

**NOTICE OF INVITATION FOR BIDS (IFB #19-04113-3056)**

**ROOF REPLACEMENT  
HENRY COUNTY  
COURTHOUSE**

Sealed bids are invited for the construction of the Roof Replacement Project for the Henry County Courthouse. The project is generally described as removal of the existing low-sloped Ballasted Single-Ply Membrane Roof systems and replacement with a new Fully-Adhered EPDM roof system (approximately 22,000 sqft.) so as to provide a 20-year watertight warranted (material and workmanship) roof system. Existing steep-sloped Round Metal Roof over Atrium is not included in the project; however, Single-ply membrane "Trough Roofs (Concealed Gutters)" serving the Round Metal Roof is included.

Sealed bids will be received at the Henry County Administration Building, Purchasing Department, Room 210. Henry County Administration Building; PO Box 7 (for postal) Collinsville, Virginia 24078-0007 or 3300 Kings Mountain Road (for UPS or FedEx) Martinsville, VA 24112. The deadline for submitting bids is **3:00 PM on Thursday, April 11, 2019.** The bids will be opened publicly and read aloud shortly thereafter at the same location.

A Bid Bond and Contract Security will be required of all bidders regardless of amount. Bidders shall be required to bind their bid for 60 days.

Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. The Owner reserves the right to reject any and all bids and/or to waive any informality in the bidding procedures.

A Mandatory Pre-Bid Meeting for the Project is scheduled for 10:00 AM on Friday, March 22, 2019 at the Henry County Courthouse, 3160 Kings Mountain Road, Martinsville, Virginia 24112. All prospective bidders shall assemble at 9:45 AM at the Main Lobby (and then go thru security as a group) and then proceed to the 3<sup>rd</sup> Floor Jury Interview Room where the Mandatory Pre-Bid Meeting will officially be held. Note: Once the announcement has been made by the A/E that the Pre-Bid meeting has officially started, only Contractors that are in attendance at that time and that also stay for the entire Pre-Bid meeting will be allowed to submit a bid for the project. Contractors in official attendance of the Mandatory Pre-Bid Meeting (and thus allowed to submit a bid for the project) will be denoted on the A/E's Addenda #1 for the Project (which will be emailed to all Plan Holders of Record approximately one week prior to the date set for receipt of bids).

The contract for the project shall be awarded on a lump sum basis of the Total Base Bid as the Owner in its discretion decides to award. Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required.

The Invitation for Bids for the above project, including the drawings and specifications, containing the information necessary for bidding, may be obtained from Cornett & Cundiff, Inc., 2927 Rosalind Avenue SW, Roanoke, Virginia 24014, Telephone 540-529-9004. The A/E's office is the only point where contract information will be disseminated.

A deposit of \$50.00 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$25.00 (separate checks) per set is required for all sets requiring shipment (including Fed Ex, UPS, etc.).

**Drawings and specifications will be available at the Pre-Bid Meeting (for a deposit of \$50).**

**END OF NOTICE OF INVITATION FOR BIDS**