

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

Organizational Meeting January 2, 2013 – 3:00 pm

The Henry County Board of Supervisors held its organizational meeting on January 2, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman; Tommy Slaughter, Vice Chairman; Milton Kendall, Joe Bryant, and H. G. Vaughn. Debra Buchanan was absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Assistant Director of Finance; and Susan Reynolds, Director of Human Resources/Public Information Officer.

Also present were Debbie Hall and Mike Wray of the Martinsville Bulletin; Ron Morris of B99; Kip Wallace of WBTW; and Charles Roark of Cable 18.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Vaughn gave the invocation and Mr. Kendall led in the Pledge of Allegiance.

CALL TO ORDER

Chairman Adams called the meeting to order and welcomed everyone present. He stated anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Anyone who wishes to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

Mr. Vaughn moved the County Administrator chair the meeting during the election of Chairman and Vice Chairman, seconded by Mr. Bryant and unanimously carried.

Mr. Hall reviewed the procedures for nomination of Chairman and Vice Chairman and noted that nominations do not require a second.

ELECTION OF CHAIRMAN FOR 2013

Mr. Hall opened the floor for nominations for Chairman.

Mr. Vaughn nominated Jim Adams. There being no further nominations the floor was closed for office of Chairman.

The vote carried 5-0.

ELECTION OF VICE CHAIRMAN FOR 2013

Mr. Hall opened the floor for nominations for Vice Chairman.

Mr. Bryant nominated Mr. Slaughter. There being no further nominations the floor was closed for office of Vice Chairman.

The vote carried 5-0.

Mr. Hall congratulated Mr. Adams and Mr. Slaughter on their re-election as Chairman and Vice Chairman and turned the meeting over to Chairman Adams.

SETTING OF REGULAR BOARD MEETING DATES FOR 2013

Mr. Adams said a proposed calendar of meeting dates for 2013 was included in the Board's working papers. The dates are based on the schedule of meeting every fourth Tuesday, with the exception of December as to avoid the holidays.

Mr. Slaughter moved the Board approve the proposed Board Meeting Dates for 2013, seconded by Mr. Kendall and unanimously carried.

ADOPTION OF 2013 BOARD BYLAWS

Mr. Hall stated the Board traditionally adopts bylaws each year at its annual organizational meeting. A copy of the existing bylaws adopted January 3, 2012, was included in the Board's package.

Mr. Vaughn moved the Board approve the Bylaws as presented, seconded by Mr. Bryant and unanimously carried.

CONSIDERATION OF A DATE FOR THE BOARD'S ANNUAL PLANNING SESSION

Mr. Hall stated each year, the Board holds an annual Planning Session usually in late January or early February. Mr. Hall said this year staff also would like to arrange for some nearby industry visits on or near the same date. Mr. Hall said Patrick Henry Community College and Commonwealth Laminating have expressed an interest in participating. Mr. Hall said the retreat will also include discussion of the recent EMS study by the state.

Mr. Hall said if the Board wishes to do the site visits on the same day as the planning session, we can begin early afternoon with the visits and conclude with the planning session.

The Board selected Tuesday, February 5, 2013 as a tentative date for the planning session and Monday, February 4 as an alternate. Mr. Hall said he would coordinate which date works best for Ms. Buchanan as well as the site visits and let the Board know as soon as possible.

CLOSED MEETING

Mr. Bryant moved the Board go into a closed meeting at 3:12 p.m. under §2.2-3711(A)1 for discussion of appointees to the Industrial Development Authority, seconded by Mr. Vaughn and unanimously carried.

OPEN MEETING

The Board returned to an open meeting at 3:30 p.m. on a motion by Mr. Vaughn, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Mr. Slaughter, and Mr. Adams.

Industrial Development Authority – Mr. Kendall moved the Board appoint Marshall Stowe to an unexpired term ending March 31, 2015, seconded by Mr. Slaughter and carried 5-0.

There being no further business to discuss, Mr. Bryant moved to adjourn at 3:31 p.m., seconded by Mr. Kendall and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

January 22, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on January 22, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, H.G. Vaughn, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; and Susan Reynolds, Director of Human Resources.

Deputy Mark Jamison and Lt. Eric Hairston of the Sheriff's Office were present. Also present were Paul Collins of the Martinsville Bulletin, Ron Morris of B99, Kip Wallace of WBTW, and Charles Roark of Cable 18.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Lyle gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- December 18, 2012
- January 2, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Proclamation Establishing February 7-14, 2013 as "Congenital Heart Defect Awareness Week" in Henry County

(Copy included in Board's File).

Mandy Horsley, a local resident and mother of a child with a congenital heart defect, requested the Board to join other state and local organizations in declaring February 7-14, 2013 as "Congenital Heart Defect Awareness Week."

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Vaughn. The motion carried 6 to 0.

MATTERS PRESENTED BY THE PUBLIC – ALTON FOLEY

Mr. Alton Foley, Reed Creek District, was present to speak to the Board concerning dog issues, particularly dogs that are chained or tethered for 24 hours per day. Mr. Foley urged the Board to consider making changes to the current ordinance to address this type of cruelty to animals.

PROCLAMATION ESTABLISHING FEBRUARY 2013 AS "TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH" IN HENRY COUNTY

Mr. Hall said Citizens Against Family Violence requested the Board declare February 2013 as "Teen Dating Violence Prevention and Awareness Month" in Henry County.

Ms. Buchanan read the proclamation aloud and moved the Board adopt it as presented, seconded by Mr. Slaughter and unanimously carried. Mitzi Marsh was present to accept the proclamation. Ms. Marsh thanked the Board for its support.

REPORT ON AUDIT OF COUNTY ACCOUNTS FY '11-'12

Mr. Hall said the firm of Creedle, Jones and Alga, P.C., has completed its audit of County accounts for the fiscal year that ended June 30, 2012.

Robin Jones of the CPA Firm Creedle, Jones, and Alga presented the FY 2012 Henry County Audit. Ms. Jones said the audit was a "clean opinion" which means there were no findings and no issues of non-compliance. Ms. Jones said the County's "report card" would be an A plus and was determined to be a low-risk auditee.

Mr. Vaughn moved the Board accept the audit report, seconded by Mr. Kendall and carried 6 to 0.

CONSIDERATION OF ISSUES RELATED TO "WATCH FOR CHILDREN" SIGNS

Mr. Hall said several supervisors have inquired about the possibility of the County taking over the responsibility for installing "Watch for Children" signs since the Virginia Department of Transportation chose to discontinue it. Effective July 1, 2012, the General Assembly amended the state code to provide that the County may install and maintain these signs through a written agreement with VDOT, and that the County will pay for the associated purchase, installation and maintenance costs. The previous process in which the County requested that VDOT acquire and install these signs is no longer an option. Likewise, installation of these signs on behalf of the County is also not

an option. VDOT will continue to maintain the existing signs until they reach the end of their useful life, at which time they may or may not be replaced (at VDOT's discretion).

Mr. Hall said currently, the Planning, Zoning & Inspection Department is responsible for the purchase, installation and maintenance costs of the green County road name signs. Using the same process that is currently used to manage that program, it was determined that the County could provide this service for "Watch for Children" signs for approximately \$300 per sign installation.

Mr. Lee Clark answered some general questions from the Board concerning the process. Mr. Vaughn said he sees numerous problems with the County taking over the "Watch for Children" signs and questions the overall effectiveness of the signs. Mr. Slaughter agreed with Mr. Vaughn and said if the County decides to pay for these signs, there could be repercussions later with numerous other road signs. Mr. Kendall said he does not feel citizens should be required to pay for the signs but he also understands that funding must come from somewhere. Mr. Bryant said while he does not necessarily feel the County should pay for the signs, he does think the County should offer the service to the citizens if they are willing to pay it. Ms. Buchanan pointed out the signs are not enforceable while speed limits signs are.

Mr. Bryant moved the Board table discussion until next month after the Board has more time to review, seconded by Mr. Kendall and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 97.90% of 2011 personal property taxes have been collected; 94.83% of 2011 real estate taxes; and in 2012, TACS collected approximately \$548,000. In addition, Mr. Grindstaff said there are 285 in-house accounts; 15 VRW stops collected in the month of January and 845 in 2012.

Mr. Vaughn asked Mr. Grindstaff if he was aware of the bill currently before the General Assembly that would prohibit localities from selling real property to satisfy delinquent tax debts. Mr. Grindstaff said he was aware of the bill and the different treasurer's associations are in negotiations and plan to speak to delegates next week. Mr. John Rife with TACS was present and responded as well that while it is an effective tool in collections, he has only sold one owner-occupied home in all of the years he has been in business. Mr. Rife said most people make arrangements to pay before it reaches the point of sale.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath said the EDC is working with a total of 13 projects, including 7 active projects.

Mr. Heath presented information for the Board's consideration of a new shell building to be built on Lot 8 in the Patriot Centre. Mr. Heath said while shell buildings do

not guarantee success, they do guarantee much improved prospect traffic when combined with a strong marketing strategy.

Mr. Heath said they would use the same funding format as previously used for shell buildings currently owned by RTI and Commonwealth Laminating. Henry County IDA will be the owner/borrower; EDC will cover architectural/engineering costs and interest and related maintenance costs through one year from completion; County/City share carry costs after first year based on revenue sharing agreement (two-thirds/one-third), estimated at \$75,000 annually; and if the shell building is not sold in five years, the Harvest Foundation will be approached for funding. At this time, Harvest is not a formal partner. Mr. Heath said the estimated cost of construction for the 75,000 sq. ft. building is \$2,625,000 at an interest rate of 2.5%.

Mr. Vaughn made a motion the Board move forward with the shell building contingent on City Council approving the same at its meeting tonight, seconded by Ms. Buchanan and carried 6 to 0.

UPDATE ON EMERGENCY MEDICAL DISPATCH (EMD) – 9-1-1 COMMUNICATIONS CENTER

Mr. J.R. Powell, Director of Communications, was present to provide an update on Emergency Medical Dispatch (EMD), which went into operation in October 2012. Mr. Powell explained that with the EMD service, dispatchers have scripted, medically approved questions to ask callers. The responses to the questions help dispatchers determine the nature and urgency of the problem and the computer system uses the answers to give dispatchers medically approved instructions to relay to the caller. The instructions may be for such things as CPR, choking, delivery and childbirth. Mr. Powell said seconds mean lives and since October, the center has processed just over 4,000 EMD calls. As part of quality assurance, they are required to review 7% of all calls for each dispatcher and the dispatcher is graded monthly. If they fall below a certain level, they are required to do additional training.

Mr. Powell also reported on how the Martinsville-Henry County Communications Center compares to other medium-sized centers. Mr. Powell said he based his information on four criteria: the number of agencies served by the center, national average, 12, Martinsville-Henry County serves 19; the number of services provided, national is seven, local center provides 13; total number of annual calls dispatched, national average is 54,000, local dispatched 84,045 calls in 2012 (received 174,379 calls); and the average number of calls processed annually per dispatcher, national average is 5,200, while the local average was 9,176. Mr. Powell also explained that dispatch centers are assigned sizes based on a formula that incorporates the number of dispatchers at the center, the number of phone lines and the number of people served. He said medium-sized centers have between 14 and 28 dispatchers; Martinsville-Henry County has 19, putting it on the smaller end. Mr. Powell said people from out of state have visited the center and are amazed at how staff handles the workload.

Mr. Hall commended the 9-1-1 Center and said he has had preliminary discussions with the City to possibly address additional staffing needs due to call volume and the extra duties they have undertaken.

CONSIDERATION OF FOLLOWING COMMONWEALTH OF VIRGINIA'S ANNUAL HOLIDAY SCHEDULE

Mr. Hall said at the December meeting, the Board approved some additional time off for County employees for the holidays. Since then, staff polled County and PSA employees about remaining with their current list of holidays or switching to the Commonwealth of Virginia's holiday schedule. Mr. Hall said 64.3% of the 154 responders polled indicated they would prefer to follow the Commonwealth's holiday schedule. The Commonwealth's schedule provides for the same number of holidays annually (12) that employees currently receive, but swaps the current days of Easter Monday and Christmas Eve for Washington's Birthday in February and Columbus Day in October. Mr. Hall said in recent years the Governor has also granted a half day off the Wednesday before Thanksgiving and a full day off on Christmas Eve, but those decisions are on a year-by-year basis.

Mr. Kendall made a motion the Board adopt the state's holiday schedule for employees effective immediately, seconded by Mr. Bryant and carried unanimously.

AWARD OF CONTRACT RE: ACTUARIAL SERVICES – FINANCE DEPARTMENT

Mr. Hall said Finance Director Darrell Jones is requesting that the Board award a contract to the firm of Stanley, Hunt, DuPree & Rhine (SHDR), a division of BB&T, for actuarial and consulting services. Generally accepted accounting principles (GAAP) for state and local governments require an annual review of other post employment benefit (OPEB) plans. A complete valuation (commonly known as GASB 45) must be performed at least every other year. The fee is \$10,410.00 in years of full valuation and \$1,870.00 in interim valuation years. The cost of the services will be shared between Henry County, Henry County Public Schools, Henry County Public Service Authority, and the Henry-Martinsville Department of Social Services.

Mr. Bryant moved the Board award a contract to Stanley, Hunt, DuPree & Rhine as outlined, seconded by Ms. Buchanan and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: TECHNOLOGY TRUST FUNDS – CIRCUIT COURT CLERK'S OFFICE

Mr. Hall said Clerk of Court Vickie Helmstutler is asking the Board to appropriate \$5,950 from the Virginia Technology Trust Funds (TFT) to purchase four public view terminals in the deed room at the Courthouse. The availability of the funds is contingent on collections through May 2013.

Mr. Kendall made a motion the Board approve the additional appropriation as requested, seconded by Mr. Slaughter and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Vaughn commented on the opening of the new Northwest True Value Hardware.

Mr. Bryant said he had the opportunity to hear first-hand from a citizen who had recently utilized the new EMD system and how it saved the life of a heart attack victim.

Ms. Buchanan opened discussion on the possibility of expanding a retail division in economic development. Ms. Buchanan said retail sales are the backbone of the economy and a vital part of business. Ms. Buchanan said she feels we can identify market niches that would not impact existing retail business. Ms. Buchanan said she would like to ask the Board to consider working with the City of Martinsville, the EDC, and the Chamber of Commerce, and ask The Harvest Foundation to fund a three to five year pilot program housed at the EDC office.

Mr. Slaughter added he recently had the opportunity to talk with a young attorney who moved here from Portsmouth in 2006. He said the young man praised Martinsville-Henry County as a wonderful place to live and raise a family. He said the people here do not realize what a "gem" they have. Mr. Slaughter agreed with the need to grow retail.

Mr. Hall reminded the Board of the joint meeting with the School Board on January 28. Mr. Hall said we will meet at 3 pm at the Administration Building and ride a bus to John Redd Smith and Magna Vista schools for a tour and then return for a dinner and discussion on school capital improvements.

Mr. Hall also reminded the Board of the planning session on February 5. Mr. Hall said we will plan to meet at the Administration Building around 2:30 pm. We will take a bus to the Commonwealth Laminating facilities for a tour and return to the Administration Building for the remainder of the meeting at which time we will discuss the EMS Study and goals and objectives. Mr. Hall said dinner will be provided and the meeting should conclude by 7 pm.

Mr. Bryant, Mr. Vaughn, and Mr. Kendall voiced their support of Ms. Buchanan's recommendation to explore the retail division as part of economic development. Mr. Heath responded to the Board's request and said the EDC is very interested in retail and has invested in studies in past years.

Mr. Adams said the challenge if the Board chooses to move forward with the retail initiative is to remain committed to the process.

Lt. Hairston introduced Deputies Montrief and Jones who were present as part of their field training requirements.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:51 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority, Planning Commission, Patrick Henry Community College Board, Building Code Board of Appeals, and the Dan River Alcohol Safety Action Program Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:47 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Building Code Board of Appeals – Mr. Bryant moved the Board reappoint Charles Bradshaw, Eddie Light, and Larry Wright; and appoint Rodney Clark and Bruce Adkins to four-year terms ending January 31, 2017, seconded by Mr. Vaughn and carried 6 to 0.

Mr. Adams recessed at 5:48 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

PRESENTATION OF 2012 JACK DALTON COMMUNITY SERVICE AWARD

Mr. Adams said the Board of Supervisors established the Jack Dalton Community Service Award in 2001. The award is presented annually to the Henry County resident who best exemplifies the standards for community service set by the late Mr. Dalton.

Ms. Buchanan read aloud a resume of volunteerism and community service and proudly announced that Beatrice “Bea” Bullard is the recipient of the 2012 Jack Dalton Community Service Award. Ms. Bullard is a lifelong resident of Fieldale, has been co-chairperson of the Fieldale Heritage Festival since its inception in 2006, a strong supporter of the Fieldale Community Center, and did a lot of work to get Fieldale on the National Registry of Historic Villages. Members of the Board of Supervisors and Ms. Lois Dalton, wife of the late Jack Dalton, then presented Ms. Bullard with a plaque.

Ms. Bullard thanked the Board and everyone present and gave an update on the upcoming Fieldale Heritage Festival.

PUBLIC HEARING: CONSIDERATION OF CHANGES TO THE HENRY COUNTY LITTER ORDINANCE

Mr. Hall said Sheriff Perry recently requested the Board consider amending the penalties for the litter ordinance so that the penalties mirror the Virginia statute prohibiting littering. County Attorney George Lyle suggested changes to the litter ordinance to set the minimum fine to \$250.00 for violators.

Mr. Adams opened the public hearing at 6:10 pm. There being no one present who wished to speak, Mr. Adams closed the public hearing at 6:10 pm. Ms. Buchanan moved the Board adopt the proposed ordinance revision, seconded by Mr. Slaughter and carried 6 to 0.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Residency Administrator for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Mr. Slaughter requested Ms. Hughes to assess some newly painted center lines on Reed Creek Drive. Mr. Slaughter said the lines near the electrical tower as you come around the curve appear to be about three feet over; if you stay to the right of lines, your vehicle would be off of the right side of the road.

There being no further business to discuss, Mr. Slaughter moved at 6:13 pm to continue the meeting until January 28, 2013 at 3 pm for a special meeting with the Henry County School Board, seconded by Ms. Buchanan and carried 6 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
JOINT WORK SESSION
WITH THE SCHOOL BOARD
MINUTES
January 28, 2013 – 3:00 pm**

The Henry County Board of Supervisors and the Henry County School Board held a joint Work Session and tour of John Redd Smith Elementary and Magna Vista High schools on January 28, 2013. The following Board members were present: Chairman Jim Adams, Vice Chairman Tommy Slaughter, Debra Buchanan, Joe Bryant, Milton Kendall and H. G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; and Richard Stanfield, Deputy Director of Finance.

Members of the School Board present were Chairman Joseph DeVault, Vice Chairman Betsy Mattox, Kathy Rogers, Curtis Millner, and Francis Zehr.

Staff members present were Dr. Jared Cotton, School Superintendent; DeWitt House, Assistant Superintendent of Instruction/Accountability and Student Achievement; Linda Dorr, Assistant Superintendent of Administration and Human Resources; Dawn Lawson, Chief Financial Officer; Melany Stowe, Communication and Career Development Coordinator; and Keith Scott, Supervisor of Facilities/Maintenance.

Paul Collins of the Martinsville Bulletin was present.

Chairman DeVault called the School Board meeting to order at 3:07 pm and thanked the Board of Supervisors for attending the tour and meeting.

Chairman Adams called the Board of Supervisors meeting to order at 3:07 pm and welcomed everyone present.

This was followed by a guided tour of John Redd Smith Elementary School in Collinsville. During the tour, Mr. Scott pointed out the many issues/challenges of operating the facility, including:

- original windows are not energy efficient
- inefficient heating and air conditioning
- extensive use of window air conditioning units
- inadequate storage, meeting, and classroom space
- outdated electrical system not capable of handling electrical requirements of modern technology
- lack of handicap accessibility

- traffic issues

The group then traveled to Magna Vista High School for a tour. During the tour, Mr. Scott noted recent improvements to the school including, heating and air conditioning in the gymnasium, energy efficient lighting, and converting shop space to classrooms. Dr. Cotton and Principal Gracie Agnew discussed the success of the horticulture and agricultural programs. The group also heard a presentation by Dr. Cotton and Mr. House on their proposal to convert some library space to a New-Tech program to facilitate collaborative learning. It will be the first program of its kind in Virginia.

The group returned to the 3rd Floor meeting room at the Henry County administration building where Dr. Cotton and Mr. Scott presented additional school facility challenges. A copy of the presentation is on file. General discussion about building a new school in the Collinsville area followed. Mr. Hall and Dr. Cotton will prepare additional information and possible options for funding capital improvements for a joint meeting of both Boards scheduled for February 26.

Dr. DeVault and Mr. Adams expressed their appreciation to everyone in attendance for their willingness to work together.

The meeting of the School Board adjourned.

On a motion by Mr. Vaughn, seconded by Ms. Buchanan, and unanimously affirmed, the meeting of the Board of Supervisors was continued until February 5.

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

Annual Planning Session February 5, 2013 – 3:00 pm

The Henry County Board of Supervisors held its annual planning session on February 5, 2013 at 3:00 pm at the Henry County Administration Building. Prior to the start of the meeting, members of the Board of Supervisors and several members of County staff traveled to and toured both facilities of Commonwealth Laminating and Coatings, Inc. located in the Patriot Centre Business Park.

The following Board members were present: Jim Adams, Chairman; Tommy Slaughter, Vice Chairman; Debra Buchanan, H. G. Vaughn, Joe Bryant and Milton Kendall.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Susan Reynolds, Director of Human Resources/Public Information Officer; and Rodney Howell, Director of Public Safety.

Also present were Paul Collins of the Martinsville Bulletin; Ron Morris of B-99; and Sheriff Lane Perry, Lt. Colonel Steve Eanes, and Captain Ricky Walker, Henry County Sheriff's Office.

CALL TO ORDER

Chairman Adams called the meeting to order at 4:50 p.m.

PUBLIC SAFETY RECOMMENDATIONS – RODNEY HOWELL

Mr. Howell presented recommendations to improve delivery of fire and emergency medical services in the County. In December, the Board received the final report of the Virginia Fire Services Board study of Henry County's fire and EMS. Mr. Howell indicated that public safety staff had thoroughly reviewed the study document and received input from stakeholders, including two meetings with volunteer chiefs and captains to develop the recommendations. Additionally, Mr. Howell made reference to the 2011 ISO fire departments reports, NFPA standards, National Incident Management Systems, state code and local ordinances.

The following are recommendations by Mr. Howell:

- Update County Code to create the fire division and recognize the authority of the Public Safety Director. Mr. Howell indicated that this would create a framework for systematic growth, increase consistency and credibility, and increase grant funding opportunities.

- Create a Fire and Rescue Advisory Committee to develop a strategic plan, including a common mission and vision, and to make other recommendations to County staff and the Board of Supervisors. Mr. Howell indicated that he preferred the committee to consist of the thirteen volunteer chiefs and captains. However, he wanted input from the Board because there are many advantages and disadvantages as to the actual composition of the committee. Some other options for consideration may include a representative from each magisterial district and other stakeholders.
- Develop a working group composed of personnel from the Department of Public Safety, school system, and college to explore the possibility of conducting high school fire and EMS training programs. Mr. Howell noted that there are several hurdles to conducting high school programs, including funding, coordination, instructors, and curriculum.

Once the organizational structure is codified and the advisory committee is established, the Department of Public Safety and the advisory committee can explore and recommend additional measures to improve the system, including:

- Develop a single set of standard operating procedures
- Evaluate the need for an additional county supplemental crew
- Establish rapid intervention team training and policies per NFPA standards
- Implement reasonable and realistic officer standards
- Develop a capital improvements plan
- Establish apparatus specifications based on NFPA and ISO standards
- Look for opportunities for collective purchasing and standardization of specifications
- Seek grant and funding opportunities
- Explore having the Department of Public Safety maintain a reserve fire engine

Fiscal Review

Mr. Hall presented a brief review of the general fund balance. In the year ending June 30, 2012, the total general fund balance increased to \$28,393,368. The unassigned portion of the fund balance has increased to \$17,599,659, up from \$15,792,166 in the previous year.

Fiscal Preview

Mr. Hall presented a brief preview of some of the challenges and opportunities in developing the FY '14 budget, including:

- Preliminary data of the reassessments indicates a 4.72% decrease in property values. This represents a revenue loss of \$653,053. The County's current real estate tax rate is 46¢/\$100. In order to remain revenue neutral, the rate will have to be set at 49¢/\$100.
- School issues such as the decision whether or not to build a new school to replace Collinsville Primary and John Redd Smith Elementary, funding of resource officers, and creating a joint capital improvements fund with the schools.
- 9-1-1 center staffing to address the tremendous call volume and the need for additional dispatchers.
- General assembly matters including the proposed end of "Localities Aid to the Commonwealth" (\$286,000), proposed raises to teachers and Constitutional officers that will require a local match and threats to the BPOL and machinery and tools taxes.
- Second year of the phase-in requiring employees to contribute to the Virginia Retirement System.
- Funding for any new retail development efforts
- Expecting a 10% increase in health care costs
- Employee compensation – FY 2014 would be the 5th year without a pay raise for county employees.

Mr. Hall indicated that he will not recommend any decisions on carry-over funds until the FY '14 budget is finalized.

REVIEW OF BOARD'S 2012-2013 PRIORITIES

Mr. Hall reviewed the Board's priorities from last year's Planning Session, and the progress made on those goals. That report included:

Development of Industrial Sites

- Grading of Lot 2 in the Patriot Centre
- Proposal for a new shell building on Lot 8 in the Patriot Centre
- Issues with the Corps of Engineers in grading Commonwealth Crossing Business Centre

Support for the Martinsville-Henry County Economic Development Corporation

- The County fully funded its shared of the EDC
- The County works closely with EDC almost on a daily basis and routinely provides engineering work conceptual planning, and data on infrastructure such as water supply and sewer capacity.

Job Creation and Capital Investment

- Tile Shop \$4 million
- Northwest TrueValue \$1.5 million 12 jobs
- LamTech \$2 million 30 jobs
- Ebay/GSI \$1.5 million 60 jobs
- Drake Extrusion \$3 million 25 jobs
- Commonwealth Laminating \$5.45 million 60 jobs
- AirCare Air Methods air amb. staff
- RTI Production begins \$135 million 27 emp.
- Taxing Authority Consulting 17 jobs

Tourism / Marina Project

- Developed site plan and construction drawings
- Soliciting bids for construction
- Much interest in renting boat slips and the group camp ground area
- Pre-bid 2/7, bids due 2/19
- Anticipate opening – Summer 2013
- Numerous successes in tourism such as fishing tournament held at Philpott Lake

Retail Development

- Three permits issued for new construction in retail
 - Northwest TrueValue Hardware
 - Dollar General
 - Family Dollar
- Modest increase in sales tax and meals tax revenue
- Board's support of retail initiative

Expansion of water & sewer infrastructure (particularly in areas surrounding Speedway, Sports Complex, and Airport)

- Water and sewer lines to CCBC

Raise the educational levels of residents, both high school and college, with an added emphasis on career and technical education

- New leadership at NCI and PHCC
- NCI – efforts to build new facility for advanced manufacturing and health-related careers
- NCI – increase in enrollment
- STEM initiative in County schools

Growth of E.M.S. program

- Added a 2nd crew during the daytime, stationed primarily at Bassett Rescue

- Received study report from the Virginia Department of Fire Programs
- Ordered a new ambulance for use by County staff, funded 80% with grant funds

Improving community appearance / litter issues

- Improvements to litter ordinance
 - now class 1-misdemeanor, minimum fines
 - fines from \$250 to \$2,500, up to 1 yr in jail
- Litter cameras / Enhanced enforcement efforts
- Inmate litter program
 - (picked up 5,511 bags of garbage from roadway in 2012)
 - Nearly 1,000 bags more than the previous year
- Volunteer efforts
 - Gateway Streetscape, DRBA, Trout Unlimited, etc.
- Anti-litter art contest
- South Street Project has improved the community appearance in that area.

PRIORITIES FOR 2013 - 14

The Board and staff divided into two groups to discuss and develop a list of priorities for the upcoming year. Each group presented its discussion to the entire group of participants. Mr. Hall then facilitated discussion to identify commonalities and to merge the ideas into one list of priorities. It was the consensus to have four priorities for the New Year with several bullets noted under each priority. Priorities for 2013 include:

Economic Growth

- Commonwealth Crossing
- Development of Lot 2 at the Patriot Centre
- Construction of the shell building on Lot 8 at the Patriot Centre
- Retail development
- Eco-tourism

Raise Education Levels

- Collinsville Primary and John Redd Smith Elementary Schools/facilities
- Support New College Institute
- Support Patrick Henry Community College
- Support the "New-Tech" concept at Magna Vista

Public Safety

- Establish framework for fire division and additional authority for the Department of Public Safety
- Explore possibilities for high school fire and EMS programs
- Look for economical solutions to increased jail overcrowding
- School security, including school resource officers and plant changes

Community Appearance

- Address litter issues
- Look for ways to improve community appearance

Several members of the Board expressed the desire to establish a capital improvements fund, preserve the County's fund balance, and to develop a tax revenue neutral budget.

Ms. Buchanan inquired of Mr. Hall as how he anticipated handling budget requests from outside agencies. Mr. Hall said it would have to be considered within the context of the entire budget development, but he did not anticipate any new revenues that would make it possible to fund new agencies.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 7:45 p.m., seconded by Mr. Bryant and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

February 26, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on February 26, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, H.G. Vaughn, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; Michelle Via, Administrative Assistant; and Susan Reynolds, Director of Human Resources.

Deputies Mike Hooper and Mark Jamison, Inv. Brian Lawson, and Lt. Col. Steve Eanes of the Sheriff's Office were present. Also present were Debbie Hall and Paul Collins of the Martinsville Bulletin, Ron Morris of B99, Kip Wallace of WBTW, and a staff member of Cable 18.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Ms. Buchanan led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- January 22, 2013
- January 28, 2013
- February 5, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Vaughn. The motion carried 6 to 0.

CONSIDERATION OF PROCLAMATION ESTABLISHING MARCH 2013 AS “AMERICAN RED CROSS MONTH” IN HENRY COUNTY

Mr. Hall said officials with the local chapter of the American Red Cross requested the Board declare March 2013 as “American Red Cross Month” in Henry County.

Mr. Bryant read the proclamation aloud and made a motion the Board adopt it as presented, seconded by Mr. Slaughter and unanimously carried. Ralph Lawson and Chris Brenner with the American Red Cross were present to accept the honor.

CONSIDERATION OF PROCLAMATION ESTABLISHING FEBRUARY 25-MARCH 2, 2013 AS “HENRY COUNTY SAVES WEEK” IN HENRY COUNTY

Mr. Hall said officials with the United Way of Henry County & Martinsville have requested the Board declare February 25 through March 2, 2013 as “Henry County Saves Week.” Mr. Hall said America Saves Week is a national initiative to promote long-term financial stability and raise awareness of the importance of a sound savings plan for families and individuals.

Ms. Buchanan read the proclamation aloud and moved the Board adopt it as presented, seconded by Mr. Kendall and carried 6 to 0. Lynn Ward with United Way was present to receive the proclamation.

MATTERS PRESENTED BY THE PUBLIC – SKIP RESSEL AND MAX KENDALL

Mr. Skip Ressel and Mr. Max Kendall requested time on the agenda to ask for the Board’s support of a resolution requesting the Commonwealth Transportation Board to consider making a section of the proposed I-73 from the Patriot Centre Business Park to the 58 bypass as its first priority for construction. Mr. Ressel presented the Board with a petition signed by 440 businesses in Henry County and Martinsville requesting the same. (Copy included in Board’s File)

Mr. Milton Kendall read the resolution aloud and made a motion the Board adopt it and forward it along with the petition to the CTB, VDOT, and our legislators, seconded by Mr. Bryant and carried 6 to 0.

MATTERS PRESENTED BY THE PUBLIC – NAOMI HODGE-MUSE

Ms. Naomi Hodge-Muse, President of the local unit of NAACP, was present to request that the Board join efforts of surrounding localities to officially oppose lifting a ban on uranium mining in Virginia.

MATTERS PRESENTED BY THE PUBLIC – BARBARA MCCRAW

Ms. Barbara McCraw, a resident of the Ridgeway District, was present to address the Board concerning her property reassessment. Ms. McCraw said the real estate taxes on her home are more than the assessed value of the property and she asked the Board to consider lowering the assessment.

CONSIDERATION OF A COUNTY ORDINANCE REGARDING REPORTING / RECORDATION PROCEDURES FOR SCRAP METAL RECYCLERS

Mr. Lyle said in December the Board approved an ordinance regarding reporting and recordation procedures of pawn dealers and precious metal dealers. At the time, scrap metal recyclers were contextually included as part of the public hearing and related discussion, but were not part of the final version of the ordinance. Mr. Lyle said he is now recommending that the Board proceed with adoption of the ordinance as it relates to scrap metal dealers. In addition, Mr. Lyle distributed a supplemental revision for the Board's consideration which pertained to precious metals dealers whose principal place of business is outside of Henry County but receives or purchases articles in Henry County. (Copy included in Board's File)

Mr. Vaughn moved the Board adopt the ordinance changes as outlined by Mr. Lyle including the additional change pertaining to precious metals dealers, seconded by Mr. Kendall and carried 6 to 0.

CONSIDERATION OF ISSUES RELATED TO "WATCH FOR CHILDREN" SIGNS

Mr. Hall said the Board discussed this topic at its January meeting and asked that it be placed on the agenda this month for further discussion. Mr. Hall said VDOT will no longer install "Watch For Children" signs and it will cost the County approximately \$300 per sign installation.

Mr. Vaughn made a motion the Board postpone any further discussion on "Watch For Children" signs indefinitely, seconded by Mr. Slaughter and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 89.95% of 2012 personal property taxes have been collected; 88.62% of 2012 real estate taxes; and in 2013, TACS collected approximately \$39,499. In addition, Mr. Grindstaff said there are 285 in-house accounts and 25 VRW stops collected in February. Mr. Rife with TACS was also present and reported they are actively pursuing the personal property delinquent accounts through the VRW stops.

CONSIDERATION OF HENRY COUNTY TECHNOLOGY ZONE EXTENSION

Mr. Hall said in January 2003 the Board created a Technology Zone in Henry County with the intent to provide a locally-managed option for possible incentives for technology-based companies. The Code of Virginia allows the creation of such zones by the locality on a 10-year cycle, with the locality having the option to continue the Technology Zone for additional 10-year periods. Mr. Hall said Henry County's initial 10-year period expired in January 2013, so the Board has the option to extend the program for an additional 10 years.

Mr. Hall said although Henry County has not used the Technology Zone option yet, it does give us another option for recruiting companies; therefore staff recommends the extension of the Technology Zone program for another 10-year period.

Ms. Buchanan moved the Board extend the Technology Zone program retroactive to January 2013, seconded by Mr. Slaughter and carried 6 to 0.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath said the EDC is working with a total of 11 projects, including 4 active projects. Mr. Heath reminded the Board of the Northwest True Value Hardware grand opening on March 23.

Mr. Heath also reported on the EDC's plans to expand its role in retail recruitment. Mr. Heath said he feels the EDC can work within its current budget to achieve this goal by assigning additional duties to current staff and doing a better job branding and marketing our small business and tourism divisions. Mr. Heath said they would immediately create a retail portal on the YesMartinsville.com website to direct clients to local developers and brokers, as well as the EDC's Small Business Division. Mr. Heath also said the tourism and small business divisions will step up efforts on promotions and services to increase the number of visitors to the area, noting this was an issue identified by local commercial developers as one needing attention. Mr. Heath added that the EDC will work with Phoenix Community Development and the Harvest Foundation to identify niche market opportunities. Lastly, Mr. Heath said Lisa Fultz will be the point of contact for all retail initiatives including pursuing and following up on contacts and taking calls from those interested in locating in Henry County and Martinsville. Mr. Heath said Ms. Fultz will attend the monthly Board meetings to report on the retail sector.

ADDITIONAL APPROPRIATION RE: HARVEST GRANT – DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to accept and appropriate a grant from the Harvest Foundation in the amount of \$10,000 to be used to develop a public relations campaign directed at preparing residents for a disaster. The program has been titled, "Get through 72," which will encourage residents to plan to be self-sufficient for the first 72 hours following a disaster.

Mr. Slaughter made a motion the Board accept and appropriate the grants funds as outlined, seconded by Ms. Buchanan and unanimously carried.

Award of Contract and Additional Appropriation re: Firearms – Sheriff's Office

Mr. Hall said Sheriff Perry is asking the Board to award two contracts and appropriate funds necessary to change from .40 caliber to .45 caliber weapons, one to Town Police Supply in Collinsville, VA in the amount of \$51,062.78 and the other to Atlantic Tactical of New Cumberland, PA in the amount of \$29,601.78. Mr. Hall said of the cost of the change, \$52,913.00 will come from Federal Asset Forfeiture funds and

the remaining balance will come from internal transfer of funds in the existing law enforcement budget and from the sale of .40 caliber ammunition to another local jurisdiction.

Mr. Kendall moved the Board award both contracts and appropriate the funds as requested, seconded by Mr. Bryant and carried 6 to 0.

REQUEST TO RETAIN FY 2012 CARRY-OVER FUNDS – SCHOOL BOARD

Mr. Hall said Dr. Cotton is asking the Board for permission for the School Board to retain \$1,935,261 in carry-over funds from the FY 2012 budget. Dr. Cotton indicates that the School Board would use the funds primarily for maintenance and operational projects. Mr. Hall said staff recommends that the request be tabled until work on the FY 2014 County Budget is farther along.

Ms. Buchanan made a motion the Board defer a decision on the School Board's request to March once staff is farther along in the budget process, seconded by Mr. Slaughter and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

There were no comments from the Board or staff.

CLOSED MEETING

Ms. Buchanan moved that the Board go into a closed meeting at 4:06 p.m., seconded by Mr. Slaughter and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority, Planning Commission, Patrick Henry Community College Board, Building Code Board of Appeals, and the Dan River Alcohol Safety Action Program Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)29 for Discussion of the Award of a Public Contract

OPEN MEETING

The Board returned to an open meeting at 5:08 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

JOINT MEETING WITH HENRY COUNTY SCHOOL BOARD – 4TH FLOOR CONFERENCE ROOM

The School Board convened for a joint budget work session with the Board of Supervisors. Chairman Joseph DeVault called the meeting of the School Board to order at 5:15 pm. Members of the School Board present were: Chairman Joseph DeVault, Kathy Rogers, Francis Zehr, and Curtis Millner; absent were Vice Chairman Betsy Mattox, Rudy Law, and Terri Flanagan. Superintendent Jared Cotton and Chief Financial Officer Dawn Lawson were also present as well as other staff members of the School Board.

Dr. Cotton made a presentation and reviewed the FY 2014 Budget with members of the Board and staff (Copy of Presentation included in Board's File). There were no questions from the Board.

Mr. Millner made a motion the School Board adjourn at 5:40 p.m., seconded by Ms. Rogers and carried unanimously.

CLOSED MEETING

Ms. Buchanan moved that the Board go into a closed meeting at 5:37 p.m., seconded by Mr. Slaughter and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority, Planning Commission, Patrick Henry Community College Board, Building Code Board of Appeals, and the Dan River Alcohol Safety Action Program Board.

- 2) §2.2-3711(A)29 for Discussion of the Award of a Public Contract

OPEN MEETING

The Board returned to an open meeting at 5:56 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Industrial Development Authority – Ms. Buchanan moved the Board reappoint Wade Nelson to a four-year term ending March 31, 2017, seconded by Mr. Kendall and carried 6 to 0.

Planning Commission - Mr. Slaughter made a motion the Board reappoint Fred Spencer, Collinsville District, Glenwood Vaughn, Iriswood District, and Hal West, Blackberry District, to four-year terms ending March 31, 2017, seconded by Ms. Buchanan and unanimously carried.

Dan River Alcohol Safety Action Program Board – Mr. Bryant moved the Board reappoint J.R. Powell to a three-year term ending March 31, 2016, seconded by Mr. Vaughn and unanimously carried.

Patrick Henry Community College Board – Mr. Vaughn made a motion the Board appoint Barry Helmstutler to an unexpired term ending June 30, 2014, seconded by Ms. Buchanan and carried 6 to 0.

Mr. Adams recessed at 5:58 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

Mr. Adams recognized members of Boy Scout Troop 167 of Bassett and requested they open the meeting by leading in the Pledge of Allegiance. Andrew Nolin of Troop 167 was among those present and honored for his recent achievement of Eagle Scout. Mr. Adams presented Mr. Nolin with a commendation letter from the Board.

RECOMMENDATION BY THE FIREFIGHTERS ASSOCIATION FOR FY '13-'14 FUNDING

Mr. Jerry Adams, President of the Martinsville-Henry County Firefighter's Association, requested time on the agenda to discuss the Association's FY '13-'14 budget requests. Mr. Adams said the Association is recommending that the capital improvement contribution of \$175,000 from the County be granted to Patrick Henry Volunteer Fire Department for the purchase of a custom top-mount pumper/tanker which will replace a 1986 pumper.

Mr. Kendall moved the Board consider the request along with all other requests for the FY '13-'14 Budget, seconded by Mr. Bryant and carried 6 to 0.

RECOMMENDATION BY THE RESCUE SQUAD ASSOCIATION FOR FY '13-'14 FUNDING

Mr. Darren Lockridge, President of the Henry County-Martinsville Rescue Squad Association, requested time to discuss the Association's FY '13-'14 budget requests.

Mr. Lockridge said the Association decided at their January meeting there was no immediate need for an ambulance and is requesting that they be allowed to use the \$95,000 for building repairs to the Ridgeway Rescue Squad. Mr. Lockridge said the Ridgeway Rescue Squad has an extreme contamination of mold and is in urgent need of remediation. Mr. Lockridge said he is aware the capital improvement program funds are earmarked for the purchase of an ambulance; so if the Board chooses not to allow the \$95,000 to be used for repairs to Ridgeway Rescue Squad, the Association recommends the money go to Horsepasture Rescue Squad for the purchase of a new ambulance to replace one that is 10 years old and beginning to have maintenance issues.

Mr. Lockridge further requested the Board continue to allocate the Four-For-Life funds received each year to each of the rescue squads and public safety; \$37,000 for upgrade of computers in ambulances county-wide; \$4,000 appropriated to public safety for annual training of volunteers in Norfolk; and reinstatement of \$7,500 to each squad for upgrade of new radios.

Ms. Buchanan asked if the Horsepasture Rescue Squad was agreeable to the capital improvement funds being used at Ridgeway Rescue Squad. Mr. Lockridge said he was not present at the meeting but it is his understanding the captain of Horsepasture Rescue Squad said if the money was needed elsewhere, then the squad was okay with that decision.

Mr. Bryant said the Board was faced with a similar issue last year when the Fieldale-Collinsville Rescue Squad wanted to purchase a vehicle other than an ambulance. Mr. Bryant said he would like to see the Board address current policy in the very near future on how funding is used.

Mr. Vaughn moved the Board consider the request along with all other requests for the FY '13-'14 Budget, seconded by Mr. Slaughter and unanimously carried.

PUBLIC HEARING – PROPOSED ABANDONMENT, SECTION OF A 40' RIGHT-OF-WAY OFF ORCHARD DRIVE IN THE BLACKBERRY DISTRICT

Mr. Lee Clark said Brandon and Ashley Martin are requesting the abandonment of a portion of a 40' right-of-way off Orchard Drive in the Blackberry District. The Martins are aware that new surveys will be required to combine several lots to prevent "landlocking" parcels. Mr. Clark said staff is of the opinion that there is no public necessity for the continued existence of this section of right-of-way and VDOT has advised that they have no objection to this abandonment.

Mr. Adams opened the public hearing at 6:23 pm. There being no one present who wished to speak, Mr. Adams closed the public hearing at 6:23 pm. Mr. Kendall made the following motion, seconded by Mr. Slaughter and carried 6 to 0:

"Be it ordained and resolved, that a section of 40' right-of-way in the Blackberry District (See Exhibit A) be vacated and abandoned. The section is described as beginning approximately 208' off the north side of Orchard Drive and extending approximately 181.59' on the east side of said right-of-way to a previously abandoned section. On the west side of said right-of-way, the proposed abandonment begins 180' from Orchard Drive and

extends approximately 120' to the same previously abandoned section. The current right-of-way is shown on a map for R.H. Koger heirs, prepared by C.M. Wyatt, dated July 1959, and recorded in MB 14, PG 71; and a map for Brandon L. and Ashley T. Martin, prepared by Terry A. Waller, dated October 3, 2012, and recorded in MB 94, PG 432. This abandonment is subject to the rights of owners of any utilities previously installed.”

PUBLIC HEARING – COUNTY CODE CHANGES REGARDING ORGANIZATIONAL STRUCTURE AND AUTHORITY OF THE DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said in December, the Virginia Fire Services Board presented the Board with the results of the Fire and EMS Study for Henry County. During the Board's recent planning session, Public Safety Director Rodney Howell offered several recommendations for moving forward with improvements in fire and emergency medical services delivery, including the recommendation to amend the County code to create the fire division within the Department of Public Safety and to recognize the authority of the Public Safety Director. A public hearing is required before any code changes can be approved.

Mr. Adams opened the public hearing at 6:30 pm. There was no one present who wished to speak so Mr. Adams closed the public hearing at 6:31 pm. Ms. Buchanan noted the creation of a fire division will not require additional staff. Mr. Kendall moved the Board adopt the recommended code changes as outlined, seconded by Mr. Slaughter and carried 6 to 0.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Mr. David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Mr. Kiser reported on the safety project at the intersection of Route 58 and Carver Road. He said today was the end of the willingness period and so far no requests for a public hearing have been received. Mr. Kiser said the advertising date for the project is still November 2014.

Mr. Kiser said the Public Service Authority has done some temporary repairs to a section of Colonial Drive in Collinsville where the PSA did some water line work; permanent repairs will be done once the asphalt plant reopens.

PRESENTATION BY CRAIG “ROCKY” ROCKWELL, OPERATIONS MANAGER AT PHILPOTT LAKE

Mr. Craig Rockwell requested time to provide an update on Philpott Lake. Also in attendance was Greg Williams with the U.S. Army Corps' engineering branch of the Wilmington Office. Mr. Rockwell and Mr. Williams presented information on Philpott

Dam's safety rating after it was lowered last year from DSAC (Dam Safety Action Class) IV to DSAC III on a scale of 1 to 5, with one being the worst and five being the best. Mr. Williams said no Corps dams have a DSAC V class rating. Mr. Rockwell said the rating more accurately reflects the dam's 60-year age and corresponding cracks and there is no danger to the public. The rating system helps determine priority for federal funding for improvements to Corps dams with almost all funding going to dams rated Class I.

Mr. Rockwell said Philpott Dam was completed in 1952 and the first cracks were documented in 1966. Inspections and assessments take place annually, every five years, every 10 years, and other special inspections such as after an earthquake. Mr. Rockwell also reported that Philpott Dam provides about \$12 million a year in property flood protection.

There being no further business to discuss, Ms. Buchanan moved at 7:05 pm to continue the meeting until March 12, 2013 at 3 pm for a special meeting at Patrick Henry Community College, seconded by Mr. Bryant and carried 6 to 0.

HENRY COUNTY BOARD OF SUPERVISORS
MINUTES
March 12, 2013 – 4 p.m.

The Henry County Board of Supervisors met March 12, 2013 at 4 p.m. at Patrick Henry Community College (PHCC). The meeting was a continuation of the Board's February 26, 2013 meeting and was held to learn more about the programs and activities at PHCC. The following Board members were present: Chairman Jim Adams, Vice Chairman Tommy Slaughter, Debra Buchanan, Joe Bryant, Milton Kendall and H. G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; and George Lyle, County Attorney;

Patrick Henry Community College President Dr. Angeline Godwin led a tour of the campus and discussed the various programs and activities of the college.

College Staff members present were Vice-President Ron Epperly, Vice-President Kristen Bishop-Westover, Dean Greg Hodges, Dean Jeff Fields, Dean Jeff Porter, Dean Rhonda Hodges, Acting Dean Chris Parker, and Foundation President Gary Collins.

Paul Collins and Mike Wray of the Martinsville Bulletin and Ron Morris of B99 Radio was present.

Chairman Adams called the Board of Supervisors meeting to order at 4:00 pm and welcomed everyone present.

President Godwin welcomed everyone to the campus and provided a brief overview of college activities. She then facilitated a tour of the campus with individual Deans and Professors discussing the various programs and activities at Patrick Henry Community College. The tour included athletic and physical education facilities, electronics lab, electricity lab, industrial automation lab, HVAC and building trades facilities, nursing facilities, the administration of justice forensics lab, welding lab, the early childhood education lab and classroom, the computer aided drafting and design lab, the EMS lab, the Learning Resources Center and various support services.

There was also a brief presentation on a number of other programs and services, such as dual enrollment, Upward Bound, Middle College, Great Expectations and workforce development.

Dr. Godwin expressed her appreciation for the Board's support of Patrick Henry Community College.

Chairman Adams and other members of the Board expressed their appreciation to the college staff and congratulated them on their many accomplishments.

On a motion by Mr. Slaughter, seconded by Ms. Buchanan, and unanimously affirmed, the meeting of the Board of Supervisors was adjourned at 6:20 p.m.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

March 26, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on March 26, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, H.G. Vaughn, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; and Susan Reynolds, Director of Human Resources.

Deputy Mike Hooper and Lt. Eric Hairston of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin, Ron Morris of B99, and Kip Wallace of WBTW.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Vaughn gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- February 22, 2013
- March 12, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Proclamation Establishing April 2013 as "Fair Housing Month" in Henry County

(Copy included in Board's File).

Consideration of Resolution in Honor of the Axton Lifesaving Crew, Inc. on its 20th Anniversary

(Copy included in Board's File).

Proclamation Establishing April 2013 as "Sexual Assault Awareness Month" in Henry County

Ms. Buchanan read the proclamation aloud and she and Mr. Vaughn presented it to Ms. Sandy Dawson with Citizens Against Family Violence. (Copy included in Board's File).

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

INTRODUCTION OF RICK WARD, EXECUTIVE DIRECTOR OF THE BLUE RIDGE REGIONAL LIBRARY SYSTEM

Mr. Hall said Rick Ward, the newly appointed Executive Director of the Blue Regional Library System, requested time on the agenda to introduce himself to the Board. Mr. Ward said he is a native of Patrick County and has served as the interim executive director of the Blue Ridge Library System for the past eight months. Mr. Ward said prior to that, he was branch manager at the Patrick County library. Mr. Ward said he hopes to make the library system a bigger part of the community and looks forward to working with Board.

CONSIDERATION OF PROCLAMATION ESTABLISHING APRIL 2013 AS "CHILD ABUSE PREVENTION MONTH" IN HENRY COUNTY

Mr. Hall said the Martinsville-Henry County Exchange Club requested the Board establish April 2013 as "Child Abuse Prevention Month" in Henry County.

Mr. Kendall read the proclamation aloud and moved the Board adopt it as presented, seconded by Mr. Bryant and unanimously carried. Michelle Stone-Agee was present to accept the proclamation.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff was not present at today's meeting but his monthly reports on delinquent tax collection efforts were included in the Board's working papers.

Ms. Buchanan commented that several people have indicated they did not receive paperwork for their decals. Mr. Hall said they are aware of the issue and are advising anyone who did not receive the necessary paperwork to please call the Treasurer's office. Mr. Hall said the mailing was done by an outside vendor.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Ms. Lisa Fultz, Director of the EDC's Small, Minority & Entrepreneurial Division, was present to provide an update to the Board on the new retail initiative. Ms. Fultz distributed a handout illustrating the new retail portal and community profile on its website that includes a snapshot of demographics in the community that retailers may be interested in. (Copy included in Board's File). Ms. Fultz said the retail portal is part of the EDC's efforts to focus on complementing existing commercial developers rather than competing with them. Ms. Fultz said the community profile contains information such as traffic counts for particular arterial/intersection sites, existing retail, and other data that will be more relevant to retailers.

CONSIDERATION OF RECOMMENDATIONS OF THE FIRE AND EMS STUDY

Mr. Hall said in December, the Virginia Fire Services Board presented the results of the Fire and EMS Study for Henry County. During the Board's recent planning session, Rodney Howell offered several recommendations for moving forward with improvements in fire and emergency medical services delivery and in February, the Board amended the County code to create the fire division within the Department of Public Safety and to recognize the authority of the Public Safety Director.

Mr. Hall said now, as suggested by the study, Mr. Howell is recommending the Board to formally create the Emergency Services Advisory Council (ESAC). The purpose of the group will be to advise County staff and the Board on matters related to fire and EMS and to assist with the implementation of county-wide procedures, policies and practices. Mr. Howell is suggesting that the council be composed of one representative from each volunteer fire and rescue department, be chaired by the Public Safety Director, and assigned these initial tasks:

- 1) Develop a strategic plan for Fire and EMS, including a common mission and vision.
- 2) Develop a reasonable apparatus list that will adequately meet service delivery demands.
- 3) Develop a comprehensive capital improvements plan.
- 4) Develop county-wide standard operating procedures, including minimum responder and officer standards.

Mr. Howell answered some general questions from the Board and said the committee would provide periodic updates to the Board with the first update occurring within six months.

Mr. Kendall made a motion the Board approve the creation of the Emergency Services Advisory Council as outlined, seconded by Mr. Slaughter and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: HARVEST GRANT – PARKS AND RECREATION DEPARTMENT

Mr. Hall said Roger Adams is asking the Board to accept and appropriate a Harvest Foundation grant in the amount of \$10,000 to be used to improve the access road to the lower field at the Smith River Sports Complex River Access Point.

Mr. Bryant moved the Board accept and appropriate the grant funds in the amount of \$10,000, seconded by Ms. Buchanan and unanimously carried.

ADDITIONAL APPROPRIATION RE: EMS TRAINING FUNDS – PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to make an additional appropriation of \$2,796.31 from the Virginia Office of Emergency Medical Services and other individuals for the reimbursement of expenses from programs previously conducted by the Department of Public Safety. There is no local match required.

Ms. Buchanan made a motion the Board approve the additional appropriation as outlined, seconded by Mr. Kendall and carried 6 to 0.

REQUEST TO RETAIN FY 2012 CARRY-OVER FUNDS – SCHOOL BOARD

Mr. Hall said Dr. Jared Cotton is asking the Board for permission for the School Board to retain \$1,935,261 in carry-over funds from the FY 2012 budget. Mr. Hall said this item was on the Board's February agenda and deferred until this month. That was so additional work could be done on the FY 2014 Budget before the Board committed to taking the money out of its fund balance. According to Dr. Cotton, the vast majority of his request - \$1,490,982 – would be used for capital projects, and the remainder would be used for the School Board's continuing obligation toward its Other Post-Employment Benefits (OPEB) expenditures.

Mr. Hall said staff recommends that the capital items totaling \$1,490,982 be funded from the carry-over amount and that the School Board be allowed to use \$228,447 of the carry-over for its OPEB needs, which should be enough to meet that obligation through FY 2014-15. Therefore the total recommended for the School Board carry-over is \$1,719,429. Staff also recommends that \$100,000 of the total carry-over amount be used to fund the County's OPEB obligations through FY '15, which would place the School Board and the County on the same plateau.

Mr. Vaughn moved the Board approve the School Board request for carry-over funds in the amount of \$1,490,982 for capital projects and \$228,447 for OPEB expenditures; and \$100,000 of the total carry-over amount be used to fund the County's OPEB obligations. Ms. Buchanan seconded the motion and approved 6 to 0.

Award of Contracts re: Philpott Marina Project

Mr. Hall said County staff has worked for several months on the Philpott Marina bid process. Bids were opened February 19, in three categories: marina dock and concession building construction; electrical service; and group campground upgrades. The bid totals were higher than expected and above budget. Mr. Hall said after staff

reviewed those bids, it was decided to take the first category of marina dock and concession building construction and re-bid that work. It was broken down into five bids: dock/floating platform; concessions building; plumbing improvements; electrical at the marina; and gas fuel system. The low bids in each category were as follows:

- Contract 1 – Marina Structure
 - Dock/floating platform – Cornerstone General Contracting, \$442,480
 - Concession building – Norris Construction, \$110,700
 - Plumbing – Prillaman and Pace, \$70,000
 - Electrical – Light Electric, \$71,359
 - Gas fuel system – M.L. Leonard, \$137,158.17
- Contract 2 – Utilities extension
 - Steve Martin’s Trenching, \$215,370
- Contract 3 – Group Campground
 - Prillaman and Pace, \$184,775
- Total of All Contracts:
 - Contract 1 \$831,697.17
 - Contract 2 \$215,370.00
 - Contract 3 \$184,775.00

TOTAL COST: \$1,231,842.17

Mr. Hall said each of the companies listed as a low bidder is a local company with the exception of Cornerstone General Contracting, which is based in Henderson, NC.

Mr. Hall said along with these bids, there are other items that the County would need to secure the closer we get to the project’s completion. These include food concessions/equipment; HVAC equipment for the concessions building; security and monitoring system; gangway end pier; and outdoor dock furniture. Staff anticipates these purchases would add roughly \$70,000 to the final tab. Along with a small contingency fund, the final price tag is estimated at \$1,354,109.

Mr. Hall outlined funding commitments so far: \$400,000 from Henry County; \$250,000 from the Harvest Foundation; and \$150,000 from the Martinsville-Henry County EDC. That leaves a funding gap of roughly \$550,000. Mr. Hall said staff has worked to close that gap by requesting permission from The Harvest Foundation to shift \$168,138 of its money left over from the extension of water and sewer lines to the Commonwealth Crossing Business Centre property line. We have received tentative approval of that action, pending completion of an official request and paperwork. Henry County also has \$110,971 left over from that project that also could be shifted to this project.

Mr. Hall said with that action, a gap of \$275,000 would remain. It is staff’s recommendation that this gap be closed by using \$75,000 from the Board of Supervisors’ FY 2013 contingency fund (which currently sits at \$89,400) and an additional \$200,000 from the County’s fund balance.

Mr. Hall said the Philpott Marina is going to be a vital amenity for our community and region, and it is staff’s belief that this project is essential to our tourism efforts and quality of life.

Mr. Bryant said he was shocked at the additional cost to build the marina. Mr. Bryant said he has supported the concept of the marina from the beginning but is concerned about the upcoming budget and estimated \$660,000 drop in county revenues due to reassessments. Tim Pace explained that the change in location likely was the biggest reason for the cost increase because the marina and some other buildings must be constructed on the water. Mr. Hall said the only way to decrease the amount of funding needed for the marina is to eliminate amenities such as the group campground. Mr. Vaughn said the campground would be the only one on the lake with full utility hook-ups and likely would provide the most return on investment.

Mr. Kendall said he has never supported the marina project because he does not think the county should get involved in the marina business.

After continued discussion, Mr. Slaughter made a motion the Board award the contracts for the marina and approve the various funding sources as outlined, seconded by Mr. Vaughn and carried 4 to 2. Mr. Bryant and Mr. Kendall voted in opposition.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Vaughn said there was an excellent turnout for the grand opening of Northwest TrueValue Hardware on Saturday and he hopes the community will support them. Mr. Vaughn also reminded everyone of the race next weekend.

Ms. Buchanan said she will be having a community meeting on April 16 at 7 pm at the Horsepasture Ruritan Club. Also, Ms. Buchanan noted the new Dollar General in Horsepasture opened last week.

Mr. Slaughter said he attended the dedication of the Legacy Courtyard for Benny Summerlin at the Smith River Sports Complex. Mr. Slaughter said it was a fitting gesture to recognize Benny as the complex was a vision of his from the beginning.

Mr. Hall reminded the Board of the budget presentation on April 2 at 5 pm and of the budget work session scheduled for April 4 at 5 pm.

CLOSED MEETING

Ms. Buchanan moved that the Board go into a closed meeting at 4:14 p.m., seconded by Mr. Bryant and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the West Piedmont Planning District Commission.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:06 p.m. on a motion by Mr. Slaughter, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

West Piedmont Planning District Commission – Mr. Vaughn moved the Board reappoint Wesley George to a four-year term ending April 30, 2017, seconded by Mr. Bryant and unanimously carried.

Refund of Personal Property Taxes – Mr. Bryant made a motion the Board refund \$2,439.19 to Terry and Sandra Dalton for overpayment of personal property taxes, seconded by Mr. Vaughn and carried 6 to 0.

Mr. Adams recessed at 5:08 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

Mr. Adams recognized two members of Boy Scout Troop 166 of Collinsville, Lucas Draper and Garrett Cooper, for having recently attained the achievement of Eagle Scout. Mr. Adams presented both young men with a commendation letter from the Board.

PUBLIC HEARING AND RESOLUTION OF SUPPORT FOR SUBMITTAL OF A COMMUNITY IMPROVEMENT GRANT REQUEST TO THE VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (VDHCD) FOR THE SOUTH STREET NEIGHBORHOOD IMPROVEMENT PROJECT – PHASE 2

Ms. Mary Ann Mason said through the utilization of a Community Development Block Grant (CDBG), Henry County has undertaken a study of community improvement needs for Phase 2 of the South Street neighborhood in the Bassett community. Through this planning grant process, the County has developed plans for submittal of a Community Improvement Grant (CIG) application to the Virginia Department of Housing & Community Development (VDHCD) to make improvements identified by a needs assessment and public input. VDHCD requires that two public hearings be held during this process – the first public hearing was held on February 19, 2013 and the second public hearing is scheduled to be held at today's meeting.

Ms. Mason said in conjunction with the second public hearing, the Board is also being presented with a resolution of support to approve the submittal of the Community Improvement Grant application.

Ms. Mason explained the grant application has been designed to accomplish the following project activities: Housing rehabilitation of 22 low-to-moderate (LMI) income residential units to include: 12 owner-occupied single-family units, six tenant-occupied single-family units, and one multi-family unit containing four apartments. In addition, two dilapidated structures have been identified for demolition.

Ms. Mason said additional project activities which are currently under construction and are funded through Phase 1 of the South Street Neighborhood Improvement Project include replacement of water and sewer lines, installation of storm water drainage, and road improvements to Elm Street.

Ms. Mason said the estimated cost of this project is \$1,311,350, with funding from the CDBG in the amount of \$993,020; \$206,300 in leverage provided by the VA Dept of Emergency Management grant for Phase 1; \$1,200 of in-kind contribution from Henry County for waived building permit fees; and \$110,830 in additional funding sources and grant funds.

Mr. Adams opened the public hearing at 6:10 pm. There being no one present who wished to speak, the public hearing was closed at 6:11 pm. Mr. Slaughter moved the Board adopt the resolution of support authorizing the submittal of the Community Improvement Grant application, seconded by Ms. Buchanan and unanimously carried.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Mr. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes said she would like to schedule the public hearing for the Six-Year Secondary Road Plan for the May 28 meeting. Ms. Hughes said the pending transportation legislation will mean additional funding for transportation but probably not until 2017. Ms. Hughes said funding the first few years will be dedicated to paving projects.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:15 pm, seconded by Ms. Buchanan and carried 6 to 0.

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

April 2, 2013 – 5:00 pm

The Henry County Board of Supervisors met on April 2, 2013, at 5:00 pm in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to present the FY 2013-'14 County Budget. The following Board members were present: Chairman Jim Adams; Vice Chairman Tommy Slaughter; Debra Buchanan, Milton Kendall, H.G. Vaughn, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Assistant Director of Finance; and Susan Reynolds, Director of Human Resources.

Debbie Hall of the Martinsville Bulletin was present. Also present were Sheriff Lane Perry, Lt. Colonel Steve Eanes, and Maj. Ricky Walker of the Sheriff's Office and Superintendent Dr. Jared Cotton of the Henry County School Board.

Chairman Adams called the meeting to order and welcomed everyone present. He stated this is a continuation of the Board's March 26 meeting.

PRESENTATION OF COUNTY ADMINISTRATOR'S PROPOSED 2013-2014 BUDGET

Mr. Hall gave an overview of the Discussion and Analysis for Fiscal Year 2013-2014 Proposed Operating Budget for the County of Henry and Capital Improvements Plan as outlined below:

The past 12 months have seen a gamut of emotions within our community and within our dedicated Henry County governmental workforce. We have worked through – and continue to work through – issues that are at times difficult, emotional, trying, satisfying, frustrating, curious and downright baffling.

Yet as staff brings to you this Proposed FY 2013-14 Henry County budget, we do so with a sense of what can be accomplished when everyone works toward a central goal – providing the most reasonable budget we can provide given the myriad of economic challenges and demands for pertinent services that we face. There will be things enumerated below that some of our citizens and elected officials may not like. There are things below that your administrative staff doesn't like.

But when we look at the big picture, instead of the one that's immediately in front of us, hopefully we can agree that sometimes tough decisions need to be made. Sometimes we have to do the right thing even when the right thing is unpopular or hard to explain.

The hardest thing our staff had to do this year was say goodbye to a friend, mentor, boss, community leader, and – for 31 years – one of the best assets Henry County could ever have. When Benny Summerlin died on August 15, 2012, he left us wanting more. We wanted more time from him, more guidance, more wisdom, more laughter, more **EVERYTHING**. What a great and simple legacy – being missed when you are gone.

We continue to work through those emotions. Just as Benny would have wanted us to do, we quickly turned back to the business of public service. But do not be deceived into thinking that our emotions are in check, even eight months after Benny's death. They are not – they just pick their spots a little better.

Coming to work was hard in those days immediately following Benny's death. But we had to do it, because that's what we do, and that's what he would have told us to do. Just because it's hard doesn't mean it can be – or should be - avoided. Anyone can do the simple stuff – always saying “no” or “yes” just because it's easy, or allocating money or resources to entities because “that's how we've always done it.”

Of course we know life doesn't work the way we want it to sometimes – we cannot simply make something happen merely because we want it to happen.

If we could, Commonwealth Crossing would be steaming right along about now. Instead, we are just steamed.

If anything defines the frustration of FY 12-13, it is the lack of action on Commonwealth Crossing Business Centre. In last year's budget we outlined the project with these prescient words:

“The CCBC project is moving forward... One barrier is the issuance of the appropriate permits from our regulatory agencies. Staff is particularly concerned about approvals from the Army Corps of Engineers, and we have reached out to our federal representatives for their assistance.”

Not much has changed in a year, huh? We continue to swing in the stranglehold of the Army Corps of Engineers (ACOE) over permitting issues. Staff and our consultants are more convinced than ever that we have provided everything necessary for the ACOE to render a permit. Yet the ACOE continues to insist that it must know the identity of an “end user” at the site before it can move forward.

This is an impasse that so far shows no signs of narrowing, despite the best efforts of County staff, our consultants, and our state and federal representatives. To say we are frustrated is an epic understatement.

Supervisor H.G. Vaughn's initiative to generate a grass-roots campaign is to be applauded and encouraged, and we hope it succeeds. We continue to run the political effort on a parallel track.

Let there be no doubt that this delay is doing significant harm to our economic development program and, therefore, to our citizens. We should have grading under way, and we should be showing prospects activity instead of brochures. Unfortunately this does not faze the ACOE.

Certainly we cannot, and will not, stop our pursuit of this permit. However, the lack of success so far has adversely affected what we can offer prospects.

We still have Lot 2 in the Patriot Centre available and we're hopeful of drawing additional interest there. It's a 20-acre site that's graded and ready to go.

We also are in the midst of planning for a new shell building on Lot 8 in the Patriot Centre. Thanks to the Board's leadership and our cooperative effort with the Economic Development Corporation and the City of Martinsville, we are in the process of solidifying plans and a path forward for that 75,000-square foot building. With fingers crossed we are hopeful that the building could be finished by the end of the calendar year.

We also made progress on the Philpott Marina project, with the Board awarding contracts on the project at its March 26 meeting. We are cautiously optimistic that the marina will be open this summer. The boat slips and the group campground will be very well received by our citizens and our visitors from neighboring localities.

Before delving into the rest of our front-burner issues and the details of the proposed FY 2014 budget, it's always a good idea to look back on our successes and challenges in the current year.

FY 2012-13 Highlights

The Board historically names economic development and job creation as points of emphasis each year. It's really what drives the bus on all other County items. Since we presented the FY 2012-13 Budget, the following economic development announcements were made:

- Tile Shop \$4 million expansion
- Northwest TrueValue \$1.5 million /12 jobs
- Drake Extrusion \$3 million/25 jobs
- Commonwealth Laminating \$5.45 million/60 jobs
- AirCare Air Methods air ambulance and staff
- RTI Production begins \$135 million/27 employees
- Taxing Authority Consulting 17 jobs

As you know, Commonwealth Laminating's expansion came after it purchased the shell building in the Patriot Centre from Henry County. As we saw on our tour of the facility in February, Commonwealth Laminating is the prototypical company that we need to pursue – advanced manufacturing, significant market-place niche, with an innovative leadership team dedicated to working and succeeding here.

A new part of our economic development effort, through the EDC and at the urging of Supervisor Debra Buchanan, is the retail component. Staff is pleased with the plan proposed by EDC President Mark Heath and we look forward to working with Mark and his staff on this initiative.

Other FY '13 highlights:

- Significant progress is being made on the new NCI building on the Baldwin Block in Uptown Martinsville. Infrastructure work has begun, and the facility has the potential to positively impact our economy and educational levels. NCI Executive Director William Wampler has been a true blessing to our community. Staff also is impressed with Dr. Angeline Godwin, the new leader at Patrick Henry Community College. Good things are happening with those institutions, and their willingness to partner with each other and other local entities bodes well for everyone.

- Our supplemental EMS program continues to pay dividends. We added a second crew during the daytime, stationed primarily at Bassett Rescue Squad. We also received the report from the Virginia Department of Fire Programs that took an all-encompassing look at our EMS and fire systems. Staff addresses some of the suggestions later in this document.
- We placed increased emphasis on our community appearance/litter issues by strengthening our litter ordinance and bumping punishment fines from \$250 to \$2,500, with the possibility of up to one year in jail. We also worked with the Sheriff's Office on installing cameras at hot spots.
- The inmate litter programs picked up 7,236 bags of garbage from roadways in 2012. It's great that they could do so; it's very sad that they have to do so.
- We partnered with the school system and the Dan River Basin Association on an anti-litter art contest in our schools. The winning project is now displayed on the side of one of our refuse trucks.
- The South Street Housing Rehabilitation Project is well into Phase I and planning has begun for Phase II. This project will significantly improve the quality of life and the community appearance in the South Bassett area.
- Our school system continued to reach remarkable heights. For instance:
 - All schools are fully accredited
 - Nearly half of our teachers have advanced degrees
 - The HCPS student/computer ratio is 2:1 - the state requirement is 5:1
 - The school division has the largest iPad initiative in the Commonwealth with over 4,000 iPads in use by students at all grade levels
 - Five schools - Drewry Mason, Mt. Olivet, Rich Acres, Sanville, and Stanleytown elementary schools - received 2012 Virginia Index of Performance Awards.
 - Rich Acres Elementary was named a 2013 Title I Distinguished School, one of only 98 schools in Virginia to receive this recognition.
- The 9-1-1 Communications Center, jointly funded by Henry County and the City of Martinsville, implemented the Emergency Medical Dispatch (EMD) program to assist EMS agencies and the public with prioritizing emergency responses. While this effort greatly increased our dispatchers' work load, they readily embraced the new initiative that is proving to save lives.
- The Board's alternative Route for Interstate 73 received a "Finding of No Significant Impact" from the U.S. Department of Transportation's Federal Highway Administration. That means the final environmental hurdle for the adjusted route was cleared. The Board also endorsed the concept of beginning construction on the portion of I-73 that would connect the Patriot Centre with the U.S. 58/220 Bypass.
- Henry County played host to the National Guard FLW College Fishing Tournament at Philpott Lake and received rave reviews for our efforts. We also played a significant role in the creation of the Textile Heritage Trail, a spur of the Fieldale Trail.
- Two departments – Parks and Recreation and Public Safety – applied for and received "Pick Up The Pace" grants from the Harvest Foundation. These \$10,000 grants will assist P&R with an access road near the Smith River

Sports Complex and will help Public Safety with a communications plan to educate the public on what to do during the first 72 hours of a natural catastrophe.

- We assisted Horsepasture Fire Department with the purchase of a Quick Attack Pumper. This will improve their response to motor vehicle crashes and small fires and is less expensive to operate.
- Matt Tatum, Deputy Director of Public Safety, was elected as President of the Virginia Association of Governmental EMS Administrators (VAGEMSA).
- Dale Wagoner, currently our Deputy County Administrator and formerly our Public Safety Director, received the Governor's Award for Excellence in EMS.
- With funding from a Department of Forestry grant, the Planning Department is collaborating with Gateway Streetscape to develop an Open-Space Master Plan that will provide for sponsor gardens at highly visible spaces along VDOT right-of-ways.
- The Board's two community service awards went to deserving recipients. W.C. Fowlkes and Herbert S. Gibbs shared the Outstanding Military Veteran Award and Bea Bullard won the Jack Dalton Community Service Award.
- Henry County can claim its first four-star general. General Dennis Via, a graduate of the former Carver High School, received that designation last year and the Board recognized that achievement during his visit to the area last fall.
- The Board agreed to change the holiday schedule for County employees to mirror that of the Commonwealth of Virginia. This move is in place and will help eliminate any confusion about which offices are open on specific holidays.
- The Piedmont Area Regional Transit (PART) bus system continues to grow. In February the system set a monthly ridership high of 2,619 riders, and averaged 110.66 riders per day for the month compared to an average daily total of 88.83 riders in February 2012. We've budgeted \$31,481 for the County's share of operations in the next fiscal year, which is up about \$1,000 over the actual budget for FY '13.
- The annual "Smith River Fest" continues to grow. We had a record crowd of more than 1,500 last August.

Reassessment Effect

The County's assessment cycle hit in 2012, with new assessments in place effective January 1, 2013. Again, we were on target in the FY 2012-13 Budget Narrative:

"Management expects the trends of other communities to continue, which means a decline in property values is likely. That means less real estate tax revenue for the locality, unless the Board adjusts the tax rates to remain revenue neutral."

Property values went down 4.86%, matching the trend we predicted in last year's budget narrative. According to the Commissioner of the Revenue's office, which is in charge of property assessment, real estate tax revenue went from \$13,843,323 to \$13,170,877 after the latest assessments. That's a decline of \$672,446 in revenue for Henry County.

Given this information, the Board has two factors to consider as it moves forward – the assessed values of the property and the rate at which that property is taxed. The assessed values have been established; now it's up to the Board to set the tax rate on those assessments.

Staff understands this is not an easy task. Staff understands that our citizens need every cent they can get for their own pocketbooks. Yet staff believes that adjusting the rate to make tax revenues virtually equal to where they've been for the past eight years is good policy and absolutely necessary.

The concept of "revenue neutral" may need some explaining. It means that the Board will set the rate at a level so that when it's applied to the assessment total, Henry County essentially receives the same tax revenue. **It also means that the average County property owner will pay the same amount he or she has paid for the past eight years.** That's because the Board reduced the tax rate from 54 cents/\$100 of value to 46 cents/\$100 of value for the 2008 reassessment, which kept the average taxpayers' bill where it had been since 2004.

Staff has spent significant time on this issue. We constantly checked and re-checked numbers to ensure that where we recommended the rate to be is where everyone needs it to be. We want to provide the level of services our citizens deserve without reaching too deeply into their pockets. Staff knows the Board wants the same thing.

Staff also was concerned, as surely the Board is, that we avoid any perception of a "tax increase." The Commonwealth of Virginia says that if a tax assessment or rate adjustment results in less than a 1% growth in revenue over the previous year, there is no tax increase. What we are recommending is short of the 1% revenue growth and therefore is not a tax increase.

Staff feels the way to proceed is as follows:

- We recommend equalizing the tax rate at 48.8 cents per \$100 of assessed value. The current rate is 46 cents per \$100.
- Setting the rate at 48.8 cents would create additional revenue over FY 2013 of approximately \$129,259. This additional revenue would allow us to do some of the things outlined in detail below.
- Once again, this action allows us to avoid a tax increase and work essentially with the same revenue we've had the past 12 months.

The proposed FY 2014 Budget as outlined below is built on these three bullet points. Any change to this budget certainly is the Board's right – once presented by staff, it becomes the Board's budget.

But please know that it would be staff's belief that any significant changes should require a "dollar in/dollar out" approach. In other words, if a dollar is added for a project, a dollar should be taken from another project and not from the fund balance.

Drawing money from your unencumbered general fund for operational expenditures is like drawing out of your savings account to pay your daily expenses – eventually you will feel the pain.

Proposed FY 2013-14 County Budget

The proposed FY 2013-2014 Henry County Budget totals \$115,656,057, which is down about 0.5% from last year's proposed budget of \$116,201,474. This includes an allocation of \$16,577,895 for the Henry County school budget, which is equal to the amount the school system received last year but \$266,343 less than requested this year.

If the Board wants to entertain setting a higher tax rate, the additional revenue could be used to close this gap.

The proposed budget includes a 1% raise for employees effective July 1 to comply with the General Assembly edict last year that they pay toward their Virginia Retirement System accounts.

The proposed budget also includes a 3% raise effective August 1 to match what the General Assembly approved for state and Constitutional Offices. As the administrative staff has repeatedly expressed to the Board, it's inherently unfair to our blended employee base that two folks doing essentially the same job could be paid differently just because of how they are classified.

We also are aware that the School Board is not recommending raises for its employees this year. However, don't forget that the School Board awarded 3%-plus-1-step raises to its employees in FY 2012 and the County did not do the same for our employees. In fact this would be County employees' first true pay raise since July 1, 2008.

Under ideal circumstances the school system's employees and our employees would be on the same cycle. Whether that happens anytime soon is purely conjecture.

By implementing these raises the Board can get our staff virtually even with their FY '12 take-home pay, which has declined since then because of the VRS changes and the payroll tax increases.

While management urges all citizens to fully read the budget, we understand that it's more than 200 pages and can be somewhat dry in spots. Therefore we will highlight some items for consideration in FY '14:

- Discussions with Sheriff Lane Perry and School Superintendent Dr. Jared Cotton have been ongoing since the Newtown, CT tragedy earlier this year. Our middle and high schools already are covered by School Resource Officers, and staff agreed with Sheriff Perry and Dr. Cotton that adding three more SROs to rotate among the County's 10 elementary schools would be prudent. These positions and their incidentals are included in the School Board and Sheriff's Office budgets as currently proposed.
- Two new positions in the 9-1-1 Communications Center are recommended. As the Board heard earlier this year, the call volume in the 9-1-1 Center is twice what a similar-sized facility should handle, and the staff also embraced the Emergency Medical Dispatch program this year and added that duty to their plates. The cost of these positions is shared roughly two-thirds/one-third with the City of Martinsville, and we recommend this item be re-evaluated if the City decides not to include funding for its share in the FY '14 City budget.
- A new position in the Clerk of Court's office also is recommended. The position would be shared with the Circuit Court office and would help alleviate

workloads that are significant in both offices but not to the level yet of needing a full-time person in both offices. The majority of funding for this position would come through reimbursements from the Commonwealth for specific work done by the new employee.

- The administrative staff also recommends converting one part-time position in the Parks and Recreation office to a full-time position. This position has essentially been a full-time position for years but has not been classified as such.
- Management is recommending an allocation of \$95,000 to the Ridgeway Rescue Squad for its building issues even though this would be outside the parameters previously used by the Board. This was the recommended course of the Rescue Squad Association. Management also is recommending the requested allocation of \$175,000 to the Patrick-Henry Volunteer Fire Department for capital needs, as requested by the Fire Association. However, management considers it essential that the committee formed as a result of the EMS and Fire Study be charged with developing a plan regarding future allocations to EMS and fire departments. If the expenditure is outside the usual parameters, or if a designated squad has no pressing need for new equipment, then the County isn't meeting its obligation by just handing the money over out of habit.
- Management recommends the Board's contingency fund remain at \$150,000. This would include \$50,000 fuel contingency for all County departments.

Projected Revenues and Expenditures Details

Other highlights of anticipated revenue and expenditure items for FY '14 include:

Revenue

- Local sales tax is up 1.8%
- Utility tax is down 2.4%
- Revenue from decal sales is down 3.2%
- Food and beverage tax is up 3%
- Transient Occupancy tax, i.e. the hotel tax, is up 2.3%
- County fines are up 35.1%
- Courthouse maintenance fees are up 11.8%
- Courthouse security fees are up 22.6%
- Bank interest is up 11.1% because we have more money in our accounts
- Rental property income is up 15.1% due primarily to Deputy County Administrator Dale Wagoner's work on securing and improving vendor contracts on using our cell tower sites
- Sales of recyclables are down 24.4% because of lagging prices
- EMS fees are expected to be level
- Mobile home title revenue is down 35.7%
- A new revenue source is being implemented with the Treasurer Administrative Fee on collections. We have budgeted \$15,000 in revenue,

which will be gained through fees placed on citizens as part of the collection effort

- State categorical aid is up 10.4% due to the elimination of the “Reduction in Aid to Localities” plus the Commonwealth’s funding of its share of the aforementioned 3% raise

Expenditures

- Outside of the school system budget, overall expenses are down 2.1%
- Health care costs are up 10%. Administration recommends that we continue to pay 100% of the employee coverage, but are increasingly concerned with how much longer we can afford to do so. As discussed in our joint meeting with the School Board on February 26, staff will meet with Dr. Cotton and his staff and move forward with consideration for changing to self-insured status next year.
- As you know, last year the Board reduced the budget for the Blue Ridge Library System after the Bassett Historical Center withdrew from the organization and went out on its own. At the time the Board said it would consider funding for the Historical Center if and when it requested funding and complied with all the requirements of outside agencies. It has done so, and staff is recommending an allocation of \$50,000 for the Historical Center.
- Spending in the Clerk of Circuit Court cost center is up 8.3% primarily because of the addition of the new shared position.
- The Other Fire and Rescue Services cost center is up 8.9% because of the increase in the County’s contribution to the designated rescue squad this year over last year.
- The Code Enforcement line item is up 23% because of the addition of a new staff member last year: the costs are fully felt in this year’s budget.
- Maintenance costs are up in many cost centers because of aging facilities and uncertain energy costs. One significant increase is in the Administration Building cost center, where repairs to our leaky roof are budgeted at \$75,000.

Amendments to the FY 2012-13 Budget

Our staff continues to do a tremendous job in managing the County’s money and should be commended. There are some unspent funds in the current year budget, and in the past we have used this money for capital and operational items to keep those items out of the next year’s budget.

Staff recommends the following items be funded from the current-year budget:

- Matching a COPS Hiring Grant which the County accepted three years ago with the understanding that the County would pay for a fourth year, \$180,000
- Replacement vehicle for the Fire Marshal’s office, \$40,000
- Replacement vehicle for Assessor’s office, \$24,362
- Replacement backhoe trailer for Parks and Recreation, \$18,000
- Two additional in-car video cameras for patrol cars, \$11,400
- Replacement refrigerator for the jail, \$5,000
- Training and travel for Planning and Zoning department for additional certification classes, \$4,500

- Items for upgraded interrogation room, \$2,800
- Replacement computer for the jail, \$1,000
- Replacement chairs in the jail's control room, \$1,000

Capital Improvement Projects

Capital expenditures recommended for inclusion in the FY 2014 Budget include:

- Replacement of 11 patrol cars, Sheriff's Office, \$374,000
- Replacement fire truck, Patrick Henry Volunteer Fire Department, \$175,000
- Funding for the Ridgeway Rescue Squad's building issues, \$95,000
- Playground equipment for the Fieldale Park, Parks and Recreation, \$45,000
- Replacement vehicle, Parks and Recreation, \$37,000
- Matching grant funds for additional EKG monitors/defibrillators, Public Safety, \$30,000
- Replacement scoreboards for Jordan Creek Park, Parks and Recreation, \$30,000
- Replacement vehicle for Social Services, \$28,000
- Replacement desktop computers, Information Systems, \$18,000

Should the Board choose to reduce the suggested equalization of the real estate rate or give additional money to the school system/outside agencies, staff recommends that any impact be addressed by cutting from this list of capital projects first, even though each is needed.

Outside Agencies

Nearly all currently funded outside agencies are recommended to receive level funding or their requested funding from Henry County. The one exception is the Blue Ridge Regional Library, which was originally budgeted to receive \$786,574 last year before its allocation was reduced to \$706,264 because of the Bassett Historical Center's separation from that cost center.

As indicated above, staff is recommending the inclusion of the Bassett Historical Center as a stand-alone outside agency this year with an allocation of \$50,000.

Gateway Streetscape is budgeted to receive Litter Grant funding from the Commonwealth of Virginia that matches what it actually received in the current year. At first glance it appears to be a bump over last year's budget, but that's based on the proposed budget instead of the actual budget.

A document listing all outside agencies and their funding levels is included later in this document.

Goals and Objectives

The Board of Supervisors annually evaluates its Goals and Objectives at its Planning Retreat in February. At this year's meeting the Board produced the following list of priorities:

- Economic Growth
 - Commonwealth Crossing
 - Development of Lot 2 at the Patriot Centre

- Construction of the shell building on Lot 8 at the Patriot Centre
 - Eco-tourism
 - Retail Development
- Raise Education Levels
 - Collinsville Primary and John Redd Smith Elementary Schools/facilities
 - Support New College Institute
 - Support Patrick Henry Community College
 - Support the “New-Tech” concept at Magna Vista
- Public Safety
 - Establish framework for fire division and additional authority for the Department of Public Safety
 - Explore possibilities for high school fire and EMS programs
 - Look for economical solutions to increased jail overcrowding
 - School security, including school resource officers and plant changes
- Community Appearance
 - Address litter issues
 - Look for ways to improve community appearance

As you know, we are already addressing several of these items. Staff will continue to monitor these issues and the other items.

Looking to the Future

We face many issues as we move forward, and several of those issues have been covered already. However, there are three others that should be on the front burner.

The possibility of reversion by the City of Martinsville continues to percolate. Staff will monitor this item and be prepared to deal with it if needed.

Staff believes we should move forward with some version of a Capital Improvement Fund infused and used by Henry County and the School Board. As we all know from our visit to John Redd Smith Elementary, our school system has many facility issues that need to be addressed sooner than later. We have deferred many of these responsibilities for many years, and ultimately we have to pay that bill.

Staff also thinks it is imperative that we somehow address spiraling health-care costs. As mentioned in the joint budget meeting with the School Board on February 26, we intend to meet with the School Board staff in the near future to delve into self-insurance and whether it could be the way to go.

Of course, “the way to go” doesn’t always turn out to be the right road unless we plan, execute, adjust, and adapt. That requires vision. This means we need a little Yogi Berra, “You’ve got to be careful if you don’t know where you’re going, because you might not get there.”

Mr. Hall said the budget will be available on the County website and also at all four branches of the Blue Ridge Regional Library. Mr. Hall reminded the Board of the budget work session scheduled on April 4, 2013 at 5:00 pm in the Fourth Floor

Conference Room. Mr. Hall requested that the Board review the budget and on Thursday, staff will go through each category and answer any questions.

Advertise FY '13-'14 Budget

Following the presentation, Mr. Vaughn moved that the Board advertise the FY 2013-'14 Budget on Sunday, April 7, 2013, for a scheduled public hearing on April 15, 2013, seconded by Ms. Slaughter and carried 6 to 0.

There being no further business to discuss Mr. Slaughter moved at 5:40 pm that the Board continue the meeting to April 4, 2013 at 5:00 pm, second by Ms. Buchanan and unanimously carried.

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

April 4, 2013 – 5:00 pm

The Henry County Board of Supervisors met on April 4, 2013, at 5:00 pm in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to hold a work session on the FY '13-'14 Total County Budget. The following Board members were present: Chairman Jim Adams, Vice Chairman Tommy Slaughter, Debra Buchanan, and Joe Bryant. H. G. Vaughn and Milton Kendall were absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; and Susan Reynolds, Director of Human Resources.

Debbie Hall of the Martinsville Bulletin was present. Sheriff Lane Perry, Lt. Colonel Steve Eanes, and Maj. Ricky Walker of the Sheriff's Office were also present.

Ms. Dawn Lawson of the School Board was present.

Chairman Adams called the meeting to order and welcomed everyone present. He stated the meeting is a continuation of its April 2, 2013 meeting.

WORK SESSION ON FY 2013-2014 PROPOSED HENRY COUNTY BUDGET

Mr. Hall opened by announcing that Commonwealth's Attorney Bob Bushnell was appointed juvenile and domestic relations court judge by the General Assembly today. Mr. Hall said Mr. Bushnell will continue to serve as CA until July 1 and he has appointed Andrew Nester to take over as acting CA until a special election is held.

Mr. Hall reviewed the budget by category and asked the Board to intervene if they had any questions.

Ms. Buchanan inquired about several revenue line items, including the decrease in miscellaneous revenue, \$300,000 in reserve funds and the increase in revenue from use of property. Mr. Jones explained the decrease in miscellaneous revenues was due to the drop in prices of recyclables; the \$300,000 in the reserve funds category is shown as a decrease in the budget because it is earmarked for the installation of a water tower at Commonwealth Crossing; and the increase in the use of property is due to rentals of cell towers in the county and increased bank interest.

Mr. Bryant commented that travel expenses seemed to be rather high. Mr. Hall said the only real increase in travel is in the Planning, Zoning, and Building Inspection budget mainly due to the addition of one staff member during the current year and the need for training and certification classes.

Mr. Hall noted that the judicial administration category may change slightly because of changes in the Commonwealth's Attorney's office resulting from Bob Bushnell being named judge.

Mr. Hall also said he had hoped to be able to fund the last unmanned convenience center site but was unable to do so in FY 2014; the County spends approximately \$40,000 to staff each site.

The Board discussed possibly using some of the remaining money in the Contingency Fund for unsafe structure removals but decided to wait until May in case the funds were needed elsewhere.

Mr. Bryant wanted to know if the Board and staff were going to address the guidelines for the capital improvement program for the rescue squads and fire departments. Mr. Hall said he agrees that the process needs to be reviewed but staff is hopeful that once the newly established Emergency Services Advisory Council has had time to fully assess the needs of the agencies, they will have a recommendation moving forward on capital purchases.

Mr. Adams asked approximately how many employees in the various constitutional offices are state funded vs. county funded. Mr. Jones said in the Sheriff's office, approximately 95 state, 35 locally funded; Treasurer's office, only two locally funded; Commonwealth's Attorney's office, entirely state funded; Clerk's office, 1-2 locally funded; and in the Commissioner of the Revenue's office, 3-4 county supplemented employees.

Mr. Adams asked if staff currently has any recommendation concerning the joint capital improvement plan with the School Board. Mr. Hall explained how Roanoke County manages its joint capital program and said he is very hopeful that he and Dr. Cotton can craft a similar plan although probably not on the same scale as Roanoke.

There being no further business to discuss, Ms. Buchanan moved to adjourn at 5:41 p.m., seconded by Mr. Slaughter and unanimously carried.

HENRY COUNTY BOARD OF SUPERVISORS MINUTES

April 15, 2013 – 7:00 pm

The Henry County Board of Supervisors met on April 15, 2013, at 7:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to hold public hearings on the FY '13-'14 School Budget and Total County Budget. The following Board members were present: Chairman Jim Adams, Vice Chairman Tommy Slaughter, Debra Buchanan, H. G. Vaughn, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; and Susan Reynolds, Director of Human Resources.

School Superintendent Dr. Jared Cotton, Chief Financial Officer Dawn Lawson, and several School Board members and staff were present.

Paul Collins of the Martinsville Bulletin and Ron Morris of B99 were present. Also in attendance were Sheriff Lane Perry, Lt. Colonel Steve Eanes, Maj. Ricky Walker and other members of the Sheriff's Office.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Adams gave the invocation and Mr. Kendall led in the Pledge of Allegiance.

CALL TO ORDER

Chairman Adams called the meeting to order. He welcomed everyone present and stated there are two public hearings scheduled; the first public hearing is on the FY '13-'14 School Budget and the second public hearing is on the FY '13-'14 Total County Budget. He stated if anyone wishes to address the Board to come to the podium, state your name and the district in which you live. He stated those who wish to speak will agree to exhibit respect to the Board and they would receive the same level of respect.

PUBLIC HEARING - PROPOSED FY '14 SCHOOL BUDGET

Mr. Adams opened the public hearing at 7:04 pm.

The following persons spoke in support of restored funding for the school system:

- Dr. Cotton, Superintendent, urged the Board to consider funding at least an additional \$152,000 so that three school resource officers can be provided for security at 10 elementary schools.

- Joe DeVault, Chairman and At-large member of the School Board
- Curtis Millner, Iriswood District representative of the School Board
- Kathy Rogers, Collinsville District member of the School Board
- Tyler Millner, Iriswood District
- John Morris of the Fraternal Order of Police and Michael McPeck, a retired Virginia State Police trooper, suggested using retired law enforcement officers to help improve school security.

There being no one else who wished to speak, the public hearing was closed at 7:29 pm.

PUBLIC HEARING - PROPOSED FY '13-'14 TOTAL COUNTY BUDGET

The public hearing was opened at 7:31 pm.

Supporters of the Blue Ridge Regional Library were present to express their concerns about the funding allocation for the library system and urge Board members to consider giving additional money to help offset the increased cost of employees' group health insurance, Virginia Retirement System mandates, and increased overall operational expenses. The following persons spoke in support of increased funding for the library system:

- Janet Demiray, chairman of the board of directors of Blue Ridge Regional Library
- Rick Ward, Executive Director of the Blue Ridge Regional Library, implored the Board at least consider an additional \$5,277 to cover the cost of increased employees' group health insurance.
- Carol Meyer, Ridgeway member of the Library Board
- Paula Burnette, Collinsville District representative of the Library Board

Other individuals present to address the Board included:

- Dr. Joe Keiper, Executive Director of Virginia Museum of Natural History, and Dr. Dennis Casey, Director of Education for the museum, were present to provide an update on activities and thank the Board for their continued support.
- Ms. Robbin Hall, Executive Director of the West Piedmont Business Development Center was present to thank the Board for their continued support of the incubator.

Supporters of the Martinsville-Henry County SPCA were present to request that the Board consider allocating the remaining \$15,000 in the current year's Contingency Fund to help make Henry County a no-kill locality.

- Carol Berlauk, Collinsville District
- Joe Grogan, SPCA board member

- Melody Cartwright
- Tiffany Smart, Iriswood District
- Scott Stone, Iriswood District
- Regina Harris, Blackberry District
- Nicole Cooke, Iriswood District
- Jessica Hale, Reed Creek District
- Lisa Smith, Iriswood District
- Doug Stegall, Collinsville District, spoke in support of increased funding for both the SPCA and library system.
- Amy McGuire

There being no further comments the public hearing was closed at 8:14 pm.

CONSIDERATION OF ANY PROPOSED BUDGET CHANGES BEFORE EXHIBITS ARE FINALIZED FOR BUDGET ADOPTION

Mr. Hall said at the conclusion of tonight's meeting, staff will need any changes the Board wishes to make to the proposed FY '14 budget, as it will be included in the Board package for adoption at the April 23 meeting and scheduled for appropriation at the May meeting. Mr. Hall said any changes the Board wishes to make to the current FY '13 Budget may be done any time prior to the end of the fiscal year.

Mr. Adams asked Board members for comments and suggestions on the FY '14 Budget.

Mr. Bryant expressed concerns that the real estate tax rate will increase from the current 46 cents per \$100 of assessed value to 48.8 cents to offset the loss of revenue due to the drop in real estate assessments.

Mr. Vaughn commented that when he was elected to the Board in 1996, real estate taxes were 61 cents per \$100 and over the years, the Board has lowered taxes in order to equalize revenues due to changing property values.

Ms. Buchanan said the suggestion to use retired officers to increase school security has some merit and she asked the school board to consider the pros and cons of doing that.

Mr. Vaughn suggested parking a marked police car at each elementary school as a major deterrent.

Mr. Bryant and Mr. Slaughter concurred with comments by Ms. Buchanan and Mr. Vaughn about school security.

Mr. Kendall said all of the requests tonight have been reasonable and he hoped the Board could help each organization if possible.

Mr. Adams said he fully supports a level-funded budget and feels the Board has been straightforward from the beginning, even during budget discussions last year about the upcoming reassessment and possible need to adjust tax rates. Mr. Adams said without the proposed tax adjustment, the Board would be faced with deciding where to make reductions and the many organizations present tonight would be faced with much less than level funding.

After some continued discussion, the Board made no changes to the proposed FY '13-'14 Total County Budget. Mr. Slaughter commended Mr. Hall and staff for their work on the budget.

There being no further business to discuss, Mr. Slaughter moved at 8:35 pm to adjourn its meeting, seconded by Ms. Buchanan and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

April 23, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on April 23, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, H.G. Vaughn, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; and George Lyle, County Attorney.

Deputy Mike Hooper and Lt. Eric Hairston of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin, Ron Morris of B99, and Kip Wallace of WBTW.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

Mr. Tyler Millner asked to address the Board although he was not on the agenda. Mr. Adams explained to Mr. Millner he would have an opportunity to address the Board at the 6 p.m. meeting, which includes a time for public comments.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- March 26, 2013
- April 2, 2013
- April 4, 2013
- April 15, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Resolution Establishing May 3, 2013 as "Fire and Rescue Volunteer Appreciation Day" in Henry County

(Copy included in Board's File).

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

PROCLAMATION ESTABLISHING MAY 15, 2013 AS "NATIONAL POLICE OFFICERS MEMORIAL DAY" IN HENRY COUNTY

Mr. Slaughter read aloud a proclamation designating May 15, 2013 as "National Police Officers Memorial Day" in Henry County and moved the Board adopt it as presented, seconded by Mr. Bryant and carried 6 to 0.

Mr. Hall said the Henry County Sheriff's Office and the City of Martinsville are working on an event for that day and as soon as staff has the details, that information will be passed on to the Board.

CONSIDERATION OF A RESOLUTION RECOGNIZING THE SERVICE OF DR. RICHARD S. PERREN

Ms. Buchanan read aloud a resolution recognizing the service of Dr. Richard S. Perren who served Henry County as the Operational Medical Director for the volunteer rescue squads and the Department of Public Safety since 2009 before his recent resignation. Ms. Buchanan made a motion the Board adopt it as presented, seconded by Mr. Slaughter and unanimously carried. Dr. Perren was not present.

ADOPTION OF THE FY 2013-14 HENRY COUNTY BUDGET

Tax Rates

Mr. Vaughn moved that the Board adopt the following tax rates for FY '14, seconded by Mr. Slaughter and carried 6 to 0:

- Real Estate - \$.488 per \$100 assessed value
- Personal Property and Machinery and Tools - \$1.48 per \$100 of assessed value for personal property, including motor vehicles, and \$1.48 per \$100 of assessed value for machinery and tools/business equipment.
- Personal Property Tax Relief - The effective reimbursement rate for the Personal Property Tax Relief Act on a qualifying vehicle is 49 percent.

School Budget

Mr. Slaughter moved that the Board adopt the proposed budget for school expenditures for FY 2014 by category as summarized in Exhibits A and B, subject to the state, federal, and local funds becoming available as estimated, seconded by Mr. Bryant and unanimously carried.

Mr. Kendall said Tyler Millner had contacted him before the meeting and requested that the Board consider postponing the adoption of the School Budget. As stated earlier by Mr. Hall, state law requires school boards to adopt their budgets by May 1 each year. Mr. Vaughn added that the School Board adopted their budget on April 22.

Total Budget

Mr. Bryant moved that the Board adopt the proposed FY 2014 Budget for fiscal planning purposes as summarized in Exhibits A and B, seconded by Mr. Vaughn and carried 6 to 0.

Amendments to FY '13 Budget

Mr. Slaughter moved that the Board approve the amendments to the FY 2013 County Budget as outlined in the appropriation sheet, with unexpended items carried over to the FY 2014 budget, seconded by Ms. Buchanan and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff was not present at today's meeting but his monthly reports on delinquent tax collection efforts were included in the Board's working papers.

Mr. John Rife with Taxing Authority Consulting Services was present to provide an update on delinquent tax collections. Mr. Rife said they have a publication set to go out for the sale of 50 properties valued at approximately \$250,000. Mr. Rife said they continue to aggressively pursue personal property collections and placed about 150 DMV stops in the past two months.

At Mr. Hall's request, Mr. Rife also provided an update on TACS local office which opened earlier this year in Martinsville. Mr. Rife said they hired four employees initially, have plans to hire three more in the next month, and hopefully three additional employees by fall of the year. Mr. Rife said they have been extremely pleased with the caliber of applicants they have met with.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath said the EDC is working with a total of 12 projects, including 5 active projects.

Mr. Heath said several states have sought to recruit firearm/ammunition manufacturing companies away from states that are enacting stricter gun control legislation in the wake of recent large-scale shootings. Mr. Heath said the EDC staff has been aggressive in contacting 53 companies and have heard back from four. He said the companies are taking a wait and see approach before relocating. Mr. Heath said future marketing of the area to those companies will be done in partnership with the state.

Mr. Bryant asked Mr. Heath to look into the possibility of the EDC participating in the monthly uptown car shows. Mr. Heath said the EDC has been involved in the car shows in the past and he has asked Jennifer Doss to explore how we may support the event regularly.

ADDITIONAL APPROPRIATION RE: FOUR-4-LIFE FUNDS – DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said Henry County is receiving \$53,147.12 from the Commonwealth's Four-for-Life, return-to-localities fund. The funds must be used for emergency medical services training, supplies, and/or equipment. In the past, the funds were distributed equally between the five county rescue squads and the Department of Public Safety for ambulance operations; each entity would receive \$8,857.85 from this year's allocation.

Mr. Bryant moved the Board appropriate the funds equally between each rescue squad and the Department of Public Safety, seconded by Mr. Vaughn and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: HARVEST FOUNDATION GRANT – GATEWAY STREETScape

Mr. Hall said Lizz Stanley, Executive Director of Gateway Streetscape, is asking the Board to accept and appropriate a grant of \$10,000 from the Harvest Foundation to be used for its anti-litter efforts.

Mr. Slaughter made a motion the Board accept and appropriate the grant from the Harvest Foundation, seconded by Ms. Buchanan and unanimously carried.

ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE – COMMONWEALTH'S ATTORNEY'S OFFICE

Mr. Hall said Bob Bushnell is asking the Board to approve an additional appropriation of \$1,400.00 from his asset forfeiture fund to his travel expenses line item to cover travel expenses for the remainder of the year.

Ms. Buchanan moved the Board approve the additional appropriation as outlined, seconded by Mr. Kendall and carried 6 to 0.

TRANSFER APPROPRIATION RE: ADDITIONAL STATE FUNDS – SCHOOL BOARD

Mr. Hall said the School Board is requesting approval of an additional appropriation of \$435,234. Based on revised projections from the State Department of Education, Henry County will receive an additional \$338,811 of State funding above and beyond what was included in the FY '13. Mr. Hall said there are also additional funds from the sale of school buses and reimbursed transportation costs. Dr. Cotton indicates that \$70,000 will be used to purchase a special education bus recently totaled in an accident; \$10,000 for vehicle repair supplies; and \$355,234 for the purchase of iPads and Mac Books.

Mr. Adams had several questions of Ms. Janet Copenhaver concerning the schools' iPad initiative including how many iPads the school system currently has and the number it plans to purchase with the additional funds. Ms. Copenhaver said they currently have over 4,000 iPads with students in grades three through five each having an iPad with their English, social studies, math, and soon to be science textbooks preloaded. Ms. Copenhaver said there are classroom sets in grades pre-K through second, sixth through 12th, and all career and technical classes. Ms. Copenhaver said the classroom sets consist of 25-30 iPads which the teacher checks out as needed. Ms. Copenhaver said the purchase of additional iPads will extend the one-to-one program to students through sixth grade. Ms. Copenhaver said the school system receives a minimal discount for purchases in increments of 10 and carries insurance on the iPads for grades three through six. Ms. Copenhaver said they really do not experience that many damaged iPads or failure of students to return. Ms. Copenhaver said the additional funds will purchase approximately 570 iPads/cases.

Mr. Adams asked if the additional state funds are earmarked for specific purposes. Dr. Cotton said the funds can be used at the School Board's discretion.

Ms. Buchanan inquired about the expected life span of an iPad. Ms. Copenhaver said they are going into the fourth year but they really do not know. Ms. Copenhaver said they feel replacement of current iPads should begin soon.

Mr. Vaughn asked if there is an estimate of savings using the iPads vs. textbooks. Ms. Copenhaver said the cost is about the same.

Mr. Adams asked if the School Board would have purchased the additional technology had it not received additional funding. Dr. Cotton said the purchases are on a prioritized list of items that are bought as funds become available and would not have been considered had the school system not received the additional funding from the state.

Mr. Adams asked Dr. Cotton where the School Resource Officers (SROs) stand on that list in terms of priority and if the School Board considered using part of the additional \$522,008 to hire SROs. Dr. Cotton said school security is a priority, but without the funds needed to pay for the positions in upcoming years, the additional positions likely would not be considered. Dr. Cotton said regardless of how this plays out, we are going to continue conversations about the SROs with the Sheriff's Office and safety will remain a priority.

Mr. Bryant said his concern is the public perception that the Board does not want to provide funding for the SROs, a sentiment shared by other Board members as well. Ms. Buchanan said it is a misconception to say that we did not fund the SRO positions; we fund the total school budget request and it is up to the School Board to spend the funds as it sees fit.

Mr. Vaughn made a motion the Board approve the additional appropriation as outlined, seconded by Mr. Slaughter and unanimously carried.

ADDITIONAL APPROPRIATION RE: INSURANCE PROCEEDS – PARKS AND RECREATION DEPARTMENT

Mr. Hall said Roger Adams is asking the Board to approve an additional appropriation of \$6,227 from an insurance reimbursement for storm damage to a shelter at Fisher Farm Park. The funds will be used to make necessary repairs to the shelter.

Ms. Buchanan moved the Board approve the additional appropriation, seconded by Mr. Slaughter and carried 6 to 0.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Vaughn said school security is a growing budget issue for localities across the Commonwealth and nation and he is hopeful as discussions evolve, funding will become available through grants or other resources. Board members echoed Mr. Vaughn's comments and expressed their concerns on school security.

Ms. Buchanan reminded the Board of the Fieldale Heritage Festival on May 17.

Mr. Hall reminded the Board of the fire/rescue appreciation dinner and games on May 3-4. Mr. Hall asked the Board to inform staff if you plan to attend either event.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:04 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Parks and Recreation Board, Community Policy and Management Team, Piedmont Regional Community Services Board, and Southside Community Action Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:29 p.m. on a motion by Mr. Slaughter, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Tax Refund Settlement – Mr. Slaughter moved to authorize the County Administrator to appropriate up to \$263,000 from the uncommitted fund balance and issue tax refunds to settle cases (CL10000516, CL12000493, CL12000494,

CL12000495) pending in Henry County Circuit Court, seconded by Ms. Buchanan and carried 6 to 0.

Consideration of Change in Assessment Cycle

Mr. Vaughn said he received a call from one of his constituents, Barbara McCraw, concerning her real estate reassessment. Mr. Vaughn said Ms. McCraw addressed the Board a couple of months ago and she is requesting the Board to consider going to a two-year assessment period.

Mr. Hall explained that an assessment basically takes two years to complete and moving to a two-year assessment would probably necessitate additional staff. Mr. Lyle also said typically localities that follow the two-year cycle or even a one-year period are areas in a high growth region trying to capture a more accurate tax base which is not the case in Henry County. Mr. Vaughn said he is not interested in changing to a two-year assessment period but told Ms. McCraw he would present the idea to the Board for their consideration. Other Board members agreed they did not wish to change to a two-year cycle.

Mr. Adams recessed at 5:36 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

PUBLIC HEARING – REZONING APPLICATION R-13-01 – SUSAN S. ADKINS

Mr. Lee Clark said the property is located at 15 Clearfield Road in the Collinsville District and is shown on Tax Map 30.8(7)/9,10. The applicant is requesting the rezoning from Suburban Residential District S-R to Mixed Residential District M-R. The property was formerly the location of a three-space manufactured home park which was removed a number of years ago. Now the applicant wishes to place a double wide manufactured home on the property with a permanent foundation. Following a public hearing, both the Planning Commission and staff recommended approval of the rezoning request.

Mr. Adams opened the public hearing at 6:03 pm. There being no one present who wished to speak, the public hearing was closed at 6:03 pm. Mr. Bryant moved the Board approve the rezoning request as outlined, seconded by Mr. Kendall and unanimously carried.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes distributed a draft of the Secondary Roads Six-Year Plan and Construction Budget for the Board's review. Ms. Hughes said the public hearing is scheduled for the May 28 meeting.

Ms. Hughes reported on several projects:

- Pedestrian flashers, crosswalk, and handicap ramps at Bassett Library and Historical Center scheduled to be advertised May 31
- Route 174 & 609 – creating left turn lane in both directions
- Koehler Road and US 220 - waiting on deed of easement from Bojangles
- Wheeler Avenue – upgrading signals

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:09 pm, seconded by Ms. Slaughter and carried 6 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

May 28, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on May 28, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, H.G. Vaughn, Milton Kendall, and Joe Bryant.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Deputy Mike Hooper and Lt. Eric Hairston of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin, Ron Morris of B99, Kip Wallace of WBTW, and Charles Roark of Cable 18.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Thurman Echols gave the invocation and Ms. Buchanan led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- April 23, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Bryant moved the Items of Consent be adopted, seconded by Ms. Buchanan. The motion carried 6 to 0.

MATTERS PRESENTED BY THE PUBLIC – THURMAN ECHOLS, JR.

Rev. Thurman Echols, pastor of Moral Hill Baptist Church, requested time on the agenda to discuss the issue of skateboarders. Rev. Echols said his congregation spent between \$150,000 and \$200,000 to replace an exterior wall and rails, only to have them damaged by skateboarders. Rev. Echols said the church property was used on two different occasions but most of the damage was sustained during the first incident. Rev. Echols said the second time, he was alerted that the activity was happening so he went to the church and confronted the skater. Rev. Echols said he had to call the Henry County Sheriff's Office to make the skater leave and the church now has a warning sign posted.

MATTERS PRESENTED BY THE PUBLIC – TYLER MILLNER

Rev. Tyler Millner of the Iriswood District addressed the Board on a number of issues. Rev. Millner made several requests including making it easier for citizens to address the Board and allowing citizens to speak even if they do not ask to be placed on the agenda a minimum of seven days before the meeting. Rev. Millner said he thinks it is time for the community to move ahead past a controversy that arose when Martinsville City Council member Sharon Brooks-Hodge said she was offended by a square on a quilt made by students from the Piedmont Governor's School. Rev. Millner asked the county, the city, the Harvest Foundation, Chamber of Commerce and Ministerial Association to serve as the conveners of a community roundtable to talk about issues such as race relations and diversity training. Rev. Millner also suggested reading a common book and then having discussion in the community as a way to work on solving problems. In addition, Rev. Millner called on governmental groups, such as the Board, to do a social audit that uses gauges such as budget priorities to determine how residents are being represented. Lastly, Rev. Millner said getting the media involved in race discussions and diversity training also is important.

DISCUSSION OF ISSUES RELATED TO SKATEBOARDERS

Mr. Kendall requested this item be placed on the agenda to allow for discussion of issues related to skateboarders trespassing on private property and damaging property.

Mr. Lyle said he researched the legal aspects of creating an ordinance related to skateboarders and included a letter containing the recommended language for an ordinance in the Board's working papers. Mr. Lyle explained that anyone can post signs on their property as the church did, but the only charge that can be filed is for trespassing; however, the state code gives counties the ability to make it illegal "for any person to skate or ride a skateboard on any paved private or public sidewalk, stairs, driveway or parking lot where such activity is prohibited by signs conspicuously posted," and it would carry a \$50 civil fine. There was some general discussion including the need for a skate park similar to the one in Martinsville.

Mr. Kendall made a motion the Board set a public hearing for June 25, 2013 on the proposed ordinance, seconded by Mr. Slaughter and carried 6 to 0.

APPROPRIATION OF THE FY 2013-14 COUNTY BUDGET

Mr. Hall said the Board adopted the FY 2013-14 Total County Budget at its April 23, 2013 meeting, including setting of tax rates and adoption of the School Budget. However, no County funds can be expended or obligated until an appropriation has been made.

Mr. Vaughn moved the Board approve the Appropriations Resolution as outlined, seconded by Mr. Bryant and unanimously carried. Mr. Hall took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

CONSIDERATION OF SPECIAL ELECTION FOR HENRY COUNTY COMMONWEALTH'S ATTORNEY

Commonwealth's Attorney Bob Bushnell addressed the Board to formally tender his resignation effective July 1, 2013 and to thank the Board personally for their support over the past 23 years.

Mr. Adams said a special election is required for a replacement to serve out the remainder of Mr. Bushnell's term which is due to expire December 31, 2015. The special election would be held as part of the regular election scheduled for November 5, 2013.

Mr. Kendall made a motion to approve a request to the Circuit Court that a special election be held November 5, 2013 to fill the unexpired term ending December 31, 2015, seconded by Ms. Buchanan and carried 6 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.14% of 2012 personal property taxes have been collected; 92.35% of 2012 real estate taxes; and since January 1, TACS has collected approximately \$214,775. In addition, Mr. Grindstaff said there are 237 in-house accounts and 25 VRW stops collected in May.

Ms. Buchanan inquired about delinquent meals tax accounts. Mr. Grindstaff said meals tax collections are up to date with the exception of two accounts. Mr. Lyle said he would follow-up on two delinquent accounts that have been referred to the commonwealth's attorney.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Ms. Lisa Lyle, Director of Recruiting and Marketing for the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Ms. Lyle reviewed a summary of activities by division (Copy included in Board's File). Ms. Lyle said the EDC is working with a total of 12 projects, including 5 active projects.

Ms. Lyle also addressed the recent resignation of Lisa Fultz and assured the Board that Mr. Heath and staff is aware of the importance of the small business division and filling the position is a top priority for the EDC.

CONSIDERATION OF RESOLUTION IN SUPPORT OF ISSUANCE OF BONDS BY CITY OF HARRISONBURG, VA INDUSTRIAL DEVELOPMENT AUTHORITY RE: SUNNYSIDE PRESBYTERIAN HOME/KING'S GRANT RETIREMENT COMMUNITY

Mr. Hall said when Sunnyside Presbyterian Home/King's Grant located in Henry County, the Industrial Development Authority was part of the bond issuance process. Sunnyside/King's Grant now wants to refinance the project's current bonds to make improvements to facilities here as well as in Harrisonburg and Waynesboro.

Mr. Hall said a public hearing of the Henry County Industrial Development Authority was required for the refinancing to move forward, since the IDA played a role in the original financing process. Mr. Hall said the public hearing was held May 22 and the IDA approved a resolution in support of the refinancing. Mr. Hall said that resolution also requires action by the Board. Mr. Hall said there is no financial implication or expectation of either the Board of Supervisors or the IDA as part of this refinancing; the bonds will once again flow through the City of Harrisonburg IDA.

Mr. Bryant made a motion the Board approve the resolution as presented, seconded by Mr. Slaughter and carried 6 to 0. Mr. Hall took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

CATEGORICAL TRANSFER APPROPRIATION REQUEST - SCHOOL BOARD

Mr. Hall said Dr. Cotton is asking the Board to approve a categorical transfer appropriation of \$850,000 from various unspent funds in the FY '13 budget. According to Dr. Cotton, the transferred funds will be used to purchase furniture for the New Tech program at Magna Vista High School (\$100,000), replace outdated laptop computers (\$250,000), perform building improvements at Bassett High School (\$423,000), and purchase SmartBoards for use in the classrooms (\$77,000).

Mr. Slaughter made a motion the Board approve the transfer as outlined contingent on the School Board doing the same at its June 6 meeting, seconded by Mr. Vaughn and unanimously carried.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLES – BUILDING INSPECTION DEPARTMENT AND ASSESSOR'S OFFICE

Mr. Hall said funds were included in the FY '13 budget for a new vehicle for the Building Inspection department and additional funds were appropriated last month for a new vehicle for the Assessor's Office. Both of these vehicles were purchased from Sheehy Ford using State Contract #E194-1350. Even though the vehicles were purchased from the State contract, the Board must authorize the purchase order to Sheehy Ford in the amount of \$24,440.60 for each vehicle.

Mr. Bryant made a motion to award the contract as outlined, seconded by Ms. Buchanan and carried 6 to 0.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Hall said the Commonwealth Transportation Board's district meeting for our region is June 4 at 6 pm at Northside High School in Roanoke. Mr. Hall said our consultant for I73 recommends having representation at the meeting. Mr. Adams added that Aaron Burdick with the West Piedmont Planning District Commission indicated he would be glad to attend on behalf of the Board if needed.

Mr. Hall noted June 11 will be Henry County night at the Martinsville Mustangs game. Lastly, Mr. Hall said the Chamber/EDC Business Appreciation Luncheon is scheduled for June 18 at noon. Mr. Hall asked the Board to inform Mr. Wagoner if they plan to attend.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 3:58 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Parks and Recreation Board, Community Policy and Management Team, Piedmont Regional Community Services Board, and Southside Community Action Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:14 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Mr. Vaughn, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Parks and Recreation Board – Mr. Bryant moved to reappoint Shirley Horton, Collinsville District, Scott Gauldin, Horsepasture, and DeWitt House, At-large member,

to three-year terms ending June 30, 2016, seconded by Ms. Buchanan and unanimously carried.

Community Policy & Management Team – Mr. Kendall made a motion to appoint Henry Daniels and Erin Jenkins to two-year terms ending June 30, 2015, seconded by Mr. Bryant and carried 6 to 0.

Piedmont Regional Community Services Board – Mr. Slaughter moved to reappoint Dr. Paulette Simington to a three-year term ending June 30, 2016, seconded by Ms. Buchanan and unanimously carried.

Southside Community Action Board – Mr. Vaughn made a motion to reappoint Rev. Thurman Echols to a two-year term ending June 30, 2016, seconded by Mr. Slaughter and carried 6 to 0.

Mr. Adams recessed at 5:17 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

CONSIDERATION OF RESOLUTION REGARDING PIEDMONT GOVERNOR'S SCHOOL STAG ROBOTICS TEAM

Mr. Adams said members of the robotics team from the Piedmont Governor's School recently captured first place in the 2013 FIRST Robotics Competition Virginia Regional in Richmond, Virginia and went on to the national championships in St. Louis, Missouri.

Ms. Buchanan read the resolution aloud and moved the Board adopt it as presented, seconded by Mr. Slaughter and unanimously carried. Members of the robotics team were present to accept the resolution along with David Davis. Mr. Davis thanked the Board for its support.

MATTERS PRESENTED BY THE PUBLIC

Mr. Ethan Harr, Ridgeway District, addressed the Board concerning a skate park and offered his assistance if the Board chooses to move forward. Mr. Harr said he was instrumental in building the skate park in the city and is getting ready to open a skate shop in Martinsville-Henry County.

CONSIDERATION OF RESOLUTION IN HONOR OF THE MARTINSVILLE ELKS LODGE #1752 ON ITS 65TH ANNIVERSARY

Mr. Kendall read the resolution aloud and moved the Board adopt it as presented, seconded by Mr. Bryant and carried unanimously. Members of the Lodge were present to accept the honor.

PUBLIC HEARING – REZONING APPLICATION R-13-02 – LAWRENCE DEVELOPMENT, L.L.C.

Mr. Lee Clark said the property is located on the south side of A.L. Philpott Highway, between the intersections of Old Liberty Drive and Walsh Park Drive in the Iriswood District and is shown on Tax Map 45.7/9N. The applicant is requesting the rezoning of approximately 1.465-acres from Rural Residential District R-R to Commercial District B-1. The applicant wishes to combine this lot with adjoining Commercial B-1 property to establish a free standing retail use. Mr. Clark said following a public hearing, both the Planning Commission and staff recommended approval of the rezoning request.

Mr. Adams opened the public hearing at 6:16 pm. There being no one present who wished to speak, the public hearing was closed at 6:16 pm. Mr. Kendall moved the Board approve the rezoning request as outlined, seconded by Mr. Slaughter and carried 6 to 0.

CONSIDERATION OF REQUEST FROM VOLUNTEER RESCUE SQUADS FOR EXEMPTION TO STATE REGULATIONS RELATED TO STAFFING

Mr. Hall said Rodney Howell on behalf of Bassett Rescue Squad, Fieldale-Collinsville Rescue Squad, and Ridgeway District Rescue Squad is asking for the Board's endorsement of an exemption request of Virginia's Rules and Regulations governing EMS agencies as it relates to volunteer staffing. The Department of Public Safety, including Axton Lifesaving Crew and Horsepasture Rescue Squad, was granted this exemption 13 years ago; thus, are not part of this request. EMS regulations require that all exemption requests be endorsed by the Board and/or County Administrator.

Mr. Bryant made a motion the Board approve the request, seconded by Mr. Vaughn and unanimously carried.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes said the public hearing for the Secondary Roads Six-Year Plan and Construction Budget is scheduled for the June 25 meeting at 6 pm.

Ms. Hughes said the CTB will hold a public hearing to solicit public comments about bicycle, pedestrian and highway projects in the six-year program on June 4 at Northside High School. Ms. Hughes said the draft included a new safety project for US 220 South from Route 687 to the North Carolina line.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:21 pm, seconded by Ms. Buchanan and carried 6 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

June 25, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on June 25, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, and Joe Bryant. H.G. Vaughn was absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Lt. Eric Hairston, Lt. Col. Steve Eanes, and Deputy Mark Jamison of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin, Ron Morris of B99, and Kip Wallace of WBTW.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Ms. Buchanan led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

INTRODUCTION OF NCI INTERN

Mr. Hall introduced Parker Gunn who is doing an internship with Henry County this summer through New College Institute.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- May 28, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Kendall. The motion carried 5 to 0.

MATTERS PRESENTED BY THE PUBLIC – TYLER MILLNER

Rev. Tyler Millner requested time on the agenda but contacted staff just before the meeting and said he would not be able to attend.

CONSIDERATION OF RESOLUTION RE: VIRGINIA RETIREMENT SYSTEM REQUIREMENTS

Mr. Hall said the 2012 General Assembly mandated localities to require employees to contribute five percent toward their retirement and also for localities to provide an offsetting salary increase to the employees. As permitted by the legislation, Henry County and the Public Service Authority chose to phase in the five percent over five years. The Board must elect to increase the member contribution by at least one percent for FY 2014 and provide an offsetting salary increase effective July 1, 2013. Mr. Hall said the Board must certify compliance with this legislation by adopting a resolution each year.

Mr. Kendall moved the Board adopt the resolution as presented, seconded by Ms. Buchanan and carried 5 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff was not present at the meeting due to a death in his family but his monthly reports on delinquent tax collection efforts were included in the Board's working papers.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was working out of town on recruitment efforts and unable to attend the meeting but a summary of activities by division was distributed by Mr. Hall (Copy included in Board's File).

UPDATE ON ACTIVITIES OF THE WEST PIEDMONT WORKFORCE INVESTMENT BOARD

Lisa Fultz, the new Executive Director of the West Piedmont Workforce Investment Board provided an update on activities at WPWIB. Ms. Fultz said the agency will suffer significant cuts in both federal and state funds in the coming fiscal year. However, she is optimistic the WIB will receive an additional \$275,934 from the state to maintain the workforce center and the agency will work to find creative funding opportunities in the future.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to award a contract in the amount of \$31,880 to RK Chevrolet of Virginia Beach for the purchase of a 2014 Chevrolet Tahoe 4x4 as a replacement vehicle for the Fire Marshal's office. Mr. Hall said funds to purchase the vehicle were previously appropriated by the Board at the April 2013 meeting.

Mr. Slaughter moved the Board award the contract as outlined, seconded by Ms. Buchanan and unanimously carried.

ADDITIONAL APPROPRIATION RE: EMS TRAINING FUNDS – PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to make an additional appropriation of \$2,635.62 from the Virginia Office of Emergency Management Services and others for the reimbursement of expenses from programs previously conducted by the Department of Public Safety. Mr. Howell indicates the funds will be used for compensation of part-time instructors. Mr. Hall said there is no local match required.

Mr. Bryant made a motion the Board approve the additional appropriation as requested, seconded by Mr. Slaughter and carried 5 to 0.

AWARD OF CONTRACT RE: EMERGENCY SERVICES RADIO SYSTEM MAINTENANCE – DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said Rodney Howell is requesting that the Board award a contract in the amount of \$102,340.32 to Motorola Solutions, Inc. for the purchase of a service and warranty agreement on the County's emergency services radio system. The original contract included provisions for maintenance and warranty through fiscal year 2014. Mr. Howell said funds are included in the FY 2014 County Budget.

Mr. Kendall moved the Board award a contract to Motorola Solutions in the amount of \$102,340.32, seconded by Mr. Slaughter and unanimously carried.

ADDITIONAL APPROPRIATION RE: REIMBURSEMENTS – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to approve an additional appropriation of \$30,903 from reimbursements paid to the Sheriff's Office for various off-duty assignments worked by deputies during FY 2013. These funds will be used to offset the funds paid to deputies for overtime compensation while performing these assignments.

Mr. Slaughter made a motion the Board approve the additional appropriation as outlined, seconded by Ms. Buchanan and carried 5 to 0.

AWARD OF CONTRACT RE: FOOD FOR INMATES AT COUNTY JAIL – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry is requesting the Board to award a contract to Dan Valley Food Service of Danville, VA to supply food for the Henry County Jail. This contract does not stipulate a total expenditure amount because of the fluctuation in numbers of inmates; however Sheriff Perry estimates that the overall contract will be approximately \$120,000.

Mr. Bryant moved the Board award the contract to Dan Valley Food Service, seconded by Mr. Kendall and carried 5 to 0.

REQUEST FOR CARRYOVER OF FUNDS RE: BALLISTIC VESTS – SHERIFF’S OFFICE

Mr. Hall Sheriff Perry is requesting permission to carry forward funds in the amount of \$6,797.00 to FY 2014 for the purchase of tactical ballistic vests for SWAT operations. The department is currently reviewing features and prices from vendors and the carry forward will allow them additional time to evaluate purchase options.

Mr. Kendall made a motion the Board allow the Sheriff’s Office to carry forward funds to FY ’14 as requested, seconded by Mr. Slaughter and unanimously carried.

AWARD OF CONTRACT RE: PREVENTATIVE MAINTENANCE HVAC – BUILDING AND GROUNDS DEPARTMENT

Mr. Hall said staff is requesting that the Board award a contract in the amount of \$28,922.00 to Trane, Inc. for providing scheduled maintenance services to heating, ventilation and air conditioning (HVAC) systems at County facilities during the upcoming fiscal year. Mr. Hall said this is an extension of the current contract and the price has not changed. Funds are included in the FY 2014 County Budget.

Ms. Buchanan moved the Board award the contract to Trane as outlined, seconded by Mr. Slaughter and carried 5 to 0.

CONSIDERATION OF REQUIRED COMMENT PERIOD FOR 2013 JAG GRANT – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry indicates that the Sheriff’s Office has been designated to receive \$20,117 for the 2013 JAG grant cycle to pay for overtime for increased enforcement. One requirement of this grant is that the governing body provides a 30-day public comment period. Mr. Hall said all comments should be directed to the attention of Lt. Col. Steve Eanes. Mr. Hall said after the completion of the 30-day comment period, the item would be placed on a future Board agenda for action regarding acceptance and appropriation of the grant.

Mr. Bryant recommended the Board establish a 30-day comment period, beginning today and ending July 24, 2013, seconded by Mr. Kendall and unanimously carried.

CONSIDERATION OF RESOLUTION REGARDING APPLICATION FOR SPECIAL PROJECTS FUNDING FROM TOBACCO COMMISSION

Mr. Hall said state regulations require localities to have a Plan of Action once a water plant reaches 80% of capacity. The Philpott Water Plant is nearing that threshold, and staff has been working on an expansion plan. Mr. Hall said part of that process is an application to the Tobacco Commission's Special Projects fund to help pay for engineering and design on the project. A resolution by the Board is required to move the process forward.

Mr. Slaughter made a motion the Board adopt the resolution as presented, seconded by Ms. Buchanan and carried 5 to 0.

UPDATE FROM SHERIFF'S OFFICE RE: METH LAB CLEANUP EXPENSES

Sheriff Perry was present to inform the Board of a growing problem in our community. Sheriff Perry said his department has found five methamphetamine labs in the last nine weeks.

Sheriff Perry said the toxic chemicals manufactured in these labs must be cleaned up, both from a public and environmental standpoint. The cost just to remove the toxic substances is about \$2,500 per lab; rendering the structure safe for a future occupant costs an additional \$10,000 to \$20,000. Sheriff Perry estimated the cost of cleaning up the five labs found recently could reach \$112,500. Sheriff Perry said he has been working with County staff for ways to address cleanup costs, but the problem is that his office is running into things they have not encountered before and public safety is a top priority.

Mr. Slaughter asked if the cleanup and related costs could be passed on to property owners when meth labs are found in rentals. Sheriff Perry said that may be possible in some situations. He said the County is in the same boat as many other jurisdictions in seeking ways to address the issue.

Mr. Bryant agreed with Mr. Slaughter's suggestion. Mr. Bryant said that while he understands that meth labs must be cleaned up due to the dangers, he does not feel it should be at the taxpayer's expense. Mr. Bryant questioned if the County could seize the property until it is cleaned up by the property owner to prevent others from renting or buying it, moving in and possibly becoming ill, or worse.

Ms. Buchanan said "if we continue to turn a blind eye" on labs found in rental properties, property owners will continue to rent to anyone and the problem will persist.

Mr. Hall added that we do not want to spend any more money than we have to for cleanup, but public safety must be addressed. Sheriff Perry said we do not want innocent citizens affected by another person's criminal intent.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan reminded the Board of the July 4th Celebration at Martinsville Speedway on July 3.

Mr. Hall informed the Board of the EAC event planned for July 10 to raise funds for the Benny Summerlin Memorial Scholarship Fund.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 3:38 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Community Policy and Management Team, Piedmont Regional Community Services Board, Roanoke River Basin Association, and Fieldale Sanitary District Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:00 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams. Mr. Vaughn was absent.

Blue Ridge Regional Library Board – Mr. Kendall made a motion to appoint Kathy Hodges, Blackberry District; Christine Pegram, Collinsville District; and Mary Stromire, Reed Creek District, to four-year terms expiring June 30, 2017, seconded by Mr. Bryant and unanimously carried.

Community Policy and Management Team – Ms. Buchanan moved the Board reappoint Darrell Jones to a two-year term ending June 30, 2015, seconded by Mr. Slaughter and carried 5 to 0.

Piedmont Regional Community Services Board – Mr. Bryant made a motion to appoint Linda Drage to a three-year term ending June 30, 2016, seconded by Ms. Buchanan and unanimously carried.

Discussion of FY 2013 Contingency Fund – Ms. Buchanan opened discussion concerning the possibility of using money in the FY '13 Contingency Fund to assist the Sheriff's Office with meth lab cleanup efforts, as well as provide additional funding to the Blue Ridge Regional Library and Martinsville-Henry County SPCA. There was some general discussion as to how to allocate the money. Ms. Buchanan made a motion to

give the Sheriff's Office \$5,000; Blue Ridge Regional Library, \$5,000; and the SPCA, \$4,400. Mr. Bryant seconded the motion and it carried 5 to 0.

Mr. Adams recessed at 5:11 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

PUBLIC HEARING – SIX-YEAR SECONDARY ROAD PLAN, OPEN FORMAT, 6 P.M. TO 6:30 P.M. (MEETING ROOM #1 – RIGHT SIDE)

Mr. Adams said the joint public hearing by VDOT and the Board is in meeting room #1 from 6:00 p.m. to 6:30 p.m. and citizens can review and discuss the Six-Year Secondary Road Plan with VDOT officials.

Mr. Adams said the Board is not required to take any action at this meeting. Lisa Price Hughes will prepare minutes of the hearing, make any recommended changes to the list of projects, and submit the revised document to the Board for approval at its July 23 meeting.

PUBLIC HEARING - COUNTY ORDINANCE REGARDING SKATEBOARDING

Mr. Hall said the Board advertised a public hearing for tonight's meeting to gather input regarding an ordinance to make it unlawful for any person to skate or ride a skateboard on any paved private or public sidewalk, stairs, driveway or parking lot where such activity is prohibited by conspicuously posted signs listing the prohibition.

Mr. Adams opened the public hearing at 6:07 pm. James Adams of Moral Hill Baptist Church spoke in support of the ordinance. There being no one else who wished to speak, Mr. Adams closed the public hearing at 6:09 pm.

Mr. Kendall moved the Board adopt the skateboarding ordinance as outlined, seconded by Ms. Buchanan and unanimously carried.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes reported on the public hearing that was running concurrently in the side room. Ms. Hughes said 14 citizens expressed concerns about the intersection of Dyers Store Road and Green Hill Drive. Ms. Hughes said she has been aware of the safety concerns and is compiling an estimate of the cost of addressing the problem. Ms. Hughes said she also received a request from Ms. Buchanan to widen Soapstone Road and to improve the intersection at Routes 609 and 683 in Rangeley. In addition, Mr. Kendall made a request to widen Mountain Valley Road.

Ms. Hughes said although the County will not see an increase in funding from the transportation bill passed July 1 until 2017, there will be significant funding initially for surface treatments on secondary roads which have been neglected the past few years.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:16 pm, seconded by Ms. Buchanan and carried 5 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

July 23, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on July 23, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, Joe Bryant and H.G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Lt. Eric Hairston and Deputy John Accord of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin, Ron Morris of B99, and Charles Roark of Cable 18.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Vaughn gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

RECOGNITION OF BOY SCOUT

Mr. Adams recognized Zachary Margrave of Troop 168 in Ridgeway who was attending the meeting as part of his citizenship in the community merit badge requirements.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- June 25, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

CONSIDERATION OF RESOLUTION RECOGNIZING MRS. GRACIE AGNEW AS VIRGINIA'S HIGH SCHOOL PRINCIPAL OF THE YEAR

Mr. Kendall read aloud a resolution recognizing Mrs. Gracie Agnew who was recently named the 2013 Outstanding High School Principal of Virginia by the Virginia Association of Secondary School Principals. Mrs. Agnew has served as principal of Magna Vista High School since 2006. Mr. Kendall moved the Board adopt the resolution as presented, seconded by Mr. Bryant and unanimously carried.

CONSIDERATION OF REQUEST FROM THE FIELDALE SANITARY DISTRICT

Mr. Hall stated the Fieldale Sanitary District Board is asking the Board to accept as a gift any and all of their funds currently held or any funds that they may receive in the future with the restriction that all such funds, including interest and accruals, can only be used for the benefit of the Fieldale community. Mr. Hall said in June, the Auditor of Public Accounts (APA) notified the Fieldale Sanitary District that in order to be in compliance with the Code of Virginia, the District Board would have to obtain an independent audit of their accounts annually. Subsequently, APA recommended that the Fieldale Sanitary District gift the funds to the County to avoid the requirement of an annual audit.

Mr. Hall said Henry County has served as the fiscal agent for the Fieldale Sanitary District since January 1, 2011. Mr. Tommy Eggleston, Chairman of the Fieldale Sanitary District, was present to answer any questions.

Ms. Buchanan made a motion the Board accept the funds with the restrictions as requested by the Fieldale Sanitary District, retroactive to July 1, 2013, seconded by Mr. Slaughter and carried 6 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.63% of 2012 personal property taxes have been collected; 92.90% of 2012 real estate taxes; and since January 1, TACS collected approximately \$332,367. In addition, Mr. Grindstaff said there are 255 in-house accounts and 13 VRW stops collected in July.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath said the EDC is working with a total of 12 active projects.

CONSIDERATION OF PROCLAMATION ESTABLISHING AUGUST 3 - 10, 2013 AS "SMITH RIVER WEEK" IN HENRY COUNTY

Ms. Buchanan read aloud a proclamation declaring August 3 – 10, 2013 as Smith River Week which kicks off with the annual Smith River clean up and ends with the Smith River Fest. Ms. Buchanan made a motion the Board adopt the proclamation as presented, seconded by Mr. Bryant and carried 6 to 0.

CONSIDERATION OF ORDINANCE RE: EXPENSES RELATED TO ILLICIT METHAMPHETAMINE OPERATIONS - COUNTY ATTORNEY

In response to Sheriff Perry's concern about recovering costs for the clean-up of illicit methamphetamine operations, County Attorney George Lyle reviewed the Code of Virginia and suggested appropriate language for a local ordinance. Mr. Lyle said a public hearing is required if the Board wishes to move forward with the ordinance.

Mr. Vaughn moved the Board set a public hearing for August 27, 2013 to consider the proposed ordinance, seconded by Mr. Slaughter and unanimously carried.

CONSIDERATION OF ORDINANCE RE: EXPENSES RELATED TO HOAX TERRORISM THREATS - COUNTY ATTORNEY

Mr. Lyle said while researching reimbursement for methamphetamine lab clean-up costs, it was discovered that costs for responding to hoax terrorism threats can also be recovered as part of the criminal proceeding. Mr. Lyle drafted a local ordinance for the Board's review. Mr. Lyle said a public hearing must be set and advertised should the Board desire to move forward with the ordinance.

Ms. Buchanan made a motion the Board set a public hearing for the August 27 meeting, seconded by Mr. Bryant and carried 6 to 0.

CONSIDERATION OF ORDINANCE RE: EXPENSES RELATED TO DRUNKEN DRIVING ACCIDENTS - COUNTY ATTORNEY

Mr. Lyle said the Commonwealth Attorney's Office recently requested adoption of an ordinance that will allow for some of the costs associated with responding to drunken driving accidents to be recovered from those convicted of driving under the influence or related offenses. Mr. Lyle reviewed this section of the Code of Virginia and suggested appropriate language for a local ordinance which will require a public hearing.

Mr. Bryant moved the Board set a public hearing for August 27 to consider the proposed ordinance, seconded by Mr. Slaughter and unanimously carried.

AWARD OF CONTRACT AND ADDITIONAL APPROPRIATION RE: GRANT FUNDS – DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said Public Safety has been awarded a grant from the Virginia Office of EMS, Rescue Squad Assistance Fund (RSAF) in the amount of \$147,429.89 and a grant from the United Way of Henry County and Martinsville in the amount of

\$11,787.06. Mr. Hall said the grants will be used to purchase five multi-function cardiac monitors for use by the County supplemental EMS staff and 21 mobile computers for use on ambulances by the supplemental staff and the volunteer rescue squads. The RSAF grant requires a 20% local match which was included in the FY'14 capital improvements budget.

Mr. Hall said Rodney Howell is asking the Board to appropriate both grants and award contracts to Physio-Control, Inc. in the amount of \$145,310.97 for the purchase of the cardiac monitors and to Dell, Inc. in the amount of \$38,640.00 for the purchase of mobile computers.

Mr. Kendall made a motion the Board approve the appropriation of the grants and award contracts to Physio-Control, Inc. and Dell, Inc. as outlined, seconded by Ms. Buchanan and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: FIRE PROGRAMS AID TO LOCALITIES – PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to appropriate \$23,830 from the Virginia Department of Fire Programs “Aid to Localities” Fund. Mr. Howell indicates the money must be used to pay for training, construction of training centers, firefighting equipment and protective clothing. Mr. Hall said in the past, the funds have been divided equally among the eight volunteer fire departments which would result in an allocation of \$2,978.75 to each department.

Mr. Slaughter moved the Board appropriate the fire program funds equally to each volunteer fire department, seconded by Ms. Buchanan and unanimously carried.

AWARD OF CONTRACT AND ADDITIONAL APPROPRIATION RE: COMPUTER HARDWARE/SOFTWARE – INFORMATION SERVICES DEPARTMENT

Mr. Hall said Christian Youngblood is recommending a modification to our current financial management system that will result in significant savings over the next several years. Mr. Hall said by installing a new server and software, the County will pay less for hosting and maintenance services and it will provide a higher level of reliability to the County’s financial system. Mr. Hall said the upfront cost of the project is \$51,923.00 of which \$25,967.00 will be needed from the general fund balance. However, these funds will be returned to the fund balance once the savings are realized.

Mr. Hall said Mr. Youngblood is also requesting the Board to award a contract to Dell, Inc. in the amount of \$31,141.27 for the necessary hardware and software to implement this change.

Mr. Kendall made a motion the Board approve the additional appropriation as outlined, including \$25,967.00 from the general fund balance and award the contract to Dell, Inc., seconded by Mr. Bryant and carried 6 to 0.

CHANGE ORDER APPROVAL RE: JAYCEE PARK TENNIS COURTS – PARKS AND RECREATION DEPARTMENT

Mr. Hall said Roger Adams is requesting Board approval of a change order in the amount of \$13,410.00 related to the re-surfacing of the tennis courts at Jaycee Park. Mr. Hall said additional surface cracks developed between the time of the original price quote and when the project started in June. Mr. Hall said funds were included in the FY '13 capital improvements budget and no additional appropriation is being requested, but since the change order exceeds \$10,000.00, it requires Board approval.

Mr. Bryant moved the Board approve the change order as outlined, seconded by Mr. Kendall and unanimously carried.

AWARD OF CONTRACT RE: PRINTING AND MAILING OF BILLS AND NOTICES – COUNTY TREASURER AND THE COMMISSIONER OF THE REVENUE

Mr. Hall said the Treasurer's Office and the Commissioner of the Revenue use Pro Forma Total Print Solutions of High Point, NC for the printing of the County's forms for personal property, real estate and decal bills. The total value of the contract is approximately \$45,000.00.

Mr. Vaughn made a motion the Board award a contract, not to exceed \$45,000, to Pro Forma Total Print Solutions, seconded by Mr. Slaughter and carried 6 to 0.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Vaughn provided an update on remediation repairs at the Ridgeway Rescue Squad and conveyed the squad's appreciation of the Board's support.

Mr. Slaughter extended an open invitation to the dedication ceremony for the South Street Infrastructure Improvement to be held July 31 at 9:30 am at the corner of Fairystone Park Highway and South Street.

Mr. Adams noted the new handicap accessible doors recently installed at the Administration Building.

Mr. Hall said in reference to the South Street project, staff recently received confirmation from CDBG that we would receive \$493,000 in addition to the \$500,000 already allocated to Phase 2 of the project.

Mr. Hall informed the Board that Rep. Morgan Griffith is hosting a lunch for elected officials from Henry and Patrick counties and the City of Martinsville. Mr. Hall said it is scheduled for August 9 at noon at the Dutch Inn and anyone wishing to attend needs to let him know.

Parker Gunn, NCI intern, presented a video he recently produced about the County EMS system and projects implemented over the past year. Mr. Hall said one of Parker's assignments was to make the County more "social media" friendly so Parker created a YouTube channel for the County's website. The videos will showcase our community and accomplishments. Mr. Hall commended Parker for his work this summer. Mr. Lyle added that he hoped the County would participate with the NCI intern program again.

Mr. Adams asked Mr. Wagoner to report on the recent event sponsored by Henry County employees. Mr. Wagoner said Henry County employees, headed by the

Employee Activities Committee (EAC), held a fundraising event for the Benny Summerlin Memorial Scholarship Fund. Mr. Wagoner said the event consisted of a silent auction and dunking booth and raised over \$5,000 for the scholarship fund.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:11 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Roanoke River Basin Association and Fieldale Sanitary District Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:06 p.m. on a motion by Mr. Bryant, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Vaughn, Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Roanoke River Basin Association – Ms. Buchanan moved the Board reappoint Mike Ward to a one-year term ending August 31, 2014, seconded by Mr. Slaughter and unanimously carried.

Mr. Adams recessed at 5:07 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

- Mr. Bryant requested Ms. Hughes to follow-up on Tanglewood Drive issues.
- Ms. Hughes reported that the bridge on College Drive is scheduled to be replaced next year and will be closed for approximately six weeks at that time.
- Mr. Bryant inquired about the Virginia Avenue Enhancement project. Ms. Hughes said Mr. Lee Clark is working on obtaining the easements needed from the bridge at Reed Creek to Kings Mountain Road.
- Mr. Slaughter asked about the traffic signal at Route 220 and Koehler Road. Mr. Slaughter also requested Ms. Hughes to follow-up on Route 220 and Commonwealth Blvd., in reference to closing the road apron at the vacant lot so vehicles cannot turn from Route 220.
- Ms. Hughes said the line painting Ms. Buchanan inquired about will hopefully be done in the next month or so.

ADOPTION OF 2013-2019 SIX-YEAR SECONDARY ROAD PLAN

Ms. Hughes reviewed the proposed Six-Year Secondary Road Plan for Henry County for 2013-2019. Ms. Hughes said comments from the public hearing were also included for review as well as requests from the Board for reconstruction of Route 647 Mountain Valley Road, improvements to the intersection of Routes 609 and 683 in Rangeley, and improvements to Route 687 Soapstone Road. Ms. Hughes said there were several citizen comments requesting safety improvements at the intersection of Routes 655 and 657 at Green Hill Drive.

Ms. Hughes said the only project she added to the Six-Year Plan is safety improvements for the intersection at Green Hill Drive. Ms. Hughes estimated the cost of the project at \$70,000 and said there should be enough funding remaining from Route 687 and Route 650 projects.

Mr. Kendall moved the Board adopt the 2013-2019 Six-Year Secondary Road Plan as presented, seconded by Mr. Slaughter and carried 6 to 0.

There being no further business to discuss, Ms. Buchanan moved to adjourn at 6:14 pm, seconded by Mr. Slaughter and carried 6 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

August 27, 2013 – 3:00 pm

The Henry County Board of Supervisors held its regular meeting on August 27, 2013, at 3:00 pm in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, Joe Bryant and H.G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Lt. Eric Hairston and Deputy Mike Hooper of the Sheriff's Office were present. Also present were Paul Collins of the Martinsville Bulletin, Ron Morris of B99, Charles Roark of Cable 18, and BTW.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Lyle gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 pm must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 pm may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- July 23, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

CONSIDERATION OF RESOLUTION ESTABLISHING “A DAY TO SERVE” IN HENRY COUNTY

Mr. Hall said Aaron Burdick, Executive Director of the West Piedmont Planning District Commission is asking the Board for its support of the 2013 “Day to Serve” initiative. Mr. Hall said organizations and individuals are asked to commit to a day of service during September 15-29, 2013 and as part of this effort, County employees will be participating in the United Way’s Day of Caring on September 27.

Mr. Kendall moved the Board adopt the resolution as presented, seconded by Ms. Buchanan and unanimously carried.

CONSIDERATION OF PROCLAMATION ESTABLISHING SEPTEMBER 2013 AS “BABY SAFETY MONTH” IN HENRY COUNTY

Mr. Hall said the Martinsville Exchange Club is asking the Board to adopt a resolution establishing September 2013 as “Baby Safety Month” in Henry County. The Exchange Club’s national project is child abuse prevention.

Mr. Vaughn read the proclamation aloud and made a motion the Board accept it as presented, seconded by Mr. Bryant and carried 6 to 0. Ms. Teresa Prillaman with the Exchange Club was present to accept the proclamation.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.73% of 2012 personal property taxes have been collected; 93.17% of 2012 real estate taxes; and since January 1, TACS collected approximately \$411,757. In addition, Mr. Grindstaff said there are 205 in-house accounts and 6 VRW stops collected in August. Mr. Grindstaff also noted the 2013 real estate tax bills should be mailed out next week.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board’s File). Mr. Heath said the EDC is working with a total of 12 active projects. Mr. Heath also reported on the continued growth of the Smith River Fest which drew an estimated 2,400 people this year from 14 states. In addition, Mr. Heath provided an update on retail development including several new businesses such as Bojangles in Ridgeway, Uptown Sweets, and Marshalls is scheduled to open in October.

APPROVAL OF PRE-CONTRACT DOCUMENTS RE: SOUTH STREET NEIGHBORHOOD IMPROVEMENT PROJECT

Mr. Hall said in order to complete housing rehabilitation in the South Street neighborhood of Bassett, the county applied for and received \$993,020 in Community Development Block Grant funds from the Department of Housing and Community Development. As part of the pre-contract activities required for this grant, the Board is asked to approve several documents that were included in the Board's working papers: Section 3 Business and Employment Plan; Non-Discrimination Policy; Residential Anti-Displacement and Relocation Assistance Plan Certification; Fair Housing Certification; and Section 504 Grievance Procedure.

Mr. Slaughter moved the Board approve all documents as required by the Virginia Department of Housing and Community Development (DHCD) for the South Street Neighborhood Improvement Project Phase 2, seconded by Mr. Vaughn and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: ADDITIONAL STATE FUNDS – SCHOOL BOARD

Mr. Hall said the School Board is requesting approval of an additional appropriation of \$541,164 from the Commonwealth of Virginia. The funds will be used to provide a two percent raise to school employees as of January 1, 2014.

Dr. Cotton explained that by waiting until January 1, the School Board is not required to make any match of state funds, it will not cost any additional money in the current year, and all employees will be eligible to receive the two percent raise. Dr. Cotton said he is aware that additional funding will need to be included in next year's fiscal budget in order to cover the raise.

Mr. Vaughn made a motion the Board approve the additional appropriation as requested, seconded by Mr. Bryant and unanimously carried.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLES - SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is requesting the Board award a contract for two Chevrolet Tahoe Police SUV's to R.K. Chevrolet in Virginia Beach in the amount of \$61,152. Funding for these vehicles is included the FY 2013-14 County budget.

Mr. Bryant moved the Board award a contract to R.K. Chevrolet in the amount of \$61,152, seconded by Mr. Slaughter and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: SOCIAL SERVICES EMERGENCY FUNDS

Mr. Hall said the Henry-Martinsville Department of Social Services manages an Emergency Fund to help clients throughout the year, and traditionally this fund is exhausted well before the end of the fiscal year. This year that fund actually has a balance remaining, and the County's share of that balance is \$1,871. Mr. Hall said Social Services Director Tanya Verlik is asking the Board to make an additional appropriation of that amount into the FY '14 Emergency Fund.

Mr. Slaughter made a motion the Board approve the additional appropriation as requested, seconded by Ms. Buchanan and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan noted she will be having a Horsepasture Community Meeting on September 17 at 7 pm at the Horsepasture Ruritan Club.

Mr. Hall reported on several issues: the grand opening of the new Commonwealth Laminating facility on August 29 at 10 am; Annual State of the City/County on September 18; shell building construction/finance bid process under way which will require a special meeting in September; and an update on the Philpott Marina.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 3:35 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 2) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 3) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 4:36 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Vaughn, Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

The Board took no action out of closed session.

Mr. Adams recessed at 4:37 p.m. until the 6:00 evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

Mr. Chad Martin was present to inform the Board about an upcoming community softball game between the citizens and local law enforcement. Mr. Martin distributed a flyer to the Board and invited everyone to attend for an evening of fun and community fellowship. Sheriff Perry commended Mr. Martin for his efforts on what has become an annual event.

GENERAL HIGHWAY MATTERS

Mr. David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters. Mr. Kiser reported that contractors should be addressing the pavement dip near Nautica Way soon. Also, Mr. Kiser said traffic signal work is scheduled at four locations.

Ms. Buchanan asked if Ms. Hughes had received any update on the Route 609 intersection in Rangeley. Mr. Kiser said another study was done but it still does not warrant a traffic signal. Mr. Kiser said they are scheduled to do a field study to see if there are any other safety measures that can be taken.

Mr. Vaughan commented that he had noticed a couple of signs that had been knocked down by mowing crews and asked if they report that to VDOT for repair. Mr. Kiser said the mowing crews should report those incidents.

PROPOSED ORDINANCE PUBLIC HEARING - EXPENSES RELATED TO ILLICIT METHAMPHETAMINE OPERATIONS

Mr. Lyle said in response to Sheriff Perry's concern about recovering costs for the clean-up of illicit methamphetamine operations, the Code of Virginia offers some limited remedy to recover clean-up expenses. Mr. Lyle prepared a local ordinance for the Board's consideration which requires a public hearing.

Mr. Adams opened the public hearing at 6:11 pm. There was no one present who wished to speak. Mr. Adams closed the public hearing at 6:11 pm. Ms. Buchanan moved the Board adopt the ordinance as presented, seconded by Mr. Slaughter and carried 6 to 0.

PROPOSED ORDINANCE PUBLIC HEARING - EXPENSES RELATED TO HOAX TERRORISM THREATS

Mr. Lyle said while researching reimbursement for methamphetamine lab clean-up costs, it was discovered that costs for responding to hoax terrorism threats can also be recovered as part of the criminal proceeding. Mr. Lyle said a public hearing was scheduled to consider the ordinance.

Mr. Adams opened the public hearing at 6:13 pm. There being no one present who wished to speak, Mr. Adams closed the public hearing at 6:13 pm. Mr. Vaughan made a motion the Board adopt the proposed ordinance as outlined, seconded by Mr. Bryant and unanimously carried.

PROPOSED ORDINANCE PUBLIC HEARING - EXPENSES RELATED TO DRUNKEN DRIVING ACCIDENTS

Mr. Lyle said the Commonwealth Attorney's Office recently requested adoption of an ordinance that will allow for some of the costs associated with responding to drunken driving accidents to be recovered from those convicted of driving under the influence or related offenses. The proposed ordinance was included in the Board's working papers.

Mr. Adams opened the public hearing at 6:15 pm. There was no one present who wished to speak. Mr. Adams closed the public hearing at 6:15. Mr. Bryant moved the Board adopt the ordinance as presented, seconded by Mr. Kendall and carried 6 to 0.

PUBLIC HEARING – REZONING APPLICATION R-13-05 – JOSHUA M. AND MONTANA D. MEEKS

Mr. Lee Clark said the property is located at 1810 Hodges Farm Road, just west of Aspend Drive in the Blackberry District and is shown as Tax Map 39.4/82. The applicant is requesting the rezoning of approximately 1.417-acres from Suburban Residential District S-R to Rural Residential District R-R. The applicant is removing the damaged residence from the property and wishes to replace it with a single-wide manufactured home. Mr. Clark said following a public hearing, the Planning Commission and staff recommended the rezoning request.

Mr. Adams opened the public hearing at 6:17 pm. There being no one present who wished to speak, Mr. Adams closed the public hearing at 6:17. Ms. Buchanan made a motion the Board approve the rezoning request as outlined, seconded by Mr. Slaughter and unanimously carried.

PUBLIC HEARING – REZONING APPLICATION R-13-03 – D.H. GRIFFIN WRECKING COMPANY, INC.

Mr. Clark said the property is located at 1131 Mica Road in the Ridgeway District and is shown on Tax Map 62.8(14)/1A,7-14 & 62.7(15)/1-3. The applicant is requesting the rezoning of approximately 18.4-acres from Industrial District I-1 to Limited Industrial District I-2 to operate a scrap metals recycling facility and automobile junkyard. Mr. Clark said this rezoning is the first of a two step process to establish this use on the property. The required Special Use Permit has been applied for and, pending approval of the rezoning request, will be heard by the Board of Zoning Appeals on August 28, 2013. Mr. Clark said following a public hearing, the Planning Commission and staff recommended approval of the rezoning request.

Mr. Clark said in addition to the original application request, D.H. Griffin has offered to plant trees along the East, South, and North sides of the proposed development; limit hours of operation to Monday through Friday, 7 am – 5:30 pm and Saturday 7 am – 1 pm (closed Sunday); not advertise the facility as a "U-Pull-It"; and paint the tall water tank/tower in company colors and maintain in good condition.

Mr. Adams opened the public hearing at 6:20 pm. There were a number of individuals who spoke both in opposition and in favor of the rezoning request. Those opposed cited a number of reasons including that the business would be noisy, be an

eyesore, lower property values, increase truck traffic, be unsafe for pedestrians, be incompatible with the largely residential area, disrupt the peace of the neighborhood, might cause environmental problems, wouldn't create a lot of jobs and should be located in an industrial park. Those speaking in opposition included Linda Pulliam, Ridgeway District; John Wyatt, Ridgeway District; Gary Hughes, Ridgeway District; David Laufenberg, Ridgeway District; Wayland Pulliam, Ridgeway District; and Gary Comfort, Ridgeway District.

Supporters of the rezoning said the business would bring needed jobs; that D.H. Griffin is a reputable company with well-run facilities and is a good corporate citizen; that the business would not create a lot of truck traffic nor excessive noise; would be a supplier for other companies; is environmentally friendly; and that some opponents who had learned the facts are no longer opposed to the plan. Individuals speaking in support of the rezoning included Doug Jackson, Ridgeway District; Jay Frith of Frith Construction; Samuel Pearman; Allen Pearman; and Larry Gillen, Counsel for D.H. Griffin. Sue Wyatt, Ridgeway District, also spoke and said some of her concerns had been addressed and that if the company will be a good neighbor, she would be supportive; but the company should be mindful of residents' concerns.

There being no one else who wished to speak, Mr. Adams closed the public hearing at 7:20 pm.

Mr. Vaughn said he had had many discussions with citizens, Lee Clark, and D.H. Griffin. Mr. Vaughn pointed out that Limited Industrial District I-2 is more restrictive than the Industrial District I-1, which he said allows more than 50 types of industries and manufacturing. Mr. Vaughn said D.H. Griffin had offered to address some of his concerns about the operation, such as offering to shorten hours of business and plant Leland Cypress or similar trees along several sides of the proposed development. Mr. Vaughn said the company also assured him that it would not transfer junk cars from its other operations to the proposed development. Mr. Vaughn said while he was concerned about sales of parts, the company said such sales are needed for profitability. Mr. Vaughn further asked that the BZA set conditions to limit noise and the number of vehicles allowed on the property.

On a motion by Mr. Vaughn and second by Mr. Slaughter, the Board voted unanimously to approve the rezoning request by D.H. Griffin.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 7:30 pm, seconded by Ms. Buchanan and carried 6 to 0.

**JOINT
HENRY COUNTY BOARD OF SUPERVISORS
AND INDUSTRIAL DEVELOPMENT AUTHORITY
MINUTES**

September 10, 2013 - 3:00 pm

The Henry County Board of Supervisors and the Henry County Industrial Development Authority held a joint meeting on September 10, 2013 at 3 pm in the right side of the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia.

The following Board members were present: Chairman Jim Adams, Vice Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, and Joe Bryant. H. G. Vaughn was absent.

The following Industrial Development Authority members were present: Chairman Len Dillon, Vice Chairman Barry Helmstutler, Wesley Caviness, Rodney Thacker, Wade Nelson, and Steve Isley. Marshall Stowe was absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; and Michelle Via, Administrative Assistant.

Debbie Hall of the Martinsville Bulletin and Ron Morris of B99 were present.

CALL TO ORDER

Board of Supervisors

Chairman Adams called the Board of Supervisors meeting to order at 3:00 pm.

Industrial Development Authority

Chairman Dillon called the IDA meeting to order at 3:00 pm.

CONSIDERATION OF FINANCING AND CONSTRUCTION RE: SHELL BUILDING ON LOT 8 OF THE PATRIOT CENTRE

Mr. Hall briefed both Boards on financing and construction of the new shell building. Mr. Hall said the building will include 90,000 square feet of production space, expandable to 180,000 square feet, plus an additional 5,500 square feet of office space. Blair Construction of Gretna came in the lowest among eight bids at \$3,418,500. Mr. Hall said Carter Bank & Trust was the sole bidder on the \$3.5 million lease/bond project with a fixed interest rate of 1.95 percent for the first five years. Mr. Hall said the EDC will pay start-up costs and the first year's interest as with the last two shell buildings, and the City of Martinsville and the County will be responsible for paying the interest in years

2-5 on the customary two-thirds, one-third split. Mr. Hall said City Council will consider a resolution at a meeting tonight.

Mr. Hall said the Board of Supervisors is only requested to approve a resolution authorizing the county administrator and IDA to move forward with the project. Mr. Hall said the IDA will need to approve financing and award a contract for construction, as well as accept a resolution authorizing the county administrator to act on behalf of the IDA (Copies of all documents included in Board and IDA file).

Board of Supervisors

Mr. Kendall moved that the Board of Supervisors approve the resolution and additional appropriation as outlined, seconded by Ms. Buchanan and carried 5-0. Mr. Hall took a roll call vote. Those voting in the affirmative were Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

There being no further business, Mr. Bryant moved that the Board of Supervisors adjourn at 3:08 pm, seconded by Ms. Buchanan and carried 5-0.

Industrial Development Authority

Mr. Helmstutler moved that the Industrial Development Authority approve financing of the shell building under the terms presented by Carter Bank & Trust, seconded by Mr. Caviness and carried 6 to 0.

Mr. Helmstutler made a motion the IDA award a contract to Blair Construction in the amount of \$3,418,500, seconded by Mr. Isley and carried 6 to 0.

On a motion by Mr. Helmstutler and second by Mr. Caviness, the IDA unanimously approved the resolution as presented. Mr. Hall took a roll call vote. Those voting in the affirmative were Mr. Thacker, Mr. Isley, Mr. Helmstutler, Mr. Nelson, Mr. Caviness, and Mr. Dillon.

Mr. Hall said a groundbreaking ceremony for the new building will be held on Lot 8 at 3 pm September 18.

In other business, Mr. Hall gave a brief update on permitting work for the Commonwealth Crossing Business Centre (CCBC). Mr. Hall said permits have been issued by the state, but they have not yet been issued by the EPA. The U.S. Army Corps of Engineers is acting on behalf of the EPA on the matter. Mr. Hall said the EPA has asked the County to hold a second public notice/comment period on the proposed project at CCBC. The first period expired August 30 and was extended to September 16 at the request of the EPA.

IDA – CONFIRMATION OF MINUTES OF MEETINGS – JANUARY 16, 2013 & MAY 22, 2013

Mr. Helmstutler moved the IDA accept the minutes as prepared, seconded by Mr. Nelson and carried 6 to 0.

IDA – FINANCIAL REPORTS

Mr. Caviness made a motion the IDA approve the financial reports as presented, seconded by Mr. Helmstutler and unanimously carried.

There being no further business, Mr. Isley moved that the Industrial Development Authority adjourn its meeting at 3:23 pm, seconded by Mr. Helmstutler and carried 6-0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

September 24, 2013 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on September 24, 2013, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, Joe Bryant and H.G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Lt. Eric Hairston and Deputy Mike Hooper of the Sheriff's Office were present. Also present was Debbie Hall of the Martinsville Bulletin.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Ms. Buchanan led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- August 27, 2013
- September 10, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Vaughn. The motion carried 6 to 0.

MATTERS PRESENTED BY THE PUBLIC – FRANK GRIMES

Mr. Frank Grimes of the Reed Creek District requested time on the agenda to discuss an issue about cats; however, Mr. Grimes was not present.

DESIGNATION OF VOTING REPRESENTATIVE FOR THE 2013 VIRGINIA ASSOCIATION OF COUNTIES (VACO) ANNUAL MEETING

Mr. Hall said the 2013 VACo Annual Meeting is scheduled for November 10-12. Each County is asked to designate a member of its elected Board and an alternate to vote on the County's behalf on any issues that may arise. Supervisors Bryant and Vaughn plan to attend this year's session, and Supervisor Slaughter is on a waiting list for attending as well.

Ms. Buchanan moved the Board designate Mr. Bryant as its voting representative at the annual VACo conference and Mr. Vaughn as an alternate, seconded by Mr. Slaughter and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.81% of 2012 personal property taxes have been collected; 93.35% of 2012 real estate taxes; and since January 1, TACS collected approximately \$450,659. In addition, Mr. Grindstaff said there are 206 in-house accounts and 5 VRW stops collected in September.

AWARD OF CONTRACT RE: PLAYGROUND EQUIPMENT – PARKS AND RECREATION DEPARTMENT

Mr. Hall said Roger Adams is requesting the Board to award a contract to Cunningham Recreation, d/b/a GameTime, of Charlotte, NC in the amount of \$48,403.21 for the installation of playground equipment at the Fieldale Park. Mr. Hall said funding for this project is included the FY 2013-14 County budget.

Ms. Buchanan made a motion the Board award a contract to Cunningham Recreation in the amount of \$48,403.21, seconded by Mr. Slaughter and carried 6 to 0.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – PARKS AND RECREATION DEPARTMENT

Mr. Hall said Roger Adams is requesting that the Board award a purchase contract for a Ford one-ton truck with a dump bed to Hall Automotive of Virginia Beach in the amount of \$37,000. Mr. Hall said Hall Automotive was the lowest bidder of the two vendors submitting bids and funding is included the FY 2013-14 County budget.

Mr. Kendall moved the Board award the contract as outlined, seconded by Mr. Bryant and unanimously carried.

ACCEPTANCE AND ADDITIONAL APPROPRIATION RE: JAG GRANT - SHERIFF'S OFFICE

Mr. Hall said the Henry County Sheriff's Office has been awarded an Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$20,117. Sheriff Perry indicates that the grant funds will be used to provide high impact law enforcement activities in areas that are experiencing increases in crime. Mr. Hall said the funds are to provide overtime for additional personnel to work these directed enforcement areas.

Mr. Vaughn moved the Board accept and appropriate the JAG grant in the amount of \$20,117, seconded by Ms. Buchanan and carried 6 to 0.

ACCEPTANCE OF AND ADDITIONAL APPROPRIATION RE: TRAFFIC LAWS ENFORCEMENT GRANTS – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to appropriate two grants for traffic enforcement that total \$38,714. The grants come from the Division of Motor Vehicles (\$32,714) and from a regional grant through the Martinsville Police Department (\$6,000). Sheriff Perry indicates that the money will be used for overtime pay for deputies working extra speeding, occupant protection, and alcohol/DUI assignments. An in-kind match will be provided by the Sheriff's Office through use of the department's equipment.

Mr. Slaughter made a motion the Board accept and appropriate the two grants as outlined, seconded by Mr. Kendall and unanimously carried.

CONSIDERATION OF EMPLOYEE PURCHASE PLAN FOR I-PADS AND LAPTOP COMPUTERS

Mr. Hall said in the past the Board has approved plans for employees to purchase laptop computers and I-Pads through a payroll deduction plan. There is an opportunity once again to partner with the Henry County Public Schools for employees to purchase these items through the school system's contracts with its vendors. Mr. Hall said employees who participate would have a monthly payment deducted from their paychecks for six months beginning in January 2014. Each participating employee would sign a contract for the transaction and would be obligated to pay the amount even if they leave employment during the six-month period. Mr. Hall said specifics on available items and prices are still to be determined.

Mr. Bryant moved the Board approve the employee purchase plan for I-Pads and computers, seconded by Mr. Vaughn and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: VIDEO VISITATION PROJECT – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to make an additional appropriation of \$41,381 into the department's video visitation project line item. Mr. Hall said the money was gained from charging inmates \$1.50 per day as allowed by the Virginia Code. The money would be used toward the purchase of a video visitation unit

for the inmates' use or other capital projects. Mr. Hall said the appropriation is applicable for the FY '13 Budget and will be added to a previous appropriation of \$105,674 for the same project.

Mr. Slaughter moved the Board approve the additional appropriation of \$41,381, seconded by Ms. Buchanan and unanimously carried.

AWARD OF CONTRACT RE: REPLACEMENT VEHICLES - SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to award a purchasing contract to Haley Ford-South of Richmond in the amount of \$246,091.50. The contract includes five marked Ford patrol vehicles at a cost of \$27,739.90 each and four unmarked vehicles at a cost of \$26,848.00 each. Mr. Hall said both of these prices are less than the Commonwealth of Virginia's statewide contract price for vehicles. Funding for these vehicles is in the FY 2013-14 County budget.

Mr. Kendall moved the Board award a contract to Haley Ford-South in the amount of \$246,091.50, seconded by Mr. Bryant and carried 6 to 0.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath said the EDC is working with a total of 11 active projects.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Vaughn thanked everyone for their calls, cards and prayers after his recent surgery.

Mr. Bryant noted he will have a Town Hall Meeting on October 3 at 7 p.m. and a Collinsville Community Pride Clean-up on October 20. Mr. Bryant said the clean-up will focus on Virginia Avenue.

Ms. Buchanan reminded everyone of the upcoming 18th Annual Coat Drive for Kids.

Mr. Hall gave an update on the Philpott Marina and said staff anticipates all work will be complete by early November at which time they will try to have a grand opening. Mr. Hall said Virginia Glass & Mirror will soon celebrate their 100th anniversary and have planned an event for October 10 at 1 p.m. Lastly, Mr. Hall noted the annual Household Hazardous Waste Day is scheduled for October 19 at the Henry County Service Center.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 3:27 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Anchor Commission.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 4:20 p.m. on a motion by Mr. Slaughter, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Vaughn, Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Anchor Commission – Mr. Kendall moved the Board appoint Erin Jenkins to fill an unexpired term ending December 31, 2014, seconded by Mr. Bryant and carried 6 to 0.

Mr. Adams recessed at 4:21 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present. Mr. Vaughn and Mr. Wagoner did not attend the evening meeting.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes informed the Board that the Fall Transportation Meeting, specifically for the Salem District, is scheduled for October 30 at 6 p.m. at Northside High School.

There being no further business to discuss, Ms. Buchanan moved at 6:02 p.m. to continue the meeting until September 25 at 9:30 a.m., seconded by Mr. Slaughter and carried 5 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

September 25, 2013 – 9:30 a.m.

The Henry County Board of Supervisors held a meeting on September 25, 2013 at 9:30 a.m. in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia.

The following Board members were present: Chairman Jim Adams, Vice Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, and Joe Bryant. H. G. Vaughn was absent.

Staff members present were Tim Hall, County Administrator; Darrell Jones, Director of Finance; Susan Reynolds, Director of Human Resources; and Michelle Via, Administrative Assistant.

Debbie Hall of the Martinsville Bulletin was present.

CALL TO ORDER

Chairman Adams called the meeting to order at 9:30 a.m.

CONSIDERATION OF PERFORMANCE AGREEMENTS WITH CP FILMS, INC.

Mr. Hall outlined two Performance Agreements for consideration by the Board (Copies included in Board's File). Mr. Hall said one agreement is between the County of Henry, the Virginia Tobacco Indemnification and Community Revitalization Commission, and CP Films, Inc. (a subsidiary of Eastman Chemical Company) for grant funds in the amount of \$230,000. Mr. Hall said staff has not yet received the second agreement which will be between the County of Henry and CP Films, Inc. for grant funds in the amount of \$75,000 from the Governor's Development Opportunity Fund (GOF). Mr. Hall said the company will also qualify for additional Enterprise Zone incentives.

Mr. Hall said each agreement includes similar requirements: capital investment of approximately \$40,000,000; creation of at least 25 new jobs with an average annual salary of \$35,610; and meet both capital and employment obligations within 36 months after the end of the base period.

Mr. Hall introduced two representatives from Eastman, Travis Smith, vice president of the Performance Films Division, and CeeGee McCord, state government affairs manager.

Ms. Buchanan moved the Board approve the Performance Agreements as presented and authorize the county administrator to execute the GOF agreement once received, seconded by Mr. Slaughter and carried 5 to 0.

There being no further business, Mr. Bryant moved that the Board adjourn at 9:45 a.m., seconded by Mr. Slaughter and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

October 22, 2013 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on October 22, 2013, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, Joe Bryant and H.G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; and Michelle Via, Administrative Assistant.

Lt. Eric Hairston and Deputies Mike Hooper and Mark Jamison of the Sheriff's Office were present. Also present were Debbie Hall of the Martinsville Bulletin and Ron Morris of B99.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Adams gave the invocation and Mr. Slaughter led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- September 24, 2013
- September 25, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Vaughn. The motion carried 6 to 0.

**CONSIDERATION OF PROCLAMATION ESTABLISHING OCTOBER 2013 AS
“DOMESTIC VIOLENCE AWARENESS MONTH” IN HENRY COUNTY**

Ms. Buchanan read the proclamation aloud and moved the Board adopt it as presented, seconded by Mr. Slaughter and unanimously carried. Two representatives with Citizens Against Family Violence were present to accept the honor. They thanked the Board for their continued support and presented each member with a t-shirt recognizing domestic violence awareness.

UPDATE ON ACTIVITIES OF PIEDMONT COMMUNITY SERVICES

Mr. Jim Tobin, Executive Director of Piedmont Community Services, provided an update on activities including two new initiatives, a crisis intervention program and a mental health assessment site. Mr. Tobin said the agency has experienced a 10% increase in services from last year.

CONSIDERATION OF APPEAL BY WILLIAM RAY FOSTER/BASSETT MOOSE LODGE OF DENIED DANCE HALL PERMIT

Ms. Teresa Foster of the Bassett Moose Lodge was present to request that the Board reconsider the denial of a dance hall permit. Ms. Foster said proceeds from the dance would benefit a charity in the community and that the lodge does not hold regularly scheduled dances. Mr. Hall explained permits in the past have been issued on an annual basis but Code does allow permits to be issued for an individual event. After some general discussion by the Board, Mr. Vaughn moved the Board uphold the denial of the annual permit, seconded by Mr. Slaughter and carried 6 to 0. Instead, the Board advised Ms. Foster that the lodge should apply for a dance hall permit for each event which is open to the public.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.89% of 2012 personal property taxes have been collected; 93.77% of 2012 real estate taxes; and since January 1, TACS collected approximately \$493,349. In addition, Mr. Grindstaff said there are 216 in-house accounts and 11 VRW stops collected in September. Mr. Grindstaff said John Rife with TACS plans to be at next month's meeting to provide an update on collection efforts.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was unable to attend today's meeting but a summary of activities by division was distributed (Copy included in Board's File).

FIRE AND EMERGENCY MEDICAL SERVICES UPDATE FROM THE DEPARTMENT OF PUBLIC SAFETY

Mr. Hall said in March the Board created the Emergency Services Advisory Council (ESAC) and assigned it the initial tasks of developing a strategic plan for fire and EMS, including developing a common mission and vision; creating a reasonable apparatus (vehicle) list to adequately meet service delivery demands; making a comprehensive capital improvements plan; and developing county-wide standard operating procedures that include the minimum responder and officer standards. Mr. Rodney Howell was present to provide an update on the work of the ESAC.

Additionally, Mr. Howell asked the Board to endorse an application for federal funds to add 13 paid public safety personnel, including eight firefighters, four field supervisors and one training officer. He added their primary responsibility would be firefighting, but they also would run paramedic calls. Mr. Howell said the funds from the Federal Emergency Management Agency, if approved, would total \$1,355,829 over two years for salaries and fringe benefits. Mr. Howell said the only funding required by the County would be for firefighting gear, which would cost approximately \$53,300 over two years.

Mr. Kendall made a motion the Board endorse the application for grant funds as outlined, seconded by Mr. Slaughter and carried 6 to 0.

ADDITIONAL APPROPRIATION RE: FIRE PROGRAMS AID TO LOCALITIES – PUBLIC SAFETY

Mr. Hall said Mr. Howell is asking the Board to accept and appropriate \$135,042 from the Virginia Department of Fire Programs Aid to Localities Fund. Mr. Howell indicates the money must be used to pay for training, construction of training centers, firefighting equipment and protective clothing. In the past, Henry County has allocated its appropriation equally among the eight volunteer fire departments which would result in a per-department allocation of \$16,880.25 this year.

Mr. Bryant moved the Board accept and appropriate the fire program funds equally among the eight volunteer fire departments, seconded by Mr. Vaughn and unanimously carried.

CONSIDERATION OF RESOLUTION AND AWARD OF CONTRACT RE: VIRGINIA LOCALITY DISABILITY PROGRAM

Mr. Hall said legislation passed during the 2013 Virginia General Assembly session established the Virginia Local Disability Program (“VLDP”) for the payment of short-term and long-term disability benefits for local government employees hired after January 1, 2014. Mr. Hall said localities are mandated to participate in the state-managed (locality funded) program or offer a comparable disability program that meets or exceeds the coverage set out in the Code of Virginia. Mr. Hall said in either case, the local entity is responsible for all costs of providing these benefits. Mr. Hall said staff has evaluated the various options for compliance of this unfunded state mandate and has

concluded that it is in the best long-term interest of the County to opt-out of the state-managed program. Additionally, Mr. Hall said staff has reviewed three alternative programs and recommends awarding a contract to the Virginia Association of Counties Risk Pool (VACoRP) for short-term disability benefits and long-term disability insurance coverage. Mr. Hall said this will not impact employees hired prior to January 1, 2014. Revisions to the personnel manual will be needed in the near future to incorporate these changes. Mr. Hall said the Public Service Authority approved these recommendations at last night's meeting and the School Board is also expected to approve the recommendations at an upcoming meeting.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board adopted the proposed resolution to opt-out of the state-managed program and awarded a contract to VACoRP for short-term disability benefits and long-term insurance coverage. The motion carried 6 to 0.

ADDITIONAL APPROPRIATION RE: FRESH FRUIT AND VEGETABLE PROGRAM – SCHOOL BOARD

Mr. Hall said Dr. Jared Cotton is asking the Board for an additional appropriation of \$141,813 to the schools' nutrition budget for the fresh fruit and vegetable program. Mr. Hall said funding for the appropriation is federal money from the Department of Education.

Ms. Buchanan moved the Board approve the additional appropriation as outlined, seconded by Mr. Slaughter and unanimously carried.

INFORMATIONAL ITEMS

Comments from the Board

Mr. Vaughn noted the upcoming race weekend and urged everyone to welcome our visitors to our community.

Ms. Buchanan reminded everyone of the annual Coat Drive for Kids. She also commented on the ribbon cutting scheduled Friday for KeeBee Bed, Breakfast & Winery.

Mr. Hall informed the Board of a scheduled Munis shutdown on November 8 from 3-5 p.m. Mr. Hall said there will be no access to the system during this time which means customers will not be able to perform any transactions which will require access to Munis.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 4:12 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority, Patriot Centre Advisory Board and West Piedmont Planning District Commission.

- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)10 for Discussion of Special Awards.

OPEN MEETING

The Board returned to an open meeting at 5:10 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Vaughn, Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

The Board took no action out of closed session.

Mr. Adams recessed at 5:11 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

GENERAL HIGHWAY MATTERS

Mr. David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Mr. Kiser reported crews were on their last round of mowing on primary roads for the season. Mr. Kiser said work on the safety project at the intersection of Routes 58 and 684 is scheduled to begin in the next couple of weeks. Improvements include installation of flashing signals and updating existing warning signs.

CONSIDERATION OF PRIORITY LIST FOR COMMONWEALTH TRANSPORTATION BOARD

Mr. Hall said the Commonwealth Transportation Board (CTB) is holding public meetings in October and November to receive input on the Fiscal Year 2015-2020 Six-Year Improvement Program. Mr. Hall said staff has prepared a preliminary list of items

for inclusion from Henry County and in the past, we have submitted our list via email. Mr. Hall said the meeting for the Salem District is October 30 at Northside High School. Mr. Hall said Aaron Burdick with West Piedmont Planning District plans to attend the meeting and of course Board members may attend as well. Mr. Kendall said agreed to attend the public meeting.

Mr. Kendall moved the Board adopt the priority list as presented, seconded by Mr. Slaughter and carried 6 to 0.

PUBLIC HEARING - STRATEGIC ECONOMIC ENVIRONMENTAL DESIGN PROGRAM RE: LANDSCAPE ENHANCEMENT SITE

Mr. Hall said Henry County, in partnership with Gateway Streetscape Foundation, utilized a grant from the Virginia Department of Forestry to complete a study and prepare a master plan to identify potential landscape enhancement sites throughout the County. The completed study and master plan target more than forty potential landscape enhancement sites which will be developed as sponsor gardens similar to gardens in Lynchburg, Danville and Rocky Mount.

Mr. Hall said the program must meet VDOT's guidelines for their Comprehensive Roadside Management Program as these gardens will be installed within VDOT right-of-ways. VDOT requires a public hearing and approval of a maintenance agreement between the County and VDOT to implement this program. Mr. Hall said the program will be designated as "SEED" standing for Strategic Economic Environmental Design.

Mr. Adams opened the public hearing at 6:08 p.m. There being no one present who wished to speak, the public hearing was closed at 6:08 p.m. Mr. Vaughn moved the Board adopt the resolution and endorse the maintenance agreement as outlined, seconded by Mr. Kendall and carried 6 to 0.

PUBLIC HEARING – TRANSPORTATION ALTERNATIVES PROGRAM GRANT APPLICATION RE: EXTENSION OF THE DICK AND WILLIE TRAIL

Mr. Hall said staff is preparing an application to Virginia's Transportation Alternatives (MAP-21) grant program asking for funding assistance to extend the Dick and Willie Trail from the most eastern end of the existing trail to the Smith River Sports Complex. The grant guidelines require a public hearing prior to submitting the application. Mr. Hall said at this time, a particular route and construction costs are not known. Mr. Hall said the Board is also being asked to adopt a resolution in support of the grant application.

Mr. Adams opened the public hearing at 6:12 p.m. There was no one present who wished to speak so Mr. Adams closed the public hearing at 6:12 p.m. Ms. Buchanan made a motion the Board adopt the resolution in support of the grant application, seconded Mr. Bryant and unanimously carried.

PUBLIC HEARING – PROPOSED ABANDONMENT, SECTION OF A 40' R/W

Mr. Lee Clark said Jeryl and Mildred Martin are requesting the abandonment of a portion of a 40' right-of-way beyond the end of Martin Road in the Collinsville District.

The Martins are aware that a new survey will be required to combine several lots to prevent "land-locking" of parcels. Mr. Clark said staff is of the opinion that there is no public necessity for the continued existence of this section of right-of-way and VDOT has advised that they have no objection to this abandonment.

Mr. Adams opened the public hearing at 6:16 p.m. There was no one present who wished to speak; the public hearing was closed at 6:17 p.m. Mr. Bryant made the following motion, seconded by Mr. Vaughn and carried 6 to 0:

"Be it ordained and resolved, that a section of 40' right-of-way in the Collinsville District (See Exhibit A) be vacated and abandoned. The section proposed to be abandoned begins approximately 80' south of its intersection with the non-state maintained portion of Martin Road, and extends approximately 571.96' in a southerly direction. The current right-of-way is shown on a map entitled "Amended map of the Jeryl M. Martin Property" dated January 28, 1953, and recorded in MB 5, PG 147. Also, more clearly shown on a map entitled "Estate of Jeryl M. Martin and Mildred F. Martin", dated March 20, 2013, prepared by Terry A. Waller, L.L.S. This abandonment is subject to the rights of owners of any utilities previously installed."

PUBLIC HEARING – REZONING APPLICATION R-13-06 – MARIANNA B. DAVENPORT

Mr. Clark said the property is located on the south side of Hobson Road between the addresses of 127 and 185 Hobson Road in the Iriswood District and is shown as Tax Map 55.2(3)/4, 5. The applicant is requesting the rezoning of 2 lots from Suburban Residential District S-R to Rural Residential District R-R. The applicant wishes to place a single wide manufactured home on each lot. Following a public hearing, both the Planning Commission and staff approved the rezoning request.

Mr. Adams opened the public hearing at 6:18 p.m.; there being no one present who wished to speak, the public hearing was closed at 6:18 p.m. Mr. Kendall moved the Board follow the recommendation of the Planning Commission and approve the rezoning application as presented, seconded by Ms. Buchanan and unanimously carried.

PUBLIC HEARING – REZONING APPLICATION R-13-08 – CHILDREN OF AMERICA EDUCATION FOUNDATION INC. / ROY SIMON

The applicant withdrew its rezoning application prior to the meeting.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:20 p.m., seconded by Ms. Buchanan and carried 6 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

November 26, 2013 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on November 26, 2013, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, Joe Bryant and H.G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Cpt. Eric Hairston and Lt. Col. Steve Eanes of the Sheriff's Office were present. Also present were Ben Williams of the Martinsville Bulletin, Ron Morris of B99, and BTW.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Slaughter gave the invocation and Ms. Buchanan led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- October 22, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Vaughn. The motion carried 6 to 0.

CONSIDERATION OF PROJECTS FOR REGIONAL COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

Mr. Hall said each year the West Piedmont Regional Economic Development District compiles an updated *Comprehensive Economic Development Strategy (CEDS)*. Mr. Hall said the document must contain a list of prioritized projects and the WPPDC annually requests that each locality submit its proposed future projects. It is essential that all projects the Board will consider within the next year be included in the CEDS because only projects on the list are eligible for EDA funding. Mr. Hall said it also is recommended that projects that may be funded from other sources be included in order to give the County maximum flexibility in the management of its resources.

Mr. Hall said County and PSA staff developed a proposed list of projects for the Board's consideration. Including a project in the CEDS does not commit the County to undertake the project. It is simply a listing of potential projects from which EDA representatives choose for investment of federal funds in this district. If EDA invites the County to submit an application for a specific project from the list, the Board would then be required to commit the local funds necessary for implementation.

Mr. Vaughn moved the Board approve the proposed CEDS list, seconded by Mr. Slaughter and carried 6 to 0.

CONSIDERATION OF 2014 LEGISLATIVE AGENDA FOR VIRGINIA GENERAL ASSEMBLY

Mr. Hall said each year staff and the Board construct a legislative agenda of items we would like for the General Assembly to consider. Mr. Hall said staff prepared a draft list for the 2014 session and welcomes input from the Board for construction of a final list. Mr. Hall said the Virginia Association of Counties (VACo) Legislative Agenda was also included in the Board's working papers.

Mr. Kendall made a motion the Board approve the 2014 Legislative Agenda to be forwarded to our representatives in the Virginia General Assembly, seconded by Mr. Bryant and unanimously carried.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.94% of 2012 personal property taxes have been collected; 93.94% of 2012 real estate taxes; and since January 1, TACS collected approximately \$507,907. In addition, Mr. Grindstaff said there are 171 in-house accounts and nine VRW stops collected in October.

Mr. John Rife with TACS was also present to provide an update on collection efforts. Mr. Rife informed the Board an real estate auction has been scheduled for the sale of six properties on December 30 at 2 pm. Mr. Rife said there are also a number of properties that will be sold in 2014 totaling \$123,000 in back taxes.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

AWARD OF CONTRACT RE: PROFESSIONAL ENGINEERING SERVICES – COMMONWEALTH CROSSING BUSINESS CENTRE

Mr. Hall said the Board is being asked to approve a contract amendment to Wiley-Wilson, Inc. in the amount of \$294,700 for professional engineering services at Commonwealth Crossing Business Centre. Mr. Hall said approval of this amendment will allow staff to move forward with the project once appropriate permits are granted, but also gives staff the flexibility to cancel the contract in the event appropriate permits are not granted. Mr. Hall said the scope of this amendment includes: 1) Redesign of Lot 1 to accommodate a project for a specified end user: 2) Develop a new design for Lot 4 to accommodate a project for a specified end user: 3) Redesign of the industrial access road and utilities: 4) New design of the wastewater lift station: and 5) continuance of environmental permit activities.

Mr. Vaughn moved the Board award the contract to Wiley-Wilson as outlined, seconded by Ms. Buchanan and carried 6 to 0.

AWARD OF CONTRACT RE: FIBER NETWORK CONNECTIVITY – 911 COMMUNICATIONS CENTER

Mr. Hall said J.R. Powell, Director of the 9-1-1 Communications Center, is asking the Board to award a five-year contract to the City of Martinsville to provide fiber network connectivity at an annual cost of \$6,456. The fiber connectivity will provide reliable and redundant connectivity between the primary 9-1-1 center and the backup center located at 1024 DuPont Road, Martinsville. Mr. Hall said funds are in the current FY'14 budget to cover costs of this service through the remainder of this fiscal year.

Mr. Powell explained that based on the 11.5 fiber miles needed for this 911 connection, the fee for this fiber pair would normally cost \$4,600.00 per month. However, due to the working partnership between the County and the City of Martinsville, the City offered to reduce the monthly recurring fee to \$538.00 per month.

Ms. Buchanan moved the Board award the contract to the City of Martinsville, seconded by Mr. Slaughter and unanimously carried.

REQUEST FOR CARRYOVER FY'13 COUNTY FUNDS

Mr. Hall said staff is requesting the Board approve committed carryover funds from the FY'13 budget year to the current FY'14 budget. Mr. Hall said items on the carryover list are committed items encumbered or obligated from the prior budget year but the item was not received or the service was not performed prior to June 30. It also includes unexpended grant funds that may have been awarded in the prior fiscal year

and other commitments not completed prior to June 30. Mr. Hall said this year's carryover request totals \$32,822,926.49, including interfund transfers of \$7,348,364.97.

Mr. Kendall made a motion the Board approve the carryover funds from the FY '13 budget year to the current budget, seconded by Mr. Bryant and carried 6 to 0.

AWARD OF CONTRACT AND ADDITIONAL APPROPRIATION RE: ENGINEERING CONSULTING SERVICES FOR ESTABLISHMENT OF STORMWATER MANAGEMENT PROGRAM – DEPARTMENT OF PLANNING, ZONING & INSPECTIONS

Mr. Hall said Lee Clark is asking the Board to accept a DEQ (Department of Environmental Quality) grant in the amount of \$34,025, award a contract, and appropriate the funds to hire an engineering consultant to perform required activities in establishing a DEQ-approved Stormwater Management Program. Mr. Hall said staff is recommending a contract be awarded to Timmons Group in the amount of \$31,000. No local match is required. The remainder of the grant funds will be used for advertising and training costs associated with establishing this new program.

Mr. Bryant moved the Board accept and appropriate the DEQ grant and award a contract to the Timmons Group as outlined, seconded by Ms. Buchanan and unanimously carried.

ACCEPTANCE AND ADDITIONAL APPROPRIATION OF DONATIONS – SHERIFF'S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to accept donations from Fontaine Ruritan Club in the amount of \$1,191 and from Altrusa of Martinsville-Henry County in the amount of \$698. Sheriff Perry indicates that he would like to use the money to purchase investigative equipment and cameras for litter prevention.

Mr. Slaughter made a motion the Board accept both donations and appropriate funds accordingly, seconded by Mr. Kendall and carried 6 to 0.

INFORMATIONAL ITEMS

Comments from the Board

Ms. Buchanan reminded everyone of the upcoming Fieldale and Bassett Christmas parades.

Mr. Hall noted the Governor granted additional time off for state employees; therefore, since the Board adopted the state holiday schedule, County offices will close at noon on Wednesday, November 27 through Friday, November 28 in observance of the Thanksgiving holiday.

Mr. Hall commended Christian Youngblood and his IT staff for a seamless transition to bringing Munis back in-house.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 3:40 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority, Patriot Centre Advisory Board and West Piedmont Planning District Commission.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 5:36 p.m. on a motion by Mr. Slaughter, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Vaughn, Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Patriot Centre Advisory Board – Mr. Kendall moved the Board reappoint Hal Prillaman, Terry Cundiff, and Nubby Coleman to a two-year term ending December 31, 2015, seconded by Ms. Buchanan and carried 6 to 0.

West Piedmont Planning District Commission – Mr. Bryant made a motion the Board reappoint Jim Adams and Tommy Slaughter to a four-year term ending December 31, 2017, seconded by Mr. Vaughn and unanimously carried.

There being no further business, Mr. Adams recessed at 5:37 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

CONSIDERATION OF RESOLUTION IN HONOR OF THE BASSETT HIGH SCHOOL MARCHING BAND

Mr. Hall said the Bassett High School Marching Band recently won its seventh consecutive state championship. In honor of these achievements, staff prepared a resolution for the Board's consideration.

Mr. Slaughter read the resolution aloud and moved the Board adopt it as presented, seconded by Ms. Buchanan and unanimously carried. Band Director Trey Harris was present to accept the honor.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

PUBLIC HEARING – REZONING APPLICATION R-13-07 – BRADLEY H. CAMPBELL

Mr. Hall said the property is located just north of 4394 Figsboro Road in the Reed Creek District and is shown as part of Tax Map 18.2/83. The applicant is requesting the rezoning of approximately 3-acres of a 16.9-acre tract from Agricultural District A-1 to Commercial District B-1. The applicant wishes to construct a building on the property to operate a towing service and auto repair garage. This issue was addressed at two separate Planning Commission meetings where residents expressed their concerns regarding esthetics, safety, environmental, and possible undesirable uses. As a result of these concerns, staff explained uses that cannot take place on the property (ex. salvage yard/junkyard), clarified the role of DEQ and VDOT in this process, and the applicant included several proffers which are now part of the application. Following a public hearing, both staff and the Planning Commission recommended approval of the rezoning request.

Mr. Adams opened the public hearing at 6:09 pm. Speaking in favor of the rezoning were Bradley Campbell, Betty Campbell, and Sherri Pace, all of the Reed Creek District. There being no one else who wished to speak, Mr. Adams closed the public hearing at 6:17 pm.

Mr. Slaughter moved the Board approve the rezoning request as outlined, seconded by Mr. Kendall and carried 6 to 0.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

CONSIDERATION OF RESOLUTION REGARDING ADDITIONS TO THE VDOT SECONDARY ROAD SYSTEM

Mr. Hall said the Virginia Department of Transportation is requesting the Board approve two resolutions so that VDOT can add South Street and Pleasant Ridge Road to its Secondary Road System. Mr. Slaughter moved the Board adopt both resolutions as presented, seconded by Mr. Bryant and carried 6 to 0.

RECOGNITION OF ERIC HAIRSTON

Lt. Col. Steve Eanes congratulated Eric Hairston on his promotion to Captain. Lt. Col. Eanes said Cpt. Hairston will oversee jail operations, corrections, and court services. He replaces Mike Whitlow who will retire the end of the year.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:23 p.m., seconded by Ms. Buchanan and carried 6 to 0.

**HENRY COUNTY BOARD OF SUPERVISORS
MINUTES**

December 17, 2013 – 3:00 p.m.

The Henry County Board of Supervisors held its regular meeting on December 17, 2013, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice-Chairman Tommy Slaughter, Debra Buchanan, Milton Kendall, Joe Bryant and H.G. Vaughn.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Michelle Via, Administrative Assistant; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Lt. Col. Steve Eanes and Deputies Easter, Robertson, and Jamison of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Vaughn gave the invocation and Mr. Kendall led in the Pledge of Allegiance.

CALL TO ORDER:

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

ITEMS OF CONSENT:

Confirmation of Minutes of Meetings

(Copy included in Board's File).

- November 27, 2013

Approval of Accounts Payable

(Copy included in Board's File).

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Vaughn. The motion carried 6 to 0.

GENERAL ASSEMBLY RESOLUTION COMMEMORATING THE LIFE OF BENNY SUMMERLIN PRESENTED BY DELEGATE DANNY MARSHALL

Mr. Hall said the 2013 Virginia General Assembly adopted a resolution commemorating the life of Benny Summerlin. Delegate Danny Marshall was scheduled to present the resolution but was unable to attend due to a death in his family. Delegate Don Merricks was present to honor the memory of Mr. Summerlin and present the resolution to the Board and Robin Summerlin.

CONSIDERATION OF DATE FOR 2014 ORGANIZATIONAL MEETING

Mr. Hall said the Board is required to have an organizational meeting at or soon after the first of the year. During this meeting the Board will set its meeting dates for the 2014 calendar year and elect a chairman and vice chairman for the 2014 calendar year. Mr. Hall reminded the Board County offices are closed Wednesday, January 1.

Mr. Kendall moved the Board set the organizational meeting for Thursday, January 2, 2014 at 2 p.m., seconded by Mr. Slaughter and unanimously carried.

CONSIDERATION OF FY 2014-15 BUDGET CALENDAR

Mr. Hall said the proposed calendar for preparation of the FY 2014-15 County Budget was included in the Board's working papers. The calendar provides for preparation, adoption, and appropriation of the budget in accordance with the deadlines provided in the *Code of Virginia*. Mr. Hall noted a date was not included for the annual planning meeting.

Mr. Bryant moved the Board adopt the budget calendar as presented, seconded by Mr. Kendall and carried 6 to 0.

REPORT ON DELINQUENT TAX COLLECTION EFFORTS

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 97.01% of 2012 personal property taxes have been collected; 94.08% of 2012 real estate taxes; and since January 1, TACS collected approximately \$551,000. In addition, Mr. Grindstaff said there are 187 in-house accounts and five VRW stops collected in December.

Mr. Grindstaff said TACS issued 16 interrogative summons on December 11 for taxpayers to appear in person concerning delinquent taxes. Mr. Grindstaff said of those 16, three were not properly served; however 13 people came in; one account was abated for approximately \$3,000; they expect another account to be fully abated in the amount of \$17,000; received payments on six accounts totaling more than \$7,000 and set up payment agreements with TACS; one account paid in full; and John Rife and one of his staff members made an onsite visit to a gas station currently under lease and if the account is not paid in full in 30 days, they will issue a tenant lien on the facility.

MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION

Mr. Mark Heath, President of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

CONSIDERATION OF RESOLUTION RE: LEGISLATION WITH LOCAL FISCAL IMPACTS

Mr. Hall said Patrick Herrity, Chairman of the Governor's Task Force for Local Government Mandate Review, is asking local governments in Virginia to adopt the attached resolution regarding state legislation with local fiscal impacts. Under the General Assembly's current system of review, there are not enough resources for bills to be properly reviewed for fiscal impact within the given time constraints of the General Assembly's schedule. Mr. Hall said the Task Force feels that instituting a first day filing requirement for bills with local fiscal impacts will improve the review process and will result in fewer bills with local fiscal mandates making it through the General Assembly.

Mr. Vaughn made a motion the Board adopt the resolution as presented, seconded by Ms. Buchanan and carried 6 to 0.

TRANSFER REQUEST RE: PERSONAL PROTECTIVE EQUIPMENT – PUBLIC SAFETY

Mr. Hall said Rodney Howell is asking the Board to approve a transfer of \$4,183 from the grant match cost center to the equipment line in the EMS supplemental staff cost center. Mr. Howell wishes to use the unspent funds to purchase personal protective equipment for use by the supplemental EMS staff. Mr. Hall said the original budgeted funds were allocated to match a grant for five defibrillators but after a competitive bid, the prices were lower than anticipated and the required match was less.

Mr. Slaughter moved the Board approve the transfer of funds as requested, seconded by Ms. Buchanan and unanimously carried.

CONSIDERATION OF RESOLUTION AND ADDITIONAL APPROPRIATION RE: SPONSOR GARDENS – PLANNING DEPARTMENT

Mr. Hall said in order to obtain the necessary permits from the Virginia Department of Transportation (VDOT) to establish sponsor gardens in Henry County, the Board is being asked to approve a resolution providing assurances to VDOT that Henry County will comply with the conditions of the permits and that the County will maintain adequate liability insurance for the projects.

Mr. Hall said in addition, the Board is being asked to approve an additional appropriation of \$12,500 from the Harvest Foundation for the creation of the first sponsor garden at the US 220 business cloverleaf, known as Site 10, Sections 5A and 5B.

Mr. Vaughn made a motion the Board adopt the resolution and approve the additional appropriation as outlined, seconded by Mr. Bryant and carried 6 to 0. Mr. Adams requested staff send a thank you letter to the Harvest Foundation.

CONSIDERATION OF RESOLUTION RE: SIGNATURE AUTHORITY OF JAIL INMATE FUND – SHERIFF’S OFFICE

Mr. Hall said Sheriff Perry is asking the Board to approve a resolution in order to update the signature authority of the jail inmate fund. The jail inmate fund is comprised of cash on inmates of the Henry County Jail at the time of their arrest or contributions to them from their family members and can only be used for the health and welfare of specific County inmates. Granting signature authority to specific sworn law enforcement personnel will ensure the Sheriff’s Office is able to effectively conduct day-to-day transactions related to the jail inmate fund.

Ms. Buchanan moved the Board adopt the resolution as presented, seconded by Mr. Slaughter and unanimously carried.

ACCEPTANCE OF GRANT FROM FEDERAL ASSET FORFEITURE FUNDS – SHERIFF’S OFFICE

Mr. Hall said the Sheriff’s Office has been awarded a grant from federal asset forfeiture funds through the Virginia Office of Attorney General in the amount of \$205,000. The grant process requires Sheriff Lane Perry to sign a memorandum of understanding to be presented in Richmond on Wednesday, December 18, 2013. Mr. Hall said the Sheriff is requesting the Board to accept this grant so he may sign the MOU while in Richmond. Mr. Hall said the additional appropriation of grant funds and award of contracts would be brought to the Board at a future meeting.

Mr. Slaughter made a motion the Board accept the grant in the amount of \$205,000, seconded by Mr. Kendall and carried 6 to 0.

INFORMATIONAL ITEMS

Comments from the Board

Board members wished everyone a safe and happy holiday. Mr. Adams requested Ms. Susan Reynolds to give an update on employee activities.

Ms. Reynolds reported that County employees recently visited area children and seniors to give them food and gifts for the holidays. Ms. Reynolds explained that everything was provided by employees either directly or through monetary donations.

Mr. Hall announced that the Staffing for Adequate Fire and Emergency Response (SAFER) grant for which the Board approved an application in October has been approved by FEMA. Mr. Hall said the County received the full amount of \$1,355,829 which will cover the cost of 13 new Firefighter/EMS personnel for two years. Mr. Hall said the new personnel must be hired by early March. He added that although the grant covers only two years of personnel costs, it is anticipated that the revenue to be generated by the new squad will cover future personnel costs.

Lastly, Mr. Hall reminded the Board County offices would be closed December 23-25 and January 1 for the holidays.

CLOSED MEETING

Mr. Slaughter moved that the Board go into a closed meeting at 3:36 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority and Patriot Centre Advisory Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

OPEN MEETING

The Board returned to an open meeting at 4:32 p.m. on a motion by Mr. Slaughter, seconded by Ms. Buchanan and unanimously carried.

CERTIFICATION OF CLOSED MEETING:

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote. Those voting in the affirmative were Mr. Vaughn, Mr. Bryant, Mr. Kendall, Ms. Buchanan, Mr. Slaughter, and Mr. Adams.

Public Service Authority – Mr. Vaughn moved the Board reappoint Jim McInerney as Ridgeway District representative to a four-year term ending January 5, 2018, seconded by Mr. Bryant and carried 6 to 0.

Patriot Centre Advisory Board – Ms. Buchanan moved the Board appoint Gary Gibson to a two-year term beginning January 1, 2014 and ending December 31, 2015, seconded by Mr. Slaughter and unanimously carried.

There being no further business, Mr. Adams recessed at 4:33 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams called the meeting back to order at 6:00 p.m. and welcomed everyone present.

GENERAL HIGHWAY MATTERS

Ms. Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, was present to update the Board on General Highway Matters.

Ms. Hughes reported continued progress on several ongoing projects: Preston Road, Dyers Store and Green Hill Drive, US 220 South in Oak Level, and Jordan Creek Road.

SWEARING-IN CEREMONY FOR ELECTED OFFICIALS

Mr. Hall said the Circuit Court Clerk and the Chairman of the Electoral Board are present to participate in the Swearing-In Ceremony for those placed in office in the November 5 election.

Ms. Peggy Moran congratulated all newly elected officials and she and Ms. Vicki Helmstutler performed the swearing-in of each member. Those present to take their oath of office included School Board-elect members Curtis Millner of the Iriswood District, Tom Auker of the Blackberry District and Dr. Merris Stambaugh of the Collinsville District, as well as Supervisor-elect members Jim Adams of the Blackberry District, Milton Kendall of the Iriswood District, and Joe Bryant of the Collinsville District. Ms. Helmstutler noted for the record that Commonwealth's Attorney Andrew Nester's term of office commenced on December 13, 2013 and he was sworn in at that time.

MATTERS PRESENTED BY THE PUBLIC

There was no one present who wished to speak.

PUBLIC HEARING - AMENDMENT TO COUNTY CODE CHAPTER 7, EROSION AND SEDIMENT CONTROL

Mr. Hall said following a review by the Department of Conservation and Recreation (DCR) and the Department of Environmental Quality (DEQ), the State has advised staff of the need to adopt an updated version of the County Erosion and Sediment Control ordinance. The State has recently transferred the oversight of this program from DCR to DEQ. An updated version of the ordinance based on a model provided by DEQ was included in the Board's working papers.

Mr. Adams opened the public hearing at 6:17 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:17 p.m. Mr. Kendall made a motion the Board adopt the amendment to the Erosion and Sediment Control ordinance as outlined, seconded by Mr. Bryant and carried 6 to 0.

CONSIDERATION OF RESOLUTIONS HONORING KIMMY NESTER, MIKE WHITLOW, AND SHARON IRVINE - HENRY COUNTY SHERIFF'S OFFICE

Mr. Hall said three employees with 97 combined years of service are retiring from the Henry County Sheriff's Office. Sharon Irvine began her service to the County on June 1, 1980 and will retire on December 31, 2013. Kimmy Nester began his service to the County on August 1, 1979 and retired on August 1, 2013. Mike Whitlow began his service to the County on March 15, 1984 and will retire on December 31, 2013.

Lt. Col. Steve Eanes commended the dedication of all three employees. He said the Sheriff regretted he was unable to attend tonight's meeting due to a family illness. Lt. Col. Eanes said Ms. Irvine was also unable to attend.

Mr. Slaughter and Ms. Buchanan read aloud resolutions honoring Mr. Whitlow and Mr. Nester. Mr. Vaughn moved the Board adopt the resolutions as presented, seconded by Mr. Slaughter and unanimously carried. Board members presented the resolutions to Mr. Whitlow and Mr. Nester. Whitlow and Nester thanked the Board for their support over the years.

There being no further business to discuss, Mr. Bryant moved to adjourn at 6:28 p.m., seconded by Mr. Slaughter and carried 6 to 0.