



Henry County Board of Supervisors
Organizational Meeting Agenda
January 4, 2021
5:00 p.m.

- 1) Invocation
- 2) Pledge of Allegiance
- 3) Call to Order
- 4) Welcome of Visitors and Advise of Role of County Administrator as Contact Person for the Board
- 5) Election of Chairperson for 2021
- 6) Election of Vice Chairperson for 2021
- 7) Setting of Regular Board Meeting Dates for 2021
- 8) Adoption of Board's 2021 Bylaws
- 9) Consideration of a Date for the Board's Annual Planning Session
- 10) Financial Items
 - A) Renewal of Financing on the Patriot Centre Shell Building
 - B) Additional Appropriation re: Grant Funds – Commonwealth Crossing Business Centre
 - C) Additional Appropriation for Capital Items
 - D) Additional Appropriation re: Grant Funds – Public Safety
- 11) Closed Meeting
 - A) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries
 - B) §2.2-3711(A)10 for Discussion of Special Awards
- 12) Adjournment



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 5

Issue

Election of Chairman for 2021

Background

The first order of business is the election of a Chairman for 2021, followed by the election of the Vice Chairman. The County Administrator chairs the meeting until a Chairman is elected. If the Board so desires, a motion may be adopted prior to either election for the County Administrator to chair the meeting until after the election of both Chairman and Vice Chairman.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 6

Issue

Election of Vice Chairman for 2021

Background

After the Chairman is elected, the election for Vice Chairman is held. If the Board so desires, a motion may be adopted prior to either election for the County Administrator to chair the meeting until after the election of both Chairman and Vice Chairman.

Attachments

None

Staff Recommendation

None



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 7

Issue

Setting of Regular Board Meeting Dates

Background

For the past few years the Board's meeting dates have been on the fourth Tuesday of each month, with the exception of December. In that month, the date was moved to avoid conflicts with the holidays. The only conflict would be in December, when the 4th Tuesday occurs December 28. A proposed calendar of meeting dates is attached, based on the schedule of meeting every fourth Tuesday except in December. Staff suggests that meeting be moved to December 21.

Attachments

Proposed meeting dates

Staff Recommendation

Staff recommends adoption of meeting dates for 2021.

Board of Supervisors – 2021 Meeting Dates

All meetings at 3 p.m. on the fourth Tuesday of each month

- January 26
- February 23
- March 23
- April 27
- May 25
- June 22
- July 27
- August 24
- September 28
- October 26
- November 23
- December 21



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 8

Issue

Adoption of Board's 2021 Bylaws

Background

The Board traditionally adopts bylaws each year at its annual organizational meeting. Staff is recommending minor changes to the 2021 bylaws as noted in the attachment. County George Lyle will provide additional information regarding virtual meetings should the Board desire to include such provisions in its revised by-laws.

Attachments

Proposed Bylaws

Staff Recommendation

Staff recommends approval of bylaws for 2021.

HENRY COUNTY BOARD OF SUPERVISORS

BYLAWS

Adopted January ~~2, 2020~~, 2021

ARTICLE I.

Officers

Section 1.1. Chairman. At its first meeting in January (the annual meeting), the Board shall elect a Chairman to serve for a term of one year (§15.2-1422). The Chairman shall preside at all meetings (§15.2-1423), maintain the orderly conduct thereof, rule on all parliamentary matters, call for and cause all votes to be recorded, and administer oaths to any persons concerning any matter submitted to the Board (§15.2-1410). He shall sign all accounts payable drawn on the County. In the event of a vacancy in the office of Chairman during the term, the Board shall proceed to elect a replacement to serve the balance of the term (§15.2-1424).

The Chairman shall have the authority to honor and recognize groups and individuals and to proclaim and decree special occasions when it is not practical or timely for the entire Board to meet.

Section 1.2. Vice-Chairman. The Board shall elect a Vice-Chairman immediately after the election of a Chairman at the annual meeting. The Vice-Chairman shall execute all duties of the Chairman in his absence.

ARTICLE II.

Meetings.

Section 2.1. Time and Location. The Board shall hold a regular monthly meeting on dates, times, and places set by the Board at its annual meeting. The meeting shall include a period for public comment scheduled for 6 p.m. or as soon as possible after 6 p.m. The regular meetings may be adjourned or continued from time to time to a date and time specified, provided that no meeting shall be continued to a time beyond the next regular meeting. Any regular meeting falling on a day designated as a legal holiday by the Board of Supervisors shall be held on the next business day (§15.2-1416).

Section 2.2. Special Meetings. A special meeting shall be held when requested by the Chairman or two or more members. Such a request shall be in writing and addressed to the County Administrator, and shall specify the time, place, and matters to be considered. Upon receipt of such a request, the Administrator shall immediately notify each member of the Board and the County Attorney in writing or by electronic communication. Any matter not specified in the notice shall not be considered unless all members are present and consent to such matters. The notice may be waived if all members attend the special meeting or sign a waiver (§15.2-1418).

Section 2.3. Attendance. A majority of the members shall constitute a quorum (§15.2-1415); however, less than a majority may adjourn or continue a meeting. No member shall absent himself from a meeting without just cause.

Section 2.4. Motions and Voting. No motion shall be considered unless it has been duly made and seconded. The Chairman may surrender the chair at any time for the purpose of making a motion or second. In such event, he should not resume the chair until the motion is decided.

The Chairman shall call for and cause the vote to be recorded after the motion is properly before the Board and has been duly discussed. Any member believing a motion has been duly discussed may move or call for the previous question. Such motion shall not be debatable. However, if any member objects,

the Chairman shall call for a vote on the motion calling for the previous question. If that motion carries, the Chairman shall proceed to call for the vote on the motion before the Board. If the motion calling for the previous question is defeated, the debate on the main motion shall continue.

Motions shall be carried by a majority of the members present and voting in the affirmative (§15.2-1420), except that a majority affirmative vote of all members shall be required for any appropriation exceeding \$~~3~~20,000.00, the imposition of taxes, and the authorization for borrowing money.

Section 2.5. Agenda. A copy of the agenda for each Board meeting, along with supporting documentation and pertinent background information for items listed on the agenda, shall be provided to members of the Board of Supervisors and the County Attorney. As referenced in Section 2.1, the agenda shall include a time for public comment at 6 p.m. or as soon as possible after 6 p.m. The agenda also shall be crafted to hear most public action – e.g., public hearings, rezonings, and general highway matters – as soon as possible after 6 p.m. so that visitors specifically affected by those issues may easily access the meeting.

Additional items may be scheduled within this general format by the County Administrator. To be listed on a Board agenda, any item must be in the hands of the County Administrator at least seven days prior to the meeting at which it is to be discussed.

Section 2.5A. Consent Agenda. In the preparation of the monthly agenda, the County Administrator shall list all items of a routine, non-controversial nature on which no discussion or debate is anticipated as “Consent Items.” One motion to adopt, approve, or accept all items listed under this category will be in order. If any member, the County Administrator, or the County Attorney wishes to discuss any item listed under the consent agenda, he or she may request to do so prior to the motion to adopt the consent agenda. If any item is removed from the

consent agenda, it will be placed on the regular action agenda at the end of the other matters of business.

Section 2.6. Public Participation. All Board meetings shall be open to the public. Matters under consideration by the Board shall not normally be open to discussion by the general public unless consented to by the Chairman or a majority of the Board. However, any member of the public may request an opportunity to speak to the Board by contacting the County Administrator at least seven days prior to any meeting. In such a case, the citizen shall be listed on the agenda under "Matters Presented by the Public." Citizens are requested to advise the County Administrator of the subject about which they want to speak.

Those persons who request to be on the agenda seven days prior to a meeting will be allowed to speak first, and a time limit may be set on others who want to speak if there are time restraints regarding the agenda.

Section 2.7. Rules of Order. All meetings shall be conducted according to "Robert's Rules of Order" unless otherwise provided by the Code of Virginia or these bylaws.

Section 2.8. Sergeant-at-Arms. The Sheriff of Henry County or his deputy shall act as sergeant-at-arms. The Chairman may direct any person to be expelled by the sergeant-at-arms for proper cause, including disruption of the meeting.

Section 2.9. Items Not on Agenda. It shall be the policy of the Board that items not listed on the agenda not normally be acted upon except in unusual circumstances requiring immediate action. No such action shall be taken at such a meeting if an objection to immediate action is registered by two members. If a Board member wishes to bring a matter to the attention of the Board which is not on the agenda, it shall be the policy of the Board to refer any such subject to the County Administrator and/or special committees for study and/or recommendations prior to taking any action.

ARTICLE III.

Closed Meetings and Confidential Matters.

Section 3.1. Closed Meetings. Closed Meetings of the Board shall be held in accordance with §2.2-3711 of the Virginia Freedom of Information Act. All matters discussed in closed meetings shall not be revealed or discussed outside the session with anyone not in attendance or entitled to attend the executive meeting. Any board member who willfully and/or knowingly divulges details from a closed session in a manner that can be adequately substantiated shall face punitive action from the Board in the form of public reprimand and censure.

When pursuant to any section of these bylaws, the Board is considering issuing a censure against a Supervisor, the following procedures shall apply:

- a) No motion for censure shall be considered by the Board unless it is an identified agenda item on the Board's agenda for the meeting at which the motion is made and said agenda item lists the supervisor or supervisors proposed to be censured and outlines the conduct or statement which is the subject of the censure.
- b) No motion for censure shall be considered by the Board unless the Supervisor proposed to be censured is present at the meeting when the motion is made.
- c) Prior to a vote on a motion to censure, the Supervisor proposed to be censured shall be entitled to present such evidence as the Supervisor deems appropriate, including documents, audio, and video recordings, and statements from other members of the Board and the public. The statements of the Board and public need not be sworn and the presentation of evidence shall be subject to the reasonable time and decorum limitations set by the Chairman.

d) The proponent of a motion to censure shall be entitled to present such evidence as the Supervisor deems appropriate, including documents, audio recordings, video recordings, and statements from other members of the Board and the public. The statements of the Board and public need not be sworn and the presentation evidence shall be subject to the reasonable time and decorum limitations set by the Chairman.

Section 3.2. Absence from Closed Meetings. If a Board member is absent from a closed meeting for any reason, the County Administrator shall be responsible to inform him of the discussion which took place in the closed meeting.

Section 3.3. Public Comment. In the event that any confidential information discussed during a closed meeting shall be received by representatives of the news media, it shall be the policy of the Board that no member shall make any comment upon any such matter unless the news media representative reveals the source of the confidential information in his possession.

ARTICLE IV.

Committees.

Section 4.1. Committees. Committees may be created from time to time by the Board. The Board shall appoint members to any such committees so created (§15.2-1411).

ARTICLE V.

Appointments to Boards and Commissions.

Section 5.1. Appointments to Boards and Commissions. (§15.2-1411) All appointments to authorities, commissions,

agencies, boards, and other bodies required and authorized to be made by the Board shall be agreed upon by a majority of the members present and voting. Information on all nominees for such appointments, whether to represent the County as a whole or a particular magisterial district, shall make the information available to all members prior to any appointment by the Board. It shall be the policy of the Board as a whole to scrutinize and agree upon all appointees to represent the County in any capacity.

- A. All appointments to any boards, agencies, organizations, etc. for a term commencing after the qualification (election and oath of office) of newly-elected members, shall not be made prior to such qualification and the first meeting held thereafter.
- B. No appointment shall be made more than 45 days prior to the commencement of a term for which the appointment is made.

ARTICLE VI.

Amendment of Bylaws.

Section 6.1. Amendment of Bylaws. These bylaws may be amended by a majority of the members present, provided that all members have received at least a five day notice of the intent to amend.



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 9

Issue

Consideration of a Date for the Board's Annual Planning Session

Background

For the past several years, the Board has held an annual planning session, usually in late January or early February. The Board has clearly identified its priorities of economic development, education, and public safety/law enforcement. Staff will suggest dates and times for the planning session for the Board to consider at the meeting.

Attachments

None

Staff Recommendation

Staff recommends the selection of a date for the Planning Session.



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 10A

Issue

Renewal of Financing on the Patriot Centre Shell Building

Background

Henry County currently provides loan financing to the Industrial Development Authority of Henry County for the Patriot Centre Shell building. The agreement requires annual approval by both the Board of Supervisors and the Industrial Development Authority. County Attorney George Lyle will provide copies of the updated document for the Board's consideration at the meeting.

Attachments

None

Staff Recommendation

Staff recommends renewal of the financing to the Industrial Development Authority for the Patriot Centre Shell building.



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 10B

Issue

Additional Appropriation re: Appalachian Regional Commission Grant Funds – Commonwealth Crossing Business Centre

Background

Staff asks the Board to appropriate grant funds totaling \$1,502,500 received from the Appalachian Regional Commission and the Virginia Department of Housing and Community Development for site improvements at Commonwealth Crossing Business Centre (CCBC). The funds will be used to assist with the cost of installing natural gas to the site.

Attachments

Appropriation Sheet

Staff Recommendation

Staff recommends approval of the additional appropriation of \$1,502,500 for site improvements at CCBC.

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME Industrial Site Project

DEPARTMENT CCBC

YEAR ENDING June 30, 2021

COMPLETE		AMOUNT
ACCOUNT NUMBER	ACCOUNT NAME	(WHOLE DOLLARS)

ADDITIONAL APPROPRIATION SECTION		
37381970	531400	Professional Services Eng
		\$ 2,500
37381970	580910	Construct Gas Line
		1,500,000
		Total Additional Appropriation
		\$ 1,502,500

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION		
37303300	433200	Other Federal Funds
		\$ 2,500
37303300	433200	Other Federal Funds
		1,500,000
		Total Revenue Source or Account Transferred
		\$ 1,502,500

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:

To appropriate grant funds from Appalachian Regional Commission (ARC) for an environmental review (\$2,500) and towards the construction of a gas line to CCBC (\$1,500,000).

APPROVED BY:

DEPARTMENT HEAD DATE

CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING \$20,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

January 4, 2021



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 10C

Issue

Additional Appropriation for Capital Items

Background

Capital items discussed in the FY '20-'21 initial County Budget were deferred until staff understood the impact the pandemic would have on revenues. While there has been a modest decline in utility taxes, lodging taxes, food & beverage taxes, and EMS revenues, other categories, including personal property taxes, real estate taxes, and sales taxes, have remained stable. Staff feels it is important to proceed with funding of many of the capital items requested in the budget document. A list of the suggested capital items is attached. If the Board agrees, funds in the amount of \$1,095,525 need to be appropriated from the General Fund balance. In addition, staff recommends the Board appropriate the FY'19 carryover funds of \$939,997 for the future purchase of an aerial fire apparatus.

Attachments

Proposed Capital Items
Appropriation Sheet – Capital Items
Appropriation Sheet – Carryover Funds

Staff Recommendation

Staff recommends separate motions for each of the appropriations as noted:

- Motion to appropriate \$1,095,525 from the General Fund balance for the capital items.
- Motion to appropriate \$939,997 received as the County's share of the FY'19 schools carryover funds for the future purchase of an aerial fire apparatus.

FY 20-21 Capital Improvement Items

<u>Department</u>	<u>Item</u>	<u>Recommended</u>
<i>Sheriff's Office</i>		
	Body Cameras	\$170,000
	Mobile In Car Cameras	\$50,000
	Vehicles	\$75,800
<i>Public Safety</i>		
	Grant Match for Volunteers	\$7,500
	Radios for Volunteers	\$35,000
	Grant Match for Public Safety	\$10,000
	Fire Hydrant Maintenance	\$203,000
<i>Parks & Recreation</i>		
	replace '04 Chevy	\$34,000
	Replacement Mower	\$18,000
	Trail Maintenance UTV	\$14,500
	Dog Park	\$75,000
<i>Engineering & Mapping</i>		
	GIS and Mapping Update	\$130,000
<i>General Government</i>		
	Emergency Radio System	\$60,000
	Building & Grounds Mower	\$14,000
<i>Refuse Department</i>		
	Compactors	\$185,000
<i>Clerk of Court</i>		
	Digitizing of Records	\$13,725
	TOTAL	\$1,095,525

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund
 DEPARTMENT Reserve to Balance Budget / CIP
 YEAR ENDING June 30, 2021

COMPLETE ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT (WHOLE DOLLARS)
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ADDITIONAL APPROPRIATION SECTION		
31394300 584063	PSAF Motor Vehicles & Equipment	\$ 939,997
	Total Additional Appropriation	\$ 939,997

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION		
31304109 441901	Reserve Used to Balance Budget	\$ 939,997
	Total Revenue Source or Account Transferred	\$ 939,997

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:

To appropriate funds from Fund Balance for County share of the FY 2019 School Carryover under the MOU with the Schools. Total County share is \$939,997 and is being appropriated toward the purchase of an Aerial Fire Truck.

APPROVED BY:

 DEPARTMENT HEAD DATE

 CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 20,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

January 4, 2021

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund and IDA Fund
 DEPARTMENT Various Departments as Indicated
 DEPARTMENT Henry County IDA Fund
 YEAR ENDING June 30, 2021

COMPLETE ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT (WHOLE DOLLARS)
ADDITIONAL APPROPRIATION SECTION		
General Fund - Various		
31331200 580050	Motor Vehicle & Equipment (Sheriff Vehicles)	\$ 75,800
31332400 556740	Paym PSA Fire Protection (PSA Fire Hydrant Maint)	203,000
31332400 580030	Communications Equipment (Radios Volunteers)	35,000
31332400 599040	Contingency Reserve Grants (Grant Match Volunteers)	7,500
31335510 599040	Contingency Reserve Grants (Grant Match)	10,000
31394300 584005	MAP GIS Map Maintenance (GIS & Mapping Update)	100,000
31394300 584011	CLK Imaging/Digitizing (Clerk of Court Digitizing Records)	13,725
31394300 584048	P&R Motor Vehicle & Equipment (P&R Vehicle Replace)	34,000
31394300 584051	P&R Var Projects (Dog Park)	75,000
31394300 584054	Sheriff Var Equipment (Body Cameras)	170,000
31394300 584059	Sheriff Mobile Video In-Car (Mobile In Car Cameras)	50,000
31394300 584073	Refuse Various Equipment (Compactors)	185,000
31394300 584079	P&R Mach & Equipment (Mower Replacement)	18,000
31394300 584079	P&R Mach & Equipment (Trail Maint UTV)	14,500
31394300 584081	CO County Communication Syst (Emergency Radio Syst)	60,000
31394300 584103	Bldg & Grds Machinery & Equip (Mower Replace)	14,000
31393100 592450	Transfer to IDA Fund	30,000
Henry County IDA Fund		
45381960 531600	Prof Serv Other	30,000
Total Additional Appropriation		\$ 1,125,525

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION		
General Fund		
31304109 441901	Reserve Used to Balance Budget	\$ 1,095,525
Henry County IDA Fund		
45304105 441531	Transfers from General Fund	30,000
Total Revenue Source or Account Transferred		\$ 1,125,525

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:

To appropriate funds to various capital items from Fund Balance.

APPROVED BY:

DEPARTMENT HEAD _____ DATE _____

CO ADMINISTRATOR _____ DATE _____

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING \$20,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

January 4, 2021



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 10D

Issue

Additional Appropriation re: Grant Funds – Public Safety

Background

Public Safety Director Matt Tatum asks the Board to appropriate grant funds of \$24,441 received from the Virginia Office of Emergency Medical Services and funds of \$15,000 received from the Harvest Foundation. The funds will be used collectively to purchase medical and training equipment. An additional \$10,000 needed for the match to this grant is included in the previous request for capital items.

Attachments

Memorandum from Matt Tatum
Appropriation Sheet

Staff Recommendation

Staff recommends appropriating grant funds of \$24,441 and \$15,000 to purchase medical and training equipment.



County of Henry

Department of Public Safety

1024 DuPont Road
Martinsville, VA 24112
Voice: 276.634.4660
Fax: 276.634.4770

January 4, 2021

To: Tim Hall
County Administrator

From: Matt Tatum
Director

Subject: Grant Awards

I am pleased to report that Henry County has received multiple grants. First is from the Rescue Squad Assistance Fund (RSAF) Grant program of the Virginia Office of EMS to help purchase three iSimulate Devices and five EKG Transmit Devices. The iSimulate Devices will both enhance the quality of EMS education that is provided and improve efficiency. This project's total grant amount is \$22,500 and can only be used for up to 50% of the project's total cost.

The EKG Transmit Devices will allow for the EKGs acquired in the field by our staff to be sent directly to the emergency room for the physician to review and provide guidance regarding that patient's care. This project's total grant amount is \$1,940.63 and can only be used for up to 50% of the project's total cost.

A second grant for \$15,000 has been received from the Harvest Foundation's Pick Up the Pace Grant program to help with the match required for the iSimulate Devices.

I am asking the Board of Supervisors to appropriate the grant funds as specified by the grant award.

Please contact me should you have any questions and comments.

Enc. OEMS Grant Award Letter
Harvest Foundation Award Letter



COMMONWEALTH of VIRGINIA

Department of Health

PO BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

January 01, 2021

Matthew Tatum
Henry County Department Of Public Safety
1024 Dupont Road
Martinsville, VA 24112

Dear Grant Administrator:

The Office of Emergency Medical Services (OEMS) is pleased to announce that your agency has been awarded funding from the Financial Assistance for Emergency Medical Services Grant Program, known as the Rescue Squad Assistance Fund (RSF). The attached Award Page itemizes the actual dollar value, quantity, funding level and item(s) your agency has been awarded under this program. The following documents can be completed and submitted via E-Gift:

Memorandum of Agreement: Must be submitted by February 28, 2021.

Instructions for Grant Reimbursement: All items must be submitted in order to process your reimbursement.

Equipment Status/Final Report Form: This form must be submitted sixty (60) days after the grant cycle deadline.

If your agency has had special conditions placed on your grant award, any and all conditions must be met in order to receive reimbursement. Items awarded may be available by state contract, www.eva.virginia.gov, OEMS recommends your agency purchase under state contract if applicable.

Any funding your agency receives through Return to Localities funding cannot be used as the matching share of Rescue Squad Assistance Fund grants or any grants offered using **Four-For-Life** funds. "Any funds received from Section 16.2-694 by a non-state agency cannot be used to match any other funds derived from Section 46.2-691 by that same non-state agency".

All items awarded funding must be ordered from the vendor by **February 28, 2021** invoices for all items awarded funding must be submitted to OEMS by **July 31, 2021**. You must contact OEMS prior to the February 28, 2021 deadline if your agency has encountered difficulties in meeting these deadlines.

If you have any questions, please contact Luke Parker, OEMS Grant Program Manager at (804) 888-9106, luke.parker@vdh.virginia.gov or Linwood P. Pulling, Grant Specialist at (804) 888-9105, Linwood.Pulling@vdh.virginia.gov or 1-800-523-6019 for additional grant information.

Congratulations,

A handwritten signature in black ink that reads "Gary R. Brown".

Gary R. Brown, Director

**Office of Emergency Medical Services
Consolidated Grant Program
AWARD PAGE**

January 1, 2021 - December 31, 2021 Grant Period

**Agency Name: Henry County Department Of Public Safety
Grant Number: PI-C04/12-20**

Item Type (Item)	Status	Quantity Funded	Funding % Level	Amount Funded
Titan EKG Transmit Device	FUNDED	5	50 / 50	\$1,940.63
<p>Conditions:</p> <p>13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."</p> <p>28-Agencies must remain compliant with EMS data submissions (Code of Virginia Section 32.1-116.1). This includes documenting "No Runs to Submit" as applicable. The monthly Data Quality Report will be used to monitor compliance.</p> <p>29-Agencies that utilize third party EPCR software systems must maintain a data quality score of 95% or above during the grant cycle. The monthly Data Quality Report will be used to monitor compliance.</p> <p>32-The Agency's required demographic information must be current for the cycle year in the EMS EPCR system.</p>				
iSimulate Devices	FUNDED	3	50 / 50	\$22,500.00
<p>Conditions:</p> <p>13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."</p> <p>28-Agencies must remain compliant with EMS data submissions (Code of Virginia Section 32.1-116.1). This includes documenting "No Runs to Submit" as applicable. The monthly Data Quality Report will be used to monitor compliance.</p> <p>29-Agencies that utilize third party EPCR software systems must maintain a data quality score of 95% or above during the grant cycle. The monthly Data Quality Report will be used to monitor compliance.</p> <p>32-The Agency's required demographic information must be current for the cycle year in the EMS EPCR system.</p>				
Total:				\$24,440.63



December 17, 2020

Mr. Matthew Tatum
Director
County of Henry Dept. of Public Safety
1024 Dupont Road
Martinsville, VA 24112

Dear Matthew:

Please find attached the first and final grant payment in the amount of \$15,000.00 to County of Henry Dept. of Public Safety for the Pick Up the Pace Grant for the "iSimulate Training Project". This grant begins on December 31, 2020 and ends on March 31, 2021.

Foundation funds may only be used for the purposes identified in the proposal submitted and approved. None of these funds may be used for any other use without The Harvest Foundation's prior written approval. Any funds not used for the purpose described in the proposal must be returned to the Foundation.

The grant must be managed in accordance with the Grant Agreement dated December 16, 2020. Per this Agreement, you are required to submit a final written narrative and financial report.

As a reminder, the grantee cannot reallocate, delete a line item, or add line items without written prior approval from the Foundation.

In addition, please submit any annual audits performed during the term of this grant.

During the term of the grant, your Program Officer will be contacting you to monitor progress of the project.

Please accept the Foundation's thanks for the important work that you are doing in our community. We wish you well in your efforts.

Sincerely,


Georgia Compton
Controller

ADDITIONAL OR TRANSFER APPROPRIATIONS

FUND NAME General Fund

DEPARTMENT EMS Equipment Grant

YEAR ENDING June 30, 2021

COMPLETE		AMOUNT
ACCOUNT NUMBER	ACCOUNT NAME	(WHOLE DOLLARS)

ADDITIONAL APPROPRIATION SECTION		
31332700 580010	Machinery & Equipment	\$ 1,941
31332700 580010	Machinery & Equipment	22,500
31332700 580010	Machinery & Equipment	15,000
31332700 580010	Machinery & Equipment	10,000
Total Additional Appropriation		\$ 49,441

REVENUE SOURCE OR ACCOUNT TRANSFERRED SECTION		
31302400 424402	Emergency Services Grants	\$ 24,441
31301900 419221	Var Harvest Foundation Grants	15,000
31335510 599040	Contingency Reserve Grants	10,000
Total Revenue Source or Account Transferred		\$ 49,441

Difference (Should be Zero)	\$	0
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REASON FOR APPROPRIATION:

To appropriate grant funds from Rescue Squad Assistance Fund (RSAF) in the amount of \$1,940.63 for a Titan EKG Transmit Device and \$22,500.00 for iSimulate Devices. Also to appropriate Harvest Foundation grant in the amount of \$15,000 to go toward 50% match. Remaining match being transferred from Contingency Reserve Grants.

APPROVED BY:

DEPARTMENT HEAD DATE

CO ADMINISTRATOR DATE

THE ADDITIONAL APPROPRIATION (FROM REVENUE SOURCE OR CONTINGENCY) AND/OR TRANSFERS (EXCEEDING 20,000 OR CROSSING COST CENTERS) WAS APPROVED BY THE HENRY COUNTY BOARD OF SUPERVISORS AT THEIR MEETING ON:

January 4, 2021



Henry County
Board of Supervisors

Meeting Date January 4, 2021

Item Number 11

Issue

Closed Meeting

Background

If the Board would like one motion to go into a Closed Meeting to cover the items listed on the agenda, the following motion would be in order:

“That the Board convene in a Closed Meeting as permitted under the following Sections of the Virginia Freedom of Information Act:

- A) §2.2-3711(A)7 for Discussion of Pending Legal Matters***
- B) §2.2-3711(A)10 for Discussion of Special Awards***

Attachments

None

Staff Recommendation

None