

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**December 18, 2018 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on December 18, 2018, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Joe Bryant, David Martin, Tommy Slaughter, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; George Lyle, County Attorney; Michelle Via, Director of Human Resources/Public Information Officer; Scott Grindstaff, Treasurer; and Jennifer Gregory, Administrative Assistant.

Lt. Co. Steve Eanes, Deputy Matt Duffy, Major Eric Winn, and Lt. Steve Raines of the Sheriff's Office were present.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Slaughter gave the invocation and Ms. Buchanan led the Pledge of Allegiance.

**CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

**ITEMS OF CONSENT:**

**Confirmation of Minutes of Meetings**

Copy included in Board's File.

- November 27, 2018

**Resolution of Support for Grant Application to the Appalachian Regional Commission (ARC) for the Fieldale Recreation Center Improvement Project**

In Partnership with the Fieldale Heritage Board and the Fieldale Recreation Center, Henry County has agreed to apply for and administer an Appalachian Regional Commission (ARC) Planning Grant needed for the restoration of the Historic Fieldale Recreation Center. If funded, the planning grant will assist with the restoration and also provide assistance in the development of a sustainability plan for the facility.

### **Approval of Accounts Payable**

Copy included in Board's File. Mr. Slaughter moved the Items of Consent be adopted including approval of the resolution supporting the grant application to the Appalachian Regional Commission, seconded by Ms. Buchanan. The motion carried 6 to 0.

### **PRESENTATION OF FY 2018 AUDIT- CREEDLE, JONES AND ALGA**

Kim Jackson with Creedle, Jones and Alga, P.C., presented its audit of County accounts for the fiscal year that ended June 30, 2018. Ms. Jackson said Henry County received an unmodified clean report with no audit findings. However, the firm did note one recommendation. During the course of the audit, the firm discovered numerous instances where monthly bank reconciliations for the County's deposit accounts were not reconciled timely by the County Treasurer's office. This caused reconciling items not to be resolved timely, which caused the County's general ledger not to be corrected timely. Also, there was no indication on the bank reconciliations that the County Treasurer had reviewed and approved the reconciliations. The County Treasurer or his staff should prepare monthly bank reconciliations for all deposit accounts upon receipt of the bank statement, in order to avoid unrecorded transaction in the general ledger. The monthly bank reconciliations should always be completed with reconciling items resolved prior to receiving the next month's bank statement. Furthermore, the preparer of the reconciliation should sign and date the reconciliation upon completion. Furthermore, the County Treasurer should review all monthly bank reconciliations for their accuracy and to insure all reconciling items have been appropriately resolved. The County Treasurer should sign and date all reconciliations as an indication he has performed this task. The County's total general fund balance at the end of the fiscal year was \$35,166,234, and the unassigned balance was \$22,635,513. On a motion by Dr. Martin and seconded by Mr. Zehr, the Board unanimously recommended acceptance of the Audit of County Accounts for the fiscal year that ended June 30, 2018.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Grindstaff noted that 94.44% of 2017 personal property taxes and 94.28% of 2017 real estate taxes have been collected. Since January 1, TACS has collected approximately \$502,936.60. There were 5 VRW stops collected in November. Mr. Grindstaff addressed the audit recommendation. He stated the delay in reconciliation of the bank statements was due to switching banks in October 2017. This caused the Treasurer's Office to balance two separate bank statements for a period of time in 2018. Mr. Grindstaff said the Treasurer's Office is current on reconciling the bank statements since June 30, 2018.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President/CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board.

Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

**AWARD OF CONTRACT RE: VIRGINIA AVENUE TRANSPORTATION ENHANCEMENT PROJECT – PLANNING, ZONING AND INSPECTIONS DEPARTMENT**

Mr. Hall said Lee Clark, Director of Planning, Zoning and Inspections, is asking the Board to award a contract to Gary W. Smith Contractor Inc., Martinsville, VA, in the amount of \$399,791.88 for the Virginia Avenue Transportation Enhancement Project, Phase 1.

These funds will be used for the on-going pedestrian and safety improvements as part of phase 1 of the Virginia Avenue Transportation Enhancement Project. The work will be performed along the Virginia Avenue corridor stretching from just southeast of Mill Creek Road to Kings Mountain Road. Improvements have been designed to provide additional buffers and protection for pedestrians as well as for motorists. Two highly visible crosswalks and ADA ramps have already been installed at the Kings Mountain Road intersections. Additional improvements will include a pedestrian refuge median, pedestrian signalization, new sidewalks including landscaped buffer zones, Collinsville gateway signage, and streetscape landscaping.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the award of contract to Gary W. Smith Contractor LLC in the amount of \$399,791.88 for the Virginia Avenue Transportation Enhancement Project contingent upon final approval from the Virginia Department of Transportation.

**CONSIDERATION OF RESOLUTION SEEKING EQUAL TAXING AUTHORITY FOR COUNTIES ON TOBACCO PRODUCTS**

Mr. Hall said the Code of Virginia grants counties taxing authority only over certain items and only with permission of the General Assembly. One such item is a tobacco tax, which cities and towns can impose without General Assembly permission but which counties cannot. For many years Henry County, and many other counties, have requested equal taxing authority but the General Assembly has not acted on the requests. The resolution requests the General Assembly approval for counties to impose a tobacco tax either by vote of the governing body or by a voter referendum. This resolution mirrors similar efforts by many surrounding counties for the 2019 General Assembly session (Copy included in Board's File).

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the resolution.

**CONSIDERATION OF DATE AND TIME FOR 2019 ORGANIZATIONAL MEETING**

Mr. Hall said the Board of Supervisors is required to have an organizational meeting at or soon after the first of the year. During this meeting the Board will set

its meeting dates for the 2019 calendar year and elect a chairman and vice chairman. County offices are closed Tuesday, January 1, 2019.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board voted unanimously that the organizational meeting be set for Wednesday, January 2, 2019 at 5 p.m.

### **CONSIDERATION OF FY 2019-20 BUDGET CALENDAR**

Mr. Hall said a proposed calendar for preparation of the FY 2019-20 County Budget was included in the Board's working papers. The calendar provides for preparation, adoption, and appropriation of the budget in accordance with the deadlines provided in the *Code of Virginia*.

On a motion by Dr. Martin and second by Mr. Zehr, the Board unanimously adopted the budget calendar for the FY 2019-2020 County Budget.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Adams thanked the County employees for contributing to the needs of the community through our Bear Tree and private contributions.

Mr. Hall said about 30 employees helped distribute gifts from the Bear Tree on December 15<sup>th</sup>. The Administration Building will be closed for Christmas December 24<sup>th</sup> & 25<sup>th</sup> and for New Year's December 31<sup>st</sup> and January 1<sup>st</sup>. Mr. Hall said Ricky Keaton has been promoted to Director of Maintenance.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:29 p.m., seconded by Mr. Zehr and unanimously carried to discuss the following:

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Piedmont Regional Community Services Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)10 for Discussion of Special Awards.

### **OPEN MEETING**

The Board returned to an open meeting at 4:40 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Bryant, Mr. Adams, Ms. Buchanan, Dr. Martin, Ryan Zehr, and Tommy Slaughter.

On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved Henry County to make an \$8,000 contribution to CPEG to be used exclusively for retail recruitment efforts. The money will be taken from the Board's contingency fund.

Mr. Adams recessed at 4:41 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6:00 p.m. meeting.

### **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on general highway matters. Ms. Hughes reminded everyone of the upcoming Martinsville Southern Connector Study Meeting on January 23, 2019 at Drewry Mason Elementary School from 6-8 p.m.

### **PUBLIC HEARING – REZONGING APPLICATION R-18-10 – SANFORD R. O'DELL**

Mr. Hall said the property is located at 676 Old Leaksville Road in the Ridgeway District. The Tax Map number is 72.3(26)/A. The applicant is requesting the rezoning of approximately 0.5-acre from Agricultural District A-1 to Suburban Residential District S-R. The applicant intends to survey off the existing house onto this proposed 0.5-acre lot for the purpose of transferring the property. The remaining 9.35-acres will be combined into one tract.

Mr. Adams opened the public hearing at 6:04 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:04 p.m. On a motion by Mr. Zehr and second by Mr. Bryant, the Board approved the rezoning request on a vote of 6-0.

### **PUBLIC HEARING – REZONING APPLICATION R-18-11 – JESSE D. CAHILL**

Mr. Hall said the property is off both T.B. Stanley Highway and Riverside Drive in the Horsepasture District. The Tax Map number is 27.6/149. The applicant is requesting the rezoning from Industrial District I-1 of a total of 74.41-acres. Approximately 24.2-acres is proposed to be rezoned to Commercial District B-1, and the remaining 50.2-acres is proposed to be rezoned to Agricultural District A-1. The applicant intends to develop commercial uses along the frontage of T.B. Stanley Highway, and develop the remaining 50 acres, with approval of the required Special Use Permit, into a RV park campground with accessory uses.

The applicant has applied to the Board of Zoning Appeals for the Special Use Permit to allow the development of the RV park. Pending approval of this rezoning, the BZA case will be heard on December 19 at 1:00 p.m.

Mr. Adams opened the public hearing at 6:06 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:06 p.m.

After some general discussion, Ms. Buchanan made a motion and second by Mr. Slaughter, the Board approved the rezoning request on a vote of 6-0.

**MATTERS PRESENTED BY THE PUBLIC**

There was no one present who wished to speak.

There being no further business to discuss, Mr. Bryant moved to adjourn at 6:17 p.m., seconded by Mr. Zehr and unanimously carried.