RETURN OF TANGIBLE PERSONAL PROPERTY, BUSINESS PROPERTY, MACHINERY AND TOOLS

2016

COMMISSIONER OF THE REVENUE
COUNTY OF HENRY
PO BOX 1077
COLLINSVILLE VA 24078-1077
Phone: (276) 634-4690

CUSTOMER NUMBER	TOWN, DISTRICT, WARD

THIS FORM MUST BE SIGNED AND RETURNED BEFORE MAY 1ST TO RECEIVE THE CAR TAX RELIEF AND AVOID A PENALTY

WERE YOU A RESIDENT OF HENRY COUNTY ON JANUARY 1ST OF THIS YEAR?

☐ **YES** ☐ **NO**

COUNTY OF HENRY
PO BOX 1077
COLLINSVILLE VA 24078-1077

SOCIAL SECURITY NUMBER OR FIN (LAST 4 DIGITS)	
CO-OWNER'S SOCIAL SECURITY NUMBER (LAST 4 DIGITS)	

Report on this return Personal Property owned by the taxpayer on January 1st of this year. To avoid improper assessment, indicate the date of sale of items sold during the previous year. List PERSONAL PROPERTY PURCHASED DURING LAST YEAR this includes: Mobile homes, auto, trucks, vans, motorcycles, campers, motor homes, boats, trailers and aircraft. Failure to furnish complete information may require assessment to be made from best available source.

PURCHASE DATE	SOLD DATE	MODEL YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER	* QUALIFY FOR PPTRA YES/NO

* Personal Property Tax Relief Act

Schedule of Business Personal Property listed below must be attached and include purchased date and original capitalized cost.

COMPUTER EQUIPMENT	BUSINESS FURNITURE, FIXTURES, SIGNS, OFFICE MACHINES, ETC.	FARMING MACHINERY, EQUIPMENT, TOOLS LIVESTOCK,ETC.	HEAVY CONSTRUCTION EQUIPMENT	ONLY MACHINERY AND TOOLS USED IN MANUFACTURING AND MINING BUSINESS

DECLARATION: I Certify that the statement and figures herein given are true, full, and correct to the best of my knowledge and belief

Signature(s)

Owner _____ Date _____

Co-Owner _____ Phone Number _____

NOTE: It is a misdemeanor for any person to willfully subscribe a return which he does not believe to be true and correct as to every material matter & Code of VA Sec. 58-27.
All autos, travel homes, motorcycles, and trailers will be checked against DMV list. All boats and motors will be checked against list furnished by commission of Game and Inland Fisheries.

EXTRA FILING SPACE

mobile homes, autos, trucks, vans, motorcycles, camping trailers motor homes, boats, utility trailers and etc.

PURCHASE DATE	SOLD DATE	MODEL YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER	* QUALIFY FOR PPTRA YES/NO

* Personal Property Tax Relief Act

LIST THE NAMES AND ADDRESSES OF ALL THE COMPANIES FROM WHOM YOU LEASED PROPERTY

NOTE: Every taxpayer owning any of the property mentioned in this chapter on January first of any year shall file a return thereof with the Commissioner of the Revenue for this County or City on the forms so prescribed and every person who leases any of such property from the owner thereof on such date shall file a return with Commissioner of the Revenue of the County or City wherein such property is located giving the name and address of the owner (Code of Virginia Sec. 58-837)**Attached additional Schedule if necessary.**

NAME OF OWNER	ADDRESS OF OWNERS	TYPE OF EQUIPMENT	FROM LEASE AGREEMENT PERIOD OF LEASE		ORIGINAL
			FROM	TO	COST OF EQUIP.

INSTRUCTIONS

This form is to be used by residents of Henry County to file Tangible Personal Property and Machinery and tools for Local taxation only. Individuals, Executors, Administrators, Trustees and other fiduciaries must supply the information called for.

If you live in the Town of Ridgeway, be sure to enter "Ridgeway Town" in the space for Town, Distrcit or Ward on the front of this form.

If you move to a new address after filing your return, be sure to file a change of address with the Commissioner of the Revenue's office.

If you need help in preparing your Personal Property Return, or extra forms, please call or visit the Commissioner of the Revenue's office.

PLEASE GIVE SPECIAL ATTENTION TO THE FOLLOWING:

(IN ADDITION: GIVE PROPERTY IDENTIFICATION NUMBER FOR ALL PROPERTY LISTED)

AUTOMOBILE: Give trade name, year, model and number of cylinders. Example: "Ford 1980 Fairmont, 6 cyl., 2 door H.T.".

MOTORCYCLE-TRAIL BIKES: Give trade name, year and model. Example: "Harley-Davidson 1969, M65, Sport"; "Honda 1973, CB350F".

TRUCKS: Please do not list merely as "pickup". Give full information. Example: "Chevrolet 1979, C20, Fleetside PU", "Ford 1979, F-250, styleside PU", "Ford 1970, F-500 Platform".

TRAVEL TRAILERS AND CAMPERS: Give name of manufacturer, year, model, length, width, and specify whether travel trailer, tent or camper trailer, or pickup camper.

BOATS: Give name, model, year, length and whether inboard, inboard-outdrive or outboard. If outboard, list motor separately, giving full description.

BOAT TRAILERS: Year, make and model.

MOBILE HOMES: Give name of manufacturer, year, model, length and width.

MACHINERY AND TOOLS: (Manufacturer, processor or reprocessor); Please submit total capitalized cost for each year.