

**Henry County**  
**Community Policy and Management Team**  
Meeting Minutes  
Thursday February 27, 2025—9:00 AM  
Henry-Martinsville Department of Social Services

**I. Call to Order:**

Kelly Koebel, CPMT Chair called the meeting to order at 9:00 AM.

**II. Roll Call:**

The following team members attended the meeting:

Court Services Unit:

☒ Robert Hiatt, CSU Director-CPMT Co-Chair

☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

☒ Kelly Koebel, PCS – CPMT Chair

☐ Dana Dehart, PCS – Alternate

☐ Erin Motley, PCS – Alternate

Henry/Martinsville Dept. of Social Services

☐ Amy Rice, Director of HMDSS

☒ April Evans, Assistant Director of HMDSS

Henry County Public Schools:

☐ Emily Taylor, Spec. Ed. Director

☐ Jeannette Hurd, Alternate

☒ Marcie Seay, Alternate

Martinsville/Henry Co Health Department

☒ Steve Bailey, Department of Health

☐ Verna Burnette, Alternate

Henry County Finance Department-Fiscal Agent

☒ Darrell Jones, Finance Dept.

☐ Andrea Amos, Alternate

Henry County Administration

☒ JR Powell, Deputy County Administrator

☐ Dale Wagoner, County Administrator

Private Provider:

☒ Billie White, Progressive Health Systems

☐ Sara Mullins, Private Provider Alternate

Parent Representative:

☐ Jonathan Martin

**III. Public Comment**

**IV. Approval of Agenda:**

Kelly Koebel called for the approval of the agenda. Robin Turner CSA Coordinator requested Agenda be amended to include under joint new business, the addition of approval of PSSF FY26 budget. Billie white motioned to approve the agenda. JR Powell seconded the motion. Motion carried by unanimous vote; agenda approved.

**V. Consent Agenda:**

- a. January 30, Meeting Minutes
- b. CSA Pool Reimbursement Report
  - a. Kelly Koebel called for the approval of the consent agenda. April Evans motioned to approve the agenda. JR Powell seconded the motion. Motion carried by unanimous vote; agenda approved.

**VI. Old Business:**

- a. Accounts payable check register – Fiscal agent, Andrea Amos
- b. Monthly Expenditures for January \$ 509,407.11
  - a. Year to Date Expenditures for FY25 \$ 2,677,322.66
- c. Promoting Safe and Stable Families – 866 Report – by Robin Turner
  - a. FY25 Encumbered \$ 24,612.18 Balance \$20,660.82

**VII. New Business:**

- a. Letter of Non-Payment to Ola Home for Boys
  - a. Payment request from Ola Home for Boys for case ID# 10311721

Discussed during closed session once meeting returned to open session and was certified motion was made by JR Powell to deny payment. April Evans second the motion. Motioned carried by unanimous vote.

**VIII. Joint New Business:**

- a. Enhanced Technical Assistance (ETA)- Courtney Sexton, Program Analyst-OCS  
Curtney Sexton attended and spoke with CPMT about the process of the program. CPMT had approved at a prior meeting.
- b. Feedback Surveys  
CSA Coordinator review results. There were 35 submissions received. Feedback from community partners and stakeholders was mostly positive.
- c. CSA Family Satisfaction Survey  
Survey is now electronically available through Jot Form. CPMT and FAPT members along with case managers have been provided with the link.
- d. Approval of PSSF FY26 Budget  
CSA Coordinator presented Henry County and Martinsville Budget. Martinsville remained the same at \$18,000 and Henry County was reduced to \$42,104.

**IX. Closed Session per Code of Virginia 2.2-3711 (A) (15)**

Kelly Koebel called to go into a closed session at 9:36 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- Billie White motioned to go into closed session, April Evans seconded. Motion was carried by unanimous vote.
- a. FAPT Cases – CSA Coordinator (see CPMT funding report)
  - a. DSS Case #10311721 -Ola Home for Boys Payment Request
- b. New Foster Care Cases
- c. IEP Cases – Schools
- d. Group Home and Residential Placement Reviews
  - a. PCS Case # 199958
  - b. PCS Case # 904717
  - c. CSU Case # 197918
  - d. DSS Case # 09886972
  - e. DSS Case # 8747934
  - f. DSS Case # 10571037
  - g. DSS Case # 9773561
- e. Private Day and Special Education Case Reviews
  - a. School Case # 1017972486
  - b. School Case # 1017441384
  - c. School Case # 1019922436
  - d. School Case # 1018224868
  - e. School Case # 1018353638
  - f. School Case # 1018985930
  - g. School Case # 1018161875
  - h. School Case # 1017972724
  - i. School Case # 1017972724
  - j. School Case # 1017466280
- f. Therapeutic Foster Care Placement expenditures over \$6,500/mon.
  - a. DSS Case # 08575726
  - b. DSS Case # 08575732
  - c. DSS Case # 11127264
  - d. DSS Case # 11127260
  - e. DSS Case # 10378079
  - f. DSS Case # 09726465
- g. Case review for expenditures over \$7,000/mon.
  - a. DSS Case # 8502150
  - b. DSS Case # 11057020
  - c. DSS Case # 6248898
  - d. DSS Case # 8633966
  - e. DSS Case # 9033827
  - f. DSS Case # 9033829
  - g. DSS Case # 10564527
  - h. DSS Case # 09958130
  - i. DSS Case # 10519344

**Return to Open Meeting:**

CPMT returned to an open meeting at 10:13 AM, on a motion by JR Powell motioned. Steve Bailey seconded. Motion carried by unanimous vote.

**Certify closed meeting:**

Robin Turner, CSA Coordinator read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

- ☒ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☐ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☒ Kelly Koebel, PCS – CPMT Chair
- ☐ Dana Dehart, PCS – Alternate
- ☐ Erin Motley, PCS - Alternate

Henry/Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☒ April Evans, Assistant Director of HMDSS

Henry County Public Schools:

- ☐ Emily Taylor, Spec. Ed. Director
- ☐ Jeannette Hurd, Alternate
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Martinsville/Henry Co Health Department

- ☒ Steve Bailey, Department of Health
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Henry County Finance Department-Fiscal Agent

- ☒ Darrell Jones, Finance Dept.
- ☐ Andrea Amos, Alternate

Henry County Administration

- ☒ JR Powell, Deputy County Administrator
- ☐ Dale Wagoner, County Administrator

Private Provider:

- ☒ Billie White, Progressive Health Systems
- ☐ Sara Mullins, Private Provider, Alternate

Parent Representative:

- ☐ Jonathan Martin

**X. Approve CSA Funding Requests**

April Evans motioned to approve CSA funding requests as presented. JR Powell seconded the motion. Motion carried by unanimous vote. Funding approved.

**XI. Adjournment:**

Next meeting is set for **Thursday March 27, 2025, at 9:00 AM at Henry-Martinsville Department of Social Services in the Auditorium.**

Kelly Koebel called to adjourn the meeting at 10:14 AM. Billie White motioned to adjourn the meeting. Steve Bailey seconded the motion. Meeting adjourned.

. CPMT minutes submitted by Casey Rotenberry, CSA HSA