

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

April 26, 2016 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on April 26, 2016, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Director of Human Resources; and Michelle Via, Administrative Assistant.

Deputy Mike Hooper, Maj. Eric Winn, and Lt. Col. Steve Eanes of the Sheriff's Office were present. Also present was Ben Williams and Amie Pickeral of the Martinsville Bulletin.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File

- March 22, 2016
- April 5, 2016
- April 6, 2016
- April 7, 2016
- April 18, 2016

Approval of Accounts Payable

Copy included in Board's File

Proclamation Declaring May 6, 2016 as "Volunteer Fire & EMS Appreciation Day" in Henry County

Copy included in Board's File

Proclamation Establishing May 15, 2016 as "National Police Officers Memorial Day" in Henry County

Copy included in Board's File

Mr. Slaughter moved the Items of Consent be adopted, seconded by Mr. Bryant. The motion carried 6 to 0.

ADOPTION OF THE FY 2016-2017 HENRY COUNTY BUDGET

Tax Rates

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously adopted the following tax rates for FY '17:

- Real Estate - \$.488 per \$100 assessed value
- Personal Property and Machinery and Tools - \$1.48 per \$100 of assessed value for personal property, including motor vehicles, and \$1.48 per \$100 of assessed value for machinery and tools/business equipment.
- Personal Property Tax Relief - The effective reimbursement rate for the Personal Property Tax Relief Act on a qualifying vehicle is 46.8 percent.

School Budget

Mr. Zehr moved that the Board adopt the proposed budget for school expenditures for FY 2017 by category as summarized in Exhibits A and B, subject to the state, federal, and local funds becoming available as estimated, seconded by Mr. Slaughter and unanimously carried.

Total Budget

Mr. Slaughter moved that the Board adopt the proposed FY 2017 Budget for fiscal planning purposes as summarized in Exhibits A and B, seconded by Mr. Bryant and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 94.42% of 2015 personal property taxes have been collected; 91.22% of 2015 real estate taxes; and since January

1, TACS collected approximately \$217,712; and 16 DMV stops were placed in April.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

TRANSFER OF FUNDS RE: CAPITAL IMPROVEMENT ITEMS

Mr. Hall said during the recent budget presentation, staff recommended using current year funds of \$416,000 to purchase several needed capital items: additional work on the Administration Building parking lot (\$150,000); repaving of the walking track at Jack Dalton Park (\$90,000); new carpet and flooring for the Sheriff's Office (\$50,000); upgrading of a server for the IT department (\$50,000); replacement vehicle for Public Safety's Training division (\$40,000); and security upgrades to the Administration Building complex (\$36,000). In order to move forward with the purchase of these capital items, a transfer appropriation must be approved.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the transfer of funds for various capital improvements as outlined.

Award of Contract re: Carpet – Sheriff's Office

Mr. Hall said staff is asking the Board to award a contract to CarpetLand USA, Inc. to supply and install carpet in the Sheriff's Office in the amount of \$25,411. Funds for this purchase were included as part of the earlier request of the Board to approve FY'16 transfers for capital improvement items.

On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously approved an award of contract to CarpetLand in the amount of \$25,411.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – PUBLIC SAFETY

Mr. Hall said Matt Tatum is requesting that the Board award a purchase contract for a 2016 Dodge Durango vehicle to Hall Automotive, LLC of Virginia Beach, Virginia in the amount of \$33,135. Funds for this purchase were included as part of the earlier request of the Board to approve FY'16 transfers for capital improvement items.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved an award of contract in the amount of \$33,135 to Hall Automotive, LLC.

ADDITIONAL APPROPRIATION AND CATEGORICAL TRANSFER REQUEST – SCHOOL BOARD

Mr. Hall said the Henry County School Board is requesting approval of an additional appropriation of funds totaling \$575,270 and a categorical transfer from Administration, Attendance and Health category to the Technology category in the amount of \$118,872. According to Superintendent Dr. Jared Cotton, the funds will be used for dual enrollment expenditures and to help with year-end purchases and ongoing budgetary needs.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation and transfer of funds as outlined.

CONSIDERATION OF DONATION FROM BOWLES, LLC

Mr. Hall said Bowles, LLC has offered to donate 12.189 acres of land to Henry County. The land lies along College Drive near Patrick Henry Community College. A Phase I environmental study was done on the parcel and no issues were discovered. Some of the property lies within a flood zone and may not be suitable for construction; however, the County could use the land for future stream impact mitigation for construction projects elsewhere within the County.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously voted to accept the land from Bowles, LLC and authorize the County Administrator to execute the contract.

CONSIDERATION OF RESOLUTION RE: SIGNATURE AUTHORITY OF JAIL INMATE FUND – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to approve a resolution in order to update the signature authority of the jail inmate fund. The jail inmate fund is comprised of cash on inmates of the Henry County Jail at the time of their arrest or contributions to them from their family members. These funds can only be used for the health and welfare of specific County inmates. Granting signature authority to specific sworn law enforcement personnel will ensure the Sheriff's Office is able to effectively conduct day-to-day transactions related to the jail inmate fund.

On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the resolution as presented.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan reminded everyone of the Fieldale Heritage Festival on May 21.

Mr. Adams commended the Sheriff's Office and entire community for their efforts in the search and rescue of the three-year old boy.

Mr. Hall stated today's meeting will need to be continued to May 3 at 5:30 p.m. for a work session on the jail project. Mr. Hall also reminded Board members of the Fire/Rescue Appreciation banquet on May 6 and the Police Officers Memorial event on May 17.

CLOSED MEETING

Ms. Buchanan moved that the Board go into a closed meeting at 3:27 p.m., seconded by Mr. Bryant and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Parks and Recreation Board, Henry-Martinsville Social Services Board, Patrick Henry Community College Board, and the Piedmont Regional Community Services Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 4:48 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

There being no business out of closed session, Mr. Adams recessed at 4:48 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

CONSIDERATION OF RESOLUTION IN HONOR OF THE CARLISLE SCHOOL GIRLS BASKETBALL TEAM

Mr. Kendall read aloud a resolution recognizing the Carlisle School girls' basketball team that recently won its second VISAA Division III state championship. On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously adopted the resolution as outlined.

Coaches, staff, and student-athletes of the team were present to accept the honor.

CONSIDERATION OF A RESOLUTION CREATING THE “SAMUEL J. PILSON OUTSTANDING FIRE OFFICER OF THE YEAR” AWARD

Mr. Hall said Samuel Jay Pilson served on the Board of Supervisors representing the Blackberry District from 1994 to 2001. He was a long time member of the Bassett Volunteer Fire Company until his untimely death in 2015. Mr. Hall said the Board is being asked to name the annual award to the Outstanding Fire Officer in honor of Mr. Pilson. This action has been endorsed by the Emergency Services Advisory Council.

Mr. Slaughter read aloud the resolution and moved the Board adopt it as presented, second by Mr. Zehr and unanimously carried. Manker Stone, president of the Bassett Volunteer Fire Department and Shawn Pilson, widow of Mr. Pilson, each thanked the Board for honoring him.

PUBLIC HEARING – REZONING APPLICATION R-16-03 – RUBEN R. TORRES

Mr. Lee Clark said the property is located along a right-of-way behind 91 Saddleridge Road in the Blackberry District. The applicant is requesting the rezoning of this lot from Suburban Residential District S-R to Rural Residential District R-R. The applicant wishes to place a manufactured home on the property. The lot is located in the FEMA designated 100 year flood plain. Although this alone doesn't preclude the placement of a manufactured home, there will be additional information required before a permit can be issued for this site. Mr. Clark said following a public hearing, both the Planning Commission and staff recommended that the rezoning request be approved.

Mr. Adams opened the public hearing at 6:17 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:17 p.m. On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved the rezoning request as outlined.

PUBLIC HEARING – REZONING APPLICATION R-16-04 – HAZEL E. SPENCER

Mr. Clark said the property is located at 157 Arrowhead Circle in the Horsepasture District. The applicant is requesting the rezoning of approximately 1.31-acres from Suburban Residential District S-R to Mixed Residential District M-R. The applicant wishes to replace the recently removed home with a double wide manufactured home. Mr. Clark said following a public hearing, both the Planning Commission and staff recommended that the rezoning request be approved.

Mr. Adams opened the public hearing at 6:19 p.m. There being no one present to speak, Mr. Adams closed the public hearing at 6:19 p.m. On a motion

by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved the rezoning request as outlined.

MATTERS PRESENTED BY THE PUBLIC

Doug Stegall, Collinsville District, inquired if there had been any changes in the funding of the Six-Year Secondary Road Plan.

GENERAL HIGHWAY MATTERS

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters.

Ms. Hughes responded to Mr. Stegall's question. Ms. Hughes said the House Bill 2 (HB2) funding process has replaced much of the public hearing process on the Six-Year Secondary Road Plan and funding is very competitive. However, Ms. Hughes said the County still has \$170,235 available through the Six-Year Secondary Road Plan; therefore they must still hold a public hearing to receive input. Ms. Hughes said several people did attend the open format public hearing but most of the comments and requests were for larger road projects that would fall under the HB2 funding process.

Ms. Hughes updated the Board on \$111,000 in available safety improvement funds. Ms. Hughes said she would like to use the funds for several smaller projects including intersection improvements on Preston and Smith roads; wedging approximately ½-mile along Route 57; left turn lane at Axton Elementary School; and possibly the intersection of Sugar Tree and 58.

ADOPTION OF THE SECONDARY ROAD PLAN

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the Six-Year Secondary Road Plan with the addition of Route 108, Figsboro Road, in front of the Meadow View Elementary School site.

There being no further business to discuss, Mr. Bryant moved at 6:26 p.m. to continue the meeting until May 3, 2016 at 5:30 p.m. for a meeting on the proposed jail at the Henry County Public Safety Complex, seconded by Mr. Zehr and carried 6 to 0.