

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**February 23, 2016 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on February 23, 2016, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Director of Human Resources; and Michelle Via, Administrative Assistant.

Deputy Brian Lawson and Lt. Troy Easter of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Bryant gave the invocation and Mr. Kendall led in the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- January 26, 2016
- February 2, 2016

### **Approval of Accounts Payable**

Copy included in Board's File

Mr. Slaughter moved the Items of Consent be adopted, seconded by Mr. Zehr. The motion carried 6 to 0.

### **REPORT ON AUDIT OF COUNTY ACCOUNTS FY '14-'15**

Robin Jones with the firm of Creedle, Jones and Alga, P.C., presented its audit of County accounts for the fiscal year that ended June 30, 2015. Ms. Jones said Henry County is considered a low-risk auditee. For the third year in a row, the firm found nothing wrong with the County's accounts. There were no deficiencies and no instances of non-compliance.

On a motion by Mr. Slaughter and second by Mr. Bryant, the Board unanimously recommended acceptance of the Audit of County Accounts for the fiscal year that ended June 30, 2015.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 91.58% of 2015 personal property taxes have been collected; 88.92% of 2015 real estate taxes; and since January 1, TACS collected approximately \$60,575; and five DMV stops were placed in February, and 12 in January.

### **UPDATE ON ACTIVITIES AT BLUE RIDGE REGIONAL LIBRARY**

Mr. Rick Ward, Director of Blue Ridge Regional Library, and Bassett Branch Manager Karen Barley, updated the Board on activities of the library system. Ms. Barley said the library is about more than just books; it has become a central gathering place for members of the community and offers a host of free resources, including beginning computer classes for patrons, GED preparation classes, help with job searches, arts and crafts classes, programs for healthy living and summer lunch programs for children.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

**AWARD OF CONTRACT AND ADDITIONAL APPROPRIATION RE: MAPPING PROJECT – ENGINEERING AND MAPPING DEPARTMENT**

Mr. Hall said staff is asking the Board to award a contract in the amount of \$175,000 to Spatial Data Consultants, Inc. of High Point, North Carolina for updates to the aerial photography and the Geographical Information System (GIS). In addition, staff is asking the Board to approve the additional appropriation of funds received from the Martinsville-Henry County Economic Development Corporation (\$20,000) and the Henry County Public Service Authority (\$20,500) toward the cost of this project. Mr. Hall said the City of Martinsville is also participating in this project, but will be invoiced directly from the vendor for their share of the costs. Funding of this project is included in the FY'16 capital improvements plan budget.

On a motion by Mr. Kendall and second by Ms. Buchanan, the Board unanimously approved an award of contract in the amount of \$175,000 to Spatial Data Consultants and the additional appropriation of \$40,500 as outlined.

**AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – BUILDING AND GROUNDS DEPARTMENT**

Mr. Hall said Kevin Hughes, Director of the Building and Grounds Department, is requesting that the Board award a purchase contract for a 2016 Ford F-250 truck to Colonial Ford Truck Sales, Inc. of Richmond, Virginia in the amount of \$29,093.50. Funds for this purchase are included in the FY'16 capital improvements plan budget.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved an award of contract to Colonial Ford Truck Sales in the amount of \$29,093.50.

**AWARD OF CONTRACT RE: PROFESSIONAL SERVICES – SMITH RIVER SMALL TOWNS REVITALIZATION PROJECT**

Mr. Hall said staff recommends awarding a contract to Hill Studio of Roanoke, Virginia for professional services including design work, construction document preparation, and construction administration as it relates to the Smith River Small Towns Business District Revitalization Project. Services provided shall not exceed \$307,100 for the duration of the Community Development Block Grant and will be funded through CDBG funds and private sources.

On a motion by Mr. Zehr and second by Mr. Bryant, the Board unanimously approved the award of contract as outlined.

**ADDITIONAL APPROPRIATION RE: FIRE PROGRAM GRANTS – PUBLIC SAFETY**

Mr. Hall said Matt Tatum is asking the Board to appropriate two separate grants received from the Virginia Department of Fire Programs. The first grant in

the amount of \$2,093 is being offered to fund repairs to the burn building. The second grant in the amount of \$5,600 is to be used to purchase computers for the volunteer fire departments and the Public Safety Department. Neither of these grants requires a match.

On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the additional appropriations as requested.

#### **CHANGE ORDER AND ADDITIONAL APPROPRIATION RE: PARKING LOT REPAIRS – BUILDING AND GROUNDS DEPARTMENT**

Mr. Hall said the original contract for parking lot repairs was awarded to J.C. Joyce Paving, Inc. for \$191,332.45. Once the old pavement was removed, it was discovered that the sub-grade material in many areas did not meet industry standards for compaction. Failure to perform the subgrade repairs would result in settlement of the pavement in the future and lessen the life of it, so it was decided to alter the initial grading plan with a change order in the amount of \$60,043.16 so that proper repairs could be made. Mr. Hall said staff also would like to establish a contingency fund in the amount of \$50,000 in order to address the likelihood of similar work being necessary with the remaining portion of the parking lot. Funding for these changes would come from the fuel contingency fund and savings realized from other capital projects within the current budget.

On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously approved the change order in the amount of \$60,043.16, and the creation of a contingency fund of \$50,000, with funding provided as outlined.

#### **ADDITIONAL APPROPRIATION RE: FY'15 CARRYOVER AND MISCELLANEOUS REVENUE – SCHOOL BOARD**

Mr. Hall said the School Board and Dr. Jared Cotton are asking the Board to approve the appropriation of funds totaling \$1,339,046.06 which includes FY'15 Carryover funds, \$1,075,991; dual enrollment reimbursements, \$228,553; insurance proceeds, \$32,386.83; and sale of surplus items, \$2,115.23. Mr. Hall said Dr. Cotton indicates that the School Board will use the carryover funds to fund additional OPEB liability for FY'16 and FY'17 (\$350,500) and construction costs relating to the implementation of Bengal Tech at Bassett High School (\$725,491).

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the request for funds for the Bengal Tech construction, dual enrollment reimbursements, insurance proceeds, and sale of surplus items totaling \$989,046.06, but did not recommend approving the appropriation request of \$350,500 for OPEB liability until work on the FY'17 County budget is further along.

**ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE –  
COMMONWEALTH'S ATTORNEY'S OFFICE**

Mr. Hall said Andrew Nester is asking the Board to approve an additional appropriation of \$16,238.16 from federal asset forfeiture funds to cover the cost of a new color copier, supplies, and travel expenses.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation as outlined.

**AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – SHERIFF'S  
OFFICE**

Mr. Hall said Sheriff Perry is requesting that the Board award a purchase contract for a 2016 Ford Interceptor Utility vehicle to Haley Ford South, Inc. of Richmond, Virginia in the amount of \$29,560.20. Funds for this purchase are included in the FY'16 capital improvements plan budget.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved an award of contract to Haley Ford South in the amount of \$29,560.20.

**FY 2016-17 BUDGET PRESENTATION – DR. JARED COTTON, DIVISION  
SUPERINTENDENT**

Dr. Jared Cotton presented the school division's FY 2016-17 Budget which recommended level funding from the County. Dr. Cotton said based on the governor's budget released in December, the school system should receive a budget increase of \$2,551,444 from the state. Dr. Cotton said that the school system's goals for fiscal year 2017 are to continue providing high quality instruction, high quality professionals, a safe and orderly learning environment, innovative technology and family and community engagement. (Copy of Presentation included in Board's file)

**INFORMATIONAL ITEMS**

**Comments from the Board**

Mr. Hall noted several upcoming dates: Hardide grand opening on March 3; Fast Track, March 1-2; and Budget presentation, April 5.

**CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 4:24 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Industrial Development Authority, Planning Commission, and Dan River Alcohol Safety Action Program Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

### **OPEN MEETING**

The Board returned to an open meeting at 5:42 p.m. on a motion by Mr. Slaughter, seconded by Mr. Zehr and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Consideration of Resolution re: Industrial Access Railroad Funds – On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved a resolution as part of an application for Industrial Access Railroad Funds.

Planning Commission – On a motion by Mr. Zehr and second by Mr. Slaughter, the Board voted unanimously to reappoint Paul Setliff and Herman Haley to four-year terms ending March 31, 2020.

Industrial Development Authority – On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously reappointed Len Dillon and Steve Isley to four-year terms ending March 31, 2020.

Dan River Alcohol Safety Action Program Board – On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously reappointed J.R. Powell to a three-year term ending March 31, 2019.

There being no further action, Mr. Adams recessed at 5:44 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

## **GENERAL HIGHWAY MATTERS**

David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Mr. Kiser said in reference to Ms. Buchanan's request last month, VDOT will take measures to widen the shoulder near the intersection of Bouldin Road and Horsepasture Price Road. Ms. Buchanan asked that reflectors still be installed as well. Mr. Kiser said the pavement markings are complete at the intersection of Preston Road and Route 58. Ms. Buchanan said she has received complaints that the arrows are actually a little confusing. Mr. Kiser said they also received calls initially and will look into the matter. Mr. Kiser addressed the Kings Mountain Road/Daniels Creek Road intersection, which was brought up as a safety concern at the January meeting. Mr. Kiser said that VDOT plans to re-stripe the left turn lane when one is traveling on Kings Mountain Road toward Virginia Avenue. The lane will be re-stripped to force all drivers to merge into the right lane and then merge back into the left lane only if they intend to make a left turn. Lastly, Mr. Kiser said the public hearing on the Six-Year Secondary Road Plan will be held at the March 22 meeting.

## **CONSIDERATION OF RESOLUTION IN HONOR OF THE MAGNA VISTA HIGH SCHOOL FOOTBALL TEAM**

Mr. Zehr read aloud a resolution recognizing the Magna Vista High School football team's second straight Virginia High School League Group 3A State Football Championship after defeating Lord Botetourt High School by a score of 47 to 21 at Liberty University. On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously adopted the resolution.

Several members of the team were present to receive the resolution, along with Magna Vista Principal JaMese Black, Coach Joe Favero and other members of the athletics staff. Coach Favero and Ms. Black both said that they were humbled and grateful for the team to be honored by the Board. Ms. Black also thanked Coach Favero and his staff for making sure that the team members focused on their education in addition to their athletics.

## **CONSIDERATION OF PROCLAMATION RECOGNIZING ED GENDRON, GENERAL DISTRICT COURT JUDGE**

Ms. Buchanan read aloud a proclamation recognizing the retirement of General District Court Judge Ed Gendron who served on the bench in the 21<sup>st</sup> District. On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously adopted the proclamation. Judge Gendron thanked the Board for the honor and commended the County on having dedicated, professional employees in its court and in law enforcement.

## **PUBLIC HEARING – PROPOSED AMENDMENT FY '15-'16 COUNTY BUDGET**

Mr. Hall said whenever a budget is altered by more than 1% of the total budget, a public hearing is required. Therefore, in order to appropriate the bond funds received for the construction of Meadow View Elementary School and funds received for the Smith River Small Towns Revitalization project, the Board must hold a public hearing.

Mr. Adams opened the public hearing at 6:20 p.m. There being no one present who wished to speak, Mr. Adams closed the public hearing at 6:20 p.m. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the appropriation of \$8,169,437 for the Meadow View Elementary School project and \$2,280,000 for the Smith River Small Towns Revitalization project.

### **MATTERS PRESENTED BY THE PUBLIC**

There was no one present who wished to address the Board.

### **PRESENTATION BY THE VOLUNTEER FIRE CHIEFS OF HENRY COUNTY**

Jeff Painter of the Horsepasture Volunteer Fire Department spoke on behalf of the volunteer fire chiefs of Henry County, urging the Board to consider increased funding for volunteer fire departments. Mr. Painter said the volunteer fire departments are constantly holding fundraisers, raffles and breakfasts to raise much-needed operating funds, and that it is getting increasingly difficult to raise those funds within the community. Mr. Painter asked the Board to consider four priorities: increase the amount of capital funding from \$175,000 to \$450,000; increase operations funding from \$35,000 to \$50,000 per year; allocate \$150,000 for new standardized air packs as recommended by a 2012 fire and EMS study conducted by the state; and lastly, Mr. Painter said that in the future, when companies move into Commonwealth Crossing Business Centre, there will be the need for a new ladder truck in that portion of the County, which will cost \$1.25 million at minimum. Mr. Painter explained that ladder trucks have a recommended lifespan of 20 years, adding the County currently has two, one is 30 years old, and the other is 15.

Each of the supervisors thanked Mr. Painter and all members of the fire departments for their hard work and dedication. On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously agreed to forward all of the information received at tonight's meeting to the County Administrator and staff for consideration during the budget process.

There being no further business to discuss, Mr. Bryant moved to adjourn 6:36 p.m., seconded by Ms. Buchanan and carried 6 to 0.