

Henry County Electoral Board Minutes  
September 21, 2020  
Henry County Administration Building

Present: Rita Shropshire, Chair  
Valeria Edwards, Vice Chair  
Ellen Boone, Secretary  
Julie Waddell, Assistant Registrar  
Absent: Elizabeth Stone, Registrar

Meeting called to order at 10AM.

Old Business:

- A. Use of Pages in precincts. Discussion concerning supervision, liability for social distancing, responsibilities, and duties. Decision regarding the use of pages tabled until sufficient Officers of Election(OOE) established.
- B. GRE remains on sick leave with undetermined return. Tanya Pruett is the liaison from Virginia Department of Elections. Ellen Boone reported that Alex Clifton cannot be released from duties with Henry County Schools. Tim Harville is available to work as Chief for Early voting, except for a week.
- C. Discussion to continue to have OOE staff early voting, to schedule consistently for continuity. Rita Shropshire volunteered to schedule the OOE for early voters.

C. Board members reported and review response of OOE to work Precincts Nov. 3, 2020.

The following polls require further staffing:

- 103: 4 OOE have confirmed, will continue to recruit
- 202: 7 OOE have confirmed, will continue to recruit
- 204: 5 OOE have confirmed, will continue to recruit
- 302: 5 OOE have confirmed, will continue to recruit
- 303: 6 OOE have confirmed, will continue to recruit
- 304: 7 OOE have confirmed, will continue to recruit
- 401: 4 OOE have confirmed, will continue to recruit
- 402: 4 OOE have confirmed, will continue to recruit
- 405: 4 OOE have confirmed, will continue to recruit
- 501: 5 OOE have confirmed, will continue to recruit
- 505: 5 OOE have confirmed, will continue to recruit due to split precinct
- 603. 5 OOE have confirmed, will continue to recruit

D. Ellen Boone presented letter of confirmation to the OOE. The letter includes precincts and time of election training.

E. Rita Shropshire reported L&A was completed on scanners for early voting September 14 and that scanners for precincts will complete L&A before elections

New Business

A. Sanitation of Precincts

Rita Shropshire made motion to utilize a cleaning service to sanitize the precincts after the election, utilizing Care Act funds. Motion was seconded and passed. Ellen Boone will consult with Carole Jones, county purchasing, for approved vendors. Ellen will also contact Henry County Schools to confirm that precincts housed in schools will be sanitized by schools maintenance staff.

B. Ballots will be counted and packed for precincts next meeting.

C. Discussion to invite Tim Hall, County Administrator to next meeting for personnel discussion

Next meeting will be September 30, 2020.

Motion by Ellen Boone to adjourn at 11:30 AM, seconded and passed.

Respectfully submitted,

Ellen Boone  
Secretary



Julie Waddell reported 2740 absentee ballots mailed September 18, 2020. First 2 days of early voting have had over 200 voters/day. Motion was made by Ellen Boone to have CAP add more days for preprocessing absentee and early ballots. Motion was seconded and passed by Board.

Julie reported that permanent drop box for outside GRE office has been ordered and Delivery is expected soon. Ballot Bags for drop off absentee ballots at precincts are on order with unknown date of delivery.