

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

August 25, 2015 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on August 25, 2015, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman H.G. Vaughn, Vice-Chairman Jim Adams, Debra Buchanan, Tommy Slaughter, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Susan Reynolds, Director of Human Resources; County Attorney George Lyle; and Michelle Via, Administrative Assistant.

Lt. Troy Easter and Deputies Mike Hooper and John Acord of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Hall gave the invocation and Mr. Adams led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Vaughn called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File

- July 28, 2015

Approval of Accounts Payable

Copy included in Board's File

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Adams. The motion carried 6 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.79% of 2014 personal property taxes have been

collected; 92.84% of 2014 real estate taxes; and since January 1, TACS collected approximately \$555,480; and 25 DMV stops were placed in July.

PRESENTATION BY CRAIG “ROCKY” ROCKWELL, OPERATIONS MANAGER AT PHILPOTT LAKE

Mr. Craig “Rocky” Rockwell was present to update the Board and public on some preventive maintenance that will be taking place on Philpott Dam in the coming months. He said there will be cranes and other construction equipment visible on and around the dam and while the equipment will give the appearance of major construction work, he wanted the public to know that this is all part of our preventive maintenance program and there is no need for concern. Mr. Rockwell added that a new building soon will be constructed in front of the dam’s powerhouse and the dam’s electrical control units will be moved into that building.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Ms. Lisa Lyle, Director of Recruiting and Marketing for the Martinsville-Henry County Economic Development Corporation, updated the Board on the progress of the Center for Advanced Film Manufacturing (CAFM). Ms. Lyle said CAFM is a 28-credit film manufacturing program offered through Patrick Henry Community College and New College Institute in conjunction with the EDC and Eastman Chemical. She noted graduates of the program are guaranteed a job interview at Eastman; however, Eastman has more career opportunities available than graduating students. Ms. Lyle said the second year of classes started today with 25 new students and an additional section may need to be added in the future to accommodate all interested students. One of the goals of the program is to help brand our community as the knowledge center for advanced film manufacturing.

CONSIDERATION OF CHANGES TO THE DISTRIBUTION FORMULA FOR FOUR-FOR-LIFE FUNDS – PUBLIC SAFETY

Mr. Hall said at the July meeting, the Board requested additional information relating to the distribution of four-for-life funds. In the past, the funds were distributed equally between the five county rescue squads and the Department of Public Safety, but Matt Tatum recommended a change that would allocate the funds based on the number of responses by each agency. Mr. Tatum’s proposed recommendations were included in the Board’s working papers.

After some discussion, the Board elected to leave the current equal distribution model as-is and authorized staff to send a letter to the captains of the rescue squads directing them to spend down their Four-for-Life Funds over the next two months and begin using those funds on allowable operating expenses.

ADDITIONAL APPROPRIATION RE: A&E DESIGN SERVICES – SCHOOL BOARD

Mr. Hall said Dr. Cotton and the School Board are asking the Board to approve an additional appropriation of \$1,051,963 to pay for the services of RRMM Architects of Roanoke, VA. Mr. Hall said the firm has been hired to provide professional services

related to the construction of the new Collinsville District elementary school. These duties would include architectural and engineering (A&E) services such as design development, construction documents, bidding and construction administration. Mr. Hall said Henry County would be reimbursed for this expense from any bond proceeds realized as part of the financing for the project and through the Reimbursement Resolution the Board of Supervisors approved in June.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the additional appropriation as outlined.

ACCEPTANCE OF GRANT AND ADDITIONAL APPROPRIATION RE: SCHOOL RESOURCE OFFICER

Mr. Hall said Henry County has received a grant from the Department of Criminal Justice Services to provide a School Resource Officer at the Center for Community Learning. The grant, in the amount of \$50,000, is for one year and requires a local contribution of \$12,040. Mr. Hall said that local match will come from the FY '16 Henry County Schools budget.

On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously accepted the grant and approved an additional appropriation as requested.

AWARD OF CONTRACT RE: JAIL STUDY – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is requesting the Board to award a contract in the amount of \$105,000 to Moseley Architects, PC of Richmond, Virginia for the preparation of a community based corrections plan and a facility planning study for the Henry County jail. Mr. Hall said staff interviewed six qualified architectural firms. The study is necessary to help assess current and future jail needs and is also a requirement in order to get state funding for jail construction. Mr. Hall said funds for the study are included in the FY'15-'16 capital improvements budget.

Mr. Slaughter moved the Board award a contract to Moseley Architects in the amount of \$105,000, second by Ms. Buchanan and unanimously carried.

AWARD OF CONTRACT RE: MOBILE DATA TERMINALS – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry and Christian Youngblood are asking the Board to award a contract in the amount of \$26,315 to Daly Computer, Inc. for ten laptops and associated vehicle mounting hardware. The laptops will be used as mobile data terminals (MDT's) and installed in the sheriff's cars to allow deputies to communicate with the dispatch center, perform criminal database inquiries, and access mapping data. Mr. Hall said funds for this purpose are included in the FY'16 operating budget.

On a motion by Mr. Kendall and second by Mr. Slaughter, the Board unanimously approved an award of contract to Daly Computer as outlined.

AWARD OF CONTRACT RE: HOUSING REHABILITATION – LINDEN ROAD HOUSING REHABILITATION PROJECT

Mr. Hall said Lee Clark is asking the Board to award a contract to Fairystone Construction of Stuart, Virginia in the amount of \$68,415 for substantial reconstruction

of 181 Linden Road, Bassett. Funds for this project were previously appropriated from a Virginia Department of Housing and Community Development grant.

Mr. Slaughter moved the Board award a contract to Fairystone Construction in the amount of \$68,415, second by Mr. Bryant and unanimously carried.

ADDITIONAL APPROPRIATION RE: INMATE FEES – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to make an additional appropriation of \$50,270 to allow the Sheriff’s Office to purchase a LiveScan fingerprinting system. According to Sheriff Perry the money was received during FY’15 from charging inmates \$1.50 per day as allowed by the Virginia Code. Mr. Hall said the money must be used toward jail related items. Mr. Hall noted the appropriation is applicable for the FY ’15 budget.

On a motion by Mr. Bryant and second by Mr. Kendall, the Board unanimously approved the additional appropriation as requested.

AWARD OF CONTRACT RE: COURTHOUSE CHILLER – BUILDING AND GROUNDS DEPARTMENT

Mr. Hall said Building and Grounds Director Kevin Hughes is asking the Board to award a contract in the amount of \$61,872 to Trane, Inc. of Roanoke for the refurbishing of the HVAC chiller at the courthouse. Mr. Hall said funding for this item is included in the FY’16 capital improvements plan budget and was scheduled for the early part of 2016. However, a recent inspection of the chiller revealed that the refurbishment of the chiller should occur immediately in order to avoid other costly repairs.

Mr. Adams moved the Board award a contract to Trane in the amount of \$61,872, second by Ms. Buchanan and unanimously carried.

ADDITIONAL APPROPRIATION RE: ADDITIONAL ARCHITECT AND ENGINEERING FEES FOR THE NEW ELEMENTARY SCHOOL IN THE COLLINSVILLE DISTRICT

Mr. Hall said a series of meetings was held to design a conceptual floor plan of the new elementary school to serve the Collinsville attendance zone. Members of the architect and engineering firms along with a committee comprised of individuals from the County and the school system met to draft the initial building design.

Mr. Hall said during this workshop, it was determined that schedule adjustments were needed in order to remain on schedule for the fall 2017 opening. As a result, pre-grading of the footprint where the building will rest may need to begin as early as December 2015. With this in mind, additional design fees are needed. Mr. Hall said these fees, in the amount of up to \$236,100, would be used only if it is determined they are necessary. This additional amount would cover items such as daylight consultation, acoustical consultation, site design, early site pad grading package, off-site gravity sewer extension, traffic analysis services, allowance for additional wetlands permit, allowance for pump station and force main design, and allowance for additional soil investigation.

Mr. Hall said the School Board plans to act on this item at its September 3, 2015 meeting; however, consideration by the Board is necessary at today’s meeting in order to move ahead with the proposed time line. Mr. Bryant moved the Board approve the

additional appropriation contingent on approval by the School Board, second by Mr. Slaughter and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Adams reminded everyone of the upcoming Bassett Heritage Festival on September 12. Also, Mr. Adams thanked members of the media for their recent support on the public hearing concerning Dollar General.

Mr. Hall commented on today's announcement concerning Philpott Lake increased weekend water release. Mr. Hall said there will be a joint meeting with the School Board on October 20 to unveil the new Collinsville district elementary school design plan. Mr. Hall noted the deadline for the Fieldale Community Center proposals is September 14 at 5 p.m. Lastly, Mr. Hall said the semiannual Household Hazardous Waste Day is scheduled for October 17 at the Henry County Service Center.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:14 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Personnel Matters.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:13 p.m. on a motion by Mr. Adams, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, Mr. Slaughter and Mr. Vaughn.

Approval of Employment Contract re: County Administrator - On a motion by Mr. Adams and second by Ms. Buchanan, the Board unanimously approved an employment contract with Tim Hall effective September 1, 2015. (Copy included in Board file)

There being no further action, Mr. Vaughn recessed at 5:14 p.m. until the 6:00 p.m. evening meeting.

Mr. Vaughn called the meeting back to order at 6:00 p.m. and welcomed everyone present.

GENERAL HIGHWAY MATTERS

Mr. David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Mr. Kiser said that the traffic pattern near the U.S. 58/Carver Road intersection will change on September 2; westbound traffic will be moved back into the new westbound lane; however, there still will be only one lane of traffic open in each direction while VDOT continues work. In addition, Mr. Kiser reported on two bridge projects: Route 630, Log Manor Road; and Route 720, Mountain Mist Drive. Mr. Kiser said the projects will be advertised in February 2016 with construction completion by November 2017. Mr. Kiser said both projects will require road closures with detours in place for 120 to 180 days.

PUBLIC HEARING – REZONING APPLICATION R-15-04 – ERIC D. MCMILLON

Mr. Lee Clark said the property is located at 6478 Irisburg Road, in the Iriswood District; affected Tax Map numbers are 65.1/10B, 10C, 10D, 13A. The applicant is requesting the rezoning of Lot 13A from Limited Industrial District I-2 to Agricultural District A-1. The applicant wishes to bring the existing use on Lot 13A (residence) into compliance. Lots 10B, 10C, and 10D are requested to change from Agricultural District A-1 to Commercial District B-1. Mr. Clark said these lots are being rezoned to create additional expansion area for the auto repair business.

Following a public hearing, both staff and the Planning Commission feel the rezoning of Lot 13A to A-1, and the rezoning of Lots 10B, 10C, and 10D to B-1 are appropriate for the area.

Mr. Vaughn opened the public hearing at 6:05 p.m. There being no one present who wished to speak, Mr. Vaughn closed the public hearing at 6:05 p.m. On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the rezoning request.

PUBLIC HEARING – PROPOSED CHANGES TO COUNTY ORDINANCE RE: BUSINESS, PROFESSIONAL, AND OCCUPATIONAL LICENSE (BPOL)

At the July meeting, County Attorney George Lyle provided an update and recommendations as it relates to the enforcement of the County ordinance pertaining to Business, Professional, and Occupational Licensing. Following discussion, the Board voted unanimously to advertise and conduct a public hearing on proposed amendments to the County ordinance pertaining to BPOL.

Mr. Vaughn opened the public hearing at 6:07 p.m. There was no one present who wished to address the Board. Mr. Vaughn closed the public hearing at 6:07 p.m. Mr. Adams moved the Board adopt the proposed changes to the County ordinance pertaining to BPOL, second by Ms. Buchanan and unanimously carried.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to address the Board.

There being no further business to discuss, Mr. Slaughter moved to adjourn the meeting at 6:08 p.m., seconded by Mr. Bryant and carried 6 to 0.