Commissioner of the Revenue
P.O. Box 1077
Collinsville, VA 24078-1077

ADDRESS SERVICE REQUESTED

2017 HENRY COUNTY LICENSE

This form must be filed with the Commissioner of the Revenue and the tax paid on or before March 1.

Contact Number: (276) 634-4690

Make checks payable to Treasurer of Henry County

Trade Name and Henry County Location

Account#:

For period beginning January 1, 2017 and ending December 31, 2017

Check* ☐ Individual ☐ Partnership ☐ Corporation ☐ LLC

SALES TAX # _____

CODE	LICENSEE APPLIES FOR THE FOLLOWING RENEWAL See reverse for additional instructions	GROSS RECEIPTS	TAX

PLEASE RETURN THE ENTIRE FORM - DO NOT DETACH

If you are no longer in business, give date closed _____

Contractor licenses can't be renewed or issued without a valid copy of State License and a completed Workers Compensation Certification (Form 61-A) verifying Workers Compensation.

I, the undersigned, declare under penalty of the law that I have examined this return and to the best of my knowledge and belief, it is a true, correct and complete form.

Taxes prescribed by law $_____

Penalties $_____

Total taxes and penalties $_____

SIGN HERE _____
Your Signature and Title

_____ _____
Print Name Date

DAYTIME PHONE NUMBER (_____) _____

EMAIL _____

If not a Virginia corporation, give date of qualification in Virginia. _____

DATE _____
Commission of the Revenue
Deputy or Clerk

THIS LICENSE EXPIRES
DEC 31, 2017

LICENSE NOT VALID UNLESS STAMPED BY COUNTY TREASURER'S OFFICE

BY _____

PLEASE DISPLAY THIS PORTION OF LICENSE

NOTE: It is a Class 1 Misdemeanor for any person willfully to subscribe a return which he does not believe to be true and correct as to every material matter (Code of Va., Sec. 58.1-11)

INSTRUCTIONS FOR COUNTY BUSINESSES

FILL IN INFORMATION AND RETURN WITH PAYMENT TO COMMISSIONER OF REVENUE. YOUR COPY WILL BE RETURNED TO YOU. APPLICATION BECOMES VALID LICENSE WHEN STAMPED BY THE COUNTY TREASURER'S OFFICE.

DOCUMENTATION REQUIRED: EACH BUSINESS IN CATEGORIES 1-5 AND 8 MUST SUBMIT A COPY OF ITS BUSINESS SCHEDULE C OR P & L STATEMENT WITH ITS BUSINESS LICENSE APPLICATION.

(The following information is taken from the Business, Professional, and Occupational License Ordinance adopted by the Henry County Board of Supervisors. For a complete copy of the Ordinance, contact the County Administrator's Office, County Administration Building.)

TAX RATES: The following are annual tax rates under this Ordinance:

For code/category 1 thru 5, businesses with gross receipts of less than $100,000.00, there will be an annual fee of $30.00.

Code/Category 1:	Contractors: .00025 of gross receipts. (Minimum License $30.00)
Code/Category 2:	Retail Sales: .0015 of gross receipts.
Code/Category 3:	Financial, Real Estate, and Professional Services: .0025 of gross receipts.
Code/Category 4:	Repair, Personal, and Business Services and Other Businesses: .0015 of gross receipts.
Code/Category 5:	Wholesale Sales: .0005 of purchases.
Code/Category 6:	Carnival, Circus, etc.: $500.00 per day (may be waived for non-profit organizations).
Code/Category 7:	Fortune-Tellers, Clairvoyants, and Practitioners of Palmistry or Phrenology: $500.00 annually.
Code/Category 8:	Utilities: .005 of gross receipts, not including any charges for long-distance telephone calls.
Code/Category 9:	Itinerant Merchants: $500.00 annually.
Code/Category 10:	Peddlers: $50.00 annually.

BASIS FOR ASSESSING TAX: The above rates in Categories 1 -5 and 8 will be Applied against the gross receipts of the business in the prior calendar year. If the business files its income tax returns on a fiscal year basis, the tax may be paid for the most recent fiscal year ending in the prior calendar year.

NEW BUSINESSES: Before beginning operations, a new business must obtain a business license. If in Categories 1 -4, the tax will be assessed on estimated gross receipts for the remainder of the current calendar year. An adjustment to actual gross receipts will be made in the following year.

BUSINESS FALLING IN MORE THAN ONE CATEGORY: If a business operates in more than one of the above categories, a license must be obtained in each category and documentation on the breakdown of gross receipts by category (If applicable) must be provided. At its option, such a business may choose to pay all its tax in the category with the higher rate.

TERM OF LICENSE: All business licenses are issued annually. Application for license may he made from January 1 to March 1; the fee must be paid by March 1 to avoid penalty.

PENALTY: A penalty of 10% per year or $5.00, whichever is greater, will be added to all license taxes not paid by March 1. It shall be unlawful AND a Class 3 misdemeanor to operate or conduct a business without first obtaining a license.