

CAROLE JONES,
CHIEF PURCHASING
AGENT

COUNTY OF HENRY, VIRGINIA
PURCHASING DEPARTMENT
<http://www.henrycountyva.gov/>

INVITATION
FOR BIDS
#21-05123-3080

APRIL 29, 2021

THE COUNTY OF HENRY SOLICITS FIRMS TO SUBMIT SEALED BIDS, SUBJECT TO THE SPECIFICATIONS AND CONDITIONS CONTAINED HEREIN AND ATTACHED HERETO FOR INSTRUCTIONAL SCHOOL SUPPLIES FOR HENRY COUNTY PUBLIC SCHOOLS. BIDS WILL BE RECEIVED IN A SEALED ENVELOPE UNTIL, BUT NOT LATER THAN, 3:00 P.M., LOCAL PREVAILING TIME, MAY 12, 2021, IN THE:

PURCHASING DEPARTMENT, ROOM 210
HENRY COUNTY ADMINISTRATION BUILDING
P.O. BOX 7, COLLINSVILLE, VA 24078 (POSTAL SERVICE) OR
3300 KINGS MOUNTAIN ROAD, MARTINSVILLE, VA 24112 (UPS OR FEDEX)
AND THEN PUBLICLY OPENED AND READ AT THE SAME OFFICE.

EACH BIDDER SHALL SUBMIT HIS BID IN A SEALED ENVELOPE AND MARK OUTSIDE OF ENVELOPE WITH COMPANY NAME, SUBJECT, BID NUMBER AND CLOSING DATE OF BID. THE COUNTY SHALL NOT ACCEPT ANY MONETARY MODIFICATIONS TO THE BID, WHICH ARE WRITTEN ON THE OUTSIDE OF BID ENVELOPE. FACSIMILE AND/OR ELECTRONIC BIDS WILL NOT BE ACCEPTED. BIDDERS MUST SIGN COLLUSION STATEMENT OR BID MAY BE REJECTED.

IF UNABLE TO BID, PLEASE SIGN AND RETURN THIS FORM, ADVISING REASON FOR NOT SUBMITTING A BID. OTHERWISE, YOUR NAME SHALL BE REMOVED FROM OUR BIDDERS LIST AFTER THREE (3) NON-RESPONSES.

ANY BID RECEIVED LATE, WILL NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED. IF THE COUNTY CLOSES ITS OFFICES DUE TO INCLEMENT WEATHER OR FOR OTHER REASONS, SCHEDULED BID OPENINGS WILL BE EXTENDED TO THE FIRST OPEN BUSINESS DAY AT THE SAME TIME, UNLESS AN ADDENDUM IS ISSUED THAT STATES OTHERWISE.

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NOTHING HEREIN IS INTENDED TO EXCLUDE ANY RESPONSIBLE FIRM OR IN ANY WAY RESTRAIN OR RESTRICT COMPETITION. ON THE CONTRARY, ALL RESPONSIBLE FIRMS, LOCAL, FAITH-BASED, MINORITY-OWNED AND FEMALE-OWNED ARE ENCOURAGED TO SUBMIT A BID. THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS, TO WAIVE INFORMALITIES AND TO AWARD TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER THAT WILL BE IN THE BEST INTEREST OF THE COUNTY. THE COUNTY RESERVES THE RIGHT TO MAKE MULTIPLE AWARDS OR A SINGLE AWARD AS A RESULT OF THIS SOLICITATION.

ALL QUOTED PRICES SHALL REMAIN FIRM FOR A PERIOD OF SIXTY (60) DAYS FROM DATE OF BID OPENING. **UNIT PRICE/VENDOR WORK WRITE-UP SHALL PREVAIL IN CASE OF VENDOR ERROR. IF YOU HAVE ANY QUESTIONS, PLEASE CALL LISA MILLNER AT 276-634-4721.**

WITHDRAWAL OF BID DUE TO ERROR

A BIDDER FOR A PUBLIC CONSTRUCTION CONTRACT, OTHER THAN A CONTRACT FOR CONSTRUCTION OR MAINTENANCE OF PUBLIC HIGHWAYS, MAY WITHDRAW HIS BID FROM CONSIDERATION IF THE BID PRICE WAS SUBSTANTIALLY LOWER THAN THE OTHER BIDS DUE SOLELY TO A MISTAKE THEREIN, PROVIDED THE BID WAS SUBMITTED IN GOOD FAITH, AND THE MISTAKE WAS A CLERICAL MISTAKE AS OPPOSED TO A JUDGMENT MISTAKE, AND WAS ACTUALLY DUE TO AN UNINTENTIONAL ARITHMETIC ERROR OR UNINTENTIONAL OMISSION OF A QUANTITY OF WORK, LABOR OR MATERIAL MADE DIRECTLY IN THE COMPILATION OF A BID, WHICH UNINTENTIONAL ARITHMETIC ERROR OR UNINTENTIONAL OMISSION CAN BE CLEARLY SHOWN BY OBJECTIVE EVIDENCE DRAWN FROM INSPECTION OF ORIGINAL WORK PAPERS, DOCUMENTS AND MATERIALS USED IN THE PREPARATION OF THE BID SOUGHT TO BE WITHDRAWN. THE BIDDER SHALL GIVE NOTICE IN WRITING OF HIS CLAIM OF RIGHT TO WITHDRAW HIS BID WITHIN TWO (2) BUSINESS DAYS AFTER THE CONCLUSION OF THE BID OPENING PROCEDURE, AND SHALL SUBMIT ORIGINAL WORK PAPERS WITH SUCH NOTICE.

BID #21-05123-3080

IN COMPLIANCE WITH INVITATION FOR **BIDS #21-05123-3080**, AND SUBJECT TO ALL CONDITIONS THEREOF, THE UNDERSIGNED OFFERS AND AGREES TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED, AT THE PRICE QUOTED FOR EACH ITEM AND DELIVERED AS SPECIFIED.

MY SIGNATURE CERTIFIES THAT THE ACCOMPANYING BID IS NOT THE RESULT OF OR AFFECTED BY, ANY ACT OF COLLUSION WITH ANOTHER PERSON OR COMPANY ENGAGED IN THE SAME LINE OF BUSINESS OR COMMERCE, OR ANY ACT OF FRAUD PUNISHABLE UNDER TITLE 18.2, CHAPTER 12, ARTICLE 1.1 of THE CODE OF VIRGINIA, 1950, AS AMENDED. FURTHERMORE, I UNDERSTAND THAT FRAUDULENT AND COLLUSIVE BIDDING IS A CRIME UNDER THE VIRGINIA GOVERNMENTAL FRAUDS ACT, THE VIRGINIA GOVERNMENT BID RIGGING ACT, THE VIRGINIA ANTITRUST ACT AND FEDERAL LAW AND CAN RESULT IN FINES, PRISON SENTENCES AND CIVIL DAMAGE AWARDS.

I AGREE TO ABIDE BY ALL CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID FOR THE BIDDER.

COMPANY NAME _____

ADDRESS _____

SIGNATURE _____

NAME (TYPE OR PRINT) _____

OFFICIAL TITLE _____

DATE _____

TELEPHONE NUMBER _____

FAX NUMBER _____

BIDDERS SHALL REFERENCE THE CONTRACTOR LICENSE REQUIREMENTS OF TITLE 54, CHAPTER 11, OF THE CODE OF VIRGINIA 1950, AS AMENDED AND PROVIDE THE APPROPRIATE VIRGINIA CONTRACTOR NO., IF APPLICABLE BELOW.

LICENSED CLASS A VA CONTRACTOR NO. _____

LICENSED CLASS B VA CONTRACTOR NO. _____

LICENSED CLASS C VA CONTRACTOR NO. _____

**IMPORTANT - READ CAREFULLY BEFORE SUBMITTING BID
COUNTY OF HENRY, VIRGINIA PURCHASING DEPARTMENT
GENERAL TERMS, CONDITIONS, AND INSTRUCTIONS**

1. SUBMISSION AND RECEIPT OF BIDS:

- (a) BIDS, TO RECEIVE CONSIDERATION, MUST BE RECEIVED PRIOR TO THE SPECIFIED TIME AND DATE OF OPENING AS DESIGNATED IN THE INVITATION.
- (b) UNLESS OTHERWISE SPECIFIED, BIDDERS MUST USE THE BID FORM FURNISHED BY THE COUNTY. FAILURE TO DO SO MAY CAUSE BID TO BE REJECTED. REMOVAL OF ANY PART OF THE BID FORM MAY INVALIDATE THE BID.
- (c) ALL BIDS SHALL BE EITHER TYPEWRITTEN OR FILLED IN WITH INK IN ORDER TO BE CONSIDERED. ALSO, ALL BIDS MUST BE SIGNED IN INK IN ORDER TO BE CONSIDERED. BIDS FILLED IN WITH PENCIL WILL BE REJECTED.
- (d) BIDS CONCERNING SEPARATE BID INVITATIONS, MUST NOT BE COMBINED ON THE SAME FORM OR PLACED IN THE SAME ENVELOPE. BIDS SUBMITTED IN VIOLATION OF THIS PROVISION MAY NOT BE CONSIDERED.

2. DELIVERY POINT:

ALL ITEMS SHALL BE DELIVERED F.O.B. DESTINATION, AND DELIVERY COSTS AND CHARGES INCLUDED IN THE BID PRICE.

3. BRAND NAMES:

UNLESS OTHERWISE PROVIDED IN THE INVITATION FOR BID, THE NAME OF A CERTAIN BRAND, MAKE OR MANUFACTURER DOES NOT RESTRICT BIDDERS TO THE SPECIFIC BRAND, MAKE OR MANUFACTURER NAMED; IT CONVEYS THE GENERAL STYLE, TYPE, CHARACTER, AND QUALITY OF THE ARTICLE DESIRED, AND ANY ARTICLE WHICH THE COUNTY IN ITS SOLE DISCRETION DETERMINES TO BE THE EQUAL OF THAT SPECIFIED, CONSIDERING QUALITY, WORKMANSHIP, ECONOMY OF OPERATION, AND SUITABILITY FOR THE PURPOSE INTENDED, SHALL BE ACCEPTED.

4. QUALITY:

ALL MATERIALS USED FOR THE MANUFACTURE OR CONSTRUCTION OF ANY SUPPLIES, MATERIALS, OR EQUIPMENT COVERED BY THIS BID SHALL BE NEW. THE ITEMS BID MUST BE NEW, THE LATEST MODEL, THE BEST QUALITY, AND THE HIGHEST GRADE WORKMANSHIP.

5. CODE OF VA CHAPTER 43 TITLE 2.2-4311: EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED; REQUIRED CONTRACT PROVISIONS. SEE VA CODE FOR DETAILED INFORMATION.

GENERAL TERMS, CONDITIONS, AND INSTRUCTIONS

6. BASIS FOR REJECTIONS AND AWARD:

THE COUNTY OF HENRY RESERVES THE RIGHT TO ACCEPT OR REJECT ALL BIDS OR PARTS OF BIDS, TO WAIVE INFORMALITIES AND TECHNICALITIES, AND TO REQUEST REBIDS. THE COUNTY ALSO RESERVES THE RIGHT TO AWARD THE CONTRACT ON SUCH MATERIAL THE COUNTY DEEMS WILL BEST SERVE ITS INTEREST. THE AWARD WILL BE MADE AND POSTED IN THE COUNTY/PSA PURCHASING OFFICE TO THE LOWEST RESPONSIBLE BIDDER WITH THE LOWEST RESPONSIVE BID WHICH IS IN ACCORDANCE WITH THE TERMS, CONDITIONS, AND SPECIFICATIONS OF THE BID AND IS IN CONFORMANCE WITH THE CODE OF THE COUNTY OF HENRY AND THE CODE OF VIRGINIA.

7. INTERPRETATION OF BID AND ADDENDUM:

IF ANY PARTY CONTEMPLATING THE SUBMISSION OF A BID ON THIS INVITATION IS IN DOUBT AS THE TRUE MEANING OF ANY PART OF THE BID, THEY SHOULD CONTACT **LISA MILLNER AT 276-634-4721** ANY RESULTING CHANGE TO THE BID INVITATION DOCUMENT WILL BE MADE ONLY BY WRITTEN ADDENDUM DULY ISSUED TO EACH PARTY RECEIVING A BID INVITATION. THE COUNTY WILL NOT BE RESPONSIBLE FOR ANY CHANGES EXCEPT AS NOTED THROUGH A WRITTEN ADDENDUM OR SO STATED BY CHIEF PURCHASING AGENT FOR HENRY COUNTY. ALL ADDENDUMS MUST BE SIGNED AND RETURNED WITH YOUR BID AND ANY ADDENDUM THAT AFFECTS PRICE, QUALITY, QUANTITY OR DELIVERY SCHEDULE, THAT IS NOT RETURNED, WILL BE REJECTED.

8. RIGHT TO NEGOTIATION:

IF A BID FROM THE LOWEST RESPONSIBLE BIDDER EXCEEDS THE FUNDS AVAILABLE FOR SERVICES AND/OR MATERIALS REQUESTED, THE COUNTY OF HENRY RESERVES THE RIGHT TO NEGOTIATE. SUCH NEGOTIATIONS WITH THE LOWEST RESPONSIBLE BIDDER MAY INVOLVE DISCUSSION OF REDUCTION OF QUALITY, QUANTITY OR OTHER COST SAVING MECHANISMS.

9. REGISTERED SEX OFFENDER:

THE CONTRACTOR SHALL NOT SEND ANY EMPLOYEE OR AGENT WHO IS A REGISTERED SEX OFFENDER TO ANY SCHOOL BUILDING OR SCHOOL PROPERTY. QUARTERLY, THE CONTRACTOR SHALL CHECK THE REGISTRY TO DETERMINE IF THE EMPLOYEE IS REGISTERED.

10. PIGGY BACK CLAUSE: ACCORDING TO THE STATE OF VA PUBLIC PROCUREMENT ACT ANY OTHER STATE, LOCAL OR GOVERNMENT AGENCY MAY USE THIS BID AS A BASIS FOR PROCURING SUCH ITEMS.

11. ADDITIONAL PRODUCTS/SERVICES: THE COUNTY/PSA RESERVES THE RIGHT TO BUY/HIRE FOR ADDITIONAL PRODUCTS/SERVICES OF SIMILARITY FROM AWARDED VENDOR OF THIS CONTRACT WITHOUT GOING THROUGH THE BIDDING PROCESS FOR ONE (1) CALENDAR YEAR FROM THE DATE OF THE NOTICE OF AWARD FROM THIS CONTRACT, UNLESS STATED OTHERWISE WITHIN THIS BID.

12. **BONDS:**

A. **BID BOND- (BID GUARANTEE):**

THIS PROJECT **SHALL NOT** REQUIRE A BID BOND TO ACCOMPANY THE BID.

WHEN SUBMITTING A BID BOND TO THE COUNTY/PSA, THE VENDOR SHALL DO SO BY SUBMITTING A BOND UNDERWRITTEN BY A SURETY COMPANY WHICH IS LEGALLY AUTHORIZED TO DO BUSINESS IN VIRGINIA **OR** A CASHIERS/CERTIFIED CHECK. BOTH TYPES OF BID GUARANTEES SHALL BE WORTH 5% OF THE VENDORS OVERALL BID.

B. **PERFORMANCE BOND AND PAYMENT BOND:**

AFTER AWARD OF CONTRACT, FOR ALL PROJECTS VALUED AT \$100,000 OR MORE, VENDOR SHALL EXECUTE AND SUBMIT BOTH A PERFORMANCE BOND AND A PAYMENT BOND PRIOR TO START OF WORK. EACH BOND SHALL BE CONDITIONED UPON FULL AND COMPLETE PERFORMANCE OF THE CONTRACT, UNDERWRITTEN BY A SURETY COMPANY WHICH IS LEGALLY AUTHORIZED TO DO BUSINESS IN VIRGINIA AND IN THE AMOUNT OF 100% OF THE CONTRACT.

13. **LIQUIDATED DAMAGES:**

LIQUIDATED DAMAGES **SHALL NOT** APPLY TO THIS BID.

14. **ILLEGAL ALIENS:**

VENDOR PROMISES THEY WILL NOT HIRE ILLEGAL ALIENS. BY SIGNING THIS BID DOCUMENT THE VENDOR CONFIRMS THIS PROMISE.

15. **PERMITS/LICENSES:**

VENDORS SHALL BE RESPONSIBLE FOR ACQUIRING ALL THE PROPER PERMITS/LICENSES REQUIRED BY LOCAL AND STATE AUTHORITIES IN CONJUNCTION WITH THIS BID. BID PRICES SHALL INCLUDE THESE FEES AND NO ADDITIONAL COST ARE TO BE ASSESSED TO THE COUNTY/PSA. BIDDER'S ATTENTION IS DIRECTED TO THE REQUIREMENTS OF TITLE 54, CHAPTER 11, OF THE CODE OF VIRGINIA PERTAINING TO REGISTRATION OF CONTRACTORS. (IF APPLICABLE)

BID #21-05123-3080

THE 2007 SESSION OF THE VIRGINIA GENERAL ASSEMBLY, PASSED THE HB 1707/SB 1346 BILL, EFFECTIVE ON JULY 1, 2007. HENRY COUNTY IS REQUIRING ALL VENDORS TO ABIDE BY THE FOLLOWING NEW LEGISLATION.

HB 1707/SB 1346

PROVIDES THAT AS A CONDITION OF AWARDING A CONTRACT FOR THE PROVISION OF SERVICES THAT REQUIRE THE CONTRACTOR OR HIS EMPLOYEES TO HAVE DIRECT CONTACT WITH STUDENTS ON SCHOOL PROPERTY DURING REGULAR SCHOOL HOURS, THE SCHOOL BOARD MUST REQUIRE THE CONTRACTOR TO PROVIDE CERTIFICATION THAT ALL EMPLOYEES WHO WILL HAVE DIRECT CONTACT WITH STUDENTS HAVE NOT BEEN CONVICTED OF A FELONY OR ANY OFFENSE INVOLVING THE SEXUAL MOLESTATION OR PHYSICAL OR SEXUAL ABUSE OR RAPE OF A CHILD. THE BILL ALSO PROVIDES THAT THE REQUIREMENT BE WAIVED IN EMERGENCY SITUATIONS WHEN IT IS REASONABLY ANTICIPATED THAT THE CONTRACTOR OR HIS EMPLOYEES WILL HAVE NO DIRECT CONTACT WITH STUDENTS.

PLEASE INDICATE APPROPRIATE BOX BELOW.

_____ I AGREE TO ABIDE BY THIS LEGISLATION HB 1707/SB 1346.

_____ THIS LEGISLATION DOES NOT APPLY TO THIS SOLICITATION.

THE AWARDED VENDOR MAY BE REQUIRED TO PROVIDE ADDITIONAL PAPERWORK BUT ONLY A SIGNATURE IS NECESSARY AT THIS TIME.

AUTHORIZED VENDOR SIGNATURE

DATE

COMPANY NAME

PRINTED NAME AND TITLE

Subcontractor Information

Must fill form out completely even if no subcontractors are being used.

You must check appropriate box below and list any subcontractors that will be used for this **BID #21-05123-3080 for INSTRUCTIONAL SCHOOL SUPPLIES FOR HENRY COUNTY PUBLIC SCHOOLS.**

_____ I will be using subcontractors. (See list below)

_____ I may or may not be using subcontractors. Not sure at this time. If you are the awarded vendor, you are responsible for contacting Commissioner of Revenue's Office at (276-634-4691) with subcontractor information. Payment of invoices is contingent upon receiving required information.

_____ I will not be using subcontractors.

1.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

2.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

3.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

4.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

5.) Subcontractors Company Name _____

Contact Person _____ Telephone # _____

Bidders Company Name _____

Bidders Authorized Signature _____ **Date:** _____

Bidders Telephone # _____ **Federal ID #** _____

***Note- Add a separate sheet if you need additional space for subcontractors**

2021-2022 K-12 Instructional Supplies Bid SPECIFICATIONS

1. All instructional supplies in the BID, quoted on by vendors, must meet the following criteria:
 - a. **Non-Toxic:** Both Federal and Commonwealth of Virginia Laws require that all instructional supplies used in certain grade levels of schools must comply with ASTM D-4236 and be properly labeled in accordance with this standard.
 - b. All products provided by vendor shall bear CP, AP, and HL (non-toxic) seals. Vendor must show written evidence of compliance with safety standard **ASTM D-4236** if AP or CP seal is not present on item or product packaging.
 - c. Vendor must state that his products have been properly tested and do comply with ASTM D-4236.
 - d. Chronic Hazard and Precautionary Statements shall be listed on the product.
 - e. Instructional supplies contained in this bid must conform to the Code of Virginia. Section 22.1-274.1, "Criteria to identify toxic art materials; labeling; use in certain grades prohibited," and to ASTM D-4236. Proof of ASTM D-4236 conformance must accompany each instructional supply ordered.
2. Please list **brand** name beside price quotes for **comparable** items. Price will not always be the determining factor unless vendor bids on the EXACT items. However, where there were no specific requirements/brand the school system reserves the right to choose between best value factors on brands indicated as substitutes. **Please note that Crayola is standardized in the Henry County Public Schools (no substitutions).**
3. Cost must be quoted **per individual item unit unless specifically stated** as per dozen, per gross, etc. Cost of individual items must be quoted to the nearest whole cent.
4. All items purchased are to be shipped best way, FOB destination to various locations (elementary schools, middle schools, high schools, and the Henry County Public School Board Office), in accordance with individual orders issued to the vendors. **Bid cost must include all shipping, handling, processing, and delivery charges with no minimum delivery requirement per any location. If a vendor has a minimum delivery requirement then the bid will NOT be considered.**
5. Items shipped to individual schools must be delivered between the hours of **8:30 A.M. and 3:30 P.M., Monday through Thursday (except holidays).** All items to be shipped on a "placed in building" basis (Note: School may provide help with unloading when necessary). ****NO backorders will be accepted**.**
6. Purchase orders will be issued to successful vendors approximately mid June or 2nd week of July (depending on available funds). **Delivery of all items is expected by or before August 5, 2021.** If delivery and invoicing of any item(s) cannot meet delivery date of mid August 2021, vendors are responsible for specifying this in the bid package submitted, and may not be considered.
7. Vendor shall **use the following BID sheets only** that is provided with all required spaces filled in. An incomplete BID sheet may disqualify vendor.
8. ****NOTE** Vendor shall indicate on Bid Sheets by each item (YES or NO) that vendor is compliant to exactly the specified item. If this space is left blank by vendor then vendor may not be considered.**
9. **Vendors shall note that when signing this Bid, that you agree that you have bid on exact items listed and will replace, if found not true, all items with correct item at the entire expense of vendor.**

VENDOR BID SHEET

BID # 21-05123-3080

HENRY COUNTY PUBLIC SCHOOLS INSTRUCTIONAL SUPPLIES BID REQUEST

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1200	BULLETIN BOARD BORDERS, SCALLOPED, 1-1/4"X50', BLUE	PK	19		
1201	BULLETIN BOARD BORDERS, SCALLOPED, 1-1/4"X50', GREEN	PK	12		
1202	BULLETIN BOARD BORDERS, SCALLOPED, 1-1/3"X50', ORANGE	PK	14		
1203	BULLETIN BOARD BORDERS, SCALLOPED, 1-1/4"X50', RED	PK	10		
1204	BULLETIN BOARD BORDERS, SCALLOPED, 1-1/4"X50', WHITE	PK	23		
1205	BULLETIN BOARD BORDERS, SCALLOPED, 1-1/4"X5', YELLOW	PK	16		
1206	BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', BLACK	RL	4		
1208	BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', GRAY	RL	4		
1209	'BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', GREEN	RL	1		
1210	BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', ORANGE	RL	3		
1211	BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', PINK	RL	2		
1212	BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', RED	RL	3		
1214	BULLETIN BOARD PAPER, FADE RESISTANT, 50LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', SKY BLUE	RL	1		
1216	'BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', WHITE	RL	8		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1217	'BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 36"X1000', YELLOW	RL	1		
1224	'BULLETIN BOARD PAPER, FADE RESISTANT, 50 LB., 1 SIDE SMOOTH, 1 SIDE TOOTHY, 48"X200', YELLOW	RL	2		
1225	PAPER CHERRY/DARK PINK, 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	13		
1226	PAPER LIGHT GREEN, 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	24		
1227	PAPER LIGHT BLUE, 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	29		
1228	PAPER SALMON 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	30		
1229	PAPER CANARY/YELLOW, 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	33		
1230	PAPER GOLDENROD 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	18		
1232	PAPER PURPLE 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	11		
1233	PAPER RED 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	7		
1234	PAPER PINK 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	10		
1235	PAPER ORANGE 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	7		
1236	PAPER LAVENDER 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	33		
1237	PAPER BLUE 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	10		
1238	PAPER GREEN 8.5 X 11, 20LB, 500 SHEETS/REAM/PK	PK	5		
1239	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., BLACK	PK	21		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1240	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., BROWN	PK	26		
1241	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., GRAY	PK	26		
1242	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., GREEN	PK	41		
1243	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., LIGHT BLUE	PK	32		
1244	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., ORANGE	PK	40		
1245	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., PINK	PK	13		
1246	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., RED	PK	31		
1247	PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., ROYAL BLUE	PK	32		
1248	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80LB., 50 SHEETS/PKG.,VIOLET	PK	17		
1249	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., WHITE	PK	55		
1250	'PAPER, CONSTRUCTION, 12"X18", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., YELLOW	PK	45		
1251	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., BLACK	PK	40		
1252	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80LB., 50 SHEETS/PKG., BROWN	PK	36		
1253	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80LB., 50 SHEETS/PKG., GREEN	PK	42		
1254	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., LIGHT BLUE	PK	44		
1255	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., ORANGE	PK	41		
1256	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., PINK	PK	46		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1257	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., RED	PK	49		
1258	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., ROYAL BLUE	PK	52		
1259	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., VIOLET	PK	32		
1260	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., WHITE	PK	101		
1261	'PAPER, CONSTRUCTION, 9"X12", FADE RESISTANT, 80 LB., 50 SHEETS/PKG., YELLOW	PK	48		
1262	PAPER COPY BRIGHT HUE, LIME 8.5 X 11, 500 SHEETS/REAM/PK	PK	25		
1263	PAPER COPY BRIGHT HUE, PUMPKIN, 8.5 X 11, 500 SHEETS/REAM/PK	PK	13		
1264	PAPER COPY BRIGHT HUE, RED, 8.5 X 11, 500 SHEETS/REAM/PK	PK	7		
1265	PAPER COPY BRIGHT HUE, YELLOW, 8.5 X 11, 500 SHEETS/REAM/PK	PK	14		
1266	PAPER COPY BRIGHT HUE, GREEN, 8.5 X 11, 500 SHEETS/REAM/PK	PK	11		
1267	PAPER COPY BRIGHT HUE, BLUE, 8.5 X 11, 500 SHEETS/REAM/PK	PK	16		
1268	PAPER COPY BRIGHT HUE, PINK, 8.5 X 11, 500 SHEETS/REAM/PK	PK	17		
1269	PAPER COPY BRIGHT HUE, ORANGE, 8.5 X 11, 500 SHEETS/REAM/PK	PK	12		
1270	PAPER COPY BRIGHT HUE, PURPLE, 8.5 X 11, 500 SHEETS/REAM/PK	PK	9		
1271	'PAPER, DRAWING, 12"X18". 60 LB., UNRULED. WHITE, 500 SHEETS/REAM	RM	50		
1272	'PAPER, EXPERIENCED "PICTURE STORY FORMAT", 1" RULED WITH TOP HALF BLANK, 500 SHEETS/REAM	RM	28		
1273	'PAPER, GRAPH, 1/4" SQUARES ON ONE SIDE, 8 1/2"X11", 500 SHEETS/REAM	RM	15		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1274	PAPER, INDEX WEIGHT, LAVENDER, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	10		
1275	PAPER, INDEX WEIGHT, RED, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	7		
1276	PAPER, INDEX WEIGHT, CHRISTMAS GREEN, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	5		
1277	PAPER, INDEX WEIGHT, YELLOW, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	19		
1278	PAPER, INDEX WEIGHT, ORANGE, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	14		
1279	PAPER, INDEX WEIGHT, PINK, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	10		
1280	PAPER, INDEX WEIGHT, LIGHT BLUE, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	23		
1281	PAPER, INDEX WEIGHT, BUFF, 8.5 X 11 90LB., 250 SHEETS/PKG	PK	15		
1282	PAPER INDEX WEIGHT, SALMON, 8.5 X 11 90LB., 250 SHEETS/PK	PK	19		
1283	PAPER, INDEX WEIGHT, WHITE, 8.5 X 11, 90LB., 250 SHEETS/PK,	PK	95		
1284	'PAPER, NEWSPRINT, 12"X18", PLAIN, 100 SHEETS/PKG	PK	7		
1285	'PAPER, NEWSPRINT, 9"X12", PLAIN, 100 SHEETS/PKG.	PK	6		
1286	'PAPER, TISSUE PAPER FOR ART, 12"X18", ASSORTED COLORS, 100 SHEETS/PKG.	PK	49		
1287	'PAPER,NOTEBOOK FILLER, WIDE RULED, WHITE, 8 "X10.5", 100 SHEETS/PKG.	PK	1031		
1287A	PAPER, NOTEBOOK FILLER, MEAD, COLLEGE RULED, 8 X 10 1/2, WHITE, 200 SHEETS/PACK	PK	308		
1288	CARDS, INDEX, 3 X 5 RULED 100/PACK	PK	222		
1288A	CARDS, INDEX, 3 X 5 RULED 100/PACK, ASSORTED COLORS	PK	179		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1289	CARDS, INDEX, 4 X 6, RULED, 100/PACK	PK	81		
1290	'CHART TABLET, 1-1/2" RULED, 24"X16", 25 SHEETS	EA	46		
1291	'CHART TABLET, 1-1/2" RULED, 24"X32", 25 SHEETS	EA	47		
1292	COMPOSITION BOOK, SPIRAL BOUND, SINGLE SUBJECT, WIDE MARGIN 11/32ND", 100 SHEETS	EA	1694		
1292A	COMPOSITION BOOK, MEAD, 9 3/4 X 7 1/2, WIDE RULED, SEWN BINDING, 100 SHEETS	EA	4747		
1293	'CRAYONS, 24 ASSORTED COLORS, REGULAR SIZE, CRAYOLA, BEARS AP OR CP SEAL	BX	3213		
1294	'CRAYONS, 8 BASIC COLORS, REGULAR SIZE, CRAYOLA, BEARS AP OR CP SEAL	BX	1542		
1295	'CRAYONS, MULTI-CULTURAL, 8 COLORS, REGULAR SIZE, CRAYOLA, BEARS AP OR CP SEAL	BX	283		
1296	'CRAYONS, PRIMARY, 8 BASIC COLORS, LARGE SIZE, CRAYOLA, BEARS AP OR CP SEAL	BX	389		
1297	'CRAYONS, PRIMARY, MULTI-CULTURAL, 8 COLORS, LARGE SIZE, CRAYOLA, BEARS AP OR CP SEAL	BX	20		
1298	ERASER CHALK BOARD, FELT 5" X 2" X 1"	EA	10		
1298A	ERASER, DRY BOARD	EA	669		
1299	ERASERS, PENCIL, CAP TYPE, 144/PACK	PK	104		
1299A	EXPO WHITE BOARD CLEANER (8OZ. SPRAY BOTTLE) SAN81803	BTL	133		
1299B	ERASER CAP, PAPERMATE ARROWHEAD PINK PEAR, 144/BOX	BX	87		
1300	FASTENERS, BRASS PAPER 1/2 SHANK 100/BOX	BX	44		
1301	FOLDER 2- POCKET PORT (RED) WITH FASTNERS, 25/BOX	BX	57		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1302	FOLDER 2- POCKET PORT (YELLOW) WITH FASTNERS, 25/BOX	BX	57		
1303	FOLDER 2- POCKET PORT (GREEN) WITH FASTNERS, 25/BOX	BX	53		
1304	FOLDER 2- POCKET PORT (BLUE) WITH FASTNERS, 25/BOX	BX	60		
1305	FOLDER 2- POCKET PORT (RED) WITHOUT FASTENERS, 25/BOX	BX	49		
1305A	FOLDER, PLASTIC, 2- POCKET PORT (RED) WITHOUT FASTENERS, 10/BOX UNV-20543	BX	83		
1305B	FOLDER, PLASTIC, 2- POCKET PORT (RED) WITH FASTENERS, 10/BOX UNV-20553	BX	96		
1306	FOLDER 2- POCKET PORT (YELLOW) WITHOUT FASTNERS, 25/BOX	BX	87		
1306A	FOLDER, PLASTIC, 2- POCKET PORT (WHITE) WITHOUT FASTENERS, 10/BOX UNV-20544	BX	18		
1306B	FOLDER, PLASTIC, 2- POCKET PORT (WHITE) WITH FASTENERS, 10/BOX UNV-20554	BX	6		
1307	FOLDER 2- POCKET PORT (GREEN) WITHOUT FASTNERS, 25/BOX	BX	62		
1307A	FOLDER, PLASTIC, 2- POCKET PORT (BLACK) WITHOUT FASTENERS, 10/BOX UNV-20540	BX	18		
1308	FOLDER 2- POCKET PORT (LT. BLUE) WITHOUT FASTNERS, 25/BOX	BX	48		
1308A	FOLDER, PLASTIC, 2- POCKET PORT (ROYAL BLUE) WITHOUT FASTENERS, 10/BOX UNV-20542	BX	85		
1308B	FOLDER, PLASTIC, 2- POCKET PORT (ROYAL BLUE) WITH FASTENERS, 10/BOX UNV-20552	BX	30		
1309	GLITTER (RED) 3/4 OZ.	BTL	10		
1310	GLITTER (BLUE) 3/4 OZ.	BTL	9		
1311	GLITTER (YELLOW) 3/4 OZ.	BTL	10		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1312	GLITTER (GREEN) 3/4 OZ.	BTL	21		
1313	GLUE STICK, ELMER'S EX-TREME SCHOOL GLUE STICK, 25 GRAMS, NONTOXIC BEARS "ASTM D-4236" STATEMENT	EA	5160		
1314	GLUE, REGULAR SCHOOL GLUE, ELMER'S GLUE, 1-1/4 OZ., PLASTIC SQUEEZE BOTTLE BEARS AP OR CP SEAL	BTL	426		
1315	HIGHLIGHTERS, BROADLINE, 4 COLOR SET (PINK, YELLOW, GREEN, ORANGE) BEARS AP OR CP SEAL.	PK	612		
1315A	HIGHLIGHTER, PEN STYLE, CHISEL TIP, FLOURESCENT YELLOW, 12/PACK	PK	531		
1316	'MARKERS, 8 BASIC COLORS, CRAYOLA, BEARS AP OR CP SEAL	PK	1043		
1317	'MARKERS, 8 BASIC COLORS, CRAYOLA THIN LINE, BEARS AP OR CP SEAL	PK	577		
1318	MARKERS, OV.HEAD, VIS-AID, FINE PT, WATER BASE PROJ, 4 COLOR (RD,BLU,BLK,GRE) BEARS AP OR CP SEAL	PK	38		
1319	MARKERS DRY ERASE EXPO 80074 (4/PK)	PK	1188		
1319A	MARKER, DRY ERASE, BIC GREAT ERASE GRIP, FINE POINT, BLACK, NONTOXIC, ITEM #BICGDE11BK	DZ	171		
1320	'MODELING CLAY, 1 LB. PKG., 4 COLOR ASSORTMENT, CRAYOLA, BEARS AP OR CP SEAL	PK	116		
1321	'PAINT BRUSH, EASEL BRUSH FOR TEMPERA PAINT, 1/2" WIDE	EA	36		
1322	'PAINT BRUSH, EASEL BRUSH FOR TEMPERA PAINT, 3/4" WIDE	EA	68		
1322A	PAINT, WASHABLE 16OZ., CRAYOLA RED, 542016038	EA	19		
1322B	PAINT, WASHABLE 16OZ., CRAYOLA ORANGE, 542016036	EA	15		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1322C	PAINT, WASHABLE 16OZ., CRAYOLA BLUE, 542016042	EA	15		
1322D	PAINT, WASHABLE 16OZ., CRAYOLA GREEN, 542016044	EA	14		
1322E	PAINT, WASHABLE 16OZ., CRAYOLA BLACK, 542016051	EA	12		
1322F	PAINT, WASHABLE 16OZ., CRAYOLA YELLOW, 542016034	EA	13		
1322G	PAINT, WASHABLE 16OZ., CRAYOLA WHITE, 542016053	EA	18		
1322H	PAINT, WASHABLE 16OZ., CRAYOLA VIOLET, 542016040	EA	14		
1323	'PAINT, WATERCOLORS, 8 BASIC COLORS WITH BRUSH, CRAYOLA, BEARS AP OR CP SEAL	EA	651		
1324	'PENCIL, #2 LEAD, WITH ERASER	DZ	2012		
1325	'PENCILS, COLORED, 12 COLORS PER BOX, CRAYOLA, BEARS AP OR CP SEAL	BX	1182		
1326	'POSTER BOARD, 22"X28", ASSORTED FLOURESCENT COLORS, 25 SHEETS/PKG.	PK	16		
1327	'POSTER BOARD, 22"X28", WHITE, 100 SHEETS/PKG.	PK	21		
1328	RULER, 12" SCHOOL RULER, WOOD WITH METAL EDGE, 1 1/8" WIDE & 5/32ND" THICK, DOUBLE BEVEL WITH PENCIL GROOVE, SCALED IN 16TH'S AND METRIC	DZ	121		
1329	SCISSORS, FISKARS, PLASTIC HANDLE WITH STEEL BLADE, RIGHT OR LEFT HANDED USE, 5" WITH BLUNT TIP	EA	2491		
1331	SENTENCE STRIPS (WHITE)	PK	58		
1332	SENTENCE STRIPS (COLOR)	PK	59		
1333	TICONDEROGA LADDIE WITH ERASER	DZ	270		

County Com. #	Description	UOM	Qty	Complies Yes/No	Unit Price
1334	EASEL PAD, POST IT, WHITE, UNRULED, 25 X 30, 30 SHEETS/PAD	EA	90		
1334A	POP-UP NOTES, POST-IT, 3 X 3, CANARY YELLOW, 12 PADS/PK	PK	171		
1334B	EASEL PAD, POST-IT, 25 X 30 IN SHEETS, WHITE WITH GRID, 30 SHEETS/PAD, 2 PADS/PK #560	PK	49		
1335	BINDER, AVERY, 3-RING, CLEAR VIEW, 1", BLACK, 8.5X11	EA	241		
1336	BINDER, AVERY, 3-RING, CLEAR VIEW, 1.5", BLACK, 8.5X11	EA	824		
1337	BINDER, AVERY, 3-RING, CLEAR VIEW, 2", BLACK, 8.5X11	EA	136		
1338	PEN, BIC, ROUND STIC PENS, RED, EXTRA LIFE MEDIUM POINT	DZ	47		
1338A	PEN, BIC, ROUND STIC BALL PENS, BLACK, MEDIUM POINT #GSM11BK	DZ	60		
1340	BOX, PENCIL, PLASTIC, WITH SECURE LATCH AND HINGE, MUST HOLD UP TO 100 #2 PENCILS	EA	768		
1341	POUCH, PENCIL, FOR A BINDER, 3-HOLE, ZIPPER CLOSURE, MINIMUM SIZE 9 X 6	EA	1217		
1342	TISSUES, FLAT BOX, MINIMUM OF 125 TISSUES/BOX	BX	1170		