

# FEBRUARY BOARD MEETING



**HENRY-MARTINSVILLE SOCIAL SERVICES BOARD**  
**AGENDA**  
**February 24th, 2025**

- \* **Call to Order**
- \* **Roll Call**

- I. Approval of Minutes**
- II. Approval and/or Changes/Additions to Agenda**
- III. Reports of Committees**
- IV. Review and Approval of Administrative Bills and Expenditures**
  - A. Monthly Bills and Expenditures
- V. Old Business**
  - A. By-Laws Committee
- VI. New Business**
  - A. Retirements
  - B. Benefit Programs Appreciation Month
  - C. Review and Approval of 2025-26 Local Budget
- VII. Reports**

<b>Benefits</b>	<b>Services</b>	<b>Others</b>
A. Benefit Statistics	A. Service Statistics	A. Reception Log Report
B. Benefit Programs Unit Overview	B. Emergency Services Report	B. DSS Check-In – Wait Time Report
C. SNAP Participation Report		
D. VIEW Report		
- VIII. General Information**
- IX. Board Comments**
- X. Public Comments**
- XI. Closed Session per Code of Virginia 2.2-3711 (A) (4)**
  - A. Cases
- XII. Adjournment**

# MINUTES

## **MINUTES**

### A. December 2024 Minutes.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
DECEMBER 16<sup>th</sup>, 2024**

**PAGE 1**

**CALL TO ORDER:** The meeting was called to order by Board Chair Jean Odachowski.

**ROLL CALL:** Assistant Director of Services April Evans called the roll. There were five (5) board members in attendance: Paul Kennedy, Jean Odachowski, Sarah Taylor, Richard Harris, and Andrea Robertson. Dr. Holland arrived after the roll call. Two (2) board members were absent, Willie Scales, and Ricky Walker. We are one member short of a full Board. Others present: Assistant Director of Benefits Lisa Thompson, Administrative Services Manager Bonnie Covington, Administrative Services Manager Susanna Lawrence, Office Supervisor LuAnn Nickelston, Office Supervisor Kimberly King, Benefit Programs Supervisor Jean Hall, Benefit Programs Specialist Lou Self, and Administrative Programs Assistant Randall Taylor.

**APPROVAL OF MINUTES:** Motion by Kennedy, seconded by Robertson, to approve the minutes of the November 2024 board meeting. Vote – Unanimous.

**APPROVAL AND/OR CHANGES/ADDITIONS TO AGENDA:**

Lisa Thompson stated only change to agenda was removal of personnel matter for closed session and would revisit that matter during January meeting.

**Motion** by Harris, seconded by Kennedy, to approve the agenda. Vote – Unanimous.

**REPORTS OF COMMITTEES:** There were no “Committee Reports”.

**REVIEW AND APPROVAL OF ADMINISTRATIVE BILLS AND EXPENDITURES:**  
Administrative Services Manager Bonnie Covington reviewed the Bills and Expenditures for the month ending November 30<sup>th</sup>, 2024, to which there was only 1 change to state budget, received \$20,930 for B/L 814 County Fostering Futures to finish out fiscal year.

**Motion** by Kennedy, seconded by Robertson, to pay the bills. Vote – Unanimous.

**OLD BUSINESS:** There was no “Old Business” to report.

**NEW BUSINESS:**

A. Retirements – Lou Self retired after 25 years of service effective 12/31/2024. Jean Hall retired after 29 years of service effective 12/31/2024. Bonnie Covington retired after 33 years of service effective 12/31/2024. LuAnn Nickelston retired after 39 years of service effective 12/31/2024.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
DECEMBER 16<sup>th</sup>, 2024**

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**REPORTS:**

**Benefits** – Reviewed by Assistant Director of Benefits Lisa Thompson to include the following statistics for November 2024:

The November 2024 Childcare compliance rate was 100%; the Medicaid compliance rate was 93.4 %; the SNAP compliance rate was 98.3% with SNAP issuance for the month of November 2024 at \$2,248,009; and the TANF compliance rate was 93.9%. There was also one Auxiliary Grant application received that was processed on time for 100% compliance.

The November 2024 Benefit Programs Unit Overview included Intake Unit currently has 36% vacancy rate, with 2 members in the new training unit. Ongoing consists of 2 units, and currently there are 5 vacancies for a 42% vacancy rate with 5 members in the training unit. Specialty Unit currently has 20% vacancy rate. Employment Services Unit has no vacancies.

The November 2024 VIEW Participant Profile report reflected 76 VIEW and VIEW Transitional participants. No cases are closing this month, but some are approaching 24-month limit where closure must occur.

The November 2024 Employment Services report reflected 395 Day Care cases; 76 VIEW cases; and 14 SNAPET cases. There is currently a waiting list for Day Care services. The November 2024 Benefit Programs report reflected 25,281 Medicaid cases; 14,265 SNAP cases; and 425 TANF cases.

The November 2024 Fraud report reflected \$16,008.00 in cost savings of finalized investigations and \$2217.54 in recoupment, with cash payments of \$240.00, and expunged benefits of \$149.81. There were \$4272.00 in disqualification savings due to 6 cases being closed for 12 months.

**Services** – Reviewed by Assistant Director of Services April Evans to include the following statistics for November 2024:

Foster Care Unit: Number of Children in Foster Care – 87; Monthly Foster Care Visits Required – 96%; Monthly Foster Care Visits in Residence – 61%; Congregate Care Placements – 13 at 18%; Kinship Fictive Placements - 13%, Approved Foster Homes – 19 homes; and the Foster Care Vacancy Rate is 25% with 2 vacancies.

Child Protective Services Unit: Total CPS Complaints – 76; CPS Investigations/Family Assessments (Valid) – 25; CFSR Timeliness of First Contact with Victim – 31 at 94%; CPS Referrals Closed Before Due Date – 6 at 26%; and the CPS Vacancy Rate is 38% with 3 vacancies.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
DECEMBER 16<sup>th</sup>, 2024**

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**REPORTS - CONTINUED:**

Family Preservation Unit: Family Preservation Cases – 45; In Home Case Contacts Made – 51 at 85%; Family Support Case Contacts Made – 75 at 80%; Current Service Plans – 10 at 83%; and the Family Preservation Vacancy Rate is 10% with only 1 vacancy remaining.

Adult Protective Services Unit: APS Valid Complaints – 36; APS Invalid Complaints – 2; Timeliness of Investigation Initiation – 34 at 100%; Timeliness of Disposition – 33 at 97%; Ongoing APS Monthly Contact Compliance – 3 at 100%; and the Adult Services Unit remains fully staffed.

Purchased Services: Adult Services/Companion – 1 case; VIEW Purchased – 10 cases; SNAPET Purchased – 2 cases; and Family Preservation – 16 cases; for a total of 31 Purchased Services.

Emergency Intake Report: There were 24 clients seen for the City of Martinsville with a total of \$800.00 in expenditures leaving a balance of \$16,246.74. There were 22 clients seen for Henry County with a total of \$800 in expenditures, leaving a balance of \$16,875.51.

**Other Reports** – Reviewed by Office Supervisor LuAnn Nickelston to include the following statistics for November 2024:

Reception Log Report – For the month of November 2024, we had 2303 visitors in the agency for an average of 136 per day; we received 2,391 incoming phone calls; and we issued 226 EBT cards.

DSS Check-In Wait Time Report – For the month of November 2024, the average wait time was 5 minutes.

**GENERAL INFORMATION** – There was no “General Information” to report.

**BOARD COMMENTS** – There were no “Board Comments” this month.

**PUBLIC COMMENTS** – There were no “Public Comments” this month.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
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**ADJOURNMENT:**

The meeting adjourned at 3:25 p.m.

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Jean Odachowski, Board Chair

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Randall Taylor, Recorder

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Amy W. Rice, Director

## **MINUTES**

### **B. January 2025 Minutes**

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
JANUARY 27<sup>th</sup>, 2025**

**PAGE 1**

**CALL TO ORDER:** The meeting was called to order by Board Chair Jean Odachowski.

**ROLL CALL:** Director Amy Rice called the roll. There were eight (8) board members in attendance: Paul Kennedy, Jean Odachowski, Sarah Taylor, Richard Harris, Andrea Robertson, Dr. Holland, Willie Scales, and Ricky Walker. We are one member short of a full Board. Others present: Assistant Director of Benefits Lisa Thompson, Administrative Services Manager Susanna Lawrence, Office Supervisor Kimberly King, Family Services Manager Lauren Wright, Fiscal Assistant Supervisor Shamera Hairston, Agency Attorney George Lyle, and Administrative Programs Assistant Randall Taylor.

**APPROVAL OF MINUTES:** Amy Rice discussed needed amendment to reflect Dr. Holland's presence during the December meeting. Motion by Walker, seconded by Kennedy, to approve the minutes with amendment of the December 2024 board meeting. Vote – Unanimous.

**APPROVAL AND/OR CHANGES/ADDITIONS TO AGENDA:**

**Motion** by Kennedy, seconded by Scales, to approve the agenda. Vote – Unanimous.

**REPORTS OF COMMITTEES:** There were no “Committee Reports”.

**REVIEW AND APPROVAL OF ADMINISTRATIVE BILLS AND EXPENDITURES:** Administrative Services Manager Susanna Lawrence reviewed the Bills and Expenditures for the month ending December 31<sup>st</sup>, 2024, totaling \$845,127.93.

**Motion** by Kennedy, seconded by Robertson, to pay the bills. Vote – Unanimous.

Administrative Services Manager Susanna Lawrence reviewed the Mid-Year Budget Review to include adjustments for the County and the City. For the county, B/L 804 Auxiliary Grants \$65,000 was requested and approved, B/L 807 Auxiliary Grants for Supplementary housing, \$2,500 was requested and approved. B/L 812 Adoption Subsidy 39,000 was requested and approved. B/L 817 Special Needs Adoption \$600 was requested and approved. B/L 829 for Family Preservation 2734 requested and approved. B/L 830 Child Welfare Substance Abuse \$3,258 was requested and approved. B/L 833 Adult Services \$500 requested and approved. B/L 895 Adult Protective Services 3000 released to state and approved by Adult Services Supervisor. For the City B/L 804 Auxiliary Grants \$39,000 was requested and approved, B/L 807 Auxiliary Grants for Supplementary housing, \$5,500 was requested and approved. B/L 812 Adoption Subsidy \$3,250 was requested and approved. B/L 833 for Adult Services \$2030 was released to the state and approved.

**Motion** by Scales, seconded by Kennedy to approve the review.

**OLD BUSINESS:** There was no “Old Business” to report.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
JANUARY 27<sup>th</sup>, 2025**

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**NEW BUSINESS:**

A. HMDSS 2024 Board Meeting Dates – It was agreed that the following Board meeting dates would be changed for 2025: May 26, 2025, will be changed to May 19, 2025; November 24, 2025 will be changed to November 17, 2025; and December 22, 2025, will be changed to December 15, 2025.

Motion by Harris, seconded by Kennedy, to approve the meeting date changes.

B. HMDSS Board By-Laws Approval – Director Amy Rice reviewed Article XI Amendments – Section 2 of the By-Laws which states the following: The chairperson shall annually call for a review of the by-laws at the first meeting of the calendar year by presenting to the full Board an Ad Hoc Committee selected by the Executive Committee. At least one member of this committee shall be a member of the Executive Committee.

It was decided that the By-Laws Committee would meet and review for any changes at a later date.

C. Budget Committee - The county has requested the budget be available first week of March. A meeting will be held with the budget finance committee to be approved during February.

**REPORTS:**

**Benefits** – Reviewed by Assistant Director of Benefits Lisa Thompson to include the following statistics for December 2024:

The December 2024 Auxiliary Grant compliance rate was 100%. Childcare compliance rate was 96.5%; the Medicaid compliance rate was 96.2 %; the SNAP compliance rate was 97.7% with SNAP issuance for the month of December 2024 at \$2,295,331; and the TANF compliance rate was 96.5%.

The December 2024 Benefit Programs Unit Overview included Intake Unit currently has 18% vacancy rate, with 2 members in the new training unit. Ongoing consists of 2 units, and currently there are 7 vacancies for a 29% vacancy rate with 5 members in the training unit. Specialty Unit currently has 20% vacancy rate. Employment Services Unit has 11% vacancy rate.

The December 2024 VIEW Participant Profile report reflected 72 VIEW and VIEW Transitional participants.

The December 2024 Employment Services report reflected 424 Day Care cases; 72 VIEW cases; and 12 SNAPET cases. There is currently a waiting list for Day Care services. The December 2024 Benefit Programs report reflected 25,051 Medicaid cases; 14,447 SNAP cases; and 411 TANF cases.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
JANUARY 27<sup>th</sup>, 2025**

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REPORTS - CONTINUED**

The December 2024 Fraud report reflected \$5,464.00 in cost savings of finalized investigations and \$2577.00 in recoupment, with cash payments of \$850.00, Restoration offset of \$248.38 and expunged benefits of \$149.81. There were \$2,117.00 in disqualification savings due to 2 cases being closed for 12 months.

**Services** – Reviewed by Family Services Manager Lauren Wright to include the following statistics for December 2024:

Foster Care Unit: Number of Children in Foster Care – 83; Monthly Foster Care Visits Required – 74%; Monthly Foster Care Visits in Residence – 61%; Congregate Care Placements – 16 at 19%; Kinship Fictive Placements - 11%, Approved Foster Homes – 19 homes; and the Foster Care Vacancy Rate is 38% with 3 vacancies.

Child Protective Services Unit: Total CPS Complaints – 61; CPS Investigations/Family Assessments (Valid) – 17; CFSR Timeliness of First Contact with Victim – 20 at 100%; CPS Referrals Closed Before Due Date – 9 at 26%; and the CPS Vacancy Rate is 25% with 2 vacancies.

Family Preservation Unit: Family Preservation Cases – 37; In Home Case Contacts Made – 45 at 96%; Family Support Case Contacts Made – 63 at 83%; Current Service Plans – 13 at 87%; and the Family Preservation Vacancy Rate is 0% with only no vacancies remaining.

Adult Protective Services Unit: APS Valid Complaints – 44; APS Invalid Complaints – 3; Timeliness of Investigation Initiation – 41 at 100%; Timeliness of Disposition – 29 at 100%; Ongoing APS Monthly Contact Compliance – 2 at 67%; and the Adult Services Unit remains fully staffed.

Purchased Services: Adult Services/Companion – 1 case; VIEW Purchased – 38 cases; SNAPET Purchased – 8 cases; and Family Preservation – 19 cases; for a total of 66 Purchased Services.

Emergency Intake Report: There were 23 clients seen for the City of Martinsville with a total of \$1,200.00 in expenditures leaving a balance of \$15,046.74. There were 29 clients seen for Henry County with a total of \$1,061 in expenditures, leaving a balance of \$15,814.51.

**Other Reports** – Reviewed by Office Supervisor Kimberly King to include the following statistics for December 2024:

Reception Log Report – For the month of December 2024, we had 2292 visitors in the agency for an average of 115 per day; we received 3,603 incoming phone calls; and we issued 209 EBT cards.

**HENRY-MARTINSVILLE BOARD OF SOCIAL SERVICES MINUTES  
JANUARY 27<sup>th</sup>, 2025**

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**OTHER REPORTS – CONTINUED**

DSS Check-In Wait Time Report – For the month of December 2024, the average wait time was 4.82 minutes.

**GENERAL INFORMATION** – There was no “General Information” to report.

**BOARD COMMENTS** – There were no “Board Comments” this month.

**PUBLIC COMMENTS** – There were no “Public Comments” this month.

**CLOSED SESSION:**

**Motion** by Kennedy, seconded by Scales, to adjourn to Closed Session per Code of Virginia 2.2-3711 (A) (1) and 2.2-3711 (A) (4) for “Personnel Matters” and “Cases”. Vote – Unanimous.

**Motion** by Kennedy, seconded by Robertson, to reconvene in General Session. Vote – Unanimous.

**CERTIFICATION OF CLOSED SESSION: WHEREAS**, The Henry-Martinsville Board of Social Services has convened in the closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provision of the Virginia Freedom of Information Act, and **WHEREAS**, 2.2-3711 (A) (1) and 2.2-3711 (A) (4) of the Code of Virginia required certification by the Henry-Martinsville Department of Social Services that such a closed meeting was conducted in conformity with Virginia Law. **NOW THEREFORE BE IT RESOLVED** that to the best of each member’s knowledge; (i) only public business matters lawfully exempt from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies and (ii) only such business matters were identified in the motion convening the closed meeting were heard, discussed, or considered by The Henry-Martinsville Board of Social Services.

**Motion** by Kennedy, seconded by Scales, to approve the adoptions for Cases #21192196 and #21207344. Vote - Unanimous

**ADJOURNMENT:**

The meeting adjourned at 3:45 p.m.

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Jean Odachowski, Board Chair

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Randall Taylor, Recorder

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Amy W. Rice, Director

REPORTS  
OF  
COMMITTEES

BILLS

&

EXPENDITURES

## **BILLS AND EXPENDITURES**

### **A. Monthly Bills and Expenditures**

REPORT #1

**LOCAL APPROVED  
HENRY-MARTINSVILLE SOCIAL SERVICES  
2024/2025 TOTAL BUDGET**

**FOR EIGHT MONTHS ENDED 1/31/25**

CATEGORIES											
	LOCAL	LOCAL	LOCAL	STATE	PROJECTED	ACTUAL	UNDER	UNEXPENDED	STATE		
	APPROVED	CHANGES	REVISED	ALLOCATIONS	EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BALANCE	% SPENT	
AUXILIARY GRANTS	H	230,000		230,000	232,450	153,333	148,328	5,005	81,672	84,122	64%
AUXILIARY GRANTS	M	115,000		115,000	128,113	76,667	84,898	(8,231)	30,102	43,215	74%
AUXILIARY GRANTS - SUPP HOUSING	H	20,000		20,000	32,950	13,333	8,181	5,152	11,819	24,769	41%
AUXILIARY GRANTS - SUPP HOUSING	M	12,000		12,000	30,933	8,000	20,323	(12,323)	(8,323)	10,610	169%
REFUGEE CASH ASSISTANCE	M				9,702	-	-	-	-	9,702	
TANF EMERGENCY ASSISTANCE	H				1,500	-	-	-	-	1,500	
TANF EMERGENCY ASSISTANCE	M				1,500	-	-	-	-	1,500	
TANF MANUAL	H	1,000		1,000	1,000	667	-	667	1,000	1,000	0%
TANF MANUAL	M	1,000		1,000	1,000	667	-	667	1,000	1,000	0%
TANF - WORKING PARENTS	H	1,000		1,000	1,000	667	-	667	1,000	1,000	0%
TANF - WORKING PARENTS	M	1,000		1,000	1,000	667	-	667	1,000	1,000	0%
IVE - FOSTER CARE	H	730,000		730,000	405,558	486,667	249,881	236,786	480,119	155,677	34%
IVE - FOSTER CARE LOCAL ONLY*	H					-	509	(509)	(509)	(509)	
IVE - FOSTER CARE	M	95,000		95,000	23,175	63,333	629	62,704	94,371	22,546	1%
IVE - FOSTER CARE LOCAL ONLY*	M					-	-	-	-	-	
FOSTERING FUTURES FOSTER CARE	H	13,000		13,000	40,188	8,667	27,630	(18,963)	(14,630)	12,558	213%
FOSTERING FUTURES FOSTER CARE	M	3,000		3,000	-	2,000	-	2,000	3,000	-	0%
STATE ADOPTION ASST-SPEC NEED	H	80,000		80,000	62,864	53,333	41,948	11,385	38,052	20,916	52%
STATE ADOPTION ASST-SPEC NEED	M	10,000		10,000	-	6,667	-	6,667	10,000	-	0%
ADOPTION SUBSIDY FEDERAL IV-E	H	1,250,000		1,250,000	1,159,503	833,333	796,380	36,953	453,620	363,123	64%
ADOPTION SUBSIDY FEDERAL IV-E	M	51,000		51,000	31,266	34,000	20,904	13,096	30,096	10,362	41%
EMERGENCY FUND*	H	23,771		23,771	-	13,866	7,957	5,909	15,814	-	33%
EMERGENCY FUND*	M	21,066		21,066	-	12,289	7,070	5,219	13,996	-	34%
FUEL - LOCAL ONLY*	H	-		-	-	-	-	-	-	-	
FUEL - LOCAL ONLY*	M	-		-	-	-	-	-	-	-	
ADMIN - BASE POOL FUND	H-M	6,808,964		6,808,964	6,787,755	4,539,309	4,603,724	(64,414)	2,205,241	2184032	68%
ADMIN - NO LOCAL MATCH	H-M	368,460		368,460	333,416	245,640	206,689	38,951	161,771	126727	56%
ADMIN - NO LOCAL NON GOV'T PIPP	H-M				49,582	-	35,694	(35,694)	(35,694)	13888	
ADMIN - NO LOCAL MED UNWINDING	h-m										
PASS-THROUGH ADMINISTRATION	H-M	781,112		781,112	178,648	520,741	36,442	484,299	744,670	142,206	5%
OUT STATION ELIG PASS-THRU	H-M	66,175		66,175	-	44,117	-	44,117	66,175	-	0%
COM BOARD/AWARD PRG*	H-M	9,943		9,943	-	5,800	3,885	1,915	6,058	-	39%
LOCAL ONLY - TRAVEL/OTHER*	H-M	3,510		3,510	-	2,048	4,097	(2,050)	(587)	-	117%
PURCHASED SER - ALL	H	375,731		375,731	237,218	250,487	84,721	165,766	291,010	117,540	23%
PURCHASED SER - ALL	M	150,471		150,471	95,487	100,314	49,497	50,817	100,974	99,947	33%
<b>TOTAL</b>		11,222,203	-	11,222,203	9,845,808	7,476,611	6,439,386	1,037,225	4,782,817	3,448,431	57%

REPORT #2											
LOCAL APPROVED HENRY-MARTINSVILLE SOCIAL SERVICES 2024/2025 TOTAL LOCAL SHARE BUDGET											
CATEGORIES	LOCAL	LOCAL	LOCAL	STATE	PROJECTED	ACTUAL	(OVER)	UNEXPENDED	STATE	% SPENT	
	APPROVED	CHANGES	REVISED	ALLOCATIONS	EXPENDITURES	EXPENDITURES	UNDER	BUDGET	BALANCE		
AUXILIARY GRANTS	H	46,000		46,000	46,490	30,667	29,668	999	16,332	16,822	64%
AUXILIARY GRANTS	M	23,000		23,000	25,623	15,333	16,979	(1,646)	6,021	8,644	74%
AUX GRANT SUPPORTIVE HOUSING	H	4,000		4,000	6,606	2,667	1,639	1,028	2,361	4,967	41%
AUX GRANT SUPPORTIVE HOUSING	M	2,400		2,400	6,187	1,600	4,065	(2,465)	(1,665)	2,122	169%
TANF	H	-		-	-	-	-	-	-	-	-
TANF	M	-		-	-	-	-	-	-	-	-
TANF - WORKING PARENTS	H	-		-	-	-	-	-	-	-	-
TANF - WORKING PARENTS	M	-		-	-	-	-	-	-	-	-
TANF - FOSTER CARE	H	-		-	-	-	-	-	-	-	-
TANF - FOSTER CARE LOCAL ONLY	H	-		-	-	-	509	(509)	(509)	(509)	
TANF - FOSTER CARE	M	-		-	-	-	-	-	-	-	-
TANF - FOSTER CARE LOCAL ONLY	M	-		-	-	-	-	-	-	-	-
SPECIAL NEEDS ADOPTIONS	H	-		-	-	-	-	-	-	-	-
SPECIAL NEEDS ADOPTIONS	M	-		-	-	-	-	-	-	-	-
ADOPTION SUBSIDY	H	-		-	-	-	-	-	-	-	-
ADOPTION SUBSIDY	M	-		-	-	-	-	-	-	-	-
EMERGENCY FUND*	H	23,771		23,771	-	13,866	7,957	5,909	15,814	-	33%
EMERGENCY FUND*	M	21,066		21,066	-	12,289	7,070	5,219	13,996	-	34%
FUEL - LOCAL ONLY	H	-		-	-	-	-	-	-	-	-
FUEL - LOCAL ONLY	M	-		-	-	-	-	-	-	-	-
ADMIN BASE POOL FUND	H-M	1,055,389		1,055,389	1,052,103	703,593	713,578	(9,985)	341,811	338,525	68%
PASS THROUGH ADMIN	H-M	531,156		531,156	119,694	354,104	24,053	330,051	507,103	95,641	5%
ELIG OUT STATION PASS THRU	H-M	-		-	-	-	-	-	-	-	-
COMP BOARD/AWARD PROGRAM *	H-M	9,943		9,943	-	5,800	3,885	1,915	6,058	-	39%
LOCAL ONLY - TRAVEL/OTHER*	H-M	3,510		3,510	-	2,048	4,097	(2,050)	(587)	-	117%
PURCHASED SER - ALL	H	35,441		35,441	28,097	23,627	11,184	12,443	24,257	16,913	32%
PURCHASED SER - ALL	M	22,904		22,904	12,476	15,269	6,200	9,069	16,704	6,276	27%
<b>TOTAL</b>		<b>1,778,580</b>		<b>1,778,580</b>	<b>1,297,276</b>	<b>1,180,863</b>	<b>830,884</b>	<b>349,979</b>	<b>947,696</b>	<b>489,401</b>	<b>47%</b>

STATE BUDGET							
JUL/TRANSFER 5,000 FROM COUNTY TO CITY B/L 835 IVE PREVENTION POS							
JUL/+ 3,600 B/L 855 BASE ADMIN-12 FAMILY PARTNERSHIP MEETINGS 3/24-5/24							
JUL/+4,030 B/L 851 MEDICAID UNWINDING FOR AUGUST 2024							
JUL/TRANSFER 2,300 FROM COUNTY TO CITY B/L 807 AUX GRANTS-SUPPORTIVE HOUSING							
AUG/+17,780 B/L 807 COUNTY AUXILIARY GRANT SUPPORTIVE HOUSING							
SEP/TRANSFER 1,000 FROM COUNTY TO CITY B/L 830 CHILD WELFARE SUBS ABUSE POS							
SEP/TRANSFER 5,000 FROM COUNTY TO CITY B/L 835 IVE PREVENTION POS							
SEP/+2,000 B/L 855 BASE ADMIN-8 RELATIVE KIN PLACEMENTS							
SEP/+8,100 B/L 855 BASE ADMIN-27 FAMILY PARTNERSHIP MEETINGS 6/24-8/24							
NOV/+20,930 B/L 814 COUNTY FOSTERING FUTURES-PROJECTION F/Y 25							
JAN/+1,000 B/L 855 BASE ADMIN-84RELATIVE KIN PLACEMENTS							
JAN/+5,100 B/L 855 BASE ADMIN-17 FAMILY PARTNERSHIP MEETINGS 9/24-11/24							

**HENRY COUNTY**  
**ADMINISTRATIVE MONTHLY EXPENDITURE REPORT**  
**BY ACCOUNT**  
**FOR THE MONTH OF JANUARY 2025**

ACCOUNT NAME	EXPENDITURES	ADJUSTMENTS / REIMBURSE	CANCELLED WARRANTS	NET EXPENDITURES
51100 - SALARIES	432,834.08	0.00	0.00	432,834.08
51200 - SALARIES & WAGES - OVERTIME	5,941.19	0.00	0.00	5,941.19
51300 - PART TIME SALARY	7,211.19	0.00	0.00	7,211.19
51902 - RECOGNITION AWARD/PAYROLL	601.01	0.00	0.00	601.01
52100 - FICA/MEDI	33,398.64	0.00	0.00	33,398.64
52210 - RETIREMENT	52,469.21	0.00	0.00	52,469.21
52300 - HEALTH	65,928.47	0.00	0.00	65,928.47
52410 - GROUP LIFE	4,291.90	0.00	0.00	4,291.90
52500 - LTD CORE	1,598.11	0.00	0.00	1,598.11
52600 - UNEMPLOYMENT INSURANCE	140.50	0.00	0.00	140.50
53110 - PROFESSIONAL HEALTH SERVICES	84.00	0.00	0.00	84.00
53120 - PROFESSIONAL SERVICES AUDIT	12,465.00	0.00	0.00	12,465.00
53150 - LEGAL SERVICES	15,869.00	0.00	0.00	15,869.00
53160 - PROFESSIONAL SERVICES - OTHER	883.95	0.00	0.00	883.95
53171 - EMPLOYEE ASSISTANC PROGRAM	371.25	0.00	0.00	371.25
53320 - MAINTENANCE SERVICE CONTRACTS	65.00	0.00	0.00	65.00
53908 - CONTRACTED CUSTODIAL SERVICE	2,800.00	0.00	0.00	2,800.00
55110 - ELECTRICAL SERVICES	2,708.47	0.00	(2,708.47)	0.00
55130 - WATER AND SEWER	191.78	0.00	(191.78)	0.00
55152 - GARBAGE SERVICE	250.38	0.00	(250.38)	0.00
55230 - TELECOMMUNICATIONS	3,329.92	0.00	0.00	3,329.92
55410 - LEASE - RENT OF EQUIPMENT	1,028.27	0.00	0.00	1,028.27
55420 - LEASE - RENT OF BUILDINGS	1,477.26	0.00	0.00	1,477.26
55520 - TRAVEL - FARES	13.54	0.00	0.00	13.54
56001 - OFFICE SUPPLIES	10,008.37	0.00	0.00	10,008.37
56005 - LAUNDRY, JANITORIAL SUPPLIES	400.80	0.00	0.00	400.80
56007 - REPAIR & MAINTENANCE SUPPLIES	275.54	0.00	0.00	275.54
56008 - VEHICLE & POWER EQUIP - FUEL	110.89	0.00	0.00	110.89
56009 - VEHICLE & POW EQUIP - SUPPLIES	577.37	0.00	0.00	577.37
56014 - OTHER SUPP & LOCAL ONLY TRAVEL	1,000.00	0.00	0.00	1,000.00
58311 - BUILDING & IMPROVEMENTS DEPREC	5,766.06	0.00	0.00	5,766.06
 TOTAL EXPENDITURES	 664,091.15	 0.00	 (3,150.63)	 660,940.52

**HENRY COUNTY**  
**ASSISTANCE MONTHLY EXPENDITURE REPORT**  
**BY CATEGORY**  
**FOR THE MONTH OF JANUARY 2025**

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
089-AGE HENRY - ASSISTED LIVING FACILITIES-AGED	80404	7,885.00	0.00	0.00	7,885.00
089-DIS HENRY - ASSISTED LIVING FACILITIES-DISABLED	80406	9,665.00	0.00	0.00	9,665.00
089-ASH HENRY - AUXILIARY GRANTS SUPPORTIVE HOUSING DIS - DISABLED	80703	1,320.00	0.00	0.00	1,320.00
089-EF HENRY - EMERGENCY FUND UTIL - UTILITIES	00630	200.00	0.00	0.00	200.00
089-SAC HENRY - FEDERAL ADOPTION ASSIST - CHILD CARE REIMB	81201	1,780.00	0.00	0.00	1,780.00
089-SAE HENRY - FEDERAL ADOPTION ASSIST - ENHANCED MAINTEN	81203	49,076.00	0.00	0.00	49,076.00
089-SA HENRY - FEDERAL ADOPTION ASSISTANCE - BASIC MAINTEN	81201	57,013.00	0.00	0.00	57,013.00
089-FFL HENRY - FOSTERING FUTURES (IV-E) LOCAL FOSTER HOME MAIN - BASIC MAINTENANCE	81402	3,071.00	0.00	0.00	3,071.00
089-CPA HENRY - IV-E FOSTER CARE CHILD PLACING AGENCY EMAD - ENHANCED MAINTENANCE FOR ADS R&B - MAIN	81112 81108	4,480.00 2,152.00	0.00 0.00	0.00 0.00	4,480.00 2,152.00
TOTAL FOR HENRY - IV-E FOSTER CARE CHILD PLACING AGENCY		6,632.00	0.00	0.00	6,632.00
089-FFC HENRY - IV-E LOCAL AGENCY FOSTER FAMILY HOMES EMAD - ENHANCED MAINTENANCE FOR ADS R&B - MAIN TRAV - FOSTER CARE - TRAVEL	81113 81110 81110	6,272.00 4,114.00 225.12	0.00 (172.83) 0.00	0.00 0.00 0.00	6,272.00 3,941.17 225.12
TOTAL FOR HENRY - IV-E LOCAL AGENCY FOSTER FAMILY HOMES		10,611.12	(172.83)	0.00	10,438.29
089-FCL HENRY - LOCAL ONLY IV-E FAMILY FOSTER CARE EMAD - ENCHANCED MAINTENANCE FOR ADS	81113	896.00	0.00	0.00	896.00
089-NRA HENRY - NON-REOCCURRING IV-E ADOPTION SUBSIDY	81202	4,673.00	0.00	0.00	4,673.00

**HENRY COUNTY**  
**ASSISTANCE MONTHLY EXPENDITURE REPORT**  
**BY CATEGORY**  
**FOR THE MONTH OF JANUARY 2025**

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
089-SNA HENRY - STATE ADOPTION ASSISTANCE					
EMAD - ENHANCED MAINTENANCE FOR ADS	81703	3,584.00	0.00	0.00	3,584.00
MAIN - BASIC MAINTENANCE	81702	1,672.00	0.00	0.00	1,672.00
TOTAL FOR HENRY - STATE ADOPTION ASSISTANCE		5,256.00	0.00	0.00	5,256.00
690-AGE MARTIN - ASSISTED LIVING FACILITIES-AGED	80404	7,247.00	0.00	0.00	7,247.00
690-DIS MARTIN - ASSISTED LIVING FACILITIES-DISABLED	80406	3,588.00	0.00	0.00	3,588.00
690-ASH MARTIN - AUXILIARY GRANTS SUPPORTIVE HOUSING					
DIS - DISABLED	80703	2,543.00	0.00	0.00	2,543.00
690-EF MARTIN - EMERGENCY FUND					
UTIL - UTILITIES	00630	400.00	0.00	0.00	400.00
690-SA MARTIN - FEDERAL ADOPTION ASSISTANCE - BASIC MAINT	81201	2,632.00	0.00	0.00	2,632.00
TOTAL EXPENDITURES		174,488.12	(172.83)	0.00	174,315.29

**HENRY COUNTY**  
**PURCHASE OF SERVICE MONTHLY EXPENDITURE REPORT**  
**BY CATEGORY**  
**FOR THE MONTH OF JANUARY 2025**

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
089-APS HENRY - ADULT PROTECT SERV (OPS) (895) FEE - GUARDIANSHIP FEES	89501	0.00	(25.00)	0.00	(25.00)
089-COM HENRY - ADULT SERVICE -PAYROLL- COMPANION (833) DIS - SSI - DISABLED	83304	720.33	0.00	0.00	720.33
089-SUB HENRY - CHILD WELFARE SUBSTANCE ABUSE SERV(830)	83001	705.00	0.00	0.00	705.00
089-CWS HENRY - CHILD WELFARE SUPPLEMENTAL SERV (830)	83002	12.00	0.00	0.00	12.00
089-FPR HENRY - FAMILY PRESERVATION - P.S. (IVB2) (866) FAMU - FAMILIES (UNDUPLICATED)	86602	1,575.00	0.00	0.00	1,575.00
089-FSU HENRY - FAMILY SUPPORT PUR SERV (IVB2) (866) FAMU - FAMILIES (UNDUPLICATED)	86601	2,054.96	0.00	0.00	2,054.96
089-FS HENRY - FAMILY SUPPORT PURCH SERV (829) FAMU - FAMILIES (UNDUPLICATED)	82904	20.95	0.00	0.00	20.95
089-PP HENRY - IVE PREVENTION PROMISING PRACTICE HFW - HIGH FIDELITY WRAPAROUND (HFW)	83503	1,000.00	0.00	0.00	1,000.00
089-ILP HENRY INDEPENDENT LIVING - PURCHAED SERVICE (862) DLS - DAILY LIVING SKILLS	86201	233.64	0.00	0.00	233.64
089-SNP HENRY SNAPET PURCHASED (844) TRAN - SNAPET PARTICIPANT EXPENSES	84404	122.25	0.00	0.00	122.25
089-TRA HENRY VIEW TRANSPORTATION TRAN - TRANSPORTATION	87207	3,841.00	0.00	0.00	3,841.00
690-APS MARTIN ADULT PROTECTIVE SERVICES (895) FEE - GUARDIANSHIP FEES	89501	0.00	(10.00)	0.00	(10.00)
690-SNP MARTIN SNAPET PURCHASED (844) TRAN - SNAPET PARTICIPANT EXPENSES	84404	47.00	0.00	0.00	47.00

**HENRY COUNTY**  
**PURCHASE OF SERVICE MONTHLY EXPENDITURE REPORT**  
**BY CATEGORY**  
**FOR THE MONTH OF JANUARY 2025**

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
690-VSU MARTIN VIEW SUPPORT SERVICES-UNSUBSIDIZED EMP	87202	3,351.23	0.00	0.00	3,351.23
690-TRA MARTIN VIEW TRANSPORTATION					
TRAN - TRANSPORTATION	87207	1,794.60	0.00	0.00	1,794.60
<b>TOTAL EXPENDITURES</b>		<b>15,477.96</b>	<b>(35.00)</b>	<b>0.00</b>	<b>15,442.96</b>

**HENRY COUNTY**  
**MONTHLY EXPENDITURE REPORT**  
**FOR THE MONTH OF JANUARY 2025**

CATEGORY	LASER	EXPEND-	ADJUSTMENTS /	CANCELLED	NET
	CODE	ITURES	REIMBURSE	WARRANTS	EXPENDITURES
GRAND TOTAL		854,057.23	(207.83)	(3,150.63)	850,698.77

# OLD BUSINESS

## **OLD BUSINESS**

### A. By-Laws Committee

**Article XI**  
**Amendments**

**Section 1.** These by-laws may be amended at any regularly scheduled or special called meeting of the Board by a two-thirds majority of the membership present, subject to a quorum of members being present, provided the amendment(s) have been submitted to the Executive Committee for review thirty (30) days prior to the meeting date. One copy of the proposed amendment(s) shall be sent by the Executive Committee to each member seven (7) days in advance of said meeting.

**Section 2.** The chairperson shall annually call for a review of these by-laws at the first meeting of the calendar year by presenting to the full Board an Ad Hoc Committee selected by the Executive Committee. At least one member of this Committee shall be a member of the Executive Committee.

# NEW BUSINESS

## **NEW BUSINESS**

### **A. Retirements**

## **NEW BUSINESS**

### **B. Benefit Programs Appreciation Month**



# VIRGINIA DEPARTMENT OF SOCIAL SERVICES

## COMMONWEALTH of VIRGINIA STATE BOARD OF SOCIAL SERVICES

### *Benefit Programs Specialist Appreciation Month Resolution of Appreciation*

**WHEREAS**, Virginia has provided \$23,848,366,681 in benefits to the most vulnerable citizens of the Commonwealth through programs such as the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Medical Assistance, Child Care, General Relief, Auxiliary Grant, Foster Care IV-E, Refugee Cash Assistance, Employment Service Programs, and Energy Assistance, administered by local departments of social services; and

**WHEREAS**, Virginia's governing body continually seeks to enact legislation that best supports our benefit programs, positively impacting our economy and empowering local Benefit Programs Specialists to promote individual self-sufficiency among our citizens; and

**WHEREAS**, Benefit Programs Specialists continue to navigate the complexities of evolving policies and procedures across major benefit programs, requiring adaptive transitions and overcoming technological shortcomings to ensure that citizens receive the correct benefits; and

**WHEREAS**, Virginia's 4,084 Benefit Programs Staff, including 3,540 specialists, 493 supervisors, and 51 managers, have been instrumental in meeting community needs, maintaining high rates of application processing and case management to ensure that qualified individuals receive necessary social services; and

**WHEREAS**, significant financial support has been extended to Virginia's vulnerable populations, including \$85,668,950 to TANF recipients; \$11,600,380 for the Virginia Initiative for Education and Work (VIEW) participants; \$15,428,674 for SNAP Employment & Training (SNAP E&T) programs; \$1,796,754,340 in food benefits to SNAP participants; \$21,385,613,147 in medical care through various Medical Assistance Programs; \$109,463,144 for Energy Assistance; \$408,723,826 for Child Care services; \$30,324,396 for IV-E Foster Care support; and \$4,789,824 IV-E Fostering Futures; and

**WHEREAS**, Benefit Programs Specialists exemplify the core values of ethical public service by respecting human dignity, demonstrating personal integrity, promoting professional excellence, and ensuring the accurate application of current policies and guidance;

**NOW THEREFORE BE IT RESOLVED**, on this 11<sup>th</sup> day of December 2024, the State Board of Social Services commends all Benefit Programs Specialists across the Commonwealth of Virginia for their dedicated service and hereby recognizes February 2025 as Benefit Programs Specialist Appreciation Month, encouraging all Virginians to acknowledge and celebrate their invaluable contributions to public service.

  
DeRonda Short, Vice Chair,  
State Board of Social Services

**NEW BUSINESS**

C. Review and Approval of 2025-26 Local Budget



**FY 25-26 Budget  
Pending approval by  
Budget Finance  
Committee**

**February 24, 2025 at  
1:30 pm**

17-Feb-25				PROGRAMS 25/26						
	ORIGINAL		REVISED				COMBINED			
	LOCAL BUDGET	ADDITIONAL ALLOCATION	LOCAL BUDGET	PROPOSED BUDGET	HENRY CO TOTAL	MV'ILLE TOTAL	LOCAL SHARE	HENRY CO LOCAL	MV'ILLE LOCAL	
	2024/2025	24/25	2024/25	2025/26						
AUXILIARY GRANTS (LOCAL - 20%) 804	H 230,000		230,000	235,000	235,000		47,000	47,000		
	M 115,000		115,000	130,000		130,000	26,000		26,000	
AUXILIARY GT SUPP HOUS LOCAL - 20% 807	H 20,000		20,000	15,000	15,000		3,000	3,000		
	M 12,000		12,000	32,000		32,000	6,400		6,400	
TANF (LOCAL - 0%) 808	H 1,000		1,000	1,000	1,000		0	0		
	M 1,000		1,000	1,000		1,000	0		0	
TANF-FC (LOCAL - 0%) 811	H 730,000		730,000	730,000	730,000		0	0		
	M 95,000		95,000	95,000		95,000	0		0	
SUBSIDIZED ADOPTION (LOCAL - 0%) 812	H 1,250,000		1,250,000	1,250,000	1,250,000		0	0		
	M 51,000		51,000	51,000		51,000	0		0	
FOSTERING FUTURES (LOCAL - 0%) 814	H 13,000		13,000	43,000	43,000		0	0		
	M 3,000		3,000	3,000		3,000	0		0	
SPECIAL NEEDS ADOPTION (LOCAL - 0%) 817	H 80,000		80,000	80,000	80,000		0	0		
	M 10,000		10,000	10,000		10,000	0		0	
ADOPTION INCENTIVE (LOCAL - 0%) 820	H 5,000		5,000	5,000	5,000		0	0		
FAMILY PRESERVATION (LOCAL - 15.5%) 829	H 7,349		7,349	7,349	7,349		1,139	1,139		
	M 2,972		2,972	2,972		2,972	461		461	
CHILD WEL SUBS ABUSE (LOCAL - 15.5%) 830	H 8,032		8,032	8,032	8,032		1,245	1,245		
	M 3,500		3,500	3,500		3,500	543		543	
ADULT SERVICES (LOCAL - 20%) 833	H 12,000		12,000	12,000	12,000		2,400	2,400		
	M 1,000		1,000	1,000		1,000	200		200	
IVE PREVENTION-WELL SUP (LOCAL - 0%) 835	H 128,824		128,824	128,824	128,824		0	0		
	M 15,000		15,000	15,000	16,000					
SNAPET PURCHASED SERV (LOCAL -15.5%) 844	H 20,000		20,000	20,000	20,000		3,100	3,100		
	M 10,000		10,000	10,000		10,000	1,550		1,550	
TANF-UP (LOCAL - 0%) 848	H 1,000		1,000	1,000	1,000		0	0		
	M 1,000		1,000	1,000		1,000	0		0	
ILP ED & TRAINING VOUCH (LOCAL - 0%) 861	H 5,698		5,698	5,698	5,698		0	0		
	M 2,000		2,000	2,000		2,000	0		0	
ILP - PURCHASED SERVICES (LOCAL - 0%) 862	H 10,000		10,000	10,000	10,000		0	0		
	M 1,000		1,000	1,000		1,000	0		0	
RESPITE GRANT (LOCAL - 0%) 864	H 3,000		3,000	3,000	3,000		0	0		
SAFE & STABLE FAMILIES (LOCAL - 15.5%) 866	H 48,628		48,628	48,628	48,628		7,537	7,537		
	M 18,000		18,000	18,000		18,000	2,790		2,790	
VIEW - PURCHASED SERV (LOCAL - 15.5%) 872	H 120,000		120,000	120,000	120,000		18,600	18,600		
	M 110,000		110,000	110,000		110,000	17,050		17,050	
FOSTER PARENT TRAINING (LOCAL - 25%) 873	H 3,200		3,200	3,200	3,200		800	800		
changed from 43.9%										
FATHERHOOD ENGAGEMENT (LOCAL - 0%) 876	12,500		12,500	12,500						
EMERGENCY FUND (LOCAL - 100%) 885	H 23,771		23,771	23,771	23,771		23,771	23,771		
	M 21,066		21,066	21,066		21,066	21,066		21,066	
ADULT PROTECTIVE SER (LOCAL - 15.5%) 895	H 4,000		4,000	4,000	4,000		620	620		
	M 2,000		2,000	2,000		2,000	310		310	
<b>TOTALS</b>		3,211,540	0	3,211,540	3,277,540	2,754,502	494,538	185,582	109,212	76,369



	W	X	Y	Z	AA	AB	AC	AG
1		8679	0.0134		0.1581	0.1581		
2	Health	Life			VRS Plan 1/2	VRS Hybbrid		
3								
4	855	855	855	850	849	858		
5	<b>TOTAL</b>	<b>SERVICE</b>	<b>BENEFITS</b>	<b>ADMIN &amp; CL</b>	<b>OUT STATION</b>	<b>NO LOCAL</b>	<b>PASS THRU</b>	<b>LOCAL</b>
6	<b>SALARY &amp;</b>	15.5% Local	15.5% Local	15.5% Local	0% Local	0% Local	68% Local	100% Local
7	<b>FRINGE BENEF</b>							
8								
168	<b>7,650,853</b>	<b>1,830,637</b>	<b>3,361,958</b>	<b>1,224,385</b>	<b>65,675</b>	<b>386,813</b>	<b>772,342</b>	<b>9,043</b>
169		<b>855 Total</b>	<b>6,416,981</b>					
170								
171			<b>TOTAL SALARIES AND FRINGE BENEFITS</b>		<b>7,650,853</b>			
172								
173								
174								
175								
176								
177	<b>TOTAL</b>	<b>1,830,637</b>	<b>3,361,958</b>	<b>1,224,385</b>	<b>65,675</b>	<b>386,813</b>	<b>772,342</b>	<b>9,043</b>
178								
179	LOCAL SHARE	283,749	521,104	189,780	-	-	525,193	9,043
180								
181								
182								
183								
184	<b>LOCAL SHARE</b>							
185		<b>1,528,868</b>						
186								
187	<b>1,009,053</b>	Henry Co						
188		<b>519,815</b>	Martinsville					
189								

11-Mar-24

## HENRY-MARTINSVILLE SOCIAL SERVICES

	2024/25			2025/26			INCREASE/DECREASE		
	TOTAL	HENRY	MARTINSVILLE	TOTAL	HENRY	MARTINSVILLE	TOTAL	HENRY	MARTIN
<b>ADMINISTRATION</b>	8,038,163	5,305,188	2,732,975	8,231,714	5,432,931	2,798,783	193,551	127,744	65,807
<b>LOCAL SHARE</b>	1,599,998	1,055,999	543,999	1,642,047	1,083,751	558,296	42,049	27,752	14,297
<b>PROGRAMS</b>	3,184,040	2,724,502	459,538	3,277,540	2,754,502	494,538	93,500	30,000	35,000
<b>LOCAL SHARE</b>	178,582	109,212	69,369	185,582	109,212	76,369	7,000	-	7,000
<b>TOTAL ADM/PRG</b>	11,222,203	8,029,690	3,192,513	11,509,254	8,187,433	3,293,321	287,051	157,744	100,807
<b>TOTAL LOCAL SHARE</b>	1,778,580	1,165,211	613,368	1,827,629	1,192,963	634,665	49,049	27,752	21,297

## Changes from FY 24/25

	TOTAL	LOCAL
<b>ADMINISTRATION</b>		
3% COLA	189,695	29,403
<i>Internal Alignment</i>	42,001	6,510
<i>VRS Increase Correction (FY24/25)</i>	41,652	6,456
<b>PROGRAMS</b>		
<i>Fostering Futures (H)</i>	30,000	0
<i>Auxiliary Grants (M)</i>	35,000	7,000

## HENRY MARTINSVILLE SOCIAL SERVICES

DEPT <u>ACCOUNT</u>	ACCOUNT NAME <u>&amp; JUSTIFICATION</u>	PROJECTED REQUEST <u>F/Y 25-26</u>
65480400	AUXILIARY GRANT  This funding provides income supplements to recipients of SSI and certain other aged, blind, or disabled individuals residing in a licensed assisted living facility or in an approved adult foster home.  80% Federal/State 20% Local	Henry \$ 235,000 Martinsville \$ 130,000
64880700	AUXILIARY GRANT - SUPPORTIVE HOUSING  The Auxiliary Grant Program provides income supplements to recipients of SSI and certain other aged, blind, or disabled individuals residing in supportive housing. This assistance is made available through local departments of social services to ensure that adults are able to maintain a standard of living that meets a basic level of need.	Henry \$ 15,000 Martinsville \$ 32,000
65480800	TANF - MANUAL CHECKS  This budget line only includes manual checks written by local departments of social services for TANF recipients to provide financial assistance so children may be cared for in their homes or relatives homes. All other payments are generated through the VACMS system and are not included in the local budgeting and reimbursement process.  100% Federal	Henry \$ 1,000 Martinsville \$ 1,000
65481100	IV-E TANF FOSTER CARE  Title IV-E pays for maintenance costs of an eligible child in foster care. Federal law defines this as: the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to a child, reasonable travel to the child's home for visitation, and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement  100% Federal	Henry \$ 730,000 Martinsville \$ 95,000

DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST
		F/Y 25-26

#### 65481200 FEDERAL ADOPTION ASSISTANCE

This funding provides necessary payments to facilitate adoptions and help provide care for children who have documented special needs by supplementing the resources of adoptive parents. Many children in need of adoptive placement are unlikely to be adopted within a reasonable period of time due to their special needs without adoption assistance.

100% Federal

Henry	\$	1,250,000
Martinsville	\$	51,000

#### 65481400 FOSTERING FUTURES IV-E FOSTER CARE

This funding allows states to extend foster care services and support to youth who turn 18 while in foster care, until they reach the age of 21. This includes youth that were in foster care immediately prior to commitment to DJJ who are released after they turn 18. This fund pays for cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals and liability insurance with respect to a youth.

100% Federal

Henry	\$	43,000
Martinsville	\$	3,000

#### 65481700 STATE ADOPTION ASSISTANCE

This funding offers adoption assistance in the forms of a maintenance payment and, when necessary, a purchase of service payment for the child and family's needs. These payments are available to families adopting children from foster care who meet the state's criteria for special needs adoption and are not eligible for Title IV-E funds. Many children in need of adoptive placements have characteristics that make them difficult to place.

100% State

Henry	\$	80,000
Martinsville	\$	10,000

#### 65482000 ADOPTION INCENTIVE

the Adoption Promotion Act of 2003, Public Law 108-145, authorizes adoption incentive payments for states that increase the number and rate of adoptions and guardianships from foster care. These funds can be used for adoption activities such as educational materials, adoption related training or post- adoption services based on approved plan.

100% Federal

Henry	\$	5,000
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DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST
		F/Y 25-26

65482900 FAMILY PRESERVATION AND SUPPORT PROGRAM

The purpose of this funding source is to strengthen the family unit or to prevent or remedy neglect or abuse of children who may be at-risk of entering foster care. The primary purpose is to help children and families that are in crisis who need short-term support to become self-sustaining.

84.5% Federal/State 15.5% Local

Henry	\$	7,349
Martinsville	\$	2,972

65483000 CHILD WELFARE SUBSTANCE ABUSE AND SUPPLEMENTAL SERVICES

This budget line provides funding to include drug testing and treatment services for children and families who are at risk due to substance abuse/misuse as well as other supplemental services.

84.5% Federal/State 15.5% Local

Henry	\$	8,032
Martinsville	\$	3,500

65483300 ADULT SERVICES - COMPANION

Adult services are provided to an adult with an impairment, as defined in 51.5-144 of the Code of Virginia, to assist the adult to remain in his or her own home and to be as independent as possible for as long as possible. The provision of adequate services decreases the risk of institutional placement, decreases overall costs for long-term care in the Commonwealth and ensures that appropriate services are provided to maximize self-sufficiency. Guardianships are also included in this funding source. Provides for the purchase of guardianship services from a Virginia guardianship program for adults who have been adjudicated incapacitated by a court and no willing or suitable adult is available to serve as a guardian. Can provide for the purchase of guardianship services from a Virginia guardianship program for adults who have been adjudicated incapacitated by a court and no willing or suitable adult is available to serve as a guardian.

80% Federal/State 20% Local

Henry	\$	12,000
Martinsville	\$	1,000

DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST
		F/Y 25-26

65483500 IVE PREVENTION-WELL SUPPORTED PRACTICE

The program provides for time-limited (up to one year) prevention services for mental health/substance abuse and in-home parent skill-based programs for: 1) candidates for foster care (children determined to be at imminent risk of removal), 2) pregnant/parenting foster youth, and 3) the parents/kin caregivers of those children and youth. These services or programs are available when the needs of the child, such a parent, or such a caregiver are directly related to the safety, permanence, or well-being of the child or to prevent the child from entering foster care. Services are to be provided to children and families without regard to children's eligibility for title IV-E foster care maintenance payments.

100% Federal

Henry	\$	128,824
Martinsville	\$	16,000

65484400 SNAPET-SUPPLEMENTAL NUTRITION ASSISTANCE EMPLOYMENT & TRAINING

The goal of this program is for food stamp recipients who do not receive public cash assistance to gain employment and become self-sufficient. Components include: (1) Job Search; (2) Community Work Experience; (3) Education, including e-learning; (4) Vocational Training; (5) Basic Employment Skills Training; and (6) Employment &Training for Ex-offenders.

84.5% Federal 15.5% Local

Henry	\$	20,000
Martinsville	\$	10,000

65484800 TANF-UP MANUAL CHECKS

Temporary Assistance for Needy Families-Unemployed Parent (TANF-UP) provides financial assistance to eligible children and their parents when both parents are able-bodied and are present in the home. Eligible families receive a monthly cash payment to meet their basic needs. This budget line only includes manual checks written by local departments of social services. All other payments are generated through the VACMS system and are not included in the local budgeting and reimbursement process.

100% Federal

Henry	\$	1,000
Martinsville	\$	1,000

DEPT	ACCOUNT NAME	PROJECTED REQUEST
ACCOUNT	<u>&amp; JUSTIFICATION</u>	<u>F/Y 25-26</u>
65484900	STAFF & OPERATIONS - NO LOCAL MATCH	
	Provides for the cost of staff and operations for the public assistance and social services programs within the local departments of social services. These programs serve low income citizens of the Commonwealth who meet the federal and state eligibility requirements. These programs also promote and support the development of strong families and protect the Commonwealth's children and adults from abuse and neglect. The reporting of staff and operations costs includes all staffing and operational/overhead expenses of the local departments of social services.	
	100% Federal/State	\$ 388,313
65485000	OUTSTATIONED ELIGIBILITY STAFF	
	One local worker located at Sovah Hospital-costs are incurred for the common purpose benefiting Medicaid and/or FAMIS programs.	
	74% Federal 26% Local - reimbursed by hospital	\$ 66,175
65485500	STAFF & OPERATIONS BASE BUDGET	
	Provides for the cost of staff and operations for the public assistance and social services programs within the local departments of social services. These programs serve low income citizens of the Commonwealth who meet the federal and state eligibility requirements. These programs also promote and support the development of strong families and protect the Commonwealth's children and adults from abuse and neglect. The reporting of staff and operations costs includes all staffing and operational/overhead expenses of the local departments of social services.	
	84.5% Federal/State 15.5% Local	\$ 6,953,853
65485800	STAFF & OPERATIONS PASS-THRU	
	Provides for the cost of staff and operations for the public assistance and social services programs within the local departments of social services.The reporting of staff and operations costs includes all staffing and operational/overhead expenses of the local departments of social services.	
	At the present we use this line for Facility Costs for 6 months	
	32% Federal 68% Local	\$ 809,921
65486100	INDEPENDENT LIVING - EDUCATION AND TRAINING VOUCHERS	
	THE ETV Program provide vouchers for post-secondary training and education to youth who have aged out of foster care or who have been adopted from public foster care system after age 16. Although the ETV program is integrated into the overall purpose and framework of the Virginia's Chafee Foster Care Independence Program (CFCIP)/Independent Living Program (ILP) this program has a separate budget authorization and appropriations. Therefore, ETV and ILP funds cannot be co-mingled.	
	100% Federal	Henry \$ 5,698 Martinsville \$ 2,000

DEPT	ACCOUNT NAME	PROJECTED REQUEST
ACCOUNT	& JUSTIFICATION	F/Y 25-26
65486200	INDEPENDENT LIVING PROGRAM	
	<p>The John H. Chafee Foster Care Independence Program (CFCIP)/Independent Living Program (ILP) provides a continuum of services and activities for current and former foster children to promote self-sufficiency. Youth who are eligible to receive Basic ILP funded services include: (a) all foster youth ages 14-18; (b) all young adults who were in foster care on their 18th birthday and have not yet reached age 21; (c) all young adults who are at least 18, but not yet 21 years of age who were in foster care and request that independent living (IL) services be restored (Resuming IL Services), and have entered into a written agreement with local department of social department (LDSS) or licensed child placing agency within 60 days after services were discontinued; d) youth who were in foster care immediately before being committed to the Department of Juvenile Justice (DJJ) and turn age 18 while in DJJ custody; e) all young adults who were in foster care on their 18th birthday and not yet age 21, and no longer receive any services from LDSS. These young adults may receive very limited, one-time assistance based on availability of ILP funds.</p>	
	100% Federal	
		Henry \$ 10,000
		Martinsville \$ 1,000
65486400	RESPITE CARE FOR FOSTER FAMILIES	
	Respite care is a therapeutic support service designed to:	
	<p>Offer short-term relief to foster families caring for children by providing substitute care for the child. It provides respite care for siblings placed in different foster homes so that the sibling group can have an opportunity for structured interaction. Respite reduces foster home disruption and provides a stable foster care placement for the child, and can be provided on an emergency or planned basis.</p>	
	100% Federal	
		Henry \$ 3,000
65486600	PROMOTING SAFE AND STABLE FAMILIES	
	<p>PSSF funds enable localities to develop, establish, and operate coordinated community-based programs and cover certain costs for conducting face-to-face contacts with children in foster care. The four definitive community-based service types are: Family Preservation, Family Support, Time-limited Family Reunification, and Adoption Promotion and Support.</p>	
	<p>Funding for the program is used for direct and purchased goods and/or services to preserve and strengthen families, avoid unnecessary out-of-home or out-of-community placements, reunify children and their families, or to find and achieve new permanent families for those children who cannot return home.</p>	
	84.5% Federal/State 15.5% Local	
		Henry \$ 48,628
		Martinsville \$ 18,000

DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST
		F/Y 25-26

65487200 VIEW- PURCHASED SERVICES

Virginia Initiative for Employment, not Welfare (VIEW) program is a workforce program administered through local departments of social services. The VIEW Program provides employment and training services to TANF recipients who are required to participate in the program as a condition of eligibility and to TANF recipients who volunteer to participate.

84.5% Federal 15.5% Local

Henry	\$	120,000
Martinsville	\$	110,000

65487300 IV-E APPROVED FOSTER/ADOPTIVE PARENT & CHILD WELFARE WORKER TRAINING

Budget allocation is based on VDSS approved local training plans.

The Title IV-E Training Program was created as part of the Child Welfare and Adoption Assistance Act of 1980 (P.L. 96-272). It is a major source of funding to educate and train child welfare workers who provide foster care and adoption services. Funding is also available to reimburse the cost of training to prepare perspective foster and adoptive parents and provide them with on-going training once they have been approved for the placement of children.

54.72% Federal 45.28% Local

Henry	\$	3,200
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65487600 FATHERHOOD ENGAGEMENT

Program Description: This budget line provides one-time funding to support, enhance, or pilot a program/ strategy related to the engagement and support of fathers known and unknown to the child welfare system. The funding is designed for the purchase of allowable services and goods. Access to the funds will require a BRS request in LASER after approval of an application detailing how the funds will be used to meet the goal of fatherhood engagement and support.

100% FEDERAL/STATE

Henry	\$	12,500
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DEPT	ACCOUNT NAME	PROJECTED
ACCOUNT	& JUSTIFICATION	REQUEST
		F/Y 25-26

65489500 ADULT PROTECTIVE SERVICES

Adult Protective Services provides services to prevent or remedy abuse, neglect, or exploitation of vulnerable adults who are unable to protect their own interests. Services can be provided to adults age 60 and older and incapacitated adults age 18 and older.

84.5% Federal/State 15.5% Local

Henry	\$	4,000
Martinsville	\$	2,000

65488500 EMERGENCY FUND

Funding for Henry-Martinsville Social Services comes from the respective local government along with any donations from the community to assist customers in need of emergency assistance. HMDSS has a limited amount of funds for emergency services.

Customer must be a current resident of Martinsville or Henry County to be eligible for funds. The emergency fund is a resource of last resort.

Customer must provide appropriate written documentation of need, such as eviction notice, termination notice, warrant, or pay-or-quit notice before referral can be considered.

Henry	\$	23,771
Martinsville	\$	21,066

65499600 OTHER OPERATING/LEAGUE MEMBERSHIP

\$ 3,510

65499700 BOARD MEMBERS

\$ 9,043

SERVICE AWARDS

\$ 900

adj.

\$ (1)

**TOTAL 24/25 BUDGET**

**\$ 11,509,254**

17-Feb-25

**HENRY-MARTINSVILLE SOCIAL SERVICES**  
**25/26**

		<b>TOTAL</b>	<b>FEDERAL</b>	<b>STATE</b>	<b>LOCAL</b>
804	AUXILIARY GRANTS	365,000		292,000	73,000
807	AUX GRANTS-SUP HOUSING	47,000		37,600	9,400
808	TANF MANUAL	2,000	1,020	980	
811	IV-E FOSTER CARE	825,000	412,500	412,500	
812	IV-E ADOPTION SUBS	1,301,000	650,500	650,500	
814	FOSTERING FUTURES	46,000	23,000	23,000	
817	STATE ADOPTION-SPEC NEEDS	90,000		90,000	
820	ADOPTION INCENTIVE	5,000	5,000		
829	FAMILY PRESERVATION	10,321	8,721		1,600
830	CHILD WELFARE SUBS ABUSE	11,532	9,745		1,787
833	ADULT SERVICES	13,000	10,400		2,600
835	IVE PREVENTION WELL SUPP	144,824	144,824		
844	SNAPET PURCHASED SERVICES	30,000	25,350		4,650
848	TANF-UP MANUAL	2,000		2,000	
849	SINGLE POOL ADMIN NO LOCAL	388,313		388,313	
850	OUT STATION ELIGIBILITY	66,175	66,175		
855	SINGLE POOL ADMINISTRATION	6,953,853	3,476,927	2,399,079	1,077,847
858	PASS-THROUGH ADMINISTRATION	809,921	259,175		550,746
861	ILP ED & TRAIN VOUCHER	7,698	6,158	1,540	
862	INDEPENDENT LIVING	11,000	8,800	2,200	
864	RESPITE GRANT	3,000	1,069	1,931	
866	FAMILY PRESERVATION	66,628	49,971	6,330	10,327
872	VIEW PURCHASE SERVICE	230,000	115,000	79,350	35,650
873	FOSTER PARENT TRAINING	3,200	2,400		800
876	FATHERHOOD INCENTIVE	12,500	12,500		
895	ADULT PROTECTIVE SERVICES	6,000	5,040	30	930
885	EMERGENCY FUND	44,837			44,837
	OTHER TRAVEL/LOCAL	3,510			3,510
	BOARD COMPENSATION	9,043			9,043
	BOARD/OTHER	900			900
	<i>ADJUSTMENT*</i>	(1)			(1)
	<b>GRAND TOTAL</b>	<b>11,509,254</b>	<b>5,294,275</b>	<b>4,387,352</b>	<b>1,827,627</b>

# BENEFITS REPORTS

RE: **January 2025 STATISTICS**

- **AUXILIARY GRANT:**

Applications received: 0

Applications Disposed: 1

Compliance Rate: 100%

Customers continued to next month: 28

- **CHILDCARE**

Applications received: 32

Applications Disposed: 41

Compliance Rate: 100%

Cases Continued to next month: 288

Customers continued to next month: 491

- **SNAP PROGRAM:**

Applications received: 444

Applications Disposed: 384

Compliance rate: 98.4%

Reviews/ Recertifications disposed: 542

Cases Continued to next Month: 9,615

Participants in January: 14,183

Monthly issuance for January-\$2,204,938

- **MEDICAID PROGRAM**

Applications Received: 409

Applications Disposed: 411

Compliance Rate: 92.4%

Cases Continued to next month: 21,536

Customers continued to next month (money/non-money payment): 25,088

- **TANF PROGRAM**

TANF Applications received: 33

AFDC-FC received: 1

Applications Disposed: 32

Compliance Rate: 96.9%

TANF Cases continued to next Month: 192

TANF Participant Count: 373

AFDC-FC continued to next month: 26

Submitted by: Lisa Thompson Assistant Director- BP

## BENEFIT PROGRAMS UNIT OVERVIEW

February 2025

INTAKE – Processes new applications for SNAP & Medicaid

Positions – Supervisor and 10 line staff

2 vacant = 18% vacancy rate

2 in the training unit

36% operating vacancy rate

ONGOING (2 units) – Processes changes, reviews, interim reports

Positions 2 Supervisors & 22 line staff

7 vacant = 29% vacancy rate.

4 in training

46% operating vacancy rate

SPECIALTY UNIT – Long term care, TANF, Energy Assistance, Fraud

Positions Supervisor and 9 line staff

6 = LTC- 2 vacant

1 = TANF

1 = Fraud

1 = Energy Assistance Specialist\*

Vacancy rate= 20% vacancy rate

Employment Services Unit – VIEW, SNAP-ET, Childcare

Positions Supervisor & 9 line staff

2 = SNAP-ET

4 = VIEW/TANF

3= Childcare 1 is vacant

Vacancy rate for unit = 11%

Training Unit – BP Supervisor, BPS IV & BPS workers in training (included in counts above)

MISC- 3 Emergency Human Service Assistant positions- Assist with Energy Assistance, scanning, customer service

1 vacant = vacancy rate 33.3%

\* All workers evaluate Fuel Assistance applications and Cooling assistance applications. The specialist handles the Crisis applications & the upcoming PIPP applications. The specialist resolves disputes and handles inquiries about the program.

**Commonwealth of Virginia  
Department of Social Services  
SNAP MONTHLY PARTICIPATION REPORT**

For the Month of: January

Report Id: RP-040

Report Run Date: 02/02/2025

Report Run Time: 2:42:06 AM

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Central	Amelia County	007	128	780	908	147	1541	1688	19,620.00	239,009.00	258,629.00
Central	Buckingham County	029	242	1222	1464	266	2395	2661	36,520.00	361,690.00	398,210.00
Central	Caroline County	033	268	1869	2137	386	3887	4273	59,477.00	667,442.00	726,919.00
Central	Charles City County	036	50	459	509	66	853	919	9,663.00	138,316.00	147,979.00
Central	Chesterfield County	041	1787	12652	14439	2670	28664	31334	477,030.00	5,466,506.00	5,943,536.00
Central	Colonial Heights City	570	199	1118	1317	306	2488	2794	58,437.00	475,036.00	533,473.00
Central	Cumberland County	049	151	820	971	208	1689	1897	32,760.00	272,457.00	305,217.00
Central	Essex County	057	156	878	1034	201	1794	1995	27,321.00	290,831.00	318,152.00
Central	Fluvanna County	065	121	738	859	165	1662	1827	27,343.00	265,896.00	293,239.00
Central	Goochland County	075	95	621	716	110	1246	1356	15,215.00	197,718.00	212,933.00
Central	Hanover County	085	374	2696	3070	524	5557	6081	82,542.00	918,168.00	1,000,710.00
Central	Henrico County	087	2645	15471	18116	4577	32651	37228	750,428.00	5,805,185.00	6,555,613.00
Central	Hopewell City	670	691	2860	3551	1048	5864	6912	172,203.00	1,060,207.00	1,232,410.00
Central	King and Queen County	097	90	521	611	114	1003	1117	17,782.00	167,062.00	184,844.00
Central	King William County	101	98	751	849	140	1502	1642	20,147.00	240,031.00	260,178.00
Central	Lancaster County	103	88	666	754	127	1305	1432	20,119.00	197,413.00	217,532.00
Central	Lunenburg County	111	222	980	1202	252	2059	2311	32,274.00	320,716.00	352,990.00
Central	Middlesex County	119	94	689	783	124	1354	1478	18,375.00	220,347.00	238,722.00
Central	New Kent County	127	76	631	707	114	1359	1473	19,394.00	229,340.00	248,734.00
Central	Northumberland County	133	112	681	793	130	1387	1517	16,964.00	215,645.00	232,609.00
Central	Nottoway County	135	330	1228	1558	444	2535	2979	60,915.00	395,858.00	456,773.00
Central	Petersburg City	730	1310	5101	6411	1966	9442	11408	343,594.00	1,806,118.00	2,149,712.00
Central	Powhatan County	145	96	602	698	110	1322	1432	15,344.00	191,581.00	206,925.00
Central	Prince Edward County	147	313	1499	1812	376	3089	3465	53,819.00	478,703.00	532,522.00
Central	Richmond City	760	4375	17501	21876	6467	31345	37812	1,049,758.00	6,166,701.00	7,216,459.00
Central	WARSAW AREA -Richm159	164	500	664	201	1044	1245	25,894.00	156,523.00	182,417.00	
Central	Westmoreland County	193	198	1382	1580	256	2901	3157	37,840.00	480,700.00	518,540.00

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Eastern	Accomack County	001	460	2462	2922	606	4972	5578	84,096.00	820,514.00	904,610.00
Eastern	Brunswick County	025	317	1652	1969	419	2962	3381	57,851.00	474,390.00	532,241.00
Eastern	Chesapeake City	550	1788	8915	10703	2395	18791	21186	370,163.00	3,335,230.00	3,705,393.00
Eastern	Dinwiddie County	053	323	2013	2336	396	4078	4474	59,467.00	729,495.00	788,962.00
Eastern	Emporia City	595	191	792	983	287	1553	1840	43,069.00	275,016.00	318,085.00
Eastern	Franklin City	620	261	1127	1388	358	2316	2674	60,377.00	418,379.00	478,756.00
Eastern	Gloucester County	073	322	1763	2085	447	3420	3867	70,210.00	568,469.00	638,679.00
Eastern	Greenville County	081	166	939	1105	239	1797	2036	34,935.00	300,305.00	335,240.00
Eastern	Hampton City	650	1659	9331	10990	2368	19209	21577	388,041.00	3,384,943.00	3,772,984.00
Eastern	Isle of Wight County	093	299	1700	1999	377	3298	3675	62,633.00	535,905.00	598,538.00
Eastern	James City County	095	326	1867	2193	533	4028	4561	89,027.00	672,826.00	761,853.00
Eastern	Mathews County	115	47	417	464	55	749	804	7,180.00	117,765.00	124,945.00
Eastern	Newport News City	700	2932	14194	17126	4668	29433	34101	737,824.00	5,175,190.00	5,913,014.00
Eastern	Norfolk City	710	3687	17360	21047	5120	33665	38785	792,759.00	6,059,606.00	6,852,365.00
Eastern	Northampton County	131	281	1100	1381	341	1931	2272	49,406.00	299,660.00	349,066.00
Eastern	Poquoson City	735	21	207	228	31	451	482	5,051.00	75,800.00	80,851.00
Eastern	Portsmouth City	740	2114	9639	11753	2884	19540	22424	475,827.00	3,569,355.00	4,045,182.00
Eastern	Prince George County	149	215	1535	1750	314	3450	3764	49,313.00	629,895.00	679,208.00
Eastern	Southampton County	175	206	1030	1236	251	2053	2304	40,921.00	320,914.00	361,835.00
Eastern	Suffolk City	800	1237	4728	5965	1706	9867	11573	268,939.00	1,700,873.00	1,969,812.00
Eastern	Surry County	181	95	419	514	149	822	971	21,939.00	138,692.00	160,631.00
Eastern	Sussex County	183	190	963	1153	263	1820	2083	34,670.00	315,545.00	350,215.00
Eastern	Virginia Beach City	810	2709	14566	17275	3530	30364	33894	550,205.00	5,346,047.00	5,896,252.00
Eastern	Williamsburg City	830	97	590	687	154	1110	1264	28,664.00	204,316.00	232,980.00
Eastern	York County	199	190	1393	1583	261	3074	3335	38,317.00	498,907.00	537,224.00
Northern	Alexandria City	510	1136	4734	5870	2185	9918	12103	358,181.00	1,863,872.00	2,222,053.00
Northern	Arlington County	013	1295	4439	5734	1563	8178	9741	211,663.00	1,363,237.00	1,574,900.00
Northern	Clarke County	043	68	416	484	78	777	855	10,738.00	132,262.00	143,000.00
Northern	Culpeper County	047	373	1988	2361	480	4205	4685	73,595.00	702,432.00	776,027.00
Northern	Fairfax City	600	132	527	659	172	927	1099	26,563.00	173,864.00	200,427.00
Northern	Fairfax County	059	5855	22673	28528	8322	47694	56016	1,255,957.00	8,539,062.00	9,795,019.00
Northern	Falls Church City	610	49	186	235	73	396	469	10,911.00	74,942.00	85,853.00
Northern	Fauquier County	061	274	1495	1769	358	2965	3323	52,712.00	494,742.00	547,454.00
Northern	Frederick County	069	371	2735	3106	478	6049	6527	70,483.00	1,005,212.00	1,075,695.00
Northern	Fredericksburg City	630	348	1774	2122	647	3675	4322	99,747.00	620,548.00	720,295.00
Northern	Greene County	079	118	852	970	148	1892	2040	23,439.00	307,948.00	331,387.00
Northern	Harrisonburg City	660	398	2097	2495	606	4432	5038	77,593.00	721,928.00	799,521.00
Northern	King George County	099	122	890	1012	174	1850	2024	27,516.00	276,840.00	304,356.00
Northern	Loudoun County	107	1417	5362	6779	2067	11903	13970	324,514.00	2,081,618.00	2,406,132.00
Northern	Louisa County	109	288	1853	2141	365	3871	4236	48,980.00	638,563.00	687,543.00

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Northern	Madison County	113	70	482	552	84	1087	1171	11,784.00	163,554.00	175,338.00
Northern	Manassas City	683	194	1621	1815	287	3639	3926	44,867.00	630,038.00	674,905.00
Northern	Manassas Park City	685	81	619	700	114	1348	1462	15,681.00	236,604.00	252,285.00
Northern	Orange County	137	234	1466	1700	292	3184	3476	42,279.00	489,176.00	531,455.00
Northern	Page County	139	227	1242	1469	268	2482	2750	34,808.00	369,769.00	404,577.00
Northern	Prince William County	153	2505	12985	15490	4443	30169	34612	738,371.00	5,156,507.00	5,894,878.00
Northern	Rappahannock County	157	37	187	224	43	420	463	5,777.00	64,656.00	70,433.00
Northern	Rockingham County	165	348	2387	2735	451	5324	5775	61,347.00	773,562.00	834,909.00
Northern	Shenandoah County	171	310	2179	2489	398	4670	5068	61,848.00	736,000.00	797,848.00
Northern	Spotsylvania County	177	800	5118	5918	1229	11797	13026	199,839.00	2,017,736.00	2,217,575.00
Northern	Stafford County	179	730	4236	4966	1472	10684	12156	236,158.00	1,869,960.00	2,106,118.00
Northern	Warren County	187	232	1958	2190	335	3888	4223	57,494.00	659,537.00	717,031.00
Northern	Winchester City	840	293	1747	2040	489	3375	3864	78,058.00	573,041.00	651,099.00
Piedmont	Albemarle County	003	488	2694	3182	833	5593	6426	135,182.00	940,708.00	1,075,890.00
Piedmont	Alleghany County	005	214	1073	1287	283	2203	2486	44,247.00	343,227.00	387,474.00
Piedmont	Amherst County	009	288	1716	2004	363	3653	4016	57,224.00	539,443.00	596,667.00
Piedmont	Appomattox County	011	217	1111	1328	259	2420	2679	40,463.00	365,492.00	405,955.00
Piedmont	Augusta County	015	411	2868	3279	559	5762	6321	82,079.00	863,578.00	945,657.00
Piedmont	Bath County	017	23	173	196	25	356	381	2,654.00	45,966.00	48,620.00
Piedmont	Bedford County	019	447	2974	3421	529	6191	6720	73,856.00	944,924.00	1,018,780.00
Piedmont	Botetourt County	023	130	814	944	172	1801	1973	22,926.00	271,153.00	294,079.00
Piedmont	Buena Vista City	530	99	425	524	118	930	1048	15,436.00	141,203.00	156,639.00
Piedmont	Campbell County	031	527	3107	3634	658	6461	7119	104,093.00	999,815.00	1,103,908.00
Piedmont	Charlotte County	037	236	924	1160	295	1816	2111	39,534.00	262,392.00	301,926.00
Piedmont	Charlottesville City	540	577	2020	2597	997	3888	4885	142,206.00	664,191.00	806,397.00
Piedmont	Covington City	580	116	559	675	141	1210	1351	19,941.00	175,600.00	195,541.00
Piedmont	Craig County	045	34	206	240	42	411	453	6,007.00	54,376.00	60,383.00
Piedmont	Danville City	590	1225	5986	7211	1629	11238	12867	244,079.00	1,993,262.00	2,237,341.00
Piedmont	Franklin County	067	457	3070	3527	586	6445	7031	90,009.00	981,434.00	1,071,443.00
Piedmont	Halifax County	083	610	2686	3296	749	5372	6121	107,204.00	853,755.00	960,959.00
Piedmont	Henry County	089	647	4708	5355	751	9367	10118	106,281.00	1,441,618.00	1,547,899.00
Piedmont	Highland County	091	8	97	105	12	167	179	2,255.00	25,169.00	27,424.00
Piedmont	Lexington City	678	40	199	239	49	363	412	6,276.00	51,177.00	57,453.00
Piedmont	Lynchburg City	680	1230	5519	6749	1701	11117	12818	265,667.00	1,844,270.00	2,109,937.00
Piedmont	Martinsville City	690	349	2023	2372	422	3643	4065	61,258.00	595,781.00	657,039.00
Piedmont	Mecklenburg County	117	471	2156	2627	575	4303	4878	82,019.00	655,900.00	737,919.00
Piedmont	Nelson County	125	133	812	945	161	1581	1742	21,673.00	241,405.00	263,078.00
Piedmont	Pittsylvania County	143	699	4201	4900	859	8364	9223	121,928.00	1,301,765.00	1,423,693.00
Piedmont	Roanoke City	770	2153	9482	11635	3055	18876	21931	478,568.00	3,258,826.00	3,737,394.00
Piedmont	Roanoke County	161	690	3819	4509	955	7777	8732	151,437.00	1,234,518.00	1,385,955.00

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
Piedmont	Rockbridge County	163	212	1057	1269	254	2224	2478	33,603.00	324,509.00	358,112.00
Piedmont	Staunton City	790	282	1452	1734	364	2754	3118	54,429.00	426,795.00	481,224.00
Piedmont	Waynesboro City	820	239	1548	1787	375	2938	3313	57,986.00	479,290.00	537,276.00
Western	Bland County	021	47	282	329	51	539	590	6,825.00	70,914.00	77,739.00
Western	Bristol City	520	447	2059	2506	620	3810	4430	95,671.00	677,024.00	772,695.00
Western	Buchanan County	027	669	2271	2940	814	4176	4990	97,426.00	697,133.00	794,559.00
Western	Carroll County	035	363	2242	2605	463	4337	4800	65,575.00	634,570.00	700,145.00
Western	Dickenson County	051	456	1245	1701	571	2501	3072	62,565.00	374,473.00	437,038.00
Western	Floyd County	063	105	765	870	132	1582	1714	19,962.00	228,841.00	248,803.00
Western	Galax City	640	150	750	900	191	1475	1666	26,412.00	231,918.00	258,330.00
Western	Giles County	071	261	956	1217	338	1857	2195	49,505.00	287,512.00	337,017.00
Western	Grayson County	077	175	1285	1460	230	2426	2656	34,262.00	340,532.00	374,794.00
Western	Lee County	105	775	2246	3021	1096	4429	5525	138,792.00	717,856.00	856,648.00
Western	Montgomery County	121	544	2764	3308	706	5679	6385	105,786.00	923,289.00	1,029,075.00
Western	Norton City	720	143	455	598	190	913	1103	28,117.00	132,655.00	160,772.00
Western	Patrick County	141	215	1327	1542	276	2621	2897	37,925.00	387,346.00	425,271.00
Western	Pulaski County	155	463	2568	3031	537	4697	5234	79,156.00	765,547.00	844,703.00
Western	Radford City	750	148	780	928	177	1615	1792	26,276.00	265,701.00	291,977.00
Western	Russell County	167	579	2238	2817	749	4574	5323	96,691.00	702,280.00	798,971.00
Western	Scott County	169	454	1540	1994	542	3274	3816	64,751.00	457,212.00	521,963.00
Western	Smyth County	173	510	3056	3566	708	5585	6293	104,173.00	858,681.00	962,854.00
Western	Tazewell County	185	868	3106	3974	1123	6266	7389	141,718.00	944,875.00	1,086,593.00
Western	Washington County	191	791	3173	3964	1019	6467	7486	134,536.00	1,047,510.00	1,182,046.00
Western	Wise County	195	980	3382	4362	1311	6820	8131	171,572.00	1,070,782.00	1,242,354.00
Western	Wythe County	197	377	2174	2551	445	4184	4629	56,419.00	606,019.00	662,438.00

REGION	LOCALITY	FIPS	HOUSEHOLDS (PA)	HOUSEHOLDS (NPA)	HOUSEHOLDS (TOTAL)	PERSONS (PA)	PERSONS (NPA)	PERSONS (TOTAL)	ISSUANCE (PA)	ISSUANCE (NPA)	ISSUANCE (TOTAL)
	Alleghany/Covington Multi FIPS	330	1632	1962	424	3413	3837	64,188.00	518,827.00	583,015.00	
	Chesterfield/Colonial Heights Multi FIPS	1986	13770	15756	2976	31152	34128	535,467.00	5,941,542.00	6,477,009.00	
	Fairfax County/Fairfax/Falls Church Multi FIPS	6036	23386	29422	8567	49017	57584	1,293,431.00	8,787,868.00	10,081,299.00	
	Greensville/Emporia Multi FIPS	357	1731	2088	526	3350	3876	78,004.00	575,321.00	653,325.00	
	Henry/Martinsville Multi FIPS	996	6731	7727	1173	13010	14183	167,539.00	2,037,399.00	2,204,938.00	
	Rockbridge/Buena Vista/Lexington Multi FIPS	351	1681	2032	421	3517	3938	55,315.00	516,889.00	572,204.00	
	Rockingham/Harrisonburg Multi FIPS	746	4484	5230	1057	9756	10813	138,940.00	1,495,490.00	1,634,430.00	
	Augusta/Staunton/Waynesboro Multi FIPS	932	5868	6800	1298	11454	12752	194,494.00	1,769,663.00	1,964,157.00	
	York/Poquoson Multi FIPS	211	1600	1811	292	3525	3817	43,368.00	574,707.00	618,075.00	
	Central	14473	74916	89389	21495	151938	173433	3,500,778.00	27,425,199.00	30,925,977.00	
	Eastern	20133	100702	120835	28152	204753	232905	4,420,884.00	35,968,037.00	40,388,921.00	
	Northern	18305	88248	106553	27621	190799	218420	4,260,903.00	32,737,210.00	36,998,113.00	
	Piedmont	13252	69479	82731	17771	139224	156995	2,670,520.00	22,321,542.00	24,992,062.00	
	Western	9520	40664	50184	12289	79827	92116	1,644,115.00	12,422,670.00	14,066,785.00	
	Statewide	75683	374009	449692	107328	766541	873869	16,497,200.00	30,874,658.00	147,371,858.00	

\*\*\*\*\* END OF REPORT \*\*\*\*\*

## — *VIEW Participant Profiles* —

Henry-Martinsville Social Services ♦ Employment Services Unit  
Statistics for the Month of January 2025----Report February 2025

<b>ID #</b>	<b>Sex</b>	<b>Age</b>	<b>Number Of Children</b>	<b>Job Title</b>	<b>Place Employed</b>	<b>Education</b>	<b>Hourly Wage &amp; Hours Worked</b>		<b>Months in VIEW</b>
01	F	29	3	Customer Service	GPM Investments LLC	12 <sup>th</sup>	\$12.65	24hrs/wk.	6
02	F	23	2	Production	Monogram	12 <sup>th</sup>	\$17.20	40hrs/wk.	VTP
03	M	36	2	Production	VA Glass and Mirror	12 <sup>th</sup>	\$15.00	30hrs/wk.	VTP
04	F	35	3	PCA	Sovah Health	12 <sup>th</sup>	\$17.06	20hrs/wk.	TT
05	F	36	3	Driver / Food Services	PJ Operations, LLC (Papa John's Pizza)	12 <sup>th</sup>	\$12.00	18hrs/wk.	TT
06	F	45	2	Food Services	Pizza Hut	11 <sup>th</sup>	\$13.50	36hrs/wk.	9
07	F	24	3	Food Services	Applebee's	12 <sup>th</sup>	\$12.00	25hrs/wk.	TT
08	F	40	1	Clerical	Anywhere Works Inc.	12 <sup>th</sup>	\$15.00	30hrs/wk.	5
09	F	31	1	Production	Ply Gem	A.S.	\$18.50	42hrs/wk.	14
10	F	26	1	Customer Services	HHS Sovah	12th	\$13.00	40hrs/wk.	VTP
11	F	23	1	Medical	Care Advantage	12 <sup>th</sup>	\$12.00	30hrs/wk.	12
12	F	30	2	Management	A & D of Greensborough	12 <sup>th</sup>	\$17.50	37hrs/wk.	VTP
13	F	25	1	Food Services	DIANDREW, INC, Works in North Carolina	12 <sup>th</sup>	\$11.00	36hrs/wk.	VTP
14	F	31	2	Customer Service	FasMart	12 <sup>th</sup>	\$13.15	35hrs/wk.	11
15	M	39	2	Customer Service	Stone Ridge Foundation and Khesed Wellness	MS	\$19.52	33hrs/wk.	3
16	F	29	1	Sales	Marshall's	12 <sup>th</sup>	\$13.62	34hrs/wk.	TT
17	F	33	1	Medical	R. Hankins	GED	\$12.00	33hrs/wk.	TT
18	F	30	1	Sales	Family Dollar	12 <sup>th</sup>	\$12.50	15hrs/wk.	21
19	F	34	2	Computer Operations	Helpware Inc.	12 <sup>th</sup>	\$15.50	38hrs/wk.	VTP
20	F	34	1	Production	Debbie Staffing	12 <sup>th</sup>	\$13.60	31hrs/wk.	TT
21	F	39	3	Sales	Dollar General	12 <sup>th</sup>	\$15.00	30hrs/wk.	12
22	F	43	2	Housekeeping	Quality Inn	12 <sup>th</sup>	\$12.41	33hrs/wk.	TT

### Current Statistics

#### • *VIEW Participants Working (including Transitional services)*

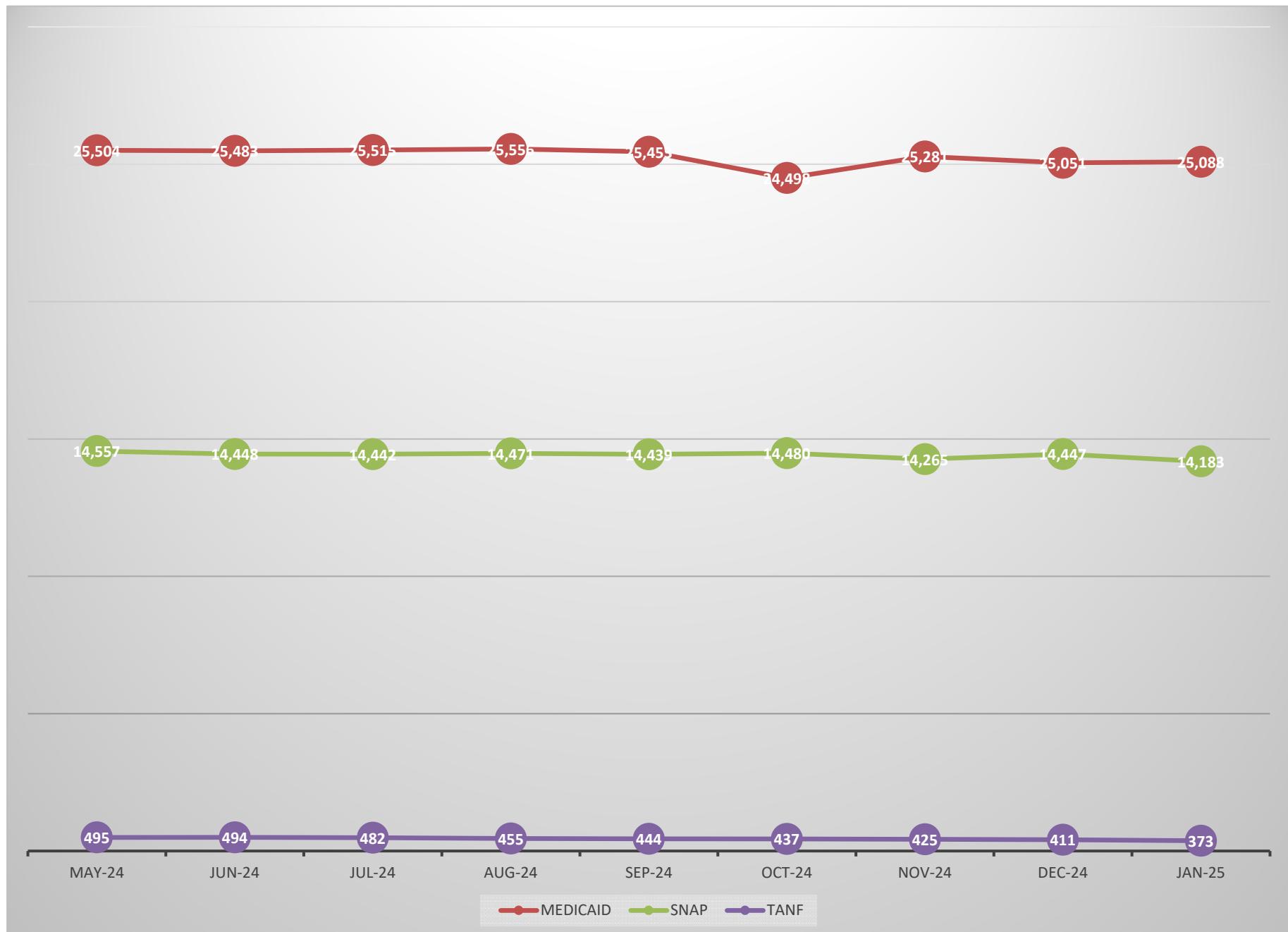
<b>VIEW 24 month Clock</b>	<b>Demographics</b>	<b>Employment and Wages</b>		
1-8 months on clock	3	Average Age - 32.5	Full Time — \$11.00 - \$19.52	At least 30 hours/week 17
9-16 months on clock	5	Average Number of Children- 1.82		
17-24 months on clock	1	Average Hourly Wage- \$14.26	Part-time – \$12.00 - \$17.06	At least 12 hours/week 5
Transitional 12 months-	13	Female – 91% Male – 9%		

### Employment Services

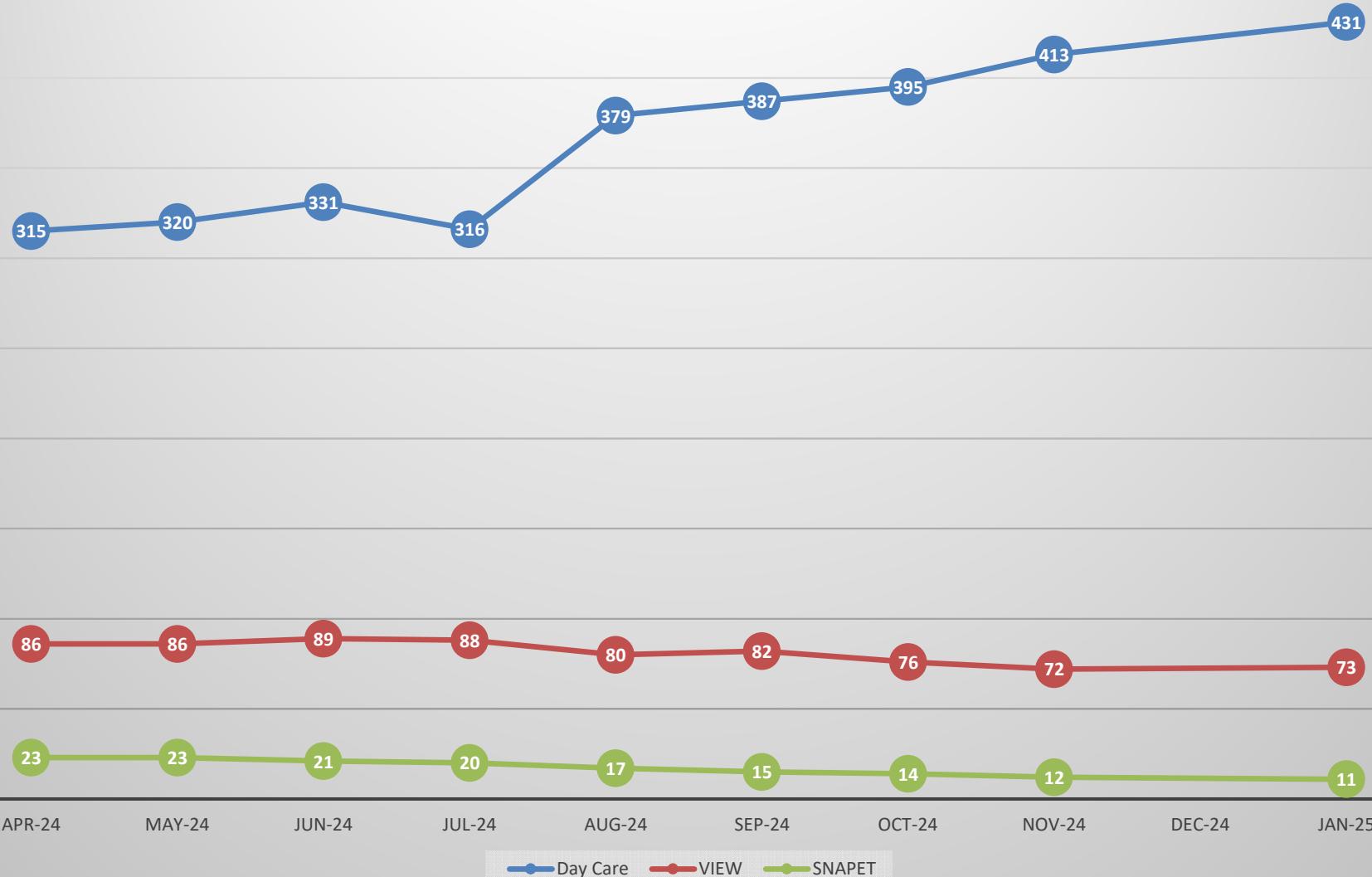
Day Care	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Jan-25
Henry County	220	227	234	223	222	215	210	207	206
Martinsville	95	93	97	93	91	87	81	81	82
HC waitlist	NA	NA	NA	NA	53	67	78	93	103
MC waitlist	NA	NA	NA	NA	13	18	26	32	40
<b>Total</b>	<b>315</b>	<b>320</b>	<b>331</b>	<b>316</b>	<b>379</b>	<b>387</b>	<b>395</b>	<b>413</b>	<b>431</b>
VIEW	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
Henry County	52	51	55	54	47	49	44	45	44
Martinsville	34	35	34	34	33	33	32	27	29
<b>Total</b>	<b>86</b>	<b>86</b>	<b>89</b>	<b>88</b>	<b>80</b>	<b>82</b>	<b>76</b>	<b>72</b>	<b>73</b>
SNAPET	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
Henry County	11	11	9	7	12	10	11	10	9
Martinsville	12	12	12	13	5	5	3	2	2
<b>Total</b>	<b>23</b>	<b>23</b>	<b>21</b>	<b>20</b>	<b>17</b>	<b>15</b>	<b>14</b>	<b>12</b>	<b>11</b>

### Benefit Programs

Medicaid	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
<b>Total</b>	25,504	25,483	25,515	25,556	25,453	24,498	25,281	25,051	25,088
SNAP	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
<b>Total</b>	14,557	14,448	14,442	14,471	14,439	14,480	14,265	14,447	14,183
TANF	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
<b>Total</b>	495	494	482	455	444	437	425	411	373



## Employment Services Unit



**HENRY MARTINSVILLE DEPARTMENT OF SOCIAL SERVICES**

**FRAUD REPORT**

**SUMMARY OF ACTION**

**01/01/2025-01/31/2025**

**INVESTIGATIONS**

**REFERRALS RECEIVED**

10 Intra-Agency/outside source/**CIP**      4 – County      6- City

Completed (Pre-eligibility determination/post eligibility determination)

5 unsubstantiated    Initiate ADH/Prosecution substantiated 3- County 2 - City

\$ 10,564.76 over issuance/payment amount

\$ 1056.00 cost savings of finalized investigations

**INTENTIONAL PROGRAM VIOLATIONS**

Program	Waiver Signed/ADH	Disqualification Period	Disqualification Savings
TANF	0	0	0
SNAP	0	0	0

3 Pending in Court System/ADH Process

5 Home Visits    0 Court hours    3.5 Total Fraud Investigator In-Field Hours

**AGENCY RESTITUTION**

	TANF	SNAP	MEDICAID	DAYCARE	ENERGY	TOTAL
Recoupment	0.00	2772.93	0.00	0.00	0.00	\$2772.93
Cash/Check/Money Order Payment	0.00	825.00	0.00	0.00	0.00	\$825.00
Debt Set Off/ Restoration Offset	0.00	284.03	0.00	0.00	0.00	\$284.03
Expunged	0.00	36.00	0.00	0.00	0.00	\$36.00

Respectfully submitted,

Katie Athey

Fraud Investigator

02/19/2025

# **SERVICES**

# **REPORTS**

## Foster Care Unit:

	Target	Jan. 24	Feb. 24	Mar. 24	April 24	May 24	June 24	July 24	Aug. 24	Sept 24	Oct. 24	24-Nov	24-Dec	Jan. 25
<b>Number of Children in Foster Care</b>														
Henry County		77	73	73	81	77	81	79	80	82	79	77	79	71
Martinsville		10	10	10	10	10	10	10	10	10	10	10	10	10
<b>Total</b>		<b>87</b>	<b>83</b>	<b>83</b>	<b>91</b>	<b>87</b>	<b>91</b>	<b>89</b>	<b>90</b>	<b>92</b>	<b>89</b>	<b>87</b>	<b>89</b>	<b>81</b>
<b>Monthly Foster Care Visits</b>														
% required	>95% *	97%	99%	98%	96%	96.0%	84.0%	99.0%	71.0%	83%	99%	96%	74%	93%
In Residence	>50% **	68%	68%	68%	67%	64.0%	64.0%	63.0%	62.0%	62%	61%	61%	61%	60%
<b>Congregate Care Placements</b>														
Count		21	23	24	24	24	22	16	15	15	14	13	16	13
%	<16% ***	30%	34%	34%	31%	30%	27%	21%	20%	16%	20%	18%	19%	18%
<b>Kinship/Fictive Placements</b>														
Count		0	1	1	4	4	0	3	3	10	11	11	11	8
%		0%	1%	1%	4%	5%	0%	3%	3%	11%	12%	13%	13%	10%
<b>Approved Foster Homes</b>														
Henry County		19	19	19	19	20	20	16	15	16	16	17	17	16
Martinsville		2	2	2	2	2	2	2	2	2	2	2	2	2
<b>Total</b>		<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>22</b>	<b>18</b>	<b>17</b>	<b>18</b>	<b>18</b>	<b>19</b>	<b>19</b>	<b>18</b>
<b>Foster Care Staff Vacancy Rate</b>														
Filled Positions		5	6	6	6	7	7	7	7	7	7	6	5	4
Vacant Positions		3	2	2	2	1	1	1	1	1	1	2	3	4
Total Positions		8	8	8	8	8	8	8	8	8	8	8	8	8
<b>Vacancy Rate</b>		<b>38%</b>	<b>25%</b>	<b>25%</b>	<b>25%</b>	<b>13%</b>	<b>13%</b>	<b>13%</b>	<b>13%</b>	<b>13%</b>	<b>13%</b>	<b>25%</b>	<b>38%</b>	<b>50%</b>

\* how many children received at least one face-to-face contact client foster care contact for each whole calendar monththey were in placement.

\*\* Compliance is based on whether the contact occurred in the client's residence.

\*\*\* The congregate care placements measure provides the percentage of children in foster care residing ingroup settings.

## Child Protective Services:

	Target	Jan. 24	Feb. 24	Mar. 24	April 24	May 24	June 24	July 24	Aug. 24	Sept. 24	Oct. 24	24-Nov	24-Dec	Jan. 25
<b>CPS Complaints (Valid &amp; Invalid)</b>														
Henry County		62	80	64	55	77	39	59	32	61	73	64	48	77
Martinsville		12	30	19	8	10	10	9	16	20	23	12	13	17
<b>Total</b>		72	110	83	63	87	49	68	48	81	96	76	61	94
<b>CPS Investigations/Family Assessment (valid)</b>														
Henry County		23	39	27	17	34	18	23	15	16	16	21	13	20
Martinsville		10	13	7	2	3	2	6	6	6	10	4	4	5
<b>Total</b>		33	52	34	19	37	20	29	21	22	26	25	17	25
<b>CFSR Timelines of First Contact w/ victim</b>	(completed contact)													
Count		31	50	38	36	68	30	31	25	21	29	31	20	31
%	> 95%*	80%	94%	86%	100%	96.0%	91.0%	97%	93%	81%	97%	94%	100%	100%
<b>Timeliness of First Contact w/victim</b>	(completed and attempted contact)													
Count		34	50	42	36	68	29	31	25	23	29	31	20	31
%	> 95%	87%	94%	96%	100%	96%	88%	97.0%	93%	89%	97%	94%	100%	100%
<b>CPS Referrals Closed before due date</b>														
Count		10	13	21	21	5	10	5	21	1	9	6	9	4
%	>85%**	56%	26%	49%	43%	24%	48%	26%	66%	11%	43%	26%	26%	33%
<b>CPS Staff Vacancy Rate</b>														
Filled Positions		6	6	6	6	6	6	4	4	6	6	6	6	6
Vacant Positions		2	1	1	2	2	2	4	4	3	3	3	2	2
Total Positions		8	8	8	8	8	8	8	8	8	8	8	8	8
<b>Vacancy Rate</b>		25%	13%	13%	25%	25%	25%	50%	50%	38%	38%	38%	25%	25%

\* The number of CPS referrals which had a first contact with the alleged victim made within the assigned response priority limits per the federal CFSR requirement.

\*\* The measure demonstrates the local department's capacity to respond to, investigate or assess, and then close a CPS case by the assigned due date. Please refer to § 63.2-1505 of the Code of Virginia for more information.

\*Position number omitted by error on vacancy sheet

## Family Preservation Unit:

	Target	Jan. 24	Feb. 24	Mar. 24	April 24	May 24	June 24	July 24	Aug 24	Sept 24	Oct. 24	Nov 24	Dec 24	Jan. 24
<b>Family Preservation Cases</b>														
Family Support Services Cases		37	36	45	42	48	39	38	33	34	32	28	24	20
In Home Service Cases		28	32	35	30	28	25	18	15	19	17	17	13	12
Total # of cases		65	68	80	72	76	64	56	48	53	50	45	37	32
<b>In Home Case Contacts made</b>														
Count		65	49	82	83	75	73	50	50	50	43	51	45	38
%	>90%*	84%	57%	88%	94%	96%	92%	86%	91%	98%	98%	85%	96%	85%
<b>Family Support Case Contacts made</b>														
Count		61	79	79	94	104	99	89	87	82	88	75	63	53
%	>90%**	91%	89%	90%	90%	86%	89%	85%	87%	88%	96%	80%	83%	91%
<b>Service Plan Current</b>														
Count		10	11	11	11	16	18	15	15	12	8	10	13	9
%	>90%***	48%	52%	52%	41%	72%	69%	80%	94%	92%	67%	83%	87%	81%
<b>Family Preservation Staff Vacancy Rate</b>														
Filled Positions		6	6	7	6	6	7	6	6	6	6	6	8	8
Vacant Positions		2	2	1	1	1	1	2	2	2	2	2	0	0
Total Positions		8	8	8	8	8	8	8	8	8	8	8	8	8
<b>Vacancy Rate (real time)</b>		25%	25%	10%	10%	10%	10%	25%	25%	25%	25%	25%	0%	0%

\* One qualified face-to-face client contact was made with each active case client (child or adult) in the selected month.

\*\*One qualified face-to-face client contact was made with each active case client (child or adult) in the selected month.

\*\*\* Cases must have an initial service plan completed within 30 days of the case type start date. For existing service plans, a service plan review must occur every 90 calendar days.

\* CSA Coordinator moved to Director for supervision & 1 vacancy filled on 2-17-22

**Adult Services Unit:**

APS Complaints	Target	Jan. 24	Feb. 24	Mar. 24	April 24	May 24	June 24	July-24	Aug 24	Sept. 24	Oct. 24	Nov 24	Dec 24	Jan. 25
Henry County		34	29	24	29	28	32	35	30	46	30	24	29	31
Martinsville		12	16	13	22	11	9	22	14	8	20	12	15	18
<b>Total</b>		<b>46</b>	<b>45</b>	<b>37</b>	<b>51</b>	<b>39</b>	<b>41</b>	<b>57</b>	<b>44</b>	<b>54</b>	<b>50</b>	<b>36</b>	<b>44</b>	<b>49</b>
<b>APS Valid Complaints</b>														
Henry County		33	27	21	27	22	29	30	25	30	26	22	27	29
Martinsville		11	11	13	20	9	9	20	12	7	20	12	14	13
<b>Total</b>		<b>44</b>	<b>38</b>	<b>34</b>	<b>47</b>	<b>31</b>	<b>38</b>	<b>50</b>	<b>37</b>	<b>37</b>	<b>46</b>	<b>34</b>	<b>41</b>	<b>42</b>
<b>Timeliness of Investigation Initiation</b>	*>95%													
Count		44	38	36	47	31	38	50	37	37	46	34	41	42
(%)		100%	100%	97%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
<b>Timeliness of Disposition</b>	**>95%													
Count		43	38	37	47	31	25	49	36	36	46	33	29	41
(%)		98%	100%	100%	100%	100%	100%	97%	97%	97%	100%	97%	100%	98%
<b>Ongoing APS Monthly Contact</b>	***>95%													
Count		0	3	0	5	6	2	1	2	2	5	3	2	3
(%)		0%	100%	100%	100%	100%	75%	100%	100%	100%	100%	100%	67%	100%
<b>APS Staff Vacancy Rate</b>														
Filled Positions		6	6	6	6	6	6	6	6	6	6	6	6	6
Vacant Positions		0	0	0	0	0	0	0	0	0	0	0	0	0
Total Number of Positions		6	6	6	6	6	6	6	6	6	6	6	6	6
<b>Vacancy Rate</b>		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

\*Timeliness of Investigation Initiation (%) - The LDSS shall determine the validity of such report and shall initiate an investigation within 24 hrs of the time of the report is received in the LDSS.

\*\*Timeliness of Disposition (%) - The investigation shall be completed no later than 45 days from the date the report was received.

\*\*\*Ongoing APS Monthly Contact Compliance (%) - The number of cases with at least one visit occurring during that month

## Purchased Services

	Jan. 24	Feb. 24	Mar. 24	April 24	May-24	Jun-24	Jul-24	Aug. 24	Sept. 24	Oct-24	24-Nov	24-Dec	Jan. 25
Adult Serv/Companion	1	1	1	1	1	1	1	1	1	1	1	1	1
VIEW Purchased	32	27	42	35	50	16	24	33	44	22	10	38	20
SNAPET Purchased	7	4	7	4	8	1	2	1	7	8	2	8	15
Adult Protective Services	0	2	2	0	0	0	1	0	1	0	2	0	0
Family Preservation	13	18	19	13	6	10	22	14	27	11	16	19	13
<b>Total</b>	<b>53</b>	<b>52</b>	<b>71</b>	<b>53</b>	<b>79</b>	<b>28</b>	<b>50</b>	<b>49</b>	<b>80</b>	<b>75</b>	<b>31</b>	<b>66</b>	<b>49</b>

**January 2025**

# Martinsville City (690)

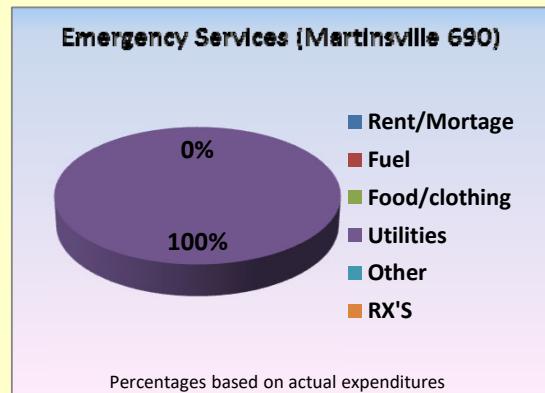
**Total Clients Seen 30**

<u>Request</u>	<u>Amount spent</u>	<u>Customers Seen</u>
Rent/Mortgage	\$0.00	8
Fuel	\$0.00	0
Food/clothing	\$0.00	6
Utilities	\$873.93	16
Other	\$0.00	0
RX'S	\$0.00	0
<b>Total</b>	<b>\$873.93</b>	
<b>Total pledged but not spent</b>	<b>\$0.00</b>	

**Action Taken**

Assisted Emergency Fund	5
Waiting balance to be paid	0
Pantry /Closet	5
Denied & others	20
<b>Total</b>	<b>30</b>

Martinsville City Emergency Fund Starting Balance	\$15,446.74
Martinsville City Emergency Fund Ending Balance	\$14,572.81

**January 2025**

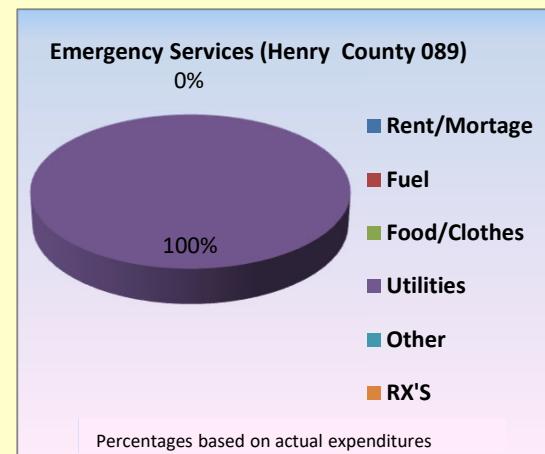
# Henry County (089)

**Total Clients Seen 31**

<u>Request</u>	<u>Amount spent</u>	<u>Customers Seen</u>
Rent/Mortgage	\$0.00	10
Fuel	\$0.00	0
Food/Clothes	\$0.00	7
Utilities	\$400.00	14
Other	\$0.00	0
RX'S	\$0.00	0
<b>Total</b>	<b>\$400.00</b>	
<b>Total pledged but not spent</b>	<b>\$0.00</b>	

**Action Taken**

Assisted Emergency Fund	2
Waiting to be paid	0
Pantry/Closet	7
Denied & other	22
<b>Total</b>	<b>31</b>



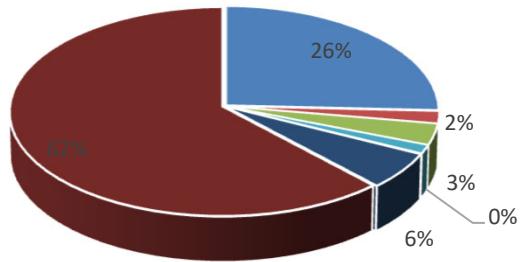
County Emergency Fund Starting Balance	\$15,814.51
County Emergency Fund Ending Balance	\$15,414.51

# OTHER REPORTS

## RECEPTION LOG REPORT

JANUARY 2025

Apply/Drop Off/Pick Up Information	1568
Apply/Drop Off/Pick Up for Energy	116
<b>Pick Up EBT/Vault Card</b>	<b>200</b>
Appointments with Benefits for Intake/Ongoing	0
Service Related Appointments	82
Make a Payment	7
Other (FAPT Team/Job Interview/Other Meeting)	345
<b>Daily Incoming Phone Calls(not included in total visitors)</b>	<b>3776</b>
Average Visitors in Lobby per day (21 days)	115



- Apply/Drop Off/Pick Up Information
- Apply/Drop Off/Pick Up for Energy
- Pick Up EBT/Vault Card
- Appointments with Benefits for Intake/Ongoing
- Service Related Appointments
- Make a Payment
- Other (FAPT Team/Job Interview/Other Meeting)
- Daily Incoming Phone Calls(not included in total visitors)

Total Visitors	2416	
DayofWeek	Count	Percent
Monday	241	9.98%
Tuesday	558	23.10%
Wednesday	525	21.73%
Thursday	583	24.13%
Friday	509	21.07%

Hour of Day	Count	Percent
7AM	0	0.00%
8AM	177	7.33%
9AM	217	8.98%
10AM	336	13.91%
11AM	296	12.25%
Noon	277	11.47%
1PM	258	10.68%
2PM	290	12.00%
3PM	378	15.65%
4PM	185	7.66%
5PM	2	0.08%

# DSS Check In

Henry Martinsville Dept. of Social Services

**Wait Times Report**  
**2025/01/01 to 2025/01/31**

**TOTAL VISITORS 2416**

<b>Wait Time</b>	<b>Count</b>	<b>Percent</b>
<b>Under 5</b>	<b>1425</b>	<b>59.13%</b>
<b>5 to 10</b>	<b>542</b>	<b>22.49%</b>
<b>10 to 15</b>	<b>248</b>	<b>10.29%</b>
<b>15 to 20</b>	<b>102</b>	<b>4.23%</b>
<b>20+</b>	<b>93</b>	<b>3.86%</b>

**AVERAGE WAIT TIME 5.96**

# GENERAL INFORMATION

# BOARD COMMENTS

# PUBLIC COMMENTS

**CLOSED  
SESSION**

**CLOSED SESSION**

A. Cases

# ADJOURNMENT