.0%
58301600 CHARGES FOR SERVICES	0	0	9,797,400.85	1,160,486.59	-9,797,400.85	100.0%
TOTAL SELF-INSURANCE FUND	0	0	9,802,602.25	1,160,486.59	-9,802,602.25	100.0%
65 HENRY-MTSV SOCIAL SERVICES						
65401900 RECOVERED COSTS	318,094	318,113	314,517.50	.00	3,595.63	98.9%
65402400 CATEGORICAL AID STATE	2,537,445	2,537,670	1,593,238.40	162,917.96	944,431.60	62.8%
65403300 CATEGORICAL AID FEDERAL	2,999,687	2,999,687	2,796,101.36	294,732.76	203,585.64	93.2%

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
65404105 FUND TRANSFERS	591,199	614,289	443,399.22	.00	170,889.91	72.2%
TOTAL HENRY-MTSV SOCIAL SERVICES	6,446,425	6,469,759	5,147,256.48	457,650.72	1,322,502.78	79.6%
70 SCHOOL FUND						
70702401 STATE RETAIL SALES & USE TAX	7,663,002	7,690,080	5,030,553.26	540,715.20	2,659,526.74	65.4%
70702402 STATE SOQ FUNDS	27,538,133	27,872,553	23,309,433.12	2,404,379.46	4,563,119.88	83.6%
70702403 STATE SOQ FRINGE BENEFITS	4,401,708	4,417,528	3,692,587.50	376,949.26	724,940.50	83.6%
70702404 STATE OTHER SOQ FUNDS	5,122,799	5,001,297	3,162,164.00	790,541.00	1,839,133.00	63.2%
70702405 STATE CATEGORICAL FUNDS	101,100	101,100	39,213.29	13,475.78	61,886.71	38.8%
70702406 OTHER STATE FUNDS	821,460	821,003	231,385.37	57,913.08	589,617.63	28.2%
70702407 FEDERAL FUNDS / GRANTS	9,653,000	9,653,000	4,941,962.43	868,246.45	4,711,037.57	51.2%
70702408 FROM OTHER FUNDS	1,165,000	1,214,646	1,143,639.08	43,962.22	71,006.92	94.2%
70702409 FROM COUNTY FUNDS	16,652,895	19,872,491	12,489,671.16	.00	7,382,819.57	62.8%
70702411 FROM LOANS, BONDS AND INVEST	0	0	.63	.00	-.63	100.0%
TOTAL SCHOOL FUND	73,119,097	76,643,698	54,040,609.84	5,096,182.45	22,603,087.89	70.5%
71 SCHOOL TEXTBOOK FUND						
71701500 REVENUE FROM USE OF PROPERTY	0	0	11,831.54	.00	-11,831.54	100.0%
71704105 FUND TRANSFERS	506,012	511,498	379,509.03	42,167.67	131,988.97	74.2%
71704109 RESERVE FUNDS	0	180,790	.00	.00	180,790.03	.0%
TOTAL SCHOOL TEXTBOOK FUND	506,012	692,288	391,340.57	42,167.67	300,947.46	56.5%
81 SCHOOL CAFETERIA FUND						
80000410 RESERVE FUNDS	0	605	.00	.00	605.26	.0%
80000415 FUND TRANSFERS	0	17,038	.00	.00	17,038.00	.0%
80100160 CAFETERIA OPERATING REVENUES	244,425	267,302	192,667.76	24,596.38	74,634.24	72.1%
80200160 CAFETERIA OPERATING REVENUES	194,570	214,987	142,593.23	17,386.30	72,393.77	66.3%
80600160 CAFETERIA OPERATING REVENUES	178,045	178,045	132,252.69	17,509.35	45,792.31	74.3%
80800160 CAFETERIA OPERATING REVENUES	190,177	190,177	145,085.60	18,669.97	45,091.40	76.3%
80900160 CAFETERIA OPERATING REVENUES	202,630	218,927	151,744.23	19,389.00	67,182.77	69.3%
81000160 CAFETERIA OPERATING REVENUES	228,903	228,903	162,452.99	21,384.06	66,450.01	71.0%
81100160 CAFETERIA OPERATING REVENUES	201,473	218,692	176,413.51	19,142.61	42,278.49	80.7%

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
81300160 CAFETERIA OPERATING REVENUES	270,267	270,267	185,796.07	21,450.73	84,470.93	68.7%
81400160 CAFETERIA OPERATING REVENUES	580,594	580,594	373,269.11	47,956.29	207,324.89	64.3%
81900160 CAFETERIA OPERATING REVENUES	473,642	473,642	306,852.22	38,320.98	166,789.78	64.8%
82000160 CAFETERIA OPERATING REVENUES	478,746	478,746	327,826.08	36,757.75	150,919.92	68.5%
82300160 CAFETERIA OPERATING REVENUES	425,252	425,252	304,519.20	30,951.21	120,732.80	71.6%
83000160 CAFETERIA OPERATING REVENUES	0	68,090	221.68	.00	67,868.32	.3%
83200160 CAFETERIA OPERATING REVENUES	329,485	356,298	243,381.79	31,446.28	112,916.21	68.3%
83300160 CAFETERIA OPERATING REVENUES	323,629	355,054	281,054.64	37,900.47	73,999.36	79.2%
TOTAL SCHOOL CAFETERIA FUND	4,321,838	4,542,619	3,126,130.80	382,861.38	1,416,488.46	68.8%
GRAND TOTAL	137,474,874	178,987,725	130,748,099.06	10,171,928.88	48,239,626.00	73.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 GENERAL FUND							
31311010 BOARD OF SUPERVISORS	126,704	126,704	85,466.50	5,215.42	.00	41,237.50	67.5%
31312110 COUNTY ADMINISTRATOR	331,851	335,831	280,895.13	27,387.40	.00	54,935.87	83.6%
31312240 INDEPENDENT AUDITOR	55,000	55,000	36,799.00	.00	.00	18,201.00	66.9%
31312250 HUMAN RESOURCES / TRAINING	56,940	57,836	45,571.62	6,029.21	.00	12,264.38	78.8%
31312260 COUNTY ATTORNEY	163,054	164,484	126,838.77	11,897.48	.00	37,645.23	77.1%
31312310 COMMISSIONER OF REVENUE	550,411	555,304	456,857.21	40,005.15	.00	98,446.79	82.3%
31312320 ASSESSORS	109,709	110,586	88,784.64	9,408.21	.00	21,801.36	80.3%
31312410 COUNTY TREASURER'S OFFICE	566,031	560,104	453,306.44	40,415.51	.00	106,797.56	80.9%
31312430 FINANCE	363,309	367,815	301,891.13	29,328.38	138.00	65,785.87	82.1%
31312510 COUNTY INFORMATION SERVICES	307,394	311,125	261,481.69	15,631.83	.00	49,643.56	84.0%
31312520 CENTRAL PURCHASING	204,273	211,801	173,061.40	17,324.34	.00	38,739.60	81.7%
31313200 REGISTRAR	238,862	241,073	169,980.28	15,115.57	.00	71,092.72	70.5%
31321100 CIRCUIT COURT	91,995	92,583	70,348.17	5,842.28	.00	22,234.83	76.0%
31321200 GENERAL DISTRICT COURT	17,086	17,086	8,675.62	292.27	.00	8,410.38	50.8%
31321300 SPECIAL MAGISTRATES	3,060	3,060	1,741.74	90.00	43.93	1,274.33	58.4%
31321500 JUVENILE & DOMESTIC RELATIONS	9,124	9,124	6,394.42	466.28	.00	2,729.58	70.1%
31321600 CLERK OF THE CIRCUIT COURT	721,109	729,906	596,989.82	55,914.30	5,216.41	127,699.77	82.5%
31321700 SHERIFF CIVIL & COURT SECURIT	1,027,839	1,069,485	868,778.02	81,959.26	.00	200,707.18	81.2%
31321900 VICTIM / WITNESS ASSIST	145,000	149,368	112,099.57	10,314.37	.00	37,268.43	75.0%
31322100 COMMONWEALTH ATTORNEY	814,992	821,795	678,382.40	65,312.22	.00	143,412.60	82.5%
31331200 SHERIFF LAW ENFORCEMENT	5,480,669	5,601,427	4,539,276.81	522,694.40	157,170.09	904,980.08	83.8%
31331330 ENFORCE SAFETY EQUIPMENT #1	0	11,536	.00	.00	3,784.50	7,751.50	32.8%
31331341 ENFORCE DUI AND SEATBELT #2	0	11,262	9,085.88	.00	.00	2,175.92	80.7%
31331342 ENFORCE DUI AND SEATBELT #3	0	40,736	12,624.38	2,213.14	.00	28,111.62	31.0%
31331350 ENFORCE SAFETY EQUIPMENT #2	0	6,167	2,493.00	.00	3,364.00	310.00	95.0%
31331351 ENFORCE SAFETY EQUIPMENT EYE	0	869	831.00	.00	.00	38.00	95.6%
31331452 JAG GRANT	0	5,471	5,400.37	.00	.00	71.02	98.7%
31331453 JAG GRANT #2	0	24,139	8,646.77	3,645.63	.00	15,492.23	35.8%
31331700 RADIO COMMUNICATION SYSTEM	711,518	711,518	711,004.88	.00	.00	513.12	99.9%
31331751 SCH RESOURCE OFFICER PRG #SCH	168,755	170,386	138,941.14	14,410.69	.00	31,444.86	81.5%
31331911 ATTY ST FORFEITED ASSET SHARI	0	4,852	2,850.32	2,613.60	337.16	1,664.75	65.7%
31331912 SHER FED FORFEITED ASSET SHAR	0	127,573	75,285.00	.00	.00	52,287.80	59.0%
31332400 OTHER FIRE AND RESCUE SERVICE	954,053	1,446,786	1,131,795.41	47,950.19	3,279.35	311,710.76	78.5%
31332500 EMERGENCY MEDICAL SERVICES	195,390	198,604	158,086.55	14,962.19	1,371.64	39,145.90	80.3%
31332510 EMS SUPPLEMENTAL SERVICES	857,373	1,118,385	798,273.64	75,340.79	162,112.00	157,998.86	85.9%
31332550 PS - FEMA "SAFER" GRANT	0	1,149,744	533,435.47	52,078.05	.00	616,308.11	46.4%
31333100 SHERIFF CORRECTION & DETENTIO	2,689,088	2,829,133	2,248,366.43	246,399.09	68,521.65	512,244.92	81.9%
31333110 SHERIFF ELECTRONIC MONITORING	10,230	10,230	6,240.75	1,243.20	2,725.25	1,264.00	87.6%
31333310 JUVENILE PROBATION OFFICE	326,100	326,100	122,928.45	147.57	.00	203,171.55	37.7%
31333410 SCAAP GRANT AWARD #1	0	9,083	4,098.43	106.95	1,318.98	3,665.48	59.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31333411 SCAAP GRANT AWARD #2	0	7,832	.00	.00	.00	7,832.00	.0%
31334410 CODE ENFORCEMENT	333,296	411,799	302,231.24	26,827.73	47.00	109,520.28	73.4%
31334420 FIRE MARSHAL	284,711	287,066	232,477.88	24,139.70	206.00	54,382.12	81.1%
31335100 ANIMAL CONTROL	185,371	188,060	138,359.35	17,458.02	7,469.86	42,230.52	77.5%
31335510 PUBLIC SAFETY	121,549	122,748	97,038.59	10,376.77	824.00	24,885.41	79.7%
31335610 MTSV- HENRY COUNTY SPCA	11,667	11,667	.00	.00	.00	11,667.00	.0%
31341210 RURAL ADDITIONS / STREET SIGN	9,000	9,000	3,653.76	887.52	.00	5,346.24	40.6%
31342300 REFUSE COLLECTION	1,470,146	1,472,290	1,045,766.96	111,781.83	229,818.07	196,704.97	86.6%
31342301 REFUSE MAN COLLECTION SITES	217,088	218,684	171,897.82	16,846.76	.00	46,786.18	78.6%
31342610 REFUSE DISPOSAL- CLOSURE MAIN	16,000	20,744	9,770.88	.00	6,002.85	4,970.02	76.0%
31343100 GENERAL ENGINEERING / ADM	277,602	279,323	233,636.44	23,437.64	.00	45,686.56	83.6%
31343101 COMMUNICATION EQUIP MAINTENAN	74,796	75,316	55,594.49	5,434.82	6,007.34	13,714.17	81.8%
31343400 MAINT ADMINISTRATION BUILDING	411,287	413,382	320,636.26	37,762.17	10,605.86	82,139.98	80.1%
31343500 MAINT COURT HOUSE	328,434	328,255	242,189.17	20,575.53	4,337.50	81,728.33	75.1%
31343610 MAINT SHERIFF'S OFFICE	54,750	54,750	34,698.14	2,872.61	.00	20,051.86	63.4%
31343620 MAINTENANCE JAIL	277,250	282,098	198,094.97	18,350.97	6,086.33	77,916.65	72.4%
31343630 MAINT DOG POUND	13,450	13,450	11,810.26	1,142.42	66.00	1,573.74	88.3%
31343640 MAINT SHERIFF'S FIRING RANGE	1,592	1,592	1,249.69	169.57	.00	342.31	78.5%
31343690 MAINT COMMUNICATIONS SITE	137,800	138,700	125,152.43	20,224.73	7,085.52	6,462.05	95.3%
31343710 MAINT STORAGE BUILDING	6,075	6,075	3,484.04	187.00	.00	2,590.96	57.4%
31343720 MAINT OTHER CO BUILDINGS	41,000	40,000	29,190.67	17,721.41	.00	10,809.33	73.0%
31343730 MAINT SHARE HLTH DEPT/JSS BLD	59,185	59,582	44,576.23	3,770.64	.00	15,005.77	74.8%
31343750 MAINT PATRIOT CTE F/R BUILDIN	12,635	13,535	11,606.96	2,228.28	300.00	1,628.04	88.0%
31343770 MAINT CERT BUILDING	46,850	48,469	40,107.91	2,647.69	1,205.00	7,156.05	85.2%
31343771 MAINT BURN BUILDING	6,420	7,665	6,117.33	335.39	.00	1,547.67	79.8%
31343772 MAINT HCPS MART STATION	14,425	14,425	8,622.43	759.11	790.47	5,012.10	65.3%
31343780 MAINT DUPONT PROPERTY	163,115	164,117	126,015.44	29,471.17	25,652.80	12,448.76	92.4%
31351100 LOCAL HEALTH DEPARTMENT	293,429	293,429	293,429.00	73,357.25	.00	.00	100.0%
31352500 MENTAL HEALTH AND RETARDATION	117,567	117,567	117,567.00	.00	.00	.00	100.0%
31353230 AREA AGENCY ON AGING	13,036	13,036	.00	.00	.00	13,036.00	.0%
31353241 TRANSPOR GRANT TPORT FED OYE	42,060	37,283	10,012.61	2,619.31	.00	27,270.39	26.9%
31353242 TRANSPOR GRANT TPORT INC OYE	5,000	5,000	4,360.62	1,075.82	.00	639.38	87.2%
31353243 TRANSPOR GRANT TPORT PUB OYE	17,037	25,556	14,944.85	2,093.16	.00	10,611.15	58.5%
31353244 TRANSPOR GRANT TPORT IN-K OYE	166	250	142.65	21.47	.00	107.35	57.1%
31353251 TRANSPOR GRANT RECRE FED OYE	10,515	12,444	8,230.11	879.96	.00	4,213.89	66.1%
31353252 TRANSPOR GRANT RECRE INC OYE	250	250	.00	.00	.00	250.00	.0%
31353253 TRANSPOR GRANT RECRE PUB OYE	19,537	28,055	14,944.85	2,093.16	.00	13,110.15	53.3%
31353254 TRANSPOR GRANT RECRE IN-K OYE	167	250	1,748.03	267.82	.00	-1,498.03	699.2%
31353265 TRANSPOR GRANT HEALT FED OYE	8,018	0	.00	.00	.00	.00	.0%
31353267 TRANSPOR GRANT HEALTH PUB OY	17,037	0	.00	.00	.00	.00	.0%
31353268 TRANSPOR GRANT HEALTH IN-K OY	167	0	.00	.00	.00	.00	.0%
31353270 TRANSPOR GRANT SUPP TPORT OYE	24,791	24,721	24,195.76	.00	.00	525.24	97.9%
31353290 TRANSPOR GRANT MATC TPORT OYE	10,762	10,537	8,547.51	3,529.09	.00	1,989.49	81.1%
31353295 TRANSPOR GRANT LOCAL OYE	9,949	10,505	133.40	.00	.00	10,371.60	1.3%

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31353321	TRANSPOR GRANT TPORT FED EYE	0	22,124	22,123.75	.00	.00	100.0%	
31353322	TRANSPOR GRANT TPORT INC EYE	0	0	-181.11	.00	.00	100.0%	
31353323	TRANSPOR GRANT TPORT PUB EYE	0	4,351	4,187.82	.00	181.11	96.2%	
31353324	TRANSPOR GRANT TPORT IN-K EYE	0	42	41.49	.00	.04	99.9%	
31353331	TRANSPOR GRANT RECRE FED EYE	0	2,441	2,064.68	.00	376.14	84.6%	
31353333	TRANSPOR GRANT RECRE PUB EYE	0	6,851	4,187.82	.00	2,663.65	61.1%	
31353334	TRANSPOR GRANT RECRE IN-K EYE	0	42	289.09	.00	-247.37	692.9%	
31353345	TRANSPOR GRANT HEALT FED EYE	0	3,624	3,393.91	.00	230.23	93.6%	
31353347	TRANSPOR GRANT HEALTH PUB EY	0	4,356	4,186.23	.00	169.86	96.1%	
31353348	TRANSPOR GRANT HEALTH IN-K EY	0	42	912.13	.00	-870.41	2186.3%	
31353395	TRANSPOR GRANT LOCAL EYE	0	8,958	6,513.74	.00	2,443.82	72.7%	
31353420	GROUP HOME SERVICES	66,192	66,192	49,644.00	.00	16,548.00	75.0%	
31353600	OTHER SOCIAL SERVICES	66,793	66,793	62,280.00	.00	4,513.00	93.2%	
31353900	PROPERTY TAX RELIEF	80,000	80,000	.00	.00	80,000.00	.0%	
31368100	COMMUNITY COLLEGES	52,467	52,467	.00	.00	52,467.00	.0%	
31371110	PARKS AND RECREATION	1,026,829	1,034,571	759,793.56	68,534.36	223,230.61	78.4%	
31371115	PARKS & RECR - SPECIAL EVENTS	0	23,604	6,784.26	.00	14,919.25	36.8%	
31372200	MUSEUMS	27,075	27,075	27,075.00	.00	.00	100.0%	
31372300	ART GALLERIES	8,123	8,123	8,123.00	.00	.00	100.0%	
31372610	OTHER CULTURAL ENRICHMENT	67,148	67,148	67,148.00	4,513.00	.00	100.0%	
31373200	LIBRARY	711,264	711,264	711,264.00	177,816.00	.00	100.0%	
31381100	PLANNING, COMMUNITY DEV & BZA	287,954	290,488	236,495.91	23,340.15	53,992.09	81.4%	
31381220	ENGINEERING & MAPPING	275,231	280,371	218,581.29	20,704.15	59,697.05	78.7%	
31381500	M/HC ECONOMIC DEV CORP	818,918	818,918	625,455.68	62,327.86	193,462.32	76.4%	
31381510	ECONOMIC DEVELOPMENT AGENCIES	465,513	465,513	350,388.00	.00	115,125.00	75.3%	
31381520	ENTERPRISE ZONE INCENTIVES	15,000	15,000	.00	.00	15,000.00	.0%	
31381600	OTH PLANNING / COMM DEV AGENC	64,394	64,394	64,394.00	.00	.00	100.0%	
31381930	SPECIAL PLANNING GRANTS	32,000	44,738	20,424.00	2,120.00	24,314.00	45.7%	
31381931	SPEC PLANNING GR #1	0	25,250	25,250.00	8,500.00	.00	100.0%	
31382400	SOIL & WATER CONSERVATION DIS	1,354	1,354	1,354.00	.00	.00	100.0%	
31382600	FLOOD AND EROSION CONTROL	0	16,325	.00	.00	16,325.00	.0%	
31382710	LITTER GRANT	27,435	27,435	27,412.00	.00	23.00	99.9%	
31383101	SEED LANDSCAPE PROGRAM	0	19,643	4,735.87	558.87	12,957.13	34.0%	
31383500	VPI COOPERATIVE EXTENSION PRO	54,239	54,239	37,530.81	12,338.18	16,708.19	69.2%	
31391400	EMPLOYEE BENEFITS	96,123	102,829	44,822.63	788.40	58,006.37	43.6%	
31391510	CENTRAL STORES	0	0	28,731.41	-5,150.69	-29,820.21	100.0%	
31391520	POOL VEHICLES	4,000	4,000	2,682.35	34.04	1,317.65	67.1%	
31391521	MOBILE COMMAND VEHICLE	6,860	36,575	37,414.27	1,739.55	-1,279.27	103.5%	
31391610	CONTINGENCY RESERVE	149,500	102,025	.00	.00	102,025.00	.0%	
31393100	TRANSFERS TO OTHER FUNDS	19,730,748	26,661,552	13,725,602.91	.00	12,935,949.41	51.5%	
31394300	CIP CAPITAL OUTLAYS	398,569	4,499,503	728,359.45	14,574.62	3,613,085.08	19.7%	
31395310	DEBT SERVICE COURTHOUSE	773,875	773,875	773,875.00	.00	.00	100.0%	
TOTAL GENERAL FUND		47,769,505	61,557,670	38,019,584.93	2,295,839.98	932,964.31	22,605,121.09	63.3%

33 LAW LIBRARY FUND

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33	LAW LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33321800	LAW LIBRARY	31,500	31,500	12,404.66	914.50	2,676.00	16,419.34	47.9%
	TOTAL LAW LIBRARY FUND	31,500	31,500	12,404.66	914.50	2,676.00	16,419.34	47.9%
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36	CENTRAL DISPATCH FUND							
36331400	JOINT DISPATCH CENTER	1,486,551	1,502,865	1,227,809.90	113,984.89	22,396.14	252,658.96	83.2%
36331403	SPECIAL GRANT OYE	2,000	2,000	910.00	.00	.00	1,090.00	45.5%
	TOTAL CENTRAL DISPATCH FUND	1,488,551	1,504,865	1,228,719.90	113,984.89	22,396.14	253,748.96	83.1%
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37	HCO/MTSV INDUSTRIAL SITE PROJ							
37381970	REG COMWEALTH CROSSN PK	0	20,910,760	7,803,726.45	1,101,206.95	9,362,730.12	3,744,303.64	82.1%
	TOTAL HCO/MTSV INDUSTRIAL SITE PR	0	20,910,760	7,803,726.45	1,101,206.95	9,362,730.12	3,744,303.64	82.1%
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39	SPECIAL CONSTRUCTION GRANTS							
39394380	SMITH RIVER MULTI-USE TRAIL	0	25,000	23,971.25	5,701.50	1,023.75	5.00	100.0%
39394484	PH I VA AVE ENHANCEMENTS	0	651,428	.00	.00	5,787.50	645,640.58	.9%
39394531	LINDEN RD - ADMIN COST	0	69,968	871.22	.00	2,575.00	66,521.82	4.9%
39394532	LINDEN RD - DEMOLITION/CLEAR	0	15,650	.00	.00	3,400.00	12,250.00	21.7%
39394533	LINDEN RD - OWNER HOUSING/REH	0	169,462	156,406.90	.00	23,848.10	-10,793.00	106.4%
39394534	LINDEN RD - INVESTOR REHAB	0	286,816	200.00	.00	60,150.00	226,466.00	21.0%
39394535	LINDEN RD - SUBST RECONSTRUCT	0	402,114	162,799.35	275.00	94,969.10	144,346.00	64.1%
	TOTAL SPECIAL CONSTRUCTION GRANTS	0	1,620,439	344,248.72	5,976.50	191,753.45	1,084,436.40	33.1%
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43	GATEWAY STREETScape FOUND							
43382720	GATEWAY STREETScape FOUND	95,155	95,155	49,192.16	4,851.23	.00	45,962.84	51.7%
	TOTAL GATEWAY STREETScape FOUND	95,155	95,155	49,192.16	4,851.23	.00	45,962.84	51.7%
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45	INDUSTRIAL DEVELOPMENT AUTH							

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45	INDUSTRIAL DEVELOPMENT AUTH	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
45381520	ENTERPRISE ZONE INCENTIVES	525,000	460,000	454,672.62	454,672.62	.00	5,327.38	98.8%
45381530	OTHER ECONOMIC DEV INCENTIVES	50,000	300,000	1,555,000.00	320,000.00	.00	-1,255,000.00	518.3%
45381810	INDUSTRIAL PARK OPERATING EXP	2,000	7,000	227.72	.00	5,000.00	1,772.28	74.7%
45381950	REG PATRIOT CTR ORIG PARK	44,100	44,100	28,639.56	2,563.38	4,500.00	10,960.44	75.1%
45381960	REG PATRIOT CTR EXPANSION PAR	200,000	356,383	110,997.97	.00	80,385.54	164,999.16	53.7%
45381965	REG BRYANT PROPERTY PARK	25,000	825,000	33,804.14	899.98	111,135.00	680,060.86	17.6%
45381970	REG COMMONWEALTH CROSSN PARK	227,775	100,275	4,718.72	400.00	.00	95,556.28	4.7%
45394310	REG IND PARK SHELL BUILDING	75,450	246,375	217,525.13	263.07	20,000.00	8,849.87	96.4%
45394315	REG IND PARK 07 BONDS	476,069	476,069	463,184.25	.00	.00	12,884.75	97.3%
45395340	DEBT SERVICE OTHER / ECON DEV	711,518	711,518	6,900.80	.00	.00	704,617.20	1.0%
	TOTAL INDUSTRIAL DEVELOPMENT AUTH	2,336,912	3,526,720	2,875,670.91	778,799.05	221,020.54	430,028.22	87.8%
46 COMPREHENSIVE SERV ACT FUND								
46353180	COMPRHENSIVE SERVICE ACT ADMI	67,150	67,150	70,546.87	5,273.34	.00	-3,396.87	105.1%
46353500	COMPREHENSIVE SERVICE ACT PRO	961,707	961,707	556,593.14	89,025.27	547,529.76	-142,415.90	114.8%
	TOTAL COMPREHENSIVE SERV ACT FUND	1,028,857	1,028,857	627,140.01	94,298.61	547,529.76	-145,812.77	114.2%
50 FIELDALE SANITARY DISTRICT								
50343900	FIELDALE SANITARY DISTRICT	19,500	19,500	13,119.29	1,353.84	.00	6,380.71	67.3%
	TOTAL FIELDALE SANITARY DISTRICT	19,500	19,500	13,119.29	1,353.84	.00	6,380.71	67.3%
51 PHILPOTT MARINA FUND								
51371140	MARINA	231,522	231,895	85,722.67	4,866.96	239.40	145,932.93	37.1%
51394300	CIP CAPITAL OUTLAYS	80,000	112,000	79,969.06	25,810.70	3,000.00	29,030.94	74.1%
	TOTAL PHILPOTT MARINA FUND	311,522	343,895	165,691.73	30,677.66	3,239.40	174,963.87	49.1%
58 SELF-INSURANCE FUND								
58312550	SELF-INSURANCE	0	0	7,455,572.29	955,933.99	.00	-7,455,572.29	100.0%

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58	SELF-INSURANCE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL SELF-INSURANCE FUND	0	0	7,455,572.29	955,933.99	.00	-7,455,572.29	100.0%
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65	HENRY-MTSV SOCIAL SERVICES							
65480400	AUXILIARY GRANTS S/L	360,000	360,000	273,664.00	24,799.00	.00	86,336.00	76.0%
65480800	AFDC- MANUAL CHECKS F/S	2,000	2,000	-1,477.55	-933.96	.00	3,477.55	-73.9%
65481100	AFDC- FC F/S	385,000	385,000	245,344.42	17,890.85	.00	139,655.58	63.7%
65481200	ADOPTION SUBSIDY F/S	605,000	605,000	479,774.00	49,322.00	.00	125,226.00	79.3%
65481600	INTERNATIONAL HOME STUDIES	1,700	1,700	.00	.00	.00	1,700.00	.0%
65481700	SPECIAL NEEDS ADOPTION S	130,000	130,000	73,988.00	7,410.00	.00	56,012.00	56.9%
65482900	FAMILY PRESERVATION	14,648	14,648	8,570.24	335.51	.00	6,077.76	58.5%
65483300	ADULT SERVICES	74,000	74,000	44,470.91	3,770.00	.00	29,529.09	60.1%
65484400	FSET PURCHASED SERVICES F/	42,000	42,000	18,708.84	2,141.75	.00	23,291.16	44.5%
65484800	AFDC- UP F/S	2,000	2,000	.00	.00	.00	2,000.00	.0%
65485000	OUTSTATION ELIGIBILITY WORKER	0	0	85,394.20	7,097.89	.00	-85,394.20	100.0%
65485200	LOCAL MED-FAMIS DEDICATED WOR	0	0	41,018.72	.00	.00	-41,018.72	100.0%
65485500	SINGLE POOL ADMIN	4,442,277	4,465,611	3,622,752.39	363,685.12	41,118.65	801,740.22	82.0%
65485800	SINGLE POOL ADMIN PASS-THROUG	37,079	37,079	.00	.00	.00	37,079.00	.0%
65486100	INDEPENDENT LIVIN EDUC/TRAIN	5,282	5,282	562.76	.00	.00	4,719.24	10.7%
65486200	INDEPENDENT LIVING- PURCH SER	5,628	5,628	3,075.63	310.00	.00	2,552.37	54.6%
65486400	RESPITE CARE FOSTER PARENT	2,280	2,280	1,325.00	.00	.00	955.00	58.1%
65486600	SAFE & STABLE FAMILIES	51,228	51,228	23,702.23	1,589.00	.00	27,525.77	46.3%
65487200	VIEW - AFDC (15)	205,000	205,000	157,647.53	17,313.02	.00	47,352.47	76.9%
65487300	FOSTER PARENT TRAINING	2,400	2,400	1,179.60	202.43	.00	1,220.40	49.2%
65488500	OTHER- LOCAL ONLY	44,837	44,837	43,253.99	4,566.17	.00	1,583.01	96.5%
65489000	CHILD DC QUALITY INITIATIVE	17,473	17,473	5,632.00	.00	.00	11,841.00	32.2%
65489500	ADULT PROTECTIVE SERVICES	6,000	6,000	3,207.91	1,851.37	.00	2,792.09	53.5%
65489600	FUEL ASSISTANCE LOCAL ONLY	0	0	22.35	.00	.00	-22.35	100.0%
65499600	JOINT ADMINISTRATIVE EXPENSES	750	750	-34.62	.00	.00	784.62	-4.6%
65499700	COMPENSATION BOARD MEMBERS	9,843	9,843	8,068.66	753.57	.00	1,774.34	82.0%
	TOTAL HENRY-MTSV SOCIAL SERVICES	6,446,425	6,469,759	5,139,851.21	502,103.72	41,118.65	1,288,789.40	80.1%
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70	SCHOOL FUND							
70104200	OPER BUILDING SERVICES	164,100	172,924	151,227.42	6,305.68	4,960.74	16,735.84	90.3%
70104300	OPER GROUNDS SERVICES	11,300	10,300	8,235.91	.00	.00	2,064.09	80.0%
70104400	OPER EQUIPMENT SERVICES	10,100	10,100	2,859.45	958.93	2,514.75	4,725.80	53.2%
70111102	CLASSROOM INSTRUCTION REG	1,158,413	1,163,086	891,580.57	98,636.37	.00	271,505.91	76.7%
70111212	INSTR SUP GUIDANCE SERV REG	59,860	59,860	45,847.91	5,103.65	.00	14,012.09	76.6%

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70111322 INSTR SUP MEDIA SERVICE REG	66,976	67,442	51,984.06	5,366.31	.00	15,458.19	77.1%
70111412 INSTR SUP OFF PRINCIPAL REG	148,157	148,157	119,953.01	12,226.07	.00	28,203.99	81.0%
70121102 CLASSROOM INSTRUCTION SP ED	411,688	411,688	266,779.19	29,539.94	.00	144,908.81	64.8%
70204200 OPER BUILDING SERVICES	105,700	104,841	92,194.82	4,093.27	2,712.46	9,933.62	90.5%
70204300 OPER GROUNDS SERVICES	6,300	5,800	3,969.97	.00	.00	1,830.03	68.4%
70204400 OPER EQUIPMENT SERVICES	8,500	8,000	1,682.98	305.78	845.62	5,471.40	31.6%
70211102 CLASSROOM INSTRUCTION REG	1,229,525	1,236,235	846,341.34	93,235.28	756.16	389,137.05	68.5%
70211212 INSTR SUP GUIDANCE SERV REG	61,274	61,274	46,922.22	5,225.13	.00	14,351.78	76.6%
70211322 INSTR SUP MEDIA SERVICE REG	66,376	66,693	51,939.58	5,722.02	.00	14,753.57	77.9%
70211412 INSTR SUP OFF PRINCIPAL REG	145,083	145,083	114,527.30	11,714.75	.00	30,555.70	78.9%
70221102 CLASSROOM INSTRUCTION SP ED	169,392	169,392	129,569.63	14,412.68	.00	39,822.37	76.5%
70604200 OPER BUILDING SERVICES	116,200	115,414	100,660.90	6,070.91	395.00	14,357.94	87.6%
70604300 OPER GROUNDS SERVICES	6,300	6,300	4,691.42	.00	.00	1,608.58	74.5%
70604400 OPER EQUIPMENT SERVICES	8,600	7,600	1,966.61	509.11	2,667.39	2,966.00	61.0%
70611102 CLASSROOM INSTRUCTION REG	986,801	992,797	706,915.67	78,420.29	.00	285,881.38	71.2%
70611212 INSTR SUP GUIDANCE SERV REG	60,425	60,425	46,633.57	5,262.39	.00	13,791.43	77.2%
70611322 INSTR SUP MEDIA SERVICE REG	62,990	63,247	49,121.94	5,220.89	.00	14,124.71	77.7%
70611412 INSTR SUP OFF PRINCIPAL REG	147,115	147,115	118,929.12	12,134.89	.00	28,185.88	80.8%
70621102 CLASSROOM INSTRUCTION SP ED	72,776	72,776	113,506.13	12,525.07	.00	-40,730.13	156.0%
70708209 INSTRUCTIONAL SUPPORT	843,354	895,168	691,952.00	55,588.78	119,681.16	83,535.18	90.7%
70708309 ADMINISTRATION	344,602	331,436	292,083.49	13,556.78	1,174.96	38,177.55	88.5%
70708609 OPERATIONS AND MAINTENANCE	802,720	839,131	696,583.28	36,576.81	41,149.20	101,398.37	87.9%
70721100 ADM BOARD SERVICES	65,981	65,981	49,474.17	4,887.77	.00	16,506.83	75.0%
70721200 ADM EXECUTIVE ADMIN SERV	485,755	512,543	393,527.01	30,237.80	12,938.05	106,078.07	79.3%
70721400 ADM PERSONNEL SERVICES	347,997	373,905	313,222.80	28,790.77	.00	60,682.20	83.8%
70721600 ADM FISCAL SERVICES	593,574	593,924	475,740.02	44,139.51	670.00	117,513.98	80.2%
70722100 ADM ATTENDANCE SERVICE	94,337	94,337	77,778.50	7,778.06	.00	16,558.50	82.4%
70722200 ADM HEALTH SERVICES	684,897	690,612	535,116.78	67,895.72	13,839.55	141,655.28	79.5%
70722300 ADM PSYCHOLOGICAL SERVICES	368,484	368,484	276,778.96	30,375.76	.00	91,705.04	75.1%
70731000 TRANSP MANAGEMENT & DIRECTION	283,866	289,278	239,597.86	21,932.43	1,785.00	47,895.29	83.4%
70732000 TRANSP VEHICLE OPERATION SERV	4,553,057	5,001,684	3,504,794.04	346,744.02	441,860.03	1,055,029.93	78.9%
70734000 TRANSP VEHICLE MAINT SERVICE	397,714	397,714	336,008.38	33,052.82	.00	61,705.62	84.5%
70760000 FACILITIES	284,000	1,736,660	706,766.30	2,497.00	647,585.99	382,307.72	78.0%
70771000 DEBT SERVICE	2,016,789	2,016,789	1,687,480.25	207,721.76	.00	329,308.75	83.7%
70772000 FUND TRANSFERS	506,012	528,536	421,676.70	42,167.67	.00	106,859.30	79.8%
70790000 CONTINGENCY RESERVE	100,000	100,000	.00	.00	.00	100,000.00	.0%
70804200 OPER BUILDING SERVICES	124,000	123,520	113,663.01	4,425.17	1,228.89	8,628.13	93.0%
70804300 OPER GROUNDS SERVICES	7,600	7,600	5,255.88	.00	.00	2,344.12	69.2%
70804400 OPER EQUIPMENT SERVICES	8,600	8,736	3,795.56	310.96	1,243.84	3,696.50	57.7%
70811102 CLASSROOM INSTRUCTION REG	1,031,808	1,068,623	885,831.60	101,099.64	.00	182,791.73	82.9%
70811212 INSTR SUP GUIDANCE SERV REG	62,692	62,692	47,965.63	5,343.18	.00	14,726.37	76.5%
70811322 INSTR SUP MEDIA SERVICE REG	72,307	72,698	54,883.52	5,902.38	1,135.66	16,678.87	77.1%
70811412 INSTR SUP OFF PRINCIPAL REG	151,161	151,161	113,680.04	10,945.82	.00	37,480.96	75.2%
70821102 CLASSROOM INSTRUCTION SP ED	169,605	169,605	138,177.07	15,714.05	.00	31,427.93	81.5%

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70904200 OPER BUILDING SERVICES	140,860	150,493	114,812.92	8,182.24	7,389.52	28,290.58	81.2%
70904300 OPER GROUNDS SERVICES	13,850	13,850	11,471.08	.00	.00	2,378.92	82.8%
70904400 OPER EQUIPMENT SERVICES	8,700	7,880	2,789.69	488.88	1,087.17	4,003.32	49.2%
70911102 CLASSROOM INSTRUCTION REG	686,892	691,279	606,966.60	67,711.44	.00	84,312.21	87.8%
70911212 INSTR SUP GUIDANCE SERV REG	61,418	61,418	46,990.42	5,236.52	.00	14,427.58	76.5%
70911322 INSTR SUP MEDIA SERVICE REG	70,974	71,316	55,207.69	5,814.34	.00	16,108.56	77.4%
70911412 INSTR SUP OFF PRINCIPAL REG	144,876	144,876	117,015.34	11,923.79	.00	27,860.66	80.8%
70921102 CLASSROOM INSTRUCTION SP ED	368,345	368,345	213,616.96	23,326.55	.00	154,728.04	58.0%
71004200 OPER BUILDING SERVICES	156,000	155,146	140,586.04	8,865.55	4,240.76	10,319.51	93.3%
71004300 OPER GROUNDS SERVICES	17,600	17,100	14,104.12	.00	.00	2,995.88	82.5%
71004400 OPER EQUIPMENT SERVICES	9,600	9,100	2,204.29	475.42	2,609.47	4,286.24	52.9%
71011102 CLASSROOM INSTRUCTION REG	1,368,792	1,374,553	1,117,982.50	124,134.01	.00	256,570.08	81.3%
71011212 INSTR SUP GUIDANCE SERV REG	80,275	80,275	61,351.03	6,856.70	.00	18,923.97	76.4%
71011322 INSTR SUP MEDIA SERVICE REG	71,440	71,796	55,233.95	6,626.49	560.00	16,001.70	77.7%
71011412 INSTR SUP OFF PRINCIPAL REG	153,558	153,558	123,835.81	12,674.63	.00	29,722.19	80.6%
71021102 CLASSROOM INSTRUCTION SP ED	346,111	346,111	217,809.12	24,134.97	.00	128,301.88	62.9%
71104200 OPER BUILDING SERVICES	137,900	137,255	123,609.51	5,775.53	5,407.54	8,238.12	94.0%
71104300 OPER GROUNDS SERVICES	8,900	8,900	6,245.82	.00	.00	2,654.18	70.2%
71104400 OPER EQUIPMENT SERVICES	8,900	7,900	2,697.04	746.22	2,413.76	2,789.20	64.7%
71111102 CLASSROOM INSTRUCTION REG	1,162,653	1,165,992	839,050.48	93,116.84	.00	326,941.96	72.0%
71111212 INSTR SUP GUIDANCE SERV REG	80,275	80,275	61,299.37	6,850.96	.00	18,975.63	76.4%
71111322 INSTR SUP MEDIA SERVICE REG	65,976	66,277	51,490.33	5,371.30	.00	14,786.92	77.7%
71111412 INSTR SUP OFF PRINCIPAL REG	162,898	162,898	132,282.41	13,467.71	.00	30,615.59	81.2%
71121102 CLASSROOM INSTRUCTION SP ED	295,373	295,373	269,910.99	30,014.95	.00	25,462.01	91.4%
71302220 HEALTH SERVICES	173,736	173,736	132,588.76	14,831.61	.00	41,147.24	76.3%
71304200 OPER BUILDING SERVICES	146,800	147,784	126,652.94	7,038.60	2,196.47	18,934.46	87.2%
71304300 OPER GROUNDS SERVICES	10,100	10,100	8,368.58	.00	.00	1,731.42	82.9%
71304400 OPER EQUIPMENT SERVICES	10,100	10,593	2,622.61	744.80	184.19	7,786.40	26.5%
71311102 CLASSROOM INSTRUCTION REG	1,248,846	1,254,959	970,612.35	107,496.70	.00	284,347.02	77.3%
71311212 INSTR SUP GUIDANCE SERV REG	59,373	59,373	45,469.43	5,060.87	.00	13,903.57	76.6%
71311322 INSTR SUP MEDIA SERVICE REG	74,781	75,073	58,032.20	6,452.61	.00	17,040.30	77.3%
71311412 INSTR SUP OFF PRINCIPAL REG	239,307	239,307	119,335.67	12,317.64	.00	119,971.33	49.9%
71321102 CLASSROOM INSTRUCTION SP ED	625,362	625,362	440,890.08	49,023.04	.00	184,471.92	70.5%
71404200 BUILDING SERVICES	291,800	292,047	256,653.25	17,250.21	4,760.87	30,632.88	89.5%
71404300 GROUNDS SERVICES	20,650	27,573	24,538.09	.00	.00	3,035.16	89.0%
71404400 EQUIPMENT SERVICES	20,350	19,350	8,405.92	.00	7,152.08	3,792.00	80.4%
71411102 CLASSROOM INSTRUCTION	1,367,237	1,372,729	1,027,536.44	113,440.22	1,685.33	343,506.81	75.0%
71411103 CLASSROOM INSTRUCTION	1,269,543	1,275,038	1,011,120.74	114,564.35	1,685.32	262,232.02	79.4%
71411212 INSTR SUP GUIDANCE SERV	82,843	82,843	60,498.60	6,479.32	.00	22,344.40	73.0%
71411213 INSTR SUP GUIDANCE SERV	82,844	82,844	60,498.50	6,479.30	.00	22,345.50	73.0%
71411322 INSTR SUP MEDIA SERVICE	51,864	52,168	40,888.77	3,969.99	.00	11,279.13	78.4%
71411323 INSTR SUP MEDIA SERVICE	51,866	52,072	40,870.07	3,970.04	.00	11,201.93	78.5%
71411412 INSTR SUP OFF PRINCIPAL	170,703	169,703	140,765.10	14,140.27	.00	28,937.90	82.9%
71411413 INSTR SUP OFF PRINCIPAL	170,705	169,705	138,912.41	14,140.47	.00	30,792.59	81.9%

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71421102 CLASSROOM INSTRUCTION	156,254	156,254	144,348.73	15,959.15	.00	11,905.27	92.4%
71421103 CLASSROOM INSTRUCTION	138,297	138,297	57,308.76	6,289.27	.00	80,988.24	41.4%
71431102 CLASSROOM INSTRUCTION	110,401	110,401	48,372.78	5,885.44	.00	62,028.22	43.8%
71431103 CLASSROOM INSTRUCTION	341,878	335,136	155,439.54	17,656.36	.00	179,696.46	46.4%
71904200 BUILDING SERVICES	288,336	288,987	257,274.86	15,095.12	2,461.05	29,250.89	89.9%
71904300 GROUNDS SERVICES	33,950	33,950	30,208.54	.00	.00	3,741.46	89.0%
71904400 EQUIPMENT SERVICES	18,650	15,650	1,467.45	100.04	877.75	13,304.80	15.0%
71911102 CLASSROOM INSTRUCTION	1,072,307	1,075,591	814,168.89	89,919.68	.00	261,421.84	75.7%
71911103 CLASSROOM INSTRUCTION	1,258,840	1,262,104	934,722.02	96,609.93	.00	327,381.59	74.1%
71911212 INSTR SUP GUIDANCE SERV	106,467	106,467	80,992.96	8,791.01	.00	25,474.04	76.1%
71911213 INSTR SUP GUIDANCE SERV	106,468	106,468	80,993.34	8,791.05	.00	25,474.66	76.1%
71911322 INSTR SUP MEDIA SERVICE	58,047	58,446	46,281.95	4,991.42	.00	12,163.55	79.2%
71911323 INSTR SUP MEDIA SERVICE	58,047	58,226	45,714.87	4,573.59	.00	12,511.13	78.5%
71911412 INSTR SUP OFF PRINCIPAL	167,171	167,171	139,259.34	13,920.91	.00	27,911.66	83.3%
71911413 INSTR SUP OFF PRINCIPAL	167,172	167,172	139,260.09	13,920.99	.00	27,911.91	83.3%
71921102 CLASSROOM INSTRUCTION	97,240	97,240	97,153.99	10,855.32	.00	86.01	99.9%
71921103 CLASSROOM INSTRUCTION	107,851	107,851	82,592.28	9,177.85	.00	25,258.72	76.6%
71931102 CLASSROOM INSTRUCTION	100,769	100,769	75,954.24	8,199.36	.00	24,814.76	75.4%
71931103 CLASSROOM INSTRUCTION	312,982	312,982	235,843.75	24,598.46	.00	77,138.25	75.4%
72004200 OPER BUILDING SERVICES	463,241	465,713	364,927.91	23,854.44	10,548.32	90,236.50	80.6%
72004300 OPER GROUNDS SERVICES	39,650	42,811	39,557.25	320.00	.00	3,254.00	92.4%
72004400 OPER EQUIPMENT SERVICES	29,100	26,100	15,266.57	4,373.89	5,572.83	5,260.60	79.8%
72011103 CLASSROOM INSTRUCTION REG	3,843,544	3,854,075	2,744,793.04	307,883.24	1,468.56	1,107,813.46	71.3%
72011213 INSTR SUP GUIDANCE SERV REG	333,177	333,177	253,694.67	28,446.16	.00	79,482.33	76.1%
72011323 INSTR SUP MEDIA SERVICE REG	118,055	118,882	93,630.15	10,760.75	.00	25,252.10	78.8%
72011413 INSTR SUP OFF PRINCIPAL REG	500,701	500,701	402,777.14	40,323.86	.00	97,923.86	80.4%
72021103 CLASSROOM INSTRUCTION SP ED	495,603	495,603	338,867.95	37,489.75	.00	156,735.05	68.4%
72031103 CLASSROOM INSTRUCTION VOC	766,191	766,191	604,207.94	63,337.99	2,201.80	159,781.26	79.1%
72304200 OPER BUILDING SERVICES	449,000	453,775	405,744.16	18,988.11	7,921.43	40,109.24	91.2%
72304300 OPER GROUNDS SERVICES	42,400	45,561	41,261.25	459.26	.00	4,300.00	90.6%
72304400 OPER EQUIPMENT SERVICES	26,700	23,700	14,362.60	3,335.09	2,464.25	6,873.15	71.0%
72311103 CLASSROOM INSTRUCTION REG	3,031,567	3,039,876	2,461,546.89	289,619.79	3,406.08	574,922.57	81.1%
72311213 INSTR SUP GUIDANCE SERV REG	407,343	407,343	311,905.29	33,400.47	.00	95,437.71	76.6%
72311323 INSTR SUP MEDIA SERVICE REG	129,660	130,568	98,167.82	9,622.02	6,020.98	26,378.70	79.8%
72311413 INSTR SUP OFF PRINCIPAL REG	544,130	544,130	420,464.56	40,726.55	.00	123,665.44	77.3%
72321103 CLASSROOM INSTRUCTION SP ED	368,282	368,282	361,664.97	41,856.06	.00	6,617.03	98.2%
72331103 CLASSROOM INSTRUCTION VOC	773,477	774,786	566,327.82	64,656.43	3,813.58	204,644.24	73.6%
72404200 OPER BUILDING SERVICES	88,500	88,534	81,528.94	3,153.66	2,554.94	4,450.44	95.0%
72404300 OPER GROUNDS SERVICES	8,850	8,850	7,215.35	.00	.00	1,634.65	81.5%
72404400 OPER EQUIPMENT SERVICES	5,200	5,611	1,299.96	144.44	844.48	3,466.72	38.2%
72411103 CLASSROOM INSTRUCTION REG	306,388	307,728	233,636.09	25,301.63	.00	74,092.32	75.9%
72411213 INSTR SUP GUIDANCE SERV REG	35,034	35,034	62,733.25	6,841.61	.00	-27,699.25	179.1%
72411313 INSTR SUP IMPROV INSTR REG	108,963	108,963	83,196.11	10,867.67	.00	25,766.89	76.4%
72411323 INSTR SUP MEDIA SERVICE REG	500	767	260.00	.00	.00	507.00	33.9%

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72421103 CLASSROOM INSTRUCTION SP ED	62,965	62,965	48,234.29	5,351.74	.00	14,730.71	76.6%
72482131 INTERPRETER TRAINING #3	0	23,270	9,626.57	.00	.00	13,643.43	41.4%
72704200 OPER BUILDING SERVICES	35,500	35,508	20,415.71	1,887.69	1,008.22	14,084.05	60.3%
72704300 OPER GROUNDS SERVICES	2,100	2,100	1,224.67	.00	.00	875.33	58.3%
72704400 OPER EQUIPMENT SERVICES	1,000	1,000	.00	.00	.00	1,000.00	.0%
72804200 OPER BUILDING SERVICES	1,018,857	1,048,865	843,494.64	85,824.44	6,343.30	199,027.16	81.0%
72804300 OPER GROUNDS SERVICES	700	700	.00	.00	.00	700.00	.0%
72804400 OPER EQUIPMENT SERVICES	3,700	3,700	.00	.00	.00	3,700.00	.0%
73004100 OPER MANAGEMENT AND DIRECTION	161,030	173,863	139,248.81	11,235.70	462.20	34,151.99	80.4%
73004200 OPER BUILDING SERVICES	1,264,705	1,293,645	601,059.39	15,921.46	56,567.11	636,018.35	50.8%
73004300 OPER GROUNDS SERVICES	139,371	148,994	109,485.04	10,606.66	1,695.00	37,813.46	74.6%
73004400 OPER EQUIPMENT SERVICES	44,500	45,001	14,773.30	1,489.62	7,787.43	22,440.27	50.1%
73011102 CLASSROOM INSTRUCTION REG	1,248,982	2,123,023	1,340,292.60	83,914.55	37,367.28	745,363.18	64.9%
73011103 CLASSROOM INSTRUCTION REG	1,924,030	2,308,406	2,125,249.05	139,545.38	55,554.44	127,602.25	94.5%
73011222 INSTR SUP SOCIAL WORKER REG	146,100	146,100	109,381.08	12,105.91	.00	36,718.92	74.9%
73011223 INSTR SUP SOCIAL WORKER REG	146,104	146,104	109,381.58	12,105.95	.00	36,722.42	74.9%
73011232 INSTR SUP HOMEBOUND REG	11,842	11,842	7,031.65	1,171.03	.00	4,810.35	59.4%
73011233 INSTR SUP HOMEBOUND REG	59,208	59,208	20,393.41	5,320.96	.00	38,814.59	34.4%
73011312 INSTR SUP IMPROV INSTR REG	389,780	378,780	295,074.20	30,282.82	.00	83,705.80	77.9%
73011313 INSTR SUP IMPROV INSTR REG	363,566	352,566	268,859.89	26,258.37	.00	83,706.11	76.3%
73011322 INSTR SUP MEDIA SERVICE REG	5,000	6,372	2,153.68	.00	.00	4,218.07	33.8%
73011323 INSTR SUP MEDIA SERVICE REG	5,000	5,630	630.00	.00	.00	5,000.00	11.2%
73011412 INSTR SUP OFF PRINCIPAL REG	0	0	180.27	.00	.00	-180.27	100.0%
73011413 INSTR SUP OFF PRINCIPAL REG	0	0	1,602.75	831.06	.00	-1,602.75	100.0%
73021102 CLASSROOM INSTRUCTION SP ED	20,518	20,518	17,567.58	.00	2,637.90	312.52	98.5%
73021103 CLASSROOM INSTRUCTION SP ED	310,307	310,307	253,237.53	28,261.60	12,298.54	44,770.93	85.6%
73021232 INSTR SUP HOMEBOUND SP ED	4,306	4,306	8,380.78	2,120.82	.00	-4,074.78	194.6%
73021233 INSTR SUP HOMEBOUND SP ED	32,295	32,295	13,744.90	3,156.98	.00	18,550.10	42.6%
73021312 INSTR SUP IMPROV INSTR SP ED	156,570	156,570	130,338.75	13,036.99	.00	26,231.25	83.2%
73021313 INSTR SUP IMPROV INSTR SP ED	156,570	156,570	130,338.54	13,036.97	.00	26,231.46	83.2%
73031102 CLASSROOM INSTRUCTION VOC	546	546	.00	.00	.00	546.00	.0%
73031103 CLASSROOM INSTRUCTION VOC	546	546	.00	.00	.00	546.00	.0%
73031313 INSTR SUP IMPROV INSTR VOC	86,795	86,795	66,578.32	7,104.76	.00	20,216.68	76.7%
73041102 CLASSROOM INSTRUCTION G&T	3,500	3,500	2,639.43	.00	.00	860.57	75.4%
73041103 CLASSROOM INSTRUCTION G&T	500	500	.00	.00	.00	500.00	.0%
73061102 CLASSROOM INSTRUCTION SUMMER	59,524	59,524	.00	.00	.00	59,524.00	.0%
73061103 CLASSROOM INSTRUCTION SUMMER	5,383	5,383	1,079.30	.00	.00	4,303.70	20.1%
73081102 CLASSROOM INSTRUCTION NR DAY	1,761,508	1,761,508	1,299,443.55	142,785.47	.00	462,064.45	73.8%
73202220 HEALTH SERVICES	96,986	96,986	73,141.21	8,274.26	.00	23,844.79	75.4%
73204200 BUILDING SERVICES	201,000	200,952	168,284.12	11,484.12	1,717.38	30,950.31	84.6%
73204300 GROUNDS SERVICES	10,950	10,450	8,721.11	.00	.00	1,728.89	83.5%
73204400 EQUIPMENT SERVICES	10,800	11,816	7,207.06	888.18	2,866.41	1,742.29	85.3%
73211102 CLASSROOM INSTRUCTION	1,450,662	1,454,230	931,048.07	106,986.39	919.08	522,262.73	64.1%
73211212 INSTR SUP GUIDANCE SERV	59,373	59,373	45,453.59	5,059.11	.00	13,919.41	76.6%

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73211322 INSTR SUP MEDIA SERVICE	82,257	82,738	63,035.20	6,534.51	.00	19,703.20	76.2%
73211412 INSTR SUP OFF PRINCIPAL	145,895	145,895	194,094.53	19,679.12	.00	-48,199.53	133.0%
73221102 CLASSROOM INSTRUCTION	27,319	27,319	68,987.71	8,149.14	.00	-41,668.71	252.5%
73304200 BUILDING SERVICES	193,100	193,274	166,989.80	8,780.53	1,774.79	24,509.35	87.3%
73304300 GROUNDS SERVICES	14,100	13,600	11,807.86	.00	.00	1,792.14	86.8%
73304400 EQUIPMENT SERVICES	11,600	11,100	3,124.98	895.91	1,555.78	6,419.24	42.2%
73311102 CLASSROOM INSTRUCTION	1,564,074	1,568,888	1,145,855.30	126,637.59	.00	423,033.00	73.0%
73311212 INSTR SUP GUIDANCE SERV	64,323	64,323	49,217.47	5,484.71	.00	15,105.53	76.5%
73311322 INSTR SUP MEDIA SERVICE	94,969	95,342	70,016.28	7,266.43	770.55	24,555.57	74.2%
73311412 INSTR SUP OFF PRINCIPAL	152,744	152,744	122,519.70	12,559.93	.00	30,224.30	80.2%
73321102 CLASSROOM INSTRUCTION	413,815	413,815	317,398.94	35,029.60	.00	96,416.06	76.7%
73411102 CLASSROOM INSTRUCTION	9,800,000	1,087,316	.00	.00	.00	1,087,316.00	.0%
73600440 EQUIPMENT SERVICES	0	2,000	1,479.00	.00	358.00	163.00	91.9%
73604110 CLASSROOM INSTRUCTION	0	736,110	526,688.40	56,093.18	3,790.36	205,631.24	72.1%
73604131 INSTR SUP IMPROV INSTR	0	254,794	212,691.86	18,577.20	4,299.57	37,802.57	85.2%
73604200 BUILDING SERVICES	0	1,200	954.96	106.26	.00	245.04	79.6%
73604400 EQUIPMENT SERVICES	0	1,842	1,184.50	118.45	657.50	.00	100.0%
73671104 ADULT BAS ED CURR YR CLASSROO	0	189,017	120,161.72	15,668.01	.00	68,855.28	63.6%
73871104 ADULT HS (GAE) CUR YR CLASSRM	0	16,421	3,397.16	626.00	589.69	12,434.15	24.3%
74231103 CARL PERKINS CY SEC CLASSROOM	0	162,049	136,099.63	4,108.86	.00	25,949.37	84.0%
75202110 CLASSROOM INSTRUCTION	0	644,735	453,133.21	47,649.76	.00	191,601.79	70.3%
75202131 INSTR SUP IMPROV INSTR	0	10,560	7,932.20	797.81	.00	2,627.80	75.1%
75212110 CLASSROOM INSTRUCTION	0	434,215	326,251.45	36,680.28	.00	107,963.55	75.1%
75212131 INSTR SUP IMPROV INSTR	0	18,405	13,005.14	1,126.23	.00	5,399.86	70.7%
75904200 BUILDING SERVICES	0	17,100	17,100.00	.00	.00	.00	100.0%
75904400 EQUIPMENT SERVICES	0	400	22.03	5.75	246.44	131.53	67.1%
75911103 REGIONAL ALT PROG CY CLASSROO	0	85,232	56,789.39	7,480.83	10,363.76	18,078.85	78.8%
75911413 REGIONAL ALT PROG CY INSTR OF	0	63,527	59,036.60	5,903.66	.00	4,490.40	92.9%
76051131 INSTR SUP IMPROV INSTR	0	12,093	8,489.57	292.96	.00	3,603.43	70.2%
76061131 INSTR SUP IMPROV INSTR	0	500,000	349,054.71	14,000.00	25,535.79	125,409.50	74.9%
76103200 VEHICLE OPERATION SERVICES	0	1,400	1,113.57	.00	.00	286.43	79.5%
76108110 CLASSROOM INSTRUCTION	0	34,381	26,779.87	4,978.65	.00	7,601.13	77.9%
76111213 INSTR SUP GUIDANCE SERV	0	31,434	22,665.38	4,210.51	.00	8,768.62	72.1%
76118110 CLASSROOM INSTRUCTION	0	79,919	24,938.12	5,086.91	.00	54,980.88	31.2%
76128110 CLASSROOM INSTRUCTION	0	1,964	1,956.23	.00	.00	7.77	99.6%
76132110 SUPPLEMENTAL SE TRANSITION	0	20,000	18,394.63	.00	.00	1,605.37	92.0%
76172110 CLASSROOM INSTRUCTION	0	5,871	5,863.77	.00	.00	7.23	99.9%
76182110 CLASSROOM INSTRUCTION	0	10,000	7,888.40	.00	.00	2,111.60	78.9%
76192110 CLASSROOM INSTRUCTION	0	10,000	6,714.63	.00	.00	3,285.37	67.1%
76250420 SECURITY EQUIP GRANT	0	53,900	.00	.00	22,240.00	31,660.00	41.3%
76321110 CLASSROOM INSTRUCTION	0	7,800	4,328.02	1,063.11	.00	3,471.98	55.5%
76331110 CLASSROOM INSTRUCTION	0	7,800	5,067.34	917.41	.00	2,732.66	65.0%
76341110 CLASSROOM INSTRUCTION	0	10,000	518.05	259.02	.00	9,481.95	5.2%
76351110 CLASSROOM INSTRUCTION	0	64,316	41,367.79	-307.00	22,905.10	43.11	99.9%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH APRIL 30, 2015

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FOR 2015 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
76361110 CLASSROOM INSTRUCTION	0	2,242,505	1,683,819.08	184,552.21	.00	558,685.92	75.1%
76361131 INSTR SUP IMPROV INSTR	0	123,021	99,226.77	10,503.71	.00	23,794.23	80.7%
76371110 CLASSROOM INSTRUCTION	0	0	.00	85.00	.00	.00	.0%
76421110 CLASSROOM INSTRUCTION	0	344,136	246,738.49	25,860.11	.00	97,397.51	71.7%
76491110 CLASSROOM INSTRUCTION	0	46,820	31,211.54	3,901.63	.00	15,608.46	66.7%
76632110 CLASSROOM INSTRUCTION	0	229,450	153,444.12	12,018.76	9,872.77	66,133.11	71.2%
76633200 VEHICLE OPERATION SERVICES	0	3,130	.00	.00	.00	3,130.00	.0%
76642110 CLASSROOM INSTRUCTION	0	1,991,027	1,148,645.52	129,459.42	.00	842,381.48	57.7%
76652110 CLASSROOM INSTRUCTION	0	15,409	15,398.52	.00	.00	10.48	99.9%
76691131 VA TOBACCO SF #3	0	51,726	23,365.00	.00	11,246.00	17,115.00	66.9%
76802110 CLASSROOM INSTRUCTION	0	7,200	4,250.75	432.30	.00	2,949.25	59.0%
78811102 TITLE VI, PART B #3 CLASS INS	0	1,752	1,750.00	.00	.00	2.00	99.9%
78911102 TITLE VI, PART B #2 CLASS INS	0	136,862	77,258.76	4,970.65	.00	59,603.24	56.5%
79011102 TITLE VI, PART B #1 CLASS INS	0	7,891	.00	.00	.00	7,891.00	.0%
79939143 EMPLOYEE BENEFITS	0	0	-6,651.02	-2,720.28	.00	6,651.02	100.0%
TOTAL SCHOOL FUND	73,119,097	76,643,698	55,987,662.70	5,522,540.79	1,694,103.37	18,961,931.66	75.3%
71 SCHOOL TEXTBOOK FUND							
73111102 CLASSROOM INSTRUCTION ELE TXB	253,006	413,792	393,390.78	.00	.00	20,400.84	95.1%
73111103 CLASSROOM INSTRUCTION SEC TXB	253,006	278,496	66,478.60	.00	.00	212,017.81	23.9%
TOTAL SCHOOL TEXTBOOK FUND	506,012	692,288	459,869.38	.00	.00	232,418.65	66.4%
81 SCHOOL CAFETERIA FUND							
80105100 CAFETERIA OPERATING EXPENSES	232,053	255,311	211,847.68	21,860.73	10,156.51	33,306.81	87.0%
80205100 CAFETERIA OPERATING EXPENSES	191,210	213,601	176,563.24	19,350.13	8,183.30	28,854.46	86.5%
80605100 CAFETERIA OPERATING EXPENSES	169,559	183,117	142,058.15	13,650.89	6,110.39	34,948.46	80.9%
80805100 CAFETERIA OPERATING EXPENSES	179,092	186,359	153,167.20	15,744.27	5,232.56	27,959.24	85.0%
80905100 CAFETERIA OPERATING EXPENSES	174,852	195,929	166,194.92	17,991.92	7,475.00	22,258.68	88.6%
81005100 CAFETERIA OPERATING EXPENSES	216,756	216,006	164,912.05	17,603.21	6,708.70	44,385.25	79.5%
81105100 CAFETERIA OPERATING EXPENSES	192,526	226,418	191,318.06	18,442.58	5,370.24	29,729.46	86.9%
81305100 CAFETERIA OPERATING EXPENSES	245,863	249,533	200,729.89	18,459.67	7,050.80	41,752.31	83.3%
81405100 CAFETERIA OPERATING EXPENSES	487,190	475,760	402,552.69	42,507.68	21,288.90	51,918.41	89.1%
81405200 SCHOOL CATERING SERVICES	25,673	25,673	16,436.87	1,777.00	2,161.66	7,074.47	72.4%
81905100 CAFETERIA OPERATING EXPENSES	409,692	385,098	304,375.63	30,577.26	10,067.88	70,654.49	81.7%
82005100 CAFETERIA OPERATING EXPENSES	457,985	462,567	382,176.23	38,825.36	12,211.13	68,179.84	85.3%
82305100 CAFETERIA OPERATING EXPENSES	416,295	432,841	352,862.67	36,868.84	9,548.89	70,429.44	83.7%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH APRIL 30, 2015

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FOR 2015 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
83005100 CAFETERIA OPERATING EXPENSES	334,053	387,427	317,071.61	61,291.81	832.35	69,523.04	82.1%
83205100 CAFETERIA OPERATING EXPENSES	294,005	311,093	258,266.72	25,163.42	14,118.99	38,707.29	87.6%
83305100 CAFETERIA OPERATING EXPENSES	295,034	335,887	272,573.36	29,137.56	12,452.17	50,861.17	84.9%
89909140 EMPLOYEE BENEFITS	0	0	1.01	.10	.00	-1.01	100.0%
TOTAL SCHOOL CAFETERIA FUND	4,321,838	4,542,619	3,713,107.98	409,252.43	138,969.47	690,541.81	84.8%
GRAND TOTAL	137,474,874	178,987,725	123,895,562.32	11,817,734.14	13,158,501.21	41,933,661.53	76.6%

** END OF REPORT - Generated by Pauline Pilson **

		<u>MAR</u>		<u>APRIL</u>
		<u>31, 2015</u>		<u>30, 2015</u>
GENERAL FUND				
Branch Banking & Trust - Public Special MRC-MM	\$	6,451,969.01	\$	4,186,582.94
Carter Bank & Trust - MMA		<u>25,143,484.33</u>		<u>25,177,066.39</u>
Total	\$	31,595,453.34	\$	29,363,649.33
 HENRY COUNTY SCHOOL CAFETERIA FUND				
Branch Banking & Trust - Public Fund MRS		<u>931,635.32</u>		<u>816,945.14</u>
Total	\$	931,635.32	\$	816,945.14
 HENRY COUNTY SCHOOL TEXTBOOK FUND				
Carter Bank & Trust - MMA		<u>945,082.52</u>		<u>988,553.76</u>
Total	\$	945,082.52	\$	988,553.76

**HENRY COUNTY, VIRGINIA
CONTINGENCY RESERVE BALANCE F/Y 2014-2015
MAY 26, 2015**

G/L Account No. 31391610 599010

CONTINGENCY RESERVE BEGINNING OF FISCAL YEAR	\$ 149,500
Sheriff's Criminal Apprehension Fund Carried Forward from Previous Fiscal Year	50,000
	199,500

APPROPRIATIONS PREVIOUSLY APPROVED:

Reserve for Sheriff's Criminal Apprehension Fund	(50,000)
Reserve for Fuel for Sheriff, Refuse, Etc. as part of Original Budget	(50,000)
Match for Grant on Purchase of New Ambulance	(30,000)

CONTINGENCY RESERVE PRIOR TO APRIL 28, 2015 BOARD MEETING	\$ 69,500
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Appropriations Previously Approved and Finalized Since Last Meeting:

Board Meeting	Department	Purpose	Amount
4/28/2015	Sheriff's Office	Body Camera System	67,475
Total Appropriations			(67,475)

CONTINGENCY RESERVE AVAILABLE - MAY 26, 2015	2,025
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Request Pending at May 26, 2015 Meeting:

None

Total Pending	0
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PROJECTED CONTINGENCY RESERVE AVAILABLE	\$ 2,025
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Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 12A

Issue

Additional Appropriation re: Asset Forfeiture – Commonwealth’s Attorney’s Office

Background

Commonwealth’s Attorney Andrew Nester is asking the Board to approve an additional appropriation of \$2,067 from his asset forfeiture funds to cover the cost of courtroom audio/visual equipment, office equipment, and travel expenses.

Attachments

1. Letter from Andrew Nester
2. Additional Appropriation Sheet

Staff Recommendation

Staff recommends approval of the additional appropriation as outlined above.

ATTORNEY FOR THE COMMONWEALTH



Henry County Courthouse Building
3160 Kings Mountain Road, Suite D • Martinsville, Virginia 24112
Phone (276) 634-4500 • Fax (276) 634-4509



M. ANDREW NESTER
Commonwealth's Attorney

DAWN M. FUTRELL

JESSICA S. HENSON

AWBREY J. WATTS

WAYNE O. WITHERS, JR.

Assistant Commonwealth's Attorneys

May 18, 2015

Henry County Board of Supervisors

RE: Appropriation of Asset Forfeiture Funds

Dear Friends:

In March my office requested the transfer of asset forfeiture funds for the purchase of a 75" HD Smart LED TV to be used in Circuit Court for trials. Once this request was approved and we proceeded to order this TV, this particular TV was no longer available. I am requesting that \$913.00 be appropriated from my asset forfeiture account to cover the additional cost.

We are also in need of a new printer for my office. I am requesting \$254.00 to cover this purchase to also be appropriated from my asset forfeiture account. Therefore, I am requesting a total of \$1,167.00 to be appropriated into the ADP Equipment line item (31331911/580070).

I am also requesting \$900.00 be appropriated from my asset forfeiture account into the Travel Expense & Mileage line item (31331911/55500) to cover the cost of travel for additional trainings through the end of this fiscal year.

If you have any questions in this regard, please do not hesitate to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Andrew Nester".

M. Andrew Nester
Commonwealth's Attorney
Henry County, Virginia

MAN:hcm

Cc: Darrell Jones, Director of Finance

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund

DEPARTMENT Atty State Forfeited Asset Sharing

YEAR ENDING June 30, 2015

COMPLETE		AMOUNT
ACCOUNT NUMBER	ACCOUNT NAME	(WHOLE DOLLARS)

ADDITIONAL APPROPRIATION SECTION		
Atty State Forfeited Asset Sharing		
31331911 550070	ADP Equipment	\$ 1,167
31331911 555000	Travel	900
	Total Additional Appropriation	\$ 2,067

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION		
31302400 433116	Asset Forfeiture funds Attorney	\$ 2,067
	Total Revenue Source or Account Transferred	\$ 2,067

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:

To appropriate State asset forfeiture funds received for the Commonwealth Attorney for 75" HD Smart LED TV additional cost from previous request in amount of \$913, a printer costing \$254, and travel expenses in the amount of \$900.

APPROVED BY:

DEPARTMENT HEAD DATE

CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 15,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

May 26, 2015



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 12B

Issue

Additional Appropriation re: Summer Intern – Commonwealth’s Attorney’s Office

Background

Commonwealth Attorney Andrew Nester is asking the Board to appropriate \$3,500 to cover the salary costs of a summer intern. The Commonwealth Attorney’s Office has been approved for an intern through the New College Institute (NCI). NCI will contribute \$3,000 toward the intern’s total salary of \$4,000. The Commonwealth Attorney’s Office will share the position with Judge Martin Clark, with both entities splitting the remaining \$1,000 match. Mr. Nester will use funds realized through vacancy savings to cover his \$500 share of the costs.

Attachments

1. Letter from Andrew Nester
2. Additional Appropriation Sheet

Staff Recommendation

Staff recommends approval of the additional appropriation as outlined above.

ATTORNEY FOR THE COMMONWEALTH

Henry County Courthouse Building
3160 Kings Mountain Road, Suite D • Martinsville, Virginia 24112
Phone (276) 634-4500 • Fax (276) 634-4509



M. ANDREW NESTER
Commonwealth's Attorney

DAWN M. FUTRELL

JESSICA S. HENSON

AWBREY J. WATTS

WAYNE O. WITHERS, JR.

Assistant Commonwealth's Attorneys

May 12, 2015

Henry County Board of Supervisors

RE: NCI Intern

Dear Friends:

Our office has been approved for an intern through New College Institute. NCI will pay \$3,000 towards this intern's total salary of \$4,000. Our office and Judge Martin Clark in Patrick County are going to split the 320 hours that this intern must work. Our office will contribute \$500 through vacancy savings from the Compensation Board and Judge Clark will contribute \$500 to cover the remaining \$1,000. We are asking that \$3,500 be appropriated to our existing budget to cover NCI's and Judge Clark's portion of this salary.

Sincerely

A handwritten signature in black ink, appearing to read "M. Andrew Nester".

M. Andrew Nester

MAN:hcm

Cc: Darrell Jones, Director of Finance

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund

DEPARTMENT Commonwealth Attorney

YEAR ENDING June 30, 2015

<u>COMPLETE ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT (WHOLE DOLLARS)</u>
ADDITIONAL APPROPRIATION SECTION		
31322100 513000	Part-Time Salaries & Wages	\$ 3,251
31322100 521000	Employer Fica Taxes	202
31322100 521100	Employer Medi taxes	47
	Total Additional Appropriation	\$ 3,500

<u>REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION</u>		
31301900 419299	Misc Refunds/Revenues	\$ 3,500
	Total Revenue Source or Account Transferred	\$ 3,500

Difference (Should be Zero)	\$ 0
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REASON FOR APPROPRIATION:

To appropriate funds from New College Institute (\$3,000) and Judge Martin Clark (\$500) to be combined with \$500 vacancy savings to pay an intern for the Commonwealth Attorneys Office.

APPROVED BY:

DEPARTMENT HEAD DATE

CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING \$15,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

May 26, 2015



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 12C

Issue

Award of Contract re: Commercial Mower – Parks and Recreation

Background

Parks and Recreation Director Roger Adams is asking the Board to award a contract in the amount of \$27,621.83 to Anderson Tractor & Equipment, Inc. of Rocky Mount, Virginia for the purchase of a commercial front deck riding mower. Anderson Tractor & Equipment submitted the low bid. Funds for this item were included as part the appropriation approved by the Board last month for various FY '15 capital projects.

Attachments

Letter from Roger Adams

Staff Recommendation

Staff recommends awarding the contract to Anderson Tractor & Equipment, Inc. in the amount of \$27,621.83 for the purchase of a commercial riding mower.



Phone: (276) 634-4640

Fax: (276) 634-4637

PO Box 7

Collinsville, VA 24078

MEMORANDUM

To: Dale Wagoner, Deputy County Administrator
From: Roger Adams, Director of Parks & Recreation
Date: May 8, 2015
Re: Award of Contract for Commercial Riding Mower

I would like to have the Notice of Award for the Commercial Front Deck Riding Mower to be included on the next board agenda. We had a total of two companies that submitted bids and one of them met the bid specifications. I would like to award the contract to Anderson Tractor & Equipment in Rocky Mount, VA who met the bid specifications.

They submitted a bid of \$27,621.83. This was lower than the \$28,500 that was budgeted for this project. These funds were recently allocated for this mower to be purchased out of current year funds.

Please let me know if you need any additional information.



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 12D

Issue

Additional Appropriation re: Donated Funds – Department of Public Safety

Background

The Department of Public Safety has received two donations designated for volunteer fire and EMS recognition. Public Safety Director Rodney Howell is asking the Board to appropriate the donations totaling \$750 to offset the costs of the annual fire and rescue volunteer appreciation banquet.

Attachments

1. Memorandum from Rodney Howell
2. Appropriation Sheet

Staff Recommendation

Staff recommends approval of the appropriation.



County of Henry
Department of Public Safety

1024 DuPont Road
Martinsville, VA 24112
Voice: 276.634.4660
fax: 276.634.4770

To: Tim Hall, County Administrator

Date: May 11, 2015

From: Rodney Howell, Director

Re: Volunteer Appreciation Donations

I am requesting that the Henry County Board of Supervisors appropriate the following:

Vest Sales & Service:	\$500.00
Eastman/CPFilms	<u>\$250.00</u>
Totaling	\$750.00

Appropriate from account number 31301900-418919 - EMS Special Grants & Donations and transfer that sum into account number 31332400-558480 - Awards & Recognitions.

Henry County Public Safety received donations from Vest Sales & Service and Eastman/CPFilms to be used for door prizes at the Volunteer Fire & Rescue Appreciation Dinner. Items purchased and awarded to the volunteers included the following:

Canopy/Tent, Step Ladder, 2 Bag Chairs, EMS Jump Bag, Shop Vac, Craftsman 165 piece Tool Set, Single Cup Coffee Maker w/box of coffee, Portable Grill Set w/Utensils, Porter Cable Cordless (Tool Set), Instant Boost Jump Lamp, 2 Count Head Lamps, Sandwich Maker, Pocket Hose, MP3 Player, 2 Endura Cooling Clothe, Polaroid Camera, Fugi Camera, DeWalt Head Lamp, Pivoting Cordless Screw Driver, \$20 Gift Card from Dominos, Four \$50 Lowes Gift Card.

These gifts are a substantial upgrade from previous door prizes and were greatly appreciated by the volunteers.

The checks did not arrive before the Board of Supervisors April meeting. These funds will be used for Awards & Recognitions of volunteers.



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 12E

Issue

Additional Appropriation and Award of Contract re: Voting Machines – General Registrar

Background

In April 2015, the Virginia Board of Elections decertified all WinVote Brand of voting machines in use in the Commonwealth, mandating Henry County replace all of its machines.

The Henry County Electoral Board has thoroughly reviewed the various equipment options available on state contract. It is requesting the Board of Supervisors award a contract to Hart InterCivic, Inc. of Austin, Texas in the amount of \$259,000 for the purchase of new voting equipment. In addition to the necessary appropriation for the purchase of the equipment, staff recommends an additional appropriation of \$26,000 to cover anticipated costs of printing ballots and any other unanticipated costs that may arise during the deployment of the new machines.

Attachments

1. Letter from Rita Shropshire, Electoral Board Chairperson
2. Additional Appropriation Sheet

Staff Recommendation

Staff recommends appropriating funds of \$285,000 from the fund balance of the general fund for the purpose of purchasing and deploying new voting equipment and awarding a contract to Hart InterCivic, Inc. in the amount of \$259,000.



HENRY COUNTY ELECTORAL BOARD

COUNTY ADMINISTRATION BUILDING
3300 KINGS MOUNTAIN ROAD • P.O. BOX 7
COLLINSVILLE, VIRGINIA 24078

Telephone (276) 638-5108 • Fax (276) 638-8278 • Email: govote089@state.va.us

May 15, 2015

TO: Dale Wagoner
Deputy County Administrator

The Henry County Electoral Board would like to award the voting machine contract to Hart with a quote of \$259,000. Our staff and voting machine technicians have chosen the Hart Verity Voting Equipment for future elections in Henry County for the following reasons:

- 1. The Verity is state and federally certified.**
- 2. Simple assembly in the polling place.**
- 3. It has the latest technology for voting equipment.**
- 4. The equipment is all new.**
- 5. The design is compact and lightweight which makes transportation easier and less costly.**
- 6. Collapsible ballot box design folds to 5 inches for easier to transport and for less storage space.**
- 7. Use of lighter weight, non-propriety paper ballot stock, allows for flexibility and choice in where to purchase ballot stock and choice of printing.**
- 8. Verity Touch Writer is simple for voters with disabilities.**
- 9. Professional Services – 6 days training Staff, Officers of Election and Election day support.**

Please refer to our Budget for FY2016 and note that we have \$8,000 in line item 533240 which would cover the \$7,030 License & Support fee. Note the contract includes a one year License and Support Fee of \$7,030. In addition to the \$6,000 in line item 535020 we will need an additional \$20,000 for Balloting Forms for FY2016.

Rita G. Hampshire Chairman

Robert O. Petty Vice-Chairman



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 12F

Issue

Additional Appropriation re: Dual Enrollment Funds – School Board

Background

The Henry County School Board is requesting approval of an additional appropriation of funds totaling \$903,636. According to Superintendent Dr. Jared Cotton, the School Board anticipates receiving an additional \$715,300 from Patrick Henry Community College as part of the dual enrollment program and an additional \$188,336 from the Virginia Department of Education as a result of higher than projected student enrollment. The funds will be used for corresponding dual enrollment expenditures and for additional renovations at Bassett High School and the Center for Community Learning.

Attachments

1. Letter from Jared Cotton
2. Appropriation Sheet

Staff Recommendation

None



Superintendent Jared A. Cotton, Ed.D.

3300 Kings Mountain Road

P.O. Box 8958

Collinsville, VA 24078-8958

Phone: (276)634-4711

Fax: (276)638-8990

TO: Tim Hall, County Administrator

FROM: Dr. Jared A. Cotton, Superintendent 

SUBJECT: Additional Appropriation Request for Dual Enrollment and Adjustments in ADM and Categorical Transfer Appropriation Request

DATE: May 7, 2015

The School Board is asking the Board of Supervisors to approve an additional appropriation request for Dual enrollment and Adjustments in ADM and a categorical transfer from the Operations and Maintenance category to the Facility category. The funds will be used for corresponding Dual Enrollment expenditures, completing Alternates 1 and 3 of Phase 3 of the Basset High School Renovations and replacing the roof at the Center for Community Learning. We ask that the additional appropriation request and categorical transfer be presented at the County's May board meeting for consideration.

Thank you for your consideration of this matter.

JAC/dwl



Agenda Item Details

Meeting	May 07, 2015 - Regular Board Meeting - 9:00 a.m.
Category	6. ACTION AGENDA
Subject	C. Approval of Additional Appropriation Request for Dual Enrollment and Adjustments in ADM
Type	Action, Minutes
Goals	<ul style="list-style-type: none"> 1. High Quality Instruction 3. Safe and Orderly Learning Environments

Presenter: Ms. Dawn W. Lawson, Chief Financial Officer

Background

Beginning with the 2013-14 school year, a cooperative agreement between Patrick Henry Community college and Henry County Schools eliminated the tuition costs for students taking dual enrollment courses. Patrick Henry Community College reimburses Henry County Schools for courses taught by Henry County personnel meeting the qualifications to teach the courses. The increased appropriation is a result of an increase in the number of students registering for dual enrollment courses. For the fall semester, we received reimbursement of \$411,866.96 and, based on information received for the spring semester, we will receive \$508,423.23. An additional appropriation is requested in the amount of \$715,300 for dual enrollment.

Based on revised revenue projections from the State Department of Education, Henry County Schools will receive an additional \$188,336 of State funding for Fiscal Year 2015. The reason for the additional funding is that the decline in student enrollment from September 30, 2014 to March 31, 2015 was not as high as projected. Actual March 31, 2015 ADM is 7,035.38 students compared to the adjustment to 7,002.0 increased for in January (increase of 33.38 students).

The administration recommends using these funds in the Facilities area to assist with the remaining carryforward to complete Alternate 1 of Phase 3 of the Bassett High School renovations.

Administrative Recommendation

It is recommended that the School Board approve an additional appropriation of \$903,636 and forward an appropriation request to the Board of Supervisors.

Fiscal Impact

\$903,636

Reference

School Board DB-R

Submitted By

Sandy C. Strayer, Assistant Superintendent for Teaching and Learning
Dawn Lawson, Chief Financial Officer

Recommended By

Sandy C. Strayer, Assistant Superintendent for Teaching and Learning
Dawn Lawson, Chief Financial Officer

Administratively Approved By

Dr. Jared A. Cotton, Superintendent

[Appropriation Req.pdf \(494 KB\)](#)

Motion & Voting

To approve the additional appropriation.

Motion by Merris Stambaugh, second by Joseph A DeVault.

Final Resolution: Motion Carries

Yes: Thomas E Auker, Joseph A DeVault, Terri C Flanagan, Betsy S Mattox, Curtis R Millner, Merris Stambaugh, Francis E Zehr

School Board of Henry County | Collinsville, VA 24078 | (276) 634-4700 | www.henry.k12.va.us



Agenda Item Details

Meeting	May 07, 2015 - Regular Board Meeting - 9:00 a.m.
Category	6. ACTION AGENDA
Subject	D. Approval of FY 2015 Budget Categorical Transfer Appropriation
Type	Action, Minutes
Goals	<ol style="list-style-type: none"> 1. High Quality Instruction 3. Safe and Orderly Learning Environments

Presenter: Ms. Dawn W. Lawson, Chief Financial Officer

Background

In accordance with long-term practice, the status of revenues and expenditures is reviewed during the late winter/early spring to determine if funds are available to complete purchases that are placed on hold during the year to ensure the school system has funds available in the event of an emergency arises. Based on this review of the various budget categories, a transfer from Operations and Maintenance to the Facilities category would be beneficial in the FY2015 Budget. These funds are needed to complete Alternate #1 and #3 in Phase 3 of the Bassett High School Renovation project and for the roof replacement at the Center for Community Learning.

Administrative Recommendation

It is recommended that the School Board approve transfer appropriations of \$282,800 and forward a transfer appropriation request to the Board of Supervisors.

Fiscal Impact

Overall, none. Funds would be shifted among budget categories.

Reference

School Board Policy DA

Submitted By

Keith Scott, Supervisor of Facilities
 William Bullins, Assistant Superintendent for Operations and Administrative Services
 Dawn W. Lawson, Chief Financial Officer

Recommended By

Dr. Jared A. Cotton, Superintendent

Administratively Approved By

Dr. Jared A. Cotton, Superintendent

[Appropriation Req2.pdf \(150 KB\)](#)

Motion & Voting

To approve the categorical transfer appropriation and forward it to the Board of Supervisors.

Motion by Joseph A DeVault, second by Merris Stambaugh.

Final Resolution: Motion Carries

Yes: Thomas E Auker, Joseph A DeVault, Terri C Flanagan, Betsy S Mattox, Curtis R Millner, Merris Stambaugh, Francis E Zehr

School Board of Henry County | Collinsville, VA 24078 | (276) 634-4700 | www.henry.k12.va.us

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME HENRY COUNTY SCHOOLS
 DEPARTMENT TEXTBOOKS
 YEAR ENDING JUNE 30, 2015

COMPLETE **AMOUNT**
ACCOUNT NUMBER **(WHOLE DOLLARS)**
ACCOUNT NAME

ADDITIONAL APPROPRIATION SECTION			
73111102	560200	TEXTBOOKS	2,438
Total Additional Appropriation			\$ 2,438

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION			
71704105	441570	TRANSF SCH	\$ 2,438
Total Revenue Source or Account Transferred			\$ 2,438

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:
ADDITIONAL APPROPRIATION FOR MONIES RECEIVED DUE TO ACTUAL FY2015 ENROLLMENT HIGHER THAN BUDGETED ENROLLMENT.

APPROVED BY:

 DEPARTMENT HEAD DATE

 CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 10,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 12G

Issue

Consideration of Required Comment Period for 2015 JAG Grant – Sheriff’s Office

Background

Sheriff Lane Perry indicates that the Sheriff’s Office has been designated to receive \$22,598 for the 2015 JAG grant cycle to pay for overtime for increased enforcement. One requirement of this grant is that the governing body provides a public comment period of 30 days for this grant. Sheriff Perry is asking the Board to set the public comment period beginning May 26, 2015, ending on June 25, 2015, and holding a public hearing at the June Board meeting. The grant will be brought to the Board at a future date for acceptance and appropriation.

Attachments

Memo from Sheriff Perry

Staff Recommendation

Staff recommends formally establishing a 30-day comment period beginning today and setting a public hearing for 6:00 p.m. on June 23, 2015 to receive additional input.



HENRY COUNTY SHERIFF'S OFFICE

3250 KINGS MOUNTAIN ROAD

MARTINSVILLE, VA 24112

(276) 656-4200

RECORDS FAX (276) 638-2124

INVESTIGATION FAX (276) 656-4260

L. A. PERRY, SHERIFF

To: H.G. Vaughn– Chairman
Jim L. Adams – Vice Chairman
Tommy Slaughter
Joe Bryant
Debra P. Buchanan
Milton Kendall

From: L.A. Perry
Sheriff

Date: May 13, 2015

Ref: Notification of 2015 JAG grant funding

The Henry County Sheriff's Office is fortunate to have opportunity to apply for the Edward Byrne Memorial Justice Assistance Grant (JAG Grant) in the amount of \$22,598. The grant period is open until 9/30/2016 with a two year extension available for this grant.

The grant funds will be used to provide high impact law enforcement activities in areas that are experiencing a significant increase in crime due to gun violence, drugs, gangs, and other major criminal activities. This impact will be accomplished through the use of overtime to provide additional personnel to work these directed enforcement areas.

This grant has a requirement to be available for public comment for 30 days by the Board of Supervisors. We are requesting that you open a 30 day comment period beginning May 26, 2015 ending on June 25, 2015, and holding a public hearing at the June Board meeting. Once the grant is approved and awarded, we will bring the grant forward for acceptance and appropriation.

Thank you for your consideration of this request, should you have any questions, please feel free to contact me.



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 13

Issue

Informational Items

Background

Routine reports from:

- 1) Building Inspection
 - A) Report by District
- 2) Parks and Recreation
- 3) Public Safety
- 4) Sheriff's Office

The County Administrator's Report will be given at the meeting.

Attachments

Enumerated Above

Staff Recommendation

Information only; no action needed.

Description	# of Permits	Fees	Value
COMMERCIAL - ADD/RENOVATIONS	3	258.56	224,000
COMMERCIAL - REROOF, TENT, ETC	1	25.00	1,000
DOUBLEWIDES	1	177.28	103,000
LAND DISTURBING PERMITS	2	61.00	5,800
ELECTRICAL	15	225.00	15,950
INDUSTRIAL - ADD/RENOVATIONS	1	0	300,000
MECHANICAL	3	60.00	7,845
MOBILE HOME	2	200.00	6,000
NEW SINGLE FAMILY DWELLING	3	669.44	380,000
RESIDENTIAL - ADDITIONS	14	535.96	128,030
RESIDENTIAL - MISCELLANEOUS	8	417.84	77,295
RESIDENTIAL - OTHER	3	125.00	10,589
SIGN	1	15.00	150
TOTALS	57	2770.08	1,259,659

NEW SINGLE FAMILY REPORT BY DISTRICT: 4/01/2015 TO 4/30/2015**BLACKBERRY DISTRICT:**

DBLW	0
MOBL	1
NSFD	1
TOTAL FOR BLACKBERRY	2

COLLINSVILLE DISTRICT:

DBLW	0
MOBL	0
NSFD	0
TOTAL FOR COLLINSVILLE	0

HORSEPASTURE DISTRICT:

DBLW	0
MOBL	1
NSFD	0
TOTAL FOR HORSEPASTURE	1

IRISWOOD DISTRICT:

DBLW	0
MOBL	0
NSFD	0
TOTAL FOR IRISWOOD	0

REED CREEK DISTRICT:

DBLW	0
MOBL	0
NSFD	1
TOTAL FOR REED CREEK	1

RIDGEWAY DISTRICT:

DBLW	1
MOBL	0
NSFD	1
TOTAL FOR RIDGEWAY	2

TOTAL	6
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Senior Services Programs

- ▶ Offered 55 programs/activities that had 1,080 seniors participating.
- ▶ Programs offered included:
 - ✓ Art of the Month
 - ✓ Beginning Computer
 - ✓ Bingo
 - ✓ Blood Pressure Screening
 - ✓ Blood Sugar Screening
 - ✓ Book Bingo
 - ✓ Bowling
 - ✓ Breakfast Club
 - ✓ Bridge
 - ✓ Crochet
 - ✓ East Smart / Move More
 - ✓ Exercise Class – Golden 276
 - ✓ First Friday's at the Lanes
 - ✓ Health Screenings
 - ✓ Ladies Firearms Safety Class
 - ✓ Line Dance
 - ✓ Movie Days
 - ✓ Out to Lunch Bunch
 - ✓ Walking Club
 - ✓ Walking on the Dick and Willie
 - ✓ Yoga
 - ✓ Transportation Program
 - ✓ Nutrition Sites

Athletics

- ▶ Offered 2 programs that had 110 participants and spectators.
- ▶ Programs offered included:
 - ✓ Baseball / Softball Coaches Meetings
 - ✓ Baseball / Softball Umpire Clinics

Recreation Programs & Special Events

- ▶ Offered 12 programs/activities that had 608 participants.
- ▶ Programs offered included:

- ✓ Local Track Meet
- ✓ Geocaching
- ✓ Volunteer Appreciation Week
- ✓ Short Sports
- ✓ Cherry Blossom Trips
- ✓ After School Karate
- ✓ Fishing Program
- ✓ Canoe Club
- ✓ Bike Club
- ✓ Blue Ridge Ski and Outing Club
- ✓ Henry County Photography Club
- ✓ Patrick Henry Patriots Remote Control Airplane Club

Parks Maintenance & Development

- ✓ Waxed floors at Philpott Marina Store.
- ✓ Started spraying herbicide in all parks and trails.
- ✓ Replaced two sections of tube slide at Jaycee Park.
- ✓ Built and installed 10 new trash cans.
- ✓ Installed various new signs in parks.
- ✓ Started mowing parks for season.
- ✓ Removed fallen trees from parks and trails.
- ✓ Finished setting up ballfields for baseball season.
- ✓ Mowed parks on a weekly basis.
- ✓ Cleaned all parks four times a week.
- ✓ Completed monthly inspection of playgrounds.
- ✓ Set up activity rooms several times a week for programs.
- ✓ Did litter patrol in all parks.
- ✓ Performed preventive maintenance on equipment.
- ✓ Performed miscellaneous maintenance on park maintenance vehicles.



County of Henry
Department of Public Safety

1024 DuPont Road
 Martinsville, VA 24112
 Voice: 276.634.4660
 fax: 276.634.4770

APRIL 2015 Emergency Responses

EMS Coverage by District	Dist. Calls Rec'd	Calls Ans.	Ans. by M/A*	Asst'd by HCDPS	Ans. by HCDPS	Ans. by Back-up	Ans. YTD
Axton	49	5	0	1	43	1	49
Bassett	163	80	5	27	77	1	367
Fieldale-Collinsville	178	109	2	39	67	0	520
Horsepasture	70	16	3	8	51	0	96
Ridgeway	93	52	3	28	38	0	245
TOTAL	553	262	13	103	276	2	1277

*M/A or Mutual aid is when an agency handles a call outside of their primary response zone.

Fire Related Incidents by District	Monthly	YTD
Axton Fire Department	11	50
Bassett Fire Department	26	110
Collinsville Fire Department	32	125
Dyers Store Fire Department	11	50
Fieldale Fire Department	4	50
Horsepasture Fire Department	12	62
Patrick-Henry Fire Department	8	31
Ridgeway Fire Department	15	94
TOTAL	119	572

First Responder Calls	Monthly	YTD
Patrick-Henry Fire Department	36	137
TOTAL	36	137

Department of Public Safety Responses	Monthly	YTD
Assist Volunteer Rescue Squads	103	697
Fire Personnel Assistance	27	144
EMS Ambulance Response	276	949
TOTAL	594	1792

Non-Emergency Activities

Department Personnel	Monthly	YTD
Fire Investigations	3	17
Environmental Investigations	0	8
Other Investigative Activities	3	20
Non-Emergency Assists	0	6
Inspections	4	59
Smoke/CO Alarm Install (homes)	0	24
Emergency Management	0	37
Professional Development	17	26
Fire Permits Issued	4	18

Personnel Training Contact Hours	Monthly	YTD
EMS	37	360.5
Fire	31	427
Other	48	90
TOTAL	116	877.5

Volunteer Recruitment/Retention/Training	Monthly	YTD
Recruitment Activities	44	39
Volunteer Recruitment Contact Hours	92.5	1,764.5
Background Checks	14	49
Responder Training Sessions	46	141
Volunteer Training Contact Hours	3719	12021
Public Education Sessions	0	7
HCP CPR Cards Issued	74	175
First Aid/CPR Cards Issued	50	190
Mentoring/Precepting Hours	878.5	1710.5

Upcoming Training Classes

- Pediatric Advanced Life Support (PALS)
- Advanced Cardiac Life Support (ACLS)
- Basic Vehicle Extrication Class
- Emergency Medical Responder (EMR)
- Advanced Medical Life Support (AMLS)

Additional Notables

EMS Revenue Recovery for FY15	Net \$ Received	Sharing Payout	Sharing Received	Net Total	Year to Date
Axton		\$-	\$1,519.69	\$1,519.69	\$27,505.54
Bassett	\$21,136.29	\$3,133.54	\$224.95	\$18,227.70	\$140,878.38
Fieldale-C'ville	\$16,271.50	\$2,667.36	\$393.42	\$13,997.55	\$156,356.55
Public Safety	\$34,981.45	\$5,273.60	\$11,187.07	\$40,894.92	\$515,280.83
Horsepasture		\$-	\$3,542.07	\$3,542.07	\$45,182.14
Ridgeway	\$16,162.40	\$5,946.91	\$154.21	\$10,369.71	\$103,082.35
Total*	\$88,551.64	\$17,021.40	\$17,021.40	\$88,551.64	\$1,075,365.47

*revenue after all fees and charge backs

- Public Safety staff met with both the Department of Social Services and American Red Cross to review the current Henry County Emergency Operations Plan, Emergency Support Function #6 that applies to emergency shelters. This is just another step in updating the current EOP by determining any changes in supporting agency missions since 2011.
- The Fire Marshal's office attended the 2015 Conference on Violent Crime: Trends and Reductions Strategies April 7-10 in Roanoke, Virginia. Topics covered included: violent crime trends, gangs and fraud investigations, domestic terrorism and extremist groups, drug trafficking, interviewing techniques, and surviving and managing conflicts. This conference provided great information and it was free.
- Henry County Public Safety held an ICS-300 course at the Emergency Training Center on April 10 -12th with 25 volunteers attending. The ICS-300: Intermediate ICS for Expanding Incidents provided training and resources for personnel who require advanced knowledge and application of the Incident Command System. The students in the class included line officers and those that would like to become line officers in the volunteer fire and EMS agencies. Several of our County EMS staff attended also.
- The 2015 Fire Fighter I class attended the Mass Casualty Incident Models I and II course that provide an overview of the structure and layout of the National Incident Management System. While there are multiple components of the NIMS system, these courses focus on the medical component of NIMS. These courses included: defining Mass Casualty Incidents, the goals of mass casualty incident management, the initial response actions and the START triage system, and the critical need for casualty accountability.
- Staff attended a workshop for first responders in Blackstone, VA sponsored by Virginia Tech in regards to the use of drone technology in emergency responses. The workshop was extremely beneficial and staff will continue to monitor this technology for future implementation consideration.
- Staff attended a workshop with the local United Way to look at potential grants that may be available for our community in regards to emergency services. This meeting also allowed the department to show desire in partnering with agencies to ensure the safety and wellbeing of our citizens during an emergency.

HENRY COUNTY SHERIFF'S OFFICE

Activity Report

April 2015

<u>Incident</u>	<u>Incidents Reported</u>	<u>Unfounded Incidents</u>	<u>Actual Incidents</u>	<u>Cleared Incidents</u>
Homicide	1	0	1	1
Rape	0	0	0	0
Other Sex Offenses	3	2	2	2
Robbery	2	0	2	0
Aggravated Assault	11	0	11	9
Simple Assault	31	2	29	29
Burglary	27	0	27	1
Larceny*	103	15	88	18
Vehicle Theft	9	0	9	2
Arson	0	0	0	0
TOTALS	187	19	169	62

Percent Cleared	(Henry Co - Apr 15)	37%	}	Includes only above listed offense types
<i>Percent Cleared</i>	<i>(Virginia - March 15)</i>	31%		
Property Stolen	(Henry Co - Apr 15)	\$81,776.00		
Property Recovered	(Henry Co - Apr 15)	\$2,684.00		
% Property Recovered	(Henry Co - Apr 15)	3%		
<i>% Property Recovered</i>	<i>(Virginia - Mar 15)</i>	15%		

Average Daily Jail Population	196
IBR Reportable Incidents Investigated**	256
Criminal Warrants Served	329
Littering / Green Box Violations	0
Inmate Workforce (Bag Count)	118
County Decals	6
Other Virginia Uniform Summons	95
Drive Under the Influence--Arrests	0
Assist Funerals	32
Assist Motorists	59
Alarms Answered	183
Prisoners Transported	68
Total Civil Process Papers Served	2,901
Total Dispatched Calls	3,512

Animal Control Report:

Animals Picked Up: Dogs(52) Cats(18)	70
Number of Calls:	263
Number of Violations:	35

*Larceny (includes larceny/theft, fraud, blackmail, bribery and embezzlement offenses)

**Each incident may include one or more offenses.

Note: The totals for "Cleared Incidents" on this report include 12 incidents reported on previous reports which were cleared in Ma

Also included under "Unfounded" are 1 incidents reported on previous reports and unfounded in April.



Henry County
Board of Supervisors

Meeting Date May 26, 2015

Item Number 14

Issue

Closed Meeting

Background

If the Board would like one motion to go into a Closed Meeting to cover the items listed on the agenda, the following motion would be in order:

“That the Board convene in a Closed Meeting as permitted under the following Sections of the Virginia Freedom of Information Act:

§2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Parks and Recreation Board, Community Policy and Management Team, Patrick Henry Community College Board, Piedmont Regional Community Services Board, and Southside Community Action Board;

§2.2-3711(A)7 for Discussion of Pending Legal Matters;

§2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate;

§2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

Attachments

Provided Under Separate Cover

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 15

Issue

Public Hearing – Proposed Changes to the Henry County Purchasing Ordinance

Background

At the April 2015 meeting, Purchasing Director Carole Jones requested the Board to consider several changes to the County's purchasing procedures. In her attached memo, Ms. Jones points out that the current purchasing procedures and dollar amount thresholds have been in place since 1999 and no longer come close to matching procedures in place in the state's Virginia Public Procurement Act.

A public hearing has been scheduled for this meeting to receive input regarding the proposed changes to Henry County Code as it relates to the purchasing ordinance

Attachments

1. Memo from Ms. Jones
2. County Code Regarding Purchasing Procedures

Staff Recommendation

Following the public hearing, staff recommends approval of the changes to the Henry County Code and purchasing procedures as recommended by Purchasing Director Carole Jones.

County of Henry

P.O. BOX 7
COLLINSVILLE, VIRGINIA 24078-0007
<http://www.henrycountyva.gov>

TELEPHONE (276) 634-4670
FAX (276) 634-4535



MEMBER OF
VAGP
NIGP

PURCHASING DEPARTMENT

To: Tim Hall, County Administrator
From: Carole Jones, Chief Purchasing Agent
Date: February 23, 2015
Re: Raising Dollar Amount Thresholds on Various Purchasing Procedures

The current Purchasing procedures and dollar amount thresholds for Henry County have been in place since 1999. Due to changes in requirements of the state Virginia Public Procurement Act (VPPA) and the inflation of a dollar, I feel that our thresholds need to be updated accordingly.

I have enclosed an overview sheet of current and proposed dollar amount thresholds for various types of Purchasing procedures. I would like to recommend that these changes be implemented in the upcoming budget year 2016. These threshold adjustments would allow County personnel to operate in a more cost effective way. This would permit us to purchase small dollar products and services in a more timely manner.

Also, I researched nearby localities and their dollar amount thresholds and Purchasing procedures. Enclosed is an overview sheet showing the information gathered. After reviewing other localities, I feel that the thresholds I am proposing are reasonable.

I hope that you will take my request into consideration and if you have any questions feel free to contact me.

cc: Dale Wagoner
Darrell Jones
Richard Stanfield

OVERVIEW OF DOLLAR AMOUNT THRESHOLDS CURRENT & PROPOSED FOR HENRY CO. (AS OF 2-23-15)

<u>TYPES OF PURCHASES</u>	<u>CURRENT</u>	<u>PROPOSED</u>
1.) FIELD PROCUREMENTS-	FROM \$0 - \$500	FROM \$0 - \$1,000
2.) PURCHASE ORDERS-	EXCEEDING \$500	EXCEEDING \$1,000
3.) QUOTES- VERBAL	\$3,000 - \$5,000 (3 VERBAL QUOTES)	\$3,000 - \$10,000 (3 VERBAL QUOTES)
QUOTES- WRITTEN	EXCEEDING \$5,000 & UP TO- \$10,000 (3 WRITTEN QUOTES)	EXCEEDING \$10,000 & UP TO \$20,000 (3 WRITTEN QUOTES)
4.) BIDS/RFP'S-	EXCEEDING \$10,000	EXCEEDING \$20,000
5.) CO ADMINISTRATOR CONTRACT APPROVAL-	UP TO \$15,000	UP TO \$20,000
6.) BOARD CONTRACT APPROVAL-	EXCEEDING \$15,000	EXCEEDING \$20,000

OVERVIEW OF PURCHASING PROCEDURES FOR LOCALITIES NEARBY & HENRY CO. (AS OF 2-5-2015)

CAMPBELL CO.	FRANKLIN CO.	MARTINSVILLE CITY	PITTSYLVANIA CO.	HENRY CO.
PURCHASE WITHOUT PO UP TO \$1,000	PURCHASE WITHOUT PO UP TO \$1,000	PURCHASE WITHOUT PO UP TO \$1,000	ALL PURCHASES ON PO OR CREDIT CARD-ANY AMOUNT	PURCHASE WITHOUT PO UP TO \$500.00
PURCHASE WITH PO OVER \$1,000	PURCHASE WITH PO OVER \$1,000	PURCHASE WITH PO OVER \$1,000	ALL PURCHASES ON PO OR CREDIT CARD-ANY AMOUNT	PURCHASE WITH PO OVER \$500
\$3,001 - \$20,000 (3) VERBAL QUOTES GOODS & ALL SERVICES	\$1,001 - \$5,000 (3) VERBAL QUOTES GOODS & ALL SERVICES	\$500 - \$1,000 (2) VERBAL QUOTES GOODS & NON-PROFESSIONAL SERV	\$1,000 - \$10,000 (3) VERBAL QUOTES GOODS & ALL SERVICES	\$3,000 - \$5,000 (3) VERBAL QUOTES GOODS & ALL SERVICES
\$20,001 - \$50,000 (3) WRITTEN QUOTES GOODS & ALL SERVICES	\$5,0001 - \$30,000 (3) WRITTEN QUOTES GOODS & ALL SERVICES	\$1,001 - \$10,000 (2) WRITTEN QUOTES GOODS & NON-PROFESSIONAL SERV	\$10,001 - 100,000 (3) WRITTEN QUOTES GOODS & NON-PROFESSIONAL SERVICES	\$5,001 - \$10,000 (3) WRITTEN QUOTES GOODS & ALL SERVICES
OVER \$50,000 REQUIRES BID/RFP GOODS & ALL SERVICES	OVER \$30,000 REQUIRES BID/RFP GOODS & ALL SERVICES	OVER \$10,000 REQUIRES BID/RFP GOODS & NON-PROFESSIONAL SERV \$1 - \$20,000 (1 - 2) WRITTEN QUOTES IF POSSIBLE PROFESSIONAL SERVICES OVER \$20,000 REQUIRES RFP PROFESSIONAL SERVICES	OVER \$100,000 REQUIRES BID/RFP GOODS & NON-PROFESSIONAL SERVICES \$10,001 - \$60,000 (3) WRITTEN QUOTES PROFESSIONAL SERVICES OVER \$60,000 REQUIRES RFP PROFESSIONAL SERVICES	OVER \$10,000 REQUIRES BID/RFP GOODS & ALL SERVICES
CO. ADMINISTRATOR APPROVES UP TO \$20,000	CO. ADMINISTRATOR APPROVES UP TO \$30,000	CITY MANAGER APPROVES ALL CONTRACTS	CO. ADMINISTRATOR APPROVES UP TO \$100,000	CO. ADMINISTRATOR APPROVES UP TO \$15,000
BOARD APPROVES OVER 20,000	BOARD APPROVES OVER 30,000	NO BOARD APPROVAL REQUIRED ONCE FYR BUDGET IS APPROVED	BOARD APPROVES OVER 100,000 *THEY ARE FOLLOWING STATE PROCUREMENT ACT THRESHOLDS ON BIDS & RFP'S AND GETTING QUOTES ON SMALL \$ AMOUNTS	BOARD APPROVES OVER 15,000

ARTICLE V. - CENTRAL PURCHASING

DIVISION 1. - GENERALLY

Sec. 2-500. - Department of Purchasing created; director.

There is hereby created a Department of Purchasing. The head of the department shall be the Director of Purchasing. The director shall be appointed by and subject to the direction of the County Administrator and shall give bond in such manner as prescribed by the Board.

(Ord. of 11-25-96)

State law reference— Code of Virginia, § ~~15.1-103~~ 15.2-1543.

Sec. 2-501. - Duties.

In accordance with this article and the procedures established by the Board, the director shall purchase or contract for all supplies, materials, equipment and contractual services required by any department or agency of the County government including the school division; shall draw up, subject to the approval of the Board, and enforce standard specifications which shall apply to all supplies, materials and equipment purchased for the use of the County government; shall have charge of all central storerooms and shall transfer to or between County departments and agencies all sales, supplies, materials and equipment which are surplus, obsolete or unused.

The School Board shall establish suitable specifications and standards for all supplies, materials and equipment to be purchased for the school operations.

(Ord. of 11-25-96)

State law reference— Code of Virginia, § ~~15.1-105~~ 15.2-1543.

Sec. 2-502. - Rules and regulations.

- A. Except as otherwise provided in this article, any and all supplies, materials, equipment or contractual services needed by one or more departments or agencies of the County government shall be directly purchased or contracted for by the director in accordance with rules and regulations adopted pursuant to this section.
- B. The director, subject to the approval of the Board, shall adopt, promulgate, and from time to time amend, rules and regulations for the following purposes:
 - 1. Prescribing the manner in which supplies, materials and equipment shall be purchased, delivered, stored and distributed;
 - 2. Prescribing the dates for making requisitions and estimates, the future period which they are to cover, the form in which they shall be submitted, the manner of their authentication, and their revision.
 - 3. Providing for the transfer to or between County departments and agencies of supplies, materials, and equipment which are surplus with one department or agency but which may be needed by another or others, and for the disposal by sale, after receipt of competitive bids, of supplies, materials and equipment which are obsolete and unusable;
 - 4. Prescribing the amount of deposit or bond to be submitted with a bid on a contract and the amount of deposit or bond to be given for the faithful performance of a contract;

5. Prescribing the manner in which claims for supplies, materials, equipment and contractual services delivered to any and all departments and agencies of the County shall be submitted, examined, approved and paid; and
6. Providing for such other matters as may be necessary to give effect to the foregoing rules and the provisions of this article.

State law reference— Code of Virginia, § ~~15.1-107~~15.2-1235.

Sec. 2-503. - Purchases and sales to be based on competitive bids.

- A. All purchases of, and contracts for, supplies, materials, equipment and contractual services shall be in accordance with this article.
- B. All sales of such personal property which has become obsolete and unusable shall be based, wherever feasible, on competitive bids. If the amount of the sale is estimated to exceed five thousand dollars (\$5,000.00), sealed bids shall, unless the Board of Supervisors shall provide otherwise, be solicited by public notice inserted at least once in a newspaper of county-wide circulation and at least five (5) calendar days before the final date of submitting bids.

State law reference— Code of Virginia, § ~~15.1-108~~15.2-1236.

Sec. 2-504. - Legal review of contracts; filing.

The director shall submit to the County Attorney a copy of all contracts for approval as to form. The County Attorney shall file a copy of each long-term contract with the Treasurer.

State law reference— Code of Virginia, § ~~15.1-109~~ 15.2-1237.

Sec. 2-505. - Definitions.

The words defined in this section shall have the meanings set forth below throughout this article.

- A. *Competitive sealed bidding* is a method of contractor selection which includes the following elements:
 1. Issuance of a written invitation for bid obtaining or incorporating by reference the specifications and contractual terms and conditions applicable to the procurement. All bidders must meet prequalification standards, and the invitation for bid shall include a statement of any additional requisite qualifications of potential contractors. When it is impractical to prepare initially a purchase description to support an award based on prices, an invitation for bid may be issued requesting the submission of unpriced offers to be followed by an invitation for bid limited to those bidders whose offers have been qualified under the criteria set forth in the first solicitation.
 2. Public notice of the invitation for bid at least ten (10) days prior to the date set for receipt of bids by posting in a designated public area, publication in a newspaper of general circulation, or both. In addition, bids may be solicited directly from potential contractors. Any such additional solicitations shall include businesses selected from a list made available by the Department of Minority Business Enterprise.
 3. Public opening and announcement of all bids received.
 4. Evaluation of bids based upon the requirements set forth in the invitation, which may include special qualifications of potential contractors, life-cycle costing, value analysis, and any other criteria such as inspection, testing, quality, workmanship, delivery, and suitability

for a particular purpose, which are helpful in determining acceptability. Evaluation shall be made by the director and applicable department head except evaluation for purchase for the public schools shall be made by the director and Assistant Superintendent-Finance.

5. Award to the lowest responsive and responsible bidder. When the terms and conditions of multiple bids are so provided in the invitation for bid, awards may be made to more than one bidder. Awards shall be made by the County Administrator except in the case of contracts in excess of ~~fifteen thousand dollars (\$15,000.00)~~ twenty thousand dollars (\$20,000) which shall be awarded by the Board. The County Administrator may refer any contract to the Board for award. Informalities in bids may be waived and all bids or proposals may be cancelled or rejected.
 6. Competitive sealed bidding shall not be required for procurement of professional services.
- B. *Competitive negotiation* is a method of contractor selection which includes the following elements:
1. Issuance of a written request for proposal indicating in general terms that which is sought to be procured, specifying the factors which will be used in evaluating the proposal and containing or incorporating by reference the other applicable contractual terms and conditions, including any unique capabilities or qualifications which will be required of the contractor.
 2. Public notice of the request for proposal at least ten (10) days prior to the date set for receipt of proposals by posting in a public area normally used for posting of public notices and by publication in a newspaper of general circulation in the County. In addition, proposals may be solicited directly from potential contractors.
 3. Procurement of services.
 - (a) Professional services. The County shall engage in individual discussions with two (2) or more offerors deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence, to provide the required services. Repetitive informal interviews shall be permissible. Such offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project, as well as alternative concepts. The request for proposal shall not, however, request that offerors furnish estimates of man-hours or cost for services. At the discussion stage, the County may discuss nonbinding estimates of total project cost, including, but not limited to, life-cycle costing, and where appropriate, nonbinding estimates of price for services. Proprietary information from competing offerors shall not be disclosed to the public or to competitors. At the conclusion of discussions outlined above, on the basis of evaluation factors published in the request for proposal and all information developed in the selection process to this point, the County shall select, in the order of preference, two (2) or more offerors whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted, beginning with the offeror ranked first. If a contract satisfactory and advantageous to the County can be negotiated at a price considered fair and reasonable, the award shall be made to that offeror. Otherwise, negotiations with the offeror ranked first shall be formally terminated and negotiations conducted with the offeror ranked second, and so on until such a contract can be negotiated at a fair and reasonable price. Should the County determine in writing and in its sole discretion that only one offeror is fully qualified and more suitable than the others under consideration, a contract may be negotiated and awarded to that offeror.
 - (b) Other than professional services. Selection shall be made of two (2) or more offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the request for proposal, including price if so stated in the request for proposal. Negotiations shall then be conducted with each of the

offerors so selected. Price shall be considered but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, the County shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. Should it be determined in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror.

- C. *Construction* means building, altering, repairing, improving or demolishing any structure, building or highway, and any draining, dredging, excavation, grading or similar work upon real property.
- D. *Construction management contract* means a contract in which a party is retained by the owner to coordinate and administer contracts for construction services for the benefit of the owner, and may also include, if provided in the contract, the furnishing of construction services to the owner.
- E. *County* means the County of Henry and all agencies covered by this article including Henry County Public Schools and may include agents duly designated by the Board of Supervisors with responsibility of administering this article.
- F. *Design-build contract* means a contract between a public body and another party in which the party contracting with the public body agrees to both design and build the structure, roadway or other item specified in the contract.
- G. *Goods* mean all material, equipment, supplies, printing, and automated data processing hardware and software.
- H. *Informality* means a minor defect or variation of a bid or proposal from the exact requirements of the invitation for bid or request for proposal which does not affect the price, quality, quantity or delivery schedule for the goods, services or construction being procured.
- H.1. *Multiphase professional services contract* means a contract for the providing of professional services where the total scope of work of the second or subsequent phase of the contract cannot be specified without the results of the first or prior phase of the contract.
- I. *Nonprofessional services* means any services not specifically identified as professional services in the definition of professional services.
- J. *Potential bidder or offeror* means a person who, at the time a public body negotiates and awards or proposes to award a contract, is engaged in the sale or lease of goods, or the sale of services, insurance or construction, of the type to be procured under such contract, and who at such time is eligible and qualified in all respects to perform that contract, and who would have been eligible and qualified to submit a bid or proposal had the contract been procured through competitive sealed bidding or competitive negotiation.
- K. *Professional services* means work performed by an independent contractor within the scope of the practice of accounting, architecture, land surveying, landscape architecture, law, medicine, optometry, professional engineering, or pharmacy.
- L. *Responsible bidder or offeror* means a person who has the capability, in all respects, to perform fully the contract requirements and the moral and business integrity and reliability which will assure good faith performance, and who has been prequalified, if required.
- M. *Responsive bidder* means a person who has submitted a bid which conforms in all material respects to the invitation for bid.
- N. *Services* means any work performed by an independent contractor wherein the service rendered does not consist primarily of acquisition of equipment or materials, or the rental of equipment, materials and supplies.

- O. *Sheltered workshop* means a work-oriented rehabilitative facility with a controlled working environment and individual goals which utilizes work experience and related services for assisting the handicapped person to progress toward normal living and a productive vocational status.

(Ord. of 4-24-95)

State law reference— Code of Virginia, § ~~41-37~~ 2.2-4301, 2.2-4302.1 and 2.2-4302.2.

Sec. 2-506. - Compliance with conditions on federal grants or contracts.

Where a procurement transaction involves the expenditure of federal assistance or contract funds, the receipt of which is conditioned upon compliance with mandatory requirements in federal laws or regulations not in conformity with the provisions of this article, such compliance with such federal requirements shall be permitted, notwithstanding the provisions of this article, upon resolution of the Board that acceptance of the grant or contract funds under the applicable conditions is in the public interest. Such determination shall state the specific provision of this article in conflict with the conditions of the grant or contract.

State law reference— Code of Virginia, § 2.2-4343.B.

Sec. 2-507. - Cooperative procurement.

The County may participate in, sponsor, conduct or administer a cooperative procurement agreement with one or more other public bodies, [or] agencies of the United States, for the purpose of combining requirements to increase efficiency or reduce administrative expenses. The County, when entering into such cooperative procurement with a county, city or town whose governing body has adopted alternative policies and procedures, may comply with said alternative policies and procedures.

State law reference— Code of Virginia, § 2.2-4304.

Sec. 2-508. - Methods of procurement.

- A. All public contracts with nongovernmental contractors for the purchase or lease of goods, or for the purchase of services, insurance, or construction, shall be awarded after competitive sealed bidding or competitive negotiation as provided in this section, unless otherwise authorized by law.

Unless canceled or rejected, a responsive bid from the lowest responsible bidder shall be accepted as submitted, except that if the bid from the lowest responsible bidder exceeds available funds, the County may negotiate with the apparent low bidder to obtain a contract price within available funds; however, such negotiation may be undertaken only under conditions and procedures described in writing and approved by the public body prior to issuance of the invitation to bid and summarized therein.

- B. Professional services shall be procured by competitive negotiation.
- C. Upon determination made in advance by the County and set forth in writing that competitive sealed bidding is either not practicable or not fiscally advantageous to the public, such writing documenting the basis for this determination:
 - 1. Goods, services, or insurance may be procured by competitive negotiation.
 - 2. Insurance may be procured through a licensed agent or broker selected in the manner provided for the procurement of things other than professional services under "competitive negotiation" in section 2-505
 - 3. Construction may be procured by competitive negotiation in the following instances:
 - (a) The alteration, repair, renovation or demolition of buildings when the contract is not expected to cost more than one hundred thousand dollars (\$100,000.00); or

(b) The construction of highways and any draining, dredging, excavation, grading or similar work upon real property.

- D. Upon a determination in writing that there is only one source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation. The writing shall document the basis for this determination. The County shall issue a written notice stating that only one source was determined to be practicably available and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded. This notice shall be posted in a designated public area or published in a newspaper of general circulation on the day the County awards or announces its decision to award the contract, whichever occurs first.
- E. In case of emergency, a contract may be awarded without competitive bidding or competitive negotiation; however, such procurements shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the election of the particular contractor shall be included in the contract file. The County shall issue a written notice stating that the contract is being awarded on an emergency basis and identifying that which is being procured, the contract selected, and the date on which the contract was or will be awarded. This notice shall be posted in a designated public area or published in a newspaper of general circulation on the day the County awards or announces its decision to award the contract, whichever occurs first, as soon thereafter as is practicable.
- F. The Board may establish written purchase procedures for contracts not expected to exceed ~~ten thousand dollars (\$10,000.00)~~ twenty thousand dollars (\$20,000.00). Such small purchase procedures may not require competitive negotiation or sealed bids but shall provide for competition wherever practicable.

For contracts on purchases not expected to exceed ~~five thousand dollars (\$5,000.00)~~ ten thousand dollars (\$10,000.00) price quote shall be secured prior to placing order. For purchases on contracts exceeding ~~five thousand dollars (\$5,000.00)~~ ten thousand dollars (\$10,000.00) but not exceeding ~~ten thousand dollars (\$10,000.00)~~ twenty thousand dollars (\$20,000.00) written quotes shall be secured. The procurement of all purchases not exceeding ~~ten thousand dollars (\$10,000.00)~~ twenty thousand dollars (\$20,000.00) shall provide for competition whenever practical.

- G. The School Board may authorize any of its public schools or its school division to enter into contracts providing that caps and gowns, photographs, class rings, yearbook and graduation announcements will be available for purchase or rental by students, parents, faculty or other persons using nonpublic money through the use of competitive negotiations as provided in this chapter, competitive sealed bidding not necessarily being required for such contracts. The Superintendent of Public Instruction may provide assistance to public school systems regarding this chapter and other related laws.
- H. Upon determination made in advance by the School Board and set forth in writing that the purchase of goods, products or commodities from a public auction sale is in the best interest of the public, such items may be purchased at the auction. The writing shall document the basis for this determination.

(Ord. of 4-24-95)

State law reference— Code of Virginia, § ~~11-41~~ 2.2-4303 and 2.2-4346.

Sec. 2-509. - Competitive bidding on state-aid projects.

No contract for the construction of any building or for an addition to or improvement of an existing building by the County for which state funds of ~~ten thousand dollars (\$10,000.00)~~ twenty thousand dollars (\$20,000.00) or more, either by appropriation, grant-in-aid or loan, are used or are to be used for all or part of the cost of construction shall be let except after competitive sealed bidding or after competitive negotiation as provided under this article. The procedure for the advertising for bids or for proposals and

for letting of the contract shall conform, mutatis mutandis, to this article. A person or firm who has been engaged as architect or engineer for the same project under a separate contract shall not be eligible to bid on or submit a proposal for any such contract or to have the contract awarded to him.

State law reference— Code of Virginia, § ~~11-41.1~~ 2.2-4305.

Sec. 2-509.1. - Contract pricing arrangements.

- A. Except as prohibited herein, public contracts may be awarded on a fixed price or cost reimbursement basis, or on any other basis that is not prohibited.
- B. Except in case of emergency affecting the public health, safety or welfare, no public contract shall be awarded on the basis of cost plus a percentage of cost. A policy or contract of insurance or prepaid coverage having a premium computed on the basis of claims paid or incurred, plus the insurance carrier's administrative costs and retention stated in whole or part as a percentage of such claims, shall not be prohibited by this section.

(Ord. of 4-24-95)

State law reference— Code of Virginia, § 2.2-4331.

Sec. 2-510. - Discrimination prohibited.

In the solicitation or awarding of contracts, no agent shall discriminate because of the race, religion, color, sex, or national origin of the bidder or offeror. Whenever solicitations are made, there shall be included businesses selected from a list made available by the Department of Minority Business Enterprise.

State law reference— Code of Virginia, § ~~11-44~~ 2.2-4310.A.

Sec. 2-511. - Exceptions to requirement for competitive procurement.

- A. The County may enter into contracts without competition for the purchase of the following goods or services:
 - 1. Those which are performed or produced by persons or in schools or workshops under the supervision of the Virginia Department for the Visually Handicapped;
 - 2. Those which are performed or produced by nonprofit sheltered workshops or other nonprofit organizations which offer transitional or supported employment services serving the handicapped.
- B. The County may enter into contracts without competition for the following:
 - 1. Legal services, provided that the pertinent provisions of Chapter 11 of [Title] 2.1, Code of Virginia, remain applicable;
 - 2. Expert witnesses and other services associated with litigation or regulatory proceedings.
- C. The County may extend the term of an existing contract for services to allow completion of any work undertaken but not completed during the original term of the contract.
- D. The County may enter into contracts without competitive sealed bidding or competitive negotiation for insurance if purchased through an association of which it is a member if the association was formed and is maintained for the purpose of promoting the interest and welfare of and developing close relationships with similar public bodies, provided such association has procured the insurance by use of competitive principles and provided that the County has made a determination in advance after reasonable notice to the public and set forth in writing that competitive sealed bidding and

competitive negotiation are not fiscally advantageous to the public. The writing shall document the basis for this determination.

State law reference— Code of Virginia, § ~~11-45~~ 2.2-4309, 2.2-4344 and 2.2-4345.

Sec. 2-512. - Prequalification.

Prospective contractors may be prequalified for particular types of supplies, services, insurance or construction, and consideration of bids or proposals limited to prequalified contractors. Any prequalification procedure shall be established in writing and sufficiently in advance of its implementation to allow potential contractors a fair opportunity to complete the process.

State law reference— Code of Virginia, § ~~11-46~~ 2.2-4317.

Sec. 2-513. - Debarment.

Prospective contractors may be debarred from contracting for particular types of supplies, services, insurance or construction, for specified periods of time. The debarment procedure shall be established in writing by the Board of Supervisors. Any debarment procedure may provide for debarment on the basis of a contractor's unsatisfactory performance for a public body.

State law reference— Code of Virginia, § ~~11-46.1~~ 2.2-4321.

Sec. 2-514. - Preference for Virginia products and firms.

- A. In the case of a tie bid, preference shall be given to goods, services and construction produced in Virginia or provided by Virginia persons, firms or corporations, if such a choice is available; otherwise the tie shall be decided by lot.
- B. Whenever any bidder is a resident of any other state and such state under its laws allows a resident contractor of that state a preference, a like preference may be allowed to the lowest responsible bidder who is a resident of Virginia.
- C. In the event of a tie bid, preference may be given to goods, services and construction produced in the County as provided by persons, firms and corporations having principal places of business in the County.

(Ord. of 4-24-95)

State law reference— Code of Virginia, § ~~11-47~~ 2.2-4324.

Sec. 2-515. - Use of brand names.

Unless otherwise provided in the invitation for bid, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named; it conveys the general style, type, character, and quality of the article desired, and any article which the County in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted.

State law reference— Code of Virginia, § ~~11-49~~ 2.2-4315.

Sec. 2-516. - Employment discrimination by contractor prohibited.

Every contract of over ten thousand dollars (\$10,000.00) shall include the following provisions:

- A. During the performance of this contract, the contractor agrees as follows:
 - 1. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - 2. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - 3. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- B. The contractor will include the provisions of the foregoing paragraphs 1, 2 and 3 in every subcontract or purchase order of over ten thousand dollars (\$10,000.00) so that the provisions will be binding upon such subcontractor or vendor.

State law reference— Code of Virginia, § ~~41-51~~ 2.2-4311.

Sec. 2-517. - Withdrawal of bid due to error.

- A. A bidder for a public construction contract, other than a contract for construction or maintenance of public highways, may withdraw his bid from consideration if the bid price was substantially lower than the other bids due solely to a mistake therein, provided the bid was submitted in good faith, and the mistake was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional arithmetic error or unintentional omission of a quantity of work, labor or material made directly in the compilation of a bid, which unintentional arithmetic error or unintentional omission can be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn. The bidder shall give notice in writing of his claim of right to withdraw his bid within two (2) business days after the conclusion of the bid opening procedure, and shall submit original work papers with such notice. This procedure for withdrawal of a bid shall be included in the advertisement for bids.
- B. The County may allow for the withdrawal of bids for other than construction contracts.
- C. No bid may be withdrawn under this section when the result would be the awarding of the contract on another bid of the same bidder or of another bidder in which the ownership of the withdrawing bidder is more than five (5) percent.
- D. If a bid is withdrawn under the authority of this section, the lowest remaining bid shall be deemed to be the low bid.
- E. No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor to or perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted.
- F. If the County denies the withdrawal of a bid under the provisions of this section, it shall notify the bidder in writing stating the reasons for its decision and award the contract to such bidder at the bid price, provided such bidder is a responsible and responsive bidder.

(Ord. of 4-24-95)

State law reference— Code of Virginia, § ~~41-54~~ 2.2-4330.

Sec. 2-518. - Modification of the contract.

- A. A public contract may include provisions for modification of the contract during performance, but no fixed-price contract may be increased by more than twenty-five percent of the amount of the contract or \$50,000.00, whichever is greater, without the advance written approval of the Governor or his designee, in the case of state agencies, or the governing body, in the case of political subdivisions. In no event may the amount of any contract, without adequate consideration, be increased for any purpose, including, but not limited to, relief of an offeror from the consequences of an error in its bid or offer.
- B. Any public body may extend the term of an existing contract for services to allow completion of any work undertaken but not completed during the original term of the contract.
- C. Nothing in this section shall prevent any public body from placing greater restrictions on contract modifications.

State law reference— Code of Virginia, § 2.2-4309.

Sec. 2-519. - Retainage on construction contracts.

- A. In any public contract for construction which provides for progress payments in installments based upon an estimated percentage of completion, the contractor shall be paid at least ninety-five (95) percent of the earned sum when payment is due, with not more than five (5) percent being retained to assure faithful performance of the contract. All amounts withheld may be included in the final payment. The contractor may elect to use escrow account pursuant to section 11-56.1, Code of Virginia.
- B. Any subcontract for a public project which provides for similar progress payments shall be subject to the same limitations.

(Ord. of 4-24-95)

State law reference— Code of Virginia, § ~~11-56~~ 2.2-4333.

Sec. 2-520. - Bid bonds.

- A. Except in cases of emergency, all bids or proposals for construction contracts in excess of one hundred thousand dollars (\$100,000.00) shall be accompanied by a bid bond from a surety company selected by the bidder which is legally authorized to do business in Virginia, as a guarantee that if the contract is awarded to such bidder, that bidder will enter into the contract for the work mentioned in the bid. The amount of the bid bond shall not exceed five (5) percent of the amount bid.
- B. No forfeiture under a bid bond shall exceed the lesser of the difference between the bid for which the bond was written and the next low bid; or the face amount of the bid bond.
- C. Nothing in this section shall preclude requiring bid bonds to accompany bids or proposals for construction contracts anticipated to be less than one hundred thousand dollars (\$100,000.00).

State law reference— Code of Virginia, § ~~11-57~~ 2.2-4336.

Sec. 2-521. - Performance and payment bonds.

- A. Upon the award of any public construction contract exceeding one hundred thousand dollars (\$100,000.00) to any prime contractor, such contractor shall furnish to the public body the following bonds:

1. A performance bond in the sum of the contract amount conditioned upon the faithful performance of the contract in strict conformity with the plans, specifications and conditions of the contract.
 2. A payment bond in the sum of the contract amount. Such bond shall be for the protection of claimants who have and fulfill contracts to supply labor or materials to the prime contractor to whom the contract was awarded, or to any subcontractors, in the prosecution of the work provided for in such contract, and shall be conditioned upon the prompt payment for all such material furnished or labor supplied or performed in the prosecution of the work. "Labor or materials" shall include public utility services and reasonable rentals of equipment, but only for periods when the equipment rented is actually used at the site.
- B. Each of such bonds shall be executed by one or more surety companies selected by the contractor which are legally authorized to do business in Virginia.
 - C. Bonds required for the contracts of other public bodies shall be payable to the County of Henry.
 - D. Each of the bonds shall be filed with the director.
 - E. Nothing in this section shall preclude the County from requiring payment or performance bonds for construction contracts below one hundred thousand dollars (\$100,000.00).
 - F. Nothing in this section shall preclude such contractor from requiring each subcontractor to furnish a payment bond with surety thereon in the sum of the full amount of contract with such subcontractor conditioned upon the payment to all persons who have and fulfill contracts which are directly with the subcontractor for performing labor and furnishing materials in the prosecution of the work provided for in the subcontract.

State law reference— Code of Virginia, § ~~41-58~~ [2.2-4337](#).

Sec. 2-522. - Action on performance bond.

Any action against the surety on a performance bond shall be brought within one year after completion of the contract, including the expiration of all warranties and guarantees, or discovery of the defect or breach of warranty, if the action be for such, in all other cases.

State law reference— Code of Virginia, § ~~41-59~~ [2.2-4340](#).

Sec. 2-523. - Actions on payment bonds.

- A. Subject to the provisions of paragraph B below, any claimant who has performed labor or furnished material in accordance with the contract documents in the prosecution of the work provided in any contract for which a payment bond has been given, and who has not been paid in full therefor before the expiration of ninety (90) days after the day on which such claimant performed the last of such labor or furnished the last such materials for which he claims payment, may bring an action on such payment bond to recover any amount due him for such labor or material, and may prosecute such action to final judgment and have execution on the judgment. The obligee named in the bond need not be named a party to such action.
- B. Any claimant who has a direct contractual relationship with any subcontractor from whom the contractor has not required a subcontractor payment bond but who has no contractual relationship expressed or implied, with such contractor, may bring an action on the contractor's payment bond only if he has given written notice to such contractor within one hundred eighty (180) days from the date on which the claimant performed the last of the labor or furnished the last of the materials for which he claims payment, stating with substantial accuracy the amount claimed and the name of the person for whom the work was performed or to whom the material was furnished. Any claimant who had a direct contractual relationship with a subcontractor from whom the contractor has required a

subcontractor payment bond but who has no contractual relationship, expressed or implied, with such contractor, may bring an action on the subcontractor's payment bond. Notice to the contractor shall be served by registered or certified mail, postage prepaid, in an envelope addressed to such contractor at any place where his office is regularly maintained for the transaction of business. Claims for sums withheld as retainages with respect to labor performed or materials furnished shall not be subject to the time limitations stated in this paragraph.

- C. Any action on a payment bond must be brought within one year after the day on which the person bringing such action last performed labor or last furnished or supplied materials.

State law reference— Code of Virginia, § ~~41-60~~ [2.2-4341](#).

Sec. 2-524. - Alternative forms of security.

- A. In lieu of a bid, payment, or performance bond, a bidder may furnish a certified check or cash escrow in the face amount required for the bond.
- B. If approved by the County Attorney, a bidder may furnish a personal bond, property bond, or bank or savings and loan association's letter of credit on certain designated funds in the face amount required for the bid payment or performance bond. Approval shall be granted only upon a determination that the alternative form of security proffered affords protection equivalent to a corporate surety's bond.

State law reference— Code of Virginia, § ~~41-61~~ [2.2-4338](#).

Sec. 2-525. - Bonds on other than construction contracts.

The County may require bid, payment, or performance bonds for contracts for goods or services if provided in the invitation for bid or request for proposal.

State law reference— Code of Virginia, § ~~41-62~~ [2.2-4339](#).

DIVISION 2. - REMEDIES

Sec. 2-526. - Ineligibility.

- A. Any bidder, offeror or contractor refused permission to, or disqualified from participating in any contracts shall be notified in writing. Such notice shall state the reasons for the action taken. This decision shall be final unless the bidder, offeror, or contractor appeals within thirty (30) days of receipt. Such appeal shall be filed with the Board through the County Administrator.
- B. Any appeal denied by the Board may be appealed to the Henry County Circuit Court, and upon appeal, if it is determined that the action taken by the Board was arbitrary or capricious, or not in accordance with the Constitution of Virginia, statutes or regulations, the court may restore the eligibility of appellant.

State law reference— Code of Virginia, § ~~41-63~~ [2.2-4357](#).

Sec. 2-527. - Determination of nonresponsibility.

- A. Any bidder who, despite being the apparent low bidder, is determined not to be a responsible bidder for a particular contract shall be notified in writing. Such notice shall state the basis for the determination, which shall be final unless the bidder appeals the decision in writing within ten (10) days to the Board.
- B. If, upon appeal, it is determined that the decision was arbitrary or capricious, and the award of the contract in question has been made, sole relief shall be a finding that the bidder is a responsible bidder for the contract in question.

State law reference— Code of Virginia, § ~~41-652.2-4359~~.

Sec. 2-528. - Protest of award or decision of award.

- A. Any bidder or offeror who desires to protest the award or decision to award a contract shall submit such protest to the Board not later than ten (10) days after the award or announcement of the decision to award, whichever occurs first. No protest shall lie for a claim that the selected bidder or offeror is not a responsible bidder or offeror. The written protest shall include the basis for the protest and the relief sought. The Board shall make its decision at its next meeting and such decision shall be final.
- B. If, after an award, it is determined that an award of a contract was arbitrary or capricious, then the sole relief shall be as hereinafter provided. When the award has been made but performance has not begun, the performance of the contract may be enjoined. Where the award has been made and performance has begun, the Board may declare the contract void upon a finding that this action is in the best interest of the public. Where a contract is declared void, the performing contractor shall be compensated for the cost of performance up to the time of such declaration. In no event shall the performing contractor be entitled to lost profits.

State law reference— Code of Virginia, § 2.2-4360.

Sec. 2-529. - Effect of appeal upon contract.

Pending final determination of a protest or appeal the validity of a contract awarded and accepted shall not be effected by the fact that a protest or appeal has been filed.

State law reference— Code of Virginia, § 2.2-4361.

DIVISION 3. - ETHICS IN PUBLIC CONTRACTING

Sec. 2-530. - Purpose.

The provisions of this section supplement, but do not supersede, other provisions of law including, but not limited to, the Comprehensive Conflict of Interests Act (section 2.1-599 et seq., Code of Virginia), and the Virginia Governmental Frauds Act (section 18.2-498.1 et seq., section 18.2-438 et seq. and section 18.2-446 et seq., Code of Virginia). The provisions of this section apply notwithstanding the fact that the conduct described may not constitute a violation of the Comprehensive Conflict of Interests Act.

State law reference— Code of Virginia, § 2.2-4367.

Sec. 2-531. - Definitions.

The words defined in this section shall have the meanings set forth below throughout this section.

- A. *Immediate family* means a spouse, children, parents, brothers and sisters, and any other person living in the same household as the employee.

- B. *Official responsibility* means administrative or operating authority, whether intermediate or final, to initiate, approve, disapprove or otherwise affect a procurement transaction, or any claim resulting therefrom.
- C. *Pecuniary interest arising from the procurement* means a personal interest in a contract as defined in the State and Local Government Conflict of Interests Act.
- D. *Procurement transaction* means all functions that pertain to the obtaining of any goods, services or construction, including description of requirements, selection and solicitation of sources, preparation and award of contract, and all phases of contract administration.
- E. *Public employee* means any person employed by the County, including elected officials or appointed members of Board of Supervisors.

State law reference— Code of Virginia, § 2.2-4368.

Sec. 2-532. - Proscribed participation by public employees in procurement transactions.

Except as may be specifically allowed by provisions of the State and Local Government Conflict of Interests Act (section 2.1-639.1 et seq., Code of Virginia), no public employee having official responsibility for a procurement transaction shall participate in that transaction on behalf of the public body when the employee knows that:

- A. The employee is contemporaneously employed by a bidder, offeror or contractor involved in the procurement transaction; or
- B. The employee, the employee's partner, or any member of the employee's immediate family holds a position with a bidder, offeror or contractor such as an officer, director, trustee, partner or the like, or is employed in a capacity involving personal and substantial participation in the procurement transaction, or owns or controls an interest of more than five (5) percent; or
- C. The employee, the employee's partner, or any member of the employee's immediate family has a pecuniary interest arising from the procurement transaction; or
- D. The employee, the employee's partner, or any member of the employee's immediate family is negotiating or has an arrangement concerning, prospective employment with a bidder, offeror or contractor.

State law reference— Code of Virginia, § ~~11-74~~ 2.2-4369.

Sec. 2-533. - Solicitation or acceptance of gifts.

No public employee having official responsibility for a procurement transaction shall solicit, demand, accept, or agree to accept from a bidder, offeror, contractor or subcontractor any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal or minimal value, present or promised, unless consideration of substantially equal or greater value is exchanged. The County may recover the value of anything conveyed in violation of this section.

State law reference— Code of Virginia, § 2.2-4371.A.

Sec. 2-534. - Disclosure of subsequent employment.

No public employee or former public employee having official responsibility for procurement transactions shall accept employment with any bidder, offeror or contractor with whom the employee or former employee dealt in an official capacity concerning procurement transactions for a period of one year from the cessation of employment by the County unless the employee or former employee provides written notification to the County, or an official designated by the County, or both, prior to commencement of employment by that bidder, offeror or contractor.

State law reference— Code of Virginia, § ~~11-76~~ [2.2-4370](#).

Sec. 2-535. - Gifts by bidders, offerors, contractors or subcontractors.

No bidder, offeror, contractor or subcontractor shall confer upon any public employee having official responsibility for a procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is exchanged.

State law reference— Code of Virginia, § ~~11-77~~ [2.2-4371.B](#).

Sec. 2-536. - Kickbacks.

- A. No contractor or subcontractor shall demand or receive from any of his suppliers or his subcontractors, as an inducement for the award of a subcontract or order, any payment, loan, subscription, advance, deposit of money, services or anything, present or promised, unless consideration of substantially equal or greater value is exchanged.
- B. No subcontractor or supplier shall make, or offer to make, kickbacks as described in this section.
- C. No person shall demand or receive any payment, loan, subscription, advance, deposit of money, services or anything of value in return for an agreement not to compete on a public contract.
- D. If a subcontractor or supplier makes a kickback or other prohibited payment as described in this section, the amount thereof shall be conclusively presumed to have been included in the price of the subcontract or order and ultimately borne by the County and will be recoverable from both the maker and recipient. Recovery from one offending party shall not preclude recovery from other offending parties.

State law reference— Code of Virginia, § ~~11-78~~ [2.2-4372](#).

Sec. 2-537. - Purchase of building materials, etc., from architect or engineer prohibited.

Except in cases of emergency, no building materials, supplies or equipment for any building or structure constructed by or for the County shall be sold by or purchased from any person employed as an independent contractor by the County to furnish architectural or engineering services, but not construction, for such building or structure, or from any partnership, association or corporation in which such architect or engineer has a pecuniary interest.

State law reference— Code of Virginia, § ~~11-79~~ [2.2-4374](#).

Sec. 2-538. - Penalty for violation.

Willful violation of any provision of sections 2-530 through 2-537 of this article shall constitute a Class 1 misdemeanor. Upon conviction, any public employee, in addition to any other fine or penalty provided by law, shall forfeit his employment.

State law reference— Code of Virginia, § ~~11-80~~ [2.2-4377](#).

Secs. 2-539—2-599. - Reserved.



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 16

Issue

Appropriation of the FY 2015-16 County Budget

Background

The Board of Supervisors, at its April 28, 2015 meeting, adopted the FY 2015-16 Total County Budget. This included setting of tax codes and adoption of the School Budget. However, no County funds can be expended or obligated until an appropriation has been made. Attached is a draft Appropriations Resolution. It reflects categorical appropriation, based on previous Board decisions regarding appropriations.

Attachments

1. Appropriations Resolution
2. Exhibit A
3. Exhibit B

Staff Recommendation

Staff recommends adopting the attached Appropriations Resolution. A roll call vote is required.

APPROPRIATIONS RESOLUTION EXHIBIT A

EXPENDITURES BY COSTS CENTERS

FOR FY 2015-2016

	<u>COSTS CENTERS</u>	
	<u>ADOPTED BUDGET</u>	<u>TOTAL ADOPTED BUDGET</u>
<u>GENERAL FUND:</u>		
<u>GENERAL GOVERNMENT ADMINISTRATION:</u>		
BOARD OF SUPERVISORS	\$ 126,716	\$
COUNTY ADMINISTRATOR	341,426	
INDEPENDENT AUDITOR	57,500	
HUMAN RESOURCES / TRAINING	60,282	
COUNTY ATTORNEY	166,180	
COMMISSIONER OF REVENUE	550,074	
ASSESSORS	162,775	
COUNTY TREASURER'S OFFICE	578,382	
FINANCE	370,094	
COUNTY INFORMATION SERVICES	323,041	
CENTRAL PURCHASING	209,783	
REGISTRAR	<u>256,647</u>	
TOTAL GENERAL GOVERNMENT ADMINISTRATION		3,202,900
<u>JUDICIAL ADMINISTRATION:</u>		
CIRCUIT COURT	95,702	
GENERAL DISTRICT COURT	17,086	
SPECIAL MAGISTRATES	2,850	
JUVENILE & DOMESTIC RELATIONS	9,124	
CLERK OF THE CIRCUIT COURT	739,173	
SHERIFF CIVIL & COURT SECURITY	1,077,950	
VICTIM / WITNESS ASSIST	148,885	
COMMONWEALTH ATTORNEY	<u>822,701</u>	
TOTAL JUDICIAL ADMINISTRATION		2,913,471
<u>PUBLIC SAFETY:</u>		
SHERIFF LAW ENFORCEMENT	5,942,138	
SCHOOL RESOURCE OFFICER PRG #SCH	179,122	
OTHER FIRE AND RESCUE SERVICES	951,910	
EMERGENCY MEDICAL SERVICES	204,027	
EMS SUPPLEMENTAL SERVICES	1,048,790	
EMS SUPPLEMENTAL SERVICES - SAFER	175,616	
SHERIFF CORRECTION & DETENTION	2,862,566	
SHERIFF ELECTRONIC MONITORING	10,226	
JUVENILE PROBATION OFFICE	326,100	
CODE ENFORCEMENT	340,647	
FIRE MARSHAL	291,903	
ANIMAL CONTROL	189,444	
PUBLIC SAFETY	125,074	
MTSV- HENRY COUNTY SPCA	<u>11,667</u>	
TOTAL PUBLIC SAFETY		12,659,230
<u>PUBLIC WORKS:</u>		
RURAL ADDITIONS / STREET SIGNS	9,000	
REFUSE COLLECTION	1,477,055	
REFUSE MAN COLLECTION SITES	221,660	

APPROPRIATIONS RESOLUTION EXHIBIT A

EXPENDITURES BY COSTS CENTERS

FOR FY 2015-2016

	COSTS CENTERS	
	ADOPTED BUDGET	TOTAL ADOPTED BUDGET
REFUSE DISPOSAL- CLOSURE MAINT	13,000	
GENERAL ENGINEERING / ADMINISTRATION	289,817	
COMMUNICATION EQUIP MAINTENANCE	73,811	
MAINT ADMINISTRATION BUILDING	430,960	
MAINT COURT HOUSE	351,954	
MAINT SHERIFF'S OFFICE	57,450	
MAINTENANCE JAIL	292,250	
MAINT DOG POUND	16,650	
MAINT SHERIFF'S FIRING RANGE	2,442	
MAINT COMMUNICATIONS SITES	142,300	
MAINT STORAGE BUILDING	6,525	
MAINT OTHER CO BUILDINGS	45,800	
MAINT SHARE HEALTH DEPT/JSS BUILD	90,082	
MAINT PATRIOT CTE F/R BUILDING	13,885	
MAINT CERT BUILDING	52,300	
MAINT BURN BUILDING	7,720	
MAINT HCPS MARTINSVILLE STATION	17,125	
MAINT DUPONT PROPERTY	158,285	
	<hr/>	
TOTAL PUBLIC WORKS		3,770,071
 <u>HEALTH AND WELFARE:</u>		
LOCAL HEALTH DEPARTMENT	293,429	
MENTAL HEALTH AND RETARDATION	119,000	
AREA AGENCY ON AGING	13,500	
TRANSPOR GRANT TPORT	154,788	
GROUP HOME SERVICES	66,192	
OTHER SOCIAL SERVICES	57,919	
PROPERTY TAX RELIEF	80,000	
	<hr/>	
TOTAL HEALTH AND WELFARE		784,828
 <u>EDUCATION:</u>		
COMMUNITY COLLEGES	56,611	
	<hr/>	
TOTAL EDUCATION		56,611
 <u>PARKS, RECREATION & CULTURAL:</u>		
PARKS AND RECREATION	1,037,887	
MUSEUMS	27,075	
ART GALLERIES	8,500	
OTHER CULTURAL ENRICHMENT	68,013	
LIBRARY	711,264	
	<hr/>	
TOTAL PARKS, RECREATION & CULTURAL		1,852,739
 <u>COMMUNITY DEVELOPMENT:</u>		
PLANNING, COMMUNITY DEV & BZA	293,155	
ENGINEERING & MAPPING	271,595	
M/HC ECONOMIC DEVELOPMENT CORPORATION	771,216	
ECONOMIC DEVELOPMENT AGENCIES	465,013	
ENTERPRISE ZONE INCENTIVES	15,000	

APPROPRIATIONS RESOLUTION EXHIBIT A

EXPENDITURES BY COSTS CENTERS

FOR FY 2015-2016

	<u>COSTS CENTERS</u>	
	<u>ADOPTED BUDGET</u>	<u>TOTAL ADOPTED BUDGET</u>
OTH PLANNING / COMM DEV AGENCY	66,883	
SPECIAL PLANNING GRANT	28,800	
SOIL & WATER CONSERVATION DISTRICT	1,354	
LITTER GRANT	27,412	
VPI COOPERATIVE EXTENSION PROG	55,614	
TOTAL COMMUNITY DEVELOPMENT		1,996,042
 <u>NONDEPARTMENTAL:</u>		
EMPLOYEE BENEFITS	141,128	
CENTRAL STORES	0	
POOL VEHICLES	4,000	
MOBILE COMMAND VEHICLE	7,985	
CONTINGENCY RESERVE	200,000	
TRANSFERS TO OTHER FUNDS	20,283,968	
CIP CAPITAL OUTLAYS	828,275	
TOTAL NONDEPARTMENTAL		21,465,356
TOTAL GENERAL FUND		48,701,248
 <u>SPECIAL FUNDS:</u>		
LAW LIBRARY		31,500
CENTRAL DISPATCH FUND		1,845,649
HCO/MTSV INDUSTRIAL SITE PROJECT		0
SPECIAL CONSTRUCTION GRANTS		0
GATEWAY STREETSCAPE FOUNDATION		92,896
INDUSTRIAL DEVELOPMENT AUTHORITY		1,655,441
COMPREHENSIVE SERVICE ACT FUND		1,058,857
FIELDALE SANITARY DISTRICT		20,500
MARINA		155,900
SELF-INSURANCE FUND		11,611,818
HENRY - MARTINSVILLE SOCIAL SERVICES		6,553,115
SCHOOL FUND:		
INSTRUCTION	44,411,324	
ADMINISTRATION/ATTENDANCE & HEALTH	2,932,345	
TRANSPORTATION	5,213,234	
OPERATION & MAINTENANCE	6,187,569	
FACILITIES	284,000	
DEBT SERVICE / TRANSFERS	2,511,085	
FEDERAL / STATE GRANT PROGRAMS	9,800,000	
TECHNOLOGY	2,171,494	
CONTINGENCY RESERVE	100,000	
TOTAL SCHOOL FUND		73,611,051
SCHOOL TEXTBOOK FUND		686,768
SCHOOL CAFETERIA FUND		4,321,838
TOTAL ALL EXPENDITURES		150,346,581
DEDUCT INTERFUND TRANSFERS		(20,795,320)
NET TOTAL ALL EXPENDITURES	\$	\$ 129,551,261

APPROPRIATIONS RESOLUTION EXHIBIT B

REVENUES BY FUND

FOR FY 2015-2016

		TOTAL ADOPTED BUDGET
		<hr/>
<u>GENERAL FUND:</u>		
GENERAL PROPERTY TAXES	\$	23,501,356
OTHER LOCAL TAXES		11,420,000
PERMITS, FEES & LICENSES		63,500
FINES AND FORFEITURES		196,850
REVENUE FROM USE OF PROPERTY		607,888
CHARGES FOR SERVICES		268,713
MISCELLANEOUS REVENUE		70,000
RECOVERED COST		2,250,206
NON-CATEGORICAL AID STATE		4,275,828
SHARED EXPENSES (CATEGORICAL)		5,782,174
CATEGORICAL AID STATE		83,594
FED PAYMENTS IN LIEU OF TAXES		3,000
CATEGORICAL AID FEDERAL		158,139
NON-REVENUE RECEIPTS		20,000
RESERVE FUNDS		0
		<hr/>
TOTAL GENERAL FUND		48,701,248
 <u>SPECIAL FUNDS:</u>		
LAW LIBRARY FUND		31,500
CENTRAL DISPATCH FUND		1,845,649
HCO/MTSV INDUSTRIAL SITE PROJECT		0
SPECIAL CONSTRUCTION GRANTS		0
GATEWAY STREETScape FOUNDATION		92,896
INDUSTRIAL DEVELOPMENT AUTHORITY		1,655,441
COMPREHENSIVE SERVICE ACT FUND		1,058,857
FIELDALE SANITARY DISTRICT		20,500
MARINA		155,900
SELF-INSURANCE FUND		11,611,818
HENRY - MARTINSVILLE SOCIAL SERVICES		6,553,115
SCHOOL FUND		
STATE	\$	45,855,156.00
FEDERAL/STATE GRANT PROGRAMS		9,653,000.00
OTHER FUNDS		1,150,000.00
COUNTY		16,952,895.00
		<hr/>
TOTAL SCHOOL FUND		73,611,051
SCHOOL TEXTBOOK FUND		686,768
SCHOOL CAFETERIA FUND		4,321,838
		<hr/>
TOTAL ALL REVENUES		150,346,581
DEDUCT INTERFUND TRANSFERS		(20,795,320)
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NET TOTAL ALL REVENUES	\$	129,551,261
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**HENRY COUNTY BOARD OF SUPERVISORS
APPROPRIATIONS RESOLUTION
FOR FY 2016**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2016 for the operating budget and the capital improvements program for the County of Henry; to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Henry County Board of Supervisors does hereby resolve, on this, the 26th day of May 2015 that, for the fiscal year beginning on July 1, 2015, and ending on June 30, 2016, the following sections are hereby adopted:

Section 1: The cost centers shown on the attached table labeled "Appropriations Resolution Exhibit A" are hereby appropriated from the designated estimated revenues as shown on the attached table labeled "Appropriations Resolution Exhibit B" to operate and to provide a capital improvements program for the County. This appropriation does not include the Contingency Fund, which shall be appropriated by the Board of Supervisors as needed during FY '16.

Section 2: Appropriations, in addition to those contained in this general appropriations resolution, may be made by the Board of Supervisors only if there is available in the fund an unencumbered or unappropriated sum sufficient to meet such appropriations.

Section 3: All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies, including schools and social services. As used herein, "cost center" is defined as a categorical grouping of accounts which is generally represented by a single line in Exhibits A & B.

Section 4: The School Board, the Social Services Board, and agencies which the County only serves as the fiscal agent, are separately granted authority for implementation of appropriated funds for their respective operations. By this resolution, the School Board and Social Services Board and agencies which the County only serves as the fiscal agent

are authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within the same cost center in any amount, subject to Sections 10 and 11 in the Resolution.

Section 5: Except as set forth in Sections 9, 14 and 16, the County Administrator may authorize the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within the same cost center up to \$20,000 per item.

Section 6: All outstanding encumbrances, both operating and capital, at June 30, 2015, shall be re-appropriated to the FY '16 fiscal year to the same cost center and account for which they are encumbered in the previous year.

Section 7: At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than capital projects, reserves, grants, and donations restricted to specific purposes.

Section 8: Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. This section applies to all existing appropriations for Capital Projects at June 30, 2015, and appropriations in the FY '16 Budget.

Section 9: The County Administrator may approve construction change orders to contracts up to an increase of 25% or \$50,000, whichever is greater and approve all change orders for reductions of contracts. The County Administrator or his designee shall inform the Board of Supervisors via email within three days of approval of a change order exceeding \$20,000.

Section 10: The approval by the Board of Supervisors of any grant of funds or the award of a contract related to a new grant to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end

of the fiscal year, but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate resolution, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between cost centers and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the Director of Finance is authorized to close out the grant and transfer back to the funding source any remaining balance. This applies to appropriations for grants outstanding at June 30, 2015 and appropriations in the FY '16 Budget.

Section 11: The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency. The County Administrator may reduce or increase the Personal Property Tax Revenue Act rate to ensure the credit equals the revenue received from the Commonwealth of Virginia.

Section 12: The Finance Director is authorized to make transfers to the various funds for which there are transfers budgeted. The Director shall transfer funds only as needed up to amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.

Section 13: The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance.

Section 14: The County Administrator is authorized to transfer between and within cost centers any amount of funds associated with various Building and Grounds, Industrial Development Authority, Self-insurance, Comprehensive Services Act, and employee benefits. Also authorized is the administration of the EMS revenue recovery program

including billing and payment to participating EMS agencies per agreement.

Section 15: All purchases with funds appropriated herein shall be made in accordance with the County Purchasing Ordinance and all applicable state statutes.

Section 16: It is the intent of this resolution that funds be expended for the purpose indicated in the budget. Therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. The County Administrator may transfer unencumbered funds not exceeding \$20,000 from one capital project to another without the prior approval from the Board of Supervisors.

Section 17: No purchase order in an amount over \$1,000 shall be issued without the prior review of the County Administrator or, in his absence, the Deputy County Administrator.

Section 18: All revenue received from operation of the Jail's Inmate Telephone System shall be used to offset the cost of operation of the jail. All revenue received from operation of the Jail Canteen shall be used to provide required medical and personal care items to inmates.

Section 19: The County Administrator is authorized to appropriate revenue generated from the Smith River Fest and concession sales for Parks and Recreation Department's PONY league baseball. Appropriations related to these special events will not lapse at the end of the fiscal year, but will remain appropriated as long as the events continue to occur. The County Administrator is authorized to appropriate revenue generated from EMS training programs to cover expenses related to conducting these training programs. Appropriations related to these training programs will not lapse at the end of the fiscal year. The County Administrator is authorized to appropriate revenue generated from Comprehensive Services Act (CSA) programs and services to cover expenses related to providing CSA administration and programs. The County Administrator is authorized to appropriate revenue generated from the incidental operation of the DuPont

Properties to cover expenses related to providing said services.

Section 20: The County Administrator shall obtain approval of the Board of Supervisors prior to hiring of consultants. Consultants approved for current projects include:

The Lane Group –Linden Road Rehab Projects/Economic Development
Creedle, Jones, and Alga – Auditing Services
Virginia Municipal League – Appalachian Power Contract Consulting
LeClair Ryan – Legal Services
Aqua Law - Legal Services
Joyce Engineering - Closed Landfill Engineering
Hunton and Williams – Legal/Consulting Services
Wiley Wilson - Patriot Centre and Commonwealth Crossing Engineering/Economic Development
Schnabel Engineering – Geotechnical Services
Timmons Engineering - Patriot Centre and Commonwealth Crossing Engineering/Economic Development
Draper Aden Engineering - Solid Waste Engineering
Anderson and Associates – Geographic Information System/Enhancement Projects
Hefty,Wiley, & Gore – Legal Services
Sands Anderson– Legal Services
Cranwell, Moore and Emick – Legal Services
Community Planning Partners – Community Planning
Earth Environmental – Virginia Avenue Project
Dewberry – Engineering/Economic Development
Stanley, Hunt, Dupree & Rhine – Actuarial
Taxing Authority Consulting Services – Tax issues
McGuire Woods – Legal Services
Cornett & Cundiff – Architectural-Engineering
Davenport & Company – Financial and Bond Consulting

Section 21: The County Administrator is authorized to receive surplus furniture/equipment from all County departments and to re-allocate those items to other departments and cost centers or to dispose of them by way of online or in-person surplus auction.

Section 22: The Finance Director is authorized to issue checks for accounts payable generally on the 15th and last working day of the month, with the County Administrator’s review and approval. In the absence of the County Administrator,

the Deputy County Administrator may review and approve the payment of bills.

Section 23: The approval by the Board of Supervisors of a Performance Agreement with a business or industry for economic development purposes where County financial incentives are included shall automatically include such appropriation necessary to fulfill the County's fiscal obligations under such agreement.

Section 24: Before releasing County funds budgeted to assist various non-profit groups and outside agencies, the County Administrator shall receive an audited financial statement and management letter, completed within the past year, from a certified public accountant.

Section 25: The County Administrator may approve necessary accounting transfers between cost centers and funds to enable projects funded by bonds to be accounted for in the correct manner. This would include any interest earned during a project's construction period.

Resolution adopted at the May 26, 2015 meeting, of the Henry County Board of Supervisors, upon motion by _____, second by _____ and carried with the following members voting in the affirmative:

Yes

No

H.G. Vaughn, Chairman
Tommy Slaughter, Vice Chairman
Jim Adams
Debra Buchanan
Milton Kendall
Joe Bryant

(SEAL)

Tim Hall, Clerk of the
Henry County Board of Supervisors



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 17

Issue

Matters Presented by the Public

Background

No one has contacted the County Administrator's Office and requested time on the Board's 6:00 p.m. agenda.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 18

Issue

Public Hearing – Six-Year Secondary Road Plan, Open Format, 6 p.m. to 6:30 p.m. (Meeting Room #1 – Right Side)

Background

The joint public hearing held by VDOT and the Board of Supervisors has been scheduled in an open format from 6:00 p.m. to 6:30 p.m. in meeting room #1 (right side). VDOT advertised the public hearing. Citizens will have the opportunity to come in any time during the public hearing to review and discuss the Six-Year Secondary Road Plan with VDOT officials.

Attachments

1. Public Hearing Notice
2. Proposed 2015-2021 Secondary System Road Plan

Staff Recommendation

The Board is not required to take any action at this meeting. Lisa Price Hughes will prepare minutes of the hearing, make any recommended changes to the list of projects, and submit the revised document to the Board for approval at its June 23, 2015 meeting.



PUBLIC NOTICE

PROPOSED SIX-YEAR HIGHWAY PLAN (2015/16 – 2020/21)

PROPOSED CONSTRUCTION BUDGET 2015/16

HENRY COUNTY

The Virginia Department of Transportation and the Board of Supervisors of Henry County, in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing in the Boardroom of the Henry County Administration Building located on Route 174 (Kings Mountain Road) in Collinsville, Virginia at 6:00 p.m. to 6:30 p.m. on Tuesday, May 26, 2015. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Highway Plan for Fiscal Years 2015/16 through 2020/21 and the Secondary System Construction Budget for Fiscal Year 2015/16. Copies of the proposed Plan and Budget may be reviewed at the Martinsville Residency Office of the Virginia Department of Transportation, located at 309 Weeping Willow Lane in Bassett, Virginia or at the office of the Henry County Administrator for Henry County.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at (276) 629-2582.

Oral comments, written comments or other exhibits relative to the proposed plan may be presented at this hearing.

**PROPOSED 2015-21 SECONDARY ROADS 6-YEAR PLAN AND
2015-16 CONSTRUCTION BUDGET
HENRY COUNTY
Proposed Plan**

ADT = AVERAGE DAILY TRAFFIC COUNT

ROUTE PRIORITY	DESCRIPTION LENGTH	ESTIMATED COST	PREVIOUS FUNDING	PROPOSED 2015-16	REMARKS
ROUTE 698 (AIRPORT RD) 0	0698-044-421,C501 FR: 0.9 MI W RTE 695 TO: RTE 695 LENGTH: 0.90 MILES RELOCATION	\$52,000	\$52,000		ADT 520 VDOT FUNDING - \$ 52,000 OTHER FUNDING-\$598,000
ROUTE 687 (PRESTON ROAD) 0	0687-044-436,P101, P, R201, R FR: 0.12 MI N RTE 58 TO: 0.27 MI S RTE 787 LENGTH: 2.3 MILES RECONSTRUCTION	\$9,740,265	\$9,740,265	\$0	2011 Gov's Transportation Package Project
ROUTE 650 (IRISBURG ROAD) 1	0650-044-933,C501, D644 FR: 0.06 MI W RTE 1063 TO: 0.08 MI W RTE 697 LENGTH: 1.4 MILES RECONSTRUCTION	\$4,775,138	\$4,272,592	\$166,636	2011 Gov's Transportation Package Project
ROUTE 688 (LEE FORD CAMP RD) 2	0688-044-315,P101, R201, M501 FR: RTE 220 TO: RTE 1060 LENGTH: 2.6 MILES RECONSTRUCTION	\$9,946,465	\$198,499	\$0	ADT 420
ROUTE 622 (MORGAN FORD ROAD) 3	0622-044-298 FR: 1.34 MI W RTE 610 TO: 1.50 MI W RTE 610 LENGTH 0.2 MILES APPROACHES AND BRIDGE OVER SMITH RIVER	\$3,450,248	\$353,434	\$0	ADT 260 Sufficiency Rating 34.2

**PROPOSED 2015-21 SECONDARY ROADS 6-YEAR PLAN AND
2015-16 CONSTRUCTION BUDGET
HENRY COUNTY
Proposed Plan**

ROUTE PRIORITY	DESCRIPTION LENGTH	ESTIMATED COST	PREVIOUS FUNDING	PROPOSED 2015-16	REMARKS
ROUTE 650 (SPRUCE STREET) 4	0650-044-438 FR: RTE 650 TO: ECL MARTINSVILLE RECONSTRUCT TO 4 LANES LENGTH 1.1 MILES	\$11,395,181	\$0	\$0	ADT 6600

ROUTE PRIORITY	DESCRIPTION LENGTH	ESTIMATED COST	PROPOSED 2015-16
TRAFFIC SERVICES	COUNTY WIDE	\$96,000	\$0
FERTILIZATION AND SEEDING	COUNTY WIDE	\$96,000	\$0
ENGINEERING AND SURVEY	COUNTY WIDE	\$84,000	\$0



Henry County Board of Supervisors

Meeting Date May 26, 2015

Item Number 19

Issue

General Highway Matters

Background

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, will address the Board on general highway matters.

Attachments

None

Staff Recommendation

None