

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

April 23, 2019 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on April 23, 2019, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Joe Bryant, David Martin, Tommy Slaughter, and Ryan Zehr. Debra Buchanan was not present at the 6:00 p.m. meeting.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; George Lyle, County Attorney; Michelle Via, Director of Human Resources/Public Information Officer; Scott Grindstaff, Treasurer; and Jennifer Gregory, Administrative Assistant.

Sheriff Lane Perry, Deputy Everett Harper, Sergeant Austin Steffey, and Lt. Steve Raines of the Sheriff's Office were present. Also present was Paul Collins of the Martinsville Bulletin.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Adams gave the invocation and Mr. Zehr led the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File.

- March 26, 2019
- April 2, 2019
- April 4, 2019
- April 15, 2019

Approval of Accounts Payable

Copy included in Board's File. Dr. Martin moved the Items of Consent be approved, seconded by Mr. Zehr. The motion carried 6 to 0.

Proclamation Declaring May 4, 2019 as "Volunteer Fire & EMS Appreciation Day" in Henry County (Copy included in Board's File).

PROCLAMATION ESTABLISHING MAY 12-18, 2019 AS “NATIONAL PEACE OFFICERS MEMORIAL WEEK” IN HENRY COUNTY

Mr. Hall said Sheriff Perry is requesting that the Board designate May 12-18, 2019 as “National Peace Officers Memorial Week” in Henry County. Six Henry County laws enforcement officers – John Hughes Mitchell, George S. Frame, John J. Johnston, Willis Herman Ferguson, George Melvin Brown, and Paul Edward Grubb – have given their lives in the line of duty. Local law enforcement agencies will hold a memorial service on May 15, 2019 at 11:00 a.m. at the Martinsville Municipal Building to pay tribute to these fallen heroes.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the proclamation establishing May 12-18, 2019 as “National Peace Officers Memorial Week” in Henry County.

UPDATE ON I-73 COALITION – ROB CATRON AND JOHN STIRRUP, ALCALDE AND FAY

Rob Catron with Alcalde and Fay updated the Board on activities regarding the interstate 73 Coalition and other transportation/General Assembly items. (Copy included in Board’s File).

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Grindstaff noted that 89.33% of 2018 personal property taxes and 91.56% of 2018 real estate taxes have been collected. Since January 1, 2019 TACS has collected approximately \$344,459.06. There were twenty-eight VRW stops collected in March 2019 and fifteen stops collected in April 2019.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President/CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board’s File).

ADOPTION OF THE FY 2019-2020 HENRY COUNTY BUDGET

Mr. Hall said the Board is scheduled to set the tax rates and adopt the budget today. Appropriation of the budget is scheduled for May 28, 2019.

Tax Rates

On a motion by Dr. Martin and second by Mr. Zehr, the Board unanimously adopted the following tax rates for FY 2020:

- Real Estate - \$.555 per \$100 assessed value
- Personal Property and Machinery and Tools - \$1.55 per \$100 of assessed value for personal property, including motor vehicles, and \$1.55 per \$100 of assessed value for machinery and tools/business equipment.

- Personal Property Tax Relief - The effective reimbursement rate for the Personal Property Tax Relief Act on a qualifying vehicle is 41.12 percent.
- Motor Vehicle License Fee: Cars - \$20.75, Motorcycles - \$12.00, and Trailers - \$12.00.

School Budget

Mr. Zehr moved that the Board adopt the proposed budget for school expenditures for FY 2020 by category as summarized in Exhibits A and B, subject to the state, federal, and local funds becoming available as estimated, seconded by Dr. Martin and unanimously carried. (Exhibits included in Board's File).

Total Budget

Mr. Bryant moved that the Board adopt the proposed FY 2020 Budget for fiscal planning purposes as summarized in Exhibits A and B, seconded by Ms. Buchanan and unanimously carried. (Exhibits included in Board File).

ADDITIONAL APPROPRIATION RE: TRANSFER OF FY 2019 FUNDS FOR CAPITAL IMPROVEMENT ITEMS

During the recent budget presentation, County Administrator Tim Hall, recommended using current year funds of \$575,850 to purchase several needed capital items, including the following:

- Purchasing compactors for the Refuse Department's pilot program at Axton - \$250,000
- Sealing and painting lines in the parking lot of the Administration Building and the Courthouse - \$78,000
- Replacing a 2004 ¾-ton truck and a 2005 1-ton truck for Parks and Recreation - \$68,000
- Sealing a portion of the Dick and Willie Trail - \$50,000
- Replacing 20-year-old playground equipment at Jordan Creek Park - \$50,000
- Replacing a Public Safety fire prevention vehicle - \$40,000
- Replacing a 2009 tractor used to prepare ball fields virtually every day during the summer - \$22,000
- Assisting the Clerk of Circuit Court's plan for digitizing all Court records - \$17,850

On a motion by Mr. Zehr and second by Dr. Martin, the Board unanimously approved the transfer of current year funds as detailed on the transfer sheet for the purchase of capital items as outlined above. (Copy included in Board's File).

ADDITIONAL APPROPRIATION RE: U.S. DEPARTMENT OF JUSTICE SCAAP GRANT – SHERIFF'S OFFICE

Mr. Hall said Sheriff Lane Perry is asking the Board to appropriate a grant in the amount of \$11,132 from the U.S. Department of Justice 2018 SCAAP grant. According to Sheriff Perry, the grant will be used to cover overtime for staff

shortages, special operations, and off-site security of inmates during medical procedures. No local match is required.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the additional appropriation of the SCAAP grant in the amount of \$11,132.

ADDITIONAL APPROPRIATION RE: COMMONWEALTH CROSSING BUSINESS CENTRE FUNDS

Mr. Hall said staff is asking the Board to approve an appropriation totaling \$592,500 related to the sale of property at Commonwealth Crossing Business Centre (CCBC) to Appalachian Power for construction of the electrical substation and to transfer local funds previously appropriated for the CCBC water tank project.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the appropriation as outlined above.

AWARD OF CONTRACT RE: COURTHOUSE ROOF – BUILDING AND GROUNDS

Mr. Hall said staff is asking the Board to award a contract in the amount of \$377,000 to Roofing Solutions, Inc. of Chatham, Virginia for replacement of the roof at the Henry County Courthouse. Roofing Solutions, Inc. was the lowest bidder of the three bids received. Funds for this project were appropriated at a previous meeting.

On a motion by Dr. Martin and second by Mr. Slaughter, the Board unanimously approved the award of contract to Roofing Solutions, Inc. in the amount of \$377,000.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – PARKS AND RECREATION

Mr. Hall said Roger Adams, Director of Parks and Recreation, is asking the Board to award a purchasing contract in the amount of \$62,588 to Colonial Ford Truck Sales, Inc. of Richmond, Virginia for a 2019 Ford F550 truck. Pricing is based on a competitive bid issued by the City of Virginia Beach (Bid #PWAS-17-0108).

On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved the award of contract to Colonial Ford Truck Sales, Inc. in the amount of \$62,588 for a new 2019 Ford F550 truck.

CONSIDERATION OF A GROUP LONG TERM CARE INSURANCE PROGRAM

Mr. Hall said staff is asking the Board to authorize employees to participate in a group long-term care insurance program through the Virginia Retirement System (VRS). The Voluntary Group Long Term Care Insurance Program helps with the cost of long-term care services, such as nursing home care or at-home care to assist with bathing, eating or other activities of daily living, which most health insurance plans do not cover. Employees pay the premiums; there is no cost to the County. In order to offer the program to employees during a special all

enrollment period, the Board must adopt an agreement and forward to VRS no later than June 14, 2019.

On a motion by Mr. Slaughter and second by Dr. Martin, the Board unanimously approved the employee participation in the group long-term care insurance program administered by the Virginia Retirement System.

CONSIDERATION OF AN EMPLOYEE SICK LEAVE BANK POLICY

Mr. Hall said many public and private organizations have a Sick Leave Bank in place to allow employees to voluntarily help each other in times of crisis. These efforts usually consist of an employee contributing a certain number of sick-leave hours into a central depository for the use of fellow employees who have exhausted their own sick-leave time. We have drafted a policy to implement this benefit for County employees. That proposed policy is attached. (Copy included in Board's File).

On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved the policy.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan wanted to remind everyone of the Fieldale Festival on Saturday, May 18, 2019 from 7:00 a.m. until 3:00 p.m.

Mr. Slaughter wanted to remind everyone of the Bassett Cruise-In on Saturday, May 18, 2019 from 4:00 p.m. until 8:00 p.m.

Mr. Hall gave several dates of upcoming events: Fire and EMS Appreciation Banquet, May 4, 2019 at Freedom Baptist Church at 6:00 p.m.; Chamber of Commerce Business Appreciation Luncheon, April 4, 2019 at noon; and Peace Officers Memorial, May 15, 2019 at the Martinsville Municipal Building at 11:00 a.m.

CLOSED MEETING

Mr. Zehr moved that the Board go into a closed meeting at 3:43 p.m., seconded by Mr. Slaughter and unanimously carried to discuss the following:

- 1) §2.2-3711(A)1 for Discussion of Appointees to Blue Ridge Regional Library Board, Parks and Recreation Board, Henry-Martinsville Social Services Board, Community Policy and Management Team, Patrick Henry Community College Board, Piedmont Regional Community Services Board, and Southside Community Action Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:19 p.m. on a motion by Mr. Zehr, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Bryant, Mr. Adams, Ms. Buchanan, Dr. Martin, Mr. Zehr, and Mr. Slaughter.

Henry-Martinsville Social Services Board – On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved the re-appointment of Melany Stowe to a four-year term ending May 2023.

Deed of Gift from Beaver Creek Associates, Limited Partnership – On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously accepted a Deed of Gift for three parcels totaling approximately 176 acres of real property dated April 23, 2019 from Beaver Creek Associates, Limited Partnership; E. Claiborne Irby, Jr., Jane E. Covington, James P. Irby Living Trust, Elizabeth Irby Beale, and Emily Irby Grimes. The acceptance of such land is subject to current year tax liens pursuant to the authority of Virginia Code Section 58.1-3340.

Alcalde and Fay Contract Extension – On a motion by Dr. Martin and second by Mr. Slaughter, the Board unanimously approved the contract renewal of the I73 Coalition to Alcalde and Fay and to make an additional appropriation. The contract runs from January 1, 2019 until June 30, 2020. (Copy included in the file).

Lease Amendment with American Tower, LLC – On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved the lease amendment with American Tower, LLC and authorize the County Administrator to sign and execute all documents related to the lease amendment. (Copy included in the file).

Tower Lease Additional Appropriation – On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved the additional appropriation in the amount of \$30,000 as outlined in the attached appropriation sheet. (Copy included in Board's File).

Mr. Adams reminded everyone of the VDOT Public Hearing for the six-year secondary road plan tonight from 6:00 p.m. to 6:30 p.m.

Mr. Adams recessed at 5:23 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6:00 p.m. meeting.

PUBLIC HEARING – SIX-YEAR SECONDARY ROAD PLAN, OPEN FORMAT, 6:00 P.M. TO 6:30 P.M. (MEETING ROOM #1 – RIGHT SIDE)

Mr. Adams said the joint public hearing by VDOT and the Board of Supervisors is being held in an open format from 6:00 p.m. to 6:30 p.m. in meeting room #1 (right side). VDOT advertised the public hearing. Citizens will have the opportunity to come in any time during the public hearing to review and discuss the Six-year Secondary Road Plan with VDOT officials. Lisa Hughes will prepare minutes of the hearing, make any recommended changes to the list of projects, and submit the revised document to the Board for approval at its May 28 meeting.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on general highway matters. The Commonwealth Transportation Board Spring Public Hearing will be in Roanoke on May 7, 2019.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:08 p.m., seconded by Mr. Bryant and unanimously carried.