

**Henry County**  
**Community Policy and Management Team**  
Meeting Minutes  
Thursday April 24, 2025—9:00 AM  
Henry-Martinsville Department of Social Services

**I. Call to Order:**

Kelly Koebel, CPMT Chair called the meeting to order at 8:55 AM.

**II. Roll Call:**

The following team members attended the meeting:

Court Services Unit:

- ☐ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☒ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☒ Kelly Koebel, PCS – CPMT Chair
- ☐ Dana Dehart, PCS – Alternate
- ☐ Erin Motley, PCS – Alternate

Henry/Martinsville Dept. of Social Services

- ☐ Amy Rice, Director of HMDSS
- ☒ April Evans, Assistant Director of HMDSS

Henry County Public Schools:

- ☒ Emily Taylor, Spec. Ed. Director
- ☐ Jeannette Hurd, Alternate
- ☐ Marcie Seay, Alternate

Martinsville/Henry Co Health Department

- ☒ Steve Bailey, Department of Health
- ☐ Verna Burnette, Alternate

Henry County Finance Department-Fiscal Agent

- ☒ Darrell Jones, Finance Dept.
- ☐ Andrea Amos, Alternate

Henry County Administration

- ☒ JR Powell, Deputy County Administrator
- ☐ Dale Wagoner, County Administrator

Private Provider:

- ☒ Billie White, Progressive Health Systems
- ☐ Sara Mullins, Private Provider Alternate

Parent Representative:

- ☐ Jonathan Martin

**III. Public Comment**

**IV. Approval of Agenda:**

Kelly Koebel called for the approval of the agenda. Robin Turner, CSA Coordinator, requested to amend the agenda under joint new business to discuss a contract with In My Corner. Holly Johnson motioned to approve the agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.

**V. Consent Agenda:**

- a. March 27, Meeting Minutes
- b. CSA Pool Reimbursement Report
  - Kelly Koebel called for the approval of the consent agenda. Billie White motioned to approve the agenda. JR Powell seconded the motion. Motion carried by unanimous vote; agenda approved.

**VI. Old Business:**

- a. Accounts payable check register – Fiscal agent, Darrell Jones
- b. Monthly Expenditures for February \$ 423,657.28
- c. Year to Date Expenditures for FY25 \$ 3,578,169.00
- d. Promoting Safe and Stable Families – 866 Report – by Robin Turner
- e. FY25 Encumbered \$ 36,565.16 Balance \$ 8,707.84

**VII. New Business:**

- a. No new business.

**VIII. Joint New Business:**

- a. New Contracts for FY26-FY27
  1. Brambleton Assessment & Counseling
    - Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.
  2. DePaul
    - Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.
  3. Mountain View Counseling
    - Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.
  4. Piedmont United Family Services
    - Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.
  5. Strategic Therapy Associates

- Kelly Koebel called for the approval of the new contract. Billie White motioned to approve the agenda. April Evans seconded the motion. Motion carried by unanimous vote; agenda approved.
6. In My Corner
    - Kelly Koebel called for the approval of the new contract. No motion was made.
  - b. Yearly Policy and Procedure & Utilization Management Review
    - CPMT reviewed and found that no changes need to be made at this time.
  - c. Long Range Plan Review
    - CPMT review and found that no changes need to be made at this time.
  - d. CSA Service Gap Survey
 

CSA Service Gap survey completed jointly during CPMT.  
Holly Johnson motioned to submit the service gap survey as completed. April Evans seconded the motion. Motion carried by unanimous vote.
  - e. CQI Outcome Measures
 

Locality remains high performing with the exception of community-based services only. Henry County remains below mean, which remains the same as FY23.

## **IX. Closed Session per Code of Virginia 2.2-3711 (A) (15)**

Kelly Koebel called to go into a closed session at 9:18 AM to discuss cases, as allowed under COV 2.2-3711(15) of the Virginia Freedom of Information Act.

- JR Powell motioned to go into closed session, April Evans seconded. Motion was carried by unanimous vote.
- a. FAPT Cases – CSA Coordinator (see CPMT funding report)
  - b. New Foster Care Cases
  - c. IEP Cases – Schools
  - d. Group Home and Residential Placement Reviews
    - PCS Case # 199907
    - PCS Case # 904717
    - CSU Case # 197918
    - CSU Case # 11533481
    - DSS Case # 09886972
    - DSS Case # 10571037
    - DSS Case # 9773561
  - e. Private Day and Special Education Case Reviews
    - School Case # 1017972486
    - School Case # 1017441384
    - School Case # 1019922436

- School Case # 1018224868
  - School Case # 1018353638
  - School Case # 1018985930
  - School Case # 1018161875
  - School Case # 1017972724
  - School Case # 1017466280
- f. Therapeutic Foster Care Placement expenditures over \$6,500/mon.
- DSS Case # 08575726
  - DSS Case # 10168262
  - DSS Case # 08575732
- g. Case review for expenditures over \$7,000/mon.
- DSS Case # 11057020
  - DSS Case # 8747934
  - DSS Case # 8633966
  - DSS Case # 9033827
  - DSS Case # 9033829
  - DSS Case # 1058534
  - DSS Case # 9958130

**Return to Open Meeting:**

CPMT returned to an open meeting at 9:48 AM, on a motion by Holly Johnson motion. Billie White seconded. Motion carried by unanimous vote.

**Certify closed meeting:**

Robin Turner, CSA Coordinator read the certification of the closed meeting and took a roll call vote. Those voting in the affirmative were:

Court Services Unit:

- ☐ Robert Hiatt, CSU Director-CPMT Co-Chair
- ☒ Holly Johnson, CSU Supervisor, Alternate

Piedmont Community Services:

- ☒ Kelly Koebel, PCS – CPMT Chair
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☐ Dale Wagoner, County Administrator  
Private Provider:  
☒ Billie White, Progressive Health Systems  
☐ Sara Mullins, Private Provider, Alternate  
Parent Representative:  
☐ Jonathan Martin

**X. Approve CSA Funding Requests**

JR Powell motioned to approve CSA funding requests as presented. Holly Johnson seconded the motion. Motion carried by unanimous vote. Funding approved.

**XI. Adjournment:**

Next meeting is set for **Thursday May 9, 2025, at 9:00 AM at Henry-Martinsville Department of Social Services in the Auditorium.**

Kelly Koebel called to adjourn the meeting at 9:51 AM. Holly Johnson motioned to adjourn the meeting. Emily Taylor seconded the motion. Meeting adjourned.

CPMT minutes submitted by Casey Rotenberry, CSA HSA