

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**March 27, 2018 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on March 27, 2018, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, David Martin, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; George Lyle, County Attorney; Susan Reynolds, Director of Human Resources/Public Information Officer; Michelle Via, Human Resource Generalist; Scott Grindstaff, Treasurer; and Jennifer Gregory, Administrative Assistant.

Sheriff Lane Perry, Deputy Mike Hooper, and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin, and Hannah Story of WDBJ 7.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Adams gave the invocation and Mr. Slaughter led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- February 20, 2018
- February 27, 2018

### **Approval of Accounts Payable**

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Dr. Martin. The motion carried 6 to 0.

### **INTRODUCTION OF AMY RICE, DIRECTOR OF THE HENRY-MARTINSVILLE DEPARTMENT OF SOCIAL SERVICES**

Mr. Hall introduced Mrs. Amy Rice who was recently hired as the new Director of the Henry-Martinsville Department of Social Services. Mrs. Rice said she was so impressed with the sense of community and that she is very glad to be working here.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Grindstaff noted that 87.37% of 2017 personal property taxes have been collected; 89.80% of 2017 real estate taxes; and since January 1, TACS collected approximately \$57,960; and fourteen VRW stops were collected in February.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

### **CONSIDERATION OF RESTRICTIVE COVENANTS FOR COMMONWEALTH CROSSING BUSINESS CENTRE (CCBC)**

Mr. Hall said staff is asking the Board to approve the proposed restrictive covenants for Commonwealth Crossing Business Centre (CCBC). The purpose of the covenants is to provide the controls and improvements required for the orderly development of CCBC. The covenants are modeled after the existing covenants for the Patriot Centre at Beaver Creek. The Industrial Development Authority of Henry County approved the covenants at its meeting March 7, 2018.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the protective covenants as outlined.

### **AWARD OF CONTRACT RE: VIRGINIA AVENUE TRANSPORTATION ENHANCEMENT PROJECT – PLANNING, ZONING, AND INSPECTIONS DEPARTMENT**

Mr. Hall said Lee Clark, Director of Planning, Zoning & Inspections, is asking the Board to award a contract to Piedmont Sign & Electric in the amount of \$32,397.50 for the manufacture of internally illuminated LED street name

signs. The signs will be installed by VDOT in previously identified locations along the Virginia Avenue corridor, under a separate agreement.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the award of contract to Piedmont Sign & Electric in the amount of \$32,397.50 for internally illuminated LED street name signs.

#### **ADDITIONAL APPROPRIATION RE: SCHOOL NUTRITION BUDGET – SCHOOL BOARD**

Mr. Hall said the Henry County School Board is requesting approval of an additional appropriation of grant funds in the amount of \$58,324 received from the Virginia Department of Education. Mr. Hall said Superintendent Dr. Jared Cotton indicated that the additional funds will be used to replace cafeteria equipment at Bassett High School.

On a motion by Dr. Martin and second by Mr. Zehr, the Board unanimously approved the additional appropriation as requested.

#### **ADDITIONAL APPROPRIATION RE: MEADOW VIEW ELEMENTARY SCHOOL CONSTRUCTION**

Mr. Hall said as the planning and construction of Meadow View Elementary School came to fruition, staff outlined to the Board of Supervisors that a balance would be due once the \$20 million that was borrowed for the project had been spent. In fall 2017 the Board approved two additional appropriations of \$1.25 million each, for a total of 2.5 million, from its unencumbered fund balance, to go toward this balance. At that time the Board was briefed that a final “settle-up” payment would be due once the final costs were determined. Those costs have been finalized, and an additional \$1.25 million is needed from the Board of Supervisors. This would put the County’s contribution to the project at \$23.75 million (\$20 million borrowed, three allocations of \$1.25 million each). This final payment, coupled with a School Board payment of about \$200,000 out of its own budget, will complete the project at a cost of just under \$24 million.

Mr. Hall reminded the Board that it is scheduled to tour the new school on Thursday, April 12, at 4:30 p.m.

On a motion by Mr. Bryant and second by Dr. Martin, the Board unanimously approved the additional appropriation in the amount of \$1.25 million as presented, to come from the Board’s unencumbered fund balance.

#### **ADDITIONAL APPROPRIATION RE: PROFESSIONAL FEES – BOARD OF SUPERVISORS**

Mr. Hall said staff is asking the Board to approve a transfer of \$16,000 from the Board’s contingency fund to cover overages in the cost center 31311010 – Board of Supervisors. The overages have primarily occurred in the professional other and professional legal line items.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the appropriation of \$16,000 as outlined above.

**AWARD OF CONTRACT RE: PAVING FOR JAYCEE PARK – PARKS AND RECREATION DEPARTMENT**

Mr. Hall said Roger Adams, Director of Parks and Recreation, is requesting the Board of Supervisors to award a contract to C.J. Asphalt Paving, Inc. of Boones Mill, Virginia for paving work at Jaycee Park in Collinsville. The base bid amount is \$69,500. C.J. Asphalt Paving, Inc. was the lowest bidder of the three bids received. Staff is also asking the Board to approve a contingency of \$14,000 to cover the cost of any unexpected issues that may be discovered once the old pavement is removed. Funds for this project are included in the FY '18-19 capital improvement budget.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved the award of contract to C.J. Asphalt Paving, Inc. in the amount of \$69,500 with an additional \$14,000 as contingency.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: PHONE SYSTEM- 9-1-1 COMMUNICATIONS CENTER**

Mr. Hall said J.R. Powell, Director of the Martinsville-Henry County 9-1-1 Communications Center, is asking the Board to approve an additional appropriation of \$42,685.93 realized from various savings in the FY '17-18 operating budget of the 9-1-1 Center. In addition, Mr. Powell is asking the Board to award a contract to Mobile Communications America Inc., as the sole-source provider for the purchase and installation of two 911 phone systems for call taking equipment at a price of \$42,685.93

On a motion by Mr. Slaughter and second by Dr. Martin, the Board unanimously approved the appropriation of funds in the amount of \$42,685.93 and the award of contract in the same amount to Mobile Communications America, Inc.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: ASSET FORFEITURE FUNDS – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Lane Perry is asking the Board to approve an appropriation of \$57,078 from the State Asset Forfeiture funds. The funds will be used for portable radios and a boat with needed equipment for dive team operations. In addition, the Sheriff is asking the Board to award a sole source contract to Marine One, Inc. in Southside, Alabama for the purchase of boat designed for dive operations. The purchasing department has approved Marine One, Inc. as a sole source provider of this item.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation of \$57,078 from the State

Asset Forfeiture funds and award of contract to Marine One, Inc. in the amount of \$30,630.

## **INFORMATIONAL ITEMS**

### **Comments from the Board**

Ms. Buchanan wanted to remind everyone of her Horsepasture District Community Meeting on Tuesday, April 17, 2018 @ 6:00 p.m.

Mr. Slaughter said the Martinsville Henry County Vietnam Veterans Commemorative Memorial group is trying to get the names of citizens who served in Vietnam for a memorial at the Bassett Historical Center. It will be necessary to submit the Vietnam Veterans Department of Defense Form DD 214 to be eligible. Family members may complete the application for a deceased veteran.

Mr. Hall said a new National Holiday has been named - the National Vietnam War Veteran Day and it will be observed on March 29<sup>th</sup>. Mr. Hall thanked Mr. Slaughter for his service in Vietnam. Mr. Hall gave several dates of upcoming events: Budget Presentation, April 3<sup>rd</sup>; Budget Work Session, April 5<sup>th</sup>; Budget Public Hearing, April 16<sup>th</sup>; Tour Meadow View School, April 12<sup>th</sup>; Employee Service Awards, April 12<sup>th</sup>; Budget Adoption, April 24<sup>th</sup>; Household Hazardous Waste Day, April 28<sup>th</sup>; and Budget Appropriation May 22<sup>nd</sup>.

Mr. Wagoner stated that county staff, working collaboratively with the Virginia Department of Health and Blue Ridge Soil and Water Conservation District has secured grant funds to assist residents in the upper Smith River and Blackberry Creek watersheds with septic repairs and pump-outs. The grant funds will cover, at minimum, 50 percent of the cost for qualifying residents who live within the two watersheds. The grant funds will assist residents for something as simple as pumping out their septic tank or even making extensive repairs to their septic tank. The grants are financially need-based, so the minimum that a resident can receive is 50 percent, but based on financial need, they could get up to 90 percent for the cost of performing those tasks from the grant. Mr. Wagoner stated the ultimate goal of the grant, is to improve the water quality of the two river basins.

## **CONSIDERATION OF CONTRACT RENEWAL WITH ALCALDE AND FAY AND THE INTERSTATE 73 COALITION**

Mr. Zehr asked that this item be placed on the agenda. At the February 27, 2018 meeting, the Board discussed the renewal of a contract with Alcalde and Fay, LLC. The firm advocates for the Interstate 73 Coalition, of which Henry County is a partner, on issues regarding I-73. At that meeting a motion was made to extend the contract, and that motion died on a 3-3 vote. Any motion that doesn't pass can be resurrected at a subsequent meeting for more discussion and possible action. The Interstate 73 Coalition includes the City of Martinsville,

the City of Roanoke, and the Counties of Franklin and Roanoke. The contract expired December 31, 2017. The proposed one-year contract extension, with Henry County's fee of \$1,500 a month will remain the same.

On a motion by Mr. Zehr and second by Dr. Martin, the Board approved 4-2 the renewal contract with Alcalde and Fay for an additional 12 months, at a total cost of \$18,000 (\$1,500 per month), to be taken from the Board's contingency fund, contingent upon a member from Alcalde and Fay coming before the Board two times a year to give an update on the progress.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:47 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Department of Social Services Board;
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

### **OPEN MEETING**

The Board returned to an open meeting at 5:13 p.m. on a motion by Mr. Slaughter, seconded by Mr. Zehr, and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Dr. Martin, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Consideration of C-PEG Contract – On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved an appropriation of \$30,000 from Contingency Reserve to cover the contract with CPEG for Retail and Small Business Marketing Service. (Copy included in Board's file)

Mr. Adams recessed at 5:14 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting. Mr. Adams made a special welcome to Boy Scout Troop 68 from Bassett United Methodist Church.

Mr. Adams also recognized and thanked Mr. Charles Williams for his service in the Vietnam War.

### **CONSIDERATION OF A PROCLAMATION RECOGNIZING NATIONAL LIBRARY WEEK**

Ms. Buchanan read aloud a proclamation establishing April 8 – 14, 2018 as “National Library Week 2018” in Henry County. On a motion by Ms. Buchanan and seconded by Mr. Slaughter, the Board unanimously adopted the proclamation. Betsy Haskins and Rick Ward were present to accept the proclamation.

### **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on general highway matters. David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, was also present. Ms. Hughes said VDOT needed to schedule their six year secondary plan hearing. The Board decided on a hearing date of May 22, 2018. Mr. Zehr read aloud a resolution regarding safety improvement at the intersection of Greensboro Road and Lee Ford Camp Road. On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the resolution to request a stoplight be included in any safety improvements to the intersection of Greensboro Road and Lee Ford Camp Road in the Ridgeway District. (Copy included in Board’s file)

### **MATTERS PRESENTED BY THE PUBLIC**

There was no one present who wished to speak.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:10 p.m., seconded by Dr. Martin, and unanimously carried.