

Henry County Board of Supervisors

Agenda

December 15, 2015

3:00 p.m.

-
- 1) Invocation
 - 2) Pledge of Allegiance
 - 3) Call to Order
 - 4) Welcome of Visitors and Advise Role of County Administrator as Contact Person for the Board
 - 5) Items of Consent
 - A) Confirmation of Minutes of Meetings
 - November 24, 2015
 - B) Approval of Accounts Payable
 - 6) Consideration of Date for 2016 Organizational Meeting
 - 7) Consideration of FY 2016-2017 Budget Calendar
 - 8) Report on Delinquent Tax Collection Efforts
 - 9) Update on the Smith River Small Towns Collaborative Effort
 - 10) Consideration of an Ordinance re: Criminal Background Checks for Emergency Medical Services Personnel
 - 11) Financial Matters
 - A) Additional Appropriation re: Justice Department Bulletproof Vest Program Grants – Sheriff's Office
 - 12) Consideration of Resolution re: Adoption of the County's Emergency Operations Plan
 - 13) Informational Items
 - A) Comments from the Board

- 14) Closed Meeting
 - A) §2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority.
 - B) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
 - C) §2.2-3711(A)3 for Discussion of Acquisition/ Disposal of Real Estate.
 - D) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

- 6:00 pm
- 15) Consideration of Resolution Honoring the Magna Vista High School JROTC Raider Team
 - 16) Public Hearing – Financing of New Collinsville District Elementary School
 - 17) Consideration of Resolution Regarding Highway Safety Improvements in Horsepasture District
 - 18) General Highway Matters
 - 19) Matters Presented by the Public
 - 20) Consideration of Resolutions Honoring Lowanna Hance and Vickie Helmstutler - Henry County Circuit Court Clerk's Office
 - 21) Swearing-In Ceremony for Elected Officials
 - 22) Continuation until December 21, 2015 at 5:00 p.m.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

November 24, 2015 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on November 24, 2015, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman H.G. Vaughn, Vice-Chairman Jim Adams, Debra Buchanan, Tommy Slaughter, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Director of Human Resources; and Michelle Via, Administrative Assistant.

Deputy Brian Lawson of the Sheriff's Office was present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Hall gave the invocation and Mr. Kendall led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Vaughn called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File

- October 27, 2015

Approval of Accounts Payable

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Ms. Buchanan. The motion carried 6 to 0.

UPDATE ON ACTIVITIES AT TOTAL ACTION FOR PROGRESS (TAP)

Mr. Rick Sheets, Director of Energy Conservation and Housing Rehabilitation for Total Action for Progress (TAP) was present to update the Board on activities at the organization. TAP is the designated indoor plumbing and rehabilitation administrator for Henry County. Mr. Sheets said that over the past year, TAP spent \$86,700 to rehabilitate several county homes. (Handout included in Board's File)

CONSIDERATION OF PROJECTS FOR REGIONAL COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

Mr. Hall said each year the West Piedmont Regional Economic Development District compiles an updated *Comprehensive Economic Development Strategy (CEDS)*. Mr. Hall said the document must contain a list of prioritized projects and the WPPDC annually requests that each locality submit its proposed future projects. It is essential that all projects the Board will consider within the next year be included in the CEDS because only projects on the list are eligible for EDA funding. Mr. Hall said it also is recommended that projects that may be funded from other sources be included in order to give the County maximum flexibility in the management of its resources.

Mr. Hall said County and PSA staff developed a proposed list of projects for the Board's consideration. Including a project in the CEDS does not commit the County to undertake the project. It is simply a listing of potential projects from which EDA representatives choose for investment of federal funds in this district. If EDA invites the County to submit an application for a specific project from the list, the Board would then be required to commit the local funds necessary for implementation.

Mr. Kendall moved the Board approve the proposed CEDS list, seconded by Ms. Buchanan and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 97.15% of 2014 personal property taxes have been collected; 94.35% of 2014 real estate taxes; and since January 1, TACS collected approximately \$827,331; and 130 new DMV stops were placed in October.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath noted the Philpott Marina was recently named the

Best New Recreational Facility in Virginia by the Virginia Recreation and Park Society (VRPS). In addition, Mr. Heath showed a promotional video designed by the EDC for Commonwealth Crossing Business Centre and Faneuil.

CONSIDERATION OF 2016 LEGISLATIVE AGENDA FOR VIRGINIA GENERAL ASSEMBLY

Mr. Hall said each year staff and the Board construct a legislative agenda of items we would like for the General Assembly to consider. Mr. Hall said new areas of focus on the agenda include the construction of Interstate 73; jail funding; legislation allowing magistrates to obtain criminal history reports in order to lessen the burden on the 911 center; legislation to prohibit “penny auction” businesses or similar attempts at establishing illegal gambling operations in the Commonwealth; and stormwater management.

Ms. Buchanan moved that the completion of Route 58 be added to the agenda and forwarded to our representatives, second by Mr. Adams and unanimously carried.

UPDATE ON FINANCING OPTIONS FOR NEW COLLINSVILLE SCHOOL DISTRICT FACILITY – DAVID ROSE, DAVENPORT & COMPANY, LLC

David Rose with Davenport & Company was present to provide an update on the process of financing the new Collinsville District elementary school. Mr. Rose said his firm distributed a Request for Proposals (RFP) on November 6 for the purchase of the Lease Revenue Bond being issued on behalf of the County by the Industrial Development Authority (IDA). The funds will provide a portion of the funding required for construction of the new elementary school. Mr. Rose said only two lenders responded – Carter Bank and Trust of Martinsville and American National Bank of Danville – with Carter Bank and Trust offering the slightly better deal. Mr. Rose said Carter Bank and Trust will offer up to \$10 million in an approximately 20 year loan with a fixed interest rate of 2.5 percent. Mr. Rose added that the loan would be pre-payable at any time without penalty, and with no additional bank closing costs. Mr. Rose said the County would not have received such an attractive proposal if Carter Bank did not feel that the County is in good financial shape. (Handout included in Board’s File)

On a motion by Mr. Adams and second by Ms. Buchanan, the Board moved to schedule a public hearing regarding the financing options for the December 15 meeting.

ADDITIONAL APPROPRIATION RE: ANIMAL TRANSPORT BOXES – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to approve an additional appropriation of \$6,352. The funds will be used toward the purchase of two animal transport boxes for the Animal Control division of the Sheriff’s Office. Mr. Hall said the boxes are necessary to meet requirements as set forth by the

Commonwealth of Virginia. Adequate funding was not included in the current operating budget. Staff recommends appropriating the additional needed funds in the amount of \$6,352 from the Board's contingency fund.

On a motion by Mr. Bryant and second by Mr. Kendall, the Board unanimously approved appropriating \$6,352 from the Board's contingency fund for the purchase of two animal control boxes.

ADDITIONAL APPROPRIATION RE: SALARY INCREASES – SCHOOL BOARD

Mr. Hall said the School Board is asking the Board to approve an additional appropriation in the amount of \$385,095 received from the Commonwealth as part of the 1.5% salary incentive increase for all funded SOQ instructional and support positions in fiscal year 2016. Additional funds needed for the salary increases will come from existing school funds.

On a motion by Mr. Slaughter and second by Mr. Kendall, the Board unanimously approved the additional appropriation of \$385,095.

REQUEST FOR CARRYOVER FY'15 COUNTY FUNDS

Mr. Hall said staff is asking the Board to approve committed carryover funds from the FY'15 budget year to the current FY'16 budget. Mr. Hall said a list of carryover items by cost center was provided in the Board's working papers. Items on the carryover list are committed items encumbered or obligated from the prior budget year but the item was not received or the service was not performed prior to June 30. It also includes unexpended grant funds that may have been awarded in the prior fiscal year and other commitments not completed prior to June 30. This year's carryover request totals \$28,755,040.31, including interfund transfers of \$7,267,762.52.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the carryover funds as outlined.

ADDITIONAL APPROPRIATION RE: HOME ELECTRONIC MONITORING – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to appropriate \$18,000 of revenue generated from the Home Electronic Monitoring (HEM) program to the expenditure line item of the same program to cover operating expenses to the end of the fiscal year.

On a motion by Ms. Buchanan and second by Mr. Adams, the Board unanimously approved the additional appropriation as requested.

ESTABLISHMENT OF THE SMITH RIVER SMALL TOWNS BUSINESS DISTRICT REVITALIZATION BOARD

Mr. Hall said staff is requesting the establishment of the Smith River Small Towns Business District Revitalization Board to implement the Smith River Small Towns CDBG Project. Duties of the board shall include, at a minimum: preparation and implementation of the program design, review and approval of applications, review contractor bids and recommendation of contract awards. Mr. Hall said appointed members shall serve for the duration of the project.

On a motion by Mr. Kendall and second by Ms. Buchanan, the Board unanimously approved establishment of the Smith River Small Towns Business District Revitalization Board.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Adams said the Martinsville Speedway will hold its Annual Christmas Toy Drive on December 12 with all proceeds and toys going to Grace Network for distribution to those in need in our community. Mr. Adams also commented on the generosity of County employees through the Employee Activities Committee (EAC) annual "Bear Tree" which provides gifts and care packages to families in need during the holiday season.

Lastly, on behalf of the Board, Mr. Adams thanked Mr. Vaughn for his 16 years of service and commitment to the County and its citizens. Mr. Adams said Mr. Vaughn should take pride in knowing he has been an important part in Henry County's success. We want you to know, more than anything, that you are truly appreciated and you will be missed. Mr. Vaughn received a standing ovation and was presented with a gift basket and a plaque by Mr. Hall. Mr. Vaughn jokingly said this was not on his agenda and thanked everyone for their kind sentiments. Mr. Vaughn said serving the County has been a rewarding experience and afforded him the opportunity to meet thousands of people that he would not have had the chance to meet were it not for this job.

Mr. Vaughn said that he and the Mayor of Martinsville presented a proclamation to Ricky "Big Bird" Holcomb at the Christmas parade recognizing his years of dedication in organizing the annual toy drive.

Mr. Hall reminded the Board of the roundtable meeting with legislative members scheduled for December 21 at NCI from 5-7 p.m. Also, Mr. Hall reminded Board members that the December meeting is December 15 due to the holidays. Mr. Hall noted that County/PSA offices would be closed from noon Wednesday through Friday for the Thanksgiving holiday. Mr. Hall said if anyone would like to submit suggestions for the naming of the new Collinsville District school, they may do so on the school's website through December 4. Lastly, Mr. Hall said that he recently attended the Virginia School Boards Association (VSBA) convention in Williamsburg along with Dr. Cotton and other members of the School Board. Mr. Hall said that he and Dr. Cotton gave a presentation on

the collaborative nature of the local governing body and the school division. Mr. Hall said the event and the reaction to it just reinforced that we have a great working relationship here.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:17 p.m., seconded by Mr. Adams and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority, Anchor Commission, Patriot Centre Advisory Board and Smith River Small Towns Business District Revitalization Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:40 p.m. on a motion by Ms. Buchanan, seconded by Mr. Adams and unanimously carried.

CERTIFICATION OF CLOSED MEETING

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, Mr. Slaughter and Mr. Vaughn.

Anchor Commission – On a motion by Mr. Kendall and second by Mr. Bryant, the Board voted unanimously to reappoint Erin Jenkins to an unexpired term ending December 31, 2018.

Patriot Centre Advisory Board – On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved reappointing Hal Prillaman, Richard Hall, Terry Cundiff, Nubby Coleman, and Gary Gibson to a two-year term ending December 31, 2017.

Smith River Small Towns Business District Revitalization Board – On a motion by Mr. Adams and second by Mr. Bryant, the Board unanimously appointed William Bennett, Lee Clark, Tim Hall, Tommy Slaughter and Debra Buchanan to the newly formed board for a term that lasts the duration of the project.

There being no further action, Mr. Vaughn recessed at 5:42 p.m. until the 6:00 p.m. evening meeting.

Mr. Vaughn welcomed everyone to the 6 p.m. meeting.

CONSIDERATION OF RESOLUTION REGARDING HIGHWAY SAFETY IMPROVEMENTS IN HORSEPASTURE DISTRICT

Ms. Buchanan read aloud a resolution concerning possible safety upgrades at the intersection of Dillons Fork Road and The Great Road. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the resolution and requested staff to send it to VDOT for its consideration.

GENERAL HIGHWAY MATTERS

Mr. David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Mr. Kiser said he would pass along the resolution regarding safety improvements at the intersection of Dillons Fork and The Great roads to have an updated study done. Mr. Kiser said the resolution passed last month concerning safety improvements on Route 220 South, at the intersection with Lee Ford Camp Road and Church Street in Ridgeway has been submitted for an updated study as well.

Board members requested Mr. Kiser to follow-up on a number of issues including mowing; complaints of roughness on the newly resealed road on Route 57 near Pittsylvania County line; completion of striping on 220 Bypass; removal of plastic barrier on Route 58 West since safety project is complete; and street sweeper along Route 220 Collinsville corridor, Bassett, and new Fieldale Bridge.

PUBLIC HEARING – REZONING APPLICATION R-15-05 – THOMAS L. JAMES

Mr. Lee Clark said the property is located at 4009 Fairystone Park Highway in the Blackberry District. The applicant is requesting the rezoning of this property from Suburban Residential District S-R to Commercial District B-1. Mr. Clark said the applicant wishes to open an automobile sales lot on this property. Mr. Clark said following a public hearing, both the Planning Commission and staff recommended that the rezoning request be denied, based on the zoning's inconsistency with other uses that exist in the immediate area.

Mr. Vaughn opened the public hearing at 6:10 p.m. Members of the public who spoke included Glenda Stone, John Pegram, Susan Hodges, Bassett Library Branch Manager Karen Barley, Ruby Davis, and Jose Ramos. With the exception of Mr. Ramos, the speakers were all opposed to the rezoning request citing concerns that a car lot would not fit with the mostly residential surroundings of the corridor; increased traffic on a two-lane road with no left-hand turning lane; and the work and funds already expended to beautify the area by the County, residents, and the Greater Bassett Area Community. Mr. Ramos said the County is in need of new business and urged the Board to consider approving the rezoning request. Mr. Vaughn closed the public hearing at 6:26 p.m.

Mr. Adams asked if there was any other zoning classification considered by the Planning Commission. Mr. Clark said the Commission would have been willing to rezone the lot to a lesser commercial classification which allows for office and professional buildings; however, the B-1 classification necessary to operate the car lot would also open the property to a variety of much higher-intensity uses in the future.

Mr. Adams moved the Board deny the rezoning request as recommended by the Planning Commission, second by Ms. Buchanan and unanimously carried.

PUBLIC HEARING – REZONING APPLICATION R-15-06 – HERBERT E. AND DEBBIE R. CLARK

Mr. Clark said the property is located at 1805 River Road in the Horsepasture District. The applicant is requesting the rezoning of approximately 3.7-acres from Industrial District I-1 to Suburban Residential District S-R. The applicant wishes to construct a new home on this property. Mr. Clark said both the Planning Commission and staff recommend approval of the rezoning request.

Mr. Vaughn opened the public hearing at 6:33 p.m. There was no one present who wished to speak. Mr. Vaughn closed the public hearing at 6:33 p.m. On a motion by Ms. Buchanan and second by Mr. Adams, the Board voted unanimously to approve the rezoning request as outlined.

MATTERS PRESENTED BY THE PUBLIC

Craig O'Der, Mayor of Ridgeway, was present to honor Mr. Vaughn for his dedicated service to the citizens of Henry County. Mayor O'Der presented Mr. Vaughn with a key to the Town of Ridgeway.

Several individuals spoke concerning proposed changes to the distribution formula for Four-for-Life Funds. Darren Lockridge, Ridgeway District Volunteer Rescue Squad President and Vice-President of the Henry County Rescue Squad Association, asked the Board to leave the equal distribution of funds as-is but said he was not opposed to implementing a deadline to expend the funds. Also speaking in favor of leaving the equal distribution formula in place were Melissa Hubbard, Horsepasture Volunteer Rescue Squad; and Jessica James with the Axton Life-Saving Crew.

CONSIDERATION OF CHANGES TO THE DISTRIBUTION FORMULA FOR FOUR-FOR-LIFE FUNDS – PUBLIC SAFETY

Public Safety Director Matt Tatum said following discussion at the July and August meetings, the Board directed staff to encourage the volunteer rescue squads to spend the funds or risk losing them. Mr. Tatum recommended a change that would allocate the funds based on the number of responses by each agency. Mr. Tatum said the main issue is some of the squads are using the funds as a savings account rather than saving the funds generated by soft billing, which

are not ear-marked for specific uses and cannot potentially be revoked by the state.

Following some discussion, Mr. Bryant moved the Board leave the equal distribution formula as-is but implement a January 31 deadline for spending the Four-for-Life funds, second by Mr. Kendall and unanimously carried.

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:54 p.m., seconded by Mr. Slaughter and carried 6 to 0.



Henry County
Board of Supervisors

Meeting Date December 15, 2015

Item Number 5B

Issue

Approval of Accounts Payable

Background

See attached details.

Attachments

Summary of Accounts Payable

Staff Recommendation

Staff recommends approval of the Summary of Accounts Payable for November 2015.

**SUMMARY OF ACCOUNTS PAYABLE
DECEMBER 15, 2015**

	<u>DECEMBER 2015</u>	<u>NOVEMBER 2015</u>
ALL FUNDS PAYABLES:		
REGULAR PAYABLES:		
NOVEMBER 30, 2015	CHECK # 20109766 THROUGH 20109977	
GENERAL FUND	\$ -	\$ 505,565.45
LAW LIBRARY FUND	-	-
ECON DEV OPPORTUNITY FUND	-	-
INDUSTRIAL PARK FUND	-	-
CENTRAL DISPATCH FUND	-	29,421.09
REGIONAL INDUSTRIAL SITE PROJECT	-	1,940.00
SPECIAL CONSTRUCTION GRANT	-	77.70
HCO/MTSV INDUSTRIAL SITE	-	-
GATEWAY STREETSCAPE FOUNDATION	-	348.34
COMPREHENSIVE SERVICE ACT FUND	-	796.66
FIELDALE SANITARY DISTRICT	-	-
PHILPOTT MARINA FUND	-	646.70
PAYROLL:		
NOVEMBER 30, 2015	DIRECT DEPOSIT ADVICES # 0434583 THROUGH 0434982	
GENERAL FUND		586,106.50
E911 CENTRAL DISPATCH FUND		48,127.99
COMPREHENSIVE SERVICE ACT FUND		1,289.78
PHILPOTT MARINA FUND		1,181.60
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TOTAL ALL FUND PAYABLES	\$ -	\$ 1,175,501.81

I HEREBY CERTIFY THAT THE ABOVE ACCOUNTS PAYABLE SUMMARY, A RECAP OF THE BILL LIST AS PRESENTED, HAS BEEN DRAWN IN PAYMENT OF LEGAL OBLIGATIONS OF HENRY COUNTY.

TIM HALL
COUNTY ADMINISTRATOR

I HEREBY CERTIFY THAT THE LISTED ITEMS, AS REPRESENTED BY THE ABOVE ACCOUNTS PAYABLE SUMMARY, WERE APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR REGULAR MONTHLY MEETING ON DECEMBER 15, 2015.

H G VAUGHN, CHAIRMAN
HENRY COUNTY BOARD OF SUPERVISORS



Henry County
Board of Supervisors

Meeting Date December 15, 2015

Item Number 6

Issue

Consideration of Date for 2016 Organizational Meeting

Background

The Board of Supervisors is required to have an organizational meeting at or soon after the first of the year. During this meeting the Board will set its meeting dates for the 2016 calendar year and elect a chairman and vice chairman for the 2016 calendar year. County offices are closed Friday, January 1 in observance of the New Year's Day holiday.

Attachments

None

Staff Recommendation

Staff recommends selection of a date for the 2016 Organizational Meeting.



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 7

Issue

Consideration of FY 2016-17 Budget Calendar

Background

Attached is the proposed calendar for preparation of the FY 2016-17 County Budget. The calendar provides for preparation, adoption, and appropriation of the budget in accordance with the deadlines provided in the *Code of Virginia*.

Attachments

Proposed FY 2016-17 Budget Calendar

Staff Recommendation

Staff recommends adoption of a budget calendar for the FY 2016-2017 County Budget.

**FY 2016-17
BOARD OF SUPERVISORS
PROPOSED BUDGET CALENDAR**

- County CIP Requests Due January 22
- Distribute Budget Documents January 22
- Budget Requests Due in County Administrator's Office February 12
- Joint Budget/Facilities Work Session with School Board February 16 (5pm)
- School Budget Request Due April 1
- Present Total County Budget to Board of Supervisors April 5 (5pm)
- Work Session on School Budget and Total County Budget April 7 (5pm)
- Advertise Public Hearing April 10
- Public Hearings: School and County Budgets April 18 (7pm)
- Adoption of School Budget and Total County Budget April 26
- Appropriation of School Budget and Total County Budget May 24

***Other Work Sessions as Needed**



Henry County
Board of Supervisors

Meeting Date December 15, 2015

Item Number 8

Issue

Monthly Report on Delinquent Tax Collection Efforts

Background

County Treasurer Scott Grindstaff will provide an update on delinquent tax collection efforts.

Attachments

Report from County Treasurer

Staff Recommendation

None

County of Henry



OFFICE OF THE TREASURER

COUNTY ADMINISTRATION BUILDING
3300 KINGS MOUNTAIN ROAD
COLLINSVILLE, VIRGINIA

P.O. BOX 218
COLLINSVILLE, VIRGINIA 24078-0218

TELEPHONE (276) 634-4675
FAX (276) 634-4774
EMAIL: sgrindstaff@co.henry.va.us

SCOTT B. GRINDSTAFF
MGT

To: Tim Hall
Board of Supervisors

From: Scott Grindstaff

CC: George Lyle

Date: December 8, 2015

Re: Delinquent Taxes

1. **PP Collection** –As of November 30, 2015, we have collected **97.29% of 2014 PP taxes**. We collected \$17,565.19 in November.
2. **RE Collection** – As of November 30, 2015, we have collected **94.53% of 2014 RE taxes**. We collected \$104,192.62 in November.
3. Since the first of January 2015, TACS has collected \$853,321.93.
4. VRW STOPS:

We added 302 stops on DMV Registration Withholding.
Collected 169 from April to October

Added 130 more stops in October 2015.

December 15 – 11 stops collected
November 15 – 24 stops collected

2012 - 845
2013 - 249
2014 - 103

PERSONAL PROPERTY TAX OUTSTANDING	<u>Jan-15</u>	<u>Feb-15</u>	<u>Mar-15</u>	<u>Apr-15</u>	<u>May-15</u>	<u>Jun-15</u>	<u>Jul-15</u>	<u>Aug-15</u>	<u>Sep-15</u>	<u>Oct-15</u>	<u>Nov-15</u>
2014	987,980.15	878,713.98	686,932.06	410,467.79	359,678.60	330,615.12	330,820.38	308,253.22	297,942.44	293,596.02	278,874.96
2013	202,772.16	194,748.00	185,135.08	178,394.25	169,034.02	158,105.86	148,672.37	138,154.29	134,693.34	131,720.89	130,910.55
2012	114,181.36	111,537.55	108,569.91	106,019.21	101,223.83	98,282.08	95,637.64	92,733.47	90,897.55	89,810.45	89,436.33
2011	75,168.02	74,756.54	73,355.60	72,626.60	72,128.96	71,399.89	70,700.70	70,080.63	69,396.32	68,724.82	67,744.77
2010	<u>114,244.89</u>	<u>113,836.95</u>	<u>112,608.58</u>	<u>112,160.20</u>	<u>111,758.87</u>	<u>111,512.44</u>	<u>111,247.24</u>	<u>110,619.66</u>	<u>110,181.05</u>	<u>109,524.95</u>	<u>108,845.36</u>

TOTAL	1,494,346.58	1,373,593.02	1,166,601.23	879,668.05	813,824.28	769,915.39	757,078.33	719,841.27	703,110.70	693,377.13	675,811.97
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COLLECTED		120,753.56	206,991.79	286,933.18	65,843.77	43,908.89	12,837.06	37,237.06	16,730.57	9,733.57	17,565.16
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**2014 PP TAX
BILLED**

PERCENT OF 2014 PP TAXES COLLECTED

10,291,446.50	90.40%	91.46%	93.33%	96.01%	96.51%	96.79%	96.79%	97.00%	97.10%	97.15%	97.29%
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REAL ESTATE TAX OUTSTANDING	<u>Jan-15</u>	<u>Feb-15</u>	<u>Mar-15</u>	<u>Apr-15</u>	<u>May-15</u>	<u>Jun-15</u>	<u>Jul-15</u>	<u>Aug-15</u>	<u>Sep-15</u>	<u>Oct-15</u>	<u>Nov-15</u>
2014	1,544,609.05	1,404,151.84	1,247,279.31	1,114,741.10	1,042,932.12	1,007,271.23	962,578.41	868,523.16	840,667.01	795,685.35	769,970.42
2013	729,192.61	700,526.52	669,263.31	642,097.46	620,808.07	607,154.82	585,009.65	531,942.97	489,735.92	451,277.38	422,225.04
2012	398,880.62	373,988.19	348,984.96	326,215.80	313,427.24	302,072.22	277,847.78	263,672.92	249,249.39	229,303.38	217,524.05
2011	225,552.13	211,179.59	200,599.22	191,438.52	184,778.30	174,750.23	159,245.06	149,677.05	143,976.75	135,513.98	129,345.97
2010	138,452.66	131,732.58	124,686.89	119,174.74	115,838.46	112,477.44	106,550.15	99,221.53	96,533.21	91,830.01	86,168.92
2009	97,205.65	94,946.96	89,423.84	86,803.12	84,639.56	82,141.02	75,363.81	70,547.00	69,310.30	65,873.84	62,054.71
2008	75,434.44	73,400.13	69,617.84	66,857.59	64,957.29	63,315.81	58,656.40	54,521.26	54,136.05	50,908.20	46,202.82
2007	51,866.35	50,880.06	46,441.66	47,555.05	45,604.80	44,426.85	41,606.82	36,509.88	36,048.51	33,310.24	30,463.62
2006	42,121.58	41,286.84	40,229.13	38,860.40	38,713.50	38,104.84	34,947.19	32,311.97	31,978.15	29,473.16	24,334.34
2005	32,146.83	31,813.23	31,691.35	30,393.67	29,861.24	29,680.93	27,004.52	25,233.07	25,199.79	23,548.80	21,797.40
2004	27,870.30	27,831.72	27,447.87	26,536.97	26,358.32	25,937.26	23,845.58	21,071.16	21,030.76	19,472.13	18,128.95
2003	20,292.47	18,705.23	18,339.16	18,019.27	17,950.25	17,845.06	16,247.08	13,384.29	13,314.10	12,467.84	11,408.33
2002	13,473.44	13,473.46	13,341.21	13,224.21	13,163.81	13,132.66	13,002.31	12,635.34	12,593.94	11,294.53	10,479.57
2001	10,151.89	10,108.10	10,062.32	9,979.16	9,951.56	9,901.14	9,885.10	9,418.24	9,418.19	8,390.95	7,551.22
2000	11,758.24	11,553.73	11,329.12	11,108.41	11,105.86	11,075.95	10,943.26	7,845.32	7,787.03	7,203.12	6,070.81
1999	6,203.55	6,129.86	6,110.94	6,056.47	6,045.04	5,945.96	5,874.47	5,596.61	5,590.80	5,084.13	4,479.98
1998	5,336.37	5,304.36	5,304.36	5,304.36	5,263.84	5,233.97	5,230.35	5,151.81	5,146.07	4,600.68	4,073.11
1997	8,040.34	8,008.32	8,008.32	8,008.32	8,008.32	7,997.58	7,993.96	7,915.42	7,898.72	7,313.51	6,825.77
1996	4,650.54	4,648.35	4,648.35	4,648.35	4,648.35	4,572.49	4,453.10	4,374.59	4,374.59	3,709.24	3,222.25
1995	<u>4,129.54</u>	<u>4,127.13</u>	<u>4,127.13</u>	<u>4,127.13</u>	<u>4,090.22</u>	<u>4,090.22</u>	<u>4,048.18</u>	<u>3,821.17</u>	<u>3,821.17</u>	<u>3,043.82</u>	<u>2,784.39</u>
TOTAL	3,447,368.60	3,223,796.20	2,976,936.29	2,771,150.10	2,648,146.15	2,567,127.68	2,430,333.18	2,223,374.76	2,127,810.45	1,989,304.29	1,885,111.67
COLLECTED		223,572.40	246,859.91	205,786.19	123,003.95	81,018.47	136,794.50	206,958.42	95,564.31	138,506.16	104,192.62
2014 RE BILLED	PERCENT OF 2014 RE TAXES COLLECTED										
14,071,102.81	89.02%	90.02%	91.14%	92.08%	92.59%	92.84%	93.16%	93.83%	94.03%	94.35%	94.53%



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 9

Issue

Update on the Smith River Small Towns Collaborative Effort

Background

Grants Administrator Mary Ann Mason will update the Board on the progress with the Smith River Small Towns Collaborative. The community revitalization effort will be based in Fieldale, Koehler, Stanleytown and Bassett and will consist of many infrastructure and esthetic improvements. The project received a \$700,000 grant from the Department of Housing and Community Development in August, and those funds are being augmented by private donations and other contributions. Mrs. Mason will provide a synopsis of work to this point and what is to come.

Attachments

Project Management Plan

Staff Recommendation

None

PROJECT MANAGEMENT PLAN
County of Henry, Virginia
Smith River Small Towns Business District Revitalization Project
October 29, 2015
***Revised December 7, 2015**

PURPOSE OF PLAN: The project management plan is a contract document that identifies all major responsibilities and tasks involved in successfully completing the project. It stipulates the person(s) responsible for all tasks and schedules benchmark dates projected for all tasks. The plan also provides the management team with a tool for monitoring the project's progress to help ensure its completion within the timeframe established by DHCD. It must be maintained and updated throughout the course of the project.

The components of the plan include at least:

1. Project description, including the benefits relative to HUD's National Objectives, and project cost;
2. A management team roster with the roles and responsibilities of all persons involved in the implementation of the project clearly identified;
3. A Business District Revitalization Board roster and a description of its role;
4. A comprehensive timeline of specific project benchmarks by which the administration and implementation of the project will be tracked and analyzed. Benchmarks should be specific dates by which tasks and subtasks will be completed;
5. A detailed explanation of other funding sources the County intends to use to complete this project, and the time frame involved in accessing these funds;
6. The method by which local government officials, including the chief administrator of the locality, will be kept informed of the status of the project;
7. The method by which the chief executive and grant administrator will oversee and monitor all aspects of the project to assure timely and effective implementation;
8. The process for review, approval and payment of invoices related to all project expenditures;
9. A timetable for expenditure of administrative funds based on benchmark accomplishments;
10. An identification of potential problems and complexities inherent to the project, and an analysis of how these will be anticipated and mitigated; and
11. Signatures of, at a minimum, the County Administrator, Grant Administrator, and DHCD Community Representative.

Smith River Small Towns Business District Revitalization Project

1. PROJECT DESCRIPTION: The County will promote economic development along the Smith River by focusing revitalization efforts within the communities of Bassett and Fieldale. The project includes façade improvements to eight (8) buildings in Bassett and eight (8) buildings in Fieldale, construction of Town Squares in both communities, renovations to the Fieldale Community Center, renovations to the Bassett Historic Train Depot, streetscape improvements in both communities, and continued branding and marketing efforts for the Smith River Small Towns and the Fifteen Magical Miles initiatives. This project is the first phase of a larger regional economic restructuring effort which also includes the communities of Stanleytown and Koehler.

*The Department of Housing & Community Development (DHCD) project budget is \$2,530,000 of which the Community Development Block Grant (CDBG) is \$700,000, committed leverage funds are \$1,130,000, and pending funds of \$700,000.

*The Phase 1 overall project budget is \$3,242,625 which includes an additional \$712,625 of potential funding.

2. MANAGEMENT TEAM ROSTER:

The Management Team has the authority to monitor grant progress to ensure success (on time, in budget, benefits delivered). The monthly meetings should compare the initial timeline with reality, and identify corrective measures if needed to get the project back on track to completion within the determined time frame. This group should always be looking at the “big picture” to be sure actions taken or not taken now will not create devastating delays in the future.

(Remember to attach an explanation of the roles and responsibilities of these persons)

Name	Affiliation	Role
Tim Hall	County of Henry	County Administrator
Lee Clark	County of Henry	Dir. of Planning, Zoning & Inspections
William “Dub” Bennett	County of Henry	Building Inspector
Mary Ann Mason	County of Henry	Grant Administrator
Wade Nester	County of Henry	Enterprise Zone Coordinator/ROW Agent
Patricia Foley	County of Henry	Community Dev. Specialist
Carol Jones	County of Henry	Purchasing Director (procurement)
Darrell Jones	County of Henry	Finance Director
Tommy Slaughter	County of Henry	Board of Supervisors-Reed Creek Dist.
Debra Buchanan	County of Henry	Board of Supervisors-Horsepasture Dist.
Beverley Coleman	DHCD	Community Development Specialist
Jason Sams	DHCD	Community Development Specialist
Doug Jackson	DHCD	Capacity Development Specialist
Evie Slone	Hill Studio	Architectural Services
Mark Heath	M’ville-Henry Co EDC	Economic Development & Tourism
Jennifer Doss	M’ville-Henry Co EDC	Economic Development & Tourism
David Hoback	West P’mont PDC	Local Government Partner
Jeb Bassett	Smith River Small Towns Collaborative – Bassett	Collaborative Co-Chair
Bill Adkins	Smith River Small Towns Collaborative - Fieldale	Collaborative Co-Chair
Allyson Rothrock	The Harvest Foundation	Smith River Small Towns Collaborative Member

3. BUSINESS DISTRICT REVITALIZATION BOARD ROSTER

Name	Affiliation	Role
Tim Hall	County of Henry	Chief Administrative Official
Tommy Slaughter	County of Henry	Board of Supervisors- Reed Creek District
Lee Clark	County of Henry	Director of Planning, Zoning & Inspections
William "Dub" Bennett	County of Henry	Building Inspector
Debra Buchanan	County of Henry	Board of Supervisors- Horsepasture District

The County Board of Supervisors must appoint this Board. The Business District Revitalization (BDR) Board has the authority to make critical decisions for business district improvements of the project, such as which businesses are eligible for the program; the approval of applications, work write-ups, pre-qualification of contractors, and bids; and in what order the work will be performed. In addition to these design matters, this board has the authority to monitor the budget which is handled by the Grant Administrator. The board performs tasks specific to the business district improvements of the grant project.

A Program Design is also required for this project. In it the County must outline the process that will be followed in evaluating and approving applicants for improvement assistance. It is also imperative that an explanation is provided in this document for how the title work involved in this project will be handled so that activities can be completed on time.

*The BDR Board was appointed on 11-24-15 at the Board of Supervisors monthly meeting. The Program Design work is underway.

4. TIMELINE

Task	Main	Support	Scheduled Completion Date	Actual Completion Date
90-Day Pre-contract Activities: * Extension thru 2-28-15 requested from DHCD for completion of environmental review activities				
Draft Management Plan & Distribute to Team & DHCD for Comments; Make revisions as necessary and re-distribute; obtain necessary signatures on final document	MM	PF	11/15	
Submit Request for Pre-Authorized Costs to DHCD (Appendix #1) Ex. architectural & engineering services	MM	PF	12/15	
Draft Staffing & Operation Plan & Distribute to Team & DHCD for Comments; Make revisions as necessary and re-distribute; obtain necessary signatures on final document	N/A			

Task	Main	Support	Scheduled Completion Date	Actual Completion Date
Environmental Review: *A written record of the environmental review known as the Environmental Review Record (ERR) must be prepared. The ERR provides a project description, project activities, evaluation of the effects of the project on the human environment, and record of review findings.				
Determine the Category of your Project	MM	PF	10/15	10/15
Date of Publication for Early Public Notice (only necessary if Engineer determines the project will impact wetlands or floodplains)	N/A			
Mail Coastal Zone documentation (if applicable)	N/A			
Archive Search and Mail Dept. of Historic Resources info	MM	PF	10/15	10/15
Receive Response from Dept. of Historic Resources *Initial response rec'd 11-18-15 w/ request for additional historical info. County response submitted 12-3-15.	MM	PF	11/15	
Date of Publication of Notice of Explanation and Combined FONSI/NOI-RROF (Day 0): *Major federal actions which will not significantly impact the quality of the human environment require public notice to that effect	MM	PF	12/15 *1/16 Rev.	
Date Comment Period Ends (Day 15)	MM	PF	12/15 *1/16 Rev.	
Mail Combined Notice to EPA (DC & PA), DEQ, & DHCD	PF	MM	12/15 *1/16 Rev.	
Date State Objection Period Ends (Day 33)	PF	MM	1/16 *2/16 Rev.	
Submit Request for Release of Funds and Certification	PF	MM	1/16 *2/16 Rev.	
Other:				
Date Section 3 Business & Employment Plan Adopted – *To the greatest extent feasible the County, its contractors, and subcontractors shall hire lower income project area residents in filling training and employment positions	MM	PF	12/15	
Date Section 3 Business & Employment Ad Published – *Publication of project contact resources	MM	PF	12/15	5/15
Date Minority & Female Owned Businesses Ad Published – *Solicits participation of minority & female owned businesses, contractors & suppliers	MM	PF	12/15	
Date Equal Employment Opportunity (EEO) Hiring Nondiscrimination Policy Adopted	MM	PF	5/15	5/15
Date of Posting Nondiscrimination Policy in Location Accessible to Job Applicants	MM	PF	2015	2015
Date 504 Non-Discrimination Display Ad Published - *Handicap Non-Discrimination	MM	PF	12/15	

Task	Main	Support	Scheduled Completion Date	Actual Completion Date
Date of 504 Coordinator Designation	MM	PF	5/15	5/15
Date of Adoption of 504 Grievance Procedures	MM	PF	5/15	5/15
Conduct 504 Self-Evaluation	MM	PF	5/15	5/15
Date Anti-Displacement Plan Adopted	MM	PF	5/15	5/15
Submit Fair Housing Certification to DHCD	MM	PF	5/15	5/15
Submit to DHCD Draft Contract for Engineer for approval (see Appendix #10 for Procurement info)	MM	PF	12/15	
Submit Draft Contract for Housing Rehab Specialist	N/A			
Submit Draft Contract for Grant Administrator	N/A			
Submit All Products to DHCD (including all above contracts & program designs, etc, if activity is funded with CDBG dollars)	MM	PF	12/15 *1/16 Rev.	
Pre-contract Compliance Review Complete	BC JS	MM	12/15 *1/16 Rev.	
Execute DHCD Contract	BC JS	TH	1/16 *2/16 Rev.	
Set up Grantee Project Filing System	PF	MM	11/15	11/15
Certification of Signatures	TH	PF	11/15	11/15
Appropriation of CDBG Funds through formal action by governing body: *To be completed once committed funding amounts are finalized.	BOS	TH	12/15 *1/16 Rev.	
24-Month Construction Project Timetable				
Verification that DHCD Project Sign Has Been Installed	MM	PF	1/16	
Community Meeting – Introducing Management Team, Taking Applications	MM	PF	As Needed	
Applications Approved and Ranked by Business District Revitalization (BDR) Board	PF	MM	On-Going	
Pre-qualified Contractors Approved by BDR Board	PF	MM	On-going	
Labor Standards-payroll review, employee interviews,ensure wage restitution, secure wage decision from DHCD comm. Rep. 45-60 days prior to bid release, DOL notification, if needed, secure contractor clearance from DHCD	PF	MM	On-going	
Obtain all necessary easements	WN	PF	On-going	
<u>Façade Improvements-Bassett (8 buildings):</u>			<u>Estimated</u>	
Preliminary design completed	HS	MM	3/16	

Task	Main	Support	Scheduled Completion Date	Actual Completion Date
Final design completed	HS	MM	4/16	
Work Write ups for 1 st Round Completed	HS	PF	4/16	
Bid Opening 1 st Round	CJ	PF	4/16	
1 st Round under contract	MM	PF	5/16	
Work Write ups for 2 nd Round Completed	HS	PF	5/16	
Bid Opening 2 nd Round	CJ	PF	5/16	
2 nd Round under contract	MM	PF	6/16	
1 st Round Work Complete	MM	PF	7/16	
Work Write ups for 3 rd Round Completed	HS	PF	6/16	
Bid Opening 3 rd Round	CJ	PF	6/16	
3 rd Round under contract	MM	PF	6/16	
2 nd Round Work Complete	MM	PF	8/16	
3 rd Round Work Complete	MM	PF	9/16	
<u>Façade Improvements - Fieldale (8 buildings)</u>			<u>Estimated</u>	
Preliminary design completed	HS	MM	3/16	
Final design completed	HS	MM	4/16	
Work Write ups for 1 st Round Completed	HS	PF	4/16	
Bid Opening 1 st Round	CJ	PF	4/16	
1 st Round under contract	MM	PF	5/16	
Work Write ups for 2 nd Round Completed	HS	PF	5/16	
Bid Opening 2 nd Round	CJ	PF	5/16	
2 nd Round under contract	MM	PF	6/16	
1 st Round Work Complete	MM	PF	7/16	
Work Write ups for 3 rd Round Completed	HS	PF	6/16	
Bid Opening 3 rd Round	CJ	PF	6/16	
3 rd Round under contract	MM	PF	6/16	
2 nd Round Work Complete	MM	PF	8/16	
3 rd Round Work Complete	MM	PF	9/16	
<u>Infrastructure Improvements: Bassett: Town Squares, Streetscape - Crosswalks, Sidewalks, Trees, Lighting, Gateway, and Train Depot</u>			<u>Estimated</u>	
Preliminary design complete	HS	MM	5/16	
Final design completed	HS	MM	6/16	
Bid Opening	CJ	PF	7/16	
Contract Award	MM	PF	9/16	
Pre-Construction Conference	HS	MM	9/16	
Inspections	HS	WB	On-going	
Construction Substantially Complete	HS	WB	11/16	
Construction Complete	HS	WB	11/16	

Task	Main	Support	Scheduled Completion Date	Actual Completion Date
<u>Infrastructure Improvements:</u> <u>Fieldale: Town Square, Community Center, Vendors Market, Streetscape - Crosswalks, Sidewalks, Lighting, Trees, and Gateway</u>			Estimated	
Preliminary design complete	HS	MM	5/16	
Final design completed	HS	MM	6/16	
Bid Opening	CJ	PF	7/16	
Contract Award	MM	PF	9/16	
Pre-Construction Conference	HS	MM	9/16	
Inspections	HS	WB	On-going	
Construction Substantially Complete	HS	WB	11/16	
Construction Complete	HS	WB	11/16	
<u>General Administration</u>				
Process Payments to Contractor	MM	PF	On-Going	
Submit (at least) quarterly drawdown requests- *Drawdowns are reimbursement requests to the County for funds that have been fronted for project expenses	MM	PF	On-Going	
Monitor and Record CDBG & non-CDBG Expenditures	MM	DJ	Monthly	
Submit Monthly Progress Reports to DHCD	MM	PF	On-Going	
Prepare and submit annual DHCD reports	MM	PF	On-going	
Monitor Project Milestones	MM	PF	On-Going	
Coordinate Mgmt Plan & Budget revisions as necessary	MM	PF	On-going as needed	
Coordinate Management Team – call monthly meetings, prepare minutes, file minutes, and forward minutes to DHCD	PF	MM	On-going as needed	
Coordinate Business District Revitalization Board – call meetings, prepare minutes, file minutes, and forward minutes to DHCD	PF	MM	On-Going	
Submit All Change Orders to DHCD for Review and Approval	PF	BC JS	As Needed	
Compliance Review 12 mos. after contract date	BC JS	MM	1/17	
Compliance Review After 85% of Construction is Done	BC	MM	12/17	
Project close-out	MM	BC JS	6/18	

5. LEVERAGE FUNDING

Provide a detailed list of leverage fund amounts and sources, including whether or not they are committed, in-hand, or in progress. If they are in progress, provide an explanation of when these funds may be available.

AMOUNT	SOURCE	STATUS OF FUNDING
\$150,000	Bassett Furniture	Committed
\$200,000	M'ville-H Co Econ Dev Corp	Committed
<u>\$780,000</u>	The Harvest Foundation	Committed
1,130,000	TOTAL	

6. INTERNAL COMMUNICATION

The County Administrator holds an active role in this project as he serves on both the Project Management Team as well as the Business District Revitalization Board. The local governing body will also play an active role as they must approve program documents and all construction bids totaling \$20,000 or more.

7. MONITORING AND LEADERSHIP

The grant administrator will communicate the project needs and status both internally with county staff as well as externally with the Project Management Team and the Business District Revitalization Board to assure the project implementation.

8. FINANCIAL MANAGEMENT

All housing construction related invoices must first be approved by the a/e firm. Once that is done the invoice is submitted to the grant administrator and the Director of Planning, Zoning & Inspections for final approval. The invoice is then submitted to the Finance Dept. for payment according to their A/P schedule. All other project related invoices follow the same process except for approval from the rehab specialist.

9. ADMINISTRATIVE PAY-FOR-PERFORMANCE BUDGET – N/A

Benchmarks	Percentage of Total	Completion Date	Dollar Value
Getting under contract with DHCD	15%		
10 rehabs/SR under contract @ \$480	15%		
Satisfactory Interim Compliance Review	5%		
10 rehabs/SR complete @ \$480	15%		
Infrastructure Complete	20%		
All Project Benefits Achieved	25% (lump sum to be drawn when project complete-will be reduced if total benefits reduced)		
Administrative Closeout of Project	5%		
Total Admin Budget	100%		

10. IDENTIFICATION OF POTENTIAL PROBLEMS AND COMPLEXITIES, AND HOW THEY WILL BE MITIGATED

- 1) Changing building conditions which may lead to higher repair costs // partner w/ owner and additional funding sources to cover cost overruns (between original estimate and final bid amount)
- 2) Owner participation // communicate clearly program requirements and have provision of financial assistance from other sources to help owner meet match requirements
- 3) Deeds/ownership // Preparation of title searches // Legal advice on any ownership issues will be completed after Business District Revitalization Board reviews and accepts applications for assistance.

12. SIGNATURES:

County Administrator

Grant Administrator

DHCD Community Representative



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 10

Issue

Consideration of an Ordinance re: Criminal Background Checks for Emergency Medical Services Personnel

Background

Public Safety Director Matthew Tatum is asking the Board to consider the enactment of a new County ordinance regarding criminal background checks of fire and emergency medical services personnel in Henry County. Recently enacted state legislation has made it possible for localities with this ordinance to streamline the process for performing criminal background checks. Mr. Tatum and County Attorney George Lyle will be at the meeting to address questions you may have about the ordinance. A public hearing must be conducted before the ordinance can be enacted.

Attachments

1. Memo from Mr. Tatum
2. Proposed Ordinance

Staff Recommendation

Staff recommends the Board set a public hearing for January 26, 2016 at 6:00 p.m. to receive input regarding the proposed ordinance.



COUNTY OF HENRY

DEPARTMENT OF PUBLIC SAFETY

1024 DuPont Road
Martinsville, VA 24112
Voice: 276.634.4660
fax: 276.634.4770

November 30, 2015

To: Dale Wagoner
Deputy County Administrator

Cc: Susan Reynolds
Human Resources/PIO

From: Matt Tatum, MPP 
Director

Subject: Criminal History Background Checks

Virginia EMS Regulations (12VAC5-31-910) requires that any individual wishing to become affiliated with an EMS licensed agency to submit fingerprint background checks through the Central Criminal Records Exchange of the Virginia State Police to the Federal Bureau of Investigation for the purpose of obtaining criminal history records information on the individual. In addition to complying with this regulation, this department and the volunteer agencies have additional standards in place in regards to a suitable criminal history in order to become affiliated.

The current process, so to meet everyone's needs, requires the applicant to submit two separate inquiries. The first will be submitted through Virginia Office of EMS (OEMS) which upon processing they will respond with a simple form letter stating the individual is or is not suitable based on the regulations. The response from OEMS does not contain any details of the record. With the agencies having additional standards, the individuals' second submission is returned directly back to the agency through the department of Public Safety allowing details to be considered.

In the 2015 General Assembly, SB 997 was passed amending the Code of Virginia §32.111.5 allowing jurisdiction that have ordinances under §§ 15.2-1503.1 and 19.2-389 to submit fingerprint backgrounds and then advise the OEMS as to the suitability based on the requirements pursuant to the regulation.

In order to improve the efficiency of processing applicants by only requiring one submission, I request that the attached drafted ordinance be presented to the Board of Supervisors for implementation consideration. At your direction, I have met with Susan Reynolds and we have concluded the below ordinance to be appropriate.

Please contact me should you have any questions and/or comments.

Enc. Draft Ordinance
OEMS Criminal Background Check Policy

Background investigations of applicants for public employment and volunteer positions.

- a. In the interest of public welfare and safety, under the provisions of Code of Virginia sections 19.2-389 and 15.2-1503.1, the director of human resources or his designee, who shall be located in a government entity, shall require any applicant who is offered or accepts employment with the county department of public safety, or who is offered or accepts a volunteer position with either the department of public safety, volunteer fire department(s) or volunteer emergency medical services department(s) within the County of Henry to submit to fingerprinting and to provide personal descriptive information to be forwarded along with the applicant's fingerprints through the Central Criminal Record Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history information regarding such applicant. Where authorized under the provisions of Code of Virginia section 15.2-1503.1, the county may require such applicants to pay for the cost of fingerprinting or a criminal records check, or both.
- b. Criminal history information considered in accordance with this section shall include outstanding warrants, pending criminal charges and records of conviction. Records of dispositions which occurred while an applicant was considered a juvenile shall not be referenced unless authorized by court order, federal regulation or state statute authorizing such dissemination.
- c. Any applicant who is denied employment or rejected as a volunteer on the basis of an investigation summary obtained in accordance with this section may inspect that summary for the purpose of clarifying, explaining or denying the information therein.
- d. The criminal history information provided in accordance with this section shall be used solely to assess eligibility for public employment or service, and shall not be disseminated to any person not involved in the assessment process.

Criminal Background Check Policy for Jurisdictions with Ordinances under §§ [15.2-1503.1](#) and [19.2-389](#)

Virginia Office of EMS
Division of Regulation and
Compliance
1041 Technology Park Drive
Glen Allen, VA 23059

804-888-9100

Criminal Background Check Policy for Jurisdictions With Ordinances under §§ [15.2-1503.1](#) and [19.2-389](#)

Purpose

This policy complies with SB 997 of the 2015 General Assembly (<http://leg1.state.va.us/cgi-bin/legp504.exe?151+ful+CHAP0362>) amending the *Code of Virginia* §32.111.5 allowing jurisdictions who have ordinances under §§ [15.2-1503.1](#) and [19.2-389](#) to submit fingerprint backgrounds and then advise the Office of EMS (OEMS) as to suitability based on the requirements pursuant to *Virginia EMS Regulations* 12VAC5-31-910 Criminal or enforcement history, <http://leg1.state.va.us/cgi-bin/legp504.exe?000+reg+12VAC5-31-910>.

Scope

This policy applies to jurisdictions that have enacted ordinances for the submission and review of background checks via fingerprints on each person that applies to be a volunteer with, or employee of, an EMS agency. Fingerprints and personal descriptive information are to be forwarded through the Central Criminal Records Exchange of the Virginia State Police to the Federal Bureau of Investigation for the purpose of obtaining criminal history records information on each applicant.

Requirements

The jurisdictions with such ordinances will submit to OEMS (on a form approved by OEMS) verification of such an ordinance, to include the names and certain identifiers for those individuals who have applied for affiliation with the EMS agency(s) of that jurisdiction and are covered by such ordinance. The form will also include the designation of suitability for membership/employment based on the requirements pursuant to *Virginia EMS Regulations* 12VAC5-31-910 Criminal or enforcement history.

Each licensed EMS agency covered by the jurisdiction's ordinance will maintain in each person's personnel file a form (approved by OEMS) noting the suitability and verification of the criminal background check.

Conditions

This policy will remain in effect until revised or terminated by the Virginia Office of EMS.



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 11

Issue

Monthly Financial Reports

Background

See attached.

Attachments

1. Fund Summary of Revenue – N/A
2. Fund Summary of Expenditures
3. Summary of Revenue by Cost Centers – N/A
4. Summary of Expenditures by Cost Center
5. Treasurer's Cash Report
6. Contingency Reserve Report

Staff Recommendation

Information only; no action needed.

12/04/2015 14:49
ppilson

COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF EXPENDITURES
THROUGH NOVEMBER 30, 2015

P 1
glytddbud

FOR 2016 05

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 GENERAL FUND	48,701,248	61,522,091	18,735,232.43	2,153,182.21	1,685,106.71	41,101,751.47	33.2%
33 LAW LIBRARY FUND	31,500	31,500	4,589.16	936.00	8,035.40	18,875.44	40.1%
36 CENTRAL DISPATCH FUND	1,845,649	1,874,830	876,155.73	112,162.68	102,623.93	896,050.34	52.2%
37 HCO/MTSV INDUSTRIAL SITE PROJ	0	10,699,720	2,774,653.52	453,108.39	4,384,899.58	3,540,166.75	66.9%
39 SPECIAL CONSTRUCTION GRANTS	0	1,533,022	68,692.10	11,538.50	166,520.15	1,297,809.80	15.3%
43 GATEWAY STREETSCAPE FOUN	92,896	92,896	21,570.28	3,503.11	.00	71,325.72	23.2%
45 INDUSTRIAL DEVELOPMENT AUTH	1,655,441	2,553,326	827,642.58	58,221.20	89,353.74	1,636,329.64	35.9%
46 COMPREHENSIVE SERV ACT FUND	1,058,857	1,058,857	160,370.61	49,264.51	424,988.75	473,497.64	55.3%
50 FIELDALE SANITARY DISTRICT	20,500	20,500	6,049.44	1,513.94	.00	14,450.56	29.5%
51 PHILPOTT MARINA FUND	155,900	157,900	93,469.36	5,926.45	.00	64,430.64	59.2%
58 SELF-INSURANCE FUND	11,611,818	11,611,818	4,294,928.56	954,243.91	.00	7,316,889.44	37.0%
65 HENRY-MTSV SOCIAL SERVICES	6,553,115	6,553,115	2,591,989.81	563,463.31	22,749.68	3,938,375.51	39.9%
70 SCHOOL FUND	73,611,051	79,064,026	29,196,037.35	5,853,065.85	4,373,826.67	45,494,162.03	42.5%
71 SCHOOL TEXTBOOK FUND	686,768	703,114	256,325.25	.00	.00	446,788.54	36.5%
81 SCHOOL CAFETERIA FUND	4,321,838	4,417,810	1,813,365.75	382,986.28	297,408.20	2,307,036.05	47.8%
GRAND TOTAL	150,346,581	181,894,524	61,721,071.93	10,603,116.34	11,555,512.81	108,617,939.57	40.3%

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COUNTY OF HENRY LIVE DATABASE
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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 GENERAL FUND							
31311010 BOARD OF SUPERVISORS	126,716	153,716	75,526.05	7,014.09	.00	78,189.95	49.1%
31312110 COUNTY ADMINISTRATOR	341,426	341,426	143,880.10	29,010.81	.00	197,545.90	42.1%
31312240 INDEPENDENT AUDITOR	57,500	57,500	27,500.00	.00	.00	30,000.00	47.8%
31312250 HUMAN RESOURCES / TRAINING	60,282	60,282	21,144.98	4,046.61	1,714.50	37,422.52	37.9%
31312260 COUNTY ATTORNEY	166,180	166,180	65,296.94	11,807.79	.00	100,883.06	39.3%
31312310 COMMISSIONER OF REVENUE	550,074	550,074	214,501.04	42,525.91	.00	335,572.96	39.0%
31312320 ASSESSORS	162,775	162,775	62,308.08	12,566.92	.00	100,466.92	38.3%
31312410 COUNTY TREASURER'S OFFICE	578,382	581,559	235,670.86	50,921.36	23,650.00	322,237.69	44.6%
31312430 FINANCE	370,094	370,329	150,988.77	29,773.42	.00	219,340.60	40.8%
31312510 COUNTY INFORMATION SERVICES	323,041	323,041	192,187.95	12,424.90	.00	130,853.05	59.5%
31312520 CENTRAL PURCHASING	209,783	212,964	87,058.76	16,344.33	.00	125,904.95	40.9%
31313200 REGISTRAR	256,647	299,411	124,753.76	48,313.78	.00	174,657.24	41.7%
31321100 CIRCUIT COURT	95,702	95,702	34,391.75	6,551.38	.00	61,310.25	35.9%
31321200 GENERAL DISTRICT COURT	17,086	17,086	2,721.00	240.00	.00	14,365.00	15.9%
31321300 SPECIAL MAGISTRATES	2,850	2,850	1,443.62	.00	103.37	1,303.01	54.3%
31321500 JUVENILE & DOMESTIC RELATIONS	9,124	9,124	3,016.33	172.28	.00	6,107.67	33.1%
31321600 CLERK OF THE CIRCUIT COURT	739,173	740,303	294,979.30	56,566.55	17,046.11	428,277.59	42.1%
31321700 SHERIFF CIVIL & COURT SECURIT	1,077,950	1,077,950	425,610.63	77,017.35	29,657.40	622,681.97	42.2%
31321900 VICTIM / WITNESS ASSIST	148,885	148,885	61,383.45	12,175.23	.00	87,501.55	41.2%
31322100 COMMONWEALTH ATTORNEY	822,701	822,701	346,355.42	65,828.38	.00	476,345.58	42.1%
31331200 SHERIFF LAW ENFORCEMENT	5,942,138	6,005,423	2,283,481.76	407,450.29	333,187.04	3,388,754.28	43.6%
31331330 ENFORCE SAFETY EQUIPMENT #1	0	8,061	6,434.04	459.57	1,378.73	248.39	96.9%
31331340 ENFORCEMENT DUI AND SEATBELT	0	43,032	.00	.00	.00	43,032.00	.0%
31331342 ENFORCE DUI AND SEATBELT #3	0	22,685	10,848.72	.00	.00	11,836.18	47.8%
31331453 JAG GRANT #2	0	3,351	3,306.28	.00	.00	44.59	98.7%
31331454 JAG GRANT #3	0	22,598	.00	.00	.00	22,598.00	.0%
31331750 SCH RESOURCE OFFICE PROG #2	0	50,000	16,174.26	5,391.42	.00	33,825.74	32.3%
31331751 SCH RESOURCE OFFICER PRG #SCH	179,122	179,122	75,132.12	15,044.70	.00	103,989.88	41.9%
31331910 SHER ST FORFEITED ASSET SHARI	0	74,395	72,394.85	56,416.76	.00	2,000.15	97.3%
31331912 SHER FED FORFEITED ASSET SHAR	0	56,716	4,428.00	4,428.00	.00	52,287.80	7.8%
31332400 OTHER FIRE AND RESCUE SERVICE	951,910	1,404,303	682,370.12	100,869.76	31,358.40	690,574.58	50.8%
31332500 EMERGENCY MEDICAL SERVICES	204,027	207,296	68,861.01	11,576.53	4,045.48	134,389.70	35.2%
31332510 EMS SUPPLEMENTAL SERVICES	1,048,790	1,207,314	515,846.36	72,019.68	84,583.56	606,884.53	49.7%
31332550 PS - FEMA "SAFER" GRANT	175,616	684,335	269,879.73	54,402.41	.00	414,455.39	39.4%
31332712 EMS 1-TIME GRANT EYE 2	0	151,516	.00	.00	151,516.00	.00	100.0%
31333100 SHERIFF CORRECTION & DETENTIO	2,862,566	2,870,993	1,169,841.40	231,992.89	102,428.75	1,598,723.29	44.3%
31333110 SHERIFF ELECTRONIC MONITORING	10,226	28,226	7,944.12	2,109.80	1,141.88	19,140.00	32.2%
31333310 JUVENILE PROBATION OFFICE	326,100	326,100	21,336.34	3,558.00	.00	304,763.66	6.5%
31333410 SCAAP GRANT AWARD #1	0	3,502	.00	.00	.00	3,502.46	.0%
31333411 SCAAP GRANT AWARD #2	0	7,832	.00	.00	.00	7,832.00	.0%

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31334410	CODE ENFORCEMENT	340,647	393,062	140,537.38	27,178.06	.00	252,524.38	35.8%
31334420	FIRE MARSHAL	291,903	292,503	120,156.59	23,715.39	351.96	171,994.20	41.2%
31335100	ANIMAL CONTROL	189,444	197,266	68,406.28	17,184.24	30,704.00	98,155.58	50.2%
31335510	PUBLIC SAFETY	125,074	130,934	51,353.77	9,934.14	175.98	79,404.45	39.4%
31335610	MTSV- HENRY COUNTY SPCA	11,667	11,667	.00	.00	.00	11,667.00	.0%
31341210	RURAL ADDITIONS / STREET SIGN	9,000	13,053	4,053.00	.00	.00	9,000.00	31.1%
31342300	REFUSE COLLECTION	1,477,055	1,478,567	477,959.53	111,428.94	154,596.25	846,011.22	42.8%
31342301	REFUSE MAN COLLECTION SITES	221,660	221,660	84,381.61	20,787.99	.00	137,278.39	38.1%
31342610	REFUSE DISPOSAL- CLOSURE MAIN	13,000	13,000	2,661.25	.00	7,425.75	2,913.00	77.6%
31343100	GENERAL ENGINEERING / ADM	289,817	289,817	118,530.32	23,551.95	.00	171,286.68	40.9%
31343101	COMMUNICATION EQUIP MAINTENAN	73,811	79,707	27,134.42	5,302.49	5,895.92	46,676.58	41.4%
31343400	MAINT ADMINISTRATION BUILDING	430,960	430,960	164,414.17	26,212.27	4,644.91	261,900.92	39.2%
31343500	MAINT COURT HOUSE	351,954	352,714	117,966.38	20,751.20	4,522.50	230,225.60	34.7%
31343610	MAINT SHERIFF'S OFFICE	57,450	57,450	18,172.18	2,471.88	235.00	39,042.82	32.0%
31343620	MAINTENANCE JAIL	292,250	298,595	98,684.35	20,945.81	8,295.40	191,615.25	35.8%
31343630	MAINT DOG POUND	16,650	16,650	4,816.49	1,173.11	231.00	11,602.51	30.3%
31343640	MAINT SHERIFF'S FIRING RANGE	2,442	2,442	301.90	36.16	.00	2,140.10	12.4%
31343690	MAINT COMMUNICATIONS SITE	142,300	143,961	59,480.00	4,708.27	36,905.86	47,574.66	67.0%
31343710	MAINT STORAGE BUILDING	6,525	6,525	1,115.38	395.23	.00	5,409.62	17.1%
31343720	MAINT OTHER CO BUILDINGS	45,800	45,800	6,010.67	525.41	.00	39,789.33	13.1%
31343730	MAINT SHARE HLTH DEPT/JSS BLD	90,082	94,982	40,817.60	4,129.57	.00	54,164.40	43.0%
31343750	MAINT PATRIOT CTE F/R BUILDIN	13,885	13,885	3,757.01	692.75	571.64	9,556.35	31.2%
31343770	MAINT CERT BUILDING	52,300	54,100	18,976.81	3,313.78	4,055.86	31,067.33	42.6%
31343771	MAINT BURN BUILDING	7,720	7,720	1,705.40	181.96	.00	6,014.60	22.1%
31343772	MAINT HCPS MART STATION	17,125	17,125	5,093.02	1,319.09	130.00	11,901.98	30.5%
31343780	MAINT DUPONT PROPERTY	158,285	158,285	52,530.02	9,908.46	17,386.63	88,368.35	44.2%
31351100	LOCAL HEALTH DEPARTMENT	293,429	293,429	146,714.50	73,357.25	.00	146,714.50	50.0%
31352500	MENTAL HEALTH AND RETARDATION	119,000	119,000	59,500.00	.00	.00	59,500.00	50.0%
31353230	AREA AGENCY ON AGING	13,500	13,500	.00	.00	.00	13,500.00	.0%
31353241	TRANSPOR GRANT TPORT FED OYE	0	16,317	16,310.97	.00	.00	5.78	100.0%
31353242	TRANSPOR GRANT TPORT INC OYE	0	1,565	3,688.43	.00	.00	-2,122.96	235.6%
31353243	TRANSPOR GRANT TPORT PUB OYE	0	6,429	6,409.44	.00	.00	19.20	99.7%
31353244	TRANSPOR GRANT TPORT IN-K OYE	0	64	64.41	.00	.00	.00	100.0%
31353251	TRANSPOR GRANT RECRE FED OYE	0	2,578	2,577.68	.00	.00	.42	100.0%
31353253	TRANSPOR GRANT RECRE PUB OYE	0	8,928	6,409.44	.00	.00	2,518.20	71.8%
31353254	TRANSPOR GRANT RECRE IN-K OYE	0	61	1,008.73	.00	.00	-948.17	1665.7%
31353295	TRANSPOR GRANT LOCAL OYE	0	6,411	6,936.81	.00	.00	-525.46	108.2%
31353321	TRANSPOR GRANT TPORT FED EYE	37,283	33,270	494.46	38.03	.00	32,775.54	1.5%
31353322	TRANSPOR GRANT TPORT INC EYE	5,000	5,000	57.36	.00	.00	4,942.64	1.1%
31353323	TRANSPOR GRANT TPORT PUB EYE	25,753	25,753	4,272.96	2,136.48	.00	21,480.04	16.6%
31353324	TRANSPOR GRANT TPORT IN-K EYE	250	250	41.68	20.84	.00	208.32	16.7%
31353331	TRANSPOR GRANT RECRE FED EYE	12,444	12,444	404.42	153.33	.00	12,039.58	3.2%
31353332	TRANSPOR GRANT RECRE INC EYE	250	1,200	.00	.00	.00	1,200.00	.0%
31353333	TRANSPOR GRANT RECRE PUB EYE	28,253	28,253	4,272.96	2,136.48	.00	23,980.04	15.1%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31353334 TRANSPOR GRANT RECRE IN-K EYE	250	250	314.67	206.74	.00	-64.67	125.9%
31353350 TRANSPOR GRANT SUPP TPORT EYE	24,721	23,726	1,585.74	1,257.74	.00	22,140.26	6.7%
31353370 TRANSPOR GRANT MATC TPORT EYE	10,537	10,132	10,132.00	5,781.36	.00	.00	100.0%
31353395 TRANSPOR GRANT LOCAL EYE	10,047	10,047	.00	.00	.00	10,047.00	.0%
31353420 GROUP HOME SERVICES	66,192	66,192	33,096.00	.00	.00	33,096.00	50.0%
31353600 OTHER SOCIAL SERVICES	57,919	57,919	35,765.50	.00	.00	22,153.50	61.8%
31353900 PROPERTY TAX RELIEF	80,000	80,000	.00	.00	.00	80,000.00	.0%
31368100 COMMUNITY COLLEGES	56,611	56,611	.00	.00	.00	56,611.00	.0%
31371110 PARKS AND RECREATION	1,037,887	1,044,029	436,552.43	74,120.04	24,276.40	583,200.17	44.1%
31371115 PARKS & RECR - SPECIAL EVENTS	0	22,869	9,283.87	.00	.00	13,585.25	40.6%
31372200 MUSEUMS	27,075	27,075	27,075.00	.00	.00	.00	100.0%
31372300 ART GALLERIES	8,500	8,500	.00	.00	.00	8,500.00	.0%
31372610 OTHER CULTURAL ENRICHMENT	68,013	68,013	50,000.00	.00	.00	18,013.00	73.5%
31373200 LIBRARY	711,264	711,264	177,816.00	.00	.00	533,448.00	25.0%
31381100 PLANNING, COMMUNITY DEV & BZA	293,155	293,155	119,168.72	23,243.54	.00	173,986.28	40.7%
31381220 ENGINEERING & MAPPING	271,595	273,688	107,925.54	21,275.03	.00	165,762.20	39.4%
31381500 M/HC ECONOMIC DEV CORP	771,216	771,216	320,625.18	64,473.82	.00	450,590.82	41.6%
31381510 ECONOMIC DEVELOPMENT AGENCIES	465,013	465,013	158,013.00	.00	.00	307,000.00	34.0%
31381520 ENTERPRISE ZONE INCENTIVES	15,000	15,000	.00	.00	.00	15,000.00	.0%
31381600 OTH PLANNING / COMM DEV AGENC	66,883	66,883	39,808.00	9,025.00	.00	27,075.00	59.5%
31381930 SPECIAL PLANNING GRANTS	28,800	46,300	10,545.00	2,643.00	.00	35,755.00	22.8%
31382400 SOIL & WATER CONSERVATION DIS	1,354	1,354	.00	.00	.00	1,354.00	.0%
31382710 LITTER GRANT	27,412	27,412	.00	.00	.00	27,412.00	.0%
31383101 SEED LANDSCAPE PROGRAM	0	14,907	99.00	.00	1,950.00	12,858.13	13.7%
31383500 VPI COOPERATIVE EXTENSION PRO	55,614	58,927	17,406.83	12,626.63	.00	41,519.93	29.5%
31391400 EMPLOYEE BENEFITS	141,128	141,128	84,715.81	172.76	.00	56,412.19	60.0%
31391510 CENTRAL STORES	0	0	37,364.85	35,769.97	2,776.55	-40,141.40	100.0%
31391520 POOL VEHICLES	4,000	4,000	1,166.77	.00	.00	2,833.23	29.2%
31391521 MOBILE COMMAND VEHICLE	7,985	7,985	3,001.12	509.89	.00	4,983.88	37.6%
31391610 CONTINGENCY RESERVE	200,000	201,496	.00	.00	.00	201,496.00	.0%
31393100 TRANSFERS TO OTHER FUNDS	20,283,968	27,608,731	6,919,197.19	.00	.00	20,689,533.33	25.1%
31394300 CIP CAPITAL OUTLAYS	828,275	4,390,729	407,396.53	39,365.23	598,163.88	3,385,168.32	22.9%
TOTAL GENERAL FUND	48,701,248	61,522,091	18,735,232.43	2,153,182.21	1,685,106.71	41,101,751.47	33.2%
33 LAW LIBRARY FUND							
33321800 LAW LIBRARY	31,500	31,500	4,589.16	936.00	8,035.40	18,875.44	40.1%
TOTAL LAW LIBRARY FUND	31,500	31,500	4,589.16	936.00	8,035.40	18,875.44	40.1%
36 CENTRAL DISPATCH FUND							

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36	CENTRAL DISPATCH FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36331400	JOINT DISPATCH CENTER	1,516,266	1,519,847	631,292.37	112,162.68	8,953.90	879,600.73	42.1%
36331402	SPECIAL GRANT EYE	150,000	150,000	149,980.00	.00	20.00	.00	100.0%
36331403	SPECIAL GRANT OYE	2,000	27,600	26,300.00	.00	.00	1,300.00	95.3%
36394300	CIP CAPITAL OUTLAYS	177,383	177,383	68,583.36	.00	93,650.03	15,149.61	91.5%
	TOTAL CENTRAL DISPATCH FUND	1,845,649	1,874,830	876,155.73	112,162.68	102,623.93	896,050.34	52.2%
37 HCO/MTSV INDUSTRIAL SITE PROJ								
37381970	REG COMWEALTH CROSSN PK	0	10,699,720	2,774,653.52	453,108.39	4,384,899.58	3,540,166.75	66.9%
	TOTAL HCO/MTSV INDUSTRIAL SITE PR	0	10,699,720	2,774,653.52	453,108.39	4,384,899.58	3,540,166.75	66.9%
39 SPECIAL CONSTRUCTION GRANTS								
39394380	SMITH RIVER MULTI-USE TRAIL	0	289,205	.00	.00	4,200.00	285,005.00	1.5%
39394484	PH I VA AVE ENHANCEMENTS	0	645,641	.00	.00	.00	645,640.58	.0%
39394520	SOUTH STR - ADMIN COST	0	0	40.84	.00	.00	-40.84	100.0%
39394531	LINDEN RD - ADMIN COST	0	68,697	645.76	10.80	1,950.00	66,101.06	3.8%
39394532	LINDEN RD - DEMOLITION/CLEAR	0	15,650	.00	.00	3,400.00	12,250.00	21.7%
39394533	LINDEN RD - OWNER HOUSING/REH	0	9,555	.00	.00	20,348.10	-10,793.00	213.0%
39394534	LINDEN RD - INVESTOR REHAB	0	286,616	.00	.00	60,150.00	226,466.00	21.0%
39394535	LINDEN RD - SUBST RECONSTRUCT	0	217,659	68,005.50	11,527.70	76,472.05	73,181.00	66.4%
	TOTAL SPECIAL CONSTRUCTION GRANTS	0	1,533,022	68,692.10	11,538.50	166,520.15	1,297,809.80	15.3%
43 GATEWAY STREETScape FOUND								
43382720	GATEWAY STREETScape FOUND	92,896	92,896	21,570.28	3,503.11	.00	71,325.72	23.2%
	TOTAL GATEWAY STREETScape FOUND	92,896	92,896	21,570.28	3,503.11	.00	71,325.72	23.2%
45 INDUSTRIAL DEVELOPMENT AUTH								
45381520	ENTERPRISE ZONE INCENTIVES	550,000	550,000	-63,347.17	.00	.00	613,347.17	-11.5%
45381530	OTHER ECONOMIC DEV INCENTIVES	50,000	50,000	200,000.00	.00	.00	-150,000.00	400.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
45381810 INDUSTRIAL PARK OPERATING EXP	2,000	5,485	1,985.00	.00	1,500.00	2,000.00	63.5%
45381950 REG PATRIOT CTR ORIG PARK	46,500	46,500	15,461.14	3,750.10	7,200.00	23,838.86	48.7%
45381960 REG PATRIOT CTR EXPANSION PAR	200,000	359,200	155,587.17	50,715.35	27,607.74	176,005.05	51.0%
45381965 REG BRYANT PROPERTY PARK	25,000	760,200	27,719.00	3,300.00	53,046.00	679,435.00	10.6%
45381970 REG COMMONWEALTH CROSSN PARK	230,275	230,275	1,999.95	133.97	.00	228,275.05	.9%
45394310 REG IND PARK SHELL BUILDING	76,050	76,050	38,865.81	321.78	.00	37,184.19	51.1%
45394315 REG IND PARK 07 BONDS	475,616	475,616	449,371.68	.00	.00	26,244.32	94.5%
TOTAL INDUSTRIAL DEVELOPMENT AUTH	1,655,441	2,553,326	827,642.58	58,221.20	89,353.74	1,636,329.64	35.9%
46 COMPREHENSIVE SERV ACT FUND							
46353180 COMPREHENSIVE SERVICE ACT ADMI	67,150	67,150	28,667.53	5,417.75	.00	38,482.47	42.7%
46353500 COMPREHENSIVE SERVICE ACT PRO	991,707	991,707	131,703.08	43,846.76	424,988.75	435,015.17	56.1%
TOTAL COMPREHENSIVE SERV ACT FUND	1,058,857	1,058,857	160,370.61	49,264.51	424,988.75	473,497.64	55.3%
50 FIELDALE SANITARY DISTRICT							
50343900 FIELDALE SANITARY DISTRICT	20,500	20,500	6,049.44	1,513.94	.00	14,450.56	29.5%
TOTAL FIELDALE SANITARY DISTRICT	20,500	20,500	6,049.44	1,513.94	.00	14,450.56	29.5%
51 PHILPOTT MARINA FUND							
51371140 MARINA	155,900	155,900	64,757.36	5,926.45	.00	91,142.64	41.5%
51394300 CIP CAPITAL OUTLAYS	0	2,000	28,712.00	.00	.00	-26,712.00	1435.6%
TOTAL PHILPOTT MARINA FUND	155,900	157,900	93,469.36	5,926.45	.00	64,430.64	59.2%
58 SELF-INSURANCE FUND							
58312550 SELF-INSURANCE	11,611,818	11,611,818	4,294,928.56	954,243.91	.00	7,316,889.44	37.0%
TOTAL SELF-INSURANCE FUND	11,611,818	11,611,818	4,294,928.56	954,243.91	.00	7,316,889.44	37.0%
65 HENRY-MTSV SOCIAL SERVICES							

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65	HENRY-MTSV SOCIAL SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65480400	AUXILIARY GRANTS S/L	365,000	365,000	128,033.00	29,665.00	.00	236,967.00	35.1%
65480800	AFDC- MANUAL CHECKS F/S	2,000	2,000	.00	.00	.00	2,000.00	.0%
65481100	AFDC- FC F/S	335,000	335,000	166,438.04	28,840.63	.00	168,561.96	49.7%
65481200	ADOPTION SUBSIDY F/S	585,000	585,000	251,276.00	51,263.00	.00	333,724.00	43.0%
65481700	SPECIAL NEEDS ADOPTION S	105,000	105,000	37,050.00	7,410.00	.00	67,950.00	35.3%
65482900	FAMILY PRESERVATION	11,500	11,500	5,443.46	404.64	.00	6,056.54	47.3%
65483300	ADULT SERVICES	62,000	62,000	18,957.67	3,770.00	.00	43,042.33	30.6%
65484400	FSET PURCHASED SERVICES F/	32,000	32,000	6,520.93	1,378.70	.00	25,479.07	20.4%
65484800	AFDC- UP F/S	2,000	2,000	.00	.00	.00	2,000.00	.0%
65485000	OUTSTATION ELIGIBILITY WORKER	84,722	84,722	35,396.10	7,048.40	.00	49,325.90	41.8%
65485500	SINGLE POOL ADMIN	4,576,183	4,576,183	1,785,633.00	398,911.34	22,749.68	2,767,800.32	39.5%
65485800	SINGLE POOL ADMIN PASS-THROUG	37,079	37,079	.00	.00	.00	37,079.00	.0%
65486100	INDEPENDENT LIVIN EDUC/TRAIN	3,500	3,500	.00	.00	.00	3,500.00	.0%
65486200	INDEPENDENT LIVING- PURCH SER	7,700	7,700	19.00	.00	.00	7,681.00	.2%
65486400	RESPIRE CARE FOSTER PARENT	2,000	2,000	775.00	.00	.00	1,225.00	38.8%
65486600	SAFE & STABLE FAMILIES	51,228	51,228	19,411.97	1,251.00	.00	31,816.03	37.9%
65487200	VIEW - AFDC (15)	210,000	210,000	97,505.03	22,514.11	.00	112,494.97	46.4%
65487300	FOSTER PARENT TRAINING	2,400	2,400	284.15	.00	.00	2,115.85	11.8%
65488300	NON-VIEW DAY CARE 100 F	0	0	-25.00	.00	.00	25.00	100.0%
65488500	OTHER- LOCAL ONLY	44,837	44,837	31,859.11	7,471.88	.00	12,977.89	71.1%
65489000	CHILD DC QUALITY INITIATIVE	17,473	17,473	.00	.00	.00	17,473.00	.0%
65489500	ADULT PROTECTIVE SERVICES	6,000	6,000	112.79	41.77	.00	5,887.21	1.9%
65489600	FUEL ASSISTANCE LOCAL ONLY	0	0	241.85	107.41	.00	-241.85	100.0%
65499600	JOINT ADMINISTRATIVE EXPENSES	650	650	2,730.34	2,631.86	.00	-2,080.34	420.1%
65499700	COMPENSATION BOARD MEMBERS	9,843	9,843	4,327.37	753.57	.00	5,515.63	44.0%
	TOTAL HENRY-MTSV SOCIAL SERVICES	6,553,115	6,553,115	2,591,989.81	563,463.31	22,749.68	3,938,375.51	39.9%
70 SCHOOL FUND								
70104200	OPER BUILDING SERVICES	206,924	211,720	79,501.12	7,828.83	41,463.85	90,754.89	57.1%
70104300	OPER GROUNDS SERVICES	10,300	11,100	4,453.49	.00	4,658.61	1,987.90	82.1%
70104400	OPER EQUIPMENT SERVICES	9,800	9,800	713.58	.00	6,930.42	2,156.00	78.0%
70111102	CLASSROOM INSTRUCTION REG	1,295,291	1,296,888	392,640.74	99,381.35	.00	904,246.77	30.3%
70111212	INSTR SUP GUIDANCE SERV REG	59,608	59,608	20,272.85	5,084.83	.00	39,335.15	34.0%
70111322	INSTR SUP MEDIA SERVICE REG	66,631	66,631	21,657.46	5,444.97	.00	44,973.54	32.5%
70111412	INSTR SUP OFF PRINCIPAL REG	147,540	147,540	58,497.94	12,236.39	.00	89,042.06	39.6%
70121102	CLASSROOM INSTRUCTION SP ED	349,252	349,252	119,202.94	29,692.55	.00	230,049.06	34.1%
70204200	OPER BUILDING SERVICES	140,700	143,238	49,317.12	4,701.69	28,104.58	65,816.02	54.1%
70204300	OPER GROUNDS SERVICES	5,900	6,300	2,982.32	.00	2,084.38	1,233.30	80.4%
70204400	OPER EQUIPMENT SERVICES	7,800	7,800	967.70	.00	2,722.30	4,110.00	47.3%
70211102	CLASSROOM INSTRUCTION REG	1,189,594	1,193,234	373,313.31	93,989.25	.00	819,920.30	31.3%

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70211212 INSTR SUP GUIDANCE SERV REG	61,015	61,015	20,738.19	5,205.79	.00	40,276.81	34.0%
70211322 INSTR SUP MEDIA SERVICE REG	66,231	66,231	24,342.53	8,108.29	.00	41,888.47	36.8%
70211412 INSTR SUP OFF PRINCIPAL REG	144,487	144,487	54,581.91	12,928.29	.00	89,905.09	37.8%
70221102 CLASSROOM INSTRUCTION SP ED	139,887	139,887	54,098.09	13,541.76	.00	85,788.91	38.7%
70604200 OPER BUILDING SERVICES	123,200	126,178	45,852.27	4,254.14	26,978.57	53,347.42	57.7%
70604300 OPER GROUNDS SERVICES	6,300	6,300	2,801.37	.00	2,184.63	1,314.00	79.1%
70604400 OPER EQUIPMENT SERVICES	9,300	9,300	1,089.67	.00	6,120.93	2,089.40	77.5%
70611102 CLASSROOM INSTRUCTION REG	988,190	993,382	279,356.59	71,650.71	.00	714,025.44	28.1%
70611212 INSTR SUP GUIDANCE SERV REG	61,439	61,439	20,881.08	5,242.91	.00	40,557.92	34.0%
70611322 INSTR SUP MEDIA SERVICE REG	62,538	62,538	20,547.62	5,075.28	1,724.39	40,265.99	35.6%
70611412 INSTR SUP OFF PRINCIPAL REG	160,115	160,115	46,106.85	8,182.60	.00	114,008.15	28.8%
70621102 CLASSROOM INSTRUCTION SP ED	102,278	102,278	60,025.43	15,054.84	.00	42,252.57	58.7%
70708209 INSTRUCTIONAL SUPPORT	926,265	938,626	420,383.81	84,587.18	87,086.88	431,155.31	54.1%
70708309 ADMINISTRATION	347,191	350,615	187,915.86	39,118.54	2,455.91	160,243.23	54.3%
70708609 OPERATIONS AND MAINTENANCE	898,038	905,502	507,727.69	93,731.08	34,421.06	363,353.33	59.9%
70721100 ADM BOARD SERVICES	65,999	65,999	23,603.04	4,247.71	2,186.28	40,209.68	39.1%
70721200 ADM EXECUTIVE ADMIN SERV	494,108	513,276	214,939.94	28,340.29	29,292.74	269,042.88	47.6%
70721400 ADM PERSONNEL SERVICES	351,928	366,428	156,017.25	24,242.72	.00	210,410.75	42.6%
70721600 ADM FISCAL SERVICES	606,707	606,707	238,357.31	45,256.26	.00	368,349.69	39.3%
70722100 ADM ATTENDANCE SERVICE	93,924	93,924	38,761.20	7,752.24	.00	55,162.80	41.3%
70722200 ADM HEALTH SERVICES	683,169	700,446	249,699.09	54,904.35	71,911.65	378,835.26	45.9%
70722300 ADM PSYCHOLOGICAL SERVICES	366,946	366,946	127,956.07	29,926.22	.00	238,989.93	34.9%
70731000 TRANSP MANAGEMENT & DIRECTION	286,150	341,542	177,450.43	57,461.62	.00	164,091.57	52.0%
70732000 TRANSP VEHICLE OPERATION SERV	4,500,162	5,047,224	1,977,299.21	363,768.39	803,001.76	2,266,923.03	55.1%
70734000 TRANSP VEHICLE MAINT SERVICE	426,922	426,922	184,737.57	36,057.51	.00	242,184.43	43.3%
70760000 FACILITIES	284,000	1,327,476	1,026,706.49	155,522.13	62,280.87	238,489.00	82.0%
70766006 FAC COLLINSVILLE ELEM SCHOOL	0	2,377,917	895,553.00	140,641.00	1,482,664.00	-300.00	100.0%
70771000 DEBT SERVICE	1,999,733	1,999,733	993,004.87	.00	.00	1,006,728.13	49.7%
70772000 FUND TRANSFERS	511,352	511,352	213,063.35	42,612.67	.00	298,288.65	41.7%
70790000 CONTINGENCY RESERVE	100,000	100,000	.00	.00	.00	100,000.00	.0%
70804200 OPER BUILDING SERVICES	128,500	242,834	160,185.52	4,578.10	33,738.64	48,909.99	79.9%
70804300 OPER GROUNDS SERVICES	7,600	8,100	2,964.73	.00	2,839.77	2,295.50	71.7%
70804400 OPER EQUIPMENT SERVICES	7,500	8,122	3,115.76	310.96	.00	5,006.16	38.4%
70811102 CLASSROOM INSTRUCTION REG	1,143,333	1,147,560	357,203.69	88,601.62	.00	790,356.41	31.1%
70811212 INSTR SUP GUIDANCE SERV REG	62,485	62,485	21,289.15	5,349.16	.00	41,195.85	34.1%
70811322 INSTR SUP MEDIA SERVICE REG	72,591	72,591	24,126.01	6,048.61	.00	48,464.99	33.2%
70811412 INSTR SUP OFF PRINCIPAL REG	147,575	147,575	55,641.57	11,666.59	.00	91,933.43	37.7%
70821102 CLASSROOM INSTRUCTION SP ED	200,003	200,003	63,295.99	16,446.00	.00	136,707.01	31.6%
70904200 OPER BUILDING SERVICES	148,274	152,639	64,207.11	5,996.99	33,570.63	54,861.04	64.1%
70904300 OPER GROUNDS SERVICES	13,850	14,550	6,069.72	.00	6,207.48	2,272.80	84.4%
70904400 OPER EQUIPMENT SERVICES	8,300	8,880	1,254.99	188.14	2,170.83	5,454.52	38.6%
70911102 CLASSROOM INSTRUCTION REG	802,553	805,667	305,352.82	77,126.33	.00	500,314.28	37.9%
70911212 INSTR SUP GUIDANCE SERV REG	61,157	61,157	20,781.70	5,217.14	.00	40,375.30	34.0%
70911322 INSTR SUP MEDIA SERVICE REG	71,077	71,077	26,037.54	5,967.68	.00	45,039.46	36.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
70911412 INSTR SUP OFF PRINCIPAL REG	157,665	157,665	54,812.56	11,443.99	.00	102,852.44	34.8%
70921102 CLASSROOM INSTRUCTION SP ED	279,967	279,967	86,630.28	21,391.53	.00	193,336.72	30.9%
71004200 OPER BUILDING SERVICES	144,000	146,570	64,147.81	9,767.22	33,290.65	49,131.29	66.5%
71004300 OPER GROUNDS SERVICES	17,100	18,000	7,385.13	.00	7,749.47	2,865.40	84.1%
71004400 OPER EQUIPMENT SERVICES	7,300	7,300	1,309.85	.00	5,231.33	758.82	89.6%
71011102 CLASSROOM INSTRUCTION REG	1,468,273	1,472,025	454,686.23	113,714.90	3,701.53	1,013,636.99	31.1%
71011212 INSTR SUP GUIDANCE SERV REG	79,924	79,924	26,988.53	6,830.53	.00	52,935.47	33.8%
71011322 INSTR SUP MEDIA SERVICE REG	71,611	71,611	24,551.12	5,839.42	.00	47,059.88	34.3%
71011412 INSTR SUP OFF PRINCIPAL REG	197,265	197,265	74,013.48	16,065.41	.00	123,251.52	37.5%
71021102 CLASSROOM INSTRUCTION SP ED	284,340	284,340	96,657.10	24,211.26	.00	187,682.90	34.0%
71104200 OPER BUILDING SERVICES	138,255	140,156	56,590.56	2,584.54	27,192.12	56,373.12	59.8%
71104300 OPER GROUNDS SERVICES	8,900	9,700	3,459.28	.00	3,644.32	2,596.40	73.2%
71104400 OPER EQUIPMENT SERVICES	8,100	8,100	911.79	.00	6,144.21	1,044.00	87.1%
71111102 CLASSROOM INSTRUCTION REG	1,108,087	1,109,503	347,580.12	88,278.11	.00	761,923.31	31.3%
71111212 INSTR SUP GUIDANCE SERV REG	79,924	79,924	27,593.09	6,828.08	.00	52,330.91	34.5%
71111322 INSTR SUP MEDIA SERVICE REG	66,031	66,031	21,637.66	5,440.02	2,798.75	41,594.59	37.0%
71111412 INSTR SUP OFF PRINCIPAL REG	175,821	175,821	64,754.23	13,424.85	.00	111,066.77	36.8%
71121102 CLASSROOM INSTRUCTION SP ED	353,368	353,368	120,409.83	30,073.48	.00	232,958.17	34.1%
71302220 HEALTH SERVICES	172,971	172,971	34,177.23	8,700.55	.00	138,793.77	19.8%
71304200 OPER BUILDING SERVICES	148,950	207,972	60,075.65	6,735.64	30,331.77	117,564.31	43.5%
71304300 OPER GROUNDS SERVICES	10,100	10,800	4,519.77	.00	4,626.23	1,654.00	84.7%
71304400 OPER EQUIPMENT SERVICES	10,000	10,000	505.41	.00	5,021.79	4,472.80	55.3%
71311102 CLASSROOM INSTRUCTION REG	1,285,452	1,288,741	413,572.44	101,978.44	.00	875,168.80	32.1%
71311212 INSTR SUP GUIDANCE SERV REG	59,124	59,124	20,108.78	5,042.22	.00	39,015.22	34.0%
71311322 INSTR SUP MEDIA SERVICE REG	74,735	74,735	24,468.76	6,174.76	3,727.35	46,538.89	37.7%
71311412 INSTR SUP OFF PRINCIPAL REG	149,598	149,598	58,009.43	12,272.47	.00	91,588.57	38.8%
71321102 CLASSROOM INSTRUCTION SP ED	640,605	640,605	198,515.64	49,533.10	.00	442,089.36	31.0%
71404200 BUILDING SERVICES	331,800	371,052	164,214.82	23,232.64	81,964.08	124,873.10	66.3%
71404300 GROUNDS SERVICES	27,573	27,573	8,950.01	.00	8,977.79	9,645.20	65.0%
71404400 EQUIPMENT SERVICES	19,250	19,250	1,902.87	.00	15,737.13	1,610.00	91.6%
71411102 CLASSROOM INSTRUCTION	1,433,163	1,440,570	430,843.19	101,924.82	.00	1,009,727.26	29.9%
71411103 CLASSROOM INSTRUCTION	1,332,321	1,339,701	486,884.05	120,715.48	.00	852,817.13	36.3%
71411212 INSTR SUP GUIDANCE SERV	78,144	78,144	29,232.69	6,773.21	.00	48,911.31	37.4%
71411213 INSTR SUP GUIDANCE SERV	78,143	78,143	29,232.70	6,773.22	.00	48,910.30	37.4%
71411322 INSTR SUP MEDIA SERVICE	51,729	51,729	17,344.02	4,178.86	989.85	33,395.13	35.4%
71411323 INSTR SUP MEDIA SERVICE	51,729	51,729	17,381.26	4,178.91	989.85	33,357.89	35.5%
71411412 INSTR SUP OFF PRINCIPAL	169,148	169,148	68,698.68	13,968.16	.00	100,449.32	40.6%
71411413 INSTR SUP OFF PRINCIPAL	169,148	169,148	68,699.34	13,968.30	.00	100,448.66	40.6%
71421102 CLASSROOM INSTRUCTION	189,491	189,491	56,312.53	16,375.79	.00	133,178.47	29.7%
71421103 CLASSROOM INSTRUCTION	74,205	74,205	25,352.22	6,312.51	.00	48,852.78	34.2%
71431102 CLASSROOM INSTRUCTION	71,810	71,810	21,749.18	5,522.12	.00	50,060.82	30.3%
71431103 CLASSROOM INSTRUCTION	226,103	226,103	75,593.63	16,566.57	.00	150,509.37	33.4%
71904200 BUILDING SERVICES	341,000	344,317	133,735.42	17,689.14	84,746.98	125,834.61	63.5%
71904300 GROUNDS SERVICES	33,950	43,750	15,430.56	.00	15,857.44	12,462.00	71.5%

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71904400 EQUIPMENT SERVICES	15,550	15,550	1,912.03	190.00	15,212.72	-1,574.75	110.1%
71911102 CLASSROOM INSTRUCTION	1,073,764	1,084,461	364,598.19	88,840.85	.00	719,862.80	33.6%
71911103 CLASSROOM INSTRUCTION	1,256,317	1,256,974	410,078.16	102,000.61	.00	846,895.95	32.6%
71911212 INSTR SUP GUIDANCE SERV	106,043	106,043	34,186.37	8,756.05	.00	71,856.63	32.2%
71911213 INSTR SUP GUIDANCE SERV	106,044	106,044	34,186.74	8,756.12	.00	71,857.26	32.2%
71911322 INSTR SUP MEDIA SERVICE	57,725	57,725	19,086.08	4,554.06	.00	38,638.92	33.1%
71911323 INSTR SUP MEDIA SERVICE	57,725	57,725	18,419.18	4,554.14	2,341.22	36,964.60	36.0%
71911412 INSTR SUP OFF PRINCIPAL	166,439	166,439	68,505.20	13,639.08	.00	97,933.80	41.2%
71911413 INSTR SUP OFF PRINCIPAL	166,441	166,441	68,505.68	13,639.17	.00	97,935.32	41.2%
71921102 CLASSROOM INSTRUCTION	128,557	128,557	43,577.02	10,957.72	.00	84,979.98	33.9%
71921103 CLASSROOM INSTRUCTION	108,374	108,374	36,922.63	9,227.76	.00	71,451.37	34.1%
71931102 CLASSROOM INSTRUCTION	100,351	100,351	34,146.80	8,338.13	.00	66,204.20	34.0%
71931103 CLASSROOM INSTRUCTION	311,729	311,729	109,639.47	28,435.72	.00	202,089.53	35.2%
72004200 OPER BUILDING SERVICES	518,241	526,324	214,097.43	26,186.53	102,537.44	209,689.57	60.2%
72004300 OPER GROUNDS SERVICES	42,811	42,811	20,092.94	.00	17,508.24	5,209.82	87.8%
72004400 OPER EQUIPMENT SERVICES	25,200	25,200	3,439.26	265.00	15,003.74	6,757.00	73.2%
72011103 CLASSROOM INSTRUCTION REG	3,628,213	3,639,691	1,259,170.21	322,329.89	3,690.20	2,376,831.07	34.7%
72011213 INSTR SUP GUIDANCE SERV REG	339,513	339,513	116,916.27	28,469.35	.00	222,596.73	34.4%
72011323 INSTR SUP MEDIA SERVICE REG	117,842	117,842	45,630.58	8,888.75	4,871.00	67,340.42	42.9%
72011413 INSTR SUP OFF PRINCIPAL REG	489,524	489,524	204,804.85	41,882.44	.00	284,719.15	41.8%
72021103 CLASSROOM INSTRUCTION SP ED	444,163	444,163	128,165.80	32,021.18	.00	315,997.20	28.9%
72031103 CLASSROOM INSTRUCTION VOC	791,955	791,955	267,607.88	65,639.34	9,241.70	515,105.42	35.0%
72304200 OPER BUILDING SERVICES	500,130	512,189	190,050.04	20,414.67	100,631.41	221,507.19	56.8%
72304300 OPER GROUNDS SERVICES	45,561	48,561	21,183.47	.00	19,120.71	8,256.82	83.0%
72304400 OPER EQUIPMENT SERVICES	24,700	24,700	5,548.33	.00	8,188.31	10,963.36	55.6%
72311103 CLASSROOM INSTRUCTION REG	3,338,325	3,353,218	1,116,800.70	273,232.41	.00	2,236,417.61	33.3%
72311213 INSTR SUP GUIDANCE SERV REG	407,834	407,834	145,933.18	33,379.00	.00	261,900.82	35.8%
72311323 INSTR SUP MEDIA SERVICE REG	129,989	129,989	45,655.95	10,465.58	4,106.00	80,227.05	38.3%
72311413 INSTR SUP OFF PRINCIPAL REG	512,695	512,695	203,904.23	39,535.42	.00	308,790.77	39.8%
72321103 CLASSROOM INSTRUCTION SP ED	482,477	482,477	138,512.13	33,781.55	.00	343,964.87	28.7%
72331103 CLASSROOM INSTRUCTION VOC	716,239	718,526	245,114.68	62,423.90	9,524.80	463,886.27	35.4%
72404200 OPER BUILDING SERVICES	87,500	92,396	47,645.42	6,147.47	17,371.85	27,378.90	70.4%
72404300 OPER GROUNDS SERVICES	8,850	8,850	3,604.64	.00	3,677.46	1,567.90	82.3%
72404400 OPER EQUIPMENT SERVICES	5,200	5,756	722.20	144.44	.00	5,033.40	12.5%
72411103 CLASSROOM INSTRUCTION REG	303,028	303,476	103,798.06	25,982.86	.00	199,678.35	34.2%
72411213 INSTR SUP GUIDANCE SERV REG	82,953	82,953	23,102.79	6,817.99	.00	59,850.21	27.9%
72411313 INSTR SUP IMPROV INSTR REG	108,808	108,808	39,706.03	10,005.02	.00	69,101.97	36.5%
72411323 INSTR SUP MEDIA SERVICE REG	500	500	.00	.00	.00	500.00	.0%
72421103 CLASSROOM INSTRUCTION SP ED	64,879	64,879	22,007.64	5,580.14	.00	42,871.36	33.9%
72704200 OPER BUILDING SERVICES	31,508	42,516	11,509.83	2,986.83	3,637.93	27,368.46	35.6%
72704300 OPER GROUNDS SERVICES	2,100	2,100	611.83	.00	624.17	864.00	58.9%
72704400 OPER EQUIPMENT SERVICES	1,000	1,000	.00	.00	.00	1,000.00	.0%
72804200 OPER BUILDING SERVICES	952,293	952,301	390,488.72	84,267.21	37,769.10	524,043.52	45.0%
72804300 OPER GROUNDS SERVICES	700	700	175.00	175.00	.00	525.00	25.0%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH NOVEMBER 30, 2015

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
72804400 OPER EQUIPMENT SERVICES	3,700	3,700	.00	.00	.00	3,700.00	.0%
73004100 OPER MANAGEMENT AND DIRECTION	165,164	165,164	58,883.75	11,605.16	.00	106,280.25	35.7%
73004200 OPER BUILDING SERVICES	1,011,925	964,246	275,204.71	12,023.99	296,484.34	392,556.72	59.3%
73004300 OPER GROUNDS SERVICES	142,270	142,270	51,682.17	7,943.30	.00	90,587.83	36.3%
73004400 OPER EQUIPMENT SERVICES	44,501	102,419	78,474.53	58,782.92	13,321.89	10,622.50	89.6%
73011102 CLASSROOM INSTRUCTION REG	1,207,328	1,754,527	896,600.56	55,796.08	99,142.89	758,783.92	56.8%
73011103 CLASSROOM INSTRUCTION REG	2,082,774	2,380,264	1,088,516.58	148,129.41	111,525.24	1,180,221.96	50.4%
73011222 INSTR SUP SOCIAL WORKER REG	145,889	145,889	48,870.71	12,358.39	.00	97,018.29	33.5%
73011223 INSTR SUP SOCIAL WORKER REG	145,892	145,892	48,870.98	12,358.47	.00	97,021.02	33.5%
73011232 INSTR SUP HOMEBOUND REG	11,842	11,842	302.18	134.90	.00	11,539.82	2.6%
73011233 INSTR SUP HOMEBOUND REG	59,208	59,208	1,759.11	1,386.78	.00	57,448.89	3.0%
73011312 INSTR SUP IMPROV INSTR REG	421,294	421,294	205,332.61	41,384.15	.00	215,961.39	48.7%
73011313 INSTR SUP IMPROV INSTR REG	409,140	409,140	183,331.52	36,568.99	.00	225,808.48	44.8%
73011322 INSTR SUP MEDIA SERVICE REG	5,000	9,633	1,686.90	298.90	582.20	7,363.57	23.6%
73011323 INSTR SUP MEDIA SERVICE REG	5,000	7,875	1,000.00	270.00	.00	6,874.62	12.7%
73011412 INSTR SUP OFF PRINCIPAL REG	0	0	1,765.36	1,226.18	.00	-1,765.36	100.0%
73011413 INSTR SUP OFF PRINCIPAL REG	0	0	5,512.40	743.63	.00	-5,512.40	100.0%
73021102 CLASSROOM INSTRUCTION SP ED	12,617	12,617	29,591.34	9,781.13	.00	-16,974.34	234.5%
73021103 CLASSROOM INSTRUCTION SP ED	204,468	314,979	109,552.77	26,266.13	66,306.60	139,119.63	55.8%
73021232 INSTR SUP HOMEBOUND SP ED	4,306	4,306	2,708.81	1,667.37	.00	1,597.19	62.9%
73021233 INSTR SUP HOMEBOUND SP ED	32,295	32,295	8,266.69	4,969.73	.00	24,028.31	25.6%
73021312 INSTR SUP IMPROV INSTR SP ED	155,755	155,755	64,992.10	12,998.42	.00	90,762.90	41.7%
73021313 INSTR SUP IMPROV INSTR SP ED	155,755	155,755	64,992.45	12,998.49	.00	90,762.55	41.7%
73031313 INSTR SUP IMPROV INSTR VOC	85,012	85,012	35,411.30	7,082.26	.00	49,600.70	41.7%
73041102 CLASSROOM INSTRUCTION G&T	3,500	3,500	2,589.57	-63.32	.00	910.43	74.0%
73041103 CLASSROOM INSTRUCTION G&T	500	500	.00	.00	.00	500.00	.0%
73061102 CLASSROOM INSTRUCTION SUMMER	59,524	59,524	.00	.00	.00	59,524.00	.0%
73061103 CLASSROOM INSTRUCTION SUMMER	5,383	5,383	2,503.76	.00	.00	2,879.24	46.5%
73081102 CLASSROOM INSTRUCTION NR DAY	1,708,927	1,708,927	540,271.86	134,443.67	.00	1,168,655.14	31.6%
73202220 HEALTH SERVICES	96,593	96,593	31,789.07	8,241.86	.00	64,803.93	32.9%
73204200 BUILDING SERVICES	196,589	198,132	89,246.18	16,250.68	38,410.12	70,475.34	64.4%
73204300 GROUNDS SERVICES	10,950	11,400	4,752.72	174.13	4,313.81	2,333.47	79.5%
73204400 EQUIPMENT SERVICES	10,200	11,885	3,913.50	697.84	191.50	7,779.56	34.5%
73211102 CLASSROOM INSTRUCTION	1,325,414	1,327,261	483,658.60	124,819.53	.00	843,602.34	36.4%
73211212 INSTR SUP GUIDANCE SERV	59,124	59,124	20,103.27	5,040.46	.00	39,020.73	34.0%
73211322 INSTR SUP MEDIA SERVICE	81,820	81,820	28,983.53	6,509.29	.00	52,836.47	35.4%
73211412 INSTR SUP OFF PRINCIPAL	192,866	192,866	79,728.58	15,680.91	.00	113,137.42	41.3%
73221102 CLASSROOM INSTRUCTION	90,450	90,450	22,492.16	5,583.40	.00	67,957.84	24.9%
73304200 BUILDING SERVICES	235,000	236,600	94,083.30	11,494.24	49,077.26	93,439.49	60.5%
73304300 GROUNDS SERVICES	14,100	14,800	6,237.96	.00	6,379.14	2,182.90	85.3%
73304400 EQUIPMENT SERVICES	11,300	11,300	961.02	.00	5,114.98	5,224.00	53.8%
73311102 CLASSROOM INSTRUCTION	1,506,864	1,509,068	565,339.28	142,112.97	.00	943,728.27	37.5%
73311212 INSTR SUP GUIDANCE SERV	64,354	64,354	21,490.95	4,840.64	.00	42,863.05	33.4%
73311322 INSTR SUP MEDIA SERVICE	91,672	91,672	28,728.87	7,239.78	1,629.60	61,313.53	33.1%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH NOVEMBER 30, 2015

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73311412 INSTR SUP OFF PRINCIPAL	152,111	152,111	60,017.74	12,576.23	.00	92,093.26	39.5%
73321102 CLASSROOM INSTRUCTION	415,000	415,000	140,124.11	35,147.25	.00	274,875.89	33.8%
73411102 CLASSROOM INSTRUCTION	9,800,000	969,339	.00	.00	.00	969,339.00	.0%
73600440 EQUIPMENT SERVICES	0	2,000	1,479.00	179.00	.00	521.00	74.0%
73604110 CLASSROOM INSTRUCTION	0	736,077	251,523.10	56,165.83	4,300.00	480,253.90	34.8%
73604131 INSTR SUP IMPROV INSTR	0	269,282	136,186.12	22,414.89	.00	133,095.88	50.6%
73604200 BUILDING SERVICES	0	1,400	554.61	106.91	.00	845.39	39.6%
73604400 EQUIPMENT SERVICES	0	1,842	592.25	236.90	.00	1,249.75	32.2%
73671104 ADULT BAS ED CURR YR CLASSROO	0	176,755	56,344.74	14,135.77	.00	120,410.26	31.9%
73871104 ADULT HS (GAE) CUR YR CLASSRM	0	16,421	8,589.08	3,059.70	.00	7,831.92	52.3%
74231103 CARL PERKINS CY SEC CLASSROOM	0	166,506	2,442.20	.00	.00	164,063.80	1.5%
75202110 CLASSROOM INSTRUCTION	0	639,000	201,025.11	50,243.58	.00	437,974.89	31.5%
75202131 INSTR SUP IMPROV INSTR	0	10,895	3,972.02	790.23	.00	6,922.98	36.5%
75212110 CLASSROOM INSTRUCTION	0	317,916	147,084.18	36,718.03	.00	170,831.82	46.3%
75212131 INSTR SUP IMPROV INSTR	0	17,505	7,122.25	1,424.45	.00	10,382.75	40.7%
75904200 BUILDING SERVICES	0	17,100	.00	.00	.00	17,100.00	.0%
75904400 EQUIPMENT SERVICES	0	0	16.09	.00	372.27	-388.36	100.0%
75911103 REGIONAL ALT PROG CY CLASSROO	0	77,229	19,162.62	7,572.73	2,036.00	56,030.38	27.4%
75911413 REGIONAL ALT PROG CY INSTR OF	0	71,256	27,167.05	5,433.41	.00	44,088.95	38.1%
76061131 INSTR SUP IMPROV INSTR	0	73,445	71,932.38	21,563.11	1,012.82	499.80	99.3%
76071131 INSTR SUP IMPROV INSTR	0	415,560	146,094.12	14,344.41	40,686.57	228,779.31	44.9%
76108110 CLASSROOM INSTRUCTION	0	3,621	3,615.84	.00	.00	5.16	99.9%
76111213 INSTR SUP GUIDANCE SERV	0	31,434	9,621.99	3,427.00	.00	21,812.01	30.6%
76118110 CLASSROOM INSTRUCTION	0	41,056	20,597.81	5,421.63	.00	20,458.19	50.2%
76128110 CLASSROOM INSTRUCTION	0	79,959	.00	.00	.00	79,959.00	.0%
76192110 CLASSROOM INSTRUCTION	0	20,000	19,944.58	.00	.00	55.42	99.7%
76351110 CLASSROOM INSTRUCTION	0	268	258.33	.00	.00	9.67	96.4%
76361110 CLASSROOM INSTRUCTION	0	84,569	70,181.41	11,588.35	.00	14,387.59	83.0%
76371110 CLASSROOM INSTRUCTION	0	2,330,624	825,260.87	171,129.26	104,842.74	1,400,520.39	39.9%
76371131 INSTR SUP IMPROV INSTR	0	137,931	55,950.26	11,190.48	.00	81,980.74	40.6%
76381110 TITLE I #4	0	17,000	4,200.24	776.11	1,392.68	11,407.08	32.9%
76431110 CLASSROOM INSTRUCTION	0	343,701	113,753.56	28,676.35	.00	229,947.44	33.1%
76491110 CLASSROOM INSTRUCTION	0	0	1,891.02	.00	.00	-1,891.02	100.0%
76501110 CLASSROOM INSTRUCTION	0	46,900	13,685.27	3,542.49	.00	33,214.73	29.2%
76632110 CLASSROOM INSTRUCTION	0	20,497	20,277.99	.00	.00	219.01	98.9%
76633200 VEHICLE OPERATION SERVICES	0	1,141	1,116.86	.00	.00	24.14	97.9%
76642110 CLASSROOM INSTRUCTION	0	488,256	177,432.46	55,174.16	32,122.22	278,701.32	42.9%
76652110 CLASSROOM INSTRUCTION	0	1,967,858	491,863.24	123,512.13	.00	1,475,994.76	25.0%
76671131 INSTR SUP IMPROV INSTR	0	60,000	14,335.00	.00	.00	45,665.00	23.9%
76812110 CLASSROOM INSTRUCTION	0	7,200	1,938.85	387.77	.00	5,261.15	26.9%
78811102 TITLE VI, PART B #3 CLASS INS	0	138,457	12,393.00	.00	.00	126,064.00	9.0%
79939143 EMPLOYEE BENEFITS	0	0	8,069.07	5,593.50	.00	-8,069.07	100.0%
TOTAL SCHOOL FUND	73,611,051	79,064,026	29,196,037.35	5,853,065.85	4,373,826.67	45,494,162.03	42.5%

71 SCHOOL TEXTBOOK FUND

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71	SCHOOL TEXTBOOK FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73111102	CLASSROOM INSTRUCTION ELE TXB	343,384	358,196	252,111.27	.00	.00	106,085.22	70.4%
73111103	CLASSROOM INSTRUCTION SEC TXB	343,384	344,917	4,213.98	.00	.00	340,703.32	1.2%
	TOTAL SCHOOL TEXTBOOK FUND	686,768	703,114	256,325.25	.00	.00	446,788.54	36.5%
81	SCHOOL CAFETERIA FUND							
80105100	CAFETERIA OPERATING EXPENSES	238,537	256,156	95,027.13	20,827.56	28,436.58	132,692.29	48.2%
80205100	CAFETERIA OPERATING EXPENSES	184,600	184,600	73,185.76	16,391.05	12,775.25	98,638.99	46.6%
80605100	CAFETERIA OPERATING EXPENSES	167,712	167,712	68,274.10	15,263.29	13,860.08	85,577.82	49.0%
80805100	CAFETERIA OPERATING EXPENSES	178,014	178,014	71,840.55	14,857.17	12,930.86	93,242.59	47.6%
80905100	CAFETERIA OPERATING EXPENSES	172,839	188,600	72,321.45	15,411.95	20,852.19	95,426.36	49.4%
81005100	CAFETERIA OPERATING EXPENSES	209,443	209,443	78,701.51	17,565.04	10,179.94	120,561.55	42.4%
81105100	CAFETERIA OPERATING EXPENSES	167,396	184,804	102,200.84	20,319.11	19,239.41	63,363.75	65.7%
81105300	VDH CACFP/SFSP	27,179	27,179	.00	.00	.00	27,179.00	.0%
81305100	CAFETERIA OPERATING EXPENSES	201,728	201,728	113,930.76	21,324.71	11,557.56	76,239.68	62.2%
81305300	VDH CACFP/SFSP	37,423	37,423	.00	.00	.00	37,423.00	.0%
81405100	CAFETERIA OPERATING EXPENSES	457,878	457,878	187,483.72	42,578.86	35,476.00	234,918.28	48.7%
81405200	SCHOOL CATERING SERVICES	16,884	16,884	9,894.91	3,062.11	336.37	6,652.72	60.6%
81405300	VDH CACFP/SFSP	50,488	50,488	.00	.00	.00	50,488.00	.0%
81905100	CAFETERIA OPERATING EXPENSES	407,632	407,632	143,275.27	30,100.30	23,905.69	240,451.04	41.0%
82005100	CAFETERIA OPERATING EXPENSES	465,709	465,709	183,024.27	39,243.96	25,846.78	256,837.95	44.9%
82305100	CAFETERIA OPERATING EXPENSES	434,875	434,875	203,578.97	45,848.20	21,100.37	210,195.66	51.7%
83005100	CAFETERIA OPERATING EXPENSES	323,139	323,139	152,127.38	26,009.78	6,018.73	164,992.89	48.9%
83205100	CAFETERIA OPERATING EXPENSES	258,705	278,692	140,889.65	26,776.12	24,262.09	113,540.26	59.3%
83205300	VDH CACFP/SFSP	26,543	26,543	.00	.00	.00	26,543.00	.0%
83305100	CAFETERIA OPERATING EXPENSES	295,114	320,311	117,609.56	27,407.14	30,630.30	172,071.14	46.3%
89909140	EMPLOYEE BENEFITS	0	0	-.08	-.07	.00	.08	100.0%
	TOTAL SCHOOL CAFETERIA FUND	4,321,838	4,417,810	1,813,365.75	382,986.28	297,408.20	2,307,036.05	47.8%
	GRAND TOTAL	150,346,581	181,894,524	61,721,071.93	10,603,116.34	11,555,512.81	108,617,939.57	40.3%

** END OF REPORT - Generated by Pauline Pilson **

	<u>OCT</u> <u>30, 2015</u>	<u>NOV</u> <u>30, 2015</u>
GENERAL FUND		
Branch Banking & Trust - Public Special MRC-MM	1,684,705.58	6,565,136.38
Carter Bank & Trust - MMA	<u>19,356,322.63</u>	<u>19,382,175.25</u>
Total	\$ 21,041,028.21	\$ 25,947,311.63
 HENRY COUNTY SCHOOL CAFETERIA FUND		
Branch Banking & Trust - Public Fund MRS	<u>\$116,733.89</u>	<u>\$548,646.38</u>
 HENRY COUNTY SCHOOL TEXTBOOK FUND		
Carter Bank & Trust - MMA	<u>\$ 790,823.80</u>	<u>\$ 832,148.23</u>

**HENRY COUNTY, VIRGINIA
CONTINGENCY RESERVE BALANCE F/Y 2015-2016
DECEMBER 15, 2015**

G/L Account No. 31391610 599010

CONTINGENCY RESERVE BEGINNING OF FISCAL YEAR	\$ 200,000
Sheriff's Criminal Apprehension Fund Carried Forward from Previous Fiscal Year	50,000
	250,000

APPROPRIATIONS PREVIOUSLY APPROVED:

Reserve for Sheriff's Criminal Apprehension Fund	(50,000)
Reserve for Fuel for Sheriff, Refuse, Etc. as part of Original Budget	(50,000)
Reserve for Housing Inmate Cost Overages as part of Original Budget	(50,000)
I-73 Coalition Consulting Services	(27,000)
EMS Supplemental 10% Match of FEMA Ambulance Grant	(15,152)
	(192,152)

CONTINGENCY RESERVE PRIOR TO NOVEMBER 24, 2015 BOARD MEETING	\$ 57,848
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Appropriations Previously Approved and Finalized Since Last Meeting:

Board Meeting	Department	Purpose	Amount
11/24/2015	Animal Control	1/2 Cost of Two Animal Transport Boxes	6,352
			(6,352)
	Total Appropriations		(6,352)

CONTINGENCY RESERVE AVAILABLE - DECEMBER 15, 2015	51,496
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Request Pending at December 15, 2015 Meeting:

None

Total Pending	0
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PROJECTED CONTINGENCY RESERVE AVAILABLE	\$ 51,496
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Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 11A

Issue

Additional Appropriation re: Justice Department Bulletproof Vest Program Grants – Sheriff’s Office

Background

Sheriff Lane Perry is asking the Board to accept and appropriate a grant from the U.S. Department of Justice Bulletproof Vests Partnership Program (BVP) in the amount of \$7,302.59. Sheriff Perry indicates that a required 50% local match would come from his current budget.

Attachments

1. Memo from Sheriff Perry
2. Additional Appropriation Sheet

Staff Recommendation

Staff recommends acceptance and approval of the grant as requested.



HENRY COUNTY SHERIFF'S OFFICE

3250 KINGS MOUNTAIN ROAD

MARTINSVILLE, VA 24112

(276) 656-4200

RECORDS FAX (276) 638-2124

INVESTIGATION FAX (276) 656-4260

L. A. PERRY, SHERIFF

To: H.G. Vaughn– Chairman
Jim L. Adams – Vice Chairman
Joe Bryant
Debra P. Buchanan
Milton Kendall
Tommy Slaughter

From: L.A. Perry
Sheriff

Date: December 8, 2015

Ref: Acceptance and Appropriation of Grant Funds

The Henry County Sheriff's Office is fortunate to have been awarded a grant from the U.S. Department of Justice Bulletproof Vests Partnership Program (BVP). The 2015 grant for FY-15 is a reimbursement grant in the amount of \$7,302.59. This grant requires a 50% local match which will be absorbed in the FY-16 and FY-17 budgets. The matching funds will be taken from equipment expenditure lines according to the division the vest is being issue to. The expiration date for the grant is 10-31-2016.

The National Institute of Justice, the research, development and evaluation agency of the U.S. Department of Justice, has determined that the warranty for a bulletproof vests expires at the end of five years from date of the initial issuance of the vest. Therefore, we must replace each vest every five years.

Manufacturers must submit vests to the NIJ to certify through testing that the vests manufactured meets the NIJ standards. The vendor that has been awarded Henry County's bulletproof vests contracts meets these standards.

We are asking the Board to accept the grant funding and to appropriate the funds as requested in the additional appropriation document included in the package.

Thank you for your consideration of this request, should you have any questions, please feel free to contact me.

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund
 DEPARTMENT Enforcement Safety Equipment #2
 YEAR ENDING June 30, 2016

COMPLETE ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT (WHOLE DOLLARS)
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ADDITIONAL APPROPRIATION SECTION		
31331350 580210	Police Equipment	\$ 7,303
	Total Additional Appropriation	\$ 7,303

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION		
31303300 433114	Law Enforcement Grants	\$ 7,303
	Total Revenue Source or Account Transferred	\$ 7,303

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:

To appropriate funds from the Department of Justice Bulletproof Vest Program. It consist of one grant, the FY 2015 USDOJ grant of \$7,302.59 which requires a 50% local match by Sheriff's office which will come from the Law Enforcement Police Equipment budgets for FY 16 and FY 17.
 The expiration dates of this grant is 10/31/2016.

APPROVED BY:

_____ DEPARTMENT HEAD	_____ DATE
_____ CO ADMINISTRATOR	_____ DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 20,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

December 15, 2015



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 12

Issue

Consideration of Resolution re: Adoption of the County's Emergency Operations Plan

Background

Public Safety Director Matthew Tatum, is requesting Board of adoption of a resolution regarding the County's Emergency Operations Plan. The plan is required by state law to be updated by the end of the year. The plan has been updated to reflect changes recommended by the Virginia Department of Emergency Management and other best practices.

Attachments

1. Memo from Mr. Tatum
2. Proposed Resolution
3. Proposed Plan (attached as a separate document)

Staff Recommendation

Staff recommends approval of the proposed resolution and adopt of the plan.



County of Henry

Department of Public Safety

1024 DuPont Road
Martinsville, VA 24112
Voice: 276.634.4660
fax: 276.634.4770

To: Tim Hall
County Administrator

From: Matt Tatum, MPP
Director

Date: December 8, 2015

Ref: Henry County EOP Adoption

The Department of Public Safety has completed the review of the County's Emergency Operation Plan (EOP) as required by law to be done every four years. I respectfully request that this plan be presented to the Board of Supervisors at the meeting on December 15th for adoption.

Upon approval by the Board of Supervisors, the plan will be submitted to Virginia Department of Emergency Management (VDEM) as required.

This revision follows the recommended format of VDEM. Each county department manager has had an opportunity to review and contribute to the plan. Ultimately only minor changes have been made to comply with the latest national and state recognized best practices.

An electronic copy will be provided to the Board for review. I will be glad to answer any questions.

Resolution
Emergency Operations Plan

WHEREAS, the Board of Supervisors of Henry, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, Henry County has a responsibility to provide for the safety and well being of its citizens and visitors; and

WHEREAS, Henry County has established and appointed a Director and Coordinator of Emergency Management:

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henry County Virginia, this Emergency Operations Plan as revised is officially adopted, and

IT IS FUTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, are tasked and authorized to maintain and revise as necessary this document over the next four (4) year period or until such time be ordered to come before this board.

H.G. Vaughn, Chairman
Henry County Board of Supervisors

ATTEST:

Clerk
Henry County Board of Supervisors

Adopted this 15th Day of December, 2015.



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 13

Issue

Informational Items

Background

Routine reports from:

- 1) Building Inspection
 - A) District
- 2) Parks and Recreation
- 3) Public Safety
- 4) Sheriff's Office

The County Administrator's Report will be given at the meeting.

Attachments

Enumerated Above

Staff Recommendation

Information only; no action needed.

Description	# of Permits	Fees	Value
COMMERCIAL - ADDITIONS	2	115.20	54,700
COMMERCIAL - MISC/STORAGE ETC	2	25.00	10,200
COMMERCIAL - REROOF, TENT, ETC	3	75.00	18,000
LAND DISTURBING PERMITS	3	16.00	2,487,000
ELECTRICAL	26	405.00	31,025
INDUSTRIAL - RENOVATE/REPAIR	1	25.00	132,000
MECHANICAL	2	35.00	3,475
MOBILE HOME	7	700.00	51,996
NEW SINGLE FAMILY DWELLING	2	508.88	440,755
PLUMBING	2	10.00	2,200
RESIDENTIAL - ADDITIONS	4	175.96	41,500
RESIDENTIAL - MISCELLANEOUS	3	283.80	82,825
TOTALS	57	2374.84	3,355,676

NEW SINGLE FAMILY REPORT BY DISTRICT: 11/01/2015 TO 11/30/2015**BLACKBERRY DISTRICT:**

DBLW	0
MOBL	1
NSFD	0
TOTAL FOR BLACKBERRY	1

COLLINSVILLE DISTRICT:

DBLW	0
MOBL	2
NSFD	0
TOTAL FOR COLLINSVILLE	2

HORSEPASTURE DISTRICT:

DBLW	0
MOBL	1
NSFD	0
TOTAL FOR HORSEPASTURE	1

IRISWOOD DISTRICT:

DBLW	0
MOBL	1
NSFD	0
TOTAL FOR IRISWOOD	1

REED CREEK DISTRICT:

DBLW	0
MOBL	0
NSFD	1
TOTAL FOR REED CREEK	1

RIDGEWAY DISTRICT:

DBLW	0
MOBL	2
NSFD	1
TOTAL FOR RIDGEWAY	3

TOTAL	9
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Senior Services Programs

- ▶ Offered 33 programs/activities that had 1,292 seniors participating.
- ▶ Programs offered included:
 - ✓ Advanced Beginning Computer
 - ✓ Trip to American Music Jubilee
 - ✓ Art of the Month
 - ✓ Bingo
 - ✓ Blood Pressure Screening
 - ✓ Blood Sugar Screening
 - ✓ Book Bingo
 - ✓ Bowling
 - ✓ Breakfast Club
 - ✓ Bridge
 - ✓ Crochet
 - ✓ First Friday's at the Lanes
 - ✓ Exercise Class – CrossFit 276
 - ✓ Line Dance
 - ✓ Lunch Bunch
 - ✓ Monthly Health Screenings
 - ✓ Movie Days
 - ✓ Nutrition Sites
 - ✓ Out to Lunch Club
 - ✓ Walking Club
 - ✓ Walking on the Dick and Willie
 - ✓ Yoga
 - ✓ Transportation Program

Athletics

- ▶ Offered 5 programs that had 3,320 participants and spectators.
- ▶ Programs offered included:
 - ✓ Youth Flag Football League
 - ✓ Senior Tackle Football League
 - ✓ Junior Tackle Football League
 - ✓ Girls' Basketball Junior League
 - ✓ Girls' Basketball Senior League

Recreation Programs & Special Events

- ▶ Offered 19 programs/activities that had 6,274 participants.

▶ Programs offered included:

- ✓ Girls Volleyball
- ✓ Adult Flag Football
- ✓ Letters from Santa
- ✓ Basketball Spirit Squads
- ✓ Youth Bowling
- ✓ Trip to Christmas Show in Selma
- ✓ Christmas at Biltmore Trip
- ✓ Geocaching Program
- ✓ Gym 24 Program
- ✓ Christmas Trip to Mayberry
- ✓ Football Spirit Squads
- ✓ Fishing Program
- ✓ Canoe Club
- ✓ Bike Club
- ✓ Blue Ridge Ski and Outing Club
- ✓ Henry County Photography Club
- ✓ Patrick Henry Patriots Remote Control Airplane Club

Parks Maintenance & Development

- ✓ Installed new roof on picnic pavilion at Jack Dalton Park.
- ✓ Repaired split-rail fence in parks.
- ✓ Helped pressure wash and clean the Smith River Sports Complex for tournament.
- ✓ Continued winter maintenance on equipment and trucks.
- ✓ Repaired river access points from flood damage.
- ✓ Repaired plumbing at Fisher Farm Park.
- ✓ Planted trees & shrubs at Jack Dalton and Jordan Creek Parks.
- ✓ Removed fallen trees from parks and trails.
- ✓ Lined football fields and cleaned up after games.
- ✓ Performed a lot of leaf control.
- ✓ Cleaned all parks four times a week.
- ✓ Completed monthly inspection of playgrounds.
- ✓ Set up activity rooms several times a week for programs.

- ✓ Did litter patrol in all parks.
- ✓ Performed preventive maintenance on equipment.
- ✓ Performed miscellaneous maintenance on park maintenance vehicles.



County of Henry
Department of Public Safety

1024 DuPont Road
 Martinsville, VA 24112
 Voice: 276.634.4660
 fax: 276.634.4770

November 2015

Emergency Responses

EMS Coverage by District	Dist. Calls Rec'd	Calls Ans	Ans. By M/A*	Asst'd by HCDPS	Ans. by HCDPS	Ans. by Back-up	Ans. YTD
Axton	52	12	0	4	40	0	146
Bassett	144	62	6	15	75	1	946
Fieldale-Collinsville	151	88	1	29	62	0	1281
Horsepasture	72	19	4	8	49	0	202
Ridgeway	117	94	1	55	22	0	829
TOTAL	536	275	12	111	248	1	3404

*M/A or Mutual aid is when an agency handles a call outside of their primary response zone.

Fire Related Incidents by District	Monthly	YTD
Axton Fire Department	13	151
Bassett Fire Department	26	265
Collinsville Fire Department	22	331
Dyers Store Fire Department	16	139
Fieldale Fire Department	6	131
Horsepasture Fire Department	17	166
Patrick-Henry Fire Department	6	70
Ridgeway Fire Department	32	301
TOTAL	138	1554

First Responder Calls	Monthly	YTD
Patrick-Henry Fire Department	23	336
TOTAL		336

Department of Public Safety Responses	Monthly	YTD
Assist Volunteer Rescue Squads	111	1218
Fire Personnel Assistance	33	329
EMS Ambulance Response	248	2745
TOTAL	392	4292

Non-Emergency Activities

Department Personnel	Monthly	YTD
Fire Investigations	3	36
Environmental Investigations	0	12
Other Investigative Activities	11	78
Non-Emergency Assists	0	18
Inspections	11	179
Smoke/CO Alarm Install (homes)	8	71
Emergency Management	8	77
Professional Development	5	69
Fire Permits Issued	2	45

Personnel Training Contact Hours	Monthly	YTD
EMS	48	608.5
Fire	10	594
Other	16	106
TOTAL	74	1224.5

Volunteer Recruitment/Retention/Training	Monthly	YTD
Recruitment/Retention Activities	3	69
Volunteer Recruitment Contacts*	112	2236.5
Background Checks	8	120
Responder Training Sessions	26	229
Volunteer Training Contact Hours	2244	27796
Public Education Sessions	1	23
HCP CPR Cards Issued	31	408
First Aid/CPR Cards Issued	56	497
Mentoring/Precepting Hours	524	3713.5

*effective 8/15 tracking actual contacts made rather than event hours

Upcoming Training Classes

- Chemical Suicide Awareness
- Advanced Cardiac Life Support (ACLS)
- 12 Lead for BLS and ALS
- Synthetic Drug Awareness
- Decontamination Class "Let's Get DECONed"
- BLS Assisting ALS
- Homemade Explosives Awareness
- Rope Rescue Level 1

Additional Notables

Due to the early preparation of this report, November revenue reports are not complete.

EMS Revenue Recovery for FY16	Net \$ Received	Sharing Payout	Sharing Received	Net Total	Year to Date
Axton					\$10,755.01
Bassett					\$46,066.09
Fieldale-C'ville					\$52,809.51
Public Safety					\$168,198.25
Horsepasture					\$14,158.04
Ridgeway					\$33,510.62
Total*					\$325,497.52

*revenue after all fees and charge backs

- All Henry County EMS providers, volunteer and career, are required by the Operational Medical Director (OMD), Dr. Thabit Bahhur, to complete a series of skills check-offs every 6 months. Each provider must do one set of check-offs in front of their own agency's training coordinator and one set in front of HCDPS staff to ensure quality and understanding of the skills required. This skills check-off program is one of the methods by which the OMD can be assured that all providers are staying current in the skills required to deliver patient care. November is always a very busy month for completions of check-offs before the end of the year which resulted in staff facilitating multiple sessions at the volunteer stations for their convenience.
- In order to be the most informed and equipped for potential federal grants to our community, staff attended a training session facilitated by FEMA in regards to grants that are available for local communities and departments. This training session, not only provided guidance in how to prepare a successful grant but also, introduced additional programs for our consideration.
- The Fire Marshal's office completed the annual inspections of all the county schools both public and private. Staff found that all of the schools were in excellent condition as far as the fire codes with only minor violations that were quickly corrected by the schools and/or school maintenance.
- The Fire Marshal's office testified before the Grand Jury in Henry County with an additional criminal charge of Possession of a Schedule III drug against an individual with numerous previous arson charges both in Henry County and the City of Martinsville. As of June 29, 2015 this individual is in jail in Henry County.

HENRY COUNTY SHERIFF'S OFFICE

Activity Report November 2015

<u>Incident</u>	<u>Incidents Reported</u>	<u>Unfounded Incidents</u>	<u>Actual Incidents</u>	<u>Cleared Incidents</u>
Homicide	0	0	0	0
Rape	2	1	2	4
Other Sex Offenses	4	2	3	4
Robbery	1	0	1	1
Aggravated Assault	3	0	3	5
Simple Assault	25	1	25	36
Burglary	23	0	23	9
Larceny*	103	17	97	60
Vehicle Theft	2	1	2	3
Arson	0	0	0	0
TOTALS	163	22	156	122

Percent Cleared	(Henry Co - Nov 15)	78%	}	Includes only above listed offense types
<i>Percent Cleared</i>	<i>(Virginia - Oct 15)</i>	27%		
Property Stolen	(Henry Co - Nov 15)	\$202,591.00		
Property Recovered	(Henry Co - Nov 15)	\$101,168.00		
% Property Recovered	(Henry Co - Nov 15)	50%		
<i>% Property Recovered</i>	<i>(Virginia - Oct 15)</i>	17%		

Average Daily Jail Population	190
IBR Reportable Incidents Investigated**	206
Criminal Warrants Served	264
Littering / Green Box Violations	0
Inmate Workforce (Bag Count)	0
County Decals	4
Other Virginia Uniform Summons	51
Drive Under the Influence--Arrests	1
Assist Funerals	28
Assist Motorists	65
Alarms Answered	157
Prisoners Transported	48
Total Civil Process Papers Served	2,177
Total Dispatched Calls	3,137

Animal Control Report:

Animals Picked Up: Dogs(42) Cats(12)	54
Number of Calls:	221
Number of Violations:	7

*Larceny (includes larceny/theft, fraud, blackmail, bribery and embezzlement offenses)

**Each incident may include one or more offenses.

Note: The totals for "Cleared Incidents" on this report include 75 incidents reported on previous reports which were cleared in October. Also included under "Unfounded" are 14 incidents reported on previous reports and unfounded in November.



Henry County
Board of Supervisors

Meeting Date December 15, 2015

Item Number 14

Issue

Closed Meeting

Background

If the Board would like one motion to go into a Closed Meeting to cover the items listed on the agenda, the following motion would be in order:

“That the Board convene in a Closed Meeting as permitted under the following Sections of the Virginia Freedom of Information Act:

§2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority;

§2.2-3711(A)7 for Discussion of Pending Legal Matters;

§2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate;

§2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date December 15, 2015

Item Number 15

Issue

Consideration of Resolution Honoring the Magna Vista High School JROTC Raider Team

Background

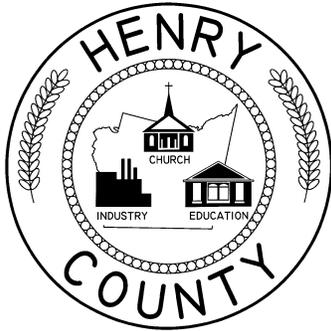
The Magna Vista High School Junior Reserve Officers' Training Corps (JROTC) Raider team dominated the 2015 Virginia State Championship, competing against 54 other teams to win its ninth state title in 13 years. The Magna Vista team finished first in three of the five events and finished a resounding 80 points in front of the next closes team. With the state win, the team qualifies for the "U.S. Eastern Region Best of the Best" Raider competition to be held on April 16, 2016 at Magna Vista High School. Major Phil Corbo, Sergeant First Class John Truini, and several team members are expected to attend tonight's event to accept the resolution.

Attachments

Proposed Resolution

Staff Recommendation

Staff recommends approval of the resolution.



RESOLUTION of the HENRY COUNTY BOARD OF SUPERVISORS

WHEREAS, the Henry County Board of Supervisors believes that the teachers, students, administrators and support staff in the Henry County school system are among the best in the Commonwealth of Virginia and the United States; and

WHEREAS, the members of the Magna Vista High School JROTC Raider Team have a reputation in the community and throughout this Commonwealth for strength, determination, and dedication; and

WHEREAS, on November 7, 2015, the Magna Vista team dominated the 2015 Virginia State Championship, competing against fifty-four other teams to take first place in three of the five events and finishing 80 points ahead of the next best team; and

WHEREAS, the Warrior Raider team earned its ninth state title in thirteen years; and

WHEREAS, the Warrior Raider team is well respected within the JROTC community and recognized as one of the best teams on the East Coast of the United States; and

WHEREAS, under the astute direction of Sergeant First Class John Truini and the leadership of Major Philip Corbo, the Magna Vista High School JROTC Raider program has earned its well-deserved reputation for excellence, and

WHEREAS, these magnificent cadets performed with precision during their events and serve as exceptional role models for all students in Henry County;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of December 2015 that the Board of Supervisors congratulates the Magna Vista High School JROTC Raider team for its outstanding achievements and extends its best wishes for continued success in the future.

H.G. Vaughn, Chairman
Henry County Board of Supervisors



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 16

Issue

Public Hearing – Financing of new Collinsville District Elementary School

Background

As part of the ongoing project to construct a new elementary school for the Collinsville District, a public hearing is required to solicit input and receive comments concerning the potential issuance of bonds for the project. The proceeds of the proposed bonds will be used to finance a portion of the costs of design, construction and equipping of the new facility and the related costs of the bond issuance. The estimated maximum amount of the bonds proposed to be issued is \$15,000,000.

Attachments

1. Public Hearing Notice
2. Proposed Resolution

Staff Recommendation

Staff recommends endorsement of the financing plan and approval of the resolution as presented.



NOTICE OF PUBLIC HEARING

Pursuant to Section 15.2-2606 of the Code of Virginia, please take notice that the Henry County Board of Supervisors will hold a Public Hearing on Tuesday, December 15, 2015 at 6:00 pm or as soon thereafter as can be heard, in the Summerlin Meeting Room in the Henry County Administration Building, 3300 Kings Mountain Road, Collinsville, Virginia to solicit input and receive comments concerning the potential issuance of bonds by the Industrial Development Authority of Henry County. The proceeds of the proposed bonds will be used to finance a portion of the costs of design, construction and equipping of a new Collinsville Area elementary school and the related costs of the bond issuance. The estimated maximum amount of the bonds proposed to be issued is \$15,000,000.

Notice is further given that any and all persons are invited to appear before the Board to present evidence, give testimony or otherwise comment concerning this matter at the time, date and place set forth above.

Tim Hall
County Administrator

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF HENRY COUNTY, VIRGINIA**

WHEREAS, on September 22, 2015, Davenport & Company LLC (the “Financial Advisor”) made a presentation to the Board of Supervisors (the “Board”) of Henry County, Virginia (the “County”) with regard to capital funding strategies for the construction of a new elementary school in the Collinsville Area of the County (the “School”).

WHEREAS, the Financial Advisor was directed to solicit proposals from financial institutions with regard to financing a portion of the costs of constructing the School and a request for proposals (“RFP”) was issued on November 6, 2015.

WHEREAS, bids were submitted by two financial institutions on or before November 20, 2015.

WHEREAS, such proposals were presented to the Board at the meeting on November 24, 2015, and the Board authorized the County and its advisors to engage in further discussions with Carter Bank & Trust (the “Bank”) to structure a financing arrangement for financing a portion of the costs of constructing the School.

WHEREAS, the Board has determined that is necessary and expedient to structure a lease/leaseback financing arrangement with the Henry County School Board (the “School Board”), the Industrial Development Authority of Henry County, Virginia (the “Authority”), and the Bank to obtain funding to finance a portion of the costs associated with the acquisition, construction, improving and equipping of a new elementary school in the Collinsville Area of the County, together with related costs and expenses (the “Project”).

WHEREAS, a Lease Agreement between the School Board, as lessor, and the Authority, as lessee, dated as of December 1, 2015 has been presented to this meeting whereby the Authority agrees to lease the Project and the County’s Bassett High School (“Bassett High School”) from and pay rent to the School Board (the “Lease Agreement”).

WHEREAS, a School Lease between the Authority, as lessor, and the School Board, as lessee, dated as of December 1, 2015 (the “School Lease”) has been presented to the Board at this meeting whereby the Project and Bassett High School are leased back to the School Board.

WHEREAS, the Authority intends to issue its \$10,000,000 Public Facility Lease Revenue Obligation (Collinsville Elementary School Project), Series 2015 (the “Series 2015 Obligation”) in an amount equal to the payment obligation payable by the Authority to the School Board under the Lease Agreement and the Bank intends to purchase the Series 2015 Obligation from the Authority in accordance with a Public Facility Project Financing Agreement dated as of December 1, 2015 between the Authority and the Bank (the “Financing Agreement”).

WHEREAS, in consideration of the purchase of the Series 2015 Obligation by the Bank, pursuant to an Assignment Agreement dated as of December 1, 2015 between the Authority, the

School Board and the Bank (the "Assignment"), the Authority and the School Board assigned certain rights under the Lease Agreement and the School Lease to the Bank.

WHEREAS, as additional security for the payment of the Series 2015 Obligation, pursuant to a Support Agreement dated as of December 1, 2015 between the County and the Authority (the "Support Agreement"), the County agreed on a non-binding basis to provide funds, subject to annual appropriation, if necessary for the payment of the debt service on the Series 2015 Obligation.

WHEREAS, the Lease Agreement, the School Lease and the Assignment have previously been approved by the School Board at its meeting on December 10, 2015.

WHEREAS, the proceeds from the sale of the Series 2015 Obligation will be made available to the School Board and applied to the Project.

WHEREAS, the financing of the Project will be undertaken in accordance with the following documents, the forms of which have been presented at this meeting (the "Financing Documents"):

- (a) The Lease Agreement;
- (b) The School Lease;
- (c) The Series 2015 Obligation;
- (d) The Assignment;
- (e) The Support Agreement; and
- (f) The Financing Agreement.

WHEREAS, a public hearing has been held in accordance with Section 15.2-1800 and 15.2-2606 of the Code of Virginia of 1950 on December 15, 2015, regarding the Project, the Series 2015 Obligation and the possible lease of Bassett High School and the School to the Bank in connection with the proposed financing arrangement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HENRY COUNTY, VIRGINIA:

1. The Board hereby authorizes the County Administrator, with the advice and assistance of the Financial Advisor, to accept on behalf of the County the proposal submitted by the Bank to finance the Project, a copy of which has been made available to the Board, together with such amendments, modifications, supplements and extensions thereto as may be acceptable to the County Administrator; provided, however, that (i) the aggregate principal amount financed shall not exceed Ten Million and 00/100 Dollars (\$10,000,000.00), (ii) the interest rate on the Series 2015 Obligation shall not exceed 2.50% per annum, (iii) the final payment date shall not extend beyond February 1, 2036, and (iv) the rental payments due with respect to the lease financing obligations shall consist of semi-annual payments (together with any other costs and expenses payable in accordance with the Financing Documents) until the maturity date thereof, with established principal reduction payments as agreed upon with the Bank. The Financing Documents are being structured to accomplish the financing of the Project for the benefit of the

County and are hereby approved, together with the execution and delivery or approval of such Financing Documents along with any other forms, instruments, certificates and related documents.

2. The financing of the Project, and the execution, delivery, performance and/or approval by the County of the Financing Documents, with such completions, omissions, insertions and changes not inconsistent with this Resolution and otherwise in form and substance approved by the County Administrator or Chairman of the Board, such approval to be evidenced by the execution and delivery of such Financing Documents, are hereby authorized, directed and approved. The County Administrator and the Chairman of the Board are hereby authorized to execute and deliver the Financing Documents to which the County is a party, and the County Administrator, the Chairman of the Board and all other authorized representatives of the County are hereby authorized and directed to execute and deliver on behalf of the County such other instruments, documents or certificates, including but not limited to, a general certificate of the County, an essentiality certificate of the County, Form 8038-G, and a tax and non-arbitrage certificate, and to do and perform such things and acts, as they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution or contemplated by the Financing Documents, all in form and substance as shall be approved by the County Administrator or the Chairman of the Board, such approval being evidenced by the execution and delivery of the Financing Documents. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.

3. The County Administrator and such officers, employees and agents of the County as he may designate, are authorized and directed to take such further actions and to execute and deliver any and all other instruments, certificates and other documents required to carry out the purposes of this Resolution. All prior acts of the County Administrator or the Chairman of the Board and other officers, agents or representatives of the County that are in conformity with the purposes and intent of this Resolution and in furtherance of the completion of the Project and the plan of financing for the Project are hereby approved and ratified.

4. The County hereby designates the Series 2015 Obligation as “qualified tax-exempt obligations” for the purpose of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”). The County (together with its subordinate entities) does not reasonably anticipate issuing more than \$10,000,000 in bonds, notes, leases or other obligations of the County (excluding private activity bonds which are not qualified 501(c)(3) bonds under Section 145 of the Code) during calendar year 2015, and the County (together with its subordinate entities) has not and will not designate more than 10,000,000 of qualified tax-exempt obligations pursuant to Section 265(b)(3) of the Code during such calendar year.

5. The Board, while recognizing that it is not empowered to make any binding commitment beyond the current fiscal year with respect to its obligations under the Financing Documents, hereby states its intent to make annual appropriations in future fiscal years in amounts sufficient to pay the rental obligations and any other amounts payable under the Financing Documents, and hereby recommends that future Boards do likewise.

6. The County covenants that it shall not take or omit to take any action the taking or omission of which shall cause the Series 2015 Obligation to be an “arbitrage bond” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and regulations thereunder, or otherwise cause interest on the Series 2015 Obligation to be includable in the gross income for Federal income tax purposes of the registered owners thereof under existing law. Without limiting the generality of the foregoing, the County shall comply with any provision of law that may require the County at any time to rebate to the United States of America any part of the earnings derived from the investment of the gross proceeds of the Series 2015 Obligation. The County shall pay from its legally available general funds any amount required to be rebated to the United States of America pursuant to the Code.

7. The Board hereby determines that it is in the best interests of the County to participate, or authorize and direct the Authority to participate, in the State Non-Arbitrage Program in connection with the Series 2015 Obligation. The Chairman of the Board, an authorized representative of the County and such officer or officers of the County as either may designate are hereby authorized and directed to execute and deliver such instruments, documents or certificates with respect to the deposit and investment of proceeds of the Series 2015 Obligation by and among the County, the Authority, the Bank, the investment manager and the depository, all in form and substance as shall be approved by the County Administrator or the Chairman of the Board, such approval being evidenced by the execution and delivery.

8. All costs and expenses in connection with the undertaking and financing of the Project shall be paid from the proceeds of the Series 2015 Obligation or legally available funds of the County.

9. The Board hereby appoints LeClairRyan, A Professional Corporation, as bond counsel in connection with the financing of the Project.

10. This resolution shall take effect immediately.

[Remainder of Page Intentionally Left Blank]

CERTIFICATE

The undersigned Clerk of the Board of Supervisors of Henry County, Virginia hereby certifies that the foregoing is a true, correct and complete copy of a resolution duly adopted by a majority of the members of the Board of Supervisors of Henry County, Virginia present and voting during the meeting duly called and held on December 15, 2015, and that such resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof. A summary of the members present or absent at such meeting, and the recorded vote with respect to the foregoing resolution, is set forth below:

Member Name	Voting				
	Present	Absent	Yes	No	Abstaining
H.G. Vaughn	_____	_____	_____	_____	_____
Tommy Slaughter	_____	_____	_____	_____	_____
Joe Bryant	_____	_____	_____	_____	_____
Debra Buchanan	_____	_____	_____	_____	_____
Milton Kendall	_____	_____	_____	_____	_____
Jim Adams	_____	_____	_____	_____	_____

WITNESS my hand and the seal of the County this 15th day of December, 2015.

Clerk, Board of Supervisors of Henry
County, Virginia

(SEAL)



Henry County
Board of Supervisors

Meeting Date December 15, 2015

Item Number 17

Issue

Consideration of Resolution Regarding Highway Safety Improvements in Horsepasture District

Background

Horsepasture District Supervisor Debra Buchanan asked that this item be placed on the agenda. It concerns possible safety upgrades at the intersection of A.L. Philpott Highway and Horsepasture-Price Road.

Attachments

Proposed Resolution

Staff Recommendation

Staff recommends approval of the resolution and permission to send it to the Virginia Department of Transportation for its consideration.



RESOLUTION

of the
Henry County Board of Supervisors

WHEREAS, the Board of Supervisors believes the safety of our residents and visitors is of paramount importance; and

WHEREAS, the Board of Supervisors is concerned about the safety of drivers along a portion of A.L. Philpott Highway, also known as U.S. 58, at the intersection with Horsepasture Price Road and Arrowhead Circle; and

WHEREAS, commercial and public service organizations are located at this intersection, including the Horsepasture Rescue Squad, the Department of Forestry, a bank and several retail facilities; and

WHEREAS, traffic speeds and traffic volume greatly contribute to the seriousness of the vehicular collisions when they do occur at this intersection:

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of December 2015 that the Henry County Board of Supervisors asks the Virginia Department of Transportation to institute safety improvements at this intersection in order to make this portion of the highway as safe as humanly possible.

H.G. Vaughn, Chairman
Henry County Board of Supervisors



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 18

Issue

General Highway Matters

Background

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, will address the Board on general highway matters.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 19

Issue

Matters Presented by the Public

Background

No one has contacted the County Administrator's Office and requested time on the Board's 6:00 p.m. agenda.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date December 15, 2015

Item Number 20

Issue

Consideration of Resolutions Honoring Lowanna Hance and Vickie Helmstutler - Henry County Circuit Court Clerk's Office

Background

Long time employees Lowanna Hance and Vickie Helmstutler are retiring on December 31, 2015. Mrs. Hance began working for Henry County on July 1, 1978 and Mrs. Helmstutler began working for Henry County on November 17, 1975. Staff has prepared resolutions to recognize each of these employees for their service to Henry County and its citizens.

Attachments

1. Proposed Resolution for Lowanna Hance
2. Proposed Resolution for Vickie Helmstutler

Staff Recommendation

Staff recommends approval of the resolutions.



**RESOLUTION
OF THE
HENRY COUNTY BOARD OF
SUPERVISORS**

WHEREAS, the Henry County Board of Supervisors believes that quality local government services are basic building blocks that all citizens expect and deserve; and

WHEREAS, those citizens who devote themselves to public service make a greater impact on their communities than they could ever know; and

WHEREAS, many hard-working public servants are behind the scenes, working diligently to ensure that systems run, phone calls are answered, and the process works; and

WHEREAS, one such behind-the-scenes employee was Lowanna Hance, who will have served the Henry County Circuit Court Clerk's Office for over 37 years at her time of retirement on December 31, 2015; and

WHEREAS, during her 37 years, Lowanna Hance served admirably in the office by helping individuals and businesses, often going above and beyond what anyone would expect of her; and

WHEREAS, Lowanna Hance served the citizens and the Circuit Court Clerk's Office well during her tenure:

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of December 2015 that the Henry County Board of Supervisors congratulates Lowanna Hance on her 37-year career of public service, and thanks her for her devotion to the people of Henry County.

H.G. Vaughn, Chairman
Henry County Board of Supervisors



RESOLUTION OF THE HENRY COUNTY BOARD OF SUPERVISORS

WHEREAS, the Henry County Board of Supervisors believes that quality local government services are basic building blocks that all citizens expect and deserve; and

WHEREAS, those citizens who devote themselves to public service make a greater impact on their communities than they could ever know; and

WHEREAS, one such devoted public servant is Circuit Court Clerk Vickie Helmstutler, who has served the office in many roles for the past 40 years; and

WHEREAS, during those 40 years, Vickie Helmstutler served as assistant, assistant clerk, deputy clerk, and clerk and served each day with dedication and determination; and

WHEREAS, during her 40 years, Vickie Helmstutler served admirably in the office by helping individuals and businesses, often going above and beyond what anyone would expect of her; and

WHEREAS, Vickie Helmstutler served the citizens and the Circuit Court Clerk's Office well during her tenure:

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of December 2015 that the Henry County Board of Supervisors congratulates Vickie Helmstutler on her 40-year career of public service, and thanks her for her devotion to the people of Henry County.

H.G. Vaughn, Chairman
Henry County Board of Supervisors



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 21

Issue

Swearing-In Ceremony for Elected Officials

Background

The Circuit Court Judge, Circuit Court Clerk, County Registrar and the Chairman of the Electoral Board will be present to participate in the Swearing-In Ceremony for those placed in office in the November 3 election. This includes:

Constitutional Officers

- Jennifer Ashworth, Circuit Court Clerk
- Scott Grindstaff, Treasurer (re-elected)
- Linda Love, Commissioner of the Revenue (re-elected)
- Andrew Nester, Commonwealth's Attorney (re-elected)
- Lane Perry, Sheriff (re-elected)

Board of Supervisors

- Debra Parsons Buchanan, Horsepasture District (re-elected)
- T.J. "Tommy" Slaughter, Reed Creek District (re-elected)
- Ryan Zehr, Ridgeway District

School Board

- Dr. Joseph DeVault, At-Large (re-elected)
- Terri Flanagan, Horsepasture District (re-elected)
- Betsy Mattox, Reed Creek District (re-elected)
- Francis Zehr, Ridgeway District (re-elected)

Soil and Water Conservation District

- Andrew Barker, Blue Ridge District
- Darryl Holland, Blue Ridge District

Attachments

None

Staff Recommendation

Information only; no action needed.



Henry County Board of Supervisors

Meeting Date December 15, 2015

Item Number 22

Issue

Continuation until December 21, 2015 at 5:00 p.m.

Background

Today's meeting should be continued until December 21 at 5:00 p.m. for a work session with local representatives to the Virginia General Assembly. Both the Board of Supervisors will meet with local representatives to discuss legislative priorities for the upcoming year. The meeting will be held in the conference room at the Martinsville-Henry County Economic Development Corporation located at the New College Institute.

Attachments

None

Staff Recommendation

None