

Henry County Board of Supervisors

Agenda

March 22, 2016

3:00 p.m.

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- 1) Invocation
 - 2) Pledge of Allegiance
 - 3) Call to Order
 - 4) Welcome of Visitors and Advise Role of County Administrator as Contact Person for the Board
 - 5) Items of Consent
 - A) Confirmation of Minutes of Meetings
 - February 23, 2016
 - B) Approval of Accounts Payable
 - C) Resolution in Honor of the Ridgeway District Rescue Squad, Inc. on its 40th Anniversary
 - D) Proclamation Establishing April 2016 as “Fair Housing Month” in Henry County
 - 6) Approval of Program Documents re: Smith River Small Towns Business District Revitalization Project
 - 7) Report on Delinquent Tax Collection Efforts
 - 8) Consideration of Resolution re: Signature Authority of Jail Inmate Fund – Sheriff’s Office
 - 9) Monthly Update from the Martinsville-Henry County Economic Development Corporation
 - 10) Financial Matters
 - A) Award of Contract re: In-car Camera Systems – Sheriff’s Office
 - B) Award of Contract re: Radio Dispatch Console Equipment – 911 Center

- C) Additional Appropriation re: FY'15 Carryover Funds – School Board
- D) Additional Appropriation re: State Criminal Alien Assistance Grant – Sheriff's Office

11) Matters by the Public

12) Informational Items

- A) Comments from the Board

13) Closed Meeting

- A) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Planning Commission, Henry-Martinsville Social Services Board, and Patrick Henry Community College Board
- B) §2.2-3711(A)7 for Discussion of Pending Legal Matters
- C) §2.2-3711(A)3 for Discussion of Acquisition/ Disposal of Real Estate
- D) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries

6:00 pm 14) Public Hearing – Six-Year Secondary Road Plan, Open Format, 6 p.m. to 6:30 p.m. (Meeting Room #1 – Right Side)

15) Consideration of Resolution in Honor of the Magna Vista High School FFA Competition Team

16) Matters Presented by the Public

17) General Highway Matters

18) Continuation until April 5, 2016 at 5:00 p.m. for the County Administrator's Budget Presentation

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

February 23, 2016 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on February 23, 2016, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Director of Human Resources; and Michelle Via, Administrative Assistant.

Deputy Brian Lawson and Lt. Troy Easter of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Bryant gave the invocation and Mr. Kendall led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File

- January 26, 2016
- February 2, 2016

Approval of Accounts Payable

Copy included in Board's File

Mr. Slaughter moved the Items of Consent be adopted, seconded by Mr. Zehr. The motion carried 6 to 0.

REPORT ON AUDIT OF COUNTY ACCOUNTS FY '14-'15

Robin Jones with the firm of Creedle, Jones and Alga, P.C., presented its audit of County accounts for the fiscal year that ended June 30, 2015. Ms. Jones said Henry County is considered a low-risk auditee. For the third year in a row, the firm found nothing wrong with the County's accounts. There were no deficiencies and no instances of non-compliance.

On a motion by Mr. Slaughter and second by Mr. Bryant, the Board unanimously recommended acceptance of the Audit of County Accounts for the fiscal year that ended June 30, 2015.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 91.58% of 2015 personal property taxes have been collected; 88.92% of 2015 real estate taxes; and since January 1, TACS collected approximately \$60,575; and five DMV stops were placed in February, and 12 in January.

UPDATE ON ACTIVITIES AT BLUE RIDGE REGIONAL LIBRARY

Mr. Rick Ward, Director of Blue Ridge Regional Library, and Bassett Branch Manager Karen Barley, updated the Board on activities of the library system. Ms. Barley said the library is about more than just books; it has become a central gathering place for members of the community and offers a host of free resources, including beginning computer classes for patrons, GED preparation classes, help with job searches, arts and crafts classes, programs for healthy living and summer lunch programs for children.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

AWARD OF CONTRACT AND ADDITIONAL APPROPRIATION RE: MAPPING PROJECT – ENGINEERING AND MAPPING DEPARTMENT

Mr. Hall said staff is asking the Board to award a contract in the amount of \$175,000 to Spatial Data Consultants, Inc. of High Point, North Carolina for updates to the aerial photography and the Geographical Information System (GIS). In addition, staff is asking the Board to approve the additional appropriation of funds received from the Martinsville-Henry County Economic Development Corporation (\$20,000) and the Henry County Public Service Authority (\$20,500) toward the cost of this project. Mr. Hall said the City of Martinsville is also participating in this project, but will be invoiced directly from the vendor for their share of the costs. Funding of this project is included in the FY'16 capital improvements plan budget.

On a motion by Mr. Kendall and second by Ms. Buchanan, the Board unanimously approved an award of contract in the amount of \$175,000 to Spatial Data Consultants and the additional appropriation of \$40,500 as outlined.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – BUILDING AND GROUNDS DEPARTMENT

Mr. Hall said Kevin Hughes, Director of the Building and Grounds Department, is requesting that the Board award a purchase contract for a 2016 Ford F-250 truck to Colonial Ford Truck Sales, Inc. of Richmond, Virginia in the amount of \$29,093.50. Funds for this purchase are included in the FY'16 capital improvements plan budget.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved an award of contract to Colonial Ford Truck Sales in the amount of \$29,093.50.

AWARD OF CONTRACT RE: PROFESSIONAL SERVICES – SMITH RIVER SMALL TOWNS REVITALIZATION PROJECT

Mr. Hall said staff recommends awarding a contract to Hill Studio of Roanoke, Virginia for professional services including design work, construction document preparation, and construction administration as it relates to the Smith River Small Towns Business District Revitalization Project. Services provided shall not exceed \$307,100 for the duration of the Community Development Block Grant and will be funded through CDBG funds and private sources.

On a motion by Mr. Zehr and second by Mr. Bryant, the Board unanimously approved the award of contract as outlined.

ADDITIONAL APPROPRIATION RE: FIRE PROGRAM GRANTS – PUBLIC SAFETY

Mr. Hall said Matt Tatum is asking the Board to appropriate two separate grants received from the Virginia Department of Fire Programs. The first grant in

the amount of \$2,093 is being offered to fund repairs to the burn building. The second grant in the amount of \$5,600 is to be used to purchase computers for the volunteer fire departments and the Public Safety Department. Neither of these grants requires a match.

On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the additional appropriations as requested.

CHANGE ORDER AND ADDITIONAL APPROPRIATION RE: PARKING LOT REPAIRS – BUILDING AND GROUNDS DEPARTMENT

Mr. Hall said the original contract for parking lot repairs was awarded to J.C. Joyce Paving, Inc. for \$191,332.45. Once the old pavement was removed, it was discovered that the sub-grade material in many areas did not meet industry standards for compaction. Failure to perform the subgrade repairs would result in settlement of the pavement in the future and lessen the life of it, so it was decided to alter the initial grading plan with a change order in the amount of \$60,043.16 so that proper repairs could be made. Mr. Hall said staff also would like to establish a contingency fund in the amount of \$50,000 in order to address the likelihood of similar work being necessary with the remaining portion of the parking lot. Funding for these changes would come from the fuel contingency fund and savings realized from other capital projects within the current budget.

On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously approved the change order in the amount of \$60,043.16, and the creation of a contingency fund of \$50,000, with funding provided as outlined.

ADDITIONAL APPROPRIATION RE: FY'15 CARRYOVER AND MISCELLANEOUS REVENUE – SCHOOL BOARD

Mr. Hall said the School Board and Dr. Jared Cotton are asking the Board to approve the appropriation of funds totaling \$1,339,046.06 which includes FY'15 Carryover funds, \$1,075,991; dual enrollment reimbursements, \$228,553; insurance proceeds, \$32,386.83; and sale of surplus items, \$2,115.23. Mr. Hall said Dr. Cotton indicates that the School Board will use the carryover funds to fund additional OPEB liability for FY'16 and FY'17 (\$350,500) and construction costs relating to the implementation of Bengal Tech at Bassett High School (\$725,491).

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the request for funds for the Bengal Tech construction, dual enrollment reimbursements, insurance proceeds, and sale of surplus items totaling \$989,046.06, but did not recommend approving the appropriation request of \$350,500 for OPEB liability until work on the FY'17 County budget is further along.

**ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE –
COMMONWEALTH'S ATTORNEY'S OFFICE**

Mr. Hall said Andrew Nester is asking the Board to approve an additional appropriation of \$16,238.16 from federal asset forfeiture funds to cover the cost of a new color copier, supplies, and travel expenses.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation as outlined.

**AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – SHERIFF'S
OFFICE**

Mr. Hall said Sheriff Perry is requesting that the Board award a purchase contract for a 2016 Ford Interceptor Utility vehicle to Haley Ford South, Inc. of Richmond, Virginia in the amount of \$29,560.20. Funds for this purchase are included in the FY'16 capital improvements plan budget.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved an award of contract to Haley Ford South in the amount of \$29,560.20.

**FY 2016-17 BUDGET PRESENTATION – DR. JARED COTTON, DIVISION
SUPERINTENDENT**

Dr. Jared Cotton presented the school division's FY 2016-17 Budget which recommended level funding from the County. Dr. Cotton said based on the governor's budget released in December, the school system should receive a budget increase of \$2,551,444 from the state. Dr. Cotton said that the school system's goals for fiscal year 2017 are to continue providing high quality instruction, high quality professionals, a safe and orderly learning environment, innovative technology and family and community engagement. (Copy of Presentation included in Board's file)

INFORMATIONAL ITEMS

Comments from the Board

Mr. Hall noted several upcoming dates: Hardide grand opening on March 3; Fast Track, March 1-2; and Budget presentation, April 5.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:24 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Industrial Development Authority, Planning Commission, and Dan River Alcohol Safety Action Program Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:42 p.m. on a motion by Mr. Slaughter, seconded by Mr. Zehr and unanimously carried.

CERTIFICATION OF CLOSED MEETING

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Consideration of Resolution re: Industrial Access Railroad Funds – On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved a resolution as part of an application for Industrial Access Railroad Funds.

Planning Commission – On a motion by Mr. Zehr and second by Mr. Slaughter, the Board voted unanimously to reappoint Paul Setliff and Herman Haley to four-year terms ending March 31, 2020.

Industrial Development Authority – On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously reappointed Len Dillon and Steve Isley to four-year terms ending March 31, 2020.

Dan River Alcohol Safety Action Program Board – On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously reappointed J.R. Powell to a three-year term ending March 31, 2019.

There being no further action, Mr. Adams recessed at 5:44 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

GENERAL HIGHWAY MATTERS

David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Mr. Kiser said in reference to Ms. Buchanan's request last month, VDOT will take measures to widen the shoulder near the intersection of Bouldin Road and Horsepasture Price Road. Ms. Buchanan asked that reflectors still be installed as well. Mr. Kiser said the pavement markings are complete at the intersection of Preston Road and Route 58. Ms. Buchanan said she has received complaints that the arrows are actually a little confusing. Mr. Kiser said they also received calls initially and will look into the matter. Mr. Kiser addressed the Kings Mountain Road/Daniels Creek Road intersection, which was brought up as a safety concern at the January meeting. Mr. Kiser said that VDOT plans to re-stripe the left turn lane when one is traveling on Kings Mountain Road toward Virginia Avenue. The lane will be re-stripped to force all drivers to merge into the right lane and then merge back into the left lane only if they intend to make a left turn. Lastly, Mr. Kiser said the public hearing on the Six-Year Secondary Road Plan will be held at the March 22 meeting.

CONSIDERATION OF RESOLUTION IN HONOR OF THE MAGNA VISTA HIGH SCHOOL FOOTBALL TEAM

Mr. Zehr read aloud a resolution recognizing the Magna Vista High School football team's second straight Virginia High School League Group 3A State Football Championship after defeating Lord Botetourt High School by a score of 47 to 21 at Liberty University. On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously adopted the resolution.

Several members of the team were present to receive the resolution, along with Magna Vista Principal JaMese Black, Coach Joe Favero and other members of the athletics staff. Coach Favero and Ms. Black both said that they were humbled and grateful for the team to be honored by the Board. Ms. Black also thanked Coach Favero and his staff for making sure that the team members focused on their education in addition to their athletics.

CONSIDERATION OF PROCLAMATION RECOGNIZING ED GENDRON, GENERAL DISTRICT COURT JUDGE

Ms. Buchanan read aloud a proclamation recognizing the retirement of General District Court Judge Ed Gendron who served on the bench in the 21st District. On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously adopted the proclamation. Judge Gendron thanked the Board for the honor and commended the County on having dedicated, professional employees in its court and in law enforcement.

PUBLIC HEARING – PROPOSED AMENDMENT FY '15-'16 COUNTY BUDGET

Mr. Hall said whenever a budget is altered by more than 1% of the total budget, a public hearing is required. Therefore, in order to appropriate the bond funds received for the construction of Meadow View Elementary School and funds received for the Smith River Small Towns Revitalization project, the Board must hold a public hearing.

Mr. Adams opened the public hearing at 6:20 p.m. There being no one present who wished to speak, Mr. Adams closed the public hearing at 6:20 p.m. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the appropriation of \$8,169,437 for the Meadow View Elementary School project and \$2,280,000 for the Smith River Small Towns Revitalization project.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to address the Board.

PRESENTATION BY THE VOLUNTEER FIRE CHIEFS OF HENRY COUNTY

Jeff Painter of the Horsepasture Volunteer Fire Department spoke on behalf of the volunteer fire chiefs of Henry County, urging the Board to consider increased funding for volunteer fire departments. Mr. Painter said the volunteer fire departments are constantly holding fundraisers, raffles and breakfasts to raise much-needed operating funds, and that it is getting increasingly difficult to raise those funds within the community. Mr. Painter asked the Board to consider four priorities: increase the amount of capital funding from \$175,000 to \$450,000; increase operations funding from \$35,000 to \$50,000 per year; allocate \$150,000 for new standardized air packs as recommended by a 2012 fire and EMS study conducted by the state; and lastly, Mr. Painter said that in the future, when companies move into Commonwealth Crossing Business Centre, there will be the need for a new ladder truck in that portion of the County, which will cost \$1.25 million at minimum. Mr. Painter explained that ladder trucks have a recommended lifespan of 20 years, adding the County currently has two, one is 30 years old, and the other is 15.

Each of the supervisors thanked Mr. Painter and all members of the fire departments for their hard work and dedication. On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously agreed to forward all of the information received at tonight's meeting to the County Administrator and staff for consideration during the budget process.

There being no further business to discuss, Mr. Bryant moved to adjourn 6:36 p.m., seconded by Ms. Buchanan and carried 6 to 0.



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 5B

Issue

Approval of Accounts Payable

Background

See attached details.

Attachments

Summary of Accounts Payable

Staff Recommendation

Staff recommends approval of the Summary of Accounts Payable for February 2016.

**SUMMARY OF ACCOUNTS PAYABLE
MARCH 22, 2016**

	<u>MARCH 2016</u>	<u>FEBRUARY 2016</u>
ALL FUNDS PAYABLES:		
REGULAR PAYABLES:		
FEBRUARY 17 & 29, 2016	CHECK # 20111459 THROUGH 20111696	
MARCH 15, 2016	CHECK # 20111697 THROUGH 20112120	
GENERAL FUND	\$ 693,373.75	\$ 507,290.86
LAW LIBRARY FUND	-	-
ECON DEV OPPORTUNITY FUND	-	-
INDUSTRIAL PARK FUND	-	-
CENTRAL DISPATCH FUND	10,248.40	23,611.57
REGIONAL INDUSTRIAL SITE PROJECT	-	-
SPECIAL CONSTRUCTION GRANT	8,051.30	2,513.00
HCO/MTSV INDUSTRIAL SITE	-	-
GATEWAY STREETScape FOUNDATION	101.65	1,549.39
COMPREHENSIVE SERVICE ACT FUND	129.51	55,696.25
FIELDALE SANITARY DISTRICT	1,403.41	-
PHILPOTT MARINA FUND	1,915.94	1,174.84
PAYROLL:		
FEBRUARY 29, 2016	DIRECT DEPOSIT ADVICES # 0440986 THROUGH 0441382	
MARCH 15, 2016	DIRECT DEPOSIT ADVICES # 0441383 THROUGH 0441590	
GENERAL FUND	154,496.56	605,729.05
E911 CENTRAL DISPATCH FUND	166.28	49,051.25
COMPREHENSIVE SERVICE ACT FUND	1,279.65	1,279.67
PHILPOTT MARINA FUND	857.18	990.56
	<hr/>	<hr/>
TOTAL ALL FUND PAYABLES	\$ 872,023.63	\$ 1,248,886.44

I HEREBY CERTIFY THAT THE ABOVE ACCOUNTS PAYABLE SUMMARY, A RECAP OF THE BILL LIST AS PRESENTED, HAS BEEN DRAWN IN PAYMENT OF LEGAL OBLIGATIONS OF HENRY COUNTY.

TIM HALL
COUNTY ADMINISTRATOR

I HEREBY CERTIFY THAT THE LISTED ITEMS, AS REPRESENTED BY THE ABOVE ACCOUNTS PAYABLE SUMMARY, WERE APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR REGULAR MONTHLY MEETING ON MARCH 22, 2016.

JIM ADAMS, CHAIRMAN
HENRY COUNTY BOARD OF SUPERVISORS



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 5C

Issue

Resolution in Honor of the Ridgeway District Rescue Squad, Inc. on its 40th Anniversary

Background

The Ridgeway District Rescue Squad is celebrating its 40th anniversary on April 16, 2016, and staff has prepared a resolution in honor of the squad and its current and former members. The resolution will be presented to the Squad at 10:00 a.m. during the celebration event.

Attachments

Proposed Resolution

Staff Recommendation

Staff recommends approval of the resolution as presented.



Resolution of the
**HENRY COUNTY BOARD OF
SUPERVISORS**

WHEREAS, the Board of Supervisors, our families, our friends and our neighbors all have the good fortune to live in Henry County; and

WHEREAS, many of our best citizens donate their time, talents, money and energy to helping their fellow man; and

WHEREAS, many of these selfless citizens provide their services at the Ridgeway District Rescue Squad, helping their friends, neighbors and visitors whenever the need arises; and

WHEREAS, the Ridgeway Rescue Squad is celebrating its 40th year of operation in 2016, which represents thousands of hours of community service for the people of Ridgeway and all of Henry County; and

WHEREAS, this commitment to task and devotion to community is representative of the men and women of the Ridgeway District in general and the Ridgeway District Rescue Squad in particular:

NOW, THEREFORE, BE IT RESOLVED, that the Henry County Board of Supervisors acknowledges and values the volunteers' altruism and commitment to public safety in Henry County; and,

BE IT FURTHER RESOLVED, on this 16th day of April 2016 that the Henry County Board of supervisors congratulates all past and current members of the Ridgeway Rescue Squad for their devotion to their community and to their fellow man. Furthermore, the Board encourages all local citizens to emulate the dedication and devotion of the past and current members of the Squad.

Jim Adams, Chairman
Henry County Board of Supervisors



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 5D

Issue

Proclamation Establishing April 2016 as “Fair Housing Month” in Henry County

Background

The County’s grant contract with the Virginia Department of Housing & Community Development (VDHCD) require that for each grant year that a CDBG project is active, the County must conduct one activity that promotes fair housing. Staff recommends adopting a proclamation declaring April 2016 as “Fair Housing Month.”

Attachments

Proposed Fair Housing Proclamation

Staff Recommendation

Staff recommends adoption of the proclamation declaring April 2016 as “Fair Housing Month.”



PROCLAMATION
of the
HENRY COUNTY
BOARD OF SUPERVISORS

WHEREAS, the month of April is Fair and Affordable Housing Month in Virginia; and

WHEREAS, the Federal Fair Housing Act of 1968 and the Virginia Fair Housing Law provide for fair housing to all citizens, regardless of race, color, religion, national origin, sex, age, familial status, or disability; and

WHEREAS, the Henry County Board of Supervisors is committed to the development of decent, affordable housing for all citizens:

NOW THEREFORE, BE IT PROCLAIMED on this 22nd day of March, 2016, the Henry County Board of Supervisors supports the Federal Fair Housing Act of 1968 and the Virginia Fair Housing Law and does hereby proclaim April 2016 as “Fair Housing Month” in Henry County.

Jim Adams, Chairman
Henry County Board of Supervisors



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 6

Issue

Approval of Program Documents re: Smith River Small Towns Business District Revitalization Project

Background

The Smith River Small Towns Business District Revitalization Board held its first meeting on March 3, 2016. The Board reviewed and approved the Business District Revitalization Project Program Design/Guidelines and the Business District Revitalization Project Program Income Plan. Both documents require approval by the Board of Supervisors in order to meet guidelines established by the Virginia Department of Housing and Community Development.

Attachments

1. Project Program Design/Guidelines
2. Program Income Plan

Staff Recommendation

The Smith River Small Towns Business District Revitalization Board recommends adoption of the above listed attachments for the Smith River Small Towns Business District Revitalization Project.



**Smith River Small Towns
Business District Revitalization Project
Henry County CDBG #15-09**

PROGRAM DESIGN

SECTION 1: PROGRAM ADMINISTRATION

PROGRAM PURPOSE AND OBJECTIVE

In partnership with the Smith River Small Towns Collaborative and as an outcome of the 2014 Economic and Physical Improvements Revitalization Master Plan, Henry County has been awarded a Community Development Block Grant (CDBG) to assist with economic revitalization within the unincorporated communities of Bassett, Fieldale, Stanleytown and Koehler.

The CDBG award, and additional funders, will assist the County in promoting economic development along the Smith River by focusing revitalization efforts within the communities of Bassett and Fieldale. The project includes façade improvements to eight (8) buildings in Bassett and eight (8) in Fieldale, construction of Town Squares in both communities, renovations to the Fieldale Community Center, renovations to the Bassett Historic Train Depot, streetscape improvements in both communities, and continued marketing efforts for the Smith River Small Towns and the Fifteen Magical Miles initiatives. This project is the first phase of a larger regional economic restructuring effort which also includes the communities of Stanleytown and Koehler.

Henry County has established the Business District Revitalization Project Program Design to:

- Promote economic development by providing an incentive for property owners to
- Restore blighted storefronts and other building and site elements visible from the public rights-of-way to a level where they are compatible with their surroundings and aesthetically pleasing
- renovate their buildings for occupancy by new or expanding businesses.
- Promote an economically viable and harmonious corridor that attracts and provides for the needs of businesses, institutions, residents and customers
- Contribute to elimination of visual clutter detrimental to an attractive business district

Provisions have been made and include financial incentives to private property owners for the rehabilitation of commercial business districts within the CDBG targeted project areas of the Bassett and Fieldale Business Districts.

Financial and technical design assistance will be offered to property owners in order to improve the appearance and economic viability of these targeted project areas to stimulate reinvestment in commercial properties. Restoration of the facades of privately owned commercial buildings will eliminate blight and deterioration, thus removing impediments to economic growth thus encouraging job growth and retainage.

Every applicant will be treated with fairness and consistency. The adopted program standards will apply equally to each program applicant.

The program will apply all procedures in a uniform manner. No applicant or tenant will be asked for additional information based on race, color, religion, sex, national origin, marital status, age, familiar status, or disability.

PROJECT AREA BOUNDARIES

The project service area encompasses business districts within the communities of Bassett, VA and Fieldale, VA with Phase 1 implementation to be completed in the targeted project areas as shown on the project maps (attached).

SECTION 2: ESTABLISHING PROGRAM GUIDELINES

Basic decisions regarding the Smith River Small Towns Business District Revitalization Project and administration will be approved by the Business District Revitalization Board and County staff. The Board of Supervisors will appoint five (5) members of the Business District Revitalization Board to assist the Project Manager and County staff in overseeing all program activities and to assure that they are carried out fairly and in conformance with this program design. The Business District Revitalization Board will consist of the Chief Administrative Official for Henry County, two (2) locally elected officials from the Board of Supervisors, the Director of Planning, Zoning and Inspection for Henry County, and a County Building Inspector.

The Board will meet on an as needed basis and County staff will document and maintain record of all meetings.

The Board will review the program design and make revisions as may be needed during the course of implementation, serve in an advisory and approval capacity, review applications, approve work write-ups for bidding, approve contract awards, review and approve the current list of eligible contractors, monitor staff and consultant work progress in accordance with the Façade Improvement Program Design, and address and take action on written complaints or disputes that may arise in the course of the forgivable loan implementation.

County staff will be responsible for administration of the CDBG project.

SECTION 3: FAÇADE IMPROVEMENT PROGRAM

PROGRAM DESCRIPTION & IMPROVEMENT STANDARDS

The façade improvement program is available to property owners within identified target areas located in Bassett and Fieldale.

The County has budgeted forgivable loans for façade improvements to property owners of commercial buildings located within the project area. The forgivable loans must be applied to physical construction. The County has also budgeted funds for engineering/architectural design assistance for the businesses.

The CDBG forgivable loans are strictly for improvements to the exteriors of the buildings visible from public right-of-way. This generally excludes repairs to the roofs, unless such improvements clearly contribute to enhancing the visual environment. The forgivable loans may be applied to the primary, secondary, and rear facades, and to exposed sides of buildings which are visible from public right-of-way. CDBG assistance on non-street facades must receive Department of Housing and Community Development (DHCD) prior written approval.

For the purposes of this program, façade is defined as the exterior portion of a building that adjoins a public space seen from the public right of way. The primary façade has street/sidewalk frontage, its own exterior door, ground-floor leasable space, and/or its own street address number. The secondary facades are any side and rear exteriors that are viewable from the primary public right-of-way.

Buildings that are within the project areas are subject to applicable State and Federal laws including the National Historic Preservation Act (16 USC 470f) (NHPA), and shall meet, when feasible, the Secretary of the Interior's Standards for the Treatment of Historic Properties for all rehabilitation activities related to this project.

Alterations, additions, or new construction for the facades will be consistent with the architectural and historic character of the project areas. The County will ensure compliance with the Programmatic Agreement between the County and the Virginia Department of Historic Resources. All CDBG and leverage-funded building improvements will be done in a manner consistent with these design guidelines.

All exposed facades of existing buildings should present a finished appearance in character with the remainder of the building and produce a harmonious relationship with neighboring buildings. All buildings receiving CDBG funds must be free of blight once the construction is complete.

A Deed of Trust, for the property improvements made, will contain a condition requiring the borrower to maintain consistently and continuously all CDBG and leverage-funded building improvements to the established design guidelines for a period of ten years. Proof of hazard insurance in a sufficient amount to protect the County's investment is also required. The County will be listed as a loss payee for an amount equal to the forgivable loan.

All Federal Labor Standards requirements apply for construction contracts over \$2,000 using any CDBG funds.

VACANT PROPERTIES

Vacant units shall be rehabilitated with CDBG and leverage funding, however, the property owner must assure occupancy within one (1) year of completed façade improvements. During the term of the forgivable loan it is the responsibility of the owner to notify County staff when the unit becomes vacant and the plan for re-occupancy.

SOLICITATION OF APPLICANTS

Access to submit applications will be afforded to all persons regardless of age, disability, or income. Materials describing the program will be distributed to property owners and appointments will be made as needed in order to complete applications. Property owners with literacy problems, upon notification to the Project Manager, will be assisted individually to explain the program. A statement regarding the Provision of the Privacy Protection Act of 1976 will be provided each applicant with the assurance that their rights under the Act will be abided by.

APPLICATION PROCESS

During the planning grant phase, the owner of each participating building was asked to submit a signed Participation Agreement regarding the project. The agreement identified the building and its owner and included a brief summary of the proposed matching investment.

The next step for a building owner wishing to proceed is to submit an “Application for Assistance” to the County. Such application must be made on a form provided by the County, and must be signed by all owners. Documentation of owner match must also be submitted (letter of commitment from lending institution, proof of payment for completed work, or other appropriate information to document the matching investment). Prior to approving an application for assistance, the County must have adequate assurance that the owner has the financial resources to meet the approved match amount. If the approved matching amount is a cash contribution toward the cost of the contracted improvements, the owner must agree to escrow the matching funds with the County promptly upon execution of the contract.

A copy of the deed to the property and proof of all hazard insurance in a sufficient amount to protect the County’s CDBG investment is also required. The County will be listed as loss payee for an amount at least equal to the grant.

Engineering/architectural services for façade improvements will be allocated through the CDBG Program Funds (ex. design development services). After the owner has committed to join the program, the project engineer/architect will conduct a site inspection and consult with the owner in developing a façade design with preliminary material and labor cost estimates. The engineer/architect’s presentation will include a color rendering of the façade treatment with notes sufficient to describe the proposed work, along with a preliminary cost estimate. If County staff

evaluates a building and determines that a structural analysis is needed, the County will discuss the concerns with the property owner and the engineer/architect. If it is decided that a detailed analysis is necessary, a separate agreement with the property owner, the County and the engineer/architect will be required. The cost of a structural analysis will be paid for by the property owner and can be counted as part of the owner's match. If private funds are used to pay for the structural analysis, those funds will be included in the private investment lien portion of the forgivable loan. The County, with the assistance of its engineer/architect and in accordance with the Programmatic Agreement, will submit a Project Review Form and necessary documentation to the Virginia Department of Historic Resources (DHR). Following DHR review and comment, the County will refer the application and suggested work and cost estimate for approval to the BDR Board. The BDR Board is responsible for reviewing the design, approving the intended matching investment amount, and ensuring readiness for bid. The engineer/architect's work write-up will serve as the agreed scope of work for obtaining quotes, competitive sealed bids from contractors, or estimates for material reimbursement of façade improvement materials.

After bids or material estimates for façade improvement materials and all required documentation are received, the BDR Board will approve the forgivable loan. The BDR Board will make a recommendation for the County to prepare a three-party contract document for execution by the building owner, the County and the contractor. Contractual agreements specifying the responsibilities of all parties will be executed prior to the issuance of a Notice to Proceed. A deed of trust, deed of trust note, and a three-party construction contract will be executed for any assistance provided. Construction can begin after building permit approval, if necessary, and after the County has issued a Notice to Proceed.

In the case of a building owner who is a contractor or one who wishes to hire his or her own contractor, CDBG forgivable loan funds can be utilized to reimburse for façade improvement materials only. In this case, the labor part of the work, as verified by the program engineer/architect, could be considered as match. The type of materials utilized must be consistent with the Secretary of the Interior's Standards as feasible. The work on the building will be overseen by the engineer/architect with assistance from County staff to ensure compliance with all program guidelines.

Applications will be taken on an on-going basis as long as funds are available. Persons whose applications are denied will have 60 days from receipt of the letter to appeal the decision and will be notified of this in the letter.

PRIVATE INVESTMENT MATCH REQUIREMENTS

Building owners must match the CDBG forgivable loan dollar for dollar. This owner match requirement, for this project only, is being satisfied through previously committed private funds. Due to this unique opportunity and as protection of those private investments, the property owner will be required to document and/or contribute twenty percent (20%) of the private investment being made to their property. This twenty percent (20%) match requirement can be met in several ways.

- 1) Opt to finance twenty percent of the CDBG investment through an actual cash contribution or loan from a lending institution.
- 2) Opt to document capital improvements made to the property which can include interior or exterior work completed since July 1, 2013 or work scheduled to be completed at the time of the contracted façade improvement work. Capital improvement contributions must be reviewed and approved by the BDR Board. Eligible capital improvements, upon approval of the BDR Board may include: work that increases the value of the property such as a new roof, HVAC improvements, electrical and/or plumbing improvements, new windows or doors, interior or exterior lighting, interior structural repair or redesign, exterior structural repair, etc. Capital improvements to be counted as match are exclusive of any façade work to be completed.
- 3) Opt to contribute labor, meeting all requirements of the program design.
- 4) Opt to invest in a combination of any of the above; the total amount invested must at least be equal to the twenty percent (20%) of the private investment.

All match amounts will be based on the final contractor bid price or materials reimbursement estimate accepted by the owner and the County including change orders which are paid with CDBG funds. Building owners who are also contractors may choose to have their personal company do the construction work. In such instances, CDBG funds can be used for documented material costs only.

If the approved matching amount is a cash contribution toward the cost of contracted improvements, the owner must agree to escrow matching funds promptly upon execution of contract.

The owner must present cancelled checks, receipts, independent CPA audit, hours worked or other appropriate information to document the matching investment.

For building owners who opt to use their own time and labor as match, they must utilize standard wage rates for job types. The County will provide wage information based on federal wage rates for various job types. Hours worked and cost of materials proposed as a match must be properly documented and verified by the project engineer/architect and the County.

CONDITIONS OF THE MATCHING GRANT/FORGIVABLE LOAN

The County will provide fifty percent (50%), per eligible façade, of the contracted price in the form of a forgivable loan to qualified applicants. The CDBG forgivable loan will be made for a five (5) year term at zero percent (0%) interest with twenty percent (20%) forgiven annually.

Private funds will provide the remaining fifty percent (50%) of the contracted price in the form of a forgivable loan. Private funds contributed will be in the form of a forgivable loan with the loan entirely forgiven at the end of the five (5) year period (no proration).

The building owner will provide twenty percent (20%) of the private investment in contributions of property capital improvements, cash, or labor as per program design.

50% CDBG contribution	5 year lien with 20% forgiven annually
50% Private contribution	5 year lien with entire amount forgiven at the end of the 5 year term
20% Owner contribution	BDR Board approved capital improvements/cash/labor as per program design

Both forgivable loans will be entirely forgiven at the end of the five year period and the property lien removed if the applicant has met the following conditions:

- 1) The property owner has met all match requirements. Failure to satisfy match requirements will cause the private investment lien to remain against the property until terms are satisfied.
- 2) The property owner has completed the façade improvements in accordance with the CDBG program guidelines and has done so within twelve (12) months of bid acceptance, unless the BDR board grants an extension of time. The County will be responsible for ensuring that all buildings receiving CDBG funds are free of blight once the construction is complete.
- 3) The property owner has continued to maintain the façade in a satisfactory condition.
- 4) The owner of the building at the time of the loan approval has retained ownership of the improved property during the five-year period. If the owner sells the property within the five-year term, or otherwise voluntarily transfers ownership, the balance on the CDBG forgivable loan note will become due and payable on a prorated basis (20% of forgivable loan forgiven per year). The entire balance on the privately funded forgivable loan note will become due and payable (no proration).
- 5) The building to be improved must have a current tenant operating a business or must be occupied by a tenant operating a business within one year after the improvements are completed, unless the BDR Board grants a request for extension of time not to exceed a total period of two years after improvements are completed. Rental apartments are considered a business. If the owner is unsuccessful in securing a tenant within this two year time frame, only 50% of the loan will be forgiven.
- 6) Property owners will be expected to continue maintaining the improvements beyond the term of the forgivable loan. This expectation will be incorporated into the application and loan documents, and the BDR Board will encourage the ongoing maintenance of the improved structures.

All CDBG funds returned to the County through enforcement of these conditions shall be considered program income. The County will use any such program income to make additional forgivable loans in accordance with this program design.

In the case of death of the Owner, the entire balance of both forgivable loans will be satisfied and recorded as such on record in the Henry County Circuit Court Clerk's Office.

SECTION 4: CONTRACTING PROCEDURES

General contractors will be solicited by the County of Henry to participate in the program for the project via newspaper advertisement and direct correspondence to contractors who are working in the area. Public notices and outreach efforts will be made to solicit participation of local, female-owner and minority businesses.

CONTRACTOR'S QUALIFICATIONS

Contractors will be required to complete a pre-qualification form requesting information regarding experience and references to determine their qualifications and eligibility to perform rehabilitation work. Contractors must be licensed, both locally and state (Class A or B or C in the Commonwealth of Virginia). Minimum liability insurance requirements are at least \$100,000 property damage, and \$300,000 personal injury. Contractors will also be required to demonstrate creditworthiness. The program will not require contractors to be bonded if adequate credit is established. A list of approved contractors will be established and approved by the Business District Revitalization Board. Additional pre-qualified contractors may be added to the list with BDR Board approval during the course of the project. No contract will be awarded to a contractor until he/she has met all qualification criteria.

The Business District Revitalization Board can vote to bar a contractor from future bidding based on staff recommendation and/or public complaint. A correspondence to the contractor from the Project Manager will be sent by certified mail detailing the problems and the specific reasons for this action. The Complaint and Appeals Procedure as adopted by the Business District Revitalization Board will be given to all applicants, beneficiaries and contractors.

PRE-BID ACTIVITIES

An informational meeting will be held by the Engineer/Architect and County staff for interested contractors, both prime and sub. All Federal, State and local guidelines and requirements will be discussed. Construction, bidding procedures, work process and payment schedules will be reviewed. The Rehabilitation projects may be grouped together in phases for bidding purposes in the most effective manner to ensure timely implementation of the program.

BIDDING

All work and materials will be procured through competitive bidding. Bid packages will be provided to all contractors which will include detailed bidding procedures for contractors to follow in preparing and submitting their bids, and rehabilitation specifications with cost estimates. The Engineer/Architect and County staff will conduct a mandatory walk-through of the structure under consideration for bid.

In the event no acceptable bid is received for a particular property, the County of Henry may request authority from DHCD to negotiate a noncompetitive contract with the lowest responsible bidder. The Business District Revitalization Board will review and approve the bids prior to the award of the contracts. The Henry County Board of Supervisors will award contracts as required by County policy.

CONSTRUCTION CONTRACT

The property owners participating in the program, the contractor and the County of Henry will enter into a three-party construction contract, which includes an agreement, general conditions, and Federal contract conditions. All local and state licenses and permits will be required for each job. All work must be completed within sixty (60) days of the contract date. Extensions of this time period are subject to the Business District Revitalization Board and County staff approval.

Change orders are deletions or additions to the specifications made through an addendum to the rehabilitation contract. Change orders will be initiated only by the Engineer/Architect for work that was not foreseen prior to construction (conditions obscured by walls, floors, etc). Change orders will not be executed without signed authorization and agreement of the specified work and cost by the County, the property owner, the contractor and the Engineer/Architect. Any and all change orders that involve CDBG funds must be approved by DHCD prior to their execution.

SECTION 5: CONSTRUCTION PROCESS

PRECONSTRUCTION CONFERENCE

For those property owners participating in the program, after bids have been received and a contract has been awarded to the lowest responsible bidder, the Engineer/Architect will arrange a walk-through of the property with the property owner and/or tenant and the contractor to ensure that all work to be done is understood between the parties, that pertinent questions are answered, that the property owner/tenant and the contractor are acceptable to each other, that the schedule of work is acceptable to all parties, and to discuss any disruption of utilities, removal of debris by the property owner or tenant, and clean-up responsibilities. Property owner preference in colors and styles shall be clarified and documented.

INSPECTIONS

The Engineer/Architect and the County Building Inspector will document periodic inspections, at a minimum of once a week, on the properties being improved. An inspection will be made at approximately fifty percent (50%) completion in order to authorize partial payment to the contractor for work completed and approved.

At the conclusion of the rehabilitation/construction, the Engineer/Architect and the County Building Inspector shall perform a inspection to make sure that construction activities are completed to their satisfaction and in compliance with the construction contract. Any work items not completed to the their satisfaction shall be enumerated on a punch list and delivered to the contractor.

Once the contractor has completed the items on the punch list, a final inspection shall be performed to assure completion. The Engineer/Architect and/or County staff will also provide a

Certification of Final Completion and Acceptance to the property owner for their approval and signature. This form will then be returned to the Program Administrator.

PROGRESS PAYMENTS

Payment will be made when the work specified in the contract is fifty percent (50%) completed and approved by the Engineer/Architect, and County staff. A final payment will be made at the completion of the job and final inspection approval. All work must be completed to the satisfaction of the Engineer/Architect and County staff. A five percent (5%) retainage will be held from the final payment until the punch list items are satisfactorily completed and accepted.

Payments to contractors will be made within thirty (30) days of inspections for work performed and in accordance with the County of Henry's accounts payable schedule of which will be provided to the contractors and the Engineer/Architect.

Release of the final payment will not be made until all DHCD required contractor paperwork has been received by County staff.

PROGRAM INCOME

Any funds recaptured during implementation of this project will be used to recapitalize and extend the façade improvement program. Recaptured funds, if any, are expected to come only from prorated repayment of forgivable loans due to non-compliance with terms or from sale or transfer of property. Recaptured CDBG funds will thus be used to further eliminate slums and blight in Henry County, removing obstacles to economic development. The County may elect to expend recaptured funds outside the current project areas for this same purpose.

LEAD-BASED PAINT & ASBESTOS

Lead-based paint may be found in properties constructed prior to 1978 and any owner/tenant of such properties will be appropriately notified of this potential health hazard, especially for children under the age of six (6) and pregnant women. All properties receiving rehabilitation assistance will be required to comply with the federal lead-based paint regulation found in 24 CFR Part 35.

All properties constructed prior to 1978 are assumed to have the presence of lead paint and are required to have a visual inspection, conducted in conjunction with the initial inspection by the Engineer/Architect, to determine the presence of deteriorated paint surfaces, paint dust, chips or residue, or rehab activity which will disturb a paint surface and which exceeds the allowable 'de minimus' levels permitted by HUD regulations.

If a visual inspection reveals such conditions, the property must undertake "interim measures" or "standard treatments" to protect occupants and workers during rehabilitation.

1. All contractors, subcontractors and crew, including volunteer workers, must attend the "Lead Safe Work Practices" training class conducted by a licensed trainer or provide

documentation of valid certification. This class will be offered at least one time during the project;

2. Occupants must be protected during the course of the work;
3. Clearance testing must be performed at the conclusion of the work;
4. All properties must successfully pass the lead paint clearance test.

All properties to be improved must be tested for asbestos prior to start of construction work. If asbestos is discovered as the result of the asbestos testing, abatement procedures must be incorporated into the scope of work.

SECTION 6: COMPLAINT AND APPEAL PROCEDURES

The complaint and appeals procedure will be reviewed and adopted by the Business District Revitalization Board, which reviews the program and all complaints. A copy of the written procedure will be given to all approved applicants, beneficiaries and contractors. The policy will list the TDD number for the hearing impaired.

Verbal complaints of any nature and by any party shall be documented and resolved by the Project Manager as informally and quickly as possible.

The Project Manager will investigate any written complaint and respond to it. Appeals of the Project Manager's decision should be addressed, in writing, to the Business District Revitalization Board. Appeals of that decision should be addressed to the County of Henry. Barring a resolution of the complaint, the complaint may be taken to DHCD where a non-legal resolution is final. If the Complainant is not satisfied, he/she may seek a legal remedy in the local court of the jurisdiction. Legal costs in pursuit of remedy in the court system are the responsibility of the complainant/Petitioner.

All complaints and appeals should be addressed within thirty (30) days of receipt. All complaints and appeals are to be responded to in writing. The response must include an explanation of the reason(s) for the decision reached, information on the next step in the appeals process and how many days from the receipt of notice the complainant has to appeal any decision.

Final appeals should be addressed in writing to DHCD. The appeal should include a copy of all correspondence that has taken place to date. The appeal should identify the problem and the desired solution. DHCD will investigate the complaint and respond in writing in a timely manner. All involved parties will be copied.

If the complainant requires assistance in putting his or her complaint in writing, staff will make such assistance available. The same is true for appeals.

Once a job is officially closed out and the one-year warranty period is in effect, the property owner should address complaints in writing, directly to the responsible contractor.

SECTION 7: PROGRAM DESIGN AMENDMENTS

During the implementation of the program, Henry County staff responsible for the project may find it necessary to make minor changes and refinements as the program proceeds.

If a major alteration to the program design is deemed necessary to better achieve the intent of the program, the staff will provide the proposed changes to the Business District Revitalization Board and the County of Henry for consideration and adoption. Items constituting a major change in the program would include modification of the types of assistance to be provided or the eligibility criteria for assistance. Any major change will be submitted to DHCD for review and approval. The program will be implemented to assure that consistent and equitable assistance is provided to all program participants.

SECTION 8: CONFLICT OF INTEREST

The County of Henry and the Department of Housing and Community Development (DHCD) observe a very strict conflict of interest position. No work can be done on the property of any person, or his/her immediate family, who has or had decision-making power in the CDBG program from the time the application was planned, developed and submitted to DHCD to the grant’s execution and implementation without DHCD’s prior written approval regardless of any prior approval of a Program Design. This includes any elected and appointed officials, employees of the County of Henry, and Business District Revitalization Board members, in accordance with Virginia and federal conflict of interest requirements.

Reviewed and approved by the Business District Revitalization Board.

Chairman (Please print name) _____
Date

Signature

Reviewed and approved by the Henry County Board of Supervisors

Chairman (Please print name) _____
Date

Signature

Reviewed and Approved by the Virginia Department of Housing and Community Development

Jason Sams, Community Representative _____
Date

Virginia Community Development Block Grant Program Income Plan

Date: 2-26-16

Grantee: Henry County

Project Name: Smith River Small Towns Business District Revitalization Project

Contract#: 15-09

OBJECTIVE: The expenditure of active and inactive program income generated from the CDBG *Smith River Small Towns Business District Revitalization Project* in a manner that will directly remove blight and promote economic revitalization in Henry County.

1. **ACTIVITIES:** Describe the ACTIVITIES that will be carried out with program income funds e.g., housing rehabilitation, microenterprise business loans, construction of industrial building, approximately 5,000 sq. ft. of sewer lines, etc. All activities must be eligible expenditures as described in the Grant Management Manual.

Project activities include: façade improvement, streetscape improvements, construction of town squares, sidewalk improvements, installation of crosswalks, banner poles, wayfinding signage and gateway signs, parking, demolition of blight, and general construction.

Active program income: Active income is income received as a result of program activities prior to administrative closeout of the CDBG Agreement. If the total exceeds \$35,000 in any of the successive 12-month period of the CDBG Agreement, the funds shall be used to reduce drawdowns for eligible project expenses. If the amount does not reach \$35,000, it will be accumulated and used for eligible project costs in excess of the Project Budget with the permission of DHCD. Active income on-hand at the end of the project will be used to reduce drawdowns or returned to DHCD. Active income will be used for the same CDBG activities as approved in the CDBG Agreement.

Miscellaneous Revenue: Miscellaneous revenue is all revenue received in a 12-month reporting period (July 1 – June 30) of less than \$35,000 from an administratively closed project funded with CDBG monies. No amount of miscellaneous revenue received in the reporting period may be expended until after the period has ended and that fiscal year's report has been submitted to and approved DHCD. Grantees must retain the funds until it is authorized by DHCD to expend the proceeds locally. Miscellaneous revenue shall be used to continue the same eligible CDBG activities as long as LMI households in the project area have unmet needs.

After all needs are met in the project area, inactive income will be used for the following purposes:

- a) Miscellaneous revenue may be used for actual administrative costs. *At the time the program income is expended*, 10 percent of the expended program income may be allocated for administrative purposes;
- b) Up to \$5 per loan per month may be collected as a service fee to offset the cost of loan collection; and
- c) Projects located within Henry County that include blight removal and/or promotion of economic revitalization.

Inactive Program Income: Inactive program income is all revenue received in a 12-month reporting period (July 1 – June 30) of \geq \$35,000 from an administratively closed project funded with CDBG monies. All inactive program income received in the 12-month reporting period will be held in reserve until after the reporting period has ended and that fiscal year's report has been submitted to and approved by DHCD. At the time the report is submitted, a specific work plan and budget may be submitted, outlining the proposed use of inactive program income. A timeline to expend all funds within twelve (12) months must be included. Inactive program income must be retained until the proposed use is authorized by DHCD.

2. TIME FRAME: Briefly outline the TIME FRAME during which the project will be carried out and completed.

Program income covered by this plan may be derived from direct 0% interest forgivable loan repayment, due to sale or transfer of property, over estimated average of a five year period.

3. PROJECT AREA: Identify the project area in which activities will be carried out. Indicate where inactive program income will be spent after all of the needs in the project area are met.

All projects funded with program income generated from the CDBG Smith River Small Towns Business District Revitalization Project will be located within the two project areas until there is no more need. Thereafter, the projects will be located within the County of Henry.

4. FUNDS TO BE AVAILABLE:

- 1) Total Projected Program Income for Next 20 Years: \$0
- 2) # of Years Until Payback Complete for Each Loan: 5 year forgivable loans
- 3) If Revolving Loan Program, # of Years Until Payback Complete: n/a

4) Payback Schedule Total Principle and Interest:

Not applicable for this project

Year 1 \$	Year 11 \$
Year 2 \$	Year 12 \$
Year 3 \$	Year 13 \$
Year 4 \$	Year 14 \$
Year 5 \$	Year 15 \$
Year 6 \$	Year 16 \$
Year 7 \$	Year 17 \$
Year 8 \$	Year 18 \$
Year 9 \$	Year 19 \$
Year 10 \$	Year 20 \$

5. **DECISION MAKING:** Briefly state who will decide on the use of the Program Income, how that decision will be made, and what oversight will be used to assure that this plan is followed.

The *Business District Revitalization Board* will decide on the use of program income, based upon the Program Design guidelines. The Board will receive regular financial reports showing all income earned and expended. The Board will approve and track all applications and contracts and ensure proper documentation of the usage of funds. Requests will be submitted to and reviewed by the Board at its monthly meetings. Majority vote will be required to approve the use of the funds. A list of the current Board members is attached.

6. **ADMINISTRATION:** Briefly state who will manage the Program Income funds, who will implement the activities and how the activities will be carried out.

The *County* will be responsible for receiving direct loan payments. The funds will be deposited in interest-bearing escrow account and identified as revenue or expenditure. Funds will be accounted for separately on the *County's* balance sheet. Any lump sum receipt of inactive program income of \$35,000 or more during a state fiscal year (July 1 – June 30) will be reported to DHCD at the time it is received and transmitted to DHCD within 60 days.

Records will be kept on a twelve-month contract year basis. Records will show the amounts due and received monthly by client's name, separated by active/inactive and

by contract number, and the income expended annually. Copies of source documentation will be placed in the appropriate client file.

The *Business District Revitalization Board* will implement the activities in accordance with the Project Management Plan, the Program Design and the Grant Management Manual. The VA Procurement Act will be followed. County staff will ensure compliance.

I certify that this is the plan of this locality for use of income derived from the Community Development Block Grant Program after the current contract expires. I further certify that the governing body Board fully intends to carry out this plan, to oversee its implementation and assures that no other use of these funds will be allowed. I certify that this locality will budget program income funds in a separate, distinct account and will maintain records documenting the use of those under the *Home Investment Partnerships Act*, as amended and Title I of the *Housing and Community Development Act of 1974*, as amended. I understand that the Virginia Department of Housing and Community Development may review the receipt and expenditure of program income funds.

Signature of Authorized Official

Date



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 7

Issue

Monthly Report on Delinquent Tax Collection Efforts

Background

County Treasurer Scott Grindstaff will provide an update on delinquent tax collection efforts.

Attachments

Report from County Treasurer

Staff Recommendation

None

County of Henry



OFFICE OF THE TREASURER

COUNTY ADMINISTRATION BUILDING
3300 KINGS MOUNTAIN ROAD
COLLINSVILLE, VIRGINIA

P.O. BOX 218
COLLINSVILLE, VIRGINIA 24078-0218

TELEPHONE (276) 634-4675
FAX (276) 634-4774
EMAIL: sgrindstaff@co.henry.va.us

SCOTT B. GRINDSTAFF
MGT

To: Tim Hall
Board of Supervisors

From: Scott Grindstaff

CC: George Lyle

Date: March 14, 2016

Re: Delinquent Taxes

1. **PP Collection** – As of February 29, 2016, we have collected **92.64% of 2015 PP taxes**. We collected \$ 126,420.05 for the month.
2. **RE Collection** – As of February 29, 2016, we have collected **90.00% of 2015 RE taxes**. We collected \$ 237,695.08 for the month.
3. Since the first of January 2016, TACS has collected \$ 101,395.99.
4. VRW STOPS:

Mar 2016 - 8
Feb 2016 – 18 stops collected
Jan 2016 – 12 stops collected

2012 – 845
2013 - 249
2014 - 103
2015 – 224

**PERSONAL
PROPERTY TAX
OUTSTANDING**

Jan-16

Feb-16

2015	887,443.57	775,760.48
2014	262,854.59	251,664.43
2013	120,634.43	118,147.51
2012	83,559.42	82,862.26
2011	<u>66,111.60</u>	<u>65,748.88</u>

TOTAL 1,420,603.61 1,294,183.56

COLLECTED 126,420.05

**2015 PP TAX
BILLED**

PERCENT OF 2015 PP TAXES COLLECTED

10,542,895.25 91.58% 92.64%

**REAL
ESTATE
TAX
OUTSTANDING**

Jan-16

Feb-16

2015	1,563,881.95	1,410,812.14
2014	686,593.06	658,218.50
2013	363,100.00	341,819.32
2012	194,746.43	185,954.42
2011	112,284.44	107,488.57
2010	79,226.52	75,549.49
2009	59,317.27	55,654.16
2008	44,333.79	41,956.14
2007	29,476.53	27,739.23
2006	23,736.37	21,959.68
2005	21,340.53	19,553.78
2004	17,784.38	16,423.39
2003	11,275.57	10,064.84
2002	10,005.87	8,914.46
2001	7,474.00	6,700.17
2000	6,088.33	5,670.04
1999	4,480.00	4,062.22
1998	4,090.62	3,626.14
1997	6,843.28	6,489.32
1996	<u>3,237.93</u>	<u>2,965.78</u>

TOTAL 3,249,316.87 3,011,621.79

COLLECTED 237,695.08

2015 RE TAX

BILLED

14,114,086.36

**PERCENT OF 2015 RE TAXES
COLLECTED**

88.92%

90.00%



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 8

Issue

Consideration of Resolution re: Signature Authority of Jail Inmate Fund – Sheriff’s Office

Background

Sheriff Lane Perry is asking the Board to approve the attached resolution in order to update the signature authority of the jail inmate fund. The jail inmate fund is comprised of cash on inmates of the Henry County Jail at the time of their arrest or contributions to them from their family members. These funds can only be used for the health and welfare of specific County inmates. Granting signature authority to specific sworn law enforcement personnel will ensure the Sheriff’s Office is able to effectively conduct day-to-day transactions related to the jail inmate fund.

Attachments

1. Letter from Sheriff Lane Perry
2. Proposed Resolution

Staff Recommendation

Staff recommends approval of the proposed resolution.



HENRY COUNTY SHERIFF'S OFFICE

3250 KINGS MOUNTAIN ROAD MARTINSVILLE, VA 24112

(276) 656-4200
RECORDS FAX (276) 638-2124
INVESTIGATION FAX (276) 656-4260

L. A. PERRY, SHERIFF

To: Jim L. Adams– Chairman
Debra P. Buchanan– Vice Chairman
Joe Bryant
Milton Kendall
Tommy Slaughter
Ryan Zehr

From: L.A. Perry
Sheriff

Date: March 7, 2016

Ref: Resolution Request

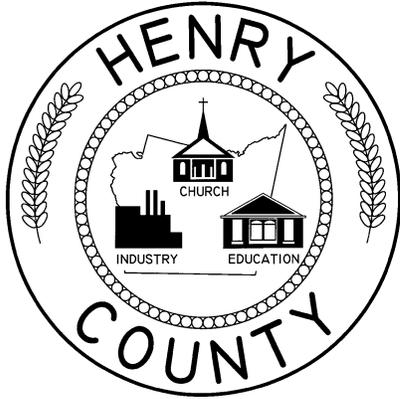
During the audit of accounts in October 2013, discussions were held in reference to authorized persons that sign the checks on the inmate fund account at Carter Bank and Trust. The auditor advised that the authorized signatures needed to be approved by the Board of Supervisors by resolution. The current approved list is:

- Sheriff Lane A. Perry
- Lt. Colonel Steven D. Eanes
- Major Richard E. Walker
- Captain Eric F. Hairston
- 1st Lt. David L. Mills

We are requesting the following changes for the signature card on the Inmate Fund Account at Carter Bank and Trust.

- Removal of Major Ricky Walker. (This replacement will be requested when the appointment is made by the Sheriff.)
- Add Lt. Allen Hall

Thank you for your consideration of this request, should you have any questions, please feel free to contact me.



RESOLUTION of the HENRY COUNTY BOARD OF SUPERVISORS

WHEREAS, the Henry County Sheriff's Office maintains a checking account known as the Jail Inmate Fund; and

WHEREAS, the Jail Inmate Fund account is held at the financial institution of Carter Bank and Trust of Martinsville, Virginia; and

WHEREAS, it is necessary to have specific sworn law enforcement personnel within the Sheriff's Office with signature authority on the account in order to effectively conduct day-to-day transactions related to the Inmate Fund:

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of March 2016 that the Board of Supervisors grants signature authority on the Inmate Fund account held at Carter Bank and Trust to Lane A. Perry, Steven D. Eanes, Eric F. Hairston, David L. Mills, and Allen Hall.

Jim Adams, Chairman
Henry County Board of Supervisors



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 9

Issue

Monthly Update from the Martinsville-Henry County Economic Development Corporation

Background

Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, will make his monthly update to the Board of Supervisors.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 10

Issue

Monthly Financial Reports

Background

See attached.

Attachments

1. Fund Summary of Revenue
2. Fund Summary of Expenditures
3. Summary of Revenue by Cost Centers
4. Summary of Expenditures by Cost Center
5. Treasurer's Cash Report
6. Contingency Reserve Report

Staff Recommendation

Information only; no action needed.

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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF REVENUE
THROUGH FEBRUARY 29, 2016

P 1
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FOR 2016 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
31 GENERAL FUND	48,701,248	62,347,197	41,385,452.36	3,484,200.48	20,961,744.25	66.4%
33 LAW LIBRARY FUND	31,500	31,500	8,909.30	748.50	22,590.70	28.3%
36 CENTRAL DISPATCH FUND	1,845,649	1,874,830	1,344,184.73	251,598.01	530,645.27	71.7%
37 HCO/MTSV INDUSTRIAL SITE PROJ	0	10,699,720	5,999,689.08	.00	4,700,030.77	56.1%
39 SPECIAL CONSTRUCTION GRANTS	0	3,813,022	734,758.83	67,385.76	3,078,263.22	19.3%
43 GATEWAY STREETSCAPE FOUN	92,896	92,896	84,450.97	.00	8,445.03	90.9%
45 INDUSTRIAL DEVELOPMENT AUTH	1,655,441	2,553,326	1,019,848.74	4,976.71	1,533,477.22	39.9%
46 CHILDRENS SERVICES ACT FUND	1,058,857	1,058,857	308,605.39	30,359.25	750,251.61	29.1%
50 FIELDDALE SANITARY DISTRICT	20,500	20,500	682.92	.00	19,817.08	3.3%
51 PHILPOTT MARINA FUND	155,900	157,900	150,139.23	28,794.40	7,760.77	95.1%
58 SELF-INSURANCE FUND	11,611,818	11,611,818	7,646,355.99	754,761.86	3,965,462.01	65.8%
65 HENRY-MTSV SOCIAL SERVICES	6,553,115	6,553,115	4,257,229.66	502,515.70	2,295,885.34	65.0%
70 SCHOOL FUND	73,611,051	88,344,049	53,345,146.75	7,305,030.58	34,998,902.30	60.4%
71 SCHOOL TEXTBOOK FUND	686,768	703,114	349,717.32	85,225.34	353,396.47	49.7%
81 SCHOOL CAFETERIA FUND	4,321,838	4,417,810	2,458,088.37	294,990.60	1,959,721.63	55.6%
GRAND TOTAL	150,346,581	194,279,653	119,093,259.64	12,810,587.19	75,186,393.67	61.3%

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COUNTY OF HENRY LIVE DATABASE
FUND SUMMARY OF EXPENDITURES
THROUGH FEBRUARY 29, 2016

P 1
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FOR 2016 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 GENERAL FUND	48,701,248	62,347,197	32,445,468.80	3,901,755.94	1,574,958.43	28,326,769.38	54.6%
33 LAW LIBRARY FUND	31,500	31,500	6,185.20	22.68	6,552.00	18,762.80	40.4%
36 CENTRAL DISPATCH FUND	1,845,649	1,874,830	1,335,296.96	120,817.92	6,948.78	532,584.26	71.6%
37 HCO/MTSV INDUSTRIAL SITE PROJ	0	10,699,720	3,369,112.32	.00	3,791,532.88	3,539,074.65	66.9%
39 SPECIAL CONSTRUCTION GRANTS	0	3,813,022	129,149.86	6,739.32	107,520.15	3,576,352.04	6.2%
43 GATEWAY STREETSCAPE FOUN	92,896	92,896	39,887.08	2,170.24	.00	53,008.92	42.9%
45 INDUSTRIAL DEVELOPMENT AUTH	1,655,441	2,553,326	959,786.68	8,564.04	98,714.50	1,494,824.78	41.5%
46 CHILDRENS SERVICES ACT FUND	1,058,857	1,058,857	303,717.94	53,994.05	312,338.77	442,800.29	58.2%
50 FIELDDALE SANITARY DISTRICT	20,500	20,500	10,093.78	1,427.76	.00	10,406.22	49.2%
51 PHILPOTT MARINA FUND	155,900	157,900	107,728.73	4,322.59	.00	50,171.27	68.2%
58 SELF-INSURANCE FUND	11,611,818	11,611,818	6,781,829.32	729,576.94	.00	4,829,988.68	58.4%
65 HENRY-MTSV SOCIAL SERVICES	6,553,115	6,553,115	4,175,873.71	537,201.30	34,600.65	2,342,640.64	64.3%
70 SCHOOL FUND	73,611,051	88,344,049	48,138,815.94	5,722,852.28	2,476,955.48	37,728,277.63	57.3%
71 SCHOOL TEXTBOOK FUND	686,768	703,114	263,821.24	5,656.20	.00	439,292.55	37.5%
81 SCHOOL CAFETERIA FUND	4,321,838	4,417,810	2,934,396.95	373,482.18	200,829.30	1,282,583.75	71.0%
GRAND TOTAL	150,346,581	194,279,653	101,001,164.51	11,468,583.44	8,610,950.94	84,667,537.86	56.4%

** END OF REPORT - Generated by Pauline Pilson **

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH FEBRUARY 29, 2016

P 1
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FOR 2016 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
31 GENERAL FUND						
31301100 GENERAL PROPERTY TAXES	23,501,356	23,501,356	22,866,843.46	366,157.92	634,512.54	97.3%
31301200 OTHER LOCAL TAXES	11,420,000	11,420,000	7,609,558.62	1,794,550.00	3,810,441.38	66.6%
31301300 PERMITS, FEES & LICENSES	63,500	63,500	34,933.24	5,276.71	28,566.76	55.0%
31301400 FINES AND FORFEITURES	196,850	196,850	98,589.44	11,026.57	98,260.56	50.1%
31301500 REVENUE FROM USE OF PROPERTY	607,888	607,888	460,920.00	27,157.51	146,968.00	75.8%
31301600 CHARGES FOR SERVICES	268,713	291,058	221,673.81	24,939.43	69,384.19	76.2%
31301800 MISCELLANEOUS REVENUE	70,000	70,000	22,007.03	811.95	47,992.97	31.4%
31301900 RECOVERED COST	2,250,206	2,481,288	1,692,622.32	162,409.71	788,665.64	68.2%
31302200 NON-CATEGORICAL AID STATE	4,275,828	4,275,828	3,342,879.03	469,068.04	932,948.97	78.2%
31302300 SHARED EXPENSES (CATEGORICAL)	5,782,174	5,782,174	3,822,656.68	493,834.86	1,959,517.32	66.1%
31302400 CATEGORICAL AID STATE	83,594	2,756,294	514,419.87	11,106.85	2,241,874.59	18.7%
31303100 FED PAYMENTS IN LIEU OF TAXES	3,000	3,000	265.00	.00	2,735.00	8.8%
31303300 CATEGORICAL AID FEDERAL	158,139	1,299,243	675,567.22	117,354.28	623,675.56	52.0%
31304100 NON-REVENUE RECEIPTS	20,000	20,000	22,516.64	506.65	-2,516.64	112.6%
31304109 RESERVE FUNDS	0	9,578,717	.00	.00	9,578,717.41	.0%
TOTAL GENERAL FUND	48,701,248	62,347,197	41,385,452.36	3,484,200.48	20,961,744.25	66.4%
33 LAW LIBRARY FUND						
33301600 CHARGES FOR SERVICES	7,000	7,000	4,846.90	748.50	2,153.10	69.2%
33301900 RECOVERED COST	6,000	6,000	4,062.40	.00	1,937.60	67.7%
33304109 RESERVE FUNDS	18,500	18,500	.00	.00	18,500.00	.0%
TOTAL LAW LIBRARY FUND	31,500	31,500	8,909.30	748.50	22,590.70	28.3%
36 CENTRAL DISPATCH FUND						
36301900 RECOVERED COST	438,992	445,466	363,850.91	13.93	81,615.39	81.7%
36302300 SHARED EXPENSES (CATEGORICAL)	192,952	192,952	105,180.92	12,988.19	87,771.08	54.5%
36302400 CATEGORICAL AID STATE	282,000	289,600	254,016.26	160,953.81	35,583.74	87.7%
36304105 FUND TRANSFERS	931,705	946,812	621,136.64	77,642.08	325,675.06	65.6%
TOTAL CENTRAL DISPATCH FUND	1,845,649	1,874,830	1,344,184.73	251,598.01	530,645.27	71.7%
37 HCO/MTSV INDUSTRIAL SITE PROJ						

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH FEBRUARY 29, 2016

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FOR 2016 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
37301900 RECOVERED COST	0	4,239,046	3,666,700.00	.00	572,346.33	86.5%
37302400 CATEGORICAL AID STATE	0	3,152,186	2,332,989.08	.00	819,196.85	74.0%
37304105 FUND TRANSFERS	0	3,308,488	.00	.00	3,308,487.59	.0%
TOTAL HCO/MTSV INDUSTRIAL SITE PR	0	10,699,720	5,999,689.08	.00	4,700,030.77	56.1%
39 SPECIAL CONSTRUCTION GRANTS						
39301900 RECOVERED COST	0	1,127,780	506,748.88	501.76	621,031.33	44.9%
39302400 CATEGORICAL AID STATE	0	228,000	.00	.00	228,000.00	.0%
39303300 CATEGORICAL AID FEDERAL	0	2,360,148	228,009.95	66,884.00	2,132,137.85	9.7%
39304105 FUND TRANSFERS	0	78,221	.00	.00	78,221.22	.0%
39304109 RESERVE FUNDS	0	18,873	.00	.00	18,872.82	.0%
TOTAL SPECIAL CONSTRUCTION GRANTS	0	3,813,022	734,758.83	67,385.76	3,078,263.22	19.3%
43 GATEWAY STREETScape FOUND						
43301500 REVENUE FROM USE OF PROPERTY	50	50	63.29	.00	-13.29	126.6%
43301900 RECOVERED COST	65,987	65,987	71,222.52	.00	-5,235.52	107.9%
43303300 CATEGORICAL AID FEDERAL	10,000	10,000	13,165.16	.00	-3,165.16	131.7%
43304109 RESERVE FUNDS	16,859	16,859	.00	.00	16,859.00	.0%
TOTAL GATEWAY STREETScape FOUND	92,896	92,896	84,450.97	.00	8,445.03	90.9%
45 INDUSTRIAL DEVELOPMENT AUTH						
45301500 REVENUE FROM USE OF PROPERTY	0	0	36,628.60	4,976.71	-36,628.60	100.0%
45301900 RECOVERED COST	225,350	225,350	201,298.51	.00	24,051.49	89.3%
45302400 CATEGORICAL AID STATE	0	597,350	147,350.00	.00	450,000.00	24.7%
45304105 FUND TRANSFERS	1,430,091	1,730,626	634,571.63	.00	1,096,054.33	36.7%
TOTAL INDUSTRIAL DEVELOPMENT AUTH	1,655,441	2,553,326	1,019,848.74	4,976.71	1,533,477.22	39.9%
46 CHILDRENS SERVICES ACT FUND						

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH FEBRUARY 29, 2016

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FOR 2016 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
46301900 RECOVERED COST	42,251	42,251	42,251.00	.00	.00	100.0%
46302400 CATEGORICAL AID STATE	652,295	652,295	23,480.39	.00	628,814.61	3.6%
46304105 FUND TRANSFERS	364,311	364,311	242,874.00	30,359.25	121,437.00	66.7%
TOTAL CHILDRENS SERVICES ACT FUND	1,058,857	1,058,857	308,605.39	30,359.25	750,251.61	29.1%
50 FIELDALE SANITARY DISTRICT						
50301500 REVENUE FROM USE OF PROPERTY	750	750	682.92	.00	67.08	91.1%
50304109 RESERVE FUNDS	19,750	19,750	.00	.00	19,750.00	.0%
TOTAL FIELDALE SANITARY DISTRICT	20,500	20,500	682.92	.00	19,817.08	3.3%
51 PHILPOTT MARINA FUND						
51301500 REVENUE FROM USE OF PROPERTY	62,400	62,400	80,016.80	28,166.83	-17,616.80	128.2%
51301800 MISCELLANEOUS REVENUE	93,500	93,500	46,338.43	627.57	47,161.57	49.6%
51303300 CATEGORICAL AID FEDERAL	0	2,000	23,784.00	.00	-21,784.00	1189.2%
TOTAL PHILPOTT MARINA FUND	155,900	157,900	150,139.23	28,794.40	7,760.77	95.1%
58 SELF-INSURANCE FUND						
58301500 REVENUE FROM USE OF PROPERTY	6,400	6,400	7,078.48	464.10	-678.48	110.6%
58301600 CHARGES FOR SERVICES	11,605,418	11,605,418	7,639,277.51	754,297.76	3,966,140.49	65.8%
TOTAL SELF-INSURANCE FUND	11,611,818	11,611,818	7,646,355.99	754,761.86	3,965,462.01	65.8%
65 HENRY-MTSV SOCIAL SERVICES						
65401900 RECOVERED COSTS	322,193	322,193	310,007.99	3,426.71	12,185.01	96.2%
65402400 CATEGORICAL AID STATE	2,528,430	2,528,430	1,296,538.27	163,787.93	1,231,891.73	51.3%
65403300 CATEGORICAL AID FEDERAL	3,097,526	3,097,526	2,247,372.76	284,887.23	850,153.24	72.6%
65404105 FUND TRANSFERS	604,966	604,966	403,310.64	50,413.83	201,655.36	66.7%
TOTAL HENRY-MTSV SOCIAL SERVICES	6,553,115	6,553,115	4,257,229.66	502,515.70	2,295,885.34	65.0%
70 SCHOOL FUND						

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH FEBRUARY 29, 2016

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FOR 2016 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
70702401 STATE RETAIL SALES & USE TAX	7,780,516	7,857,167	4,013,980.08	768,117.66	3,843,186.92	51.1%
70702402 STATE SOQ FUNDS	27,784,649	28,124,961	18,841,013.92	2,331,196.80	9,283,947.08	67.0%
70702403 STATE SOQ FRINGE BENEFITS	4,352,494	4,331,236	2,909,725.86	358,533.02	1,421,510.14	67.2%
70702404 STATE OTHER SOQ FUNDS	4,998,631	4,988,255	1,278,715.95	852,477.30	3,709,539.05	25.6%
70702405 STATE CATEGORICAL FUNDS	97,736	97,736	12,363.36	2,747.42	85,372.64	12.6%
70702406 OTHER STATE FUNDS	841,130	840,896	100,694.73	65,129.82	740,201.27	12.0%
70702407 FEDERAL FUNDS / GRANTS	9,653,000	9,653,000	3,945,612.73	945,373.31	5,707,387.27	40.9%
70702408 FROM OTHER FUNDS	1,150,000	1,150,000	932,231.93	564,398.14	217,768.07	81.1%
70702409 FROM COUNTY FUNDS	16,952,895	21,300,798	11,301,929.84	1,412,741.23	9,998,868.21	53.1%
70702411 FROM LOANS, BONDS AND INVEST	0	10,000,000	10,008,878.35	4,315.88	-8,878.35	100.1%
TOTAL SCHOOL FUND	73,611,051	88,344,049	53,345,146.75	7,305,030.58	34,998,902.30	60.4%
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71 SCHOOL TEXTBOOK FUND						
71701500 REVENUE FROM USE OF PROPERTY	0	0	8,815.96	.00	-8,815.96	100.0%
71704105 FUND TRANSFERS	511,352	511,352	340,901.36	85,225.34	170,450.64	66.7%
71704109 RESERVE FUNDS	175,416	191,762	.00	.00	191,761.79	.0%
TOTAL SCHOOL TEXTBOOK FUND	686,768	703,114	349,717.32	85,225.34	353,396.47	49.7%
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81 SCHOOL CAFETERIA FUND						
80100160 CAFETERIA OPERATING REVENUES	250,938	270,925	138,711.69	17,332.06	132,213.31	51.2%
80200160 CAFETERIA OPERATING REVENUES	174,945	174,945	103,296.96	15,081.54	71,648.04	59.0%
80600160 CAFETERIA OPERATING REVENUES	169,422	169,422	111,889.99	14,172.10	57,532.01	66.0%
80800160 CAFETERIA OPERATING REVENUES	186,059	186,059	115,019.84	15,122.53	71,039.16	61.8%
80900160 CAFETERIA OPERATING REVENUES	191,520	207,281	110,873.21	14,435.88	96,407.79	53.5%
81000160 CAFETERIA OPERATING REVENUES	224,705	224,705	141,720.50	19,207.50	82,984.50	63.1%
81100160 CAFETERIA OPERATING REVENUES	208,721	226,129	131,597.70	14,266.95	94,531.30	58.2%
81300160 CAFETERIA OPERATING REVENUES	261,255	261,255	161,416.49	17,865.05	99,838.51	61.8%
81400160 CAFETERIA OPERATING REVENUES	587,755	587,755	282,860.12	37,617.25	304,894.88	48.1%
81900160 CAFETERIA OPERATING REVENUES	461,942	461,942	222,744.79	26,908.33	239,197.21	48.2%
82000160 CAFETERIA OPERATING REVENUES	492,795	492,795	257,589.18	26,321.93	235,205.82	52.3%
82300160 CAFETERIA OPERATING REVENUES	460,773	460,773	284,903.43	26,811.27	175,869.57	61.8%
83000160 CAFETERIA OPERATING REVENUES	0	0	2,000.00	.00	-2,000.00	100.0%
83200160 CAFETERIA OPERATING REVENUES	316,220	333,839	189,563.21	21,298.09	144,275.79	56.8%
83300160 CAFETERIA OPERATING REVENUES	334,788	359,985	203,901.26	28,550.12	156,083.74	56.6%
TOTAL SCHOOL CAFETERIA FUND	4,321,838	4,417,810	2,458,088.37	294,990.60	1,959,721.63	55.6%
GRAND TOTAL	150,346,581	194,279,653	119,093,259.64	12,810,587.19	75,186,393.67	61.3%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF REVENUE BY COST CENTERS
THROUGH FEBRUARY 29, 2016

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FOR 2016 08

ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH FEBRUARY 29, 2016

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FOR 2016 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 GENERAL FUND							
31311010 BOARD OF SUPERVISORS	126,716	153,716	95,050.25	7,540.74	.00	58,665.75	61.8%
31312110 COUNTY ADMINISTRATOR	341,426	341,426	229,667.32	28,240.54	.00	111,758.68	67.3%
31312240 INDEPENDENT AUDITOR	57,500	57,500	54,337.00	-3,163.00	.00	3,163.00	94.5%
31312250 HUMAN RESOURCES / TRAINING	60,282	60,282	34,197.62	4,389.73	1,095.75	24,988.63	58.5%
31312260 COUNTY ATTORNEY	166,180	166,180	103,323.39	12,199.59	.00	62,856.61	62.2%
31312310 COMMISSIONER OF REVENUE	550,074	550,074	363,669.41	48,918.18	4,040.00	182,364.59	66.8%
31312320 ASSESSORS	162,775	162,775	104,284.76	15,751.17	.00	58,490.24	64.1%
31312410 COUNTY TREASURER'S OFFICE	578,382	581,559	375,428.99	43,257.15	.00	206,129.56	64.6%
31312430 FINANCE	370,094	370,329	243,247.91	31,072.40	.00	127,081.46	65.7%
31312510 COUNTY INFORMATION SERVICES	323,041	323,041	234,488.34	13,785.84	4,905.01	83,647.65	74.1%
31312520 CENTRAL PURCHASING	209,783	212,964	139,252.09	17,268.90	.00	73,711.62	65.4%
31313200 REGISTRAR	256,647	299,411	170,406.40	16,019.76	9,000.00	120,004.60	59.9%
31321100 CIRCUIT COURT	95,702	95,702	56,706.01	6,230.16	.00	38,995.99	59.3%
31321200 GENERAL DISTRICT COURT	17,086	17,086	6,984.25	1,103.50	.00	10,101.75	40.9%
31321300 SPECIAL MAGISTRATES	2,850	2,850	2,170.94	60.00	81.65	597.41	79.0%
31321500 JUVENILE & DOMESTIC RELATIONS	9,124	9,124	5,154.64	663.65	.00	3,969.36	56.5%
31321600 CLERK OF THE CIRCUIT COURT	739,173	740,303	477,035.05	55,733.32	7,037.00	256,230.95	65.4%
31321700 SHERIFF CIVIL & COURT SECURIT	1,077,950	1,077,950	710,824.58	112,201.28	.00	367,125.42	65.9%
31321900 VICTIM / WITNESS ASSIST	148,885	148,885	99,767.96	12,517.19	.00	49,117.04	67.0%
31322100 COMMONWEALTH ATTORNEY	822,701	822,701	551,652.60	66,923.53	.00	271,048.40	67.1%
31331200 SHERIFF LAW ENFORCEMENT	5,942,138	6,005,423	3,957,853.95	589,496.43	29,811.11	2,017,758.02	66.4%
31331330 ENFORCE SAFETY EQUIPMENT #1	0	8,061	7,812.77	.00	.00	248.39	96.9%
31331340 ENFORCEMENT DUI AND SEATBELT	0	43,032	10,782.00	.00	.00	32,250.00	25.1%
31331341 ENFORCE DUI AND SEATBELT #2	0	0	606.21	.00	.00	-606.21	100.0%
31331342 ENFORCE DUI AND SEATBELT #3	0	22,685	18,094.71	2,096.51	.00	4,590.19	79.8%
31331350 ENFORCE SAFETY EQUIPMENT #2	0	7,303	.00	.00	.00	7,303.00	.0%
31331453 JAG GRANT #2	0	3,351	14,369.11	11,062.83	.00	-11,018.24	428.8%
31331454 JAG GRANT #3	0	22,598	.00	.00	.00	22,598.00	.0%
31331750 SCH RESOURCE OFFICE PRG #2	0	50,000	32,387.28	5,410.80	.00	17,612.72	64.8%
31331751 SCH RESOURCE OFFICER PRG #SCH	179,122	179,122	120,144.32	14,933.15	.00	58,977.68	67.1%
31331910 SHER ST FORFEITED ASSET SHARI	0	74,395	72,394.85	.00	.00	2,000.15	97.3%
31331912 SHER FED FORFEITED ASSET SHAR	0	56,716	4,428.00	.00	.00	52,287.80	7.8%
31331913 ATTY FED FORFEITED ASSET SHAR	0	16,239	.00	.00	.00	16,239.00	.0%
31332400 OTHER FIRE AND RESCUE SERVICE	951,910	1,404,303	958,966.22	85,780.67	37,814.44	407,522.44	71.0%
31332500 EMERGENCY SERVICES TRAINING	204,027	207,296	119,948.74	18,650.98	4,306.92	83,040.53	59.9%
31332510 EMERGENCY SERVICES OPERATIONS	1,048,790	1,168,814	736,351.84	73,208.73	76,826.64	355,635.97	69.6%
31332550 PS - FEMA "SAFER" GRANT	175,616	684,335	438,571.28	55,739.11	.00	245,763.84	64.1%
31332712 EMS 1-TIME GRANT EYE 2	0	151,516	.00	.00	151,516.00	.00	100.0%
31332810 VDFP MINI GRANT #2	0	7,693	.00	.00	.00	7,693.00	.0%
31333100 SHERIFF CORRECTION & DETENTIO	2,862,566	2,870,993	1,869,078.55	235,980.67	145,928.96	855,985.93	70.2%

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31333110 SHERIFF ELECTRONIC MONITORING	10,226	28,226	13,671.72	1,687.20	13,172.40	1,381.88	95.1%
31333310 JUVENILE PROBATION OFFICE	326,100	326,100	103,461.45	28,662.67	.00	222,638.55	31.7%
31333410 SCAAP GRANT AWARD #1	0	3,502	.00	.00	.00	3,502.46	.0%
31333411 SCAAP GRANT AWARD #2	0	7,832	.00	.00	.00	7,832.00	.0%
31334410 CODE ENFORCEMENT	340,647	393,062	231,970.35	29,220.92	.00	161,091.41	59.0%
31334420 FIRE PREVENTION	291,903	292,503	192,716.39	24,829.01	.00	99,786.36	65.9%
31335100 ANIMAL CONTROL	189,444	197,266	122,816.92	11,337.29	12,000.00	62,448.94	68.3%
31335510 PUBLIC SAFETY	125,074	130,934	81,643.41	9,304.67	1,600.00	47,690.79	63.6%
31335610 MTSV- HENRY COUNTY SPCA	11,667	11,667	.00	.00	.00	11,667.00	.0%
31341210 RURAL ADDITIONS / STREET SIGN	9,000	13,053	5,427.27	.00	.00	7,625.73	41.6%
31342300 REFUSE COLLECTION	1,477,055	1,478,567	817,740.24	104,343.46	378,547.07	282,279.69	80.9%
31342301 REFUSE MAN COLLECTION SITES	221,660	221,660	134,527.86	19,202.09	.00	87,132.14	60.7%
31342610 REFUSE DISPOSAL- CLOSURE MAIN	13,000	13,000	4,327.00	240.00	5,760.00	2,913.00	77.6%
31343100 GENERAL ENGINEERING / ADM	289,817	289,817	190,691.90	24,975.54	.00	99,125.10	65.8%
31343101 COMMUNICATION EQUIP MAINTENAN	73,811	79,707	43,863.92	5,066.06	5,895.92	29,947.08	62.4%
31343400 MAINT ADMINISTRATION BUILDING	430,960	430,960	250,780.87	28,640.85	4,600.25	175,578.88	59.3%
31343500 MAINT COURT HOUSE	351,954	352,714	185,906.52	23,625.74	2,736.25	164,071.71	53.5%
31343610 MAINT SHERIFF'S OFFICE	57,450	57,450	29,671.94	3,593.19	45.00	27,733.06	51.7%
31343620 MAINTENANCE JAIL	292,250	298,595	160,189.14	19,648.63	4,331.15	134,074.71	55.1%
31343630 MAINT DOG POUND	16,650	16,650	7,880.52	1,153.17	110.00	8,659.48	48.0%
31343640 MAINT SHERIFF'S FIRING RANGE	2,442	2,442	738.31	236.49	.00	1,703.69	30.2%
31343690 MAINT COMMUNICATIONS SITE	142,300	143,961	88,050.62	7,089.90	19,252.93	36,656.97	74.5%
31343710 MAINT STORAGE BUILDING	6,525	6,525	2,008.39	371.57	.00	4,516.61	30.8%
31343720 MAINT OTHER CO BUILDINGS	45,800	45,800	28,331.23	20,786.63	.00	17,468.77	61.9%
31343730 MAINT SHARE HLTH DEPT/JSS BLD	90,082	80,982	52,145.09	4,209.29	2,014.12	26,822.79	66.9%
31343750 MAINT PATRIOT CTE F/R BUILDIN	13,885	13,885	6,094.93	857.46	291.65	7,498.42	46.0%
31343770 MAINT CERT BUILDING	52,300	54,100	28,813.36	4,096.41	2,335.19	22,951.45	57.6%
31343771 MAINT BURN BUILDING	7,720	7,720	3,126.52	500.44	.00	4,593.48	40.5%
31343772 MAINT SUMMERLIN STATION	17,125	17,125	8,881.44	1,417.23	45.00	8,198.56	52.1%
31343780 MAINT DUPONT PROPERTY	158,285	158,285	93,568.58	12,540.64	9,295.46	55,420.96	65.0%
31351100 LOCAL HEALTH DEPARTMENT	293,429	293,429	220,071.75	73,357.25	.00	73,357.25	75.0%
31352500 MENTAL HEALTH AND RETARDATION	119,000	119,000	89,250.00	.00	.00	29,750.00	75.0%
31353230 AREA AGENCY ON AGING	13,500	13,500	.00	.00	.00	13,500.00	.0%
31353241 TRANSPOR GRANT TPORT FED OYE	0	16,317	16,310.97	.00	.00	5.78	100.0%
31353242 TRANSPOR GRANT TPORT INC OYE	0	1,565	3,688.43	.00	.00	-2,122.96	235.6%
31353243 TRANSPOR GRANT TPORT PUB OYE	0	6,429	6,409.44	.00	.00	19.20	99.7%
31353244 TRANSPOR GRANT TPORT IN-K OYE	0	64	64.41	.00	.00	.00	100.0%
31353251 TRANSPOR GRANT RECRE FED OYE	0	2,578	2,577.68	.00	.00	.42	100.0%
31353253 TRANSPOR GRANT RECRE PUB OYE	0	8,928	6,409.44	.00	.00	2,518.20	71.8%
31353254 TRANSPOR GRANT RECRE IN-K OYE	0	61	1,008.73	.00	.00	-948.17	1665.7%
31353295 TRANSPOR GRANT LOCAL OYE	0	6,411	6,936.81	.00	.00	-525.46	108.2%
31353321 TRANSPOR GRANT TPORT FED EYE	37,283	33,270	1,924.79	525.90	.00	31,345.21	5.8%
31353322 TRANSPOR GRANT TPORT INC EYE	5,000	5,000	2,120.04	447.82	.00	2,879.96	42.4%
31353323 TRANSPOR GRANT TPORT PUB EYE	25,753	25,753	10,697.94	2,144.25	.00	15,055.06	41.5%

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31353324 TRANSPOR GRANT TPORT IN-K EYE	250	250	104.20	20.84	.00	145.80	41.7%
31353331 TRANSPOR GRANT RECRE FED EYE	12,444	12,444	3,758.79	2,673.97	.00	8,685.21	30.2%
31353332 TRANSPOR GRANT RECRE INC EYE	250	1,200	374.61	134.00	.00	825.39	31.2%
31353333 TRANSPOR GRANT RECRE PUB EYE	28,253	28,253	10,697.94	2,144.25	.00	17,555.06	37.9%
31353334 TRANSPOR GRANT RECRE IN-K EYE	250	250	665.20	99.08	.00	-415.20	266.1%
31353350 TRANSPOR GRANT SUPP TPORT EYE	24,721	23,726	15,745.68	2,906.74	.00	7,980.32	66.4%
31353370 TRANSPOR GRANT MATC TPORT EYE	10,537	10,132	10,132.00	.00	.00	.00	100.0%
31353395 TRANSPOR GRANT LOCAL EYE	10,047	10,047	.00	.00	.00	10,047.00	.0%
31353420 GROUP HOME SERVICES	66,192	66,192	49,644.00	.00	.00	16,548.00	75.0%
31353600 OTHER SOCIAL SERVICES	57,919	57,919	38,585.75	.00	.00	19,333.25	66.6%
31353900 PROPERTY TAX RELIEF	80,000	80,000	.00	.00	.00	80,000.00	.0%
31368100 COMMUNITY COLLEGES	56,611	56,611	.00	.00	.00	56,611.00	.0%
31371110 PARKS AND RECREATION	1,037,887	1,044,029	668,367.66	78,628.75	12,383.94	363,277.40	65.2%
31371115 PARKS & RECR - SPECIAL EVENTS	0	30,749	9,283.87	.00	.00	21,465.25	30.2%
31372200 MUSEUMS	27,075	27,075	27,075.00	.00	.00	.00	100.0%
31372300 ART GALLERIES	8,500	8,500	8,500.00	.00	.00	.00	100.0%
31372610 OTHER CULTURAL ENRICHMENT	68,013	68,013	63,500.00	.00	.00	4,513.00	93.4%
31373200 LIBRARY	711,264	711,264	533,448.00	.00	.00	177,816.00	75.0%
31381100 PLANNING, COMMUNITY DEV & BZA	293,155	293,155	195,955.52	23,543.31	.00	97,199.48	66.8%
31381220 ENGINEERING & MAPPING	271,595	273,688	171,781.51	22,311.96	1,500.00	100,406.23	63.3%
31381500 M/HC ECONOMIC DEV CORP	771,216	771,216	513,957.49	64,614.91	.00	257,258.51	66.6%
31381510 ECONOMIC DEVELOPMENT AGENCIES	465,013	465,013	311,513.00	38,375.00	.00	153,500.00	67.0%
31381520 ENTERPRISE ZONE INCENTIVES	15,000	15,000	.00	.00	.00	15,000.00	.0%
31381600 OTH PLANNING / COMM DEV AGENC	66,883	66,883	66,883.00	.00	.00	.00	100.0%
31381930 SPECIAL PLANNING GRANTS	28,800	46,300	18,608.00	2,606.00	.00	27,692.00	40.2%
31382400 SOIL & WATER CONSERVATION DIS	1,354	1,354	1,354.00	1,354.00	.00	.00	100.0%
31382710 LITTER GRANT	27,412	27,412	27,643.00	.00	.00	-231.00	100.8%
31383101 SEED LANDSCAPE PROGRAM	0	34,907	1,974.00	675.00	675.00	32,258.13	7.6%
31383500 VPI COOPERATIVE EXTENSION PRO	55,614	58,927	32,121.83	12,757.95	.00	26,804.93	54.5%
31391400 EMPLOYEE BENEFITS	141,128	141,128	86,167.37	845.70	.00	54,960.63	61.1%
31391510 CENTRAL STORES	0	0	4,660.02	-7,110.52	2,216.85	-6,876.87	100.0%
31391520 POOL VEHICLES	4,000	4,000	1,342.41	24.07	.00	2,657.59	33.6%
31391521 MOBILE COMMAND VEHICLE	7,985	7,985	3,271.19	69.90	495.18	4,218.63	47.2%
31391610 CONTINGENCY RESERVE	200,000	151,496	.00	.00	.00	151,496.00	.0%
31393100 TRANSFERS TO OTHER FUNDS	20,283,968	28,334,222	13,203,822.75	1,571,156.39	.00	15,130,398.77	46.6%
31394300 CIP CAPITAL OUTLAYS	828,275	4,533,729	688,575.35	36,739.36	623,291.59	3,221,861.79	28.9%
TOTAL GENERAL FUND	48,701,248	62,347,197	32,445,468.80	3,901,755.94	1,574,958.43	28,326,769.38	54.6%
33 LAW LIBRARY FUND							
33321800 LAW LIBRARY	31,500	31,500	6,185.20	22.68	6,552.00	18,762.80	40.4%

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33	LAW LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL LAW LIBRARY FUND	31,500	31,500	6,185.20	22.68	6,552.00	18,762.80	40.4%
36	CENTRAL DISPATCH FUND							
36331400	JOINT DISPATCH CENTER	1,516,266	1,519,847	991,064.99	117,485.92	6,948.78	521,833.23	65.7%
36331402	SPECIAL GRANT EYE	150,000	150,000	150,020.00	.00	.00	-20.00	100.0%
36331403	SPECIAL GRANT OYE	2,000	27,600	26,300.00	.00	.00	1,300.00	95.3%
36394300	CIP CAPITAL OUTLAYS	177,383	177,383	167,911.97	3,332.00	.00	9,471.03	94.7%
	TOTAL CENTRAL DISPATCH FUND	1,845,649	1,874,830	1,335,296.96	120,817.92	6,948.78	532,584.26	71.6%
37	HCO/MTSV INDUSTRIAL SITE PROJ							
37381970	REG COMWEALTH CROSSN PK	0	10,699,720	3,369,112.32	.00	3,791,532.88	3,539,074.65	66.9%
	TOTAL HCO/MTSV INDUSTRIAL SITE PR	0	10,699,720	3,369,112.32	.00	3,791,532.88	3,539,074.65	66.9%
39	SPECIAL CONSTRUCTION GRANTS							
39394380	SMITH RIVER MULTI-USE TRAIL	0	289,205	.00	.00	4,200.00	285,005.00	1.5%
39394484	PH I VA AVE ENHANCEMENTS	0	645,641	.00	.00	.00	645,640.58	.0%
39394492	SRST - ADMINISTRATIVE COSTS	0	80,000	.00	.00	.00	80,000.00	.0%
39394493	SRST-BASSETT FACADE IMPR PROG	0	256,115	.00	.00	.00	256,115.00	.0%
39394494	SRST-FIELDALE FACADE IMPR PRO	0	287,307	.00	.00	.00	287,307.00	.0%
39394495	SRST-BASSETT TOWN SQ/STRSCAPE	0	477,330	.00	.00	.00	477,330.00	.0%
39394496	SRST-FIELDALE TOWN SQ/STRSCAP	0	454,248	.00	.00	.00	454,248.00	.0%
39394497	SRST-BASSETT TRAIN DEPOT	0	725,000	.00	.00	.00	725,000.00	.0%
39394520	SOUTH STR - ADMIN COST	0	0	40.84	.00	.00	-40.84	100.0%
39394531	LINDEN RD - ADMIN COST	0	68,697	2,163.52	1,493.57	1,890.00	64,643.30	5.9%
39394532	LINDEN RD - DEMOLITION/CLEAR	0	15,650	.00	.00	3,400.00	12,250.00	21.7%
39394533	LINDEN RD - OWNER HOUSING/REH	0	9,555	.00	.00	20,348.10	-10,793.00	213.0%
39394534	LINDEN RD - INVESTOR REHAB	0	286,616	.00	.00	60,150.00	226,466.00	21.0%
39394535	LINDEN RD - SUBST RECONSTRUCT	0	217,659	126,945.50	5,245.75	17,532.05	73,181.00	66.4%
	TOTAL SPECIAL CONSTRUCTION GRANTS	0	3,813,022	129,149.86	6,739.32	107,520.15	3,576,352.04	6.2%
43	GATEWAY STREETSCAPE FOUND							

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43	GATEWAY STREETScape FOUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
43382720	GATEWAY STREETScape FOUND	92,896	92,896	39,887.08	2,170.24	.00	53,008.92	42.9%
	TOTAL GATEWAY STREETScape FOUND	92,896	92,896	39,887.08	2,170.24	.00	53,008.92	42.9%
45 INDUSTRIAL DEVELOPMENT AUTH								
45381520	ENTERPRISE ZONE INCENTIVES	550,000	550,000	-2,243.36	.00	.00	552,243.36	-.4%
45381530	OTHER ECONOMIC DEV INCENTIVES	50,000	50,000	200,000.00	.00	.00	-150,000.00	400.0%
45381810	INDUSTRIAL PARK OPERATING EXP	2,000	5,485	1,985.00	.00	1,500.00	2,000.00	63.5%
45381950	REG PATRIOT CTR ORIG PARK	46,500	46,500	27,329.20	4,119.24	5,400.00	13,770.80	70.4%
45381960	REG PATRIOT CTR EXPANSION PAR	200,000	359,200	168,907.03	3,464.86	39,764.50	150,528.43	58.1%
45381965	REG BRYANT PROPERTY PARK	25,000	760,200	28,715.00	336.00	52,050.00	679,435.00	10.6%
45381970	REG COMMONWEALTH CROSSN PARK	230,275	230,275	3,642.76	447.91	.00	226,632.24	1.6%
45394310	REG IND PARK SHELL BUILDING	76,050	76,050	73,331.74	196.03	.00	2,718.26	96.4%
45394315	REG IND PARK 07 BONDS	475,616	475,616	458,119.31	.00	.00	17,496.69	96.3%
	TOTAL INDUSTRIAL DEVELOPMENT AUTH	1,655,441	2,553,326	959,786.68	8,564.04	98,714.50	1,494,824.78	41.5%
46 CHILDRENS SERVICES ACT FUND								
46353180	CHILDRENS SERVICES ACT ADMIN	67,150	67,150	45,399.89	5,524.95	.00	21,750.11	67.6%
46353500	CHILDRENS SERVICES ACT PROG	991,707	991,707	258,318.05	48,469.10	312,338.77	421,050.18	57.5%
	TOTAL CHILDRENS SERVICES ACT FUND	1,058,857	1,058,857	303,717.94	53,994.05	312,338.77	442,800.29	58.2%
50 FIELDALE SANITARY DISTRICT								
50343900	FIELDALE SANITARY DISTRICT	20,500	20,500	10,093.78	1,427.76	.00	10,406.22	49.2%
	TOTAL FIELDALE SANITARY DISTRICT	20,500	20,500	10,093.78	1,427.76	.00	10,406.22	49.2%
51 PHILPOTT MARINA FUND								
51371140	MARINA	155,900	155,900	79,016.73	4,322.59	.00	76,883.27	50.7%
51394300	CIP CAPITAL OUTLAYS	0	2,000	28,712.00	.00	.00	-26,712.00	1435.6%
	TOTAL PHILPOTT MARINA FUND	155,900	157,900	107,728.73	4,322.59	.00	50,171.27	68.2%

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58	SELF-INSURANCE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
58 SELF-INSURANCE FUND								
58312550	SELF-INSURANCE	11,611,818	11,611,818	6,781,829.32	729,576.94	.00	4,829,988.68	58.4%
	TOTAL SELF-INSURANCE FUND	11,611,818	11,611,818	6,781,829.32	729,576.94	.00	4,829,988.68	58.4%
65 HENRY-MTSV SOCIAL SERVICES								
65480400	AUXILIARY GRANTS S/L	365,000	365,000	204,405.00	24,344.00	.00	160,595.00	56.0%
65480800	AFDC- MANUAL CHECKS F/S	2,000	2,000	.00	.00	.00	2,000.00	.0%
65481100	AFDC- FC F/S	335,000	335,000	301,309.49	47,586.48	.00	33,690.51	89.9%
65481200	ADOPTION SUBSIDY F/S	585,000	585,000	396,131.00	48,109.00	.00	188,869.00	67.7%
65481700	SPECIAL NEEDS ADOPTION S	105,000	105,000	59,280.00	7,410.00	.00	45,720.00	56.5%
65482900	FAMILY PRESERVATION	11,500	11,500	6,373.19	210.80	.00	5,126.81	55.4%
65483300	ADULT SERVICES	62,000	62,000	28,961.60	2,827.50	.00	33,038.40	46.7%
65484400	FSET PURCHASED SERVICES F/	32,000	32,000	11,851.23	1,396.11	.00	20,148.77	37.0%
65484800	AFDC- UP F/S	2,000	2,000	.00	.00	.00	2,000.00	.0%
65485000	OUTSTATION ELIGIBILITY WORKER	84,722	84,722	56,541.34	7,048.42	.00	28,180.66	66.7%
65485200	LOCAL MED-FAMIS DEDICATED WOR	0	0	18,299.15	11,240.95	.00	-18,299.15	100.0%
65485500	SINGLE POOL ADMIN	4,576,183	4,576,183	2,850,704.38	365,534.69	34,600.65	1,690,877.97	63.1%
65485800	SINGLE POOL ADMIN PASS-THROUG	37,079	37,079	.00	.00	.00	37,079.00	.0%
65485900	SNAPET RD & IWR STAFF	0	0	311.50	311.50	.00	-311.50	100.0%
65486100	INDEPENDENT LIVIN EDUC/TRAIN	3,500	3,500	.00	.00	.00	3,500.00	.0%
65486200	INDEPENDENT LIVING- PURCH SER	7,700	7,700	444.74	164.55	.00	7,255.26	5.8%
65486400	RESPITE CARE FOSTER PARENT	2,000	2,000	2,882.70	1,637.70	.00	-882.70	144.1%
65486600	SAFE & STABLE FAMILIES	51,228	51,228	30,558.82	772.00	.00	20,669.18	59.7%
65487200	VIEW - AFDC (15)	210,000	210,000	152,771.05	16,617.88	.00	57,228.95	72.7%
65487300	FOSTER PARENT TRAINING	2,400	2,400	498.16	214.01	.00	1,901.84	20.8%
65488300	NON-VIEW DAY CARE 100 F	0	0	-25.00	.00	.00	25.00	100.0%
65488500	OTHER- LOCAL ONLY	44,837	44,837	39,218.16	582.14	.00	5,618.84	87.5%
65489000	CHILD DC QUALITY INITIATIVE	17,473	17,473	6,843.58	.00	.00	10,629.42	39.2%
65489500	ADULT PROTECTIVE SERVICES	6,000	6,000	977.71	-10.00	.00	5,022.29	16.3%
65489600	FUEL ASSISTANCE LOCAL ONLY	0	0	557.50	.00	.00	-557.50	100.0%
65499600	JOINT ADMINISTRATIVE EXPENSES	650	650	-17.66	450.00	.00	667.66	-2.7%
65499700	COMPENSATION BOARD MEMBERS	9,843	9,843	6,996.07	753.57	.00	2,846.93	71.1%
	TOTAL HENRY-MTSV SOCIAL SERVICES	6,553,115	6,553,115	4,175,873.71	537,201.30	34,600.65	2,342,640.64	64.3%
70 SCHOOL FUND								

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70	SCHOOL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
70104200	OPER BUILDING SERVICES	206,924	211,720	142,503.01	9,184.24	5,125.00	64,091.85	69.7%
70104300	OPER GROUNDS SERVICES	10,300	11,100	8,567.98	.00	461.00	2,071.02	81.3%
70104400	OPER EQUIPMENT SERVICES	9,800	11,300	3,266.32	.00	4,377.68	3,656.00	67.6%
70111102	CLASSROOM INSTRUCTION REG	1,295,291	1,305,560	691,352.08	99,322.09	.00	614,207.43	53.0%
70111212	INSTR SUP GUIDANCE SERV REG	59,608	60,063	35,654.35	5,148.34	.00	24,408.65	59.4%
70111322	INSTR SUP MEDIA SERVICE REG	66,631	67,460	38,328.88	5,513.91	3,354.35	25,776.77	61.8%
70111412	INSTR SUP OFF PRINCIPAL REG	147,540	148,556	95,529.56	12,397.54	.00	53,026.44	64.3%
70121102	CLASSROOM INSTRUCTION SP ED	349,252	351,559	208,900.25	30,035.78	.00	142,658.75	59.4%
70204200	OPER BUILDING SERVICES	140,700	143,238	92,812.10	5,949.87	433.61	49,992.01	65.1%
70204300	OPER GROUNDS SERVICES	5,900	6,300	4,965.64	.00	61.00	1,273.36	79.8%
70204400	OPER EQUIPMENT SERVICES	7,800	7,800	1,481.42	.00	2,208.58	4,110.00	47.3%
70211102	CLASSROOM INSTRUCTION REG	1,189,594	1,201,519	657,409.03	95,077.25	2,936.70	541,172.88	55.0%
70211212	INSTR SUP GUIDANCE SERV REG	61,015	61,481	36,486.28	5,271.15	.00	24,994.72	59.3%
70211322	INSTR SUP MEDIA SERVICE REG	66,231	66,951	41,232.08	5,916.17	.00	25,718.92	61.6%
70211412	INSTR SUP OFF PRINCIPAL REG	144,487	145,475	92,560.34	12,997.00	.00	52,914.66	63.6%
70221102	CLASSROOM INSTRUCTION SP ED	139,887	140,642	91,962.00	11,794.85	.00	48,680.00	65.4%
70604200	OPER BUILDING SERVICES	123,200	126,178	90,816.52	7,586.30	220.26	35,141.48	72.1%
70604300	OPER GROUNDS SERVICES	6,300	6,300	4,942.74	.00	.00	1,357.26	78.5%
70604400	OPER EQUIPMENT SERVICES	9,300	9,300	2,502.29	.00	4,708.31	2,089.40	77.5%
70611102	CLASSROOM INSTRUCTION REG	988,190	939,768	495,024.68	75,225.55	.00	444,743.35	52.7%
70611212	INSTR SUP GUIDANCE SERV REG	61,439	61,911	36,741.55	5,308.78	.00	25,169.45	59.3%
70611322	INSTR SUP MEDIA SERVICE REG	62,538	63,305	38,572.79	5,142.16	.00	24,732.21	60.9%
70611412	INSTR SUP OFF PRINCIPAL REG	160,115	161,208	73,470.93	9,846.57	.00	87,737.07	45.6%
70621102	CLASSROOM INSTRUCTION SP ED	102,278	163,366	105,559.83	15,239.74	.00	57,806.17	64.6%
70708209	INSTRUCTIONAL SUPPORT	926,265	951,643	681,659.71	74,958.43	54,398.44	215,584.85	77.3%
70708309	ADMINISTRATION	347,191	325,223	254,911.53	18,198.26	59.79	70,251.68	78.4%
70708609	OPERATIONS AND MAINTENANCE	898,038	933,492	741,682.65	41,192.90	48,651.95	143,157.48	84.7%
70721100	ADM BOARD SERVICES	65,999	65,999	40,195.57	4,752.71	1,570.00	24,233.43	63.3%
70721200	ADM EXECUTIVE ADMIN SERV	494,108	514,951	299,909.28	33,076.17	29,337.82	185,703.46	63.9%
70721400	ADM PERSONNEL SERVICES	351,928	377,288	243,498.07	33,435.48	14,500.00	119,289.93	68.4%
70721600	ADM FISCAL SERVICES	606,707	612,707	382,901.14	50,786.40	.00	229,805.86	62.5%
70722100	ADM ATTENDANCE SERVICE	93,924	94,563	62,231.88	7,859.22	.00	32,331.12	65.8%
70722200	ADM HEALTH SERVICES	683,169	700,772	425,021.64	63,710.81	51,706.17	224,044.19	68.0%
70722300	ADM PSYCHOLOGICAL SERVICES	366,946	369,726	219,616.69	30,999.48	1,117.80	148,991.51	59.7%
70731000	TRANSP MANAGEMENT & DIRECTION	286,150	361,823	253,302.85	23,354.28	.00	108,520.15	70.0%
70732000	TRANSP VEHICLE OPERATION SERV	4,500,162	5,049,193	2,842,909.62	322,818.19	692,307.57	1,513,975.81	70.0%
70734000	TRANSP VEHICLE MAINT SERVICE	426,922	429,722	282,203.01	33,689.99	.00	147,518.99	65.7%
70760000	FACILITIES	284,000	2,052,967	1,105,531.70	11,553.50	54,180.68	893,254.98	56.5%
70766006	FAC COLLINSVILLE ELEM SCHOOL	0	10,459,431	1,633,490.44	251,031.85	745,130.42	8,080,810.14	22.7%
70771000	DEBT SERVICE	1,999,733	2,087,656	1,548,762.09	229,982.38	.00	538,893.91	74.2%
70772000	FUND TRANSFERS	511,352	511,352	340,901.36	42,612.67	.00	170,450.64	66.7%
70790000	CONTINGENCY RESERVE	100,000	100,000	.00	.00	.00	100,000.00	.0%
70804200	OPER BUILDING SERVICES	128,500	244,834	213,942.28	4,501.77	936.19	29,955.68	87.8%
70804300	OPER GROUNDS SERVICES	7,600	8,100	5,590.46	.00	161.00	2,348.54	71.0%

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70804400	OPER EQUIPMENT SERVICES	7,500	8,122	3,737.68	310.96	.00	4,384.24	46.0%
70811102	CLASSROOM INSTRUCTION REG	1,143,333	1,155,891	627,271.69	90,416.26	1,726.75	526,892.66	54.4%
70811212	INSTR SUP GUIDANCE SERV REG	62,485	62,965	37,471.61	5,416.65	.00	25,493.39	59.5%
70811322	INSTR SUP MEDIA SERVICE REG	72,591	73,274	45,571.90	9,270.68	.00	27,702.10	62.2%
70811412	INSTR SUP OFF PRINCIPAL REG	147,575	148,593	90,953.10	11,822.45	.00	57,639.90	61.2%
70821102	CLASSROOM INSTRUCTION SP ED	200,003	201,237	109,984.95	14,835.95	.00	91,252.05	54.7%
70904200	OPER BUILDING SERVICES	148,274	152,639	120,624.28	4,478.04	4,591.38	27,423.12	82.0%
70904300	OPER GROUNDS SERVICES	13,850	14,550	11,800.44	.00	361.00	2,388.56	83.6%
70904400	OPER EQUIPMENT SERVICES	8,300	8,880	2,442.30	376.28	1,171.66	5,266.38	40.7%
70911102	CLASSROOM INSTRUCTION REG	802,553	810,580	534,314.72	77,278.25	1,019.11	275,246.27	66.0%
70911212	INSTR SUP GUIDANCE SERV REG	61,157	61,625	36,564.30	5,282.73	.00	25,060.70	59.3%
70911322	INSTR SUP MEDIA SERVICE REG	71,077	71,872	44,094.24	6,044.51	.00	27,777.76	61.4%
70911412	INSTR SUP OFF PRINCIPAL REG	157,665	158,736	89,443.05	11,593.18	.00	69,292.95	56.3%
70921102	CLASSROOM INSTRUCTION SP ED	279,967	246,233	139,929.71	15,282.76	.00	106,303.29	56.8%
71004200	OPER BUILDING SERVICES	144,000	146,570	127,468.98	7,613.13	2,203.15	16,897.62	88.5%
71004300	OPER GROUNDS SERVICES	17,100	18,000	15,381.26	.00	561.00	2,057.74	88.6%
71004400	OPER EQUIPMENT SERVICES	7,300	8,800	2,632.22	.00	3,908.96	2,258.82	74.3%
71011102	CLASSROOM INSTRUCTION REG	1,468,273	1,482,572	799,709.26	114,614.43	.00	682,862.49	53.9%
71011212	INSTR SUP GUIDANCE SERV REG	79,924	80,346	47,599.74	6,890.35	.00	32,746.26	59.2%
71011322	INSTR SUP MEDIA SERVICE REG	71,611	72,557	43,346.29	6,540.95	1,129.54	28,081.17	61.3%
71011412	INSTR SUP OFF PRINCIPAL REG	197,265	198,635	123,859.40	16,580.54	.00	74,775.60	62.4%
71021102	CLASSROOM INSTRUCTION SP ED	284,340	286,063	169,300.96	23,869.55	.00	116,762.04	59.2%
71104200	OPER BUILDING SERVICES	138,255	140,156	111,714.23	5,951.11	3,293.95	25,147.62	82.1%
71104300	OPER GROUNDS SERVICES	8,900	9,700	6,579.56	.00	461.00	2,659.44	72.6%
71104400	OPER EQUIPMENT SERVICES	8,100	9,600	2,541.31	.00	4,514.69	2,544.00	73.5%
71111102	CLASSROOM INSTRUCTION REG	1,108,087	1,116,924	611,348.61	88,187.05	1,378.20	504,197.62	54.9%
71111212	INSTR SUP GUIDANCE SERV REG	79,924	80,346	48,196.99	6,887.91	.00	32,149.01	60.0%
71111322	INSTR SUP MEDIA SERVICE REG	66,031	66,514	40,888.69	5,508.96	.00	25,625.31	61.5%
71111412	INSTR SUP OFF PRINCIPAL REG	175,821	177,029	105,388.01	13,604.40	.00	71,640.99	59.5%
71121102	CLASSROOM INSTRUCTION SP ED	353,368	355,790	211,191.74	30,424.42	.00	144,598.26	59.4%
71302220	HEALTH SERVICES	172,971	173,798	60,521.73	8,821.99	.00	113,276.27	34.8%
71304200	OPER BUILDING SERVICES	148,950	207,972	116,213.68	6,046.94	55,956.16	35,801.89	82.8%
71304300	OPER GROUNDS SERVICES	10,100	10,800	8,700.54	.00	361.00	1,738.46	83.9%
71304400	OPER EQUIPMENT SERVICES	10,000	10,000	1,698.33	.00	3,828.87	4,472.80	55.3%
71311102	CLASSROOM INSTRUCTION REG	1,285,452	1,297,458	720,025.42	101,934.51	.00	577,432.82	55.5%
71311212	INSTR SUP GUIDANCE SERV REG	59,124	59,575	35,361.24	5,105.12	.00	24,213.76	59.4%
71311322	INSTR SUP MEDIA SERVICE REG	74,735	75,458	46,679.13	6,258.06	.00	28,778.87	61.9%
71311412	INSTR SUP OFF PRINCIPAL REG	149,598	150,633	95,151.00	12,434.47	.00	55,482.00	63.2%
71321102	CLASSROOM INSTRUCTION SP ED	640,605	645,380	348,656.47	50,119.00	.00	296,723.53	54.0%
71404200	BUILDING SERVICES	331,800	371,052	275,507.56	15,478.49	11,987.42	83,557.02	77.5%
71404300	GROUNDS SERVICES	27,573	27,573	17,750.02	.00	.00	9,822.98	64.4%
71404400	EQUIPMENT SERVICES	19,250	23,250	5,411.63	.00	12,228.37	5,610.00	75.9%
71411102	CLASSROOM INSTRUCTION	1,433,163	1,450,739	758,748.22	113,820.49	4,013.49	687,977.74	52.6%
71411103	CLASSROOM INSTRUCTION	1,332,321	1,348,901	854,144.45	124,101.85	4,013.48	490,743.25	63.6%

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71411212	INSTR SUP GUIDANCE SERV		78,144	78,741	49,720.88	6,857.49	.00	29,020.12	63.1%
71411213	INSTR SUP GUIDANCE SERV		78,143	78,740	49,720.90	6,857.49	.00	29,019.10	63.1%
71411322	INSTR SUP MEDIA SERVICE		51,729	52,232	29,568.26	2,835.70	1,593.03	21,070.71	59.7%
71411323	INSTR SUP MEDIA SERVICE		51,729	52,269	34,552.52	5,309.14	1,593.02	16,123.46	69.2%
71411412	INSTR SUP OFF PRINCIPAL		169,148	170,274	110,918.14	14,154.38	.00	59,355.86	65.1%
71411413	INSTR SUP OFF PRINCIPAL		169,148	170,274	110,919.23	14,154.54	.00	59,354.77	65.1%
71421102	CLASSROOM INSTRUCTION		189,491	190,851	105,836.60	16,574.04	.00	85,014.40	55.5%
71421103	CLASSROOM INSTRUCTION		74,205	74,753	44,447.78	6,391.50	.00	30,305.22	59.5%
71431102	CLASSROOM INSTRUCTION		71,810	72,266	38,446.13	5,587.41	.00	33,819.87	53.2%
71431103	CLASSROOM INSTRUCTION		226,103	227,683	125,685.05	16,762.43	.00	101,997.95	55.2%
71904200	BUILDING SERVICES		341,000	344,317	260,992.55	16,431.33	4,506.60	78,817.86	77.1%
71904300	GROUNDS SERVICES		33,950	43,750	39,845.54	8,763.42	461.00	3,443.46	92.1%
71904400	EQUIPMENT SERVICES		15,550	20,550	3,765.89	.00	13,358.86	3,425.25	83.3%
71911102	CLASSROOM INSTRUCTION		1,073,764	1,091,973	634,718.25	91,527.30	2,397.13	454,857.61	58.3%
71911103	CLASSROOM INSTRUCTION		1,256,317	1,265,837	713,105.66	103,441.80	2,259.74	550,471.71	56.5%
71911212	INSTR SUP GUIDANCE SERV		106,043	106,738	60,643.65	8,850.58	.00	46,094.35	56.8%
71911213	INSTR SUP GUIDANCE SERV		106,044	106,739	60,644.27	8,850.64	.00	46,094.73	56.8%
71911322	INSTR SUP MEDIA SERVICE		57,725	58,320	35,447.37	4,597.83	.00	22,872.63	60.8%
71911323	INSTR SUP MEDIA SERVICE		57,725	58,291	36,457.58	5,966.66	.00	21,833.42	62.5%
71911412	INSTR SUP OFF PRINCIPAL		166,439	167,574	109,814.68	13,821.71	.00	57,759.32	65.5%
71911413	INSTR SUP OFF PRINCIPAL		166,441	167,576	109,815.22	13,821.68	.00	57,760.78	65.5%
71921102	CLASSROOM INSTRUCTION		128,557	129,399	76,741.40	11,103.34	.00	52,657.60	59.3%
71921103	CLASSROOM INSTRUCTION		108,374	108,827	64,778.03	9,313.79	.00	44,048.97	59.5%
71931102	CLASSROOM INSTRUCTION		100,351	101,030	59,358.06	8,432.52	.00	41,671.94	58.8%
71931103	CLASSROOM INSTRUCTION		311,729	313,765	187,371.65	26,169.79	.00	126,393.35	59.7%
72004200	OPER BUILDING SERVICES		518,241	526,324	373,302.50	21,194.56	2,799.52	150,222.42	71.5%
72004300	OPER GROUNDS SERVICES		42,811	42,811	37,814.50	.00	.00	4,996.50	88.3%
72004400	OPER EQUIPMENT SERVICES		25,200	25,200	9,510.89	170.00	8,932.11	6,757.00	73.2%
72011103	CLASSROOM INSTRUCTION REG		3,628,213	3,666,747	2,200,374.83	315,602.25	9,377.00	1,456,995.65	60.3%
72011213	INSTR SUP GUIDANCE SERV REG		339,513	341,910	203,022.21	28,837.12	.00	138,887.79	59.4%
72011323	INSTR SUP MEDIA SERVICE REG		117,842	119,425	77,200.01	8,726.77	.00	42,224.99	64.6%
72011413	INSTR SUP OFF PRINCIPAL REG		489,524	492,896	332,172.59	42,445.76	.00	160,723.41	67.4%
72021103	CLASSROOM INSTRUCTION SP ED		444,163	447,517	225,376.65	32,423.19	.00	222,140.35	50.4%
72031103	CLASSROOM INSTRUCTION VOC		791,955	796,981	449,598.66	59,637.23	5,698.36	341,683.98	57.1%
72304200	OPER BUILDING SERVICES		500,130	512,189	347,535.88	18,890.55	7,911.80	156,740.96	69.4%
72304300	OPER GROUNDS SERVICES		45,561	48,561	40,688.64	.00	.00	7,872.36	83.8%
72304400	OPER EQUIPMENT SERVICES		24,700	24,700	9,759.32	.00	3,980.96	10,959.72	55.6%
72311103	CLASSROOM INSTRUCTION REG		3,338,325	3,375,611	1,943,693.54	277,576.63	.00	1,431,917.77	57.6%
72311213	INSTR SUP GUIDANCE SERV REG		407,834	410,392	247,019.55	33,724.09	.00	163,372.45	60.2%
72311323	INSTR SUP MEDIA SERVICE REG		129,989	131,568	82,528.62	13,990.80	2,255.00	46,784.38	64.4%
72311413	INSTR SUP OFF PRINCIPAL REG		512,695	516,263	327,899.73	42,115.10	.00	188,363.27	63.5%
72321103	CLASSROOM INSTRUCTION SP ED		482,477	486,035	239,171.19	32,593.68	.00	246,863.81	49.2%
72331103	CLASSROOM INSTRUCTION VOC		716,239	722,710	413,331.01	54,902.48	13,299.45	296,079.29	59.0%
72404200	OPER BUILDING SERVICES		87,500	99,396	74,861.50	2,481.35	46.17	24,488.50	75.4%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH FEBRUARY 29, 2016

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FOR 2016 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
72404300	OPER GROUNDS SERVICES	8,850	8,850	7,209.28	.00	.00	1,640.72	81.5%
72404400	OPER EQUIPMENT SERVICES	5,200	5,756	949.01	.00	.00	4,806.59	16.5%
72411103	CLASSROOM INSTRUCTION REG	303,028	305,732	181,043.80	25,897.34	.00	124,688.61	59.2%
72411213	INSTR SUP GUIDANCE SERV REG	82,953	83,405	38,483.12	3,910.23	.00	44,921.88	46.1%
72411313	INSTR SUP IMPROV INSTR REG	108,808	109,088	64,147.68	7,281.21	.00	44,940.32	58.8%
72411323	INSTR SUP MEDIA SERVICE REG	500	500	.00	.00	.00	500.00	.0%
72421103	CLASSROOM INSTRUCTION SP ED	64,879	65,379	38,715.34	5,593.72	.00	26,663.66	59.2%
72704200	OPER BUILDING SERVICES	31,508	42,516	20,143.42	2,533.41	3,901.77	18,471.03	56.6%
72704300	OPER GROUNDS SERVICES	2,100	2,100	1,223.66	.00	.00	876.34	58.3%
72704400	OPER EQUIPMENT SERVICES	1,000	1,000	.00	.00	.00	1,000.00	.0%
72804200	OPER BUILDING SERVICES	952,293	958,350	646,283.87	86,019.34	20,686.52	291,379.95	69.6%
72804300	OPER GROUNDS SERVICES	700	700	175.00	.00	.00	525.00	25.0%
72804400	OPER EQUIPMENT SERVICES	3,700	3,700	.00	.00	.00	3,700.00	.0%
73004100	OPER MANAGEMENT AND DIRECTION	165,164	166,182	93,926.00	11,710.73	.00	72,256.00	56.5%
73004200	OPER BUILDING SERVICES	1,011,925	941,746	381,832.66	16,501.43	151,055.20	408,857.91	56.6%
73004300	OPER GROUNDS SERVICES	142,270	143,047	79,389.12	12,886.92	.00	63,657.88	55.5%
73004400	OPER EQUIPMENT SERVICES	44,501	102,419	82,796.69	412.75	12,234.87	7,387.36	92.8%
73011102	CLASSROOM INSTRUCTION REG	1,207,328	1,758,135	1,060,214.40	17,044.58	72,994.82	624,926.15	64.5%
73011103	CLASSROOM INSTRUCTION REG	2,082,774	2,406,483	2,040,982.26	88,880.96	125,730.31	239,770.21	90.0%
73011222	INSTR SUP SOCIAL WORKER REG	145,889	147,033	86,189.09	12,525.33	.00	60,843.91	58.6%
73011223	INSTR SUP SOCIAL WORKER REG	145,892	147,036	86,189.59	12,525.38	.00	60,846.41	58.6%
73011232	INSTR SUP HOMEBOUND REG	11,842	11,842	2,757.35	755.44	.00	9,084.65	23.3%
73011233	INSTR SUP HOMEBOUND REG	59,208	59,208	3,577.57	.00	.00	55,630.43	6.0%
73011312	INSTR SUP IMPROV INSTR REG	421,294	424,147	332,604.97	42,623.53	.00	91,542.03	78.4%
73011313	INSTR SUP IMPROV INSTR REG	409,140	411,911	295,874.45	37,694.50	.00	116,036.55	71.8%
73011322	INSTR SUP MEDIA SERVICE REG	5,000	6,386	3,023.04	.00	236.55	3,126.08	51.0%
73011323	INSTR SUP MEDIA SERVICE REG	5,000	5,730	1,000.00	.00	.00	4,729.62	17.5%
73011412	INSTR SUP OFF PRINCIPAL REG	0	0	1,692.76	268.21	.00	-1,692.76	100.0%
73011413	INSTR SUP OFF PRINCIPAL REG	0	0	5,600.90	149.51	.00	-5,600.90	100.0%
73021102	CLASSROOM INSTRUCTION SP ED	12,617	67,617	54,123.58	9,197.91	49,300.00	-35,806.58	153.0%
73021103	CLASSROOM INSTRUCTION SP ED	204,468	298,601	177,997.96	21,151.42	33,153.30	87,449.74	70.7%
73021232	INSTR SUP HOMEBOUND SP ED	4,306	4,306	11,617.66	3,102.71	.00	-7,311.66	269.8%
73021233	INSTR SUP HOMEBOUND SP ED	32,295	32,295	21,967.16	2,417.43	.00	10,327.84	68.0%
73021312	INSTR SUP IMPROV INSTR SP ED	155,755	156,803	104,338.28	13,173.85	.00	52,464.72	66.5%
73021313	INSTR SUP IMPROV INSTR SP ED	155,755	156,803	104,338.63	13,173.81	.00	52,464.37	66.5%
73031313	INSTR SUP IMPROV INSTR VOC	85,012	85,570	52,110.90	7,985.46	.00	33,459.10	60.9%
73041102	CLASSROOM INSTRUCTION G&T	3,500	3,500	2,713.63	124.06	.00	786.37	77.5%
73041103	CLASSROOM INSTRUCTION G&T	500	500	.00	.00	.00	500.00	.0%
73061102	CLASSROOM INSTRUCTION SUMMER	59,524	59,524	.00	.00	.00	59,524.00	.0%
73061103	CLASSROOM INSTRUCTION SUMMER	5,383	5,383	2,503.76	.00	.00	2,879.24	46.5%
73081102	CLASSROOM INSTRUCTION NR DAY	1,708,927	1,720,868	945,129.64	134,333.48	.00	775,738.36	54.9%
73202220	HEALTH SERVICES	96,593	97,377	56,746.05	8,357.39	.00	40,630.95	58.3%
73204200	BUILDING SERVICES	196,589	198,132	159,420.70	13,753.86	1,579.41	37,131.53	81.3%
73204300	GROUNDS SERVICES	10,950	11,400	8,872.31	.00	111.00	2,416.69	78.8%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
THROUGH FEBRUARY 29, 2016

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FOR 2016 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73204400 EQUIPMENT SERVICES	10,200	11,885	5,606.60	50.00	.00	6,277.96	47.2%
73211102 CLASSROOM INSTRUCTION	1,325,414	1,335,755	847,038.84	121,285.67	.00	488,716.10	63.4%
73211212 INSTR SUP GUIDANCE SERV	59,124	59,575	35,350.51	5,103.39	.00	24,224.49	59.3%
73211322 INSTR SUP MEDIA SERVICE	81,820	82,833	49,884.68	7,822.77	.00	32,948.32	60.2%
73211412 INSTR SUP OFF PRINCIPAL	192,866	194,189	127,189.75	15,889.56	.00	66,999.25	65.5%
73221102 CLASSROOM INSTRUCTION	90,450	91,107	39,049.83	5,499.49	.00	52,057.17	42.9%
73304200 BUILDING SERVICES	235,000	236,600	164,594.79	8,308.25	1,643.78	70,361.48	70.3%
73304300 GROUNDS SERVICES	14,100	14,800	12,136.92	.00	361.00	2,302.08	84.4%
73304400 EQUIPMENT SERVICES	11,300	11,300	2,707.95	.00	3,447.23	5,144.82	54.5%
73311102 CLASSROOM INSTRUCTION	1,506,864	1,519,560	979,362.22	138,453.03	4,412.93	535,784.40	64.7%
73311212 INSTR SUP GUIDANCE SERV	64,354	64,849	38,173.60	5,413.84	.00	26,675.40	58.9%
73311322 INSTR SUP MEDIA SERVICE	91,672	92,585	54,602.04	8,247.31	1,470.15	36,512.81	60.6%
73311412 INSTR SUP OFF PRINCIPAL	152,111	153,168	98,004.88	12,741.55	.00	55,163.12	64.0%
73321102 CLASSROOM INSTRUCTION	415,000	417,889	245,777.46	35,286.67	.00	172,111.54	58.8%
73411102 CLASSROOM INSTRUCTION	9,800,000	903,130	.00	.00	.00	903,130.00	.0%
73600440 EQUIPMENT SERVICES	0	2,000	1,479.00	.00	.00	521.00	74.0%
73604110 CLASSROOM INSTRUCTION	0	766,894	426,239.19	58,963.18	2,858.05	337,796.76	56.0%
73604131 INSTR SUP IMPROV INSTR	0	271,282	193,107.29	18,836.74	.00	78,174.71	71.2%
73604200 BUILDING SERVICES	0	1,400	868.48	105.17	.00	531.52	62.0%
73604400 EQUIPMENT SERVICES	0	1,842	708.69	.00	.00	1,133.31	38.5%
73671104 ADULT BAS ED CURR YR CLASSROO	0	176,755	96,265.61	13,154.18	.00	80,489.39	54.5%
73871104 ADULT HS (GAE) CUR YR CLASSRM	0	16,421	12,204.41	820.19	.00	4,216.59	74.3%
74231103 CARL PERKINS CY SEC CLASSROOM	0	166,506	66,241.25	17,038.05	8,948.00	91,316.75	45.2%
75202110 CLASSROOM INSTRUCTION	0	639,000	351,900.76	50,976.77	.00	287,099.24	55.1%
75202131 INSTR SUP IMPROV INSTR	0	10,895	6,378.47	808.12	.00	4,516.53	58.5%
75212110 CLASSROOM INSTRUCTION	0	317,916	257,026.12	37,254.43	.00	60,889.88	80.8%
75212131 INSTR SUP IMPROV INSTR	0	17,505	11,434.70	1,444.00	.00	6,070.30	65.3%
75904200 BUILDING SERVICES	0	17,100	17,100.00	.00	.00	.00	100.0%
75904400 EQUIPMENT SERVICES	0	0	37.15	.00	188.72	-225.87	100.0%
75911103 REGIONAL ALT PROG CY CLASSROO	0	77,229	33,981.78	4,118.52	1,436.00	41,811.22	45.9%
75911413 REGIONAL ALT PROG CY INSTR OF	0	71,256	43,616.20	5,507.87	.00	27,639.80	61.2%
76061131 INSTR SUP IMPROV INSTR	0	73,445	73,445.00	.00	.00	.00	100.0%
76071131 INSTR SUP IMPROV INSTR	0	415,560	238,251.87	2,652.72	42,119.57	135,188.56	67.5%
76108110 CLASSROOM INSTRUCTION	0	3,621	3,615.84	.00	.00	5.16	99.9%
76111213 INSTR SUP GUIDANCE SERV	0	31,434	19,361.07	2,966.78	.00	12,072.93	61.6%
76118110 CLASSROOM INSTRUCTION	0	41,056	26,125.08	686.27	.00	14,930.92	63.6%
76128110 CLASSROOM INSTRUCTION	0	79,959	10,469.00	5,133.32	.00	69,490.00	13.1%
76192110 CLASSROOM INSTRUCTION	0	20,000	19,944.58	.00	.00	55.42	99.7%
76321110 CLASSROOM INSTRUCTION	0	7,600	3,523.59	755.43	.00	4,076.41	46.4%
76331110 CLASSROOM INSTRUCTION	0	7,600	620.55	259.01	.00	6,979.45	8.2%
76341110 CLASSROOM INSTRUCTION	0	12,000	.00	.00	.00	12,000.00	.0%
76351110 CLASSROOM INSTRUCTION	0	268	258.33	.00	.00	9.67	96.4%
76361110 CLASSROOM INSTRUCTION	0	84,805	70,181.41	.00	.00	14,623.59	82.8%
76371110 CLASSROOM INSTRUCTION	0	2,330,624	1,450,432.87	180,972.25	.00	880,191.13	62.2%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
76371131 INSTR SUP IMPROV INSTR	0	137,931	90,655.42	12,176.52	.00	47,275.58	65.7%
76381110 TITLE I #4	0	17,000	15,308.40	1,954.26	.00	1,691.60	90.0%
76431110 CLASSROOM INSTRUCTION	0	343,701	200,439.60	29,053.93	.00	143,261.40	58.3%
76491110 CLASSROOM INSTRUCTION	0	5,956	1,981.02	90.00	.00	3,974.98	33.3%
76501110 CLASSROOM INSTRUCTION	0	46,900	23,794.20	3,438.13	.00	23,105.80	50.7%
76632110 CLASSROOM INSTRUCTION	0	20,497	20,277.99	.00	.00	219.01	98.9%
76633200 VEHICLE OPERATION SERVICES	0	1,141	1,116.86	.00	.00	24.14	97.9%
76642110 CLASSROOM INSTRUCTION	0	488,256	305,042.89	40,247.77	19,773.05	163,440.06	66.5%
76652110 CLASSROOM INSTRUCTION	0	1,967,858	866,726.56	126,384.16	2,190.00	1,098,941.44	44.2%
76671131 INSTR SUP IMPROV INSTR	0	60,000	27,885.00	.00	.00	32,115.00	46.5%
76812110 CLASSROOM INSTRUCTION	0	7,200	3,123.68	403.93	.00	4,076.32	43.4%
78811102 TITLE VI, PART B #3 CLASS INS	0	138,457	16,698.00	.00	.00	121,759.00	12.1%
79939143 EMPLOYEE BENEFITS	0	0	10,560.30	.88	.00	-10,560.30	100.0%
TOTAL SCHOOL FUND	73,611,051	88,344,049	48,138,815.94	5,722,852.28	2,476,955.48	37,728,277.63	57.3%
71 SCHOOL TEXTBOOK FUND							
73111102 CLASSROOM INSTRUCTION ELE TXB	343,384	358,196	253,692.77	1,581.50	.00	104,503.72	70.8%
73111103 CLASSROOM INSTRUCTION SEC TXB	343,384	344,917	10,128.47	4,074.70	.00	334,788.83	2.9%
TOTAL SCHOOL TEXTBOOK FUND	686,768	703,114	263,821.24	5,656.20	.00	439,292.55	37.5%
81 SCHOOL CAFETERIA FUND							
80105100 CAFETERIA OPERATING EXPENSES	238,537	256,156	160,568.92	22,385.33	15,011.49	80,575.59	68.5%
80205100 CAFETERIA OPERATING EXPENSES	184,600	184,600	123,346.71	16,529.07	6,480.99	54,772.30	70.3%
80605100 CAFETERIA OPERATING EXPENSES	167,712	167,712	114,248.09	16,038.77	7,965.18	45,498.73	72.9%
80805100 CAFETERIA OPERATING EXPENSES	178,014	178,014	119,739.32	16,270.80	8,102.89	50,171.79	71.8%
80905100 CAFETERIA OPERATING EXPENSES	172,839	188,600	120,695.90	15,610.78	11,075.39	56,828.71	69.9%
81005100 CAFETERIA OPERATING EXPENSES	209,443	209,443	133,386.77	17,063.22	7,615.86	68,440.37	67.3%
81105100 CAFETERIA OPERATING EXPENSES	167,396	184,804	154,404.44	16,849.35	9,995.16	20,404.40	89.0%
81105300 VDH CACFP/SFSP	27,179	27,179	.00	.00	.00	27,179.00	.0%
81305100 CAFETERIA OPERATING EXPENSES	201,728	201,728	170,273.05	18,595.70	6,401.79	25,053.16	87.6%
81305300 VDH CACFP/SFSP	37,423	37,423	.00	.00	.00	37,423.00	.0%
81405100 CAFETERIA OPERATING EXPENSES	457,878	457,878	323,913.80	43,658.95	27,228.46	106,735.74	76.7%
81405200 SCHOOL CATERING SERVICES	16,884	16,884	13,249.43	1,139.22	258.53	3,376.04	80.0%
81405300 VDH CACFP/SFSP	50,488	50,488	.00	.00	.00	50,488.00	.0%
81605100 CAFETERIA OPERATING EXPENSES	0	0	48.46	48.46	.00	-48.46	100.0%
81905100 CAFETERIA OPERATING EXPENSES	407,632	407,632	239,390.87	30,201.94	17,606.06	150,635.07	63.0%

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COUNTY OF HENRY LIVE DATABASE
SUMMARY OF EXPENDITURES BY COST CENTERS
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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
82005100 CAFETERIA OPERATING EXPENSES	465,709	465,709	293,498.42	36,657.24	25,019.35	147,191.23	68.4%
82305100 CAFETERIA OPERATING EXPENSES	434,875	434,875	334,185.67	41,969.89	19,847.86	80,841.47	81.4%
83005100 CAFETERIA OPERATING EXPENSES	323,139	323,139	219,663.28	26,228.97	1,195.00	102,280.72	68.3%
83205100 CAFETERIA OPERATING EXPENSES	258,705	278,692	213,449.12	24,684.25	16,240.41	49,002.47	82.4%
83205300 VDH CACFP/SFSP	26,543	26,543	.00	.00	.00	26,543.00	.0%
83305100 CAFETERIA OPERATING EXPENSES	295,114	320,311	200,334.58	29,550.32	20,784.88	99,191.54	69.0%
89909140 EMPLOYEE BENEFITS	0	0	.12	-.08	.00	-.12	100.0%
TOTAL SCHOOL CAFETERIA FUND	4,321,838	4,417,810	2,934,396.95	373,482.18	200,829.30	1,282,583.75	71.0%
GRAND TOTAL	150,346,581	194,279,653	101,001,164.51	11,468,583.44	8,610,950.94	84,667,537.86	56.4%

** END OF REPORT - Generated by Pauline Pilson **

	<u>JAN</u> <u>29, 2016</u>	<u>FEB</u> <u>29, 2016</u>
GENERAL FUND		
Branch Banking & Trust - Public Special MRC-MM	4,029,496.59	4,490,878.79
Carter Bank & Trust - MMA	<u>30,458,135.13</u>	<u>30,497,352.05</u>
Total	\$ 34,487,631.72	\$ 34,988,230.84
 HENRY COUNTY SCHOOL CAFETERIA FUND		
Branch Banking & Trust - Public Fund MRS	\$ 346,719.33	\$ 528,281.09
 HENRY COUNTY SCHOOL TEXTBOOK FUND		
Carter Bank & Trust - MMA	\$ 918,006.29	\$ 956,181.59

**HENRY COUNTY, VIRGINIA
CONTINGENCY RESERVE BALANCE F/Y 2015-2016
MARCH 22, 2016**

G/L Account No. 31391610 599010

CONTINGENCY RESERVE BEGINNING OF FISCAL YEAR	\$	200,000
Sheriff's Criminal Apprehension Fund Carried Forward from Previous Fiscal Year		50,000
		250,000

APPROPRIATIONS PREVIOUSLY APPROVED:

Reserve for Sheriff's Criminal Apprehension Fund		(50,000)
Reserve for Fuel for Sheriff, Refuse, Etc. as part of Original Budget		(50,000)
Reserve for Housing Inmate Cost Overages as part of Original Budget		(50,000)
I-73 Coalition Consulting Services		(27,000)
EMS Supplemental 10% Match of FEMA Ambulance Grant		(15,152)
Animal Control Transport Boxes		(6,352)
		0

CONTINGENCY RESERVE PRIOR TO FEBRUARY 23, 2016 BOARD MEETING	\$	51,496
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Appropriations Previously Approved and Finalized Since Last Meeting:

Board Meeting	Department	Purpose	Amount
	None		
			0
		Total Appropriations	0

CONTINGENCY RESERVE AVAILABLE - MARCH 22, 2016		51,496
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Request Pending at March 22, 2016 Meeting:

None		
		0
	Total Pending	0

PROJECTED CONTINGENCY RESERVE AVAILABLE	\$	51,496
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Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 10A

Issue

Award of Contract re: In-car Camera Systems – Sheriff's Office

Background

Sheriff Lane Perry is requesting that the Board award a contract to Watch Guard Video, Inc. of Allen, Texas in the amount of \$120,380 for the purchase of 24 in-car camera systems. Funds for this purchase are included in the FY'16 capital improvement plan budget.

Attachments

Memo from Sheriff Perry

Staff Recommendation

Staff recommends awarding the contract in the amount of \$120,380 to Watch Guard Video, Inc. for in-car camera systems.



HENRY COUNTY SHERIFF'S OFFICE

3250 KINGS MOUNTAIN ROAD MARTINSVILLE, VA 24112

(276) 656-4200

RECORDS FAX (276) 638-2124

INVESTIGATION FAX (276) 656-4260

L. A. PERRY, SHERIFF

To: Jim L. Adams– Chairman
Debra P. Buchanan– Vice Chairman
Joe Bryant
Milton Kendall
Tommy Slaughter
Ryan Zehr

From: L.A. Perry
Sheriff

Date: March 7, 2016

Ref: Award of Contract

The Sheriff's Office is requesting the Board of Supervisors to award a contract to Watch Guard Video, Inc., in Allen, Texas, in the amount of \$120,380 for the purchase of 24 In-car Camera Systems. The units are \$4,995 each and \$500 estimated shipping.

This system was first implemented when we purchased Watch Guard systems from a Congressional earmark grant in 2009. We are continuing to place these systems in vehicles to provide video of incidents. The need to keep the systems the same throughout the fleet helps us with training issues, continuity of use when in court, and maintenance. Watch Guard was again approved as a sole source provider for this equipment by the Purchasing Department in February 2016. Funds for this project are included in the current budget Capital Improvement Plan.

Thank you for your consideration of this request, should you have any questions, please feel free to contact me.



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 10B

Issue

Award of Contract re: Radio Dispatch Console Equipment – 9-1-1 Center

Background

J.R. Powell, Director of the Martinsville-Henry County 9-1-1 Communications Center, is requesting the Board to award a contract to GCS Electronics, Inc. of Martinsville, Virginia for the purchase and maintenance of a new Avtec Scout radio dispatch console system at a cost of \$106,968 annually for six years. The award is contingent upon available fund in the 9-1-1 Center FY'17 operating budget. The 9-1-1 Center is funded jointly by the City of Martinsville and Henry County. Henry County serves as the fiscal agent.

Attachments

Memo from J.R. Powell

Staff Recommendation

Staff recommends awarding the contract to GCS Electronics, Inc. for the radio dispatch console system under a six year term of \$106,968 annually, contingent upon available funds in the 9-1-1 Center FY'17 budget.

Henry County Administration Bldg
3300 Kings Mountain Rd
P.O. Box 7
Collinsville, VA 24078-0007



JR Powell, Director
vpowell@co.henry.va.us
(276) 638-8751

March 10, 2016

Mr. Tim Hall
Henry County Administrator
P.O. Box 7
Collinsville, VA 24078

Re: Request Award of Project to GCS Electronics for Installation of the Avtec Scout Radio Dispatch Console Equipment.

Dear Mr. Hall,

The Martinsville-Henry County 911 Center has utilized our existing radio dispatch console equipment for over eleven years. We have been informed the manufacturer of the Orbacom product no longer supports the equipment and replacement parts are no longer being manufactured. Only used parts are available on the market for repairs. The existing radio dispatch equipment has reached well beyond its anticipated life cycle and a major component failure will jeopardize the ability of the 911 Center to communicate with the police, fire, and EMS agencies we serve. The existing equipment is not under any maintenance or service contract for repairs. The replacement of this equipment has been on the Henry County CIP list for five years.

The 911 Center, working with the Henry County Purchasing Department, sent out an RFP for this project in January 2016. Proposals were received and a panel reviewed each proposal and interviewed vendors following purchasing guidelines. Following this process the proposal review panel has selected GCS Electronics as the potential system provider to replace the existing radio dispatch consoles with the Avtec Scout radio consoles.

During the March 2016 meeting of the 911 Board of Directors, I presented to the Board an overview of the proposals, payment options, etc. After review and discussion the 911 Board determined a managed solution with a six year term offered by GCS Electronics is the best fit for the Martinsville-Henry County 911 Center and the localities providing funding. A managed solution provides the 911 Center with a modern radio dispatch console system that will be maintained and updated as new technologies are deployed at no charge to the 911 Center during the six year term. This option not only keeps the 911 Center operating on the latest of ever changing technology, but also eliminates the need for a large CIP expense and instead spreads the expense over the six year term.

Henry County Administration Bldg
3300 Kings Mountain Rd
P.O. Box 7
Collinsville, VA 24078-0007

MARTINSVILLE -
HENRY COUNTY



9 - 1 - 1

JR Powell, Director
vpowell@co.henry.va.us
(276) 638-8751

We respectfully request the Henry County Board of Supervisors select GCS Electronics as the vendor to provide the Martinsville-Henry County 911 Center with the Avtec Scout radio dispatch console system under a six year term of \$106,968.00 annually, contingent on final approval and funds included in the 911 Center FY'17 budget.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to be 'JR Powell', written over a circular scribble.

JR Powell, Director



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 10C

Issue

Revised Request for Carryover of FY 2016 Funds - School Board

Background

Last month Dr. Jared Cotton requested action on several items regarding the FY 2016 carryover funds. The carryover amount totaled \$1,075,991, of which the Board of Supervisors agreed to release \$725,491 toward construction of Bengal Tech at Bassett High School. The School Board also requested the use of \$350,500 toward other items, on which the Board of Supervisors deferred action until the presentation of the FY 2017 County Budget.

This month Dr. Cotton is bringing a revised request to use the \$350,500 on other items, including an additional \$130,500 toward Bengal Tech and \$220,000 toward paving projects at Axton Elementary and Rich Acres Elementary.

Attachments

- 1) Background Information
- 2) Additional Appropriation Sheet

Staff Recommendation

Staff recommends the approval of the additional \$130,500 toward Bengal Tech, because we understand the project is on a tight timeline. However, just as with last month, staff requests Board action on the other requests be deferred until presentation of the FY '17 Budget. Staff anticipates next year's budget will be extremely tight, and we need every minute we can get before committing to other expenditures.



Superintendent Jared A. Cotton, Ed.D.
3300 Kings Mountain Road
P.O. Box 8958
Collinsville, VA 24078-8958
Phone: (276)634-4711
Fax: (276)638-8990

TO: Tim Hall, County Administrator
FROM: Dr. Jared A. Cotton, Superintendent 
SUBJECT: Revised Request for the Reappropriation of FY2015 Carryforward
DATE: March 4, 2016

The School Board is asking the Board of Supervisors to approve a revised request for reappropriation of carry forward of school system's FY2015 fund balance in the FY2016 School budget. The funds will be used to cover paving projects at Rich Acres Elementary and Axton Elementary and the balance applied to the Bassett High School Bengal Tech project in order to fund the complete project in preparation for the 2016-2017 school year. We ask that the revised reappropriation request be presented at the County's March board meeting for consideration.

Thank you for your consideration of this matter.

JAC/dwl



Agenda Item Details

Meeting	Mar 03, 2016 - Regular Board Meeting - 6:00 p.m.
Category	6. ACTION AGENDA
Subject	A. Approval of Revised Request for Reappropriation of Carry Forward of School System's FY2015 Balance
Type	Action
Goals	2. High Quality Professionals 3. Safe and Orderly Learning Environments

Presenter: Dr. Jared A. Cotton, Superintendent

Background

In past years, the school system's end of fiscal year balance has been reappropriated to cover the cost of major projects.

Based on the recent valuation, it was determined that HCPS does not need to apply a portion of carry forward funds toward OPEB as originally estimated. As a result, it is recommended that the School Board request \$350,500 of the FY2015 carry forward balance, originally approved by the School Board for OPEB funding, be used toward parking lot pavement projects for Rich Acres Elementary and Axton Elementary that are included in the school division's Capital Improvement Program (CIP). In addition, it is recommended that the remaining balance be applied toward the Bassett High School Bengal Tech project in order to fund the complete project in preparation for the 2016-2017 school year. Upon approval from the School Board, this request will be forwarded to the Board of Supervisors.

Administrative Recommendation

It is recommended that the School Board request \$350,500 of the FY2015 carry forward balance, originally approved for the OPEB Funding, be used for the items mentioned above and forward the request to the Board of Supervisors.

Fiscal Impact

Additional appropriation of \$350,500 to the FY2016 Budget

Reference

School Board Policy DB

Submitted By

Dawn W. Lawson, Chief Financial Officer
Keith A. Scott, Supervisor Facilities/Maintenance

Recommended By

Dawn W. Lawson, Chief Financial Officer
Keith A. Scott, Supervisor Facilities/Maintenance

Administratively Approved By

Dr. Jared A. Cotton, Superintendent

[2016 Carryforward Request Items Replacing OPEB Funding.pdf \(53 KB\)](#)

Motion & Voting

To approve the revised request for reappropriation of carry forward of the school system's FY2015 balance.

Motion by Francis E Zehr, second by Thomas E Auker.

Final Resolution: Motion Carries

Yes: Thomas E Auker, Joseph A DeVault, Terri C Flanagan, Curtis R Millner, Francis E Zehr

School Board of Henry County | Collinsville, VA 24078 | (276) 634-4700 | www.henry.k12.va.us

Carry Forward Request	
School	Funding
Axton Elementary	\$110,000.00
Rich Acres Elementary	\$110,000.00
Additional Funding for Bengal Tech	\$130,500.00
Total	\$350,500.00

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME SCHOOL FUND / GENERAL FUND
 DEPARTMENT FACILITIES / TRANSFERS
 YEAR ENDING June 30, 2016

COMPLETE ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT (WHOLE DOLLARS)
ADDITIONAL APPROPRIATION SECTION		
SCHOOL FUND		
FACILITIES		
70760000 582350	BUILDING IMPROVEMENT ADDITION	\$ 130,500
GENERAL FUND		
TRANSFER TO OTHER FUNDS		
31393100 592700	TRANSF SCHOOL FUND OPERATION	130,500
Total Additional Appropriation		\$ 261,000

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION
SCHOOL FUND
70702409 441502 OPERATION-LOCAL APPROPRIATION
130,500 R
GENERAL FUND
31304109 441901 RESERVE USED TO BALANCE BUDGET
130,500 R
Total Revenue Source or Account Transferred
\$ 261,000

Difference (Should be Zero)	\$ 0
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REASON FOR APPROPRIATION:

CARRY FORWARD FROM FY 2015 FOR BASSETT HIGH SCHOOL BENGAL TECH CONSTRUCTION.

APPROVED BY:

 DEPARTMENT HEAD DATE

 CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 20,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

March 22, 2016



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 10D

Issue

Additional Appropriation re: U.S. Department of Justice SCAAP Grant – Sheriff's Office

Background

Sheriff Lane Perry is asking the Board to appropriate a grant in the amount of \$4,227 from the U.S. Department of Justice 2015 SCAAP grant. According to Sheriff Perry, the grant will be used to improve the jail camera system. No local match is required.

Attachments

1. Memo from Sheriff Perry
2. Additional Appropriation Sheet

Staff Recommendation

Staff recommends the additional appropriation of the SCAAP grant in the amount of \$4,227.



HENRY COUNTY SHERIFF'S OFFICE

3250 KINGS MOUNTAIN ROAD MARTINSVILLE, VA 24112

(276) 656-4200
RECORDS FAX (276) 638-2124
INVESTIGATION FAX (276) 656-4260

L. A. PERRY, SHERIFF

To: Jim L. Adams– Chairman
Debra P. Buchanan– Vice Chairman
Joe Bryant
Milton Kendall
Tommy Slaughter
Ryan Zehr

From: L.A. Perry
Sheriff

Date: March 11, 2016

Ref: Additional Appropriation

The Sheriff's Office is asking the Board of Supervisors to appropriate \$4,227 from the U.S. Department of Justice 2015 SCAAP grant awarded to the Henry County Sheriff's Office in October, 2015. The funds are to be used to replace and upgrade the security camera system in the jail.

These funds will help improve the overall safety and security of the jail operations.

Thank you for your consideration of this request, should you have any questions, please feel free to contact me.

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund
 DEPARTMENT SCAAP Grant #2
 YEAR ENDING June 30, 2016

COMPLETE ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT (WHOLE DOLLARS)
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ADDITIONAL APPROPRIATION SECTION		
31333411 580010	Machinery & Equipment	\$ 4,227
Total Additional Appropriation		\$ 4,227

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION		
31301900 419223	House Fed & Alien Prisoners	\$ 4,227
Total Revenue Source or Account Transferred		\$ 4,227

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:

To Appropriate SCAAP Grant Funds from the Department of Justice to be used to upgrade and improve the camera system used to monitor activities in the jail.

APPROVED BY:

<hr/> DEPARTMENT HEAD	<hr/> DATE
<hr/> CO ADMINISTRATOR	<hr/> DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 20,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

March 22, 2016



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 11

Issue

Matters Presented by the Public

Background

Mr. Toby Deal of the Horsepasture District has requested time on the Board's 3:00 p.m. agenda to discuss road issues and business license fees.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 12

Issue

Informational Items

Background

Routine reports from:

- 1) Building Inspection
 - A) District
- 2) Parks and Recreation
- 3) Public Safety
- 4) Sheriff's Office

The County Administrator's Report will be given at the meeting.

Attachments

Enumerated Above

Staff Recommendation

Information only; no action needed.

Description	# of Permits	Fees	Value
DOUBLEWIDES	1	150.40	100,000
DEMOLITIONS	1	25.00	10,000
LAND DISTURBING PERMITS	2	32.00	11,400
ELECTRICAL	30	635.00	319,410
MECHANICAL	1	117.00	55,571
MOBILE HOME	6	600.00	94,296
NEW SINGLE FAMILY DWELLING	3	603.92	680,000
PLUMBING	1	9.00	2,000
RESIDENTIAL - ADDITIONS	3	102.44	40,700
RESIDENTIAL - MISCELLANEOUS	2	183.48	20,300
RESIDENTIAL - RENOVATE/REPAIR	3	75.00	11,300
SIGN	11	255.00	40,839
TOTALS	64	2788.24	1,385,816

NEW SINGLE FAMILY REPORT BY DISTRICT: 2/01/2016 TO 2/29/2016**BLACKBERRY DISTRICT:**

DBLW	0
MOBL	0
NSFD	0
TOTAL FOR BLACKBERRY	0

COLLINSVILLE DISTRICT:

DBLW	0
MOBL	0
NSFD	0
TOTAL FOR COLLINSVILLE	0

HORSEPASTURE DISTRICT:

DBLW	1
MOBL	0
NSFD	0
TOTAL FOR HORSEPASTURE	1

IRISWOOD DISTRICT:

DBLW	0
MOBL	0
NSFD	2
TOTAL FOR IRISWOOD	2

REED CREEK DISTRICT:

DBLW	0
MOBL	1
NSFD	1
TOTAL FOR REED CREEK	2

RIDGEWAY DISTRICT:

DBLW	0
MOBL	5
NSFD	0
TOTAL FOR RIDGEWAY	5

TOTAL	10
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Senior Services Programs

- ▶ Offered 32 programs/activities that had 658 seniors participating.
- ▶ Programs offered included:
 - ✓ Art of the Month
 - ✓ Bingo
 - ✓ Blood Pressure Screening
 - ✓ Blood Sugar Screening
 - ✓ Bowling
 - ✓ Breakfast Club
 - ✓ Bridge
 - ✓ Crochet
 - ✓ First Friday's at the Lanes
 - ✓ Fundamentals of Bowling
 - ✓ Exercise Class – CrossFit 276
 - ✓ Line Dance
 - ✓ Lunch Bunch
 - ✓ Monthly Health Screenings
 - ✓ Movie Days
 - ✓ Nutrition Sites
 - ✓ Out to Lunch Club
 - ✓ Walking Club
 - ✓ Walking on the Dick and Willie
 - ✓ Yoga
 - ✓ Transportation Program

Athletics

- ▶ Offered 2 programs that had 3,048 participants and spectators.
- ▶ Programs offered included:
 - ✓ Boys Basketball Junior League
 - ✓ Boys Basketball Senior League

Recreation Programs & Special Events

- ▶ Offered 17 programs/activities that had 3,101 participants.
- ▶ Programs offered included:
 - ✓ Youth Wrestling
 - ✓ Girls Volleyball

- ✓ Valentine's for Vets
- ✓ Senior Spirit Squads
- ✓ Valentine's Day Craft
- ✓ Hillbilly Hide-A-Way Trip
- ✓ Youth Bowling
- ✓ Short Sports
- ✓ Elementary Spirit Squads
- ✓ Geocaching Program
- ✓ Gym 24 Program
- ✓ Fishing Program
- ✓ Canoe Club
- ✓ Bike Club
- ✓ Blue Ridge Ski and Outing Club
- ✓ Henry County Photography Club
- ✓ Patrick Henry Patriots Remote Control Airplane Club

Parks Maintenance & Development

- ✓ Poured five concrete pads for bike racks in parks.
- ✓ Repaired split-rail fence in parks.
- ✓ Cleaned up after flooding at Virginia Avenue Trailhead.
- ✓ Pressure washed picnic shelters.
- ✓ Set up soccer field for LPMS.
- ✓ Started working on baseball fields for season.
- ✓ Repaired Fisher Farm Park Pump House.
- ✓ Removed fallen trees from parks and trails.
- ✓ Continued pressure washing all bleachers, benches and tables in parks and on trails.
- ✓ Cleaned all parks three times a week.
- ✓ Completed monthly inspection of playgrounds.
- ✓ Set up activity rooms several times a week for programs.
- ✓ Did litter patrol in all parks.
- ✓ Performed preventive maintenance on equipment.
- ✓ Performed miscellaneous maintenance on park maintenance vehicles.



County of Henry
Department of Public Safety

1024 DuPont Road
 Martinsville, VA 24112
 Voice: 276.634.4660
 fax: 276.634.4770

FEBRUARY 2016

Operations - Emergency Responses

EMS Coverage by District	Dist. Calls Rec'd	Calls Ans	Ans. By M/A*	Asst'd by HCDPS	Ans. by HCDPS	Ans. by Back-up	Ans. YTD
Axton	53	18	0	3	35	0	41
Bassett	175	99	2	28	73	1	189
Fieldale-Collinsville	161	85	2	23	72	2	207
Horsepasture	59	12	3	0	44	0	42
Ridgeway	94	77	0	24	17	0	193
TOTAL	542	291	7	78	241	3	725

*M/A or Mutual aid is when an agency handles a call outside of their primary response zone.

Fire Related Incidents by District	Monthly	YTD
Axton Fire Department	13	26
Bassett Fire Department	22	46
Collinsville Fire Department	24	54
Dyers Store Fire Department	10	25
Fieldale Fire Department	15	30
Horsepasture Fire Department	14	31
Patrick-Henry Fire Department*	Month: 34	YTD: 63
Ridgeway Fire Department	28	48
TOTAL	137	277

* EMS First Responder Calls

Department of Public Safety Responses	Monthly	YTD
Assist Rescue Squads	78	185
Assist Fire Departments	38	61
Ambulance Responses	241	478
TOTAL	357	724

Non-Emergency Activities

Fire Prevention	Monthly	YTD
Fire Investigations	6	8
Environmental Investigations	2	5
Other Investigative Activities	22	28
Non-Emergency Assists	1	1
Inspections	17	33
Smoke/CO Alarm Install (homes)	5	14
Emergency Management	6	7
Professional Development	9	10
Fire Permits Issued	6	9

Department Training Hours	Monthly	YTD
EMS	220	403
Fire	283.5	346.5
Other	13	25
TOTAL	516.5	774.5

Volunteer Recruitment/Retention/Training/Pub Ed	Monthly	YTD
Recruitment/Retention Events	4	7
Recruitment Individual Contacts	5	7
Background Checks	7	14
Responder Training Sessions	42	68
Training Contact Hours	4333	5370
Public Education Sessions	3	6
HCP CPR Cards Issued	27	68
First Aid/CPR Cards Issued	0	34
Mentoring/Precepting Hours	180	216

Upcoming Training Classes

- Advanced Cardiac Life Support (ACLS)
- Pediatric Advanced Life Support (PALS)
- Vehicle Fire Simulator Training
- Communications 101 (ALS/BLS CE)
- ALS CE Shift Training (Volunteers Invited)
- "Shadow Boxing" Scenario Training (ALS/BLS CE)
- Tactical Medic Class: Tactical to Practical (ALS/BLS CE)
- Chainsaw Operation, Maintenance, & Safety
- Taking Care of Your Own (ALS/BLS CE)
- Wilderness Rescue & Operations (ALS/BLS CE)
- Response to Aviation Accidents for the First Responder
- Emergency Vehicle Operators Course (EVOC)

Additional Notables

EMS Revenue Recovery for FY16	Net Received	Sharing Payout	Sharing Received	Net Total	Year to Date
Axton			\$3,409.16	\$3,409.16	\$18,678.59
Bassett	\$16,325.96	\$1,418.14	\$675.27	\$15,583.10	\$125,339.04
Fieldale-C'ville	\$15,802.86	\$2,117.70	\$65.15	\$13,750.31	\$142,135.07
Public Safety	\$68,729.62	\$7,324.96	\$5,172.25	\$66,576.92	\$534,190.35
Horsepasture			\$3,894.99	\$3,894.99	\$30,676.99
Ridgeway	\$13,684.77	\$2,559.34	\$203.31	\$11,328.74	\$101,265.31
Total*	\$114,543.22	\$13,420.13	\$13,420.13	\$114,543.22	\$952,285.34

*revenue after all fees and charge backs

- February was a busy month in regard to fire investigations with two residential fires being investigated as possible arsons, (possibly linked), six additional residential fires that resulted in major damage or total destruction of the home. One of these fires resulted in a victim being severely burned who later passed away in Baptist hospital as a result.

- On February 9, 2016 Public Safety hosted a Homemade Explosives Awareness class for first responders. There were about 60 attendees from Henry County and Martinsville, as well as surrounding jurisdictions consisting of law enforcement, fire, and EMS. The class taught the first responders about warning signs of manufacturing homemade explosives and covered different types of explosives in which they may come in contact. The class provided the awareness needed to make it safer for first arriving units to notice and avoid explosive materials that are being used in today's society that create dangers for the public and responders. This class was provided free of charge by FEMA, DHS, and New Mexico Tech. Multiple response disciplines training together in programs such as this appeared to be well perceived by all who attended.

- As staff worked with the Martinsville Speedway to plan for the upcoming events around NASCAR, Mother Nature attempted to test the area's ability to respond to natural disasters with some more winter weather. Staff collaborated with multiple agencies during the mild weather event to ensure all precautions had been taken so to be best prepared even though the final amount of weather was mild at the most.

HENRY COUNTY SHERIFF'S OFFICE

Activity Report

February 2016

<u>Incident</u>	<u>Incidents Reported</u>	<u>Unfounded Incidents</u>	<u>Actual Incidents</u>	<u>Cleared Incidents</u>
Homicide	0	0	0	0
Rape	0	0	0	0
Other Sex Offenses	7	4	4	3
Robbery	1	0	1	1
Aggravated Assault	4	1	3	3
Simple Assault	26	0	26	30
Burglary	12	0	12	6
Larceny*	83	10	76	68
Vehicle Theft	2	1	2	2
Arson	2	0	2	0
TOTALS	137	16	126	113

Percent Cleared	(Henry Co - Feb 16)	90%	} Includes only above listed offense types
<i>Percent Cleared</i>	<i>(Virginia - Jan 16)</i>	38%	
Property Stolen	(Henry Co - Feb 16)	\$26,620.00	
Property Recovered	(Henry Co - Feb 16)	\$8,797.00	
% Property Recovered	(Henry Co - Feb 16)	33%	
<i>% Property Recovered</i>	<i>(Virginia - Jan 16)</i>	18%	

Average Daily Jail Population	184
IBR Reportable Incidents Investigated**	202
Criminal Warrants Served	333
Littering / Green Box Violations	0
Inmate Workforce (Bag Count)	52
County Decals	4
Other Virginia Uniform Summons	71
Drive Under the Influence--Arrests	0
Assist Funerals	30
Assist Motorists	63
Alarms Answered	149
Prisoners Transported	75
Total Civil Process Papers Served	2,440
Total Dispatched Calls	3,307

Animal Control Report:

Animals Picked Up: Dogs(42) Cats(1)	43
Number of Calls:	247
Number of Violations:	10

*Larceny (includes larceny/theft, fraud, blackmail, bribery and embezzlement offenses)

**Each incident may include one or more offenses.

Note: The totals for "Cleared Incidents" on this report include 68 incidents reported on previous reports which were cleared in Feb

Also included under "Unfounded" are 6 incidents reported on previous reports and unfounded in February.



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 13

Issue

Closed Meeting

Background

If the Board would like one motion to go into a Closed Meeting to cover the items listed on the agenda, the following motion would be in order:

“That the Board convene in a Closed Meeting as permitted under the following Sections of the Virginia Freedom of Information Act:

§2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Planning Commission, Henry-Martinsville Social Services Board, and Patrick Henry Community College Board;

§2.2-3711(A)7 for Discussion of Pending Legal Matters;

§2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate;

§2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number: 14

Issue

Public Hearing – Six-Year Secondary Road Plan, Open Format, 6 p.m. to 6:30 p.m. (Meeting Room #1 – Right Side)

Background

The joint public hearing held by VDOT and the Board of Supervisors has been scheduled in an open format from 6:00 p.m. to 6:30 p.m. in meeting room #1 (right side). VDOT advertised the public hearing. Citizens will have the opportunity to come in any time during the public hearing to review and discuss the Six-Year Secondary Road Plan with VDOT officials.

Attachments

1. Public Hearing Notice
2. Proposed 2016-2022 Secondary System Road Plan

Staff Recommendation

The Board is not required to take any action at this meeting. Lisa Price Hughes will prepare minutes of the hearing, make any recommended changes to the list of projects, and submit the revised document to the Board for approval at its April 26 meeting.



PUBLIC NOTICE

PROPOSED SIX-YEAR HIGHWAY PLAN (2016/17 – 2021/22)

PROPOSED CONSTRUCTION BUDGET 2016/17

HENRY COUNTY

The Virginia Department of Transportation and the Board of Supervisors of Henry County, in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing in the Boardroom of the Henry County Administration Building located on Route 174 (Kings Mountain Road) in Collinsville, Virginia at 6:00 p.m. to 6:30 p.m. on Tuesday, March 22, 2016. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Highway Plan for Fiscal Years 2016/17 through 2021/22 and the Secondary System Construction Budget for Fiscal Year 2016/17. Copies of the proposed Plan and Budget may be reviewed at the Martinsville Residency Office of the Virginia Department of Transportation, located at 309 Weeping Willow Lane in Bassett, Virginia or at the office of the Henry County Administrator for Henry County.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at (276) 629-2582.

Oral comments, written comments or other exhibits relative to the proposed plan may be presented at this hearing.

Secondary System
Henry County
Construction Program
Estimated Allocations

Fund	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
CTB Formula - Unpaved State	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$166,636	\$166,636	\$166,636	\$166,636	\$166,636	\$166,636	\$999,816
Residue Parcel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$166,636	\$166,636	\$166,636	\$166,636	\$166,636	\$166,636	\$999,816

Board Approval Date:

Residency Administrator

Date

County Administrator

Date

**PROPOSED 2016-22 SECONDARY ROADS 6-YEAR PLAN AND
2016-17 CONSTRUCTION BUDGET
HENRY COUNTY
Proposed Plan**

ADT = AVERAGE DAILY TRAFFIC COUNT

ROUTE PRIORITY	DESCRIPTION LENGTH	ESTIMATED COST	PREVIOUS FUNDING	PROPOSED 2016-17	REMARKS
ROUTE 698 (AIRPORT RD) 0	0698-044-421,C501 FR: 0.9 MI W RTE 695 TO: RTE 695 LENGTH: 0.90 MILES RELOCATION	\$52,000	\$52,000		ADT 520 VDOT FUNDING - \$ 52,000 OTHER FUNDING-\$598,000
ROUTE 687 (PRESTON ROAD) 0	0687-044-436,P101, P, R201, R FR: 0.12 MI N RTE 58 TO: 0.27 MI S RTE 787 LENGTH: 2.3 MILES RECONSTRUCTION	\$9,740,265	\$9,740,265	\$0	2011 Gov's Transportation Package Project
ROUTE 650 (IRISBURG ROAD) 1	0650-044-933,C501, D644 FR: 0.06 MI W RTE 1063 TO: 0.08 MI W RTE 697 LENGTH: 1.4 MILES RECONSTRUCTION	\$4,775,138	\$4,439,228	\$166,636	2011 Gov's Transportation Package Project
ROUTE 688 (LEE FORD CAMP RD) 2	0688-044-315,P101, R201, M501 FR: RTE 220 TO: RTE 1060 LENGTH: 2.6 MILES RECONSTRUCTION	\$9,946,465	\$198,499	\$0	ADT 420
ROUTE 622 (MORGAN FORD ROAD) 3	0622-044-298 FR: 1.34 MI W RTE 610 TO: 1.50 MI W RTE 610 LENGTH 0.2 MILES APPROACHES AND BRIDGE OVER SMITH RIVER	\$3,450,248	\$353,434	\$0	ADT 260 Sufficiency Rating 34.2

**PROPOSED 2016-22 SECONDARY ROADS 6-YEAR PLAN AND
2016-17 CONSTRUCTION BUDGET
HENRY COUNTY
Proposed Plan**

ROUTE PRIORITY	DESCRIPTION LENGTH	ESTIMATED COST	PREVIOUS FUNDING	PROPOSED 2016-17	REMARKS
ROUTE 650 (SPRUCE STREET) 4	0650-044-438 FR: RTE 650 TO: ECL MARTINSVILLE RECONSTRUCT TO 4 LANES LENGTH 1.1 MILES	\$11,395,181	\$0	\$0	ADT 6600

ROUTE PRIORITY	DESCRIPTION LENGTH	ESTIMATED COST	PROPOSED 2016-17
TRAFFIC SERVICES	COUNTY WIDE	\$96,000	\$0
FERTILIZATION AND SEEDING	COUNTY WIDE	\$96,000	\$0
ENGINEERING AND SURVEY	COUNTY WIDE	\$84,000	\$0



Henry County
Board of Supervisors

Meeting Date March 22, 2016

Item Number 15

Issue

Consideration of Resolution in Honor of the Magna Vista High School FFA Competition Team

Background

In October 2015, the Magna Vista High School Future Farmers of America (FFA) competition team attended the National FFA Convention and Competition in Louisville, Kentucky. The Magna Vista team dominated the competition, including a 1st place gold medal in the floriculture category. Teachers and students of the team are expected to attend tonight's meeting to accept the resolution.

Attachments

Proposed Resolution

Staff Recommendation

Staff recommends approval of the resolution.



RESOLUTION of the HENRY COUNTY BOARD OF SUPERVISORS

WHEREAS, the Henry County Board of Supervisors believes that the teachers, students, administrators and support staff in the Henry County school system are among the best in the Commonwealth of Virginia and the United States; and

WHEREAS, the Future Farmers of America (FFA) annually holds career development contests at the local, state, and national levels to allow FFA members to demonstrate the skills they have learned in their local chapters and high schools; and

WHEREAS, the 2015-16 Magna Vista High School FFA team experienced success at all levels of the FFA competition; and

WHEREAS, during the National FFA Convention and Competition held October 28 – 31, 2015 in Louisville, Kentucky, the Magna Vista team dominated the competition by winning the Gold (1st place) medal in the Floriculture event, finishing 7th in the Nursery/Landscaping event, and receiving a Bronze Medal in the the Agriculture Issues event, competing against schools from around the country; and

WHEREAS, many of the students of the Magna Vista FFA team also won individual honors including Gold medals by Erin Perry, Bradley Hancock, Whitney Wood, Juan Gonzalez, Haley Warren, and Dianna Winn, and Silver medals by Mariah Devins and Charquise Smith-Stultz; and

WHEREAS, under the leadership of teachers Deborah Barker, Tiffany Anderson, and Darryl Holland, the Magna Vista High School Horticulture and Agriculture program have earned its well-deserved reputation for excellence, and

WHEREAS, these magnificent students performed exceptional well at the national event and serve as role models for all students in Henry County:

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of March 2016, that the Board of Supervisors congratulates the Magna Vista High School FFA team for its outstanding achievements and extends its best wishes for continued success in the future.

Jim Adams, Chairman
Henry County Board of Supervisors



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 16

Issue

Matters Presented by the Public

Background

No one has contacted the County Administrator's Office and requested time on the Board's 6:00 p.m. agenda.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 17

Issue

General Highway Matters

Background

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, will address the Board on general highway matters.

Attachments

None

Staff Recommendation

None



Henry County Board of Supervisors

Meeting Date March 22, 2016

Item Number 18

Issue

Continuation until April 5, 2016 at 5:00 p.m. for the County Administrator's Budget Presentation

Background

Today's meeting should be continued until April 5 at 5:00 p.m. for the County Administrator's presentation of the proposed FY 2016-2017 budget. The Board will meet in the 4th floor conference room of the Henry County Administration building.

Attachments

None

Staff Recommendation

None