

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**Organizational Meeting  
January 3, 2017 – 6:00 p.m.**

The Henry County Board of Supervisors held its organizational meeting on January 3, 2017, at 6:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Tommy Slaughter, Vice Chairman Debra Buchanan, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Darrell Jones, Director of Finance; George Lyle, County Attorney; Michelle Via, Administrative Assistant; and Susan Reynolds, Director of Human Resources/Public Information Officer.

Also present was Cpt. Troy Easter and Sheriff Lane Perry of the Sheriff's Office; Ben Williams of the Martinsville Bulletin; Ron Morris of B99; and Charles Roark of Cable 18.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Lyle gave the invocation and Mr. Zehr led in the Pledge of Allegiance.

**CALL TO ORDER**

Vice Chairman Adams called the meeting to order and welcomed everyone present. He stated anyone who wishes to be on the Agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Anyone who wishes to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

On a motion by Mr. Slaughter and seconded by Mr. Zehr, the Board unanimously moved the County Administrator chair the meeting during the election of Chairman and Vice Chairman.

Mr. Hall reviewed the procedures for nomination of Chairman and Vice Chairman and noted that nominations do not require a second.

**ELECTION OF CHAIRMAN FOR 2017**

Mr. Hall opened the floor for nominations for Chairman.

Mr. Bryant nominated Mr. Adams. There being no further nominations, the floor was closed for office of Chairman.

The vote carried 6-0.

## **ELECTION OF VICE CHAIRMAN FOR 2017**

Mr. Hall opened the floor for nominations for Vice Chairman.

Mr. Kendall nominated Ms. Buchanan. There being no further nominations, the floor was closed for office of Vice Chairman.

The vote carried 5-0; Ms. Buchanan abstained.

Mr. Hall congratulated Mr. Adams and Ms. Buchanan on their election as Chairman and Vice Chairman and turned the meeting over to Chairman Adams.

Mr. Adams thanked the Board for their vote of confidence and thanked staff for their dedication and work.

Ms. Buchanan said she thinks 2017 will be a good year for Henry County and the Board will work collectively with County staff to continue to move the County forward.

## **SETTING OF REGULAR BOARD MEETING DATES FOR 2017**

Mr. Hall said a proposed calendar of meeting dates for 2017 was included in the Board's working papers. The dates are based on the schedule of meeting every fourth Tuesday, with the exception of December as to avoid the holidays.

Mr. Zehr moved the Board approve the proposed Board Meeting Dates for 2017, seconded by Mr. Slaughter and unanimously carried.

## **ADOPTION OF 2017 BOARD BYLAWS**

Mr. Hall stated the Board traditionally adopts bylaws each year at its annual organizational meeting. A copy of the existing bylaws adopted January 4, 2016, was included in the Board's package.

Mr. Zehr moved the Board approve the Bylaws as presented, seconded by Mr. Bryant and unanimously carried.

## **CONSIDERATION OF A DATE FOR THE BOARD'S ANNUAL PLANNING SESSION**

Mr. Hall said for the past several years the Board has held an annual planning session, usually in late January or early February. The Board has clearly identified its priorities as economic development, education, and public safety/law enforcement. Staff suggests the date of Thursday, February 9, but is open to other suggestions by the Board.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously selected February 9, 2017 at 4 p.m. as the date for the planning session to be held at the Public Safety complex on DuPont Road.

## **AWARD OF CONTRACT RE: SMITH RIVER SMALL TOWNS BUSINESS DISTRICT REVITALIZATION PROJECT**

Mr. Hall said Lee Clark, Director of Planning, Zoning and Inspections, is asking the Board to award a contract to Southwest Restoration, Inc. of Salem, Virginia in the amount of \$58,754 for façade improvements to 3425 Fairystone Park Hwy, Bassett. This is part of the Smith River Small Towns Business District Revitalization Project and has been approved by the Project Board. Funds for this project were previously appropriated from a Virginia Department of Housing and Community Development grant.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the award of contract as outlined.

### **INFORMATIONAL**

Mr. Hall distributed a press release to the Board concerning the GoVirginia economic development initiative. Mr. Hall said he plans to attend one of the public informational meetings scheduled on January 18 at 7:30 a.m. at the Institute for Advanced Learning in Danville. Mr. Hall asked any Board members who are interested in attending to let him know.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:14 p.m., seconded by Mr. Zehr and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**January 24, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on January 24, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Director of Human Resources; and Michelle Via, Administrative Assistant.

Deputies Hooper and Lawson of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Slaughter gave the invocation and Ms. Buchanan led in the Pledge of Allegiance.

**CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

**ITEMS OF CONSENT:**

**Confirmation of Minutes of Meetings**

Copy included in Board's File

- December 13, 2016
- December 20, 2016
- January 3, 2017

**Approval of Accounts Payable**

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff was unable to attend today's meeting. A copy of the monthly delinquent tax collection reports was distributed.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

### **AWARD OF CONTRACT RE: AMBULANCE RE-CHASSIS – PUBLIC SAFETY**

Mr. Hall said Matthew Tatum is requesting that the Board award a contract in the amount of \$125,652 to Vest's Sales & Service, Inc. for the re-chassis of an ambulance module onto a 2017 Dodge 4x4 vehicle. The current ambulance chassis has 160,000 miles on it. Mr. Hall said funding for this item is included in the current year operating budget.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved the award of contract as outlined.

### **ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: TRAINING GRANT – PUBLIC SAFETY**

Mr. Hall said Public Safety has received a Supplemental Local Emergency Management Performance Grant of \$30,000 from the Virginia Department of Emergency Management for training. The grant requires a dollar for dollar match. Mr. Hall said Matthew Tatum is asking the Board to approve the total appropriation of \$60,000 with the match coming from existing budgeted operating funds. In addition, Mr. Tatum is requesting the Board to award a contract to G19 Enterprise, LLC in the amount of \$21,700 for delivering the training as part of this grant.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved an appropriation of \$60,000 and an award of contract to G19 Enterprise, LLC in the amount of \$21,700.

### **ADDITIONAL APPROPRIATION RE: INSURANCE PROCEEDS – BUILDING AND GROUNDS**

Mr. Hall said staff is asking the Board to approve an additional appropriation of \$5,183.11 received from an insurance claim for lightning damage

at a tower site. The funds will be used to replace the funds expended to make the needed repairs at the tower site.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the additional appropriation as requested.

### **ADDITIONAL APPROPRIATION RE: TOURISM GRANT – PARKS AND RECREATION**

Mr. Hall said Roger Adams is requesting the Board to appropriate an additional \$10,000 received from the Martinsville-Henry County Economic Development Corporation from the “Drive Tourism Program.” The funds will be used to purchase signs and amenities for the new section of the Dick and Willie Trail from Spruce Street to the Smith River Sports Complex.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the additional appropriation as outlined.

### **AWARD OF CONTRACT RE: MITIGATION PROJECT – PUBLIC SERVICE AUTHORITY**

Mr. Hall said staff is requesting the Board to award a contract in the amount of \$49,175 to Steve Martin Trenching, Inc. for mitigation work at the Lower Smith Waste Water Treatment Plant. This project is being funded by the Federal Emergency Management Agency Hazardous Mitigation Grant Program and the Public Service Authority. The County must serve as the fiscal agent for this project in order to receive the grant funds. Mr. Hall said there are no direct costs to the County.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved an award of contract to Steve Martin Trenching in the amount of \$49,175.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Zehr requested that staff arrange for Commissioner of the Revenue Linda Love to attend February’s meeting to update the Board on policies and procedures for tangible personal and business property returns.

Mr. Adams requested Chamber of Commerce President Amanda Witt and Martinsville Speedway President Clay Campbell if they would update the Board on activities at their respective organizations.

Ms. Witt said they recently launched Startup Martinsville-Henry County, an intensive eight week boot camp for entrepreneurs. Ms. Witt said they expanded the program this year to include all areas of Henry County. Ms. Witt said they plan to take approximately 30 applicants and the deadline is February 17. Ms. Witt said they expect to have over \$50,000 to award to startup or expanding businesses in Martinsville and Henry County. Additionally, Ms. Witt said the Fast

Track 2017 trade show will take place March 7 and 8 at the former Sears building in Martinsville. There are only about 12 booth spaces still available.

Mr. Campbell said that the light installation project at the Speedway should be completed in 3-4 weeks. The first night race will take place September 23. Mr. Campbell noted that several special activities are being planned to celebrate the Speedway's 70<sup>th</sup> anniversary.

Mr. Hall reminded the Board of the joint meeting with the School Board on February 23 at 5 p.m. to discuss the school's budget requests for the coming fiscal year. Additionally, Mr. Hall said that County staff will be receiving ID badges which double as key cards as part of new security measures being installed at the Administration Building.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:22 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority, Planning Commission, and Dan River Alcohol Safety Action Program Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)10 for Discussion of Special Awards.

### **OPEN MEETING**

The Board returned to an open meeting at 4:53 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Retail and Small Business Marketing Agreement – On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved to enter into a 12-month agreement with the Chamber's Partnership for Economic Growth for a fee of \$30,000. (Copy included in Board's File).

Dan River Alcohol Safety Action Program Board – On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the appointment of Cpt. Troy Easter to a three-year term ending March 31, 2020.

Mr. Adams recessed at 4:55 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

### **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters.

Ms. Hughes said two of the four road projects that Henry County submitted to the Smart Scale program have been recommended for funding. Ms. Hughes said the Virginia Avenue safety project scored very well ranking sixth out of 50 projects district-wide. Ms. Hughes said the second project that was recommended for funding was a series of sight distance improvements and flashing lights at the intersection of Dillons Fork Road and The Great Road. However, the other two projects submitted, both of which related to the proposed Patriot Centre connector route, were deemed too undeveloped to score. Ms. Hughes said between February and April, the Commonwealth Transportation Board will review the recommendations and draft a six year plan. Public hearings will be held in the spring regarding the six year plan, and the final funding decision should be made sometime in June.

### **PUBLIC HEARING – REZONING APPLICATION R-17-01 – LINDA DENISE HODGES**

Lee Clark said the property is located at 330 Rosemont Road in the Reed Creek District. The Tax Map number is 15.4(2)/58A,59,59A,60,62A,63A. The applicant is requesting the rezoning of approximately 15,000 sq. ft. from Suburban Residential District S-R to Rural Residential District R-R. The applicant intends to place a manufactured home on this property. Mr. Clark said following a public hearing, both the Planning Commission and staff recommended that the rezoning request be approved.

Mr. Adams opened the public hearing at 6:05 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:05 p.m. On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the rezoning request.

### **PUBLIC HEARING – PROPOSED CHANGE TO COUNTY ORDINANCE RE: UNSAFE STRUCTURES**

Mr. Hall said at the December meeting, the Board discussed possible changes to the County ordinance referencing unsafe structures. The current

ordinance does not include a penalty clause. However, if the building official deems a structure unsafe, and the landowner does not comply with repairs or removal, the County has the authority to raze the unsafe structure and assess all cost of doing so on the parcel of land as a lien.

Mr. Adams opened the public hearing at 6:07 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:07 p.m. On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved the changes to the County ordinance as outlined.

### **MATTERS PRESENTED BY THE PUBLIC**

Dorothy Carter, President of the Henry County Education Association, requested the Board consider increasing funding to the school system during the upcoming budget session. Ms. Carter said that in the previous County budget, a chart indicated that 67.4 percent of the budget went toward education. However, Ms. Carter said when state and federal funding is eliminated from the equation, the County's actual education contribution was 22.6 percent of the budget. Ms. Carter also said that step raises in the County are five years behind for teachers and seven years behind for paraprofessionals. Ms. Carter said a one-cent increase to Henry County's property tax rate would generate an additional \$288,000, and a three-cent increase would generate enough funds to cover two levels of step raises. Ms. Carter said recent studies have actually shown that citizens are willing to pay more taxes for better education.

There being no further business to discuss, Mr. Adams continued the meeting until February 9, 2017 at 4 p.m.

# **HENRY COUNTY BOARD OF SUPERVISORS MINUTES**

## **Annual Planning Session February 9, 2017 – 4:00 pm**

The Henry County Board of Supervisors held its annual planning session on February 9, 2017 at 4:00 p.m. at the Henry County Public Safety Complex.

The following Board members were present: Jim Adams, Chairman; Debra Buchanan, Vice Chairman; Tommy Slaughter, Joe Bryant, Milton Kendall and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Susan Reynolds, Human Resources Director; Sheriff Lane Perry, Lt. Colonel Steve Eanes, Captain Eric Hairston, Major Eric Winn, and Lt. Allen Hall of the Sheriff's Office.

Also present were Robin Jones of Creedle, Jones, and Alga, CPA's, David Rose of Davenport Financial, Charles Williams, Ben Williams of the Martinsville Bulletin and Ron Morris of B99 Radio.

### **CALL TO ORDER**

Chairman Adams called the meeting to order at 4:00 p.m.

### **REPORT ON AUDIT OF COUNTY ACCOUNTS FY '15-'16**

Robin Jones with the firm of Creedle, Jones and Alga, P.C., presented its audit of County accounts for the fiscal year that ended June 30, 2016. Ms. Jones said Henry County is considered a low-risk auditee. The firm found nothing wrong with the County's accounts. There were no deficiencies and no instances of non-compliance. The County's total general fund balance at the end of the fiscal year was \$35,527,048, and the unassigned balance was \$26,214,069. On a motion by Mr. Bryant and seconded by Mr. Slaughter, the Board unanimously recommended acceptance of the Audit of County Accounts for the fiscal year that ended June 30, 2016.

### **REVIEW OF BOARD'S 2016-17**

Mr. Hall reviewed the Board's priorities from last year's planning session that guided the Board and staff to focus on the three pillars, including economic development, education, and law enforcement/public safety. The board also listed driving factors for the County in the 2016-17 as follows:

- CCBC development
- How do we attack our jail issues?
- Reversion is still a possibility, perhaps more than ever
- Employee compensation

Mr. Hall noted that the local unemployment rate is currently stabilized at 5.5%.

Mr. Hall briefly discussed the following announcements and other highlights since the last planning session:

- Drake Extrusions, 30 jobs, \$6mil
- Alcoa/RTI, 15 jobs, \$8mil
- Performance Livestock, 32 jobs, \$4.2mil
- Solid Stone Fabrics, 22 jobs, \$1.5mil
- Novatech, 50 jobs, \$3mil
- Blue Ridge Aquaculture, 5 jobs, \$3.2mil
- Progress continues Meadow View Elementary School
- C.C.B.C. is nearly complete. Lot #1 is ready; Lot #4 is nearly finished.
- Progress on the Smith River Small Towns Collaborative
- Unemployment rate hovers around 5.5%
- Momentum on I-73
- Progress on safety updates on Virginia Ave.
- Adding a third PART bus
- Lights coming to Martinsville Speedway
- Retail Partnership with CPEG
- Mountain Laurel Trails selected as best mountain biking facility in Virginia and 32nd in USA
- Plans to expand the Dick & Willie Trail (Phase 6B)
- Revitalizations efforts in Fieldale

### **Jail Discussion**

Mr. Hall presented general information regarding county taxes as it relates to the construction cost for a new jail. It is highly likely that staff will recommend a tax increase in FY'17-18 budget. Mr. Hall noted that there has not been a tax increase for new revenue generation since 1990. Henry County's current tax rates are some of the lowest in the region and the residents have one of the lowest local tax burdens in the Commonwealth of Virginia. The reassessment recently completed shows a 1.28% decrease in revenue due to decreased property values. To remain revenue-neutral, the tax rate will have to increase to 49.5¢.

Mr. David Rose presented four preliminary jail funding scenarios as part of the discussion with the goal of educating the Board on the relative impact of the jail project on the County. The project will require significant borrowing and a tax increase will be necessary to cover the debt service. It was recommended that the County start setting aside new revenues for this project sooner, rather than later, to reduce the total long term costs of the project. (Mr. Rose's presentation included in the file).

Sheriff Perry and Lt. Col. Eanes presented additional considerations to the Board, including the impact and costs associated with various bed-count scenarios. Mr. Eanes discussed the fluctuations in previous cost projections, noting that the new projections took into consideration inflation and contingencies. The plan also calls for 48-beds of the new facility to be structured for better management of inmates with mental health issues. There is a potential that more funding could be secured from the

State to help with the mental health components. The 400-bed facility will allow the Sheriff's Office to provide many programs to help reduce recidivism, including male and female work release programs, general education programs, and life skills. There will also be opportunity to sell bed space until the time that the County needs it.

### **GOALS FOR 2017-18**

It was determined that the three overarching goals will remain as economic development, education, and law enforcement/public safety. Mr. Hall presented the following as potential goals as identified by County staff:

- Continue work toward the construction of a new jail
- Explore and implement new revenue generation for capital costs of jail
- Minimize fiscal impact on our citizens
- Make TOUGH decisions
- Finish CCBC and show progress

Board members then worked in pairs to develop their suggestions for goals for the upcoming year. In summary, the Board identified the following driving factors for FY '17-18:

- Thrive for clean communities and improved curb appeal; including tightening of local regulations, increased funding for mitigation unsafe structures, supporting the Smith River Small Town Collaborative initiatives and implementing Virginia Avenue safety enhancements.
- Market C.C.B.C. and the shell building.
- Monitor small business and retail development efforts.
- Explore options for revenue enhancements including adjusting taxes and seeking out grant opportunities.
- Seeks opportunity for tourism growth with increased excitement from the light project and 70<sup>th</sup> anniversary of Martinsville Speedway.
- Continue support educational and workforce training.
- Continue support of public safety and law enforcement initiatives
- Explore recruitment and retention issues, and focus on improving compensation and benefits for staff.

### **Additional Jail Discussion**

There was additional discussion regarding the size and cost of a new jail. A 400-bed jail is estimated to cost \$68,751,337, which Henry County Sheriff Lane Perry described as a "turn-key" cost that would factor in development of the site, construction, furnishings and other incidental expenses. Following additional discussion, Mr. Zehr made a motion, and it was seconded by Mr. Kendall, to proceed with plans to construct a 400-bed jail. The motion carried unanimously.

### **Continuation of Meeting**

There being no further business to discuss, the meeting was continued until February 23, 2017 at 5 p.m. for a joint budget meeting with the School Board.

**HENRY COUNTY BOARD OF SUPERVISORS  
JOINT WORK SESSION  
WITH THE SCHOOL BOARD  
MINUTES  
February 23, 2017 – 5:00 pm**

The Henry County Board of Supervisors and the Henry County School Board held a joint Budget Work Session on February 23, 2017 at 5 pm in the School Board Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Chairman Jim Adams, Vice Chairman Debra Buchanan, Tommy Slaughter, Joe Bryant, and Ryan Zehr. Milton Kendall was absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Susan Reynolds, Director of Human Resources; and Michelle Via, Administrative Assistant.

Members of the School Board present were Chairman Curtis Millner, Vice Chairman Francis Zehr, Thomas Aucker, and Terri Flanagan. Joseph DeVault, Merris Stambaugh, and Betsy Mattox were absent.

Staff members present were Dr. Jared Cotton, School Superintendent; Bill Bullins, Assistant Superintendent of Operations and Administrative Services; Dawn Lawson, Chief Financial Officer; Monica Hatchett, Director of Communications and Organizational Learning; and Keith Scott, Director of Facilities Maintenance.

Ben Williams of the Martinsville Bulletin was present.

Chairman Millner called the School Board meeting to order at 5 pm.

Chairman Adams called the Board of Supervisors meeting to order at 5 pm and noted it was a continuation of the February 9, 2017 meeting.

Dr. Jared Cotton presented the school division's FY 2018 Budget which totaled \$79.96 million and recommended an increase of \$422,000 from the County. Dr. Cotton outlined the school system's goals for FY '18 and the many achievements in 2016. Dr. Cotton said based on the Governor's proposed state budget released in December, the school system should receive an increase of \$1,748,151 from the Commonwealth. However, Dr. Cotton noted several line items that the school system will need to cover in the upcoming budget including an increase in VRS rates, an increase in health insurance premiums, hiring additional teachers, and continued increases in utility costs and fluctuating fuel costs. In addition, Dr. Cotton said that the school system would like to offer salary increases in an effort to retain and recruit quality educators. Dr. Cotton

said two step increases would total roughly \$759,703. (Copy of Presentation included in Board's file)

School Board Chairman Curtis Millner said Henry County has one of the finest school systems in the state. Mr. Millner said we have people coming from all over to see what we're doing, so we must be doing something right. Mr. Millner said we want to do better, but in order to do better we're going to need everyone's help.

Tim Hall reminded the Boards that it had already borrowed \$20 million for construction of the new elementary school and the current estimated cost is \$22 million. Mr. Hall said he would like to avoid going to a third borrowing if at all possible; therefore, an additional \$2 million will need to be found within the upcoming budget.

After some general discussion, Mr. Adams adjourned the meeting of the Board of Supervisors at 5:55 pm.

The meeting of the School Board adjourned on a motion by Mr. Zehr and second by Ms. Flanagan.

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**February 28, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on February 28, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; and Michelle Via, Administrative Assistant.

Deputies Hooper and Lawson of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Hall gave the invocation and Mr. Kendall led the Pledge of Allegiance.

**CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

**ITEMS OF CONSENT:**

**Confirmation of Minutes of Meetings**

Copy included in Board's File

- January 24, 2017
- February 9, 2017

**Approval of Accounts Payable**

Copy included in Board's File

Mr. Slaughter moved the Items of Consent be adopted, seconded by Ms. Buchanan. The motion carried 6 to 0.

## **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

John Rife of Taxing Authority Consulting Services (TACS) and Scott Grindstaff reviewed delinquent tax collection efforts. Mr. Rife reported that TACS is currently collecting on \$1.5 million in delinquent taxes. Last year, TACS sold 62 parcels resulting in approximately \$151,000 back to the County. Mr. Rife said the overall collection rate for personal property is 62% and real estate is 76%. Mr. Rife said he plans to have a real estate auction in April and two additional sales by the end of the year.

Mr. Grindstaff noted that 90.01% of 2016 personal property taxes have been collected; 89.63% of 2016 real estate taxes; and since January 1, TACS collected approximately \$25,430; and nine DMV stops were collected in February.

## **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath informed the Board that Sarah Hodges has been named the new Director of Tourism. Mr. Heath also showed a new two-minute promotional video for Commonwealth Crossing Business Centre (CCBC) featuring aerial footage.

## **ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: SPECIALIZED TRAINING AND EQUIPMENT – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is requesting the Board appropriate funds totaling \$34,110 received from Federal Asset Forfeiture funds and a private donation. The funds will be used to pay for two specialized training courses and equipment for deputies. In addition, Sheriff Perry is requesting the Board to award a contract to TacFlow Academy in the amount of \$31,450 for the training.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved an additional appropriation of \$34,110 and an award of contract to TacFlow Academy in the amount of \$31,450.

## **CONSIDERATION OF REIMBURSEMENT RESOLUTION FOR JAIL CONSTRUCTION PROJECT**

Mr. Hall said a part of County staff's work on the potential jail construction project has been to investigate funding options for design, engineering, construction, etc. of the new facility. Mr. Hall said should the Board move forward with financing, there will be some expenses incurred. The County's bond counsel at LeClair Ryan drafted a Reimbursement Resolution which outlines that the

County can be repaid any expenses from this point forward out of the eventual issuance of the bonds for the entire project.

Mr. Hall noted this is the identical process the County went through last summer with regard to the school financing process. Mr. Hall said a roll call vote is required if the Board chooses to move forward with the Reimbursement Resolution.

On a motion by Mr. Bryant and second by Mr. Kendall, the Board unanimously approved the resolution as outlined. Mr. Wagoner took a roll call vote. Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

### **ADDITIONAL APPROPRIATION RE: FY'16 CARRYOVER REQUEST – SCHOOL BOARD**

Mr. Hall said the School Board and Dr. Jared Cotton are asking the Board to approve the appropriation of FY'16 Carryover funds in the amount of \$615,035. Dr. Cotton indicates that the School Board will use the carryover funds to fund continuing renovations at Bassett High School. Mr. Hall said staff recommends any decision on the school system's carryover be delayed until the presentation of the FY 2017-18 County Budget; the Board took no action.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Hall reminded the Board that VIP night for the Fast Track 2017 trade show is March 7. Mr. Hall also told the Board that the Household Hazardous Waste Day is scheduled for April 29. Lastly, Mr. Hall said that the Chamber's Partnership for Economic Growth (C-PEG) will present its first update on small business and retail development efforts at the March meeting and will continue updates every other month.

### **CLOSED MEETING**

Ms. Buchanan moved that the Board go into a closed meeting at 3:34 p.m., seconded by Mr. Bryant and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority and Planning Commission.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

5) §2.2-3711(A)1 for Discussion of Personnel Matters.

### **OPEN MEETING**

The Board returned to an open meeting at 5:44 p.m. on a motion by Mr. Slaughter, seconded by Ms. Buchanan and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Planning Commission – On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved the reappointment of Fred Spencer, Collinsville District; Glenwood Vaughn, Iriswood District; and Hal Dee West, Blackberry District, to a four-year term ending March 31, 2021.

Mr. Adams recessed at 5:45 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

### **PRESENTATION OF 2016 JACK DALTON COMMUNITY SERVICE AWARD**

Ms. Buchanan said the Jack Dalton Community Service Award is presented annually to the Henry County resident who best exemplifies the standards for community service set by the late Mr. Dalton, who served on the Board for more than 24 years.

Ms. Buchanan announced that Bob Norris is the recipient of the 2016 Jack Dalton Community Service Award. Ms. Buchanan said Mr. Norris, who is a mountain biking enthusiast, is the creator of Mountain Laurel Trails, an eight-mile dirt mountain bike trail in Horsepasture that utilizes more than 150 acres of his own land. Ms. Buchanan said Mr. Norris has plans to develop about 15 miles of trails altogether. Ms. Buchanan said Mountain Laurel Trails has been designated the “Best Mountain Bike Trail in Virginia” and has ranked 32nd in a list of the best mountain bike trails in the entire world. Ms. Buchanan said because of his efforts, tourists from all over the globe have come to Henry County to enjoy his trails, thus increasing local tourism and boosting sales at local businesses and lodging facilities. In addition, Ms. Buchanan said Mr. Norris is a talented bagpiper and he frequently provides a rendition of “Amazing Grace” on the bagpipes at graveside services for deceased veterans and public safety personnel.

Members of the Board and Ms. Lois Dalton, wife of the late Jack Dalton, then presented Mr. Norris with a plaque. An emotional Mr. Norris said there are plenty of people who deserve this award more than I do.

## **PRESENTATION FROM BOB NORRIS, OWNER OF MOUNTAIN LAUREL TRAILS**

Bob Norris was already scheduled to update the Board on Mountain Laurel Trails which has been recognized as the best place in Virginia – and one of the best places worldwide – to go mountain biking. Mr. Norris said that he began constructing the trail in 2014-2015 after he was diagnosed with a medical condition and his doctor advised him that he needed to exercise. Mr. Norris said the trail started out as just a half-mile track and has grown into almost 10 miles. Mr. Norris said dozens of people utilize the trail each week, not only mountain bikers, but runners and hikers as well. Mr. Norris said just this past weekend he had visitors from Atlanta, Georgia and New York City.

## **GENERAL HIGHWAY MATTERS**

David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Mr. Kiser said the public hearing on the Six-Year Secondary Road Plan will be held at the May 23 meeting. Mr. Kiser said the County has approximately \$188,000 available for road projects.

## **PRESENTATION BY AMERICAN ELECTRIC POWER (AEP) RE: ELECTRIC SERVICES TO COMMONWEALTH CROSSING BUSINESS CENTRE**

Charity Kreher and Scott Kennedy of American Electric Power (AEP) updated the Board on its progress providing electrical services to Commonwealth Crossing Business Centre (CCBC).

Ms. Kreher said that right-of-way acquisition could begin as early as spring 2017, but that construction of the power lines is contingent upon a customer moving into CCBC. Ms. Kreher said construction would take roughly 18 months.

Mr. Kennedy explained that the electrical line route was selected after much study and discussion with nearby landowners and will follow a sparsely populated route through the woods west of U.S. 220. Mr. Kennedy said the lines will offer a two-way loop service which would provide a company locating at CCBC two separate circuits in case the power is knocked out to one circuit. Mr. Hall added that a two-way loop service is absolutely essential to the types of large-scale businesses the County hopes to attract to CCBC.

## **MATTERS PRESENTED BY THE PUBLIC**

Dorothy Carter, President of the Henry County Education Association, urged the Board to consider increasing funding to the school system above what Dr. Cotton and the School Board requested during a recent budget presentation. Ms. Carter said the budget increase Dr. Cotton recommended is not enough to put teacher salaries where they should be.

David Minter of the Iriswood District spoke in opposition to a property tax increase in the upcoming budget year. Mr. Minter said he hoped the Board would find a way to spread out the tax increase and make it equitable for all County residents.

Paul May of the Iriswood District and member of the Henry County Bike Club thanked the Board for acknowledging Bob Norris with the Jack Dalton Award. Mr. May said he also supported Ms. Carter's request to provide more support for teachers.

### **PUBLIC HEARING – PROPOSED ABANDONMENT, SECTION OF A 40' ROAD SPACE**

Lee Clark said Steven and Lillie Williams are requesting the abandonment of an unimproved 40' road space that connects between Timberwood Drive and Chatham Road in the Collinsville District. The Williams own on both sides of the road space and therefore will own this 40' once abandoned. Also, the Williams own improvements that are located in this road space, further necessitating its abandonment. Mr. Clark said a new survey has been prepared to facilitate this action and staff is of the opinion that there is no public necessity for the continued existence of this section of right-of-way. VDOT has advised that they have no objection to this abandonment.

Mr. Adams opened the public hearing at 6:46 p.m. There was no one present who wished to speak. Mr. Adams closed the public hearing at 6:46. Mr. Bryant made the following motion, seconded by Mr. Kendall and unanimously carried:

**“Be it ordained and resolved, that a 40' road space in the Collinsville District (See Exhibit A) be vacated and abandoned. The 40' road space is approximately 372' in length and extends between Timberwood Drive (SR892) and Chatham Road (SR57). The current road space is shown on a map entitled “Map No One Overland Heights” dated November 26, 1946, prepared by JA Trent, CLS, and recorded in MB 3, PG 365. Also, more clearly shown on a map entitled “Shirley Breedlove and Shantylia Hairston”, dated December 28, 2016, prepared by Bryan E. Jones, L.L.S. This abandonment is subject to the rights of owners of any utilities previously installed.”**

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:48 p.m., seconded by Ms. Buchanan and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**March 22, 2017 – 9:15 a.m.**

The Henry County Board of Supervisors held a meeting on March 22, 2017 at 9:15 a.m. in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia.

The following Board members were present: Chairman Jim Adams, Vice Chairman Debra Buchanan, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; and Michelle Via, Administrative Assistant.

**CALL TO ORDER**

Chairman Adams called the Board of Supervisors meeting to order.

**CONSIDERATION OF PERFORMANCE AGREEMENT WITH BASSETT FURNITURE INDUSTRIES, INC.**

Mr. Hall outlined a Performance Agreement for consideration by the Board (Copy included in Board's File). Mr. Hall said the agreement is between the County of Henry, the Tobacco Region Revitalization Commission, and Bassett Furniture Industries, Inc. for grant funds in the amount of \$95,000. Mr. Hall said the company will also qualify for additional Enterprise Zone incentives of approximately \$53,000.

Mr. Hall said the agreement requirements include: new capital investment of approximately \$1.5 million and creation of at least 22 new jobs; and meet both capital and employment obligations within 36 months after the end of the base period.

Ms. Buchanan moved that the Board approve the performance agreement as outlined, second by Mr. Slaughter and unanimously carried.

There being no further business, Mr. Slaughter moved that the Board adjourn at 9:20 a.m., seconded by Mr. Zehr and unanimously carried.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**March 28, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on March 28, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Lt. Steve Raines and Sheriff Lane Perry of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Adams gave the invocation and Mr. Slaughter led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- February 23, 2017
- February 28, 2017

### **Approval of Accounts Payable**

Copy included in Board's File

**Proclamation Establishing April 2017 as “Fair Housing Month” in Henry County** - Copy included in Board’s File

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Zehr. The motion carried 6 to 0.

**REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 90.86% of 2016 personal property taxes have been collected; 90.16% of 2016 real estate taxes; and since January 1, TACS collected approximately \$67,536; and 13 DMV stops were collected in March and 27 in February.

**UPDATE FROM THE CHAMBER’S PARTNERSHIP FOR ECONOMIC GROWTH (CPEG)**

Amanda Witt, Executive Director of the Chamber’s Partnership for Economic Growth (CPEG), was present to provide an update to the Board on small business and retail development efforts. Ms. Witt said the Start Up Martinsville-Henry County class began the end of February with 30 active participants. Ms. Witt said the businesses should be operational by the end of September and there will be approximately \$60,000 in cash and subsidies awarded. Ms. Witt said staff is currently working on an updated list of available commercial and retail properties, as well as an online portal of residential rental properties. Ms. Witt said CPEG’s Existing Industry Grant Program which had been halted for the past year will start up again April 15 with new guidelines and requirements. Lastly, Ms. Witt said they have contracted with a research group regarding what retail targets we should be seeking for our area.

**MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board’s File). Mr. Heath also introduced the new Director of Tourism, Sarah Hodges.

**CONSIDERATION OF RESOLUTION FACILITATING THE USE OF NEW MARKET TAX CREDITS FOR MONOGRAM SNACK FOODS**

Mr. Hall said Monogram Snack Foods is building a wastewater treatment facility with a clean energy project at its Patriot Centre location, at a capital investment exceeding \$11 million. To enable this investment, Monogram needs some funding from federal New Market Tax Credits. Some of these credits are

available through an Indiana entity. Indiana state law requires when such credits are to be applied outside of Indiana that the local government in the receiving state will approve the participation of the Indiana-based CDE (Community Development Entity) providing the credits, and authorize a joint advisory board to help oversee the financing and the community outcomes of the project. Mr. Hall said the advisory board would include a representative(s) from the Indiana CDE, the Board of Supervisors (or its designee), and Monogram. Mr. Hall said the project will be completed by late April and the committee will meet once a year for seven years (the length of the tax credits) to review the community outcomes related to the project. Mr. Hall noted that Henry County assumes no responsibility for the design, acquisition, construction, equipping, operation or funding of the project, all of which shall be the responsibility of the Company and its designees.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved the resolution as presented and appointed Mr. Hall as the Henry County representative to the advisory board.

#### **AWARD OF CONTRACT RE: EMERGENCY MEDICAL SERVICES BILLING SERVICES – PUBLIC SAFETY**

Mr. Hall said Public Safety Director Matt Tatum is asking the Board to award a contract to EMS Management and Consultants, Inc. for emergency medical services (EMS) billing services. EMS Management and Consultants, Inc. will serve as the billing agent for ambulance transports handled by the Department of Public Safety and the five volunteer rescue squads. Pricing is based on a percentage of collections and is estimated to be approximately \$32,000 annually.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved an award of contract in the amount of \$32,000 to EMS Management and Consultants, Inc.

#### **AWARD OF CONTRACT RE: ELECTRICAL SERVICES – COMMONWEALTH CROSSING BUSINESS CENTRE**

Mr. Hall said staff is asking the Board to award a contract in the amount of \$730,458.26 to American Electric Power (AEP) for installation of electrical services at Commonwealth Crossing Business Centre (CCBC). The contract includes: three-phase underground service throughout the park; three-phase overhead service upgrades along U.S. 220; single phase service to the proposed water tank; and street lights throughout the park. Mr. Hall said funds were previously appropriated for this project.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the award of contract as outlined.

**AWARD OF CONTRACT RE: LANDSCAPING – COMMONWEALTH CROSSING BUSINESS CENTRE**

Mr. Hall said staff is asking the Board to award a contract in the amount of \$38,000 to Prillaman Landscape Dimensions, Inc. for streetscape and landscape work at Commonwealth Crossing Business Centre (CCBC). Funds were previously appropriated for this project.

On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved an award of contract in the amount of \$38,000 to Prillaman Landscape Dimensions.

**AWARD OF CONTRACT RE: COMPUTER SERVER HARDWARE – INFORMATION SERVICES DEPARTMENT**

Mr. Hall said Information Services Director Christian Youngblood is asking the Board to award a contract in the amount of \$37,667.95 to Dell, Inc. for a 3-node server and storage solutions. Mr. Hall said funds for the project are included in the current budget.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved the award of contract to Dell, Inc. in the amount of \$37,667.95.

**ADDITIONAL APPROPRIATION RE: TRIAD GRANT – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate grant funds of \$2,500 for the local TRIAD/SALT Council activities. The grant program is provided by the Virginia Office of the Attorney General and the required match of \$250 has been provided equally by the Martinsville Police Department and Henry County Sheriff's Office. Mr. Hall said the funds will be used for supplies to assist the SALT Council in educating area senior citizens on crime related matters.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation as outlined.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: CAPITAL IMPROVEMENTS – HENRY-MARTINSVILLE HEALTH DEPARTMENT**

Mr. Hall said staff of the Henry-Martinsville Health Department is asking the Board to serve as fiscal agent for several capital improvement projects, collectively not exceeding \$85,000. The projects include paving of the original parking lots, construction of a reception area, safety lighting, and other minor improvements. Mr. Hall said should the Board wish to assist with these projects, the County will need to appropriate the funds and award the contract and then the County would be reimbursed by the Health Department.

On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously approved the appropriation of \$85,000 for the projects and award of

contract in the amount of \$51,735 to J.C. Joyce Paving for the paving related work.

### **UPDATE ON ACTIVITIES AT BLUE RIDGE REGIONAL LIBRARY**

Rick Ward, Director of Blue Ridge Regional Library, along with branch managers Karen Barley, Kim Martin and Amy Bunn were present to update the Board on activities at the library system. Ms. Barley said the library offers multiple programs for toddlers all the way up to high schoolers, including story times, early literacy programs, and teen advisory groups. Ms. Martin discussed the continuing education programs, such as GED preparation courses, Facebook classes and other computer classes; and Ms. Bunn discussed the everyday learning and enrichment programs the library offers, such as book clubs, arts and crafts activities, special needs activities, and health education.

Mr. Ward told the Board that the numerous online databases which help area patrons and the summer reading program are in danger of being lost due to funding cuts in the proposed upcoming federal budget. Mr. Ward urged the Board to contact members of Congress and ask them to keep funding for the Institute of Museum and Library Services.

### **CONSIDERATION OF A RESOLUTION SUPPORTING A GRANT APPLICATION TO 2017 VIRGINIA RURAL HOMEOWNER REHABILITATION PROGRAM**

Mr. Hall said staff is asking the Board to adopt a resolution supporting a grant application to the Virginia Department of Housing and Community Development's (VDHCD) 2017 Virginia Rural Homeowner Rehabilitation Program. If awarded, the grant would allow for the rehabilitation of potentially eight to fifteen units dependent upon the final costs of rehabilitation. Mr. Hall said in order to maximize the grant award, the County will partner with Southern Area Agency on Aging to provide funding to identified and unfunded owner occupied housing rehabilitation needs. Any surplus grant funds would then be utilized to assist other local housing resource agencies. Mr. Hall said the total projected budget is \$350,400 which would include \$350,000 of grant funding and \$400 of leverage provided by the County in the form of waived building permit fees.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the resolution in support of the application to the 2017 Virginia Rural Homeowner Rehabilitation Program.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Ms. Buchanan said she will be having a community meeting on April 18 at 6 p.m. at the Horsepasture Ruritan Building.

Mr. Adams commented on a recent letter the Board and staff received concerning Martinsville City Council's wish to meet jointly with the Board. Mr. Adams said the letter mentioned exploring potential possibilities to consolidate services with Henry County or even look at other possible forms of government. After some discussion, all Board members agreed they are not opposed to exploring any ideas that could save both the city and county money, but wanted to see a specific agenda before consideration of a joint meeting. The Board requested staff prepare a reply letter to City Council.

Mr. Hall reminded the Board of several upcoming dates including the annual Chamber Leadership Dinner on March 30; the Total County Budget presentation on April 4 at 5 p.m.; Budget Work Session on April 6 at 5 p.m.; public hearing on Total County Budget and School Budget on April 17 at 7 p.m.; and the Fire and Rescue Appreciation dinner on May 5.

Mr. Hall also informed the Board that the Industrial Development Authority is holding a public hearing concerning financing by the Economic Development Authority of Rockingham County, VA for possible facility improvements of Sunnyside Presbyterian Home (King's Grant Retirement Community) on March 30. Mr. Hall said the Board would also be asked to approve a similar resolution of support at its April meeting.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:54 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority and West Piedmont Planning District Commission.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)1 for Discussion of Personnel Matters.

### **OPEN MEETING**

The Board returned to an open meeting at 5:00 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Industrial Development Authority – On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved the reappointment of Wade Nelson, Horsepasture District to a four-year term ending March 31, 2021.

West Piedmont Planning District Commission – On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the reappointment of Wesley George to a four-year term ending April 30, 2021.

Consideration of Employment Contract between Board of Supervisors and County Attorney – On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board approved an employment contract with County Attorney George Lyle on a 5-1 vote; Mr. Kendall voted in opposition.

Mr. Adams recessed at 5:07 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

## **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Ms. Hughes said the safety project on U.S. 220 South is slated to begin Monday and should be completed by November. Ms. Hughes added that VDOT will soon begin slurry sealing roads in the Collinsville Highlands subdivision including Colonial Drive, Homestead Trail, Plantation Drive and other roads in that subdivision. Lastly, Ms. Hughes said that the bridge replacement project on Mountain Mist Drive is completed and the road is open.

## **PUBLIC HEARING – REZONING APPLICATION R-17-02 – ERICA JADE MCDANIEL**

Director of Planning Lee Clark said the property is located at 188 Hales Fish Pond Road in the Blackberry District. The applicant is requesting the rezoning of approximately 1-acre of a 3-acre tract from Suburban Residential District S-R to Agricultural District A-1. The remaining 2-acres of this tract is already zoned Agricultural District A-1. The applicant intends to place a manufactured home on this property. Mr. Clark said following a public hearing, both the Planning Commission and staff recommended approval of the rezoning request.

Mr. Adams opened the public hearing at 6:05 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:05 p.m. On a motion by Mr. Zehr and second and by Mr. Slaughter, the Board unanimously approved the rezoning request.

## **MATTERS PRESENTED BY THE PUBLIC**

Doug Stegall inquired about the budget presentation scheduled for April 4. Joe Keen and Garrett Dillard, residents of the Sandy Level community and members of Concerned Citizens of Sandy Level, spoke about several concerns, including road conditions in their area, the need for more funding for education, and ways to connect isolated communities such as Sandy Level. Mr. Dillard also said there should be a greater focus on drug prevention programs in the area and more programs to help felons re-integrate into society after they have been released from incarceration.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:23 p.m., seconded by Ms. Buchanan and unanimously carried.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**April 4, 2017 – 5:00 p.m.**

The Henry County Board of Supervisors met on April 4, 2017, at 5:00 p.m. in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to present the FY 2017-'18 County Budget. The following Board members were present: Chairman Jim Adams; Vice Chairman Debra Buchanan; Tommy Slaughter; Joe Bryant; Ryan Zehr; and Milton Kendall.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Assistant Director of Finance; and Susan Reynolds, Director of Human Resources.

Ben Williams of the Martinsville Bulletin and Charles Roark of Cable 18 were present. Also present was Sheriff Lane Perry; and Bill Bullins, Assistant Superintendent of Operations and Administrative Services; Dawn Lawson, Chief Financial Officer; and Keith Scott, Director of Facilities Maintenance.

Chairman Adams called the meeting to order and welcomed everyone present.

## **PRESENTATION OF COUNTY ADMINISTRATOR'S PROPOSED 2017-2018 BUDGET**

Mr. Hall gave an overview of the Fiscal Year 2017-2018 Proposed Operating Budget for the County of Henry. (Copy of presentation included in Board's file)

Mr. Hall highlighted several accomplishments this year and the proposed budget as follows:

### **FY 2016-'17 Highlights**

- Eight announcements
  - Drake Extrusion - 30 jobs, \$6 million investment
  - Performance Livestock - 32 jobs, \$3.8 million
  - Arconic - 15 jobs, \$8 million
  - Solid Stone Fabrics - 22 jobs, \$1.5 million
  - Starsprings - 68 jobs, \$3.7 million
  - Novatech - 50 jobs, \$3.2 million
  - Blue Ridge Aquaculture - 5 jobs, \$3.2 million
  - Bassett Furniture - 22 jobs, \$1.5 million
- Unemployment rate settles around 5.5%
- Interstate 73 momentum
- SmartScale applications for Virginia Ave., Rangeley area

- Smith River Sports Complex continues to grow with addition of driving range and water slide
- Smith River Small Towns Collaborative
- Henry County Schools are the **BEST** in the region
  - BHS named to “Best High Schools” list
  - MVHS floriculture team wins national title
  - MVHS JROTC wins 10<sup>th</sup> state title
  - BHS Marching Bengals finish 5<sup>th</sup> in country
  - Digital textbook initiative is largest in the state
  - All 14 schools accredited, with 12 fully accredited
  - Bengal Tech/Warrior Tech
  - Meadow View Elementary on target for completion by 4Q 2017
- Agreement with CPEG
- CCBC continues to progress with Lots 1 and 4 nearing completion
- New Jail

### **FY 2017-'18 Proposed County Budget**

- Proposed FY 17-18 budget of \$141,290,609
  - Increase of \$6,893,712 (or 5.1%) over current year budget
- Proposed tax increases
  - Current real estate tax rate is 48.8 cents per \$100 of assessed value; proposed increase to 55.5 cents; will generate approximately \$1,740,000 in additional revenue
  - Personal property and machinery and tools tax rates from \$1.48 per \$100 of assessed value to \$1.55; will generate approximately \$490,000 in additional revenue
- Eliminate County decal and replace with \$20.75 vehicle license fee applied to the personal property bills for 2018
  - Increase contribution to each fire department by \$2,000 to address the loss of revenues from decal sales
- Under the new rates, a county resident who owns a \$100,000 home and a \$20,000 car would pay an additional \$81.75 in taxes next fiscal year
- If the suggested increases are implemented, \$2,263,000 in new revenue is available
  - \$1,750,000 set aside for jail project
  - \$422,119 in additional funding for schools
  - \$90,881 divided among outside agencies, other items
- Funds to provide local match for state-supported raises effective August 1, but no across-the-board raise for employees; however, will begin to address inequities within salary scale
- 1% increase in healthcare coverage costs

### **School System**

- \$18,025,432 of local funds
- Apply the school system's \$615,035 carryover toward the completion of funding for Meadow View Elementary School, rather than returning it to the school

system to go toward renovations at Bassett High School as requested by the school board.

**Advertise FY '15-'16 Budget**

Following the presentation, Mr. Zehr moved that the Board advertise the FY 2017-'18 Budget on Sunday, April 9, 2017, for a scheduled public hearing on April 17, 2017, seconded by Mr. Slaughter and unanimously carried.

Mr. Hall said the budget will be available on the County website and also at all four branches of the Blue Ridge Regional Library. Mr. Hall reminded the Board of the budget work session scheduled on April 6, 2017 at 5:00 p.m. in the Fourth Floor Conference Room. Mr. Hall requested that the Board review the budget and on Thursday, staff will go through each category and answer any questions.

There being no further business to discuss, Mr. Bryant moved at 5:45 p.m. that the Board continue the meeting to April 6, 2017 at 5 p.m., second by Mr. Zehr and unanimously carried.

## HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**April 6, 2017 – 5:00 p.m.**

The Henry County Board of Supervisors met on April 6, 2017, at 5:00 p.m. in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to hold a work session on the FY '17-'18 Total County Budget. The following Board members were present: Chairman Jim Adams, Vice Chairman Debra Buchanan, Tommy Slaughter, Joe Bryant, Milton Kendall, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Susan Reynolds, Director of Human Resources; and George Lyle, County Attorney.

Ben Williams of the Martinsville Bulletin was present. Sheriff Lane Perry and Superintendent Dr. Jared Cotton were also present.

Chairman Adams called the meeting to order and welcomed everyone present. He stated the meeting is a continuation of its April 4, 2017 meeting.

### **WORK SESSION ON FY 2017-2018 PROPOSED HENRY COUNTY BUDGET**

Mr. Hall reviewed the budget by category beginning with a summary of the Management Discussion and asked the Board to intervene if they had any questions. Mr. Hall outlined the proposed tax increases (below), noting that the real estate tax rate has not increased since 1990, personal property since 2002, and machinery and tools since 1997. Mr. Hall said even with the proposed tax increases, Henry County will be only slightly higher than neighboring localities and significantly behind the City of Martinsville. Mr. Hall said if all of the tax adjustments are approved, an estimated \$2,263,000 in additional revenue would be created in FY '18 and moving forward. Mr. Hall said the additional revenue will go toward the jail project, extra funding for the schools, and various other line items including additional funding for specific outside agencies.

#### **Proposed Tax Rates**

- Real Estate – from 48.8 cents per \$100 of assessed value to 55.5 cents
- Personal Property – from \$1.48 per \$100 of assessed value to \$1.55
- Machinery & Tools – from \$1.48 per \$100 of assessed value to \$1.55
- Decal – from \$20.00 to \$20.75 Vehicle License Fee

Mr. Hall also explained the process of eliminating the County decal and replacing it with a Vehicle License Fee which will be added to personal property bills. Mr. Hall said the proposed budget includes no across-the-board raises for employees. Mr. Hall also

recommended using the school carryover of approximately \$615,000 toward the remainder of construction at Meadow View Elementary.

There being no further business, Mr. Slaughter moved to adjourn at 5:45 p.m., seconded by Ms. Buchanan and unanimously carried.

# **HENRY COUNTY BOARD OF SUPERVISORS MINUTES**

**April 17, 2017 – 7:00 p.m.**

The Henry County Board of Supervisors met on April 17, 2017, at 7:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The purpose of the meeting was to hold public hearings on the FY '17-'18 School Budget and Total County Budget. The following Board members were present: Chairman Jim Adams, Vice Chairman Debra Buchanan, Tommy Slaughter, Joe Bryant, Milton Kendall, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Michelle Via, Administrative Assistant; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; and Susan Reynolds, Director of Human Resources.

Ben Williams of the Martinsville Bulletin, Ron Morris of B99, and Charles Roark of Star News were present. Also in attendance were Sheriff Lane Perry, Lt. Col. Steve Eanes, Maj. Eric Winn, and Deputy Mike Hooper of the Sheriff's Office.

## **INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Lyle gave the invocation and Mr. Bryant led in the Pledge of Allegiance.

## **CALL TO ORDER**

Chairman Adams called the meeting to order. He welcomed everyone present and stated there are two public hearings scheduled; the first public hearing is on the FY '17-'18 School Budget and the second public hearing is on the FY '17-'18 Total County Budget. He stated if anyone wishes to address the Board to come to the podium, state your name and the district in which you live. He stated those who wish to speak will agree to exhibit respect to the Board and they would receive the same level of respect.

## **HIGHLIGHTS OF PROPOSED FY '17-'18 BUDGET**

Mr. Hall presented highlights of the proposed budget which include increasing tax rates on real estate from 48.8 cents per \$100 of assessed value to 55.5 cents; personal property, and machinery and tools, from \$1.48 per \$100 of assessed value to \$1.55; and replacing the County decal with a Vehicle License Fee which will be added to personal property bills in the fall for 2018. Mr. Hall also summarized the need for a new jail which is estimated at \$69 million. Mr. Hall said if the tax adjustments are made as recommended, it would create \$2,263,000 in additional annual revenue to be allocated as follows: \$1,750,000 set aside for jail project; \$422,119 for school system in FY '18; and \$90,881 toward various line items including additional funding for specific outside agencies.

## **PUBLIC HEARING - PROPOSED FY '17-'18 SCHOOL BUDGET**

Mr. Adams opened the public hearing at 7:11 p.m.

Superintendent Dr. Jared Cotton urged Board members to consider fully funding the school system's budget request as well as the FY '16 carryover funds of \$615,035. Dr. Cotton said the carryover funds are critical to the multi-year HVAC and lighting system renovations at Bassett High School. Dr. Cotton stated if the Board does not grant the FY '16 carryover funds, the School Board requests to amend the FY '18 school budget to include \$615,035.

Also speaking in favor of the school system retaining FY '16 carryover funds were School Board members Curtis Millner, Dr. Joseph DeVault, and Dr. Merris Stambaugh.

Dorothy Carter, President of the Henry County Education Association (HCEA), displayed obvious disdain towards the County Administrator and said the HCEA does not support the proposed budget or tax increases because it does less for the school system, not more. Ms. Carter criticized the Board and staff for not returning the FY '16 carryover funds and said that is not her definition of fully funding the schools.

There being no further comments the public hearing was closed at 7:30 p.m.

## **PUBLIC HEARING - PROPOSED FY '17-'18 TOTAL COUNTY BUDGET**

Mr. Adams opened the public hearing at 7:30 p.m.

Numerous citizens spoke in favor of the proposed tax increases and jail project, including current and former correctional officers, mental health and substance abuse providers, local clergy, and attorneys. Speakers shared firsthand knowledge of their personal experiences when visiting the jail, including the issue of extreme overcrowding of inmates and the lack of programs to help reduce recidivism and to prepare the inmate for life in our community after jail. Several speakers noted that a new jail would have space to offer programs that currently are not possible such as work release programs, general education programs, and life skills programs. Speakers cited the deplorable conditions of the jail making unsuitable for inmates and staff. Those speaking in favor of the proposed budget and jail project included: Charles Bradshaw, Horsepasture District; Captain Eric Hairston, Iriswood District; Greg Preston, Executive Director of Piedmont Community Services; 1<sup>st</sup> Lt. David Mills, Blackberry District; Nelson Thomas, Ridgeway District; Paul Setliff, Ridgeway District; Michael Penn; Joe Hairston; Mark Waddell, Horsepasture District ; Chris Moore, Iriswood District; W.C. Fowlkes District, Iriswood District; Jim Beckner, Collinsville District; Tim Hunt, Ridgeway District; Bob Roetken, Collinsville District; Zonya Ledyard; Susan Jones, Ridgeway District; John Quinlan, Chaplain w/Good News Jail & Prison Ministry; Jason Dove, Collinsville District; Marcus Stone, Blackberry District; Kathryn Williams, Blackberry District; John Morris, Blackberry District; Kimble Reynolds, Jr.; Beecher Beam, Collinsville District; and Sheriff Lane Perry.

Jerry Farmer, Ridgeway District; and Doug Stegall, Collinsville District, agreed that while there is a need to address the current jail situation, they have concerns about the cost of the project, the size of the proposed jail, and the location and distance from

the Courthouse. Mr. Farmer also expressed concerns about housing inmates from out of the area. Lastly, Mr. Farmer opposed the proposed 75 cent increase on the Vehicle License Fee.

Linda Horton and Rick Horton of the Iriswood District spoke in opposition to the proposed tax increases and questioned some prior decisions of the School Board renovations to Irisburg School and the purchase of homes near Collinsville Primary and John Redd Smith elementary schools. Mr. Horton said the County needs to focus on jobs and strongly disapproved of the Board's work.

Mae Johnson of Brain Injury Services of Southwest Virginia urged the Board to please reconsider the agency's funding request for FY '18. Ms. Johnson said the agency currently serves 15 Henry County residents at an average cost of \$3,500 per person and at no cost to the patient. Nick, a current client of Brain Injury Services also spoke.

Warren Rodgers of Southside Survivor Response Center, formerly Citizens Against Family Violence, thanked the Board for its continued support of the agency.

There being no further comments the public hearing was closed at 9:07 p.m.

### **CONSIDERATION OF ANY PROPOSED BUDGET CHANGES**

Mr. Hall said at the conclusion of tonight's meeting, staff will need any changes the Board wishes to make to the proposed FY '18 budget, as it will be included in the Board package for adoption at the April 25 meeting. It is scheduled for appropriation at the May meeting.

Mr. Adams asked Board members for comments and suggestions on the FY '18 Budget.

Mr. Zehr inquired if the school carryover request was part of the proposed budget. Darrell Jones responded noting that the carryover is not included in the budget. Mr. Hall said the Board could still choose to take action on the carryover request at a later time.

Mr. Bryant thanked everyone for taking part in tonight's meeting. Mr. Bryant said he has lived in Henry County most of his life and his children and grandchildren still live here and he makes decisions based on what is best for our community. Mr. Bryant said the Board's job is not easy and he realizes that many decisions they make will not be pleasing to everyone, but they serve because they want to make our community a better place to live and work, not for the money. Mr. Bryant said there are jobs available in our community if you are willing to work; the unemployment rate is the lowest it's been in some time at 5.5%. Mr. Bryant commended his fellow Board members and County staff for their dedication and hard work.

The Board did not recommend any changes to the proposed budget. There being no further business to discuss, Mr. Slaughter moved to adjourn the meeting, seconded by Ms. Buchanan and unanimously carried. The meeting adjourned at 9:18 p.m.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**April 25, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on April 25, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Sheriff Lane Perry along with several Sheriff's Office staff was present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Adams gave the invocation and Mr. Zehr led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- March 22, 2017
- March 28, 2017
- April 4, 2017
- April 6, 2017
- April 17, 2017

### **Approval of Accounts Payable**

Copy included in Board's File

**Proclamation Declaring May 5, 2017 as “Volunteer Fire & EMS Appreciation Day” in Henry County - Copy included in Board’s File**

Mr. Kendall moved the Items of Consent be adopted, seconded by Mr. Zehr. The motion carried 6 to 0.

**CONSIDERATION OF A RESOLUTION HONORING ALTRUSA INTERNATIONAL**

Mr. Slaughter read aloud a resolution honoring and recognizing the 100<sup>th</sup> birthday of Altrusa International and the 75<sup>th</sup> anniversary of the chartering of a club in Henry County and Martinsville.

On a motion by Mr. Slaughter and second by Mr. Bryant, the Board unanimously adopted the resolution. Dianne Vann was present to accept the honor.

**CONSIDERATION OF RESOLUTION IN SUPPORT OF ISSUANCE OF BONDS BY THE ECONOMIC DEVELOPMENT AUTHORITY OF ROCKINGHAM COUNTY, VA RE: SUNNYSIDE PRESBYTERIAN HOME/KING’S GRANT RETIREMENT COMMUNITY**

Mr. Hall said Sunnyside Presbyterian Home/King’s Grant Retirement Community owns a facility in Henry County and wishes to issue revenue bonds to finance improvements to its facilities. The Rockingham County Economic Development Authority will issue the bonds, which would allow Sunnyside/King’s Grant to make approximately \$3 million in improvements at the Henry County facilities.

Mr. Hall said a public hearing of the Henry County Industrial Development Authority was required for the refinancing to move forward, since the IDA played a role in the original financing process. The public hearing was held on March 30, and afterwards the IDA approved a resolution in support of the refinancing. Mr. Hall said the resolution also requires action of the Board of Supervisors.

Mr. Hall said there is no financial implication or expectation of either the IDA or the Board of Supervisors as part of this refinancing. Mr. Halls said this process is identical to action taken by the IDA and the Board of Supervisors for a previous expansion in 2013.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the resolution as outlined.

**PROCLAMATION ESTABLISHING MAY 14-20, 2017 AS “NATIONAL POLICE OFFICERS MEMORIAL WEEK” IN HENRY COUNTY**

Mr. Hall said Sheriff Perry is requesting that the Board designate May 14-20, 2017 as “National Police Officers Memorial Week” in Henry County. Six Henry County law enforcement officers have given their lives in the line of duty and local law enforcement agencies will hold a memorial service to pay tribute to

these fallen heroes on May 17<sup>th</sup> at 11:00 a.m. in the City Council Chambers. Mr. Hall said the Board is invited to attend.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the proclamation.

### **PRESENTATION BY PATRICK-HENRY COMMUNITY COLLEGE**

Mr. Jack Hanbury, Vice President of Financial & Administrative Service at Patrick-Henry Community College, requested time on the agenda to update the Board on activities at the college. Mr. Hanbury discussed renovations to the existing motorsports building that will include a modern manufacturing and workforce development center that provides training opportunities. In addition to workforce development programs and advanced manufacturing, the complex will also include: electronics, applied engineering, STEM programs, computer-aided design and drafting, motorsports, and mechatronics.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 92.55% of 2016 personal property taxes have been collected; 91.31% of 2016 real estate taxes; and since January 1, TACS collected approximately \$128,194; and six DMV stops were collected in April and 25 in March.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath also introduced the new Director of Tourism, Sarah Hodges.

### **ADOPTION OF THE FY 2017-18 HENRY COUNTY BUDGET**

Mr. Hall said the Board is scheduled to set the tax rates and adopt the budget today and appropriation of the budget is scheduled for May 23, 2017.

#### **Tax Rates**

On a motion by Mr. Zehr and second by Mr. Bryant, the Board unanimously adopted the following tax rates for FY '18:

- Real Estate - \$.555 per \$100 assessed value
- Personal Property and Machinery and Tools - \$1.55 per \$100 of assessed value for personal property, including motor vehicles, and \$1.55 per \$100 of assessed value for machinery and tools/business equipment.

- Personal Property Tax Relief - The effective reimbursement rate for the Personal Property Tax Relief Act on a qualifying vehicle is 44.85 percent.
- Motor Vehicle License Fee: Cars - \$20.75, Motorcycles - \$12.00, and Trailers - \$12.00

#### School Budget

Mr. Zehr moved that the Board adopt the proposed budget for school expenditures for FY 2018 by category as summarized in Exhibits A and B, subject to the state, federal, and local funds becoming available as estimated, seconded by Mr. Kendall and unanimously carried.

#### Total Budget

Mr. Slaughter moved that the Board adopt the proposed FY 2018 Budget for fiscal planning purposes as summarized in Exhibits A and B, seconded by Mr. Zehr and unanimously carried.

### **CONSIDERATION OF A RESOLUTION RE: JAIL FUNDING REQUEST TO THE VIRGINIA DEPARTMENT OF CORRECTIONS**

Mr. Hall said Sheriff Perry is asking the Board to formally request funding from the Virginia Department of Corrections by approving the attached letter and resolution requesting affirmation of the Community-based Corrections Plan (CBCP), the planning study, and funding for the new jail.

On a motion by Mr. Slaughter and second by Mr. Kendall, the Board unanimously approved the letter to the Virginia Department of Corrections and proposed resolution.

### **TRANSFER OF FUNDS RE: CAPITAL IMPROVEMENT ITEMS**

Mr. Hall said during the recent budget presentation, staff recommended using current year funds of \$396,321 to purchase several needed capital items as outlined: courthouse security measures including replacement of the electric door lock system; courtroom recording and audio equipment; replacement vehicle for Parks and Recreation Department; parking lot improvements at Jaycee Park; and energy efficiency project replacing parking lot lights.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved the transfer of current year funds as detailed for the purchase of capital items as outlined above.

### **ADDITIONAL APPROPRIATION RE: SCHOOL NUTRITION BUDGET – SCHOOL BOARD**

Mr. Hall said the School Board is asking the Board to approve an additional appropriation of \$105,000 to the school nutrition budget to cover increased revenues of various programs.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation as outlined.

### **DISCUSSION OF SCHOOL BOARD'S REQUEST FOR CARRYOVER FUNDS FROM FY '16**

Mr. Hall said Supervisor Zehr requested this item be added to the agenda. Mr. Hall said in February the School Board and Dr. Cotton asked the Board to approve the appropriation of FY'16 Carryover funds in the amount of \$615,035 to fund continuing renovations at Bassett High School. Mr. Hall said at that time staff requested, and the Board agreed, to delay action on the item until the FY 2017-18 County Budget was presented. Mr. Hall said staff subsequently recommended that the carryover amount be used to pay down the debt on the new Meadow View Elementary School.

Mr. Zehr said he feels the school board made an excellent case as to why they need the funding to renovate the schools, including that the current HVAC system at Bassett High School is 39 years old, parts for the system are obsolete, and there have been at least 30 service calls this year for the current HVAC system. Mr. Zehr moved the Board approve the carryover funds of \$615,035 as requested, second by Mr. Kendall and unanimously carried.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Kendall discussed litter issues and encouraged citizens to please secure trash when transporting it in the back of an open truck.

Mr. Bryant discussed the school system carryover request and stated that while he did believe the repairs at Bassett High School were necessary, he also felt that staff had done an excellent job preparing the new budget. Mr. Bryant said using the carryover funds toward paying down the debt on the new school would have been a good opportunity for the school system to share the burden of that debt with the County. Mr. Bryant also added that in the future, the school board should be aware that carryover funds are not guaranteed to be returned.

Mr. Hall noted several upcoming dates: Household Hazardous Waste Day on April 29; Fire & Rescue Appreciation Dinner, May 5; and Police Officers Memorial Service on May 17.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:40 p.m., seconded by Mr. Bryant and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Parks and Recreation Board, Community Policy and Management Team, Economic Development Corporation, Piedmont

Regional Community Services Board, Southern Area Agency on Aging Board, and Southside Community Action Board.

- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

### **OPEN MEETING**

The Board returned to an open meeting at 4:53 p.m. on a motion by Mr. Bryant, seconded by Mr. Zehr and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Consideration of Performance Agreement with Applied Felts – On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved a performance agreement with Applied Felts. (Copy included in Board's file)

Mr. Adams recessed at 4:54 p.m. until the 6:00 p.m. evening meeting. Ms. Buchanan left after closed meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

### **CONSIDERATION OF RESOLUTION IN HONOR OF THE CARLISLE SCHOOL GIRLS BASKETBALL TEAM**

Mr. Kendall read aloud a resolution recognizing the Carlisle School's girls' basketball team on its third VISAA Division III state championship. Mr. Kendall moved the Board adopt the resolution, second by Mr. Bryant and unanimously carried. Coaches, staff, and student-athletes of the team were present to accept the resolution.

### **GENERAL HIGHWAY MATTERS**

David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Mr. Kiser said the Six-Year Secondary Plan hearing is scheduled for the May 23 meeting. Mr. Kiser provided the Board a copy of estimated funds available for review. (Copy included in Board's file)

## **MATTERS PRESENTED BY THE PUBLIC**

Winfred Adams of the Iriswood District expressed concerns about a neighbor on Elijah Circle who consistently has a large amount of trash and debris in their yard. Mr. Adams said the debris blows across the street into his yard. Mr. Adams said he has worked with the Sheriff's office and Lee Clark's office to address the problem. Mr. Adams said his neighbor hired an attorney who argued that because the property is zoned agricultural, the ordinance pertaining to keeping residential property clean is not applicable. Mr. Kendall said he has spoken with the county attorney about what changes can be made to the ordinance to prevent problems like this one in the future.

Reid Young, Collinsville District, was also present to raise concerns about litter and trash. Mr. Young said he has spent untold hours and thousands of dollars working to clean up litter on Barrows Mill Road and Terrys Mountain Road. Mr. Young implored the Board to find some way to combat litter in the county, perhaps by more education in the classroom or installing roadside cameras to capture offenders in the act and prosecute them accordingly.

Dorothy Carter, President of the Henry County Education Association, thanked the Board for returning the carryover funds to the school system.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:29 p.m., seconded by Mr. Zehr and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**May 23, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on May 23, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin, Ron Morris of B99, Chad Hall of BTW, and Hannah Story of WDBJ7.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Lyle gave the invocation and Mr. Zehr led the Pledge of Allegiance.

**CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

**ITEMS OF CONSENT:**

**Confirmation of Minutes of Meetings**

Copy included in Board's File

- April 25, 2017

**Approval of Accounts Payable**

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Ms. Buchanan. The motion carried 6 to 0.

## **SPECIAL ANNOUNCEMENT RE: MARKETING INITIATIVE IN CONJUNCTION WITH THE 70TH ANNIVERSARY OF MARTINSVILLE SPEEDWAY**

Mr. Hall said the Martinsville Speedway is celebrating its 70<sup>th</sup> anniversary this year. In recognition of this milestone, staff has worked on a special Henry County logo that incorporates this anniversary. Mr. Hall said the new logo, which was the brainchild of Dale Wagoner, will be used in marketing efforts for Henry County and Martinsville Speedway. Mr. Hall said the logo highlights not only the 70th anniversary, but also Henry County's mountains, rivers and green spaces. It also features representations of the new LED lights at the Speedway.

Clay Campbell of Martinsville Speedway was present for the unveiling of the new logo. Mr. Campbell said that he was proud that the Speedway could call Henry County home for 70 years, and he was looking forward to more than 70 more. He thanked the County for the resources it has provided to the Speedway over the years.

## **PROCLAMATION ESTABLISHING "PAINT THE TOWN PURPLE WEEK" IN HENRY COUNTY**

Ms. Buchanan read aloud a proclamation establishing June 4 – 10, 2017 as "Paint the Town Purple Week" in Henry County. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously adopted the proclamation. Michelle Graham was present to accept the proclamation.

## **UPDATE FROM THE CHAMBER'S PARTNERSHIP FOR ECONOMIC GROWTH (CPEG)**

Amanda Witt, Executive Director of the Chamber's Partnership for Economic Growth (CPEG), provided an update to the Board on small business and retail development efforts. Ms. Witt said they held the Smart START ceremony this morning and awarded seven grants to local start-up businesses totaling \$61,430. Ms. Witt also reported that the West Piedmont Business Development Center is at full occupancy for the first time since its inception. Ms. Witt said in the next few weeks, the new online portal will be up and running with a comprehensive list of available commercial properties for rent; the listings will be maintained by the area property owners/managers. Ms. Witt said in June, CPEG staff will travel to Birmingham, Alabama to review the retail strategies and information, as well as attend a retail academy to learn best practices for a community of our size.

## **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 95.28% of 2016 personal property taxes have been collected; 92.18% of 2016 real estate taxes; and since January

1, TACS collected approximately \$195,888; and three DMV stops were collected in May.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was unable to attend today's meeting.

### **APPROPRIATION OF THE FY 2017-18 COUNTY BUDGET**

Mr. Hall said the Board, at its April 25, 2017 meeting, adopted the FY 2017-18 Total County Budget; however, no County funds can be expended or obligated until an appropriation has been made.

Mr. Zehr moved the Board adopt the Appropriations Resolution as outlined, second by Mr. Bryant and unanimously carried. Mr. Wagoner took a roll call vote. Those voting in the affirmative were Mr. Zehr, Mr. Kendall, Mr. Bryant, Mr. Slaughter, Ms. Buchanan, and Mr. Adams.

### **ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: FACILITIES RENOVATION – 9-1-1 COMMUNICATIONS CENTER**

Mr. Hall said J.R. Powell, Director of the Martinsville-Henry County 9-1-1 Communications Center, is asking the Board to approve an additional appropriation of \$34,500 realized from various savings in the FY '16-17 operating budget of the 9-1-1 Center. In addition, Mr. Powell is asking the Board to award a contract to Quality Construction in the amount of \$29,500 for renovations in the 9-1-1 Center.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved the appropriation of funds in the amount of \$34,500 and the award of contract to Quality Construction in the amount of \$29,500.

### **ADDITIONAL APPROPRIATION AND CATEGORICAL TRANSFER REQUEST – SCHOOL BOARD**

Mr. Hall said the School Board is requesting the Board to approve categorical transfers totaling \$264,000 and approve additional appropriations of \$75,462. Dr. Cotton has indicated that the transfer funds are needed to help with year-end purchases and ongoing budgetary needs, including completing phase four renovations at Bassett High School. The additional funds for appropriation include \$39,324 received for increased dual enrollment and insurance reimbursements of \$46,138.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the additional appropriations as outlined.

**AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – PARKS AND RECREATION DEPARTMENT**

Mr. Hall said Parks and Recreation Director Roger Adams is requesting that the Board award a purchase contract for a Ford F250 truck to Colonial Ford and Truck Sales, Inc. in the amount of \$31,120.05. Mr. Hall said funding for this vehicle is included in the current year capital improvements plan.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved the award of contract as requested.

**AWARD OF CONTRACT RE: RECORDING EQUIPMENT – CIRCUIT COURT**

Mr. Hall said Circuit Court Judge David Williams is requesting the Board to award a sole source contract for courtroom audio/video recording equipment to Valley Office Machines in the amount of \$31,454. Funding for this project is included in the current fiscal year capital improvements budget.

On a motion by Mr. Kendall and second by Ms. Buchanan, the Board unanimously approved an award of contract to Valley Office Machines in the amount of \$31,454.

**ADDITIONAL APPROPRIATION RE: INCIDENT REPORTING SOFTWARE – PUBLIC SAFETY**

Mr. Hall said Matt Tatum is asking to Board to approve an additional appropriation of \$18,940 needed to purchase emergency services incident reporting software. Mr. Hall said Public Safety staff has worked closely with the volunteer departments to develop a system-wide solution for data collection and this software will centralize incident reporting for all fire departments and rescue squads in Henry County and Public Safety. It is being requested with the endorsement of the Emergency Services Advisory Council (ESAC). Mr. Hall said staff recommends the Board consider appropriating the funds from its contingency fund because funds were not included in the FY'17 budget for this purpose.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved the additional appropriation of \$18,940 from the Board's contingency fund.

**ADDITIONAL APPROPRIATION RE: STATE ASSET FORFEITURE FUNDS – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate \$12,500 received from State asset forfeiture funds. The Sheriff's Office will use the funds to purchase equipment used by vice officers during covert operations.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation as outlined.

## **CONSIDERATION OF A FORMAL FINANCIAL AND INVESTMENT POLICIES FOR THE COUNTY**

Mr. Hall said as part of the ongoing process to secure funding for the new jail project, the County's bond counsel Davenport & Company, LLC is recommending the County adopt a formal financial policy and an investment policy.

Roland Kooch of Davenport and Company made a presentation to the Board with recommendations of several financial policies that the Board could adopt in order to improve the county's credit rating and make it easier to secure funding for the new Henry County Jail (Copy included in Board's File). Mr. Hall added that the County is already following most of the policies Mr. Kooch outlined, but in order to go to the bond market to secure financing for the jail, we need this in place. Mr. Hall said it will enable us to go to the bond market in a relatively secure position to get the best financing we can possibly get.

On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously adopted financial policies as presented.

## **DISCUSSION OF RECOMMENDED CHANGES TO COUNTY ORDINANCES – COUNTY ATTORNEY**

County Attorney George Lyle recommended changes to five County ordinances.

Mr. Lyle said the first two ordinances involve the collection of motor vehicle license fees. As a result of the elimination of County decals in the FY 18 County Budget, the ordinance requiring the decals will need to be repealed and a new ordinance that would allow the County to continue collecting vehicle license fees without requiring the purchase of a decal would need to be approved.

Mr. Lyle said the third ordinance change would eliminate the requirement that the Henry County Sheriff's Office collect fingerprints when issuing concealed weapon permits. Mr. Lyle said at one time, the state authorized localities to collect fingerprints to have a concealed carry permit issued but has since repealed that ordinance.

Mr. Lyle said a fourth ordinance change involves property maintenance. The revision would change references to keeping "residential property" clean to keeping "private property" clean, which would allow the ordinance to apply to private property owners in any zoning classification. The changes would also stipulate that any private property visible to someone standing at ground level from outside the property should be kept free of trash and refuse.

Lastly, Mr. Lyle said that the enterprise zone ordinance needs to be amended to require those seeking enterprise zone benefits to file their returns with the County by March 1 instead of March 15. Mr. Lyle said the change will make it easier for County staff during budget preparation each year.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board voted unanimously to set the public hearings for the June 27 meeting.

## **INFORMATIONAL ITEMS**

### **Comments from the Board**

Mr. Adams requested that the Board consider authorizing County offices to close two hours early on Friday before the Memorial Day holiday. On a motion by Mr. Zehr and second by Mr. Bryant, the Board unanimously approved the two-hour early dismissal.

Mr. Hall updated the Board on the jail project. He said staff is requesting a 90-day extension on the option contract for the DuPont property which expires the end of June. Mr. Hall said a little more time is needed to finalize details. Mr. Hall said the Virginia Department of Corrections approved the jail plan last Wednesday and the project will now go before the General Assembly at its January 2018 session for final approval.

Mr. Hall reminded everyone of upcoming events including Rooster Walk and the Relay for Life on June 9.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 4:16 p.m., seconded by Mr. Zehr and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Blue Ridge Regional Library Board, Parks and Recreation Board, Henry-Martinsville Social Services Board, Community Policy and Management Team, Economic Development Corporation, Piedmont Regional Community Services Board, Southern Area Agency on Aging Board, and Southside Community Action Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

### **OPEN MEETING**

The Board returned to an open meeting at 5:03 p.m. on a motion by Mr. Zehr, seconded by Ms. Buchanan and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Blue Ridge Regional Library Board – On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously voted to reappoint Mary Stromire, Kathy Hodges, and Margaret Caldwell, to a four-year term expiring June 30, 2021.

Parks and Recreation Board – On a motion by Mr. Slaughter and second by Mr. Kendall, the Board unanimously voted to reappoint Mervin Brown, Jr. and Scott Prillaman to a three-year term ending June 30, 2020.

Community Policy and Management Team – On a motion by Ms. Buchanan and second by Mr. Bryant, the Board unanimously reappointed Henry Daniels, Other Providers representative, and Darrell Jones, Local Government, to a two-year term expiring June 30, 2019.

Economic Development Corporation – On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously appointed Gracie Agnew to a three-year term ending June 30, 2020.

Piedmont Regional Community Services Board – On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously appointed Eric Winn to a three-year term expiring June 30, 2020.

Southside Community Action Board – On a motion by Mr. Kendall and second by Mr. Slaughter, the Board unanimously reappointed Rev. Thurman Echols to a two-year term expiring June 30, 2019.

Mr. Adams recessed at 5:07 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

**PUBLIC HEARING – SIX-YEAR SECONDARY ROAD PLAN, OPEN FORMAT, 6 P.M. TO 6:30 P.M. (MEETING ROOM #1 – RIGHT SIDE)**

Mr. Adams said the joint public hearing by VDOT and the Board is in meeting room #1 from 6:00 p.m. to 6:30 p.m. and citizens can review and discuss the Six-Year Secondary Road Plan with VDOT officials.

Mr. Adams said the Board is not required to take any action at this meeting. Lisa Hughes will prepare minutes of the hearing, make any recommended changes to the list of projects, and submit the revised document to the Board for approval at its June 27 meeting.

**MATTERS PRESENTED BY THE PUBLIC**

There was no one present who wished to speak.

## **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Ms. Hughes said they are currently holding the public hearing to receive input on the Six-Year Secondary Road Plan. Ms. Hughes said the County has approximately one million dollars allocated over the next six years that can be used for smaller projects like spot improvements.

Ms. Hughes also reported that a section of Stones Dairy Road will be closed beginning June 5 to replace a bridge with a double box culvert. Ms. Hughes said they hope to have the repairs completed by June 30.

There being no further business to discuss, Mr. Bryant moved to adjourn at 6:12 p.m., seconded by Mr. Zehr and unanimously carried.

## **HENRY COUNTY BOARD OF SUPERVISORS MINUTES**

**May 30, 2017 – 1:15 p.m.**

The Henry County Board of Supervisors held a meeting on May 30, 2017 at 1:15 p.m. in the Fourth Floor Conference Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia.

The following Board members were present: Chairman Jim Adams, Vice Chairman Debra Buchanan, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

The following Industrial Development Authority members were present: Chairman Len Dillon, Vice Chairman Barry Helmstutler, Steve Isley, Marshall Stowe, and Wade Nelson; Wesley Caviness and Rodney Thacker were absent.

Staff members present were Tim Hall, County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; and Michelle Via, Administrative Assistant.

Mark Heath of the Martinsville-Henry County Economic Development Corporation was also present.

### **CALL TO ORDER**

#### **Board of Supervisors**

Chairman Adams called the Board of Supervisors meeting to order at 1:15 p.m.

#### **Industrial Development Authority**

Chairman Dillon called the IDA meeting to order at 1:15 p.m.

### **CONSIDERATION OF PERFORMANCE AGREEMENTS WITH CP FILMS/EASTMAN CHEMICAL COMPANY**

Mr. Hall outlined two Performance Agreements for consideration by the Boards (Copies included in Board's File). Mr. Hall said one agreement is between the County of Henry, the Industrial Development Authority of Henry County and CP Films, Inc. /Eastman Chemical Company for \$50,000 from the Commonwealth's Development Opportunity Fund (COF). The other agreement is between the County of Henry, the Tobacco Region Revitalization Commission, and Eastman Chemical Company for grant funds in the amount of \$110,000. Mr. Hall said the company will also qualify for additional Enterprise Zone incentives.

Mr. Hall said the agreement requirements include: new capital investment of approximately \$11.7 million and creation of at least 15 new jobs; and meet both capital and employment obligations within 36 months after the end of the base period.

Travis Smith, Vice President and General Manager of Eastman's Performance Films, said that the company appreciates the strong partnership it has with Henry County, noting the expansion will add a new production line at the Patriot Centre facility.

### **Board of Supervisors**

Mr. Kendall moved that the Board of Supervisors approve the performance agreements as outlined, second by Mr. Slaughter and unanimously carried.

### **Industrial Development Authority**

Mr. Stowe moved that the Industrial Development Authority approve performance agreements, second by Mr. Helmstutler and unanimously carried.

There being no further business, Ms. Buchanan moved that the Board of Supervisors adjourn at 1:25 p.m., seconded by Mr. Slaughter and unanimously carried.

Mr. Isley moved that the Industrial Development Authority adjourn at 1:25 p.m., seconded by Mr. Nelson and unanimously carried.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**June 27, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on June 27, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Hall gave the invocation and Ms. Buchanan led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

Mr. Hall recognized members of the building and grounds department for their outstanding work on the renovations to the Summerlin room.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- May 23, 2017
- May 30, 2017

### **Approval of Accounts Payable**

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Ms. Buchanan. The motion carried 6 to 0.

### **UPDATE ON ACTIVITIES OF THE UNITED WAY OF HENRY COUNTY-MARTINSVILLE**

Kim Adkins provided an update on activities of the United Way of Henry County-Martinsville. Ms. Adkins said this year marks the 80<sup>th</sup> anniversary of the United Way serving our community and gave a brief history of the organization. Ms. Adkins said the first campaign was held in 1937 as the Martinsville Community Fund and in 1964 became the United Way of Henry County & Martinsville. Ms. Adkins noted 2007 was the only campaign year to raise \$1 million dollars and over the last 80 years, the campaign has raised \$36,237,909.

Ms. Adkins said the United Way today focuses on three funding priorities: education, financial stability and healthy living. Ms. Adkins said they continue to fund basic need assistance programs and emergency services as well.

### **CONSIDERATION OF RESOLUTION RECOGNIZING THE 80<sup>TH</sup> ANNIVERSARY OF THE UNITED WAY OF HENRY COUNTY-MARTINSVILLE**

Ms. Buchanan read aloud a resolution recognizing the 80<sup>th</sup> anniversary of the United Way of Henry County-Martinsville and moved the Board adopt it as presented, second by Mr. Slaughter and unanimously carried. Executive Director Kim Adkins was present to accept the honor.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 95.56% of 2016 personal property taxes have been collected; 92.59% of 2016 real estate taxes; and since January 1, TACS collected approximately \$258,885; and five DMV stops have been collected in June. In addition, Mr. Grindstaff said there will be a judicial sale by the end of July.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

**CATEGORICAL TRANSFER REQUEST RE: FY'17 FUNDS – SCHOOL BOARD**

Mr. Hall said the School Board is requesting approval of a categorical transfer of \$175,000 from Special Grants to the Facilities & Operations and Maintenance categories. Dr. Cotton has indicated that funds will be used to purchase new furniture for Magna Vista High School cafeterias and a new dump truck.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved the transfer as requested.

**ADDITIONAL APPROPRIATION RE: SCHOOL NUTRITION BUDGET – SCHOOL BOARD**

Mr. Hall said the School Board is requesting approval of an additional appropriation of \$272,400 to the School Nutrition budget to cover both new revenues and expenditures related to increased services being provided by food services. Dr. Cotton has indicated that the additional funds will be used to cover the expenses associated with providing additional food services.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation as outlined.

**ADDITIONAL APPROPRIATION RE: HOUSING INMATES – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to approve an additional appropriation of \$554,000 to cover expenses for housing and caring for inmates. It is anticipated that the expenses related to medical care for the inmates will exceed the FY'17 operating budget by \$110,000 and costs related to housing inmates at other facilities will exceed the budget by \$444,000. Mr. Hall said staff has identified funding from various sources within the existing budget to cover \$464,000, including \$50,000 from the Contingency Reserve for housing inmates, and \$100,000 from the Contingency Reserve for fuel. An additional \$90,000 is needed from the County General Fund balance to cover these expenses.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the appropriations totaling \$554,000, including \$90,000 from the County General Fund balance.

**ADDITIONAL APPROPRIATION RE: TRAVEL REIMBURSEMENTS – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is requesting approval of an additional appropriation of \$16,469 received as travel reimbursements for extradition of wanted suspects. The funds will be used to cover the cost of extraditing suspects back to Henry County.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved an additional appropriation of \$16,469.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: FEDERAL ASSET FORFEITURE FUNDS – SHERIFF’S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate \$27,433 received from Federal asset forfeiture funds. Sheriff Perry is also asking the Board to award a sole-source contract to Mile High Shooting in the same amount for the purchase of specific SWAT equipment.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the additional appropriation and award of contract as outlined.

**AWARD OF CONTRACT RE: FOOD FOR INMATES AT COUNTY JAIL – SHERIFF’S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to award a contract to Dan Valley Food Service to supply food for the Henry County Jail. According to Sheriff Perry, purchase orders are issued monthly for food, with the amounts needed and the overall price dependent on the number of inmates at a particular time. Mr. Hall said this contract does not stipulate a total expenditure amount because of the fluctuation in numbers of inmates; however Sheriff Perry estimates that the overall contract will be approximately \$160,000.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved the award of contract to Dan Valley Food Service.

**AWARD OF CONTRACTS RE: HOUSING INMATES – SHERIFF’S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to approve monthly expenditures during FY’18 associated with housing inmates at the Western Virginia Regional Jail, Roanoke City Jail, and Patrick County Jail. All of these facilities provide housing for a portion of the overflow inmates from the Henry County Jail. Expenditures for housing inmates at each of these facilities are likely to exceed \$20,000, requiring approval by the Board. The FY’18 budget includes \$400,000 for these expenses.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved monthly expenditures associated with housing inmates at the Western Virginia Regional Jail, Roanoke City Jail, and Patrick County Jail.

**AWARD OF CONTRACT RE: ANIMAL SHELTER OPERATIONS – SHERIFF’S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to award a contract to the Martinsville-Henry County SPCA in the amount of \$24,000 for animal shelter operations. The SPCA will provide minor medical services for the animals,

cleaning of the animal areas, and rescue and adoption coordination. Sheriff Perry indicated that this contract will allow animal control officers to provide more hours in the field instead of having to remain at the animal shelter.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved an award of contract to the SPCA in the amount of \$24,000.

#### **AWARD OF CONTRACT RE: PHYSICIAN SERVICES – SHERIFF’S OFFICE**

Mr. Hall said Sheriff Perry is requesting the Board to award a contract in the amount of \$24,000 to Dr. Edna E. Gordon for physician services for inmates during FY’18.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the award of contract as outlined.

#### **ADDITIONAL APPROPRIATION RE: FIRE PROGRAM FUNDS – PUBLIC SAFETY**

Mr. Hall said Matt Tatum is asking the Board to appropriate \$17,332 from the Virginia Department of Fire Programs “Aid to Localities” fund. Mr. Tatum indicates the money must be used to pay for training, construction of training centers, firefighting equipment or protective clothing. In the past Henry County has allocated its appropriation equally among the eight volunteer fire departments. That would result in an allocation of \$2,166.50 to each department.

On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously approved the additional appropriation of \$17,332 as requested.

#### **ADDITIONAL APPROPRIATION RE: EMERGENCY MEDICAL SERVICES EQUIPMENT GRANT MATCH – PUBLIC SAFETY**

Mr. Hall said Public Safety staff anticipates receiving a grant on or about July 1, 2017 for the purchase of medical equipment for use by the department and an ambulance for the Ridgeway District Rescue Squad. The grant portion for the medical equipment will require a 50% match of approximately \$33,000 and the portion for the ambulance will require a 20% match of approximately \$44,000; collectively, the match will be \$77,000. Mr. Hall said staff has identified \$30,000 in the current budget from departmental savings. Staff is asking the Board to consider appropriating the remaining \$47,000 from its contingency fund with approximately \$44,000 of it going to assist the Ridgeway District Rescue Squad on the purchase of an ambulance.

On a motion by Mr. Zehr and second by Mr. Bryant, the Board unanimously approved an additional appropriation of \$47,000 from its contingency fund as outlined.

**AWARD OF CONTRACT RE: EMERGENCY SERVICES RADIO SYSTEM MAINTENANCE – PUBLIC SAFETY**

Mr. Hall said Matt Tatum is requesting that the Board award a contract in the amount of \$55,385.29 to Motorola Solutions for the purchase of a service and warranty agreement on the County's emergency services radio system. Funds for this contract are included in the FY 2018 County Budget.

On a motion by Ms. Buchanan and second by Mr. Kendall, the Board unanimously approved the award of contract to Motorola Solutions in the amount of \$55,385.29.

**AWARD OF CONTRACT RE: CONSOLE FURNITURE – 911 COMMUNICATIONS CENTER**

Mr. Hall said J.R. Powell is asking the Board to award a contract to Bassett Office Supply, Inc. in the amount of \$32,469 for two 911 console workstations. Funds for this project are included in the 911 Center FY'18 operating budget.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the award of contract as outlined.

**AWARD OF CONTRACT RE: PRINTING AND MAILING OF BILLS AND NOTICES – COUNTY TREASURER AND THE COMMISSIONER OF THE REVENUE**

Mr. Hall said Scott Grindstaff and Linda Love are asking the Board to renew a contract with BMS Direct, Inc. for printing and mailing of the County's forms for personal property, real estate and motor license fees and tangible property forms. The contract price is calculated based on the actual number of mailings and billed at an approximate cost of \$50,000 annually. Funds are included in the FY'18 budget for this purpose.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the award of contract as requested.

**AWARD OF CONTRACT RE: PREVENTATIVE MAINTENANCE HVAC – BUILDING AND GROUNDS DEPARTMENT**

Mr. Hall said staff is requesting the Board to award a contract in the amount of \$28,922 to Trane, Inc. for providing scheduled maintenance services to HVAC systems at County facilities during the upcoming fiscal year. Funds for this contract are included in the FY 2018 County Budget.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved an award of contract in the amount of \$28,922 to Trane.

## **AWARD OF CONTRACT RE: ENERGY EFFICIENT LIGHTING – BUILDING AND GROUNDS**

Mr. Hall said staff is requesting the Board to award a contract to Trane, Inc. in the amount of \$101,330 for project management and installation of energy efficient L.E.D. exterior lighting for the parking lots of the Administration Building, Sheriff's Office, and Courthouse. Funding for this project is included in the current year capital improvements budget.

On a motion by Mr. Bryant and second by Ms. Buchanan, the Board unanimously approved the award of contract as outlined.

## **INFORMATIONAL ITEMS**

### **Comments from the Board**

Mr. Zehr said that he had heard a number of concerns regarding flooding in his district after recent heavy rainfalls, with the most severe flooding in the Shannon Hills area of Ridgeway. Mr. Zehr said he had spoken to Lisa Hughes with VDOT and she said that VDOT has done all it can to mitigate flooding and recommended contacting the Army Corps of Engineers. Mr. Zehr asked County staff to draft a letter to the Corps asking if there is anything that can be done to alleviate flooding in the future.

Mr. Hall reminded everyone that Celebration 2017 will kick off at 3 p.m. July 3 at Martinsville Speedway. In addition, Mr. Hall said County offices will be closed July 3-4 for the holiday. Lastly, Mr. Hall reminded the Board of the NCI town hall meeting on Thursday at 5:30 p.m.

## **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:50 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority, Henry-Martinsville Social Services Board, Community Policy and Management Team, and Southern Area Agency on Aging Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)1 for Discussion of Personnel Matters.

## **OPEN MEETING**

The Board returned to an open meeting at 5:20 p.m. on a motion by Mr. Zehr, seconded by Mr. Slaughter and unanimously carried.

## **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Henry-Martinsville Social Services Board – On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously voted to appoint Melany Stowe to an unexpired term ending May 31, 2019.

Consideration of Option Contract with DuPont – On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously voted to extend the option contract with DuPont for an additional 90 days.

Mr. Adams recessed at 5:21 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

## **GENERAL HIGHWAY MATTERS**

David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Mr. Kiser reviewed comments received at last month's public hearing and presented a proposed Six-Year Secondary Plan for the Board's consideration. Mr. Kiser said many of the projects requested were too costly since the County has only one million dollars allocated over the next six years.

## **ADOPTION OF THE SECONDARY ROAD PLAN**

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously adopted the Secondary Road Plan for Henry County for 2017-2023 as presented.

## **PUBLIC HEARING – REZONING APPLICATION R-17-04 – TEC RENTALS, LLC**

Lee Clark said the property is located at 3505 Figsboro Road in the Reed Creek District. The applicant is requesting the rezoning of approximately 2.6-acres from Rural Residential District R-R to Commercial District B-1. The existing manufactured home park is being phased out, and the applicant intends to expand the existing building to be used for business purposes. Following a public

hearing, both the Planning Commission and staff recommended that the rezoning request be approved.

Mr. Adams opened the public hearing at 6:20 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:20 p.m. On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the rezoning application as outlined.

### **PUBLIC HEARING – PROPOSED CHANGES TO ORDINANCE REGARDING MOTOR VEHICLE LICENSE FEES**

George Lyle said the County budget that begins July 1 includes the elimination of county decals and the imposition of an annual vehicle license fee. The license fee is similar to the fee currently charged for the issuance of a county decal, but requires the repeal and amendment of several related ordinances before it can be implemented.

Mr. Adams opened the public hearing at 6:22 p.m.

Winfred Adams of the Iriswood District requested that the Board take measures to inform citizens of the changes pertaining to decals and the new vehicle license fee which will appear on personal property bills in the fall. Mr. Hall responded that staff will communicate the changes via an informational campaign through news media, social media, etc.

Mr. Adams closed the public hearing at 6:24 p.m. Ms. Buchanan asked if an alternative replacement decal had been discussed. Mr. Hall said an internal committee hopes to have a recommendation at the Board's July meeting.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the changes to the motor vehicle ordinance as outlined.

### **PUBLIC HEARING – PROPOSED CHANGES TO ORDINANCE REGARDING FILING DATE OF ENTERPRISE AND TECHNOLOGY ZONE DOCUMENTS**

Mr. Lyle said during the presentation of the FY '17-'18 County budget, staff recommended the filing deadline for Enterprise Zone and Technology Zone investment forms and refund forms be changed from March 15 to March 1.

Mr. Adams opened the public hearing at 6:27 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:27. On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved changing the filing deadline to March 1 as advertised.

### **PUBLIC HEARING – PROPOSED REPEAL OF THE ORDINANCE REQUIRING FINGERPRINTING FOR ISSUANCE OF A CONCEALED WEAPONS PERMIT**

Mr. Lyle said the Code of Virginia regulates and dictates the process for issuance of permits to carry firearms concealed. Because of changes in Virginia law over the years, Mr. Lyle said he is recommending the repeal of the County ordinance requiring fingerprinting for issuance of a concealed weapons permit.

With the repeal of the ordinance, the Sheriff and the Clerk of Court will receive and process and issue conceal carry permits in accordance with state law.

Mr. Adams opened the public hearing at 6:28 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:28 p.m. On a motion by Mr. Slaughter and second by Mr. Zehr, the Board voted unanimously to repeal the ordinance as outlined.

### **PUBLIC HEARING – PROPOSED CHANGES TO ORDINANCE RE: PROPERTY MAINTENANCE**

Mr. Lyle said the proposed changes to the property maintenance ordinance came from issues raised by homeowners at the April meeting. Mr. Lyle said the revision changes references to keeping “residential property” clean to keeping “private property” clean, which would allow the ordinance to apply to private property owners in any zoning classification. The changes would also stipulate that “any private property visible to someone standing at ground level from outside the property” should be kept free of trash and refuse.

Mr. Adams opened the public hearing at 6:33 p.m.

Naomi Hodge-Muse, Iriswood District, said that sometimes poor people get behind on things, so she urged the Board to please publicize and put in the newspaper what the penalty is, if there is a warning, is there a first offense, second offense, and so on.

Winfred Adams, also of the Iriswood District, said he spoke at the April meeting and had requested the ordinance change due to ongoing problems he had been having with a neighbor. Mr. Adams said he agreed with some of what Ms. Hodge-Muse said, particularly regarding advertising the penalties for non-compliance. However, Mr. Adams said the ordinance needs to be changed because there is basically nothing the Sheriff’s office can do the way the ordinance is currently worded as he recently found out in court. Mr. Adams said being rich or poor should not matter, junk is junk. Mr. Adams added if someone was unable to clean up their yards for whatever reason, he felt certain that neighbors would be willing to help them and that the Sheriff’s office would be willing to work with them.

There being no one else who wished to speak, Mr. Adams closed the public hearing at 6:37 p.m.

Mr. Lyle clarified a few points regarding the penalties for disobeying the ordinance. Mr. Lyle said if a person has a considerable amount of junk on their property, they will receive a 10-day notice that they need to clean up their property. If 10 days elapse and no progress has been made, they will receive a summons and have to come to court. Mr. Lyle said even then the ordinance specifically authorizes alternative sentencing, meaning that judges have the authority to sentence people to do community service in lieu of fines or jail time. Mr. Lyle said there are clearly multiple opportunities for this to be resolved without jail and/or fines.

There being no further discussion, Mr. Kendall moved the Board adopt the changes to the property ordinance as outlined, second by Mr. Kendall and unanimously carried.

**MATTERS PRESENTED BY THE PUBLIC**

There was no one present who wished to speak.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:40 p.m., seconded by Mr. Zehr and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**July 25, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on July 25, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Richard Stanfield, Deputy Director of Finance; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Adams gave the invocation and Mr. Kendall led the Pledge of Allegiance.

**CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

**ITEMS OF CONSENT:**

**Confirmation of Minutes of Meetings**

Copy included in Board's File

- June 27, 2017

**Approval of Accounts Payable**

Copy included in Board's File

Mr. Slaughter moved the Items of Consent be adopted with a correction to the motion referencing the public hearing on the property maintenance ordinance, seconded by Mr. Zehr. The motion carried 6 to 0.

## **UPDATE FROM THE CHAMBER'S PARTNERSHIP FOR ECONOMIC GROWTH (CPEG)**

Amanda Witt, Executive Director of the Chamber's Partnership for Economic Growth (CPEG), provided an update to the Board on small business and retail development efforts. Ms. Witt said that the winners of Startup Martinsville-Henry County have begun spending down their funds in preparation to open their businesses. Two businesses have already held their grand openings and an additional five will be opening soon. Ms. Witt reported that a meeting with the retail consulting group contracted to do research on Henry County's retail targets revealed that we have a market leakage of about \$290 million. Ms. Witt said those dollars are leaving our community to go elsewhere and shop in retail stores.

## **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 95.72% of 2016 personal property taxes have been collected; 92.79% of 2016 real estate taxes; and since January 1, TACS collected approximately \$305,772; and four DMV stops have been collected in July. In addition, Mr. Grindstaff said TACS added 270 new DMV stops.

Mr. Grindstaff said the judicial sale was held July 21. There were a total of 23 parcels with three redeemed prior to sale and bids received on the remaining 20. The confirmation hearing is set for August 28. Mr. Grindstaff said they hope to have another sale in December.

## **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File). Mr. Heath noted that during the last three years, new and expanding industries in Henry County have had approximately \$122 million in economic impact to the County. Mr. Heath added that 18 industries have added 1,196 jobs to the County over that same three year period and represent a total annual payroll of \$30,603,382.

## **AWARD OF CONTRACT RE: TEMPORARY EMPLOYMENT SERVICES**

Mr. Hall said Henry County has had a contract with GCA Staffing since 2009 to provide temporary employment services for several County departments, primarily the Parks and Recreation Department. Mr. Hall said that contract is up for renewal and the Purchasing Department issued a Request for Proposals

(RFP). Mr. Hall said six companies responded, and a committee of County employees recommended that the County stay with GCA Staffing for temporary services. The committee recommends a one-year contract with an option for up to four one-year renewals. Mr. Hall said the contract amount varies based on usage and position but the County spends approximately \$100,000 annually on temporary employment services.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved awarding the contract to GCA Staffing for one year, with an option for up to four one-year renewals.

### **AWARD OF CONTRACT RE: REPLACEMENT VEHICLE – ASSESSOR’S OFFICE**

Mr. Hall said Commissioner of the Revenue Linda Love is asking the Board to award a contract in the amount of \$27,065 to Sheehy Ford, Inc. for the purchase of a 2017 Ford Explorer. Mr. Hall said funds for this purchase are included in the FY’18 capital improvements budget.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved the award of contract as outlined.

### **AWARD OF CONTRACT RE: HOUSING REHABILITATION – LINDEN ROAD HOUSING REHABILITATION PROJECT**

Mr. Hall said Lee Clark is asking the Board to award a contract in the amount of \$88,360 to B & A Builders for rehabilitation of property located at 31 Linden Road, Bassett. Mr. Hall said funds for this project were previously appropriated from a Virginia Department of Housing and Community Development grant.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved an award of contract to B & A Builders in the amount of \$88,360.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Ms. Buchanan requested everyone keep the family of Harbour Gilley in their prayers; Mr. Gilley passed away and was a founding member of Horsepasture Fire Department.

Mr. Hall requested that the Board consider an amendment to a recent performance agreement with Eastman Chemical Company. Mr. Hall said the amendment included language to add CPFilms Inc. to the agreement since CPFilms is a subsidiary of Eastman. Mr. Hall said this was a correction to an oversight in the original performance agreement. On a motion by Mr. Slaughter and second by Ms. Buchanan the Board unanimously approved the amended performance agreement.

Mr. Hall reminded everyone of the Smith River Fest on August 12 and a ribbon-cutting ceremony on July 31 at 10 a.m. at Blue Ridge Aquaculture.

Lastly, Mr. Hall showed a video created to promote Henry County's many amenities. Mr. Hall said the two-minute video was a joint project between the County and Charles Roark of Star News. Mr. Hall credited Clay Campbell of Martinsville Speedway for arranging for the video to be shown on the Speedway's jumbotron at Celebration 2017; it will also be shown at the late model race in September.

### **CLOSED MEETING**

Mr. Kendall moved that the Board go into a closed meeting at 3:26 p.m., seconded by Mr. Slaughter and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority, Community Policy and Management Team, Roanoke River Basin Association, and Southern Area Agency on Aging Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

### **OPEN MEETING**

The Board returned to an open meeting at 4:39 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Community Policy & Management Team – On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board voted unanimously to appoint Ashley Joyce-Bagwell to a two-year term ending June 30, 2019.

Roanoke River Basin Association – On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously reappointed Mike Ward to a one-year term ending August 31, 2018.

Addition to Meeting Agenda – Mr. Hall said the Board will need to add an additional item to the 6 p.m. agenda for consideration of a VDOT resolution requesting EDA funding for an access road to Lot 4 in the Patriot Centre.

Mr. Adams recessed at 4:40 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

### **CONSIDERATION OF A RESOLUTION HONORING KRISSY ESGET**

Mr. Zehr read aloud a resolution honoring Henry County resident Krissy Esget, a veteran of the United States Coast Guard who recently participated in the 2017 Department of Defense Wounded Warrior Games held in Chicago, Illinois. Ms. Esget competed as part of Team Navy/Coast Guard in shooting, swimming, and track and field events, winning two silver medals in swimming.

On a motion by Mr. Zehr and second by Mr. Bryant, the Board unanimously adopted the resolution. Ms. Esget was present to accept the honor.

### **PUBLIC HEARING – PROPOSED ABANDONMENT, SECTION OF A 50’ STREET SPACE**

Lee Clark said Melvin & Linda Barnes, and Jerry & Elizabeth Edwards are requesting the abandonment of approximately 750’ of a 50’ street space that extends beyond the end of Horseshoe Lane in the Horsepasture District. The Barnes and Edwards own the property on both sides of the road space, and beyond where it terminates. The street space will be made part of their properties and a new survey will be prepared. Mr. Clark said staff is of the opinion that there is no public necessity for the continued existence of this section of right-of-way/street space because it does not extend through to Wagon Trail Road. VDOT has advised that they have no objection to this abandonment.

Mr. Adams opened the public hearing at 6:06 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:06 p.m.

Ms. Buchanan made the following motion, second by Mr. Slaughter and unanimously carried:

**“Be it ordained and resolved, that a 750’+/- portion of a 50’ street space in the Horsepasture District (See Exhibit A) be vacated and abandoned. The 50’ street space is shown on a map entitled “James W Tate and Iris F Tate” dated May 30, 1966, and prepared by WC Brown, CLS (See Exhibit B). Deeds verifying ownership and making legal reference to said street space are found in Instrument #170000721 and #170000506, in the HCCCCO. This abandonment is subject to the rights of owners of any utilities previously installed.”**

### **PUBLIC HEARING – REZONING APPLICATION R-17-05 – JUAN A. GARCIA**

Lee Clark said the property is located just north of 233 Sandy River Road in the Iriswood District. Mr. Clark said the applicant is requesting the rezoning of approximately .87 acre from Suburban Residential S-R to Mixed Residential M-R. The applicant intends to put a double wide manufactured home with a permanent foundation on the property. Following a public hearing both the Planning Commission and staff recommended approval of the rezoning request.

Mr. Adams opened the public hearing at 6:09 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:09 p.m. On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved the rezoning request as outlined.

### **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Ms. Hughes provided a timeline for three projects that have been approved through the Smart Scale system: turn lane at the Route 58 interchange at Grassy Creek, scheduled for construction in Nov. 2018; a Virginia Avenue safety project scheduled for November 2019; and improvements to the intersection of 609 and 683, scheduled for construction in January 2022.

Ms. Buchanan asked Ms. Hughes if she could provide the Board with a document outlining how much the state's VDOT construction allocation for Henry County has decreased over the last 20 years. Ms. Hughes said she would have the information at the August meeting.

Mr. Bryant said it appears that larger areas like Northern Virginia get the majority of allocations for road projects, while small areas such as Henry County are not getting the funding needed for road improvements. Ms. Hughes said that major road construction projects now have to be graded by the CTB's Smart Scale system before being approved for state funding. Ms. Hughes said the three projects that Henry County applied for that went through the scoring process, are being funded. Ms. Hughes said the County receives \$180,000 per year for VDOT for smaller construction projects in the County.

### **ADOPTION OF THE SECONDARY ROAD PLAN**

On a motion by Mr. Bryant and second by Mr. Kendall, the Board unanimously approved a resolution for the Secondary Road Plan that was adopted at last month's meeting.

### **CONSIDERATION OF VDOT RESOLUTION RE: FUNDING REQUEST FROM ECONOMIC DEVELOPMENT ACCESS (EDA) FUND**

Mr. Hall said the Board is being asked to consider a resolution requesting VDOT to consider an allocation to the County from the EDA Fund to extend an access road to Lot 4 at the Patriot Centre.

On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously adopted the resolution as outlined (copy included in Board's File).

### **MATTERS PRESENTED BY THE PUBLIC**

Doug Stegall of the Collinsville District said he had been told by VDOT engineer Kenneth King that the Secondary Road Plan would have to go before a

panel which would vote on it, and he wanted to know what was going to be presented to that panel and who is on the panel.

Sharon Barrow, also Collinsville District, requested that the Board consider the addition of a dog park at Jack Dalton Park.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:21 p.m., seconded by Mr. Zehr and unanimously carried.

**HENRY COUNTY BOARD OF SUPERVISORS  
MINUTES**

**August 22, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on August 22, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Bryant gave the invocation and Mr. Zehr led the Pledge of Allegiance.

**CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

**ITEMS OF CONSENT:**

**Confirmation of Minutes of Meetings**

Copy included in Board's File

- July 25, 2017

**Approval of Accounts Payable**

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

## **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

### **PRESENTATION ON PROPOSED USAGE GUIDELINES FOR CONVENIENCE CENTERS – COUNTY ADMINISTRATOR**

Mr. Hall said with the recent codification of the motor vehicle license fee and the elimination of the County decal, new guidelines must be implemented to regulate access and usage of the convenience centers for garbage disposal and recycling. Mr. Hall said a committee was formed consisting of the County Administrator, Deputy County Administrator, Treasurer, Commissioner of the Revenue, County Attorney, and Refuse department Manager. The committee assessed the simplest way to allow access to the sites quickly while managing our waste stream and proposed an oval sticker measuring four inches long by 2-½ inches tall with the letters "HC" on a reddish-orange background. Mr. Hall said the new, free sticker will be distributed at the convenience centers by the site monitors beginning October 1. Mr. Hall said the stickers would not have an expiration date. Mr. Hall further explained that due to limitations imposed by the Code of Virginia, the sticker cannot be placed in the same location as the old county decal; instead, it must be placed within one inch of the extreme left edge (driver's side) of the windshield and within three inches of the bottom of the windshield. Additionally, Mr. Hall said staff has produced a pamphlet explaining the stickers which would be distributed at convenience centers.

Mr. Zehr said he would personally prefer to see a smaller sticker. Mr. Hall said it would be possible to make the sticker smaller but the proposed larger size would make it more easily visible for the site monitors. Mr. Adams asked if site monitors would need to check the registrations of vehicles that still have current county decals displayed. Mr. Hall said that if someone still has a county decal, site monitors would have the discretion to give them a sticker without needing to see their registration.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the usage guidelines for convenience centers as proposed.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 95.82% of 2016 personal property taxes have been collected; 92.92% of 2016 real estate taxes; and since January 1, TACS collected approximately \$345,359; and eight DMV stops have been

collected in August. In addition, Mr. Grindstaff said the confirmation hearing for the judicial sale held in July is set for August 28. Also, the real estate tax bills were mailed yesterday.

John Rife with TACS was also present to provide an update on delinquent tax collections. Mr. Rife said his office has received a number of new accounts, both real estate and personal property, from the Treasurer, and as a result 1,800 standard collection notices have been mailed out and approximately 2,500 outgoing/incoming calls placed. Mr. Rife also informed the Board of some recent changes in legislation concerning non-judicial sales of low-value properties which would allow for a quicker process than judicial sales.

### **CONSIDERATION OF REQUIRED COMMENT PERIOD FOR 2017 JAG GRANT – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry indicates that the Sheriff's Office has been designated to receive \$18,108 for the 2017 JAG grant cycle to pay for overtime for increased enforcement. One requirement of this grant is that the governing body provides a public comment period of 30 days. Sheriff Perry is asking the Board to set the public comment period beginning today and ending with a public hearing at 6:00 p.m. on September 26, 2017. The grant will be brought to the Board at a future date for acceptance and appropriation.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously recommended establishing a 30-day comment period beginning today and setting a public hearing for 6:00 p.m. on September 26, 2017 to receive additional input.

### **ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: SHOOTING RANGE EQUIPMENT – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate \$22,853 received from Federal asset forfeiture funds. Sheriff Perry is also asking the Board to award a sole-source contract to Down Range Technology in the same amount for the purchase and installation of shooting range equipment.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation and award of contract as outlined.

### **ADDITIONAL APPROPRIATION RE: TRAINING EXPENSES – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate \$6,000 received from Federal asset forfeiture funds to cover officer training expenses. According to Sheriff Perry, the funds will be used to send deputies to specialized training in Henderson, Nevada.

On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved an additional appropriation of \$6,000.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: EMS EQUIPMENT – PUBLIC SAFETY**

Mr. Hall said Matt Tatum is asking the Board to appropriate \$32,497.50 received from a Virginia Rescue Squad Assistance Fund grant for the purchase of mechanical CPR devices. The grant requires a 50% match and has been appropriated from FY'17 funds. In addition, Mr. Tatum is requesting the Board to award a contract to Boundtree Medical in the amount of \$64,995 for the purchase of the mechanical CPR devices.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved the additional appropriation of \$32,497.50 and award of contract to Boundtree Medical in the amount of \$64,995.

**ADDITIONAL APPROPRIATION RE: INMATE HOUSING FEE – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate FY'17 funds of \$52,136 received from charging inmates \$1.50 per day as allowed under Virginia Code. The funds are being appropriated to offset the cost of housing inmates at other jail facilities.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the additional appropriation as requested.

**AWARD OF CONTRACT RE: PORTABLE RADIOS – PUBLIC SAFETY**

Mr. Hall said Matt Tatum is asking the Board to award a purchase contract in the amount of \$53,324.11 to Motorola Solutions, Inc. for the purchase of portable radios and equipment. Funding is included in the FY'18 operating budget to provide up to 26 radios for the volunteer fire departments and rescue squads and four radios for the Public Safety Operations staff.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved an award of contract to Motorola Solutions in the amount of \$53,324.11.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: GRANT FUNDS FOR STREETSCAPE PROJECTS – ENGINEERING AND MAPPING**

Mr. Hall said staff is asking the Board to appropriate \$75,000 in anticipated grants funds that will be used to improve streetscapes and signage at Commonwealth Crossing Business Centre (CCBC) and Blue Ridge Regional Airport. As the first phase of this project, staff is asking the Board to award a contract in the amount of \$39,800 to the low bidder, Brock Construction, Inc., for signage along U.S. 220.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved appropriation of \$75,000 in grant funds and award of contract to Brock Construction in the amount of \$39,800.

### **ADDITIONAL APPROPRIATION RE: GRANT FUNDS FOR DICK & WILLIE PASSAGE TRAIL EXTENSION – ENGINEERING AND MAPPING**

Mr. Hall said staff is asking the Board to appropriate \$309,104 in funds received from the Martinsville-Henry County Economic Development Corporation to be applied toward the engineering and construction of the Dick & Willie Passage trail extension project, phase 6B. This phase of the project will build a multi-use trail extending from a trailhead at Spruce Street and terminating at the Smith River Sports Complex.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the additional appropriation as outlined.

### **AWARD OF CONTRACT RE: COURT COLLECTIONS – COMMONWEALTH ATTORNEY**

Mr. Hall said County Attorney George Lyle, in collaboration with Commonwealth's Attorney Andrew Nester and Treasurer Scott Grindstaff, is asking the Board to award a contract to Taxing Authority Consulting Services, P.C. (TACS) for collection of overdue court fines and fees.

On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved an award of contract to TACS for collection of overdue court fines and fees.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Hall said the Board needs to set a public hearing for the September meeting to consider changes to the Henry County Code regarding usage guidelines for the convenience center sites. On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously voted to set a public hearing for September 26, 2017 at 6 p.m. to consider changes to the County code.

Additionally, Mr. Hall commented on the shirts with the new County logo distributed prior to the meeting. Mr. Hall also noted that County/PSA offices will be closed September 4 for the Labor Day holiday. Lastly, Mr. Hall reported that the option contract on the DuPont property has been extended to September 24.

Mr. Adams recommended a two-hour early dismissal for County/PSA staff on the Friday before Labor Day. On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the request.

## **CLOSED MEETING**

Mr. Zehr moved that the Board go into a closed meeting at 3:58 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Industrial Development Authority and Southern Area Agency on Aging Board.
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)1 for Discussion of Personnel Matters.

## **OPEN MEETING**

The Board returned to an open meeting at 5:55 p.m. on a motion by Mr. Zehr, seconded by Ms. Buchanan and unanimously carried.

## **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Industrial Development Authority – On a motion by Ms. Buchanan and second by Mr. Zehr, the Board voted unanimously to appoint Barry Nelson as Horsepasture District representative to an unexpired term ending March 31, 2021.

Southern Area Agency on Aging Board – On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously appointed Melanie Turner to a three-year term expiring June 1, 2020.

Mr. Adams recessed at 5:56 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

## **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. In addition, Ms. Hughes presented information requested by the Board regarding VDOT funding. (Copy included in Board's File) Ms. Hughes said the FY '18 Commonwealth Transportation Fund budget totals approximately \$6.1 billion of

which maintenance and operations comes off the top and accounts for 33% of the overall budget. Ms. Hughes noted that the Hampton Roads and Northern Virginia funding does not come from VDOT but rather from their taxing authorities and toll programs. Ms. Hughes said there are basically two funds, maintenance and construction. The maintenance budget is prioritized with pavements and bridges being top priority, snow/ice control, area headquarters (mowing, ditching, removal of dead animals, etc.), and everything else. Ms. Hughes said the construction funding formula was changed in 2015 and the SmartScale process was implemented with high priority projects receiving 27.5%, construction district grant fund, 27.5%, and state of good repair, 45%.

### **MATTERS PRESENTED BY THE PUBLIC**

Doug Stegall, Collinsville District, addressed the Board concerning Henry County's representatives on the Commonwealth Transportation Board and the importance of citizens knowing who to contact for questions and concerns on road matters.

There being no further business to discuss, Mr. Bryant moved to adjourn at 6:39 p.m., seconded by Mr. Zehr and unanimously carried.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**September 26, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on September 26, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Adams gave the invocation and Mr. Slaughter led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

Mr. Hall introduced Matthew Becker, Outreach Director for Congressman Tom Garrett's office. Mr. Becker spoke briefly and encouraged the Board and staff to please contact their office on any federal issues you may wish to discuss.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- August 22, 2017

### **Approval of Accounts Payable**

Copy included in Board's File

Ms. Buchanan moved the Items of Consent be adopted, seconded by Mr. Zehr. The motion carried 6 to 0.

### **CONSIDERATION OF REQUEST TO SOLICIT BIDS FOR THE FIRST PHASE OF FINANCING FOR THE NEW CORRECTIONAL FACILITY**

Mr. Hall said as part of ongoing efforts to construct a new correctional facility, our Financial Advisor, Davenport & Company, is recommending that the County solicit financing bids to obtain short-term funding. This would be in the form of a Bond Anticipation Note (BAN) or a Line of Credit (LOC), either of which would allow the County to obtain financing for architecture, engineering, and initial construction costs. Mr. Hall said David Rose is here to update the Board on the process.

Mr. Rose said that he and Chairman Adams along with County staff traveled to New York several months ago to secure bond ratings for the County. Mr. Rose said the County received an AA rating which is considered a very strong credit rating. Mr. Rose said they would like to send a competitive RFP for up to \$10 million in interim financing for the new jail. Mr. Rose said the goal is to find the most strategic way to borrow money for the jail without borrowing prematurely in order to avoid unnecessary interest. Mr. Rose said they plan to present the results of the RFPs at the October 24 meeting as well as hold the public hearing on the financing.

On a motion by Mr. Zehr and second by Mr. Bryant, the Board unanimously approved moving forward with the Direct Bank Loan Request for Proposals process and setting a public hearing for the October 24 meeting.

### **CONSIDERATION OF PROCLAMATION ESTABLISHING OCTOBER 2017 AS "DOMESTIC VIOLENCE AWARENESS MONTH" IN HENRY COUNTY**

Ms. Buchanan read aloud a proclamation declaring October 2017 as "Domestic Violence Awareness Month" in Henry County. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously adopted the proclamation.

Warren Rodgers and Julia Scales with Southside Survivor Response Center were present to accept the honor. Ms. Scales thanked the Board for its support and invited everyone to attend a community event addressing domestic and sexual violence on October 5 at 6 p.m. at New College Institute.

### **PRESENTATION ON MOTOR VEHICLE LICENSE FEES – TREASURER SCOTT GRINDSTAFF AND COMMISSIONER OF REVENUE LINDA LOVE**

Mr. Hall said as part of the FY 2017-18 budget, the Board approved the implementation of motor vehicle license fees in lieu of the County decal. Mr. Hall

said County Attorney George Lyle, Treasurer Scott Grindstaff and Commissioner of Revenue Linda Love were present to provide more information regarding the implementation of the motor vehicle license fees.

Mr. Lyle explained that the vehicle license fee will be added to the residents' 2018 personal property tax bill. Mr. Lyle said the fee will be a more efficient and effective collection technique, as it will reduce the number of mailings from the Treasurer and Commissioner of Revenue, add the authority the treasurer has to pursue collections for up to five years, and capture revenue from citizens who do not use the County's convenience centers and never saw the need to pay for and display a County decal.

In addition, Mr. Lyle said that while 65,000 County vehicles are registered with the DMV, the County only sold about 45,000 decals last year. However, Mr. Lyle said that does not mean 20,000 people were violating the law. Many vehicles are exempt by law including vehicles not regularly garaged in Henry County; vehicles owned by non-county residents used for truck farming; state employees who use their own vehicles for state work; motor vehicle dealers who own cars for display and sale; common carriers; inoperable vehicles not licensed with the DMV; antique vehicles not licensed with the DMV; vehicles owned by disabled veterans who have disabled veteran license plates and daily rental cars.

Mr. Lyle said when the 2018 personal property bills go out, some residents who did not buy a decal in the past will see that they are now being charged a vehicle license fee. Some of these people will need to pay the fee but some will likely be exempted. Mr. Lyle said that will be a process we will have to work through until we get through the transition period. Mr. Grindstaff added that it will probably take a couple of years to get all of the data straight of what vehicles and trailers are exempt. Mr. Grindstaff asked residents to please bear with him, either call or come in and he will work through the process.

Mr. Grindstaff said the vehicle license fee will appear on 2018 personal property bills under the heading "MVL FEE." Ms. Love added that any taxpayers who receive their personal property bills and have questions or concerns regarding the fee to call her office; we just ask for patience once those bills go out.

Mr. Hall showed the Board one of the actual stickers which measures 3 inches by 1.8 inches. Mr. Hall said the sticker will be placed in the lower left corner of the windshield as seen from the driver's seat. Mr. Hall said staff hopes to roll out the stickers before the end of the week; when people visit convenience centers the site monitors will place the sticker in the appropriate location on the windshield. Mr. Hall said if traffic backs up as stickers are being applied to windshields, the site monitors have been given the authority to wave in vehicles that still have a current county decal on the windshield.

Mr. Hall said residents can leave the old county decal on their windshield as long as they desire but they will still need to get the new sticker regardless. Mr. Hall said the stickers are provided free of charge including replacement stickers; however, the manufacturer has assured staff that the stickers should last a minimum of two years.

Ms. Buchanan noted that the stickers are not mandatory; if a resident does not use the convenience centers to drop off their trash, they will not need a sticker. Lastly, Mr. Hall said the main benefit of the sticker is that it saves County taxpayers a considerable amount of money, at a minimum we are saving about \$125,000 to \$150,000 annually by managing our waste flow into those sites.

### **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.18% of 2016 personal property taxes have been collected; 93.21% of 2016 real estate taxes; and since January 1, TACS collected approximately \$386,331; and 14 DMV stops have been collected in September. In addition, Mr. Grindstaff said all of the parcels from the judicial sale were confirmed at the August 28 confirmation hearing.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

### **UPDATE FROM U.S. ARMY CORPS OF ENGINEERS REGARDING PHILPOTT LAKE & DAM**

Retired Philpott Lake Project Manager Craig Rockwell was present to formally introduce Chris Powell as the new Project Manager. Mr. Powell provided a brief update on projects at Philpott Lake and the powerhouse. Mr. Powell said the dam has not generated power since March 2016 when a fire destroyed equipment, but they are hopeful the dam will begin generating again in mid to late October.

### **ADDITIONAL APPROPRIATION RE: FOUR-FOR-LIFE FUNDS – PUBLIC SAFETY**

Mr. Hall said Henry County was recently notified that it will receive \$52,979 from the Commonwealth's Four-for-Life, return-to-localities fund. Mr. Hall said this fund is derived from a fee charged on each vehicle registered in Henry County and must be used for emergency medical services training, supplies, and/or equipment. In the past, the funds were distributed equally among the five county rescue squads and the Department of Public Safety for ambulance operations. Mr. Hall said as previously approved by the Board, the squads will be required to spend the funds prior to February 1, 2018 to allow staff time to complete the required reports and submit them to the Commonwealth.

On a motion by Mr. Bryant and second by Mr. Kendall, the Board unanimously approved the additional appropriation of \$52,979 from four-for-life funds.

**ADDITIONAL APPROPRIATION RE: FRESH FRUIT AND VEGETABLE PROGRAM – SCHOOL BOARD**

Mr. Hall said Superintendent Dr. Cotton is asking the Board for an additional appropriation of \$211,149 to the schools' nutrition budget for the fresh fruit and vegetable program for nine elementary schools. The funds are provided by Virginia Department of Education from a United States Department of Agriculture allocation.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved the additional appropriation as requested.

**ADDITIONAL APPROPRIATION RE: S.E.E.D. BEAUTIFICATION PROGRAM – PLANNING DEPARTMENT**

Mr. Hall said staff is asking the Board to approve an additional appropriation of \$20,000 received from The Harvest Foundation for participation in the Strategic Economic Environmental Design (S.E.E.D.) Beautification Program. Funds will be used to develop a landscaping garden at the US 220 By-Pass, Irisburg Road exit.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the additional appropriation of \$20,000.

**ADDITIONAL APPROPRIATION RE: GRANT FOR RECORDS PRESERVATION – CLERK OF COURT**

Mr. Hall said Clerk of Court Jennifer Ashworth is asking the Board to appropriate \$10,900 received as a grant from the Library of Virginia. The funds will be used for preserving records in the Circuit Court.

On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved the additional appropriation as outlined.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: AMMUNITION – SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate \$12,068 received from State asset forfeiture funds to purchase ammunition. In addition, Sheriff Perry is also asking the Board to award a contract to Town Police Supply, Inc. in the amount of \$24,135.58. Mr. Hall said the requested funds from the State asset forfeiture funds and general operating funds will be used to cover the cost of this expenditure.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation of \$12,068 and awarding the contract to Town Police Supply, Inc. in the amount of \$24,135.58.

### **ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE FUNDS – COMMONWEALTH ATTORNEY’S OFFICE**

Mr. Hall said Commonwealth Attorney Andrew Nester is asking the Board to appropriate \$7,213 received from State asset forfeiture funds to purchase office furniture and equipment.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the additional appropriation as requested.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Bryant said that he and County Administrator Tim Hall, along with Lee Clark, recently toured several problem areas in the Collinsville District. Mr. Bryant requested the Board to consider taking \$36,000 from the Contingency Fund to be divided equally between each district to be used for trash clean-up and mowing. Mr. Bryant said this would be in addition to the funds currently set aside for unsafe structures. Mr. Bryant said the Purchasing Department would issue a Request for Proposals for a contractor to perform mowing and trash clean-up on private properties when all other options have been exhausted. Mr. Bryant moved the Board appropriate \$36,000 from the Contingency Fund for the purpose of “trash and grass,” seconded by Mr. Kendall and unanimously carried.

Mr. Zehr questioned if the County could recoup the money spent on clean-up from the property owner. Mr. Lyle replied that the Treasurer would have the authority to collect any funds spent. Mr. Adams inquired about who would be responsible for investigating complaints and taking action if necessary. Mr. Hall said Lee Clark and his office would oversee the initiative.

Ms. Buchanan said she is having a community meeting on October 17 at the Horsepasture Ruritan Building at 6 p.m. In addition, Ms. Buchanan said her annual coat drive for kids is underway.

Mr. Hall updated the Board on the financing of Meadow View Elementary School. Mr. Hall said the County has already borrowed \$20 million and with the project nearing completion, an additional \$2.5 to \$4 million is needed. Mr. Hall asked the Board to consider taking \$1.25 million from the Fund Balance this month and a similar amount next month. On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved appropriating \$1.25 million from the County’s Fund Balance for Meadow View Elementary.

Mr. Hall noted that the Household Hazardous Waste Day is scheduled for October 14 at the Henry County Service Center. Also, Mr. Hall said the VDOT Fall Transportation Meeting will be held at 4 p.m. on October 12 at the Holiday Inn Valley View.

## **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 4:17 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 2) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 3) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

## **OPEN MEETING**

The Board returned to an open meeting at 5:29 p.m. on a motion by Mr. Slaughter, seconded by Mr. Zehr and unanimously carried.

## **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Consideration of Extended Option Contract with DuPont – On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved a second amendment to an option agreement with E.I. Du Pont de Nemours Company to extend its option on the former DuPont site through October 25.

Mr. Adams recessed at 5:31 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

Mr. Hall asked that everyone please join in a moment of silence honoring Tony Davis, a 27-year City of Martinsville employee who tragically passed away today following an on-the-job accident.

## **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Ms. Hughes said the Fall Transportation meeting will be held on October 12 at 4 p.m. at the Holiday Inn Valley View. Ms. Hughes also updated the Board briefly on the Arterial Preservation Program. Ms. Hughes said the goal of the program is to maintain through traffic served by major highways by looking at access points, crossovers, signals, etc. to ensure the main traffic is able to flow efficiently. Ms.

Hughes said 43 miles of US Route 220 (not including the Bypass) from Franklin Road in Roanoke to the North Carolina line will be included in a pilot program to see if there is anything that can be done to make the corridor function better.

### **MATTERS PRESENTED BY THE PUBLIC**

Dorothy Carter, President of the Henry County Education Association, addressed the Board concerning several issues including a teacher shortage in Virginia, salaries of all Henry County Public Schools employees, and class sizes.

Doug Stegall, Collinsville District, discussed the Commonwealth Transportation Board (CTB) and advised area residents to contact Kimberly Pryor with the CTB and offer input on Henry County road projects.

### **PUBLIC HEARING – REZONING APPLICATION R-17-06 – MARIANNA DAVENPORT**

Lee Clark said the property is located in front of 701 Daniel Road in the Iriswood District. The applicant is requesting the rezoning of approximately 0.98 acre from Suburban Residential S-R to Rural Residential District R-R. The applicant intends to put a single wide manufactured home on the property. Mr. Clark said following a public hearing, both the Planning Commission and staff recommended that the rezoning request be approved.

Mr. Adams opened the public hearing at 6:15 p.m. There being no one present who wished to speak Mr. Adams closed the public hearing at 6:15. On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved the rezoning request.

### **PUBLIC HEARING – EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG)**

Mr. Hall said the Sheriff's Office has been designated to receive \$18,108 for the 2017 JAG grant cycle to pay for overtime for increased law enforcement. One requirement of this grant is that the governing body provides a public comment period of 30 days for this grant. In addition, the Board must hold a public hearing to receive public comment regarding the grant. Mr. Hall said the grant will be brought to the Board at a future date for acceptance and appropriation.

Mr. Adams opened the public hearing at 6:16 p.m.; there was no one present who wished to speak, Mr. Adams closed the public hearing at 6:16. No further action was required by the Board.

### **PUBLIC HEARING – PROPOSED CHANGES TO COUNTY ORDINANCE RE: REFUSE**

Mr. Hall said Henry County operates seven Convenience Center sites for the collection of household trash and recyclables. Mr. Hall said these sites have

operated under a set of rules and regulations for many years; however, these rules and regulations were never added to the County Code. County Attorney George Lyle proposes changing the Code to include these standards, and some additional work to the section regarding landfills. Mr. Hall said a public hearing has been properly advertised for tonight's meeting.

Mr. Adams opened the public hearing at 6:18 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:18. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously adopted the changes to the County Code as outlined.

There being no further business to discuss, Mr. Bryant moved to adjourn at 6:19 p.m., seconded by Ms. Buchanan and unanimously carried.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**October 24, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on October 24, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Sheriff Lane Perry, Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Bryant gave the invocation and Mr. Slaughter led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- September 26, 2017

### **Approval of Accounts Payable**

Copy included in Board's File

Mr. Slaughter moved the Items of Consent be adopted, seconded by Mr. Bryant. The motion carried 6 to 0.

## **DESIGNATION OF VOTING REPRESENTATIVE FOR THE 2017 VIRGINIA ASSOCIATION OF COUNTIES (VACO) ANNUAL MEETING**

Mr. Adams said the 2017 VACo Annual Meeting is scheduled for November 12-14, 2017. Each County is asked to designate a member of its elected Board and an alternate to vote on the County's behalf on any issues that may arise. Mr. Adams said Mr. Slaughter, Mr. Bryant, and Mr. Hall are scheduled to attend the annual meeting.

Mr. Bryant moved the Board designate Mr. Slaughter as its voting representative at the annual VACo conference and himself as an alternate, seconded by Mr. Zehr and unanimously carried.

## **CONSIDERATION OF 2018 LEGISLATIVE AGENDA FOR VIRGINIA GENERAL ASSEMBLY**

Mr. Hall said each year staff and the Board construct a legislative agenda of items we would like for the General Assembly to consider and it is up to the Board to approve the final list for submission.

On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the 2018 Legislative Agenda and recommended that it be forwarded to our representatives in the Virginia General Assembly.

## **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.44% of 2016 personal property taxes have been collected; 93.63% of 2016 real estate taxes; and since January 1, TACS collected approximately \$452,897; and 10 DMV stops have been collected in October.

## **CONSIDERATION OF RESOLUTION AUTHORIZING THE COUNTY TREASURER TO COLLECT PAYMENTS FOR APPALACHIAN POWER**

Mr. Hall said the Treasurer's Office currently serves as a payment center for Appalachian Power utilizing a payment processing firm called Check Free Pay. Periodically, the Board must re-authorize the County Treasurer to collect these payments on behalf of Henry County.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the resolution as presented. Copy included in Board's File).

## **UPDATE FROM THE CHAMBER'S PARTNERSHIP FOR ECONOMIC GROWTH (CPEG)**

Lisa Fultz, Executive Director of the Chamber's Partnership for Economic Growth (CPEG), updated the Board on small business and retail development

efforts. Ms. Fultz reported that all of the Startup Martinsville-Henry County companies are up and running with the exception of one and they are working with them. Ms. Fultz said the next entrepreneurial boot camp, which will be facilitated by Patrick Henry Community College, will begin on February 8, 2018. Ms. Fultz is working with Retail Strategies and local commercial property owners to provide information to the community with regard to franchises. Ms. Fultz said she has received an update from Retail Strategies and would be happy to share more information concerning retail prospects in closed session if the Board so desires.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

### **ADDITIONAL APPROPRIATION RE: FIRE PROGRAMS AID TO LOCALITIES – PUBLIC SAFETY**

Mr. Hall said Matt Tatum is asking the Board to appropriate \$178,554 from the Virginia Department of Fire Programs Aid to Localities Fund. Mr. Tatum indicates the money must be used to pay for training, construction of training centers, firefighting equipment and protective clothing. In the past, Henry County has allocated its appropriation equally among the eight volunteer fire departments which would result in a per-department allocation of \$22,319.25 this year.

On a motion by Mr. Bryant and second by Mr. Slaughter, the Board unanimously approved the additional appropriation in the amount of \$178,554.

### **AWARD OF CONTRACT RE: ENGINEERING SERVICES – DICK & WILLIE TRAIL EXPANSION (PHASE 6A)**

Mr. Hall said staff is asking the Board to award a contract in the amount of \$134,811 to Hurt & Proffitt, Inc. for professional engineering services for preparing final design and contract documents, bidding, and construction administration services for the proposed 6A portion of the Dick and Willie Trail expansion. Funding for this project was received from a Virginia Department of Transportation grant and has already been appropriated.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the award of contract as requested.

**AWARD OF CONTRACT RE: MAINTENANCE SERVICE AGREEMENT – 9-1-1 COMMUNICATIONS CENTER**

Mr. Hall said J.R. Powell is asking the Board to approve a modification of the contract for maintenance and warranty services with GCS Electronics, Inc. The modification extends the current contract for two additional years and includes two new dispatch consoles purchased since the original contract was authorized. The annual cost of the contract will be \$121,080.00 and funds are included in the 9-1-1 Center annual operating budget.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously approved the modified contract with GCS Electronics in the amount of \$121,080.00.

**ADDITIONAL APPROPRIATION RE: RURAL REHABILITATION PROGRAM GRANT FUNDS – PLANNING, ZONING, AND BUILDING INSPECTION DEPARTMENT**

Mr. Hall said staff is asking the Board to approve an additional appropriation of \$350,000 received from the Virginia Rural Rehabilitation Program grant program administered by the Virginia Department of Housing and Community Development. Henry County will partner specifically with Southern Area Agency on Aging to assist with identified and unfunded owner occupied housing rehabilitation needs in our community.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved the additional appropriation of \$350,000.

**AWARD OF CONTRACT RE: HOUSING REHABILITATION SPECIALIST – PLANNING, ZONING AND INSPECTIONS DEPARTMENT**

Mr. Hall said Lee Clark is asking the Board to award a contract to Howerton Inspection Services in the amount of \$34,200.00 for housing rehab specialist services for the Rural Homeowner Rehab Program contingent upon the Department of Housing and Community Development approval.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved an award of contract to Howerton Inspection Services in the amount of \$34,200.00 contingent upon Department of Housing and Community Development approval.

**CONSIDERATION OF EMPLOYEE PURCHASE PLAN FOR I-PADS AND LAPTOP COMPUTERS**

Mr. Hall said for the past several years the Board has authorized an employee program, in cooperation with the Henry County School System, to purchase laptop computers and I-Pads through a payroll deduction plan. Each participating employee would sign a contract for the transaction and would be

obligated to pay the amount even if they leave employment during the six-month repayment period.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the employee purchase program as outlined.

**ADDITIONAL APPROPRIATION RE: MEADOW VIEW ELEMENTARY SCHOOL CONSTRUCTION**

Mr. Hall said last month the Board approved an appropriation of \$1.25 million out of the unencumbered fund balance to go toward the remaining amount on construction costs associated with Meadow View Elementary School. The Board was advised that another \$1.25 million appropriation would be recommended for October, and then a final appropriation would be brought to the Board when the project is closed out.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved an additional appropriation of \$1.25 million from the unencumbered fund balance.

**ADDITIONAL APPROPRIATION RE: STATE ECONOMIC DEVELOPMENT GRANT – COMMONWEALTH CROSSING**

Mr. Hall said staff is asking the Board to approve an additional appropriation of \$500,000 received from the Virginia Economic Development Partnership (VEDP) to be used toward the cost of constructing a water storage tank at Commonwealth Crossing Business Centre (CCBC). The funds are being provided as part of the Virginia Business Ready Sites Program.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the additional appropriation as outlined.

**ADDITIONAL APPROPRIATION RE: STATE ASSET FORFEITURE – COMMONWEALTH’S ATTORNEY’S OFFICE**

Mr. Hall said Commonwealth’s Andrew Nester is asking the Board to approve an additional appropriation of \$3,000 from State asset forfeiture funds to cover travel expenses for his office.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved an additional appropriation of \$3,000.

**ADDITIONAL APPROPRIATION AND AWARD OF CONTRACT RE: CRIME SCENE EQUIPMENT – SHERIFF’S OFFICE**

Mr. Hall said he Sheriff’s Office has been awarded a 2017 State Homeland Security Program Grant from the Virginia Department of Emergency Management in the amount of \$68,552 for the purchase of a 3D scanner system to be used on crime scenes, pre-plan operations, and other scene documentation situations. The grant requires a 50/50 match and Sheriff Perry is requesting the

Board to appropriate funds of \$68,552 received from the grant and additional funds of an equal amount received from Federal Asset Forfeiture funds. Mr. Hall said in addition, Sheriff Perry is asking the Board to award a contract to Faro Technologies, Inc. in the amount of \$137,104 for the purchase of a 3D Scanner System.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved the additional appropriation of \$137,104 as outlined and awarding the contract to Faro Technologies.

### **AWARD OF CONTRACT RE: DICK AND WILLIE PASSAGE SECTION 6B**

Mr. Hall said staff is asking the Board to award a contract in the amount of \$1,497,000 to Norris Construction, Inc. for the construction of approximately 2.5 miles of a new section, Section 6B, of the Dick and Willie Passage. Funding for the project will be provided by several different entities, including Henry County. Other funding partners are expected to take formal action in the near future.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the award the contract contingent upon all proposed sources of funding being executed.

### **CONSIDERATION OF AGREEMENT WITH HENRY COUNTY SCHOOLS REGARDING CAPITAL IMPROVEMENT FUNDS/ANNUAL CARRYOVER**

Mr. Hall said Dr. Jared Cotton and members of the School Board have often stated their need for a capital improvement cost center within the school budget. County staff and Dr. Cotton have developed a joint resolution that would address this issue. Mr. Hall said within the resolution is language that would allow the School Board to automatically keep up to \$500,000 of any carryover funds, as identified in the County audits, for Fiscal Years 2016-17, 2017-18, 2018-19 and 2019-20. Any funds between \$500,000 and \$1 million would automatically stay with the County, and carryover funds in excess of \$1 million would be split evenly between the School Board and the County. Mr. Hall said such a process would provide capital improvement funds available for use each year, or allow the School Board to accumulate the funds over several years, to address large capital projects. This resolution also would allow the County to have a better-defined budget process year.

On a motion by Mr. Bryant and second Ms. Buchanan, the Board unanimously approved the resolution. (Copy included in Board's File).

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Ms. Buchanan reminded everyone that the annual Coat Drive for Kids is currently underway.

Mr. Hall noted the upcoming race weekend and Election Day on November 7. Also, Mr. Hall said refuse site monitors have applied more than 19,000 stickers thus far with very few issues.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:43 p.m., seconded by Mr. Zehr and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority, Patriot Centre Advisory Board, Southern Virginia Recreation Facilities Authority, West Piedmont Planning District Commission/ Technical Advisory Board, and Western Virginia Emergency Medical Services Council, Inc.;
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.
- 5) §2.2-3711(A)10 for Discussion of Special Awards.

### **OPEN MEETING**

The Board returned to an open meeting at 4:49 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Hall read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Southern Virginia Recreation Facilities Authority – Ms. Buchanan moved the Board appoint Sara Hodges to an unexpired term ending October 31, 2018, second by Mr. Bryant and unanimously carried.

Consideration of Third Amendment to Option Agreement with DuPont – On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved a third amendment to an option agreement with E.I. Du Pont de Nemours Company.

Mr. Adams recessed at 4:51 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

## **RECOGNITION OF BOY SCOUT TROOP 167**

Mr. Adams recognized several members of Boy Scout Troop 167 who were present as part of their requirement for the Citizenship in the Community merit badge. Dan Cross, District Director for the Patrick Henry District, was also in attendance to present Troop 167 Leader Scott Keeler with the 2017 Boy Scout Leader of the Year award for the district.

## **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Ms. Hughes reported that the CTB met today and approved the County's application for economic development access funds for Lot 4 in the Patriot Centre. Also, Ms. Hughes said there will be a public hearing on December 14 at 6 p.m. at Drewery Mason Elementary School concerning the safety project on Route 220, south of Ridgeway near Lee Ford Camp Road.

## **MATTERS PRESENTED BY THE PUBLIC**

Doug Stegall, Collinsville District, said he attended the VDOT fall transportation meeting in Roanoke recently. He said he was very impressed with our representatives and wishes more Henry County residents could have attended.

## **PUBLIC HEARING – ISSUANCE OF BONDS FOR FINANCING A PORTION OF THE JAIL PROJECT AND THE RELATED FY' 18 BUDGET AMENDMENT**

Mr. Hall said at the September meeting, David Rose of Davenport & Co. outlined a recommendation regarding financing of the new correctional facility for Henry County. As part of that recommendation, a Request for Proposal (RFP) was issued soliciting interest from financial firms to issue up to \$10,000,000 in financing for the project. Mr. Rose reported that American National Bank offered the best terms with a fixed interest rate of 1.2 percent for a direct bank line of credit with no minimum drawdown or access fees.

Mr. Hall said prior to authorizing the issuance of bonds for this project, the Board must hold a public hearing to solicit input and receive comments concerning (i) pursuant to Section 15.2-2606 of the Code of Virginia, the potential issuance of bonds by the Industrial Development Authority of Henry County, with the proceeds of the proposed bonds to be used to finance a portion of the costs of design, construction and equipping of a new jail to be located in Henry County and the related costs of the bond issuance, and (ii) a fiscal year 2018 budget amendment for up to \$10,000,000 in financing for the construction of the new jail.

Mr. Adams opened the public hearing at 6:19 p.m. There was no one present who wished to speak; Mr. Adams closed the public hearing at 6:20. On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously

approved the line of credit with American National Bank and the proposed resolution. Mr. Wagoner took a roll call vote. Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously approved an additional appropriation of \$10 million.

There being no further business to discuss, Mr. Bryant moved to adjourn at 6:24 p.m., seconded by Mr. Zehr and unanimously carried.

## **Joint Special Meeting**

### **HENRY COUNTY BOARD OF SUPERVISORS INDUSTRIAL DEVELOPMENT AUTHORITY HENRY COUNTY PUBLIC SERVICE AUTHORITY MINUTES**

**November 15, 2017 – 5 p.m.**

The Henry County Board of Supervisors held a joint special meeting on November 15, 2017 at 5 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia.

The following Board members were present: Chairman Jim Adams, Vice Chairman Debra Buchanan, Milton Kendall, Joe Bryant, and Ryan Zehr; Tommy Slaughter was absent. Iriswood Supervisor-elect David Martin was also present.

The following Industrial Development Authority members were present: Chairman Len Dillon, Vice Chairman Barry Helmstutler, Rodney Thacker, Marshall Stowe, and Barry Nelson; Wesley Caviness and Steve Isley were absent.

The following Henry County Public Service Authority members were present: Chairman Gerry Lawicki, Vice Chairman Stuart Bowman, Jim McInerney, Mike Harris, and Kathy Rea; David Stovall was absent.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; George Lyle, County Attorney; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; Tim Pace, Division Manager of Engineering; Bill Kirby, PSA Attorney; and Michelle Via, Administrative Assistant.

Mark Heath of the Martinsville-Henry County Economic Development Corporation was also present along with members of the EDC Board of Directors: Christopher Beeler, Larry Ryder, Leon Towarnicki, Gracie Agnew, James McClain, Martha Medley, and Amanda Cox.

Sheriff Lane Perry and Lt. Col. Steve Eanes along with several members of the Sheriff's office were present. Ben Williams of the Martinsville Bulletin, Chad Hall of BTW, and Ron Morris of B99 were also in attendance.

#### **CALL TO ORDER**

##### **Board of Supervisors**

Chairman Adams called the Board of Supervisors meeting to order at 5 p.m.

#### **CONSIDERATION OF PURCHASE AGREEMENT RE: LAND FOR NEW CORRECTIONAL FACILITY**

Mr. Hall said in September 2016, the Board approved an option contract for the purchase of approximately 30 acres of land owned by E.I. DuPont de Nemours at the former DuPont manufacturing facility in Henry County. The County has completed the

necessary due diligence to ensure it is a suitable location for a new correctional facility and staff is recommending the Board complete the purchase of the land and authorize the Chairman to execute documents to close on the donation and sale of the property. Mr. Hall said DuPont is donating 10 acres of the site and the County will purchase approximately 20 acres at a cost of \$500,000. Mr. Hall added that the County had previously executed an option on the land in the amount of \$50,000 and has spent additional funds during the due diligence process; so the remaining balance is \$406,000. Funds for this purchase were previously appropriated, but staff is also asking the Board to authorize the County Administrator to make the needed transfer on the date of closing to the appropriate line item for internal accounting purposes.

On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved the donation and purchase of land from DuPont; authorized the Chairman to execute any and all documents related to closing on the donation and sale of the property; and authorized the County Administrator to make the needed transfer of funds on the date of closing to the appropriate line item.

#### **AWARD OF CONTRACT RE: ARCHITECTURAL SERVICES – NEW CORRECTIONAL FACILITY**

Mr. Hall said staff is asking the Board to award a contract to Moseley Architects, P.C. for usual and customary architectural, structural, mechanical, civil, security, and electrical engineering services for a new 400-bed correctional facility. The base amount of the contract is \$3,587,000 and includes bidding and construction phase services. In addition, staff is asking the Board to approve additional design services, in the event it is needed, for the sewer pump station, water and sewer lines, road, and miscellaneous components totaling \$188,965.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved an award of contract to Moseley Architects in the base amount of \$3,587,000 and additional services, if needed, in the amount of \$188,965.

#### **ADDITIONAL APPROPRIATION RE: GRANT FUNDS – DICK & WILLIE PASSAGE TRAIL, PHASE 6B**

Mr. Hall said staff is asking the Board to appropriate grant funds received from the Harvest Foundation in the amount of \$1,395,450 for construction of the Dick & Willie Passage Trail – Phase 6B.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved the additional appropriation in the amount of \$1,395,450 as requested.

#### **CALL TO ORDER**

##### **Industrial Development Authority**

Chairman Dillon called the IDA meeting to order at 5:05 p.m.

##### **Henry County Public Service Authority**

Chairman Lawicki called the PSA meeting to order at 5:05 p.m.

### **CLOSED MEETING**

Mr. Zehr moved that the Board of Supervisors go into a closed meeting, seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)7 for Discussion of Specific Legal Matters Requiring the Provision of Legal Advice
- 2) §2.2-3711(A)3 for Discussion of Acquisition/Disposal of Real Estate

Mr. Helmstutler moved that the IDA go into a closed meeting, seconded by Mr. Nelson and unanimously carried to discuss the following.

- 1) §2.2-3711(A)7 for Discussion of Specific Legal Matters Requiring the Provision of Legal Advice
- 2) §2.2-3711(A)3 for Discussion of Acquisition/Disposal of Real Estate

Mr. Lawicki moved that the PSA Board go into a closed meeting, seconded by Mr. Bowman and unanimously carried to discuss the following.

- 3) §2.2-3711(A)7 for Discussion of Specific Legal Matters Requiring the Provision of Legal Advice
- 4) §2.2-3711(A)3 for Discussion of Acquisition/Disposal of Real Estate

### **OPEN MEETING**

The Board of Supervisors returned to an open meeting at 5:51 p.m. on a motion by Mr. Zehr, seconded by Ms. Buchanan and unanimously carried.

The IDA Board returned to an open meeting at 5:51 p.m. on a motion by Mr. Helmstutler, seconded by Mr. Stowe and unanimously carried.

The PSA Board returned to an open meeting at 5:51 p.m. on a motion by Mr. Bowman, seconded by Ms. Rea and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote of the Boards.

Board of Supervisors members voting in the affirmative were: Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, and Ms. Buchanan; Mr. Slaughter was absent.

IDA members voting in the affirmative were: Len Dillon, Barry Helmstutler, Rodney Thacker, Barry Nelson, and Marshall Stowe; Steve Isley and Wesley Caviness were absent.

PSA Board members voting in the affirmative were: Gerry Lawicki, Jim McInerney, Stuart Bowman, Mike Harris, and Kathy Rea; David Stovall was absent.

Following closed session, the three boards authorized moving forward with a plan to seek additional funding for the Commonwealth Centre for Advanced Training (CCAT) from the federal New Markets Tax Credit Program. Mr. Hall explained that New Markets Tax Credits are a U.S. Treasury program designed to assist rural and low-income communities and enhance their economies. Mr. Hall said the program should generate about \$2.5 million in additional funds that can be put towards enhancing the CCAT facility during construction. Mr. Hall said the Harvest Foundation is providing the Martinsville-Henry County Economic Development Corporation with a \$5 million grant for the construction of the facility on which a groundbreaking was held in early September. Mr. Hall added that the proposed GOP tax plan calls for an end to New Market Tax Credits; however, it will not affect this particular project as long as the County closes on the funding by the end of this calendar year. Mr. Hall said the estimated closing date is December 1.

### **COMMON INTEREST AGREEMENT**

The Common Interest Agreement is made by and among the County of Henry, the Industrial Development Authority, the Public Service Authority, the Martinsville-Henry County Economic Development Corporation, CCAT, Inc. and CCAT Leveraged Lender, LLC. The agreement memorializes the common interest of each of these identities as it relates to the CCAT project and the desire to work together for securing new market tax credits. (Copies of the agreement included in the file).

#### **Henry County Board of Supervisors**

Mr. Bryant moved that the Board of Supervisors approve the common interest agreement, and it was seconded by Mr. Zehr. Mr. Wagoner took a roll call vote of the Board with the following members voting in the affirmative: Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, and Ms. Buchanan; Mr. Slaughter was absent.

#### **Industrial Development Authority**

Mr. Helmstutler moved that the Industrial Development Authority approve the common interest agreement, and it was seconded by Mr. Stowe. Mr. Wagoner took a roll call vote of the Board with the following members voting in the affirmative: Len Dillon, Barry Helmstutler, Rodney Thacker, Barry Nelson, and Marshall Stowe; Steve Isley and Wesley Caviness were absent.

#### **Henry County Public Service Authority**

Ms. Rea moved that the Henry County Public Service Authority approve the common interest agreement, and it was seconded by Mr. Bowman. Mr. Wagoner took a roll call vote of the Board with the following members voting in the affirmative: Gerry Lawicki, Jim McInerney, Stuart Bowman, Mike Harris, and Kathy Rea; David Stovall was absent.

## **RESOLUTION**

### **Henry County Board of Supervisors**

On a motion by Mr. Zehr and second by Ms. Buchanan, the Board of Supervisors unanimously approved a resolution authorizing the County to move forward with the New Markets Tax Credits and authorizing the chairman or vice-chairman to execute or alter any documents regarding the project up to the closing date. Mr. Wagoner took a roll call vote of the Board with the following members voting in the affirmative: Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, and Ms. Buchanan; Mr. Slaughter was absent.

### **Industrial Development Authority**

On a motion by Mr. Stowe and second by Mr. Nelson, the IDA Board unanimously approved a resolution authorizing the County to move forward with the New Markets Tax Credits and authorizing the chairman or vice-chairman to execute or alter any documents regarding the project up to the closing date. Mr. Wagoner took a roll call vote of the Board with the following members voting in the affirmative: Len Dillon, Barry Helmstutler, Rodney Thacker, Barry Nelson, and Marshall Stowe; Steve Isley and Wesley Caviness were absent.

### **Henry County Public Service Authority**

On a motion by Mr. McInerney and second by Ms. Rea, the PSA Board unanimously approved a resolution authorizing the County to move forward with the New Markets Tax Credits and authorizing the chairman or vice-chairman to execute or alter any documents regarding the project up to the closing date. Mr. Wagoner took a roll call vote of the Board with the following members voting in the affirmative: Gerry Lawicki, Jim McInerney, Stuart Bowman, Mike Harris, and Kathy Rea; David Stovall was absent.

There being no further business, Ms. Buchanan moved that the Board of Supervisors adjourn, seconded by Mr. Zehr and unanimously carried.

Mr. Helmstutler moved that the Industrial Development Authority adjourn, seconded by Mr. Thacker and unanimously carried.

Mr. Bowman moved that the Public Service Authority adjourn, seconded by Mr. Harris and unanimously carried.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**November 28, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on November 28, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; County Attorney George Lyle; Susan Reynolds, Human Resources Director; and Michelle Via, Administrative Assistant.

Sheriff Lane Perry, Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Lyle gave the invocation and Mr. Bryant led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- October 24, 2017
- November 15, 2017

### **Approval of Accounts Payable**

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

## **CONSIDERATION OF RESOLUTION SEEKING FUNDS FOR SECTION 6A OF THE DICK AND WILLIE TRAIL**

Mr. Hall said in our ongoing pursuit of funding to complete the Dick and Willie Trail, staff wishes to apply for additional money from the Commonwealth Transportation Board's Transportation Alternatives Set-Aside (STBG) program. The funding would go toward section 6A of the trail, a stretch of approximately 2.5 miles from the Mulberry Creek area where the trail currently stops to the Spruce Street area. Mr. Hall said as part of the application, a resolution of support from the locality is required.

On a motion by Mr. Zehr and second by Mr. Kendall, the Board unanimously approved the resolution.

## **CONSIDERATION OF REQUEST FOR REAL ESTATE TAX-EXEMPTION RE: FIELDALE HERITAGE, INC. – COUNTY ATTORNEY**

Mr. Lyle said Fieldale Heritage, Inc. is asking the Board to exempt it from paying local real estate taxes on the Fieldale Community Center, located at 70 Marshall Way in Fieldale. Mr. Lyle said the organization is an IRS-approved 501(c)3 corporation and has responded to the questionnaire concerning their tax-exempt request. Mr. Lyle said the last such exemption granted by the Board was for the Spencer-Penn Centre. Mr. Lyle said a public hearing is required if the Board wishes to consider the request.

On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved to set a public hearing regarding for the December 19 meeting.

## **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.75% of 2016 personal property taxes have been collected; 94.03% of 2016 real estate taxes; and since January 1, TACS collected approximately \$533,328; and 12 DMV stops have been collected in November. In addition, Mr. Grindstaff said the next judicial sale is scheduled for January 26.

## **CONSIDERATION OF PROJECTS FOR REGIONAL COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)**

Mr. Hall said each year the West Piedmont Regional Economic Development District compiles an updated *Comprehensive Economic Development Strategy (CEDS)*. Mr. Hall said the document must contain a list of prioritized projects and the WPPDC annually requests that each locality submit its proposed future projects. It is essential that all projects the Board will consider within the next year be included in the CEDS because only projects on the list

are eligible for EDA funding. Mr. Hall said it also is recommended that projects that may be funded from other sources be included in order to give the County maximum flexibility in the management of its resources.

Mr. Hall said County staff developed a proposed list of projects for the Board's consideration. Including a project in the CEDS does not commit the County to undertake the project. It is simply a listing of potential projects from which EDA representatives choose for investment of federal funds in this district. If EDA invites the County to submit an application for a specific project from the list, the Board would then be required to commit the local funds necessary for implementation.

Mr. Zehr moved the Board approve the proposed CEDS list, seconded by Mr. Slaughter and unanimously carried.

### **AWARD OF CONTRACT RE: REPLACEMENT VEHICLES - SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to award three purchasing contracts totaling \$314,112.72 for replacement vehicles for use by the Sheriff's Office: Sheehy Ford, Inc. in the amount of \$29,565.48 for the purchase of a 2018 Ford one-ton Cargo Van; Hall Automotive, Inc. in the amount of \$36,204.00 for the purchase of a Chevrolet Tahoe; and Sheehy Ford, Inc. in the amount of \$252,930.88 for the purchase of eight Ford Utility Police Interceptor vehicles. Mr. Hall said the funds for these purchases are included in the FY'18 budget.

On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously approved the award of contracts as outlined.

### **ADDITIONAL APPROPRIATION RE: HIGHWAY SAFETY GRANTS - SHERIFF'S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate a grant of \$40,701 from the Virginia Division of Motor Vehicles (DMV) for selective traffic enforcement. Mr. Hall said these funds are pass-through from the National Highway Safety Administration and will be used for overtime pay for deputies working speed enforcement and alcohol/DUI assignments. An in-kind match will be provided by the Sheriff's Office through use of the department's equipment.

On a motion by Mr. Slaughter and second by Mr. Bryant, the Board unanimously approved appropriation of the grant of \$40,701.

### **AWARD OF CONTRACT RE: FACADE IMPROVEMENTS - SMITH RIVER SMALL TOWNS BUSINESS DISTRICT REVITALIZATION PROJECT**

Mr. Hall said Lee Clark is asking the Board to award a contract to Southwest Restoration of Salem, Virginia in the amount of \$158,575 for facade improvements on Reed Stone Street and Sunset Drive, Bassett. Mr. Hall said funds for this project were previously appropriated from a Virginia Department of Housing and Community Development grant.

On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously approved an award of contract to Southwest Restoration in the amount of \$158,575.

### **REQUEST FOR CARRYOVER FY'17 COUNTY FUNDS**

Mr. Hall said the Board is being asked to approve committed carryover funds from the FY'17 budget year to the current FY'18 budget. Mr. Hall said a list of carryover items by cost center was provided in the Board's working papers. Mr. Hall explained items on the carryover list are committed items encumbered or obligated from the prior budget year but the item was not received or the service was not performed prior to June 30. It also includes unexpended grant funds that may have been awarded in the prior fiscal year and other commitments not completed prior to June 30. Mr. Hall said this year's carryover request totals \$23,365,539.39 including interfund transfers of \$4,633,061.96.

On a motion by Mr. Bryant and second by Mr. Zehr, the Board unanimously approved the carryover funds to FY'18 as outlined.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Kendall raised concerns about a resident who received a tax bill for the motor vehicle license fee on an old farm vehicle that he had owned for probably 25 years and had not been on the road in years. Mr. Kendall said the gentleman contacted the Commissioner's office but was informed he would have to pay the tax unless he had the vehicle crushed and provided proof of receipt that the vehicle had been disposed of. Mr. Hall asked Mr. Kendall to provide staff with the gentleman's contact information so they could follow-up on the matter.

Mr. Hall reminded the Board that the December meeting is December 19 due to the holidays. Also, Mr. Hall said funding for Commonwealth Centre for Advanced Training (CCAT) through the New Markets Tax Credit Program is proceeding and staff is hopeful that closing will be December 6.

### **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mr. Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was present to make the monthly update to the Board. Mr. Heath reviewed a summary of activities by division (Copy included in Board's File).

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:29 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Public Service Authority, Patriot Centre Advisory Board, West Piedmont Planning District Commission/ Technical Advisory Board, and Western Virginia Emergency Medical Services Council, Inc.;
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

### **OPEN MEETING**

The Board returned to an open meeting at 4:05 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

### **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

Public Service Authority – On a motion by Mr. Zehr and second by Mr. Bryant unanimously approved reappointment of Jim McInerney to a four-year term ending January 5, 2022.

Patriot Centre Advisory Board – On a motion by Ms. Buchanan and second by Mr. Zehr, the Board unanimously reappointed Hal Prillaman, Richard Hall, Terry Cundiff, Nubby Coleman, and Gary Gibson to a two-year term ending December 31, 2019.

West Piedmont Planning District Commission/Technical Advisory Board – On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously reappointed Jim Adams and Tommy Slaughter to a four-year term ending December 31, 2021; and Tim Pace and Lee Clark as an alternate on the Technical Advisory Committee, to a three-year term ending December 31, 2020.

Western Virginia Emergency Medical Services Council, Inc. – On a motion by Mr. Slaughter and second by Ms. Buchanan, the Board unanimously voted to appoint Matt Tatum to a three-year term ending December 31, 2020.

Mr. Adams recessed at 4:07 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

## **CONSIDERATION OF RESOLUTION IN HONOR OF THE CARLISLE SCHOOL BOYS SOCCER TEAM**

Mr. Kendall read aloud a resolution recognizing the Carlisle School's boys soccer team for its first-ever VISAA Division II state championship.

On a motion by Mr. Kendall and second by Mr. Zehr, the Board unanimously adopted the resolution. Coaches, staff, and student-athletes of the team were in attendance to accept the honor.

## **GENERAL HIGHWAY MATTERS**

David Kiser, Assistant Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters.

## **MATTERS PRESENTED BY THE PUBLIC**

There was no one present who wished to speak.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:10 p.m., seconded by Ms. Buchanan and unanimously carried.

# HENRY COUNTY BOARD OF SUPERVISORS MINUTES

**December 19, 2017 – 3:00 p.m.**

The Henry County Board of Supervisors held its regular meeting on December 19, 2017, at 3:00 p.m. in the Summerlin Meeting Room of the County Administration Building, King's Mountain Road, Collinsville, Virginia. The following Board members were present: Jim Adams, Chairman, Debra Buchanan, Vice-Chairman, Tommy Slaughter, Milton Kendall, Joe Bryant, and Ryan Zehr.

Staff members present were Tim Hall, County Administrator; Dale Wagoner, Deputy County Administrator; Darrell Jones, Director of Finance; Richard Stanfield, Deputy Director of Finance; and Michelle Via, Administrative Assistant.

Sheriff Lane Perry, Dep. Mike Hooper and Lt. Steve Raines of the Sheriff's Office were present. Also present was Ben Williams of the Martinsville Bulletin and Ron Morris of B99.

## **INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mr. Adams gave the invocation and Mr. Zehr led the Pledge of Allegiance.

## **CALL TO ORDER:**

Chairman Adams called the meeting to order and welcomed everyone present. He stated that anyone who wishes to be on the agenda for the Board's regular business meeting held at 3:00 p.m. must contact the County Administrator's Office seven days prior to a scheduled meeting. Those wishing to speak at the Board's public meeting starting at 6:00 p.m. may do so under Agenda Item - Matters Presented by the Public without contacting the County Administrator's Office.

## **ITEMS OF CONSENT:**

### **Confirmation of Minutes of Meetings**

Copy included in Board's File

- November 28, 2017

### **Approval of Accounts Payable**

Copy included in Board's File

Mr. Bryant moved the Items of Consent be adopted, seconded by Mr. Slaughter. The motion carried 6 to 0.

## **PRESENTATION OF FY 2017 AUDIT – ROBIN JONES, CREEDLE, JONES AND ALGA**

Kim Jackson with Creedle, Jones and Alga, P.C., presented its audit of County accounts for the fiscal year that ended June 30, 2017. Ms. Jackson said Henry County received an unmodified clean report and is considered a low-risk auditee. The firm found nothing wrong with the County's accounts and there were no deficiencies and no instances of non-compliance. The County's total general fund balance at the end of the fiscal year was \$36,119,670, and the unassigned balance was \$23,200,191. On a motion by Mr. Slaughter and seconded by Ms. Buchanan, the Board unanimously recommended acceptance of the Audit of County Accounts for the fiscal year that ended June 30, 2017.

## **UPDATE FROM APPALACHIAN POWER COMPANY**

Amanda Witt-Cox, External Affairs Manager for Appalachian Power Company, provided a brief overview of Appalachian Power's community impact and involvement. Ms. Witt-Cox said AEP serves approximately 27,443 customers in Henry County and employees 41 workers locally. In a residential rate comparison, AEP still falls below the state and national average. Ms. Witt-Cox said AEP is committed to providing Henry County with the best service possible to support not only its residents but also businesses. AEP recently invested \$7 million dollars to add a 138KV line that will provide service to CCBC as well as significantly improved power quality for the Martinsville Industrial Park substation. Lastly, Ms. Witt-Cox said that AEP and its employees are very community and civic oriented serving on boards, giving to community events, and supporting education. (Copy of presentation included in Board's File)

## **REPORT ON DELINQUENT TAX COLLECTION EFFORTS**

Mr. Scott Grindstaff reviewed the monthly reports on delinquent tax collection efforts. Mr. Grindstaff noted that 96.87% of 2016 personal property taxes have been collected; 94.32% of 2016 real estate taxes; and since January 1, TACS collected approximately \$551,526; and eight DMV stops have been collected in December. In addition, Mr. Grindstaff said the next judicial sale is scheduled for January 26.

## **MONTHLY UPDATE FROM THE MARTINSVILLE-HENRY COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Mark Heath, President and CEO of the Martinsville-Henry County Economic Development Corporation, was unable to attend today's meeting.

**ADDITIONAL APPROPRIATION RE: JUSTICE DEPARTMENT  
BULLETPROOF VEST PROGRAM GRANTS – SHERIFF’S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to appropriate a grant from the U.S. Department of Justice Bulletproof Vests Partnership Program (BVP) in the amount of \$9,864.13. Sheriff Perry indicates that a required 50% local match would come from his current budget.

On a motion by Mr. Zehr and second by Ms. Buchanan, the Board unanimously approved the additional appropriation in the amount of \$9,864.13.

**ADDITIONAL APPROPRIATION RE: ASSET FORFEITURE FUNDS –  
SHERIFF’S OFFICE**

Mr. Hall said Sheriff Perry is asking the Board to approve an appropriation of \$35,000 from the State Asset Forfeiture funds. The funds will be used to purchase bulletproof vests, camera equipment and tactical gear.

On a motion by Mr. Kendall and second by Mr. Bryant, the Board unanimously approved the additional appropriation as outlined.

**ADDITIONAL APPROPRIATION RE: DEQ LITTER GRANT – REFUSE  
DEPARTMENT**

Mr. Hall said Mike Amos is asking the Board to approve an additional appropriation of \$5,000 received from the Virginia Department of Environmental Quality Litter Grant Program. In conjunction with Gateway Streetscape, the funds will be used to develop a program to encourage recycling.

On a motion by Mr. Slaughter and second by Mr. Zehr, the Board unanimously approved the additional appropriation of \$5,000.

**CONSIDERATION OF DATE AND TIME FOR 2018 ORGANIZATIONAL  
MEETING**

Mr. Hall said the Board is required to have an organizational meeting at or soon after the first of the year. During this meeting the Board will set its meeting dates for the 2018 calendar year and elect a chairman and vice chairman. Mr. Hall reminded the Board that County offices are closed Monday, January 1, 2018 and Tuesday, January 2, 2018.

The Board voted unanimously that the organizational meeting be set for Wednesday, January 3, 2017 at 5 p.m.

**CONSIDERATION OF FY 2018-19 BUDGET CALENDAR**

Mr. Hall said a proposed calendar for preparation of the FY 2018-19 County Budget was included in the Board’s working papers. The calendar provides for preparation, adoption, and appropriation of the budget in accordance with the deadlines provided in the *Code of Virginia*.

On a motion by Mr. Zehr and second by Mr. Slaughter, the Board unanimously adopted the budget calendar for the FY 2018-2019 County Budget.

### **RECOGNITION OF MILTON KENDALL, IRISWOOD DISTRICT SUPERVISOR**

Board members bid farewell to Mr. Kendall who chose not run again after serving two terms as Iriswood District Supervisor. Mr. Kendall was presented with a gift basket and clock recognizing his service to the citizens of Henry County. Board members reflected on their time served with Mr. Kendall saying while he is a man of few words, when he speaks, it's worth listening to him. Mr. Adams also noted that Mr. Kendall serves his community in a number of ways outside of serving on the Board never seeking recognition or to be in the spotlight.

Mr. Kendall said it has been a pleasure to serve on the Board and that he has the utmost respect for his fellow board members and County staff. Mr. Kendall said the Board and staff work together as a team to lead Henry County forward and he is proud of the accomplishments made during his tenure.

### **INFORMATIONAL ITEMS**

#### **Comments from the Board**

Mr. Hall reminded the Board that Jack Dalton nominees are due by 5 p.m. on December 29. Mr. Hall also noted County offices will close at noon on Friday, December 22 and will remain closed through Tuesday, December 26 for the Christmas holiday; offices will also be closed January 1-2 for the New Year's holiday.

### **CLOSED MEETING**

Mr. Slaughter moved that the Board go into a closed meeting at 3:38 p.m., seconded by Ms. Buchanan and unanimously carried to discuss the following.

- 1) §2.2-3711(A)1 for Discussion of Appointees to the Patrick Henry Community College Board;
- 2) §2.2-3711(A)7 for Discussion of Pending Legal Matters.
- 3) §2.2-3711(A)3 for Discussion of the Acquisition/Disposal of Real Estate.
- 4) §2.2-3711(A)5 for Discussion of As-Yet Unannounced Industries.

### **OPEN MEETING**

The Board returned to an open meeting at 4:46 p.m. on a motion by Ms. Buchanan, seconded by Mr. Slaughter and unanimously carried.

## **CERTIFICATION OF CLOSED MEETING**

Mr. Wagoner read the Certification of the Closed Meeting and took a roll call vote.

Board members voting in the affirmative were Mr. Zehr, Mr. Bryant, Mr. Kendall, Mr. Adams, Ms. Buchanan, and Mr. Slaughter.

There being no business out of closed meeting, Mr. Adams recessed at 4:47 p.m. until the 6:00 p.m. evening meeting.

Mr. Adams welcomed everyone to the 6 p.m. meeting.

## **CONSIDERATION OF A RESOLUTION HONORING THE RETIREMENT OF DONNA SCEARCE**

Ms. Buchanan read aloud a resolution recognizing Donna Scarce for her 34 years of service to the citizens of Henry County. Ms. Scarce is retiring from the Henry County Treasurer's Office effective January 1, 2018. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously approved the resolution. Ms. Scarce was in attendance to accept the honor.

## **CONSIDERATION OF RESOLUTION IN HONOR OF THE BASSETT HIGH SCHOOL MARCHING BAND**

Mr. Bryant read aloud a resolution recognizing the Bassett High School Band of Distinction which recently placed third at the Bands of America Grand National Championship in Indianapolis, Indiana. On a motion by Mr. Bryant and second by Mr. Kendall, the Board unanimously approved the resolution. Band Director Trey Harris and several members of the marching band were present to accept the resolution.

## **GENERAL HIGHWAY MATTERS**

Lisa Hughes, Resident Engineer for the Virginia Department of Transportation, updated the Board on several general highway matters. Ms. Hughes said the public hearing on the US Route 220 safety project was well attended and she will provide the Board with a summary of comments at the January meeting. Mr. Zehr requested a safety study be done on the northbound turn lane going into Drewery Mason Elementary School. Ms. Buchanan asked that Ms. Hughes continue to look at safety measures for US Routes 58 and 687.

## **SWEARING-IN CEREMONY FOR ELECTED OFFICIALS**

Circuit Court Clerk Jennifer Ashworth and Secretary of the Electoral Board Ellen Boone were present to swear-in those placed in office in the November 7 election. Those sworn in include:

### *Board of Supervisors*

- Jim Adams, Blackberry District
- Joe Bryant, Collinsville District
- Dr. David Martin, Iriswood District

### *School Board*

- Thomas Auker, Blackberry District
- Merris Stambaugh, Collinsville District
- Ben Gravely, Iriswood District
- Teddy Martin, II, Reed Creek District

## **PUBLIC HEARING RE: REQUEST FOR TAX-EXEMPTION - FIELDALE HERITAGE, INC.**

Mr. Lyle said Fieldale Heritage, Inc. is asking the Board to exempt it from paying local real estate and personal property taxes on the property. The organization is an IRS-approved 501(c)3 corporation and owns property known as the Fieldale Community Center located at 70 Marshall Way, Fieldale. Mr. Lyle said under Virginia law, local governing bodies can exempt property owned by educational and cultural groups such as Fieldale Heritage from taxation only after the group answers statutorily required questions and after conducting a public hearing. The group has submitted answers to the required questions and a public hearing has been advertised for today's meeting.

Mr. Adams opened the public hearing at 6:25 p.m.

Bob Tuggle of the Reed Creek District spoke in favor of the request from Fieldale Heritage. There being no one else who wished to speak, Mr. Adams closed the public hearing at 6:27. On a motion by Ms. Buchanan and second by Mr. Slaughter, the Board unanimously moved that the real and personal property owned by Fieldale Heritage, Inc. be declared tax exempt and that such exemption be retroactive to May 19, 2016.

## **MATTERS PRESENTED BY THE PUBLIC**

Robert Morgret, Blackberry District, addressed the Board concerning an issue with barking dogs in a neighboring mobile home park on Longview Drive in Bassett.

Several Martinsville citizens voiced concerns about the proposed location of section 6B of the Dick and Willie Trail which will run from Spruce Street to the Smith River Sports Complex. Those speaking were primarily residents of Country Club Drive and included Elizabeth Spece, Mark Hardison, Giles Smith, Danny

Smith, and Janine Jacob. Each expressed issues with the close proximity of the proposed trail to their homes and how the trail will affect their privacy. The homeowners also did not understand how the trail got to the point of construction without anyone in the neighborhood knowing about it.

There being no further business to discuss, Mr. Slaughter moved to adjourn at 6:50 p.m., seconded by Ms. Buchanan and unanimously carried.