

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

August 27, 2019 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on August 27, 2019, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Joe Bryant, David Martin, Tommy Slaughter, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; George Lyle, County Attorney; Michelle Via, Director of Human Resources/Public Information Officer; and Jennifer Gregory, Administrative Assistant.

Sheriff Lane Perry, Lt. Col. Steve Eanes, Major Eric Winn, Deputy Nicole Dunn, and Lt. Steve Raines of the Sheriff's Office were present. Also present was Paul Collins of the Martinsville Bulletin and Joe Ross of the Henry County Enterprise.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Adams gave the invocation and Mr. Bryant led the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

Copy included in Board's File.

- July 23, 2019
- August 7, 2019

Approval of Accounts Payable

Copy included in Board's File.

Mr. Bryant moved the Items of Consent be approved, seconded by Mr. Slaughter. The motion carried unanimously.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Grindstaff noted that 92.70% of 2018 personal property taxes and 94.34% of 2018 real estate taxes have been collected. Since January 1, 2019

TACS has collected approximately \$877041.44. There were fifteen VRW stops collected in June 2019 and seven stops collected in July 2019.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President/CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

ADDITIONAL APPROPRIATION RE: THE HARVEST FOUNDATION GRANT FOR COUNTY FAIR – PARKS AND RECREATION

Mr. Hall said staff is asking the Board to appropriate a \$10,000 grant received from the Harvest Foundation to be used to assist the Park and Recreation Department with planning for a future County Fair.

On a motion by Dr. Martin and second by Mr. Zehr, the Board unanimously approved the additional appropriation of \$10,000 received from The Harvest Foundation.

ADDITIONAL APPROPRIATION RE: THE HARVEST FOUNDATION GRANT – PUBLIC SAFETY

Mr. Hall said Public Safety Director Matt Tatum is requesting the Board to appropriate a grant received from The Harvest Foundation in the amount of \$10,000. The grant funds will be used to purchase water rescue equipment and provide water rescue training to first responders.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the additional appropriation of \$10,000 from The Harvest Foundation.

ADDITIONAL APPROPRIATION RE: STATE ASSET FORFEITURE – COMMONWEALTH ATTORNEY'S OFFICE

Mr. Hall said Commonwealth's Attorney Andrew Nester is asking the Board to approve an additional appropriation of \$5,997 from the State Asset forfeiture funds to cover the cost of additional travel expenses, professional services, and computer equipment.

On a motion by Dr. Martin and second by Mr. Bryant, the Board unanimously approved the additional appropriation of \$5,997.

ADDITIONAL APPROPRIATION RE: GRANT FOR RECORDS PRESERVATION – CLERK OF COURT

Mr. Hall said Jennifer Ashworth, Clerk of Court, is asking the Board to appropriate \$15,260 received as a grant from the Library of Virginia. The funds will be used for preserving records in the Circuit Court.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the additional appropriation of \$15,260 from the Library of Virginia.

AWARD OF CONTRACT RE: PHILPOTT MARINA EXPANSION

Mr. Hall said Tim Pace, Director of the Engineering and Mapping Department, is asking the Board to award a sole-source contract in the amount of \$104,893 to ROBCO Manufacturing, Inc., for the delivery and installation of marina structures needed to add 16 additional boat slips. Funds for this project are included in the capital improvements plan budget. The sole-source contract was approved by the Purchasing Department.

On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously approved the award of contract to ROBCO Manufacturing, Inc. in the amount of \$104,893 for the Philpott Marina expansion.

AWARD OF CONTRACT RE: ROAD DESIGN – COMMONWEALTH CROSSING BUSINESS CENTRE

Mr. Hall said Tim Pace, Director of the Engineering and Mapping Department, is asking the Board to award a contract in the amount of \$142,850 to Timmons Group for professional engineering services related to phase 1 of designing highway improvements at the northern entrance to Martinsville Loop Road and Spencer Road. Pricing is based on RFP#08-01253-A15. Henry County received a site development grant in the amount of \$65,702 from the Virginia Economic Development Partnership for a portion of the cost of this project. The additional funds are included in the CCBC budget.

On a motion by Ms. Buchanan and second by Mr. Zehr the Board unanimously approved the award of contract to the Timmons Group in the amount of \$142,850 for engineering services as outlined above.

AWARD OF CONTRACT RE: BALLISTIC BODY ARMOR AND EQUIPMENT – SHERIFF'S OFFICE

Mr. Hall said proposals were solicited to establish a contract for the purchase of ballistic body armor and equipment. Following a careful evaluation of the proposals, Sheriff Lane Perry is asking the Board to award a contract to Town Gun Shop, Inc. of Collinsville. The contract will allow the Sheriff's Office to purchase body armor and equipment as needed at a negotiated price. The original contract is for one year with the option to renew up to five years. The Sheriff expects to spend approximately \$200,000 for these items over five years, with funds coming from various grants and the operating budget.

On a motion by Mr. Zehr and second by Dr. Martin the Board unanimously approved the award of contract to Town Gun Shop, Inc. for ballistic body armor and equipment and to authorize staff to exercise subsequent renewals in accordance with the terms of the contract.

AWARD OF CONTRACT RE: EMPLOYEE BENEFITS CONSULTING SERVICES- FINANCE DEPARTMENT

Mr. Hall said staff is asking the Board to award a contract to Pierce Group Benefits of Charlottesville for employee benefits consulting services for Henry County and Henry County Public Schools. The approximate value of the contract is \$45,000, annually. Pierce Group will work closely with staff to negotiate rates

and fees with companies that offer insurance-related benefits to County and School employees. The original contract will be for one year with the option to renew up to five years. This award should be contingent upon the approval by the School Board at its September meeting. Pricing is based on RFP#2018-01 issued by Halifax County.

On a motion by Ms. Buchanan and second by Mr. Zehr the Board unanimously approved awarding the contract to Pierce Group Benefits for employee benefits consulting services contingent upon the approval by the School Board. It is also recommended that staff be authorized to exercise subsequent renewals in accordance with the terms of the contract.

CONSIDERATION OF REQUIRED COMMENT PERIOD FOR 2019 JAG GRANT – SHERIFF’S OFFICE

Mr. Hall said Sheriff Lane Perry indicates that the Sheriff’s Office has been designated to receive \$14,970 from the 2019 Edward Byrne Justice Assistance Grant (JAG) to pay for overtime for increased enforcement. One requirement of the grant is that the governing body provides a public comment period of 30 days. Sheriff Perry is asking the Board to set the public comment period beginning today and ending on September 27, 2019. Anyone wishing to comment on the grant application should contact Lt. Colonel Steve Eanes of the Sheriff’s Office. The grant will be brought to the Board at a future date for acceptance and appropriation.

On a motion by Mr. Zehr and second by Dr. Martin the Board unanimously approved establishing a 30-day comment period beginning today and ending on September 27, 2019 to receive additional input regarding the grant application.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Adams thanked the employees for organizing and contributing to a blood drive at the Administration Building, and recognized employees for contributing monetarily to benefit a coworker undergoing cancer treatments and tests. Mr. Adams requested that the Board consider authorizing County offices to close either two hours or a half day early on Friday before the Labor Day holiday. On a motion by Dr. Martin and second by Mr. Zehr, the Board unanimously approved the half day early dismissal.

Mr. Hall reminded the Board of Virginia Association of Counties Regional Meeting at New College Institute on August 29th from 6:00 – 8:00 p.m. Mr. Hall said the County participated in Smith River Sports Complex 10th Anniversary Event on August 24th and everyone had a blast. The Dick and Willie repairs are underway and should be completed in 30 days. Paving should begin soon on the new section of the Dick and Willie Trail. The County is also working on a new promotional video with focus on County recreational opportunities. Mr. Hall stated he attended an event today at the New College Institute and spoke with Senator Mark Warner on the progress at Commonwealth Crossing Business Centre. A meeting with North Carolina representatives on signage at the entrance to Commonwealth Crossing Business Centre will be planned.

CLOSED MEETING

Mr. Zehr moved that the Board go into a closed meeting at 3:25 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following:

- 1) §2.2-3711(A)1 for Discussion of Appointees to Public Service Authority.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)30 for Discussion of the Award of a Public Contract Involving the Expenditure of Public Funds.

OPEN MEETING

The Board returned to an open meeting at 5:03 p.m. on a motion by Ms. Buchanan, seconded by Mr. Zehr and unanimously carried.

CERTIFICATION OF CLOSED MEETING

Mr. Hall read the Certification of the Closed Meeting and took a roll call vote. Board members voting in the affirmative were Mr. Adams, Mr. Bryant, Ms. Buchanan, Dr. Martin, Mr. Zehr, and Mr. Slaughter.

Public Service Authority – On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved appointment of Marcus Stone, Blackberry District to an unexpired four-year term ending January 5, 2021 and Vivian Hairston, Ridgeway District to an unexpired four-year term ending January 5, 2022.

Mr. Adams recessed at 5:04 p.m. until the 6:00 p.m. evening meeting

Mr. Adams welcomed everyone to the 6:00 p.m. meeting.

AWARD OF CONTRACT – CONSTRUCTION OF THE ADULT DETENTION FACILITY – SHERIFF'S OFFICE

Mr. Hall said on February 21, 2019, The County issued an invitation to bid to qualified vendors interested in constructing the new Henry County Adult Detention Facility. Two qualified vendors submitted bids back to the County on April 4, 2019. As permitted under procurement guidelines, Staff negotiated with the low bidder to further reduce the cost of the contract and to value-engineer certain aspects of the design. The County will be able to realize additional savings by purchasing many of the materials and supplies needed for construction directly from the vendor.

English Construction Company, Inc., located in Lynchburg, Virginia submitted the low bid of \$49,074,062 for construction. This price includes an estimate of \$750,000 for per unit fees related to the foundation work. Additionally, it has been determined that there is only one source practically available for each of the materials and supplies contracts relative to the construction of the Henry County Adult Detention Center pursuant to Section 2.2-43-3 (E) of the Code of Virginia:

- Procon, Inc. – Building Cast-In Place Concrete and Reinforcing Steel
- Lewis Metal Work, Inc. – Building Structural Steel & Miscellaneous Metals
- Southeastern Contracting, Inc. – Building Concrete Masonry Unit
- Architectural Products of Virginia – Doors, Frames and Hardware
- SteelCell of North America, LLC – Manufactured Steel Detention Cells
- Eleven Four Hundred, Inc. – Kitchen & Laundry Equipment
- Montgomery Technology Systems, LLC – Detention Equipment
- Comfort Systems USA (MidAtlantic) LLC – Mechanical & HVAC Equipment, Building Plumbing Material and Fixtures
- G.J. Hopkins, Inc.- Electrical Light Fixture, Controls Package, and Generator

The contracts for materials and supplies total \$15,052,795. Collectively, the total cost for constructing the facility and purchasing the materials and supplies is \$64,126,857. Contracts for furniture, fixtures, and kitchen equipment are not included in this proposal and will be presented to the Board for its consideration at a future date.

On a motion by Dr. Martin and second by Mr. Slaughter the Board unanimously approved awarding a contract to English Construction Company, Inc. in the amount of \$49,074,062 for construction of the Henry County Adult Detention Facility and awarding sole source contracts totaling \$15,052,795 to the vendors noted above that will be providing materials and supplies needed in the construction of the Henry County Adult Detention Center.

GENERAL HIGHWAY MATTERS

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on general highway matters.

PUBLIC HEARING – REZONING APPLICATION R-19-07 – CLYDE NEWBY, JR.

Mr. Clark said the property is located at 35 Waycross Drive in the Horsepasture District. The Tax Map number is 27.9(5)/4. The applicant is requesting the rezoning of this lot from Suburban Residential District S-R to Mixed Residential District M-R. The applicant wishes to demolish the existing structure on the property and replace it with a double-wide manufactured home.

Mr. Adams opened the public hearing at 6:09 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:09 p.m. On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved the rezoning request.

PUBLIC HEARING – LOCAL COMMUNITY DEVELOPMENT BLOCK GRANT REQUIREMENTS

Mr. Hall said as part of the grant process for application to the Virginia Department of Housing Community Development, the Board must hold two public hearings to allow citizens the opportunity to comment on past use of Community Development Block Grant (CDBG) funds and suggest ideas for future applications. Lee Clark, Director of Planning, Zoning, and Inspections, provided information on the grant process.

Mr. Adams opened the public hearing at 6:12 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:12 p.m.

MATTERS PRESENTED BY THE PUBLIC

Ridgeway District citizen Jimmie Ford addressed the Board on concerns of the close proximity of the Martinsville Southern Connector Study Alternate C to the Farmingdale Subdivision and suggested an alternative route (Copy of map included in Board's File).

Collinsville District citizen Doug Stegall addressed the Board on his approval of Clay Rea's request to allow electronic gaming businesses to operate in Henry County. Mr. Stegall also expressed his concern of how grant funds are being spent for the Smith River Small Towns Business District Revitalization Project.

Tim Knuckles, Pastor at Mercy Crossing Church addressed the Board on concerns of the Martinsville Southern Connector Study Alternate C route cutting off most of the church acreage for future development and its close proximity to the children's ministry building.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:33 p.m., seconded by Mr. Zehr and unanimously carried.